

Agenda for a meeting of the Raglan Community Board to be held in the Te Uku Memorial Hall, Te Uku on **WEDNESDAY, 3 MAY 2023** commencing at **1.30pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas, however members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Wednesday, 22 March 2023 2

5. PUBLIC FORUM

6. REPORTS

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6.3	Proposed Waikato Regional Coastal Plan	Verbal
6.4	WEL Networks Proposal for EV Charger Wallis Street	Verbal
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6.7	<i>Raglan Naturally Report</i>	Verbal
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6.10	Board Members' Reports	Verbal

GJ Ion
CHIEF EXECUTIVE

To	Raglan Community Board
Report title	Confirmation of Minutes
Date:	Wednesday, 3 May 2023
Report Author:	Rosa Leahy, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Raglan Community Board (RCB) held on Wednesday, 22 March 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 22 March 2023 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – RCB Minutes – 22 March 2023

MINUTES for a meeting of the Raglan Community Board held in the Town Hall, Supper Room, Bow Street, Raglan **WEDNESDAY, 22 MARCH 2023** commencing at **1.30pm**.

Present:

Mr D Amoore (Chairperson)
Mr C Rayner
Ms K Binnersley (*arrived 1:44pm*)
Mr S Bains
Cr L Thomson
Cr T Turner

Attending:

(5) members of the public

Pauline Giles (Waikato District Alliance)
Dylan Herewini (Waikato District Alliance)
Steve Van Wonderen (Xtreme Zero Waste)

Cr Mike Keir
Mr K Abbot (Executive Manager Projects & Innovation)
Ms R Leahy (Democracy Advisor)
Grant Tregida (Roading Manager)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr L Thomson/ Mr Bains)

THAT the apologies from Mr Wallis and Mr Oosten for non-attendance be accepted.

CARRIED

RCB2303/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Amoores/ Mr Rayner)

THAT:

- a. the agenda for a meeting of the Raglan Community Board held on Wednesday, 22 March 2023 be confirmed;
- b. all items therein be considered in open meeting; and
- c. that all reports be received.

CARRIED

RCB2303/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Cr Turner/ Mr Bains)

THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 8 February 2023 be confirmed as a true and correct record.

CARRIED

RCB2303/03

PUBLIC FORUM

Mark - Potholes

- *What is Council doing to encourage the public to identify potholes? In the past the Community Board and Council had encouraged people to put in service requests. The Community Board also posted a bulletin on their Facebook page about lodging a service request for these issues.*

ACTION: Community Board to post on their Facebook page and in their next update in the Raglan Chronicle about lodging service requests for potholes.

John – Potholes and Wi Neera Walkway

- A suggestion was made that Council should be proactively looking at potholes. Council staff stated that Roading Inspectors do drive around the network to look for potholes and other issues.
- A concern was raised about the consultation on the Wi Neera Walkway. It was noted that there was a change in the plan for this project.

Bruce Teddy – Roading Issues

- A concern was raised about the grading of Matakotea Road. Mr Teddy stated that the gravel was not being taken off the edge of the road and was causing more water to sit on the road.
- A request was made for the Community Board to send a letter of thanks to the landowners who gifted their land for the State Highway 23 rebuild.

ACTION: Community Board to write a thank you letter to the landowners who gifted their land for the State Highway 23 rebuild.

REPORTS

Xtreme Zero Waste Update Agenda Item 6.1

Xtreme Zero Waste staff attended the meeting and provided a verbal update on their operations:

- It was noted that a new processing building was built with the assistance of Ministry for the Environment funding.
- *Do you think the pressure on Xtreme Zero Waste over summer was alleviated due to not doing Soundsplash?* Yes – the focus was taken away when doing that event. The team was able to concentrate on the core business.
- *Can the bins at Papahua be serviced at night?* Xtreme Zero Waste was working to the contract with Council. There are afternoon runs three days a week. To split into an evening run would require a review of the roster and resources.
- A discussion was held on the new recycling centres at Te Uku and Te Mata. The container arrived at Te Mata but there was a delay in installation due to soil being dumped where the structure was to be.
- It was noted that the Te Uku centre was servicing more than it was contracted to do. A request was being put forward to Council for more funds towards it.
- A discussion was held on the waste that was being recycled at Te Uku. It was noted that there is an element of commercial waste, there are a number of local home businesses in the area.
- *What was the criteria for not picking up a green bin?* As soon as there was an element of contamination then the bin should not be picked up. Xtreme Zero Waste try and take an educational approach to households to improve recycling.

- *Have you looked at moving towards bins instead of bags?* Bags were a requirement from Council. There was a research paper produced that shows that the system Raglan used is the best way to reduce waste. Moving towards bins would make efficiency savings, however, this would be at the loss of local employment.
- A discussion was held around waste minimisation strategy. It was noted that Council was looking at doing a 12-month survey on Raglan for organic waste to see what can be improved on. Any suggested improvements could be rolled out alongside a campaign from the Community Board.
- A concern was raised about landfill bins being taken away and not replaced. It was noted that landfill bins are emptied, however, sometimes they are taken away for cleaning.
- *Is there a procedure for the disposal of E-waste and lithium-ion batteries?* Xtreme Zero Waste were looking at building a separate wooden crate to store lithium-ion batteries. The batteries could be stacked but must have cardboard between them. There was no specific advice from the government on this, but Xtreme Zero Waste had investigated the recommended practice. It was noted that in a month or two a campaign and process on disposal of batteries would be put in place. In terms of E-waste, there is a high cost to disposal. Being a part of the zero-waste network was an advantage as they were able to find out who disposes of e-waste in an ethical way. Xtreme Zero Waste was investigating what e-waste products were worth dismantling to make the disposal more affordable for the community.
- *Has there been an increase in illegal dumping?* Not yet, however, from 1 July the price would increase which may result in more illegal dumping.
- *Has any thought been given to a larger recycling station in Papahua?* A station at Papahua would be unmanned which would be a concern. There was already a large amount of illegal dumping at the unmanned stations in Te Uku and Te Mata.
- *Would you consider putting in a weigh station?* It goes against the ethos of Xtreme Zero Waste to have a weigh station. The system in place looks to recover resources rather than dump them.

Roading Update Agenda Item 6.2

The Roothing Manager attended the meeting and provided a verbal update:

- The Road Manager updated the Board about roading issues relating to the Auckland Anniversary weather event and Cyclone Gabrielle. It was noted that the cost for the initial response was 2.8 million dollars.
- Council was now considering long-term options and was working with Waka Kotahi for repairs and remediations.

- It was noted that there was damage done to Council's network due to the closure of State Highway 23. Repairs to the damaged road would be claimed for through Waka Kotahi.
- The Roding Manager discussed the damage to Ruapuke Beach carpark. A funding request would be put through to Waka Kotahi for these repairs. It was noted that a wall between the beach and car park may be required.
- A discussion was held around Waka Kotahi funding and subsidies. It was noted that works are subsidised 91 per cent until June, after this the subsidy will go down to 51 per cent.
- A discussion was held around the revocation of part of State Highway 23.

ACTION: Roding Manager to investigate when Council maps would be updated to reflect the revocation of part of State Highway 23.

- A member of the public raised a concern about the width of the cycleway.
- *What is happening with the local bus project?* The project was currently on hold because the District and Regional Councils did not have the resources available. There was also an issue with there not being enough bus drivers for the service.
- A concern was raised that the 100 thousand dollars set aside in the Long-Term Plan for the local bus project would be lost if it did not go ahead soon.

ACTION: The Roding Manager to follow up if the 100 thousand dollars set aside for the local bus project will be rolled forward.

- A concern was raised about cars speeding on Main Road by the BP. It was noted that children often cross this road when walking to school.

ACTION: Community Board will raise monitoring the 40km/h speed limit on Main Road by the BP Station with NZ Police.

ACTION: Roding Manager to investigate if speed on Main Road can be monitored by Council and any data collected be given to NZ Police.

ACTION: Community board to set up meeting with Roding Manager to discuss roading issues in Raglan.

Works, Actions & Issues Report: Status of Items

Agenda 6.3

The report was received under [RCB2303/02 refers], and the following discussion was held:

Rugby Club Lights

- It was noted that Council was currently awaiting a price for a sensor.
- *Would a local electrician be used for this job?* Alliance had preferred providers; it was not stated who the preferred provider in Raglan was.

Civil Defence and Raglan Community Response Plan

- Another meeting had been arranged with the Emergency Management Advisor to discuss the next stage of planning and enlist members of the community.

Wastewater Treatment Plan

- It was noted that there are now regular online huis on the wastewater treatment plant.

Better off Funding – CCTV Cameras

ACTION: Cr Thomson to follow up with General Manager Service Delivery about the CCTV strategy and how much money was being allocated to Raglan.

Water Tower Planting Plan Proposal

- A discussion was held around the design of the proposal.

ACTION: Community Board to provide feedback about the design with the inclusion of picnic tables and a ramp.

Freedom Campers

- A concern was raised about freedom campers in Raglan. It was noted that members of the public should raise this issue as a service request, however staff would also raise if following this meeting.

ACTION: Staff to raise issue of freedom camping with monitoring team.

Wi Neera Walkway

- There had been a significant change in the plan. Council was not looking at a full-scale walkway just remedial works. It was noted that lighting was a safety issue and needed to be addressed.
- A discussion was held on if a handrail should be installed. It was noted that a handrail could be costly to install and would be pointless if the walkway needed to be developed wider in the future.

Mr Bains left the meeting at 2:35-and returned at 2:45pm.

Discretionary Fund Report

Agenda Item 6.4

The report was received under [*RCB2303/02 refers*], and the following discussion was held:

- The Chairperson asked the Board if they would support setting aside some discretionary funds towards an ANZAC Day wreath.

Resolved: (Mr Amoores/Cr Thomson)

That the Raglan Community Board:

- a. receives the Discretionary Fund Report to 7 March 2023;**
- b. notes the receipt of the funds returned from Whaingaroa Environment Centre for the amount of \$3,432.74. (Resolution RCB2302/07 stated 3,500.00 to be returned); and**
- c. allocates up to \$100 from the Discretionary Fund towards an ANZAC Day wreath.**

CARRIED

RCB2303/04

Raglan Naturally Report

Agenda Item 6.5

No discussion was held on this item.

Chairperson's Report

Agenda Item 6.6

The report was received under [*RCB2303/02 refers*] and the following discussion was held:

- The Chairperson noted that there were two bylaws open for submissions; the Traffic Bylaw and Public Places Bylaw.
- A discussion was held on a submission for Boat Ramp fees. The Chairperson suggested that an annual fee of \$110 for the general public, \$80 for sports fishing club members and a daily fee of \$10 would be appropriate.
- A discussion was held on submitting on the Public Places Bylaw in relation to commercial scooters. Under the existing bylaw private scooters are allowed. It was noted that it did not appear commercial scooter operators were likely to pursue operations in the district.

To	Raglan Community Board
Report title	Connectivity Strategy Review
Date:	3 May 2023
Report Author:	Matt Horsfield, Reserve Planner
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To inform the Raglan Community Board of the Connectivity Strategy review and progress to date. The report also highlights the proposed next steps (process) as part of early engagement.

2. Executive summary

Whakaraapopototanga matua

The Connectivity Strategy outlines the benefits of connection across our district and how this fits into a national, regional, and local context. The strategy will provide a clear definition of connectivity via trails and identifies the benefit this infrastructure has for our community, and the objectives in developing the network. The document categorises trails, defines the level of service, and provides a prioritisation matrix for proposed trails.

The document will be supported by a live spatial dataset. The dataset outlines all current, proposed, and aspirational connections identified throughout the Waikato District. The information in the dataset was provided through existing tools and information that Council holds and will include the proposals received during community consultation and engagement.

The live spatial maps will be supported by a prioritisation table which categorises high, medium, and low priority trails. The live spatial map will also outline which connections are existing, and the priority level of each potential trail.

Waikato District Council will engage with communities over the coming months to seek out opportunity and ideas for connectivity and seek input that will contribute to the final makeup of this strategy.

3. Staff recommendations **Tuutohu-aa-kaimahi**

That the Raglan Community Board receives the Connectivity Strategy Review report.

4. Background **Koorero whaimaarama**

In 2021, The Reserve Planning Team evaluated several strategies relating to Open Spaces for review. The 2016 Trails Strategy identified where additional work needed to be undertaken to provide a comprehensive strategy that caters for growth and aspirations of our communities. An updated Connectivity Strategy will help inform funding decisions for the development of the 2024-2034 Long Term Plan as well as incorporate aspirations outlined in community blueprints and town structure plans. This will ensure consistency across Council documents and provide a framework to develop trails and achieve the objectives of Council Strategies.

5. Next steps **Ahu whakamua**

During the coming months, the Reserve Planning Team will be engaging with targeted stakeholders, Community Boards and Mana Whenua. Part of this engagement will be working with our stakeholders to identify possible trails for our district, utilising Intramaps (our GIS mapping tool) and physical maps. The proposed trails received from the Community will then be rationalised and added into Intramaps. Further work will be undertaken on the Connectivity Strategy document which will then be presented to the community for consultation.

6. Attachments **Ngaa taapirihanga**

Attachment 1 – Connectivity Strategy Presentation

Connectivity Strategy Review 2023

Reserve Planning/Open Spaces

Matt Horsfield

Streamlining Strategies – Reshaping the Document



Waikato District Council

Trails Strategy 2016

Walkways, Cycleways & Bridle Trails



Analysis of the 2016 Trails Strategy

- The existing Trails Strategy was adopted in July 2016 with accompany technical inputs from as early as March 2015
- The trails strategy technical inputs/existing information will be reviewed to see if its still fit for purpose.
- The existing strategy contains a prioritisation table for high, medium and low priority trails. Additionally, it contains 47 aerial maps of townships highlight potential new trails and existing trails.
- The 2016 Trails Strategy does not reference Council's commitment to affirm the protection of ancestral landscapes to embolden the experience that Tangata Whenua have with the environment.
- The 2016 Trails Strategy does not reference the benefits to mental and physical health that connectivity provides by connecting people and places.

The four key objectives with the 2023 Connectivity Strategy

- That Council's trail network will be safe and promote the mental and physical health benefits of connecting peoples and places together.
- Strengthen partnerships to enable growth of the district's connectivity network.
- Have environmentally sustainable design at the heart of our connected network.
- Continue to evolve a well-planned network to meet our community needs.

Five Key Categories of Trails

- Walking Paths
- Off-road Trails
- Multi-use tracks
- Cycle & Mountain Biking Trails
- Bridle/Horse Riding Trails



How will this strategy be implemented?

- Implementation of the Connectivity Strategy requires co-ordination and collaboration across Council infrastructure activities (roading and open spaces), planning (District Plan and other development plans), key funding agencies, developers and the community.
- This strategy identifies a strategic approach for prioritising future track upgrades, expansions, and connections. A live spatial dataset is used to identify future priorities.
- Priority projects are identified and prioritised using an assessment criteria and the live spatial dataset.

Prioritisation of Future Connectivity Projects

Trails will be prioritised using an assessment criteria, that is weighted according to its importance to the overall trail feasibility and alignment with WDC's value. Trails will be assessed against the following criteria, and will receive a weighted score on each one.

- Land Ownership/Accessibility
- Connectivity
- Modes of Transport
- Presence/absence in Council & Community documents
- Benefits of the connections
- Significance

What are we asking from you?²⁰

We are wanting to receive ideas for connectivity and potential trails. We are meeting with our targeted stakeholders, Community Boards and Iwi and Hapu for ideas for potential trails.

How can you respond?

We will provide maps for you to draw and have your input for trails. These maps will highlight Council property, formed and unformed legal roads that can be utilised for trails. In addition, you can meet with the teams and submit trails ideas via our Intramaps GIS system.

Guidelines when considering trails?

When we receive all the proposed trails we will rationalise the trails against our assessment criteria. To submit a high priority trail you want to consider...

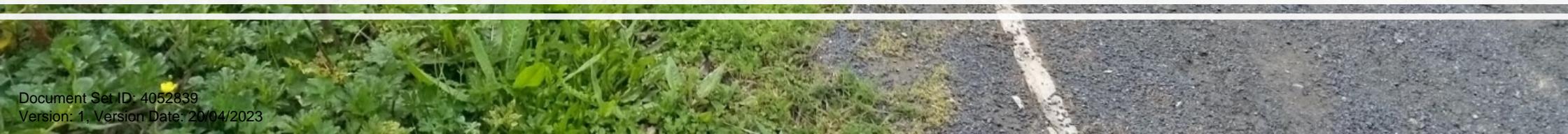
- Will the trail be on Council land/have legal access (i.e. an unformed road).
- Does the trail connect to an existing trail? (including footpaths and community hubs)
- Would this path be suitable for multiple users? (Walking, cycling and horse-riding)
- Would this trail align with the your towns blueprint/structure plan?
- Does it connect directly to a park/open space/township centre?
- Does the trail follow a natural feature? (waterway, forest, coast)
- Does the trail follow or pass cultural sites of significance?

What will the live spatial data look like?





Any Questions



To	Raglan Community Board
Report title	Early engagement feedback for the Freedom Camping Bylaw 2023
Date:	3 May 2023
Report Author:	Jodi Bell-Wymer, Corporate Planner
Authorised by:	Sue O’Gorman, Customer Support General Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to invite the Community Board to provide early engagement feedback on the Freedom Camping Bylaw 2023.

2. Executive summary

Whakaraapopototanga matua

Staff are seeking feedback from the Raglan Community Board to help shape the formal consultation material that will open to the public for submission in the coming months. Specific information on reviewing and creating restricted and prohibited areas is sought in alignment with the relevant legislation in the Freedom Camping Act 2011 (The Act). The Community Board early engagement survey will close at 5.00pm Friday 19 May 2023.

3. Staff recommendations

Tuutohu-aa-kaimahi

That the Raglan Community Board:

- a. notes that the early engagement for the Freedom Camping Bylaw closes on 19 May 2023.**
-

4. Background

Koorero whaimaarama

The Waikato District Council Freedom Camping Bylaw 2016 (**2016 Bylaw**) was due for review by 17 October 2021. The 2016 Bylaw still has legal effect under section 160A of the Local Government Act 2002 until it is automatically revoked on 17 October 2023 (unless replaced sooner).

What is freedom camping?

Freedom camping is defined in the Act as 'camping within 200 metres of a motor vehicle accessible area or the mean low-water springs line of any sea or harbour, or on or within 200 metres of a formed road or a Great Walks Track, using one of more of the following:

- a tent or other temporary structure
- a caravan, or
- a car, campervan, house truck, or other motor vehicle.

It does not include staying at a camping ground, temporary or short-term parking of a motor vehicle, day trips, or resting or sleeping at the roadside to avoid driver fatigue'.

What the Freedom Camping Act 2011 allows through a Bylaw

The Act is permissive by default, which means its starting point is to allow freedom camping on all public land. The Act does recognise that some areas may not be suitable for freedom camping.

The Bylaw identifies areas where freedom camping is prohibited and restricted to manage how and where freedom camping can occur and what criteria is needed.

The Act states that councils can only prohibit or restrict freedom camping in an area if this is necessary to:

- protect the area e.g., to protect areas that are: environmentally sensitive/culturally sensitive.
- protect health and safety to keep freedom campers and other visitors to an area safe
- protect access to the area where the presence of freedom campers would block access or could damage infrastructure.

The Act also requires the Council:

- not to ban (or effectively ban) freedom camping on all the land we manage through our bylaw (blanket bans)
 - to be satisfied that any prohibitions or restrictions are the most appropriate and proportionate response to freedom camping demand in the area, and the problems it would cause if allowed
 - to have considered other ways to manage the problem, other than through a bylaw
-

- to make a bylaw that is consistent with the New Zealand Bill of Rights Act 1990
- to map or clearly describe each area covered by prohibitions or restrictions, so freedom campers have certainty about what rules apply.

5. Discussion

Matapaki

Informal engagement using a social mapping tool was open to the public from 31 October 2022 to 27 January 2023. Staff are now seeking input from Community Boards for freedom camping areas that are currently restricted or prohibited in the Bylaw, as well as any additional areas the board may recommend. Both the current areas in the Bylaw and any new areas must be shown to comply with the legislation to 'Protect the area, access or health and safety' as discussed in section 4 of this report.

Staff invite the Community Board to provide feedback using Councils online engagement portal, Shape Waikato using this link:

<https://shape.waikatodistrict.govt.nz/EE-Freedom-Camping>

This feedback form will close at 5pm on Friday the 19th of May 2023.

6. Next steps

Ahu whakamua

Once the Community Board feedback has closed, a workshop will be held with Councillors on 07 June to discuss the final consultation documents. Formal consultation approval will be sought at the 11 July Policy and Regulatory Committee meeting.

7. Attachments

Ngaa taapirihanga

Attachment 1 – Waikato District Council Freedom Camping Bylaw 2016

To	Raglan Community Board
Report title	Works, Actions & Issues Report: Status of Items May 2023
Date:	3 May 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Raglan Community Board on actions and issues arising from the previous meeting and works underway in May 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Raglan Community Board Works, Actions & Issues Report: Status of Items for May 2023 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Raglan Community Board Actions & Issues Register – May 2023 (within report)

Raglan Community Board Actions – May 2023

	Actions	To Action	Update/Response
1.	<p>Civil Defence and Raglan Community Response Plan</p> <p><u>February Update:</u> The Board will organise a community meeting about Civil Defence in the coming months.</p>	The Raglan Community Board	
2.	<p>Soundsplash Event</p> <p><u>March 2023:</u> Staff will provide an update to the RCB via email after their meeting with the consent holders.</p>	Community Venues & Events Team Leader, Sam Baker	<p>May 2023: The 2023 Sound Splash event debrief was held on the 22nd of March. This was attended by the Consent holders and their key operational staff, Police, WDC staff involved in land owner approval and the Service Delivery General Manager – apologies were received from the District Health team.</p> <p>The purpose of the meeting was for all parties involved to give feedback on the event operations and processing.</p> <p>At this meeting several reports were requested to be provided from the consent holders which staff have now received and are reviewing.</p> <p>Internal staff are now working on a report for recommended changes to be made to the landowner approval process and the consent conditions.</p>

	Actions	To Action	Update/Response
3.	<p>CCTV Better Off Funding</p> <p>Cr Thomson to follow up with General Manager Service Delivery about the CCTV strategy and how much money was being allocated to Raglan.</p>	Service Delivery, Megan May	<p>May 2023:</p> <p>The Better off funding application was for \$484,900 of capex cost. This covers the project cost, contingency and project management costs for all 5 locations – Raglan, Raahui Pookeka, Ngaruawahia, Tamahere and Pokeno.</p> <p>There is also additional budget allocated to operational costs.</p> <p>Each town has differing needs (Raahui Pookeka has some cameras - needs additional, Ngaruawahia has most hardware, needs a small amount of additional, Raglan needs a full audit and likely full replacement).</p> <p>Until we scope all towns, we will not know the allocations for each area.</p>
4.	<p>Revocation of part of State Highway 23</p> <p>Roading Manager to investigate when Council maps will be updated to reflect the revocation of part of State Highway 23.</p>	Service Delivery, Grant Tregidga	<p>May 2023:</p> <p>There are some inconsistencies within some maps, Council will look to resolve this over the next 2 months.</p>
5.	<p>Local Bus Project</p> <p>The Roothing Manager to follow up if the \$100,000 set aside for the local bus project will be rolled forward.</p>	Service Delivery, Grant Tregidga	<p>May 2023:</p> <p>Yes, this funding will be moved into the next financial year.</p>

	Actions	To Action	Update/Response
6.	<p>Cars Speeding on Main Road by BP</p> <p>Roading Manager to investigate if speed on Main Road can be monitored by Council and any data collected be given to NZ Police.</p>	Service Delivery, Grant Tregidga	<p>May 2023:</p> <p>Staff have a meeting with Police on the 28th April where the issue will be raised on behalf of the community.</p> <p>Staff will check if Police require data collection.</p>

Capital Projects Update (As of 19 April 2023)

Raglan Wharf Structural Repairs, Pontoons and Walkways.

Rock revetment & walkway rework is being done by the contractor. This has no cost implications to Council and has minimal impact on programme.

The gangway & pontoon is in place, and a walkover with stakeholders to select cleat, ladder and life buoy locations has been done. Solar lighting is yet to be installed. The new relocated Haul Out Facility adjacent to the gangway will be completed in early May.

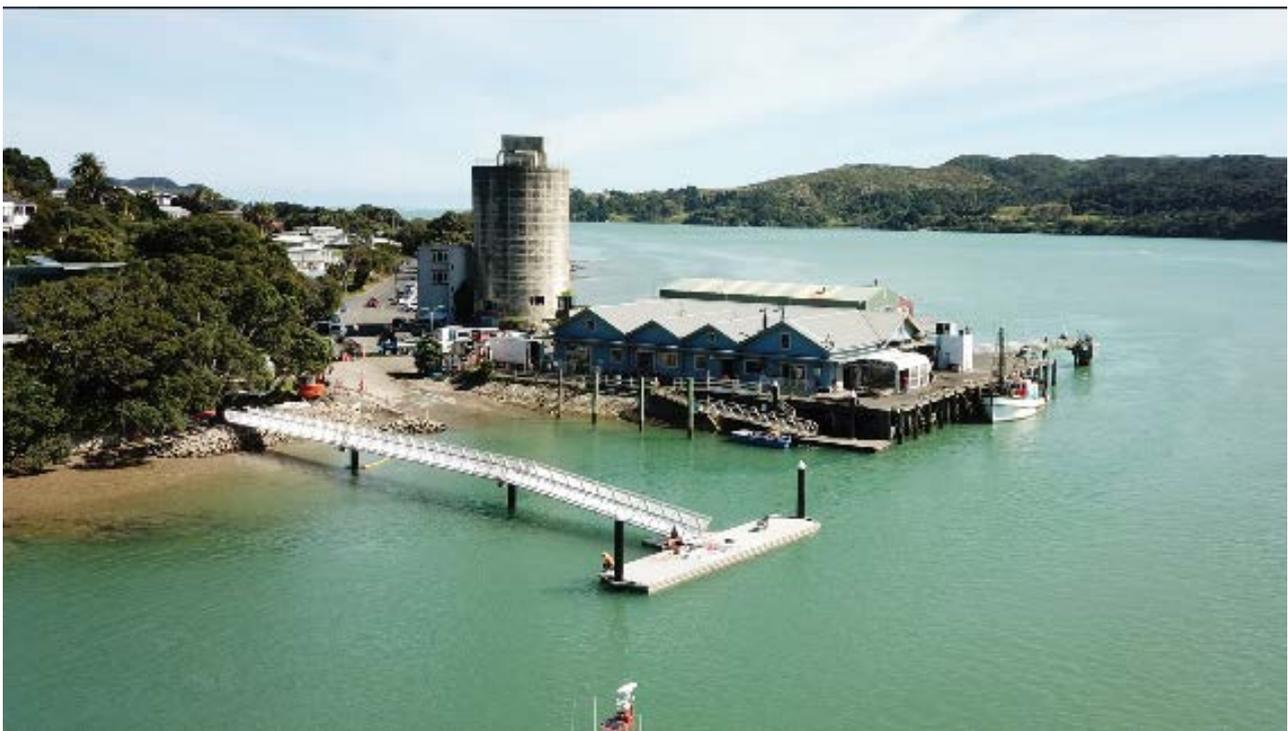
Cultural Inputs and European History are being worked through with Simon Te Wheoro and Dennis Amoore.

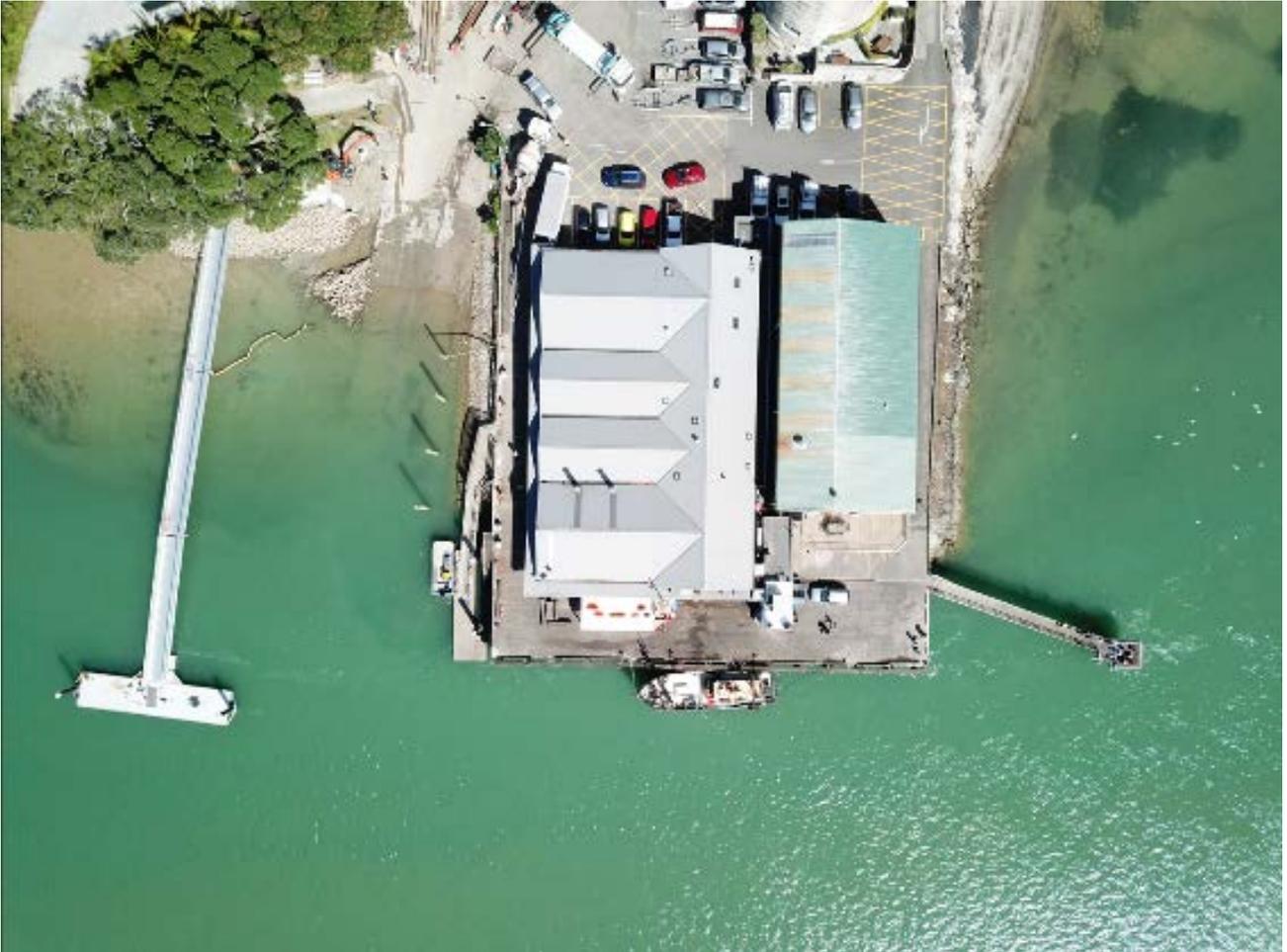
The existing pontoon refurbishment has been covered off with the stakeholders, with a price and programme currently being finalised by WDC. The Dolphin Pier Tide Gauge Refurbishment for WRC is commencing in the next 2 weeks. Balustrade replacement around Wharf is continuing.

Planning is underway for an opening, likely to be late May however TBC on updated programme from HEB.

Resource consents have been lodged for the western walkway, tidal stairs and seating. Extraction of 1,000 tonnes of boulders will get underway in late April/early May.

WDC are in the process of finalising pricing with HEB for the western walkway and will commence detailed design in line with the feedback provided on the General Arrangement Drawing presented to the PCG. Further communications around this will continue as the detailed design progresses during May.





Wi Neera Walkway

Resource Consent submission is underway.

Steering group is obtaining additional budget.

Greenslade Road Reserve Playground

Environmental consultants are undertaking an Ecological & Floodplain Assessment. They are aiming to complete the report by the end of May. Once site constraints are known, location options for the playground can be explored.

Manu Bay Breakwater

eCoast and T+T are preparing the report on the options, advantages and effects on the ramp and wave break. The results will then go to peer review.

Tim / Collaborative Solutions will liaise with stakeholders to confirm the Stakeholders meeting date.

To	Raglan Community Board
Report title	Discretionary Fund Report to 21 April 2023
Date:	03 May 2023
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Raglan Community Board on the Discretionary fund spend to date, commitments and balance as at 21 April 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Raglan Community Board:

- a. receives the Discretionary Fund Report as at 21 April 2023;**
 - b. notes that the costs of the Community House fence project (resolution RCB2209/04) came in under budget;**
 - c. approves the return of \$827.92 to the discretionary fund pool (the balance of commitment to the Community House fence project); and**
 - d. considers the Discretionary Fund applications below and determine if they wish to fund, partially fund or decline these applications:**
 - i. Raglan & District Museum Society; and**
 - ii. Raglan Community Arts Centre.**
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3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 21 April 2023

Attachment 2 – Raglan & District Museum Society Application

Attachment 3 – Raglan Community Arts Centre – Raglan Arts Week Event Application

RAGLAN COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)

As at Date: 21-Apr-2023

			1,206,170.4
2022/23 Annual Plan			14,271.00
Carry forward from 2021/22			12,348.00
Total Funding			26,619.00
Income			
Total Income			-
Expenditure			
21-Sep-2022	Payment of \$2,500.00 (incl GST) to Zoom Printing toward the cost of 2200 booklets for the My Mental Health Tool kits funding application from R Gibbs	RCB2206/03	2,173.92
07-Nov-2022	Payment of \$723 (exc GST) to Raglan Community Radio toward the cost of the venue for the Whaingaroa Talent Factory event	RCB2209/05	723.00
07-Nov-2022	Payment of \$1,665.56 (exc GST) toward replacing the boundary fence at Raglan Community House	RCB2209/04	1,665.56
09-Dec-2022	Payment of \$1,500 (exc GST) towards the Raglan Community Arts Council's Film Festival	RCB2211/10	1,500.00
02-Dec-2022	Payment of \$1,087 (exc GST) in Bob MacLeod's name towards the Raglan Community Patrol Charity Trust function and awards ceremony	RCB2211/08	1,087.00
02-Dec-2022	Payment of \$852.00 (exc GST) towards the Raglan Community Patrol Charity Trust operating costs	RCB2211/09	852.00
08-Mar-2023	WEC Maui Dolphin Day Event - Funds to be returned to Council and returned to pool the amount of \$3,500.00 RCB notes request for funds to be returned from Whaingaroa Environment Centre for the amount of \$3,500.00	RCB2207/02 RCB2302/07	(3,432.74)
31-Mar-2023	Payment for the amount of \$3,700 (inc GST) towards equipment for the Raglan Gym Inv 5888-3700	RCB2212/06	3,217.39
Total Expenditure			7,786.13
Net Funding Remaining (Before commitments)			18,832.87
Commitments			
07-Sep-2022	Commitment towards replacing the boundary fence at Raglan Community House for the amount of \$2,493.48 (exc GST)	RCB2209/04	2,493.48
			(1,665.56)
14-Dec-2022	Commitment for the amount of \$4,000 (exc GST) towards the Raglan Community Charitable Trust New Year's eve fireworks display	RCB2212/07	4,000.00
14-Dec-2022	Commitment for the amount of \$1,200 (inc GST) towards the cost of traffic management for the Raglan Lions New Years parade	RCB2212/08	1,043.48
14-Dec-2022	Commitment of \$100 (inc GST) towards the cost of Crime Prevention Day sausage sizzle	RCB2212/09	86.96
14-Dec-2022	Commitment of \$100 (inc GST) if any towards the cost of ANZAC Day Wreath	RCB2303/04	86.96
Total Commitments			6,045.31
Net Funding Remaining (Including commitments)			12,787.55

Select your Community Board or Committee	Raglan
Name of your organisation and contact person	Raglan & District Museum Society Inc - Kaz Willoughby
What is your organisation's purpose/background	To provide a Museum for the district, to preserve artefacts and items, and tell the stories of Raglan Whaingaroa.
Phone number	07 825-8925 or 027 4918096
Email	karyn@raglanmuseum.co.nz
What is your event / project, including date and location?	Surfing Exhibition upgrade: Custom made macrocarpa surfboard rack. New labels and information panels.
How will the wider community benefit from this event/project?	A sharing of history and knowledge. The community and visitors will learn more about the surfing history of Whaingaroa through an extension to the existing surfboard display rack which will enable exhibition of private collections of surfboards, all with provenance to the Raglan Whaingaroa area. Information panels and labels for surfboards, framed photos and objects will be updated and replaced.
Are you GST registered?	Yes (Do NOT include GST in your budget)
GST Number	55-498-814
What is the total cost of your project/event	\$2454.00
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	\$500.00
Project Breakdown (itemised costs of funding being sought)	Project Breakdown and Quotes.pdf
Has/will funding been sought from other funders?	No
If 'Yes', please list the funding organisation(s) and the amount of funding sought	
Describe any donated material / resources provided for the event/project	Museum members volunteer time Raglan Museum contribution of \$500 Input and potential loan of private surfboard collections from the local surfing community

[View response](#)

Please complete all of the following sections	37	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the <u>total</u> cost of your project/event		\$ -	\$ 2454.00
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.			
Total A		\$ -	\$ 500.00

2. Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
One surfboard rack made out of macrocarpa	\$	\$
with 300mm deep wooden brackets	\$	\$
(quote attached from Crafty Cuts \$1493.95 inc gst)	\$	\$ 1299.00
15 x A5 panels for surfboard information	\$	\$
40 x labels 12cm for cabinets & framed photos	\$	\$
(quote attached Raglan Sign Co \$1328.25 inc gst)	\$	\$ 1155.00
Total Funds being sought from WDC	Total B	\$ 1954.00



QUOTE

Raglan Museum

15 Wainui Road
Raglan 3225
Waikato
NEW ZEALAND

Date
10 Feb 2023

Expiry
24 Feb 2023

Quote Number
QU-0230

Reference
Surf Rack

GST Number
114749168

CRAFTY CUTS LTD.
Attention: Markus Kunath
58 Wallis Street
Raglan, 3225
Waikato
NEW ZEALAND
phone (+64) 21827755
markus@craftycuts.co.nz
www.craftycuts.co.nz

Description	Quantity	Unit Price	Amount NZD
One surfboard rack made out of macrocarpa with 300mm deep wooden brackets attached to wall. Oiled finish.	1.00	1,299.00	1,299.00
Delivery and installation inclusive			
		Subtotal	1,299.00
		TOTAL GST 15%	194.85
		TOTAL NZD	1,493.85

Terms

Please pay 50% deposit on acceptance of Quote.

Please pay the amount cash, by cheque or to credit of:

Crafty Cuts Limited
KIWI Bank
38-9016-0193127-00

Quote is only valid for 14 days!

SUBJECT TO SUITABILITY AND AVAILABILITY OF MATERIALS AT PRESENT TIME!
PRICES OF MATERIALS AND AVAILABILITY CAN CHANGE AT ANY TIME AND ADDITIONAL COST MAY APPLY!

NOTE: Deposit - upon acceptance of this quotation 50%, Second payment - after completion of the project in the workshop and prior to delivery 45% of initial quote, Final payment - remaining 5% due immediately after completion of contract, unless otherwise agreed by the parties elsewhere in this agreement! Any additional work or materials not stated on this Quote will be charged separately and added to a new and final Invoice! Any additional work or materials not stated on this Quote will be charged separately and added to a new and final Invoice!

Thank you for your business!



Raglan Sign Company Ltd

4 Helen Place, Raglan 3225
p. 07 825 8609 m. 0274 374 467

GST Number: 94-161-557

Quote

To Raglan Museum
Karyn Willoughby
Raglan, 3225

Estimate Number 00099
Estimate Date 14/04/2023

Item	Description	Unit Price	Quantity	Subtotal
Design / Set up files to a print ready standard	Set up files for printing. Set up various Info Panels for printing.	85.00	3	255.00
A5 Info Panels	Supply digitally printed graphics with a layer of clear laminate applied to palight.	28.00	15	420.00
Small Labels	Supply 120mm x 60mm digitally printed labels, trimmed to individuals on palight.	9.00	20	180.00
Large Labels	Supply 120mm x 120mm digitally printed labels, trimmed to individuals.	15.00	20	300.00
Item Total				NZ\$1,155
GST (15%)				NZ\$173.25
Total				NZ\$1,328.25

Thank you for choosing Raglan Sign Company to supply a quote.

This quote is valid for 30 days from the date the Quote was issued (at top of invoice)

This quote is confidential and not to be given or shown to other businesses or people other than those this quote is addressed to.

Any proofs, layouts and /or designs provided in association with this quote remain the property of Raglan Sign Company until paid for in full. Any proofs, layouts and / or designs provided at the quote stage are confidential and are not to be given or shown to other businesses / or people than those this quote is addressed to.

Select your Community Board or Committee	Raglan
Name of your organisation and contact person	Raglan Community Arts Council; Rodger Gallagher and Nicole Brzeska (Co-ordinator for the Raglan Arts Weekend)
What is your organisation's purpose/background	We are the arts and creative organisation for the Raglan Whaingaroa area. We have been operating since 1982. Our aim is to nurture and encourage development of the arts in this area. The Raglan Community Arts Council wants to continue to work with local Maori and NZ European artists to support, encourage and develop our artistic community.
Phone number	07 825 0023
Email	accounts@raglanartscentre.co.nz
What is your event / project, including date and location?	<p>The Raglan Arts Weekend (RAW) is one of Raglan's best loved events. It's a firm favourite on the calendar of many art aficionados around the country who return every year for inspiration, a chance to buy a special artwork and a pleasant weekend exploring the shops and beaches of Whaingaroa. This will be Raglan's 13th RAW event: it is a 3 day open studio event where visitors get to meet and talk with 60 artists and ask questions about different creative processes, or purchase a new piece. The self-guided art trail helps visitors to explore Raglan and its surrounds, with artists all the way from Te Mata to Whale Bay. It is supported by a new web site that is content-focused, a 'Raglan Arts Guide' (an annual arts resource booklet) and a 3-week Preview Exhibition at the Raglan Old School Arts Centre, the hub for creativity within Raglan. We are always trying to improve the event and think of new ways to evolve what we do. This year also sees an extension with:</p> <ul style="list-style-type: none"> • an Emerging Artists Exhibition in the Town Hall to nurture grassroots talent, arranged and curated by young emerging artist and Raglan Community Radio DJ Caleb Osborne. • an 'Artist-Connect' bus, a 'RAW-artist only' bus that visits the studios before RAW opens, to support peer relationships among artists and to help coach on good studio spaces. • an opening cocktail event at Rock-it to welcome visitors to Whaingaroa and kick start RAW festivities <p>The vision for RAW is to make the event even more engaging, interactive, fun and inclusive, by including more 'immersive' experiences for visitors, namely a sculpture trail, guest artist talks, demonstrations and workshops. The event costs have doubled from \$20k in 2019 to nearly \$40k this year, as the event grows from strength to strength. However, grant funding has decreased, making our event very hard to sustain. Last RAW, we secured \$8k for brochure advertising through a tiered sponsorship programme (Platinum/Gold/Silver/Bronze) and this year, we are evolving to Branded Partnerships with Rangitahi and Bayleys to help with costs but these are all discussions at this point. We are asking the RCB to please assist us with the costs of developing and printing the Raglan Arts Guide. This guide is front and centre of our event and is crucial to making it work. It contains a map as well as information/pics of all the artists. Importantly, it is used as a year-round resource for visitors to Raglan; the Old School Arts Centre and the i-Hub continue to share it long after RAW is over as it contains contact details of artists and galleries and whether they are open for appointment year around or not. As it is a year-round resource, we are able to sell prime advertising within the guide, one of our main sources of income to run RAW, which is a not-for-profit. We would like to print 7000 brochures as these are distributed to shops, galleries and art establishments in North Island in two postal drops; it is a great advert for Raglan. We have printed 5000 in the past but always run out. The printing costs increase year on year. We would acknowledge the support from the</p>

	RCB in the guide, on our web site and in our social media (Facebook and Instagram). We could use both the RCB logo and the WDC logo and we can tailor the recognition to reflect what you would prefer.
How will the wider community benefit from this event/project?	<p>RAW is open to any artist based in the Whaingaroa catchment area and currently producing work. It offers them an opportunity to exhibit a body of work in their own studio or at the Raglan Old School Arts Centre. We anticipate that 60 Whaingaroa artists will take part this year, the largest RAW yet and nearly double its size three years ago. It's a fantastic opportunity for artists to meet potential customers and hone their skills as they embark on their artistic journeys. Our Emerging Artist Exhibition will also be a non threatening way for newbies to cut their teeth. The events attract large numbers of visitors to Raglan allowing them to appreciate local Whaingaroa visual arts in studio settings. Next year, our visitors will be able to enjoy a Sculpture Trail and possibly some workshops or talks as we move to a more participative model. This year, we will provide them access to new, young talent through our Emerging Artists Exhibition and help create even more opportunities for them to mingle with our artists at both our Preview Exhibition opening night and RAW Launch cocktail event ahead of the weekend itself. It's not only the organisers working to make the event more interactive. Each year, the artists think about how they can engage visitors to make their studios as appealing as possible. Some have arts activities for children, whilst others sculpt stone on-site or partake in 1-minute emotive watercolour paintings as examples, but all artists provide opportunities for visitors to engage in the creative process, learn and ask questions. The shift in focus to content online (through the web site and social platforms such as Facebook and Instagram) means that we can engage a much larger and potentially more diverse/dispersed audience too. Due to the continuing success of Raglan Arts Weekend it: - Brings lots of visitors to Raglan to enjoy what the town has to offer - Helps retail in the township as visitors want to peruse the shops, eat food and buy momentos - Allows access for visitors to visual art studios - Allows access by artists to the community at large - Provides an opportunity for artists to participate in a large visual arts event and ensures that they create and present new local visual artworks - Produces content online that can continue to inspire and educate people long after the event is finished. - Arguably most importantly, gives locals an event they can be incredibly proud of as it establishes itself as a cut above some of the other local art weekends</p>
Are you GST registered?	Yes (Do NOT include GST in your budget)
GST Number	55-079161
What is the total cost of your project/event	\$40,612.54 excl GST
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	\$36,612.54 excl GST
Project Breakdown (itemised costs of funding being sought)	Funds requested RAW 2023.docx
Has/will funding been sought from other funders?	Yes
If 'Yes', please list the funding organisation(s) and the amount of funding sought	Chartwell Trust - \$4200 – UNCONFIRMED Creative Communities Waikato District - \$2417.38 – UNCONFIRMED

Describe any donated material /
resources provided for the
event/project

Estimated 60x 300x300 artworks from participating artist valued at \$200 each Display stands Domain names Hand painted signage and erecting/ removal Platters and drinks sponsors at Opening Night of the Preview Exhibition Several brochure, poster and flyer distribution drops Many hundreds of volunteer hours from official OSAC volunteers to artists themselves for manning the Preview Exhibition gallery, promoting the event, helping with brochures and signs, flag management

Raglan Arts Weekend 2023

Grant application: Raglan Community Board

Contact: Nicky Brzeska, RAW Co-ordinator

Project breakdown (itemized costs of funding being sought)	GST Incl	GST excl
1. Contribution towards brochure design/expansion cost @ \$2375 New brochure design to accommodate additional 20 artists and emerging artist exhibition + new maps designed that are easily legible		\$1000
2. Contribution towards brochure printing (7000 copies 36 page booklet A3 colour matte) @ \$4648		\$3000
Total amount of funding being sought from WDC:		\$4000

To	Raglan Community Board
Report title	Chairperson’s Report
Date:	Wednesday, 3 May 2023
Report Author:	Dennis Amoore, Raglan Community Board Chairperson

1. Purpose of the report

Te Take moo te puurongo

To provide an update on the Raglan Community Board Chairperson’s activities since the last board meeting.

2. Executive summary

Whakaraapopototanga matua

There were two bylaws on which public consultation closed last month.

- Traffic Bylaw which we submitted on re Boat ramps fees
- Public spaces Bylaw
- Cemetery Bylaw

Wharf Project

- I had various discussions with the project manager and attended a meeting with commercial users regarding the layout of cleats ladders and life buoys on the pontoon and interface of walkway to the boat ramp.
- I have liaised with the Museum and the project manager to have original wharf foundation plaque from 1920 refurbished and this will be included in eastern portion of works. Location yet to be agreed. SP3 Progress covered in works and Issues report.

Long term planning

- Below is a flow chart of the Councils plan to develop the new LTP over next 12-14 months.
 - Councilors and Community Bd chairs had two workshops during the last month to discuss the landscape and draft some community outcome statements that may apply going forward.
 - There is a meeting planned for the 17th May with Council and the Mayor for community boards/community committees to talk strategy and long-term plans and what they require from Council.
-

Civil Defense

- Lisa, Ross and I attended a meeting with Scott Bult (Emergency Manager WDC) to discuss the way forward and how CD would work in Raglan.
- He would like us to plan on the basis Raglan could stand on its own for 3 days in the worst scenario and ran over the typical structure he would see in place with rolls and responsibilities etc.
- We were asked to map various aspects of the community, i.e. key people, organisations and groups
- Vulnerabilities rest homes, schools elderly etc., Vulnerable infrastructure etc. as well as what is available locally re resources from accommodation to trades and emergency services and support groups.
- A draft of this is being done based on existing material and new and will be circulated within the board initially for further comment.
- Next step is to meet with Scott again to plan a meeting with various community groups and individuals.

Attended the following meetings:

- Papahua Camping ground Board meeting.
- Civil Defense update meeting with Scott Bult, R Wallis and Cr Thomson.
- Water treatment plant tour for community board.
- Meetings to discuss plans for LTP planning with Councillors.
- Attended Anzac Parade and laid wreath on behalf of the Board.
- Had discussion with Anthony Averill and Cr Thomson on 3 Bow St. A new lease will not be put in place on Hart's garage until review of the building and is house carried out. House has ongoing lease in place.
- Meet with Glyn Morgan and Cr Thomson re parks and reserves.

Our journey to Long Term Plan 2024 - 2034



3. Recommendations

Tuutohu

THAT the Chairperson's report for May 2023 be received.

4. Attachments

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Attachment 1 – Events Calendar for May 2023
