

MINUTES of a meeting for the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **WEDNESDAY 12 MAY 2021** commencing at **1.30pm**.

Present:

Mrs G Parson (Chairperson)
Mr D Amoore
Mr T Oosten
Mr C Rayner
Mr S Bains
Cr LR Thomson

Attending:

Ms A Diaz (Chief Financial Officer)
Mr R McCullough (General Manager Service Delivery)
Ms M May (Community Connections Manager)
Mr G Bellamy (Senior Transportation Engineer)
Mr P Ellis (Solid Waste Team Leader)
Mr D McDougall (Open Spaces Team Leader) *via Audio Visual Conference*
Mr M Horsfield (Democracy Advisor)

14 Members of the public in attendance.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Parson/Cr Thomson)

THAT the apology from Mr MacLeod be received.

AND THAT the apology for lateness and early departure from Mr Bains be received.

AND THAT the apology for early departure be received from Mr Bains

CARRIED

RCB2105/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Parson/Cr Thomson)

THAT the agenda for the meeting of the Raglan Community Board held on Wednesday 12 May 2021 be confirmed and all items therein be considered in open meeting;

AND THAT the Board resolves that item 6.1 [*Raglan Surf Life Saving Club Report*] be withdrawn from the agenda and all other reports be received;

AND FURTHER THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.4 [*Raglan Works, Actions & Issues Report: Status of Items May 2021*] being considered as item 6.2 and that other items be considered as appropriate during the course of the meeting.

CARRIED

RCB2105/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Parson/Cr Thomson)

THAT the minutes for the meeting of the Raglan Community Board held on Wednesday 31 March 2021 be confirmed as a true and correct record of that meeting.

PUBLIC FORUM

The following matters were discussed:

- Raglan Airfield
 - Concern that pedestrians access could be restricted despite the airfield receiving very little aircraft traffic.
 - Community would like to see the current risk assessments of the airfield.
 - Safety improvements should include signage warning for pedestrians regarding how to identify planes. Examples of other mixed use airfield's were highlighted, such as Gisborne Airport.
 - Information should be publically available regarding the current risks at the airfield and fees/charges associated with the airfield.

- Airfield should be able to be used by both pilots and pedestrians. The airfield was used by a wide range of people and should remain in place for people to enjoy Raglan and the surrounding scenery.
- Concern that the public were not properly consulted regarding airfield safety improvements and whether there has been a decision made regarding closing pedestrian access.
- Noted that airfield could be used for tourism opportunities and that the landing charges should be increased.
- Cliff Street upgrade – Concern that footpath upgrade on Cliff Street remains on hold and without a timetable for works.
- Bus Service – Concern that the Raglan to Hamilton service will no longer service wider Raglan and will only be a direct service into the town centre.
- Community Board – Thoughts expressed that a summary should be provided in the Raglan Chronicle regarding recent board meetings and issues.

ACTION: Mr Amoore to provide a summary in the Raglan Chronicle regarding topics discussed at the current meeting.

- Uniqueness is important to Raglan's character. The Community Board should advocate for Raglan's character within Council.
- Concern that consultation was only presented at the end of project proposals and policy revisions. The example of fees and charges for boat ramps was highlighted.

Mr Bains entered the meeting during the above item at 1:55PM

REPORTS

Raglan Surf Life Saving Club Report Agenda Item 6.1

This item was withdrawn from the Agenda.

Hikotron Report Agenda Item 6.2

Stephanie O'Callaghan from Hikotron provided a verbal report and the following matters were discussed:

- Ms O'Callaghan provided an overview of Hikotron's background and the growth of electric vehicles in New Zealand.

- Hikotron would cover installation costs and maintenance of electric vehicle charging stations. Two locations have been identified in the town centre and Ngarunui Beach.
- Parking was an issue in the town centre. More sites should be identified as options.
- Council was very interested in electric vehicle charging technology and how it contributes to climate change resilience. A Council workshop will be held to educate elected members on electric vehicle infrastructure and technology.

ACTION: Mr Rayner and Mr Oosten to keep in contact with Hikotron regarding electric vehicle charging infrastructure opportunities within Raglan.

Raglan Works, Actions & Issues Report: Status of Items May 2021 Agenda Item 6.3

The report was received [RCB2105/02 refers] and the following discussion was held:

Raglan Aerodrome Safety Improvement

- There was an acknowledgement that the land was confiscated from Maaori and that Council was currently the manager of the airfield. It was noted that there was an existing treaty claim on the land.
- Civil Aviation Authority (CAA) has mandated that improvements are made to the safety of all airfields following the fatal 2019 incident in Masterton.
- An aviation expert contracted by council noted issues associated with the airfield, such as fence and gate locations that promoted pedestrian use of the airfield. Guidance was provided regarding what elements do not meet the safety codes required by the CAA. Prime concern was the level of pedestrian use on the airfield.
- Worksafe have zero tolerance to safety concerns no matter if they are perceived as low risk.
- Previous near misses were reported to CAA not the Council.
- Council needs to work with all stakeholders to understand how restrictions of the use of the airfield could be implemented.
- Council does not have the ability to stop aircraft landing at the airfield.
- Initial proposal by the Council would include a walkway from the eastern side of the airfield along the northern border over to the harbour.
- Staff noted that it was not in the Council's interest to run an airfield. Investigation was currently underway about the possible future use of the airfield and how to achieve this.

- Discussion was held regarding the need to investigate how much the fees for the Airfield should be.
- Council undertook their own risk assessment and noted safety issues similar safety concern as the CAA and aviation expert.
- Whole district pays the fees for the maintenance of the Airfield.
- Decision was made during the Infrastructure Committee to guide the next steps for the airfield.
- Council received a notification from CAA in August 2019 regarding the need to address Health & Safety issues.

ACTION: Staff requested to provide both internal and external risk assessments to the Community Board.

- It was noted that safety improvements could have been implemented earlier to encourage a change of community behaviour.
- Council has investigated whether temporary closure of the airfield can occur.
- Council has directed staff to work with the Community Board for fence and signage location and then get a contractor to implement the appropriate changes.
- The Community Board gave staff the mandate to investigate the future use of the airfield.
- Mr Amore noted he was supportive of Council's short-term safety measures.
- Mr Rayner noted concerns with current recommendations and was not supportive.
- Mr Bains noted that the current recommendations would not sufficiently stop community members from accessing the airfield.
- Mr Oosten noted a complete walkway surrounding the airfield would provide benefit to the community.
- Cr Thomson agreed with walkway option surrounding the whole airfield and noted the limited parking on the eastern side of the airfield. Cr Thomson supported the perimeter fence and signage recommendations.
- Ms Parson noted her support for improved fencing and signage.
- Clear communication was needed from the Community Board to the community for decisions and actions coming up regarding the airfield.
- Community Board will attend the community organised meeting regarding the airfield.

ACTION: Worksafe guidelines will be provided by Staff to the Chair of the Community Board.

- Community Board will meet with the Open Spaces Team Leader on the 14th May at 1:30PM at the supper room at the Raglan Town Hall.

Manu Bay Breakwater

- The independent report has only recently been completed and needs to go the stakeholder group first. The report will then be included in the June meeting agenda.

Inter-Raglan Bus Service

- The bus service was approved at the May Infrastructure Committee meeting.
- The service was still pending NZTA Funding. Council will then work and engage with the community on what the bus service should look like.
- A more direct service from Hamilton to Raglan will be implemented.
- Community members should be included in the working group for the bus service to work on timetabling, routes and stops.

ACTION: Mr Bains and Mr Rayner would work with the Senior Transportation Engineer as part of the working group.

Climate Response and Resilience Action Plan

- Community Board members have not been able to find the original resilience plan.

Civil Defence and Raglan Community Response Plan

- Meeting scheduled has not occurred yet and a date yet to be organised.

Soundsplash

ACTION: Soundsplash to be removed from the Works & Issues Report.

Camera Licensing Trust

- Discussion was held that an explanation should be included as to why the Camera Licensing Trust was in the report. This can be located in the December 2020 minutes.

ACTION: Staff to include an explanation as to why the Camera Licensing Trust was included in the Action and Issues Report.

Manu Bay Planting

- Currently postponed till after the Reserve Management Plan Hearings.

Quarterly Update

- State Highway 23 Revocation – An update still to be provided by the Ministry of Transport.
- Rose Street –Rose St residents will be updated regarding current works status.

ACTION: Senior Transportation Engineer to update Rose Street residents regarding current works status.

Discretionary Fund Report to 28 April 2021 Agenda Item 6.3

The report was received [RCB2105/02 refers] and the following discussion was held:

- Concern was raised that the proposed Long Term Plan mentioned reducing discretionary funding. No decisions had been made
- . The community will be consulted regarding the mechanism for community project funding.

Third Quarter Service Request Report Agenda Item 6.5

The report was received [RCB2105/02 refers] and no discussion was held.

Sound Splash Report Agenda Item 6.6

The report was received [RCB2105/02] and discussion was held.

- The Chair met with the Sound Splash organisers before the Board meeting.
- It was noted that no reporting was mention in the report regarding emergency service operations during the event.

- Fees and Charges need to be reviewed for the event. There are proposed increases to the fees and charges in the proposed Long Term Plan.
- Community Board will engage with Sound Splash organisers regarding the future consent application and existing issues for the Sound Splash event.

Raglan Naturally Update Agenda Item 6.7

The report was received [RCB2105/02] and no discussion was held.

Receipt of the Raglan Stormwater Liaison Group – March 2021 Meeting Agenda Item 6.8

The report was received [RCB2105/02] and a brief discussion was held with no resulting actions.

Chairperson's Report Agenda Item 6.9

The report was received [RCB2105/02 refers] and discussion was held.

- The Representation review was important and an open workshop be held in July.

Councillor's Report Agenda Item 6.10

The report was received [RCB2105/02 refers] and discussion was held.

- The representation review will look at the number of wards, communities of interest and the number of Councillor's represented in wards or at large.
- An Extraordinary Council meeting was held to rescind the resolution associated with a binding poll for Maaori Wards. The issue will be re-addressed at an Extraordinary Council meeting on Thursday 20th May 2021. If Maaori Wards were approved this will have an impact on the representation review and how Maaori Wards will be incorporated.
- Noted that it was important that Community Board members be involved in Representation Review workshops.

Solid Waste

- A Solid Waste steering committee has been established. The purpose is to understand what waste will look like in the short-term future.
- Progress will be made in two phases. The first phase will be include basic details such as servicing contracts and what communities want their waste services to look like. Second phase will be directed from the outcomes of finalised Government policy.
- Steering Committee will be putting together a community engagement programme.
- Community boards will be engaged with individually.
- Next phase will include the development of a waste recovery centre in Huntly. Land has been purchased in Tuakau for a waste recovery centre.
- The continuation of inorganic collection is up for consultation in the Long Term Plan.
- Kerb side food waste collection may be considered and consulted district wide in the future.

Mr Bains left the meeting during the above agenda item at 4:20PM.

Board Member Report Agenda Item 6.11

The report was received [RCB2105/02 refers] and no discussion was held.

There being no further business the meeting was declared closed at 4:40PM

Minutes approved and confirmed this day of 2020.

G Parson
CHAIRPERSON