

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 5 NOVEMBER** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

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5. PUBLIC FORUM

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a. Discretionary Fund to 20 October 2025

b. North Waikato Discretionary Fund Report

7.3 Councillors Report *verbal*

8. GENERAL BUSINESS

CL Hobbs
CHIEF EXECUTIVE

Te Kauwhata

COMMUNITY COMMITTEE PLAN

Connection/ Tuuhononga

Advocating and celebrating events that bring our community together.

Unity/ Kotahitanga

Relationship building with our community.

Prosperity - Taurikura

Encouraging growth and investment that benefits our community.

Engagement / Whakahoahoa

Facilitate opportunities for the community to connect on relevant issues.



Vision - Listen to and work with the community, mana whenua, partners and other organisations to protect, grow and enhance the environmental, social, cultural and economic prosperity of the Te Kauwhata area to enable a connected diverse and thriving community.

To	Te Kauwhata Community Committee
Report title	Confirmation of Minutes
Date:	Monday, 5 November 2025
Report Author:	Saveeta Chandar, Democracy Advisor
Authorised by:	Elizabeth Saunders, Senior Democracy Advisor

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 3 September 2025.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee confirms the minutes for a meeting held on Wednesday 3 September 2025 as a true and correct record.

3. Attachments

Ngaa taapirihanga

Approved Minutes of the Te Kauwhata Community Committee meeting held on 3 September 2025.

MINUTES of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 3 September 2025** commencing at **7.00pm**.

Present:

John Cunningham (Chair)
Tim Hinton
Ian Wrigley
Lauren Hughes
Courtney Howells
Estelle Jonathon
Cr. Marlene Raumati

Apologies:

TKCC - Liz Tupuhi, Angela van de Munckhof

Absent:

Staff attending:

Kuiarangi Paki
Dominique Thurlow

Public attending:

Derek Peel, Community Patrol

1. APOLOGIES AND LEAVE OF ABSENCE

RESOLVED: (JOHN CUNNINGHAM/MARLENE RAUMATI)

THAT the Te Kauwhata Community Committee accepts the apologies from Liz Tupuhi and Angela Van de Munckhof for non-attendance.

CARRIED

TKCC259/1

2. CONFIRMATION OF STATUS OF AGENDA ITEMS

RESOLVED: (MARLENE RAUMATI/IAN WRIGLEY)

THAT the agenda for the meeting of the Te Kauwhata Community Committee held on Wednesday 6 August 2025 be confirmed and all items therein be considered in open meeting.

CARRIED

TKCC259/2

Shared Candidates night info

Add Cornerstone Security for CCTV server installation

3. DISCLOSURES OF INTEREST

RESOLVED: (LAUREN HUGHES/TIM HINTON)

- There were no disclosures of interest.

CARRIED

TKCC259/3

4. CONFIRMATION OF MINUTES

RESOLVED: (LAUREN HUGHES/ESTELLE JONATHAN)

THAT the Te Kauwhata Community Committee confirms the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 30 July 2025 be confirmed as a true and correct record, subject to a subject correction of the name of Estelle Jonathan in the Apologies, removal of staff titles in the Staff attending section and the addition of Cornerstone Securities for the CCTV server..

CARRIED

TKCC259/4

5. PUBLIC FORUM

No further discussion was held.

6. REPORTS

Works and Issues Report

WDC has confirmed funding and installment of one camera at the Rodda Rd/Wayside Rd round about, with the possibility of additional cameras in round 2 of the project. Cameras will be supplied by Cornerstone Security.

TKCC's investment in a new server at Te Kauwhata Library, to support the cameras, is likely to be worthwhile but it is unclear who would be responsible for maintenance and future upgrades/replacement of the server if it is vested to Council or left in community ownership. Kuiaurangi to seek clarification and report back to the Committee. Cr Raumati reminded the Committee that crime prevention is a central government responsibility, Democracy have confirmed that Discretionary Funds can be used for projects or events.

6.1. Te Kauwhata Community Committee Plan

RESOLVED: (TIM HINTON/JOHN CUNNINGHAM)

Discussion

Projects addressed below. No change to plan.

6.2. Discretionary Fund Report

RESOLVED: (COURTNEY HOWELLS/TIM HINTON)

THAT the Te Kauwhata Community:

- a. Accept the Te Kauwhata Community Committee Discretionary Fund Report 2024/25 (July 2024-July 2025) as at 30 Jun 2025**
- b. Accept the North Waikati Development Fund Report Fund Report 2024/25 (July 2024-July 2025) Te Kauwhata Allocation as at 30 Jun 2025, subject to the correction of Commitment entries on 30 Mar 2024 which should read "supply and install of poles at the dog park." This same correction was also tabled at the TKCC June 2025 meeting.**
- c. There was no updated discretionary fund information in the TKCC agenda.**

CARRIED

TKCC259/5

6.3. Te Kauwhata Projects update

RESOLVED: (ESTELLE JONATHAN/TIM HINTON)

THAT the project report be received.

CARRIED

TKCC259/6

Discussion

Dog Park & Domain

Nothing new until Spring

Saleyard Project

Awaiting information from Kiwi Rail.

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Identity Strategy

Agreed to reallocate leaders for each part at the Committee's November meeting to better enable monitoring and reporting across the whole strategy.

Rongoa Garden

Major planting was undertaken a few months ago at Lakeside. We've since noticed a yellowness in the plants. Ground is saturated and we are reluctant to plant rongoaa there until environmental factors are sorted.

The Committee agreed to re-explore the Domain as a site for the Rongoaa Garden.

Tim to get a time for a committee walk of the site to discuss.

Estelle has list of suitable rongoaa plants for our area and is liaising with Wayne Bennett as a potential supplier.

Domain

While undertaking the Committee walk of the Domain we can also discuss the Domain Users Group Plan and reconsider the need and viability for other initiatives that have been considered in the past such as the Nature Playground.

6.4. Councillors Report

RESOLVED: (JOHN CUNNINGHAM/TIM HINTON)

Update:

- No written report as election time. All councillors and candidates are in campaign mode.
- Cr Raumati fed back positive news from a research report undertaken by the Performance & Strategy Team at WDC. This showed that Te Kauwhata and Huntly are the two districts most satisfied with their engagement with WDC at this time.
- Cr Raumati reported that the new roading contractors Higgins in North and Fulton Hogan in South have now been operational for a few months and WDC are receiving positive feedback from the community about their service delivery to date.
- Cr Raumati met with Megan May GM Service Delivery about the City Care Contract which will shortly be coming up for review. WDC is exploring what a local model might look like.

CARRIED

TKCC259/7

Discussion:

6.5. Chairperson's Report

Update:

- TKCC are hosting a Meet the Candidates Evening on the 17th September 7pm at St Margaret's Hall. John has had a great response from invited candidates and will facilitate the meeting. Lauren has been managing the venue and publicity. We would appreciate the support of the Committee on the night.
- John was invited to attend a recent Ngaa Muka Board Meeting, along with the Fire Service. He enjoyed this opportunity.
- John was pleased to attend WDC Small Contracts meeting focus and was encouraged by discussions around the possibilities of localizing contracts
- TKCC will be appointing new members at our November meeting (date tbc) – John encouraged current members to shoulder tap strong candidates and once the date is known we will also advertise the opportunity to the wider community. Dominique suggested that would be a good opportunity to share TKCC's Plan on a Page with the community.

7. Any other business

- Courtney thanked Liz and John for **the Whangamarino Action Plan** shared by email. He would like to see inclusion of Canadian Geese in the plan as a significant contributing factor to water quality. Courtney also expressed concern that references in the plan to "Increased wetland" rings alarm bells in farming community, and a perceived desire, by some, to put fertile land back underwater. Courtney invites all to consider unintended consequence of well intended actions.
- Courtney shared that in his work as a Real Estate agent he is already seeing decisions around water management making a big impact on land prices and peoples decisions to purchase land in some areas.
- John confirmed the plan is summary document from a range of stakeholders. It is an update only, not final.
- Dominique asked if it would be prudent to invite a representative from Meremere Community Committee to sit on the team. John confirmed that he and Liz attended the

MCC meeting to discuss this issue about about 6 weeks ago and will continue to engage with them.

- Kui shared information on how communities can vote between 9-22 Sept. Voting closes 12pm 11 Oct

RESOLVED: (JOHN CUNNINGHAM/TIM HINTON)

THAT the verbal report from the Chair be received.

CARRIED

TKCC259/8

The meeting closed at 8:04pm.

Minutes confirmed by the Chairperson on 8th Sept for approval at the next Committee meeting.

**JOHN CUNNINGHAM
CHAIRPERSON**

To	Te Kauwhata Community Committee
Report title	Te Kauwhata Community Committee Plan update - November 2025
Date:	Wednesday, 5 November 2025
Report Author:	Saveeta Chandar, Democracy Advisor
Authorised by:	Elizabeth Saunders, Senior Democracy Advisor

1. Purpose of the report

Te Take moo te puurongo

Providing an opportunity for the Te Kauwhata Community Committee to report back on the delivery of their action plan.

To provide organisational updates that tie in with the actions/outcomes within the Te Kauwhata Community Committee Plan.

2. Executive summary

Whakaraapopototanga matua

The Te Kauwhata Community Committee adopted their Community Board Plan in January 2025, which outlined their vision for the following two (2) years. Following the adoption of the plan, the Community Led Development Advisor continued to work with the board on the action plan which would determine the outputs for which the Board could report on and measure achievements.

The Democracy Team have worked with the Community Led Development Advisor to create a report template which would provide each of the actions and for future reports will request updates from members prior to the agenda closing to enable these to be placed against the action plan. This report also provides an opportunity for the organisation to provide updates on activities/initiatives they are involved with that tie into the plan.

This will enable the community to see prior to the meeting whether there is something they would like to provide the board with feedback on and provide another mechanism for the community to engage with the Board at their six-weekly meetings.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Kauwhata Community Committee receives the Te Kauwhata Action Plan update for November 2025.

4. Background

Koorero whaimaarama

In June 2023, Mrs JA Church invited Community Board and Committee members to meet with her and Councillors to workshop how the partnership with Council could be improved and strengthened, to drive better outcomes for communities. Follow up meetings between Board and Committee members with Council Managers from Democracy and Economic and Community Led Development agreed that Boards and Committees would focus on leadership on the 4 Wellbeing's, Economic, Social, Cultural and Environmental.

In November 2023, a dedicated Council staff resource to this work programme was identified and has been working closely with members of Boards and Committees to develop their framework and future work programme of focus.

It could also enable more regular updates from the organisation that tie in with board priorities. As a result, a number of hui have been held with the Community Board to identify to establish its direction and priorities for the next two (2) years. To this end, it has developed a plan for a two year period that outlines its goals and aspirations that it is wanting to achieve under each of the 4 well-beings, including goals around engagement.

5. Community Board Priorities

Ngaa Whakaarotau o te Poari Hapori

The Te Kauwhata Community Committees five (5) priorities are as follows:

1. Taiao – Protection, enhancement and education about our taonga
2. Prosperity (*Taurikura*) – Growth, investment, and tourism are encouraged, and the dollar is spent in Te Kauwhata
3. Unity (*Kotahitanga*) – *Grow and strengthen our partnerships with Ngaa Muka, Ngā Muka Development Trust, Waikato District Council and the local community to build enduring relationships*
4. Connection – Improve social cohesion to ensure communities are connected and feel a sense of belonging.
5. Engagement (*Tuuhononga*) – We are committed to citizen-led decision making

5.1 Taiao

- 5.1.1 *We have a unique environment with the Whangamarino Wetland, which covers 7,000 hectares. It has major recreational, historical and economic values and has been designated an international Ramsar site in recognition of its status as an area of outstanding biodiversity. With the recent fire that destroyed over 1000 hectares of this wetland the Community Committees will gain an understanding of the role it can play in its recovery.*

November Update

No November update provided - members may have verbal update to add.

5.2 Prosperity Taurikura

- 5.2.1 *A thriving economy is dependent on growth, investment and tourism and all have a considerable positive impact on Te Kauwhata. As such, the Community Committee, in partnership with others will explore opportunities to attract visitors to the village.*
- 5.2.2 *In partnership with others, a stocktake of existing events and visitor attractions will be undertaken. Upon completion these events and attractions will be promoted through a variety of communication channels.*

November Update

No November update provided – members may have verbal update to add.

5.3 Unity Kotahitanga

- 5.3.1 *As a Community Committee we are committed to deepening our connection and growing a greater awareness of our local history. To do this we will work alongside Ngaa Muka to explore and create this awareness*
- 5.3.2 *A Rongoa garden promoting wellbeing of the person, the whenua, the soil, and the water flowing through the whenua is created.*

November Update

No November update provided - members may have verbal update to add.

5.4 Connection Tuuhononga

- 5.4.1 *We will promote and celebrate cultural events that reflect who Te Kauwhata is, such as the A&P Show, the Christmas Parade, ANZAC day.*
- 5.4.2 *Our Domain is a central hub for our community. Therefore, we will promote the various activities that take place in this hub that bring our community together and advocate for the enhancement of the existing facilities.*
- 5.4.3 *Development of the Te Kauwhata dog park to make it an enjoyable space for both dogs and people.*
- 5.4.4 *Development of a walkway on Saleyard Road*
- 5.4.5 *Develop a walkway and fitness trail in the Te Kauwhata Domain to support and enhance the health and wellbeing of our community.*

November Update

No November update provided - members may have verbal update to add.

5.5 Engagement Tuuhononga

- 5.5.1 *The voice of our community matters. We will encourage the voice of our community through engagement on Long Term Plans, Policy reviews and other matters Council is engaging on.*
- 5.5.2 *We are committed to communicating the issues and outcomes, in plain English, out to our communities using a variety of communication channels.*
- 5.5.3 *Oversee the Community Identity Strategy*

November Update

No November update provided - members may have verbal update to add.

6. Next Steps

Ahu whakamua

The Board will report back at the next meeting with its updated reports on the delivery of its action.

7. Attachments

Ngaa taapirihanga

None

To	Te Kauwhata Community Committee
Report title	Works and Issues Report
Date:	Wednesday, 5 November 2025
Report Author:	Kuiarangi Paki, Strategic Initiatives and Partnerships Manager
Authorised by:	Will Gauntlett, General Manager – Strategy & Growth

1. Purpose of the report

Te Take moo te puurongo

To update the Committee on actions and issues arising from the previous meeting.

2. Executive summary

Whakaraapopototanga matua

Updates are provided with the attached Actions Register for November.

3. Staff recommendations

Tuutohu-aa-kaimahi

That the Te Kauwhata Committee receives the Works and Issues Report for 5 November 2025.

4. Attachments

Ngaa taapirihanga

Attachment – Works and Issues for Te Kauwhata Community Committee of 5 November 2025

Te Kauwhata Community Committee Actions – November 2025

	Actions	To Action	Update/Response
1.	CCTV Cameras - Council to confirm the number of CCTV cameras allocated for Te Kauwhata and dates for installation. - Council to confirm CCTV camera hardware and software requirements. This will ensure any additional purchases by TKC for the server are compatible.	Mel Tarawhiti	One camera has been identified to be installed by the main roundabout coming into Te Kauwhata from off the motorway. Enabling works across the district has started, contractor currently working with service companies. The tender for installation is still active and has not been worked through so hardware is not able to be confirmed. The software system recommended is NX Witness. Once the tender for installation is finalised a review of camera quantities can be reassessed.
2.	Discretionary Fund: Council to confirm purchase of the server can be done through these funds.	Kuiarangi Paki	Democracy confirmed the use of funds for the project and the server has been installed and the invoice submitted for payment
3.	North Waikato Development Fund: Council to correct the description within the report for Barakat Contractors. The correction of Commitment entries on 30 Mar 2024 which should read “supply and install of poles at the dog park.” This same correction was also tabled at the TKCC June 2025 meeting.	Jen Schimanksi	Completed.

	Actions	To Action	Update/Response
4.	Creative Communities Fund: Dominique Thurlow to follow up with Matua Ivan to discuss Council's creative communities fund.	Dominique Thurlow	Email sent to Matua Ivan from Kuiaurangi Paki. Awaiting response. Council staff will continue discussions directly with him to identify what further support or assistance we can provide via the creative communities fund.

Capital Projects Update (as of 18 August 2025)

Stormwater Network Upgrade – Project Completion Update

The stormwater network upgrade project is now complete, marking the successful close-out of a complex package of works delivered under challenging ground and weather conditions.

Following the early commissioning of the new pipeline beneath the KiwiRail corridor in May, which redirected upstream flows and mitigated flooding risks ahead of winter, the remaining scope was delivered through June and July as planned. This included the installation of a new chamber, new pipelines, and final minor concrete works.

All reinstatement activities are being completed, including:

- Fencing and paddock reinstatement in coordination with the landowner.
- Abandonment and grout filling of the older stormwater network.
- Topsoiling and grassing of disturbed areas.
- Access track reinstatement to original condition.

Final as-built drawings have been submitted, and all compliance documentation has been compiled for the record.

Despite the challenges faced during delivery, including poor ground conditions, high groundwater levels, and the need for a late-stage chamber replacement, the project has achieved its objectives. The new infrastructure provides improved stormwater conveyance capacity and network resilience heading into future storm events.



Te Kauwhata Stormwater Rail Crossing and Conveyance – Reinstatement and close-out items

Pond Renewal at Matau Close, Te Kauwhata

The construction contract has been awarded, with completion of works targeted by the end of August 2025.



Photo of the existing condition of the Pond

The districtwide renewal of the Comprehensive Stormwater Discharge Consent has commenced as part of a three-year plan to update documentation and apply for new stormwater discharge consents for all urban townships.

Stormwater pond clearance and planting works are currently underway in Te Kauwhata.

Water Supply Renewals Programme (24/27) - Package 1

Progress continued through July, with Scott Road.

To	Te Kauwhata Community Committee
Report title	Discretionary Fund Report to 20 October 2025
Date:	05 November 2025
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Paul Conder, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as of 20 October 2025

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Funding report

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 20 October 2025

Attachment 2 – North Waikato Development Fund report to 20 October 2025

TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2025/26 (July 2025 - June 2026)

As at Date: 20-Oct-2025

		GL	10-2070-0000-00-25904
2025/26 Annual Plan			4,198.00
Carry forward from 2024/25			21,483.89
Total Funding			25,681.89
Income			
Total Income			-
Expenditure			<i>excl GST</i>
Total Expenditure			-
Net Funding Remaining (excluding commitments)			25,681.89
Commitments			<i>excl GST</i>
06-Mar-24	Commitment of \$500.00 per annum for subsequent financial years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Te Kauwhata Community Emergency Response Group. A maximum commitment of \$1,500.00.	TKCC2403/05	1,500.00
18-Oct-24	Less payment \$500.00 resolution TKCC2403/05	TKCC2403/05	(500.00)
Total Commitments			1,000.00
Net Funding Remaining (Including commitments)			24,681.89

NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2025/26 (July 2025 - June 2026)
Te Kauwhata Allocation
As at Date: 20-Oct-2025

	RS	18356
Resolutions from TKCC Committee Meeting Minutes & Other Information		
2025/26		
Reserve Opening Balance		231,998.99
Total Funding		231,998.99
Income		
Interest July 2025 to October 2025		2,165.89
Total Income		2,165.89
Expenditure		
17 April 2025 Payment of \$1,717.16 (incl GST) for repairs to the CCTV security camera in Te Kauwhata inv 11361 from NWDF 17/4/2025	TKCC2505/06	1,493.18
Total Expenditure		1,493.18
Net Funding Remaining (excluding commitments)		232,671.70

Commitments

Date	Description	Resolution no	breakdown of monies spent	Amount remaining
03-Feb-21	Te Kauwhata Committee supports the use of \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding the construction of the Te Kauwhata Blunt Road Walkway ; (Note: The Committee may not use all the \$150,000 commitment for the Blunt Road walkway).	TKCC2102/03	150,000.00	
03-Nov-21	(Note: that the Committee subsequently at 3 Nov 2021 meeting adjusted this commitment to \$100,000 as part of a discussion the Works and Issues report). As advised by Management Accountant this reduction is to show against Blunt Road Walkway 22.10.2024		(50,000.00)	100,000.00
08-Aug-23	North Waikato Development Fund to get Stage 1 and Stage 2 of the Dog Exercise Park project implemented. (resolution required to return \$88.35 to pool of funds)	TKCC2308/09	7,738.00	
30-May-24	less payment to Barakat Contractors to supply and install shade cloth poles at the dog park inv 15287 30/05/24	TKCC2308/09	(3,875.65)	
12-Nov-24	less payment to Fletchs Covers & Trims to supply and install shade cloths at the dog park inv 0427 12.11.2024	TKCC2308/08	(3,774.00)	88.35
Total Commitments				100,088.35
Net Funding Remaining (Including commitments)				132,583.35