

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **Wednesday, 3 September 2025** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

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5. PUBLIC FORUM

6. BOARD REPORTS

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7.4 Councillors Report *verbal*

8. GENERAL BUSINESS

CL Hobbs
CHIEF EXECUTIVE

Te Kauwhata

COMMUNITY COMMITTEE PLAN

Connection/ Tuuhononga

Advocating and celebrating events that bring our community together.

Unity/ Kotahitanga

Relationship building with our community.

Prosperity - Taurikura

Encouraging growth and investment that benefits our community.

Engagement / Whakahoahoa

Facilitate opportunities for the community to connect on relevant issues.



Vision - Listen to and work with the community, mana whenua, partners and other organisations to protect, grow and enhance the environmental, social, cultural and economic prosperity of the Te Kauwhata area to enable a connected diverse and thriving community.

To	Te Kauwhata Community Committee
Report title	Confirmation of Minutes
Date:	Wednesday, 3 September 2025
Report Author:	Saveeta Chandar, Democracy Advisor
Authorised by:	Elizabeth Saunders, Senior Democracy Advisor

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 6 August 2025.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee confirms the minutes for a meeting held on Wednesday 6 August 2025 as a true and correct record.

3. Attachments

Ngaa taapirihanga

Approved Minutes of the Te Kauwhata Community Committee meeting held on 6 August 2025.

MINUTES of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 6 Aug 2025** commencing at **7.00pm**.

Present:

John Cunningham (Chair)
Tim Hinton
Ian Wrigley
Lauren Hughes
Liz Tupuhi
Courtney Howells
Angela Van de Munckhof
Cr. Marlene Raumati

Apologies:

TKCC - Estelle Johnson
Mayor Jacqui Church
Noel Smith, WRC

Absent:

Staff attending:

Kuiarangi Paki
Dominique Thurlow – Strategic Initiatives and Partnership Manager
Sheryl Flay

Public attending:

Jan Sedgwick, Aksel Bech, Tony Lehman, Ivan Matua,
Hayden Solomon (briefly)

1. APOLOGIES AND LEAVE OF ABSENCE

RESOLVED: (JOHN CUNNINGHAM/MARLENE RAUMATI)

THAT the Te Kauwhata Community Committee accepts the apologies from:

- a. Estelle Johnson, Jacqui Church and Noel Smith

CARRIED

TKCC

2. CONFIRMATION OF STATUS OF AGENDA ITEMS

RESOLVED: (CR MARLENE RAUMATI/IAN WRIGLEY)

THAT the agenda for the meeting of the Te Kauwhata Community Committee held on Wednesday 6 August 2025 be confirmed and:

- a. **THAT all items therein be considered in open meeting.**

CARRIED

TKCC

3. DISCLOSURES OF INTEREST

RESOLVED: (LAUREN HUGHES/TIM HINTON)

- Nothing new

CARRIED

TKCC

4. CONFIRMATION OF MINUTES

RESOLVED: (JOHN CUNNINGHA/TIM HINTON)

THAT the Te Kauwhata Community Committee confirms the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 30 July 2025 be confirmed as a true and correct record, subject to a subject correction of the name of Angela Van de Munckhof on page 5.

CARRIED

TKCC

5. PUBLIC FORUM

Matua Ivan spoke about a kapa haka wananga planned for 19-26 September at Hora Hora Marae. This will cater for 200 students drawn from Huntly to Meremere. The project is in need of funding. Cr Raumati has provided information on the Creative Communities Scheme, John Cunningham offered to connect Ivan with the TK Water Association and Lauren Hughes offered to connect him with The Trusts Community Foundation as possible funders. Cr Raumati also suggested connection with the Police Blue Light team.

6. REPORTS

6.1. Te Kauwhata Community Committee Plan

RESOLVED: (ANGELA VAN DE MUNCKHOF/TIM HINTON)

Discussion

Dog Park & Domain

- *Tim Hinton has made a submission to the LTP and Parks and Reserves Plan on behalf of the Community Committee. These include an emphasis on Domain activities, completion of the walkway and a recommendation that Council plan for land acquisition on the Southern boundary of the Domain when available.*
- *Tim Hinton has spoken with the Parks team about funding for Dog Park initiatives such as gates.*
- *Cr Raumati and Tim Hinton attended the Domain Users Meeting*

Saleyard Project

- *John Cunningham and Tim Hinton attended a meeting with six WDC staff regarding the Saleyard Project. TKCC had hoped that staff would provide information on the feasibility and cost of the project, as well as its fit with the LTP. Rather, they provided a drawing, grant application and a directive for the TKCC to seek the rest of the information independently. John will progress this with kiwi rail.*

Identity Strategy

- *Lack of a business association or stakeholder leading the economic aspirations within the strategy was discussed. Lauren Hughes has had initial conversations with Bethany from WDC on behalf of TKCC. Courtney Howells and Angela van de Munckhof are happy to collaborate on this. Dominique Thurlow to support. .*

CCTV

- *The Committee resolved to allocate funds from the Discretionary Fund to purchase a new server for the town cameras, to be located at the library. The cost is \$5490.*
- *Cr Raumati confirmed that procurements have been completed for the purchase and installation of some cameras but the number is unconfirmed.*
- *The Committee resolved to invite Megan May to speak at the next TKCC meeting to discuss this matter and the plan for CCTV in Te Kauwhata.*
- *The Committee to develop a plan for the ongoing maintenance, replacement and position of cameras.*

6.2. Discretionary Fund Report

RESOLVED: (COURTNEY HOWELLS/TIM HINTON)

6.2.1. THAT the Te Kauwhata Community:

- a. Accept the Te Kauwhata Community Committee Discretionary Fund Report 2024/25 (July 2024-July 2025) as at 30 Jun 2025**
- b. Accept the North Waikati Development Fund Report Fund Report 2024/25 (July 2024-July 2025) Te Kauwhata Allocation as at 30 Jun 2025, subject to the correction of Commitment entries on 30 Mar 2024 which should read “supply and install of poles at the dog park.” This same correction was also tabled at the TKCC June 2025 meeting.**

CARRIED

TKCC

6.3. Te Kauwhata Projects update

RESOLVED: (TIM HINTON/JOHN CUNNINGHAM)

6.3.1. THAT the project report be received.

CARRIED

TKCC

6.4. Councillors Report

RESOLVED: (MARLENE RAUMATI/TIM HINTON)

Update:

- The LAP has been approved providing assurance that no new off license alcohol retailers can open in the township, Lakeside retail precinct or other sensitive areas. This comes into effect on 15 September.
- The Alcohol Control Bylaw has also been approved

CARRIED

TKCC

Discussion:

6.5. Chairperson's Report

RESOLVED: (JOHN CUNNINGHAM/TIM HINTON) THAT the verbal report from the Chair be received.

CARRIED

TKCC

Update:

- John Cunningham confirmed that the appeal of the Bottle-O application will be heard on 22 September.
- There were not enough candidates to fulfil the trustee roles of the Te Kauwhata Tavern so it is likely a bi-election will be required in February.
- The Committee will host a Meet the Candidates event at St Margaret's Hall on 17 September at 7pm. John Cunningham will invite candidates for Mayor, General Ward Councillor and Maaori Ward Councillor for WDC, and Councillor for WRC.
- Liz Tupuhi and John Cunningham will participate in the Whangamarino Action Plan Group Monday next week.

7. Any other business

- Cr Raumati and Tim Hinton attended the Domain Users Meeting. Following that Cr Raumati invited the Committee to contribute funds to the Te Kauwhata Community Garden for the purchase of nut and fruit trees. Tim Hinton confirmed there is an anonymous benefactor who will make a contribution. The Committee are also happy to make a contribution and invite a proposal at the next meeting.
- Cr Raumati also tabled a suggestion, on behalf of another party, to rename the Community Garden after former Cr Jan Sedgwick, who played a significant role in the conception of the garden. Lauren Hughes questioned whether TKCC or the Domain Committee had the mandate to make such a decision as the Community Garden is governed by the Community House. Committee members expressed a desire to recognize the contribution of many significant contributors to the Garden, especially Rhonda Irvine, but what this might look like would have to be proposed with their consent. This is a matter for the gardeners and the Community House.
- Courtney Howells proposed an event to recognize the contribution of Maurice and Eileen West. The Committee supported this idea and encouraged Courtney to shape up a proposal with the consent of the Wests.

The meeting ended at 8.35pm.

Minutes confirmed by the Chairperson on 07/08/2025 for approval at the next Committee meeting.

JOHN CUNNINGHAM
CHAIRPERSON

To	Te Kauwhata Community Committee
Report title	Te Kauwhata Community Committee Plan update - September 2025
Date:	Wednesday, 3 September 2025
Report Author:	Saveeta Chandar, Democracy Advisor
Authorised by:	Elizabeth Saunders, Senior Democracy Advisor

1. Purpose of the report

Te Take moo te puurongo

Providing an opportunity for the Te Kauwhata Community Committee to report back on the delivery of their action plan.

To provide organisational updates that tie in with the actions/outcomes within the Te Kauwhata Community Committee Plan.

2. Executive summary

Whakaraapopototanga matua

The Te Kauwhata Community Committee adopted their Community Board Plan in January 2025, which outlined their vision for the following two (2) years. Following the adoption of the plan, the Community Led Development Advisor continued to work with the board on the action plan which would determine the outputs for which the Board could report on and measure achievements.

The Democracy Team have worked with the Community Led Development Advisor to create a report template which would provide each of the actions and for future reports will request updates from members prior to the agenda closing to enable these to be placed against the action plan. This report also provides an opportunity for the organisation to provide updates on activities/initiatives they are involved with that tie into the plan.

This will enable the community to see prior to the meeting whether there is something they would like to provide the board with feedback on and provide another mechanism for the community to engage with the Board at their six-weekly meetings.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Kauwhata Community Committee receives the Te Kauwhata Action Plan update for September 2025.

4. Background

Koorero whaimaarama

In June 2023, Her Worship the Mayor invited Community Board and Committee members to meet with her and Councillors to workshop how the partnership with Council could be improved and strengthened, to drive better outcomes for communities. Follow up meetings between Board and Committee members with Council Managers from Democracy and Economic and Community Led Development agreed that Boards and Committees would focus on leadership on the 4 Wellbeing's, Economic, Social, Cultural and Environmental.

In November 2023, a dedicated Council staff resource to this work programme was identified and has been working closely with members of Boards and Committees to develop their framework and future work programme of focus.

It could also enable more regular updates from the organisation that tie in with board priorities. As a result, a number of hui have been held with the Community Board to identify to establish its direction and priorities for the next two (2) years. To this end, it has developed a plan for a two year period that outlines its goals and aspirations that it is wanting to achieve under each of the 4 well-beings, including goals around engagement.

5. Community Board Priorities

Ngaa Whakaarotau o te Poari Hapori

The Te Kauwhata Community Committees five (5) priorities are as follows:

1. Taiao – Protection, enhancement and education about our taonga
2. Prosperity (*Taurikura*) – Growth, investment, and tourism are encouraged, and the dollar is spent in Te Kauwhata
3. Unity (*Kotahitanga*) – *Grow and strengthen our partnerships with Ngaa Muka, Ngā Muka Development Trust, Waikato District Council and the local community to build enduring relationships*
4. Connection – Improve social cohesion to ensure communities are connected and feel a sense of belonging.
5. Engagement (*Tuuhononga*) – We are committed to citizen-led decision making

5.1 Taiao

- 5.1.1 *We have a unique environment with the Whangamarino Wetland, which covers 7,000 hectares. It has major recreational, historical and economic values and has been designated an international Ramsar site in recognition of its status as an area of outstanding biodiversity. With the recent fire that destroyed over 1000 hectares of this wetland the Community Committees will gain an understanding of the role it can play in its recovery.*

September Update

No September update provided - members may have verbal update to add.

5.2 Prosperity Taurikura

- 5.2.1 *A thriving economy is dependent on growth, investment and tourism and all have a considerable positive impact on Te Kauwhata. As such, the Community Committee, in partnership with others will explore opportunities to attract visitors to the village.*
- 5.2.2 *In partnership with others, a stocktake of existing events and visitor attractions will be undertaken. Upon completion these events and attractions will be promoted through a variety of communication channels.*

September Update

No September update provided – members may have verbal update to add.

5.3 Unity Kotahitanga

- 5.3.1 *As a Community Committee we are committed to deepening our connection and growing a greater awareness of our local history. To do this we will work alongside Ngaa Muka to explore and create this awareness*
- 5.3.2 *A Rongoa garden promoting wellbeing of the person, the whenua, the soil, and the water flowing through the whenua is created.*

September Update

No September update provided - members may have verbal update to add.

5.4 Connection Tuuhononga

- 5.4.1 *We will promote and celebrate cultural events that reflect who Te Kauwhata is, such as the A&P Show, the Christmas Parade, ANZAC day.*
- 5.4.2 *Our Domain is a central hub for our community. Therefore, we will promote the various activities that take place in this hub that bring our community together and advocate for the enhancement of the existing facilities.*
- 5.4.3 *Development of the Te Kauwhata dog park to make it an enjoyable space for both dogs and people.*
- 5.4.4 *Development of a walkway on Saleyard Road*
- 5.4.5 *Develop a walkway and fitness trail in the Te Kauwhata Domain to support and enhance the health and wellbeing of our community.*

September Update

No September update provided - members may have verbal update to add.

5.5 Engagement Tuuhononga

- 5.5.1 *The voice of our community matters. We will encourage the voice of our community through engagement on Long Term Plans, Policy reviews and other matters Council is engaging on.*
- 5.5.2 *We are committed to communicating the issues and outcomes, in plain English, out to our communities using a variety of communication channels.*
- 5.5.3 *Oversee the Community Identity Strategy*

September Update

No September update provided - members may have verbal update to add.

6. Next Steps

Ahu whakamua

The Board will report back at the next meeting with its updated reports on the delivery of its action.

7. Attachments

Ngaa taapirihanga

None

To	Te Kauwhata Community Committee
Report title	Works and Issues Report

Date:	Wednesday, 3 September 2025
Report Author:	Kuiarangi Paki, Strategic Initiatives & Partnerships Manager
Authorised by:	Will Gauntlett, General Manager – Strategy & Growth

1. Purpose of the report

Te Take moo te puurongo

To update the Committee on actions and issues arising from the previous meeting.

2. Executive summary

Whakaraapopototanga matua

Updates are provided with the attached Actions Register for September.

3. Staff recommendations

Tuutohu-aa-kaimahi

That the Te Kauwhata Committee receives the Works and Issues Report for 3 September 2025.

4. Attachments

Ngaa taapirihanga

Attachment – Works and Issues for Te Kauwhata Community Committee of 3 September 2025

Te Kauwhata Community Committee Actions – September 2025

	Actions	To Action	Update/Response
1.	CCTV Cameras <ul style="list-style-type: none"> Council to confirm the number of CCTV cameras allocated for Te Kauwhata and dates for installation. Council to confirm CCTV camera hardware and software requirements. This will ensure any additional purchases by TKC for the server are compatible. 	Mel Tarawhiti	<p>One camera has been identified to be installed by the main roundabout coming into Te Kauwhata from off the motorway.</p> <p>Enabling works across the district has started, contractor currently working with service companies.</p> <p>The tender for installation is still active and has not been worked through so hardware is not able to be confirmed. The software system recommended is NX Witness.</p> <p>Once the tender for installation is finalised a review of camera quantities can be reassessed.</p>
2.	Discretionary Fund: Council to confirm purchase of the server can be done through these funds.	Kuiarangi Paki	Democracy Manager seeking clarification as to whether funds can be used for this purpose. Confirmation of this will be provided to the committee before or by the September meeting.
3.	North Waikato Development Fund: Council to correct the description within the report for Barakat Contractors. The correction of Commitment entries on 30 Mar 2024 which should read “supply and install of poles at the dog park.” This same correction was also tabled at the TKCC June 2025 meeting.	Jen Schimanksi	Completed.

	Actions	To Action	Update/Response
4.	Creative Communities Fund: Dominique Thurlow to follow up with Matua Ivan to discuss Council's creative communities fund.	Dominique Thurlow	Email sent to Matua Ivan from Kuiaurangi Paki. Awaiting response. Council staff will continue discussions directly with him to identify what further support or assistance we can provide via the creative communities fund.

Capital Projects Update (as of 18 August 2025)

Stormwater Network Upgrade – Project Completion Update

The stormwater network upgrade project is now complete, marking the successful close-out of a complex package of works delivered under challenging ground and weather conditions.

Following the early commissioning of the new pipeline beneath the KiwiRail corridor in May, which redirected upstream flows and mitigated flooding risks ahead of winter, the remaining scope was delivered through June and July as planned. This included the installation of a new chamber, new pipelines, and final minor concrete works.

All reinstatement activities are being completed, including:

- Fencing and paddock reinstatement in coordination with the landowner.
- Abandonment and grout filling of the older stormwater network.
- Topsoiling and grassing of disturbed areas.
- Access track reinstatement to original condition.

Final as-built drawings have been submitted, and all compliance documentation has been compiled for the record.

Despite the challenges faced during delivery, including poor ground conditions, high groundwater levels, and the need for a late-stage chamber replacement, the project has achieved its objectives. The new infrastructure provides improved stormwater conveyance capacity and network resilience heading into future storm events.



Te Kauwhata Stormwater Rail Crossing and Conveyance – Reinstatement and close-out items

Pond Renewal at Matau Close, Te Kauwhata

The construction contract has been awarded, with completion of works targeted by the end of August 2025.



Photo of the existing condition of the Pond

The districtwide renewal of the Comprehensive Stormwater Discharge Consent has commenced as part of a three-year plan to update documentation and apply for new stormwater discharge consents for all urban townships.

Stormwater pond clearance and planting works are currently underway in Te Kauwhata.

Water Supply Renewals Programme (24/27) - Package 1

Progress continued through July, with Scott Road.