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Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY**, 4 AUGUST 2021 commencing at 7.00pm.

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Ι.	<b>APOLOGIES AND LEAVE OF ABSENCE</b>

## 2. CONFIRMATION OF STATUS OF AGENDA

### 3. DISCLOSURES OF INTEREST

The Register of Interests for the Committee is attached for information purposes and for members to update any interests they may have.

## 4. CONFIRMATION OF MINUTES

Meeting held on Wednesday 2 June 2021

## 5. <u>SPEAKER</u>

#### 6. <u>ACTIONS</u>

#### 7. <u>REPORTS</u>

7.I	Te Kauwhata Works and Issues Report – July 2021	12
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7.4	Councillor's Report	Verbal
7.5	Chairperson's Report	Verbal

GJ lon CHIEF EXECUTIVE



## Open Meeting

То Te Kauwhata Community Committee From Gavin Ion Chief Executive 22 July 2021 Date **Prepared by** Matt Horsfield **Democracy Advisor** Y **Chief Executive Approved** GOV0303 **Reference #** Report Title **Register of Interests** 

## I. EXECUTIVE SUMMARY

A copy of the Register of Interests is attached for the Committee's information. The register will be updated following receipt of information during the year.

## 2. **RECOMMENDATION**

THAT the report from the Chief Executive be received.

## 3. ATTACHMENTS

Register of Interests – Te Kauwhata Community Committee.

		Financial II Please refer to Statem						Non - Financial Interests				
		Companies		Other Organisations				Payments for				
Name	Community Committee	1 to 6	With the exception of	Director/Manager	Financial Interests	Employment	Trustee/Beneficiary	Governing Body	Property	Gifts (received since 21 October 2019)	activities and services (since 21 October 2019)	Debts
Toni Grace	Te Kauwhata	No	N/A	N/A	Mercury Energy (shares)	• Suits & Gumboots Country Daycare (Early Childhood Centre)	Tolemisa Trust (Trustee)	• Te Kauwhata Squash Club (Club Captain)	1x Te Kauwhata (Owner/Trustee)	N/A	N/A	Home Mortgage
John Cunningham	Te Kauwhata	No	N/A	Aparangi Retirement Village	<ul> <li>Ignition Partner Ltd (Business Advice &amp; capital raising)</li> <li>Resin &amp; Wax Holdings (Chemical Development)</li> <li>Cawthron Institute (Aquaculture Research)         <ul> <li>IMMR (Research)</li> <li>Climsystems Ltd. (Climate forecasting &amp; risk management)</li> </ul> </li> </ul>	N/A	N/A	N/A	2 x Te Kauwhata (Owner)	N/A	N/A	N/A
Jeanie Allport	Te Kauwhata	No	N/A	N/A	N/A	Land Information New Zealand	N/A	N/A	1 x Waerenga (Owner)	N/A	N/A	N/A
Courtney Howells	Te Kauwhata	No	N/A	N/A	N/A	• Century 21 Tuakau	N/A	Wife is District Commisioner of Te     Kauwhata Area Pony Club	1x Waerenga (Owner)	N/A	N/A	Home Mortgage
Barry Weaver	Te Kauwhata	No	N/A	N/A	N/A	N/A	N/A	N/A	1 x Te Kauwhata (Owner)	N/A	N/A	N/A
Angela Van de Munckhof	Te Kauwhata	No	N/A	•Te Kauwhata Pharmacy (Pharmacy/Retail)	•Te Kauwhata Pharmacy (Pharmacy)	• Te Kauwhata Pharmacy (Retail)	N/A	N/A	1x Onewhero (Owner)	N/A	N/A	N/A
Tim Hinton	Te Kauwhata	YES Sub contractor to City Care	YES No.6	Inform Landscapes (Horticulture Contractor)	Inform Landscapes (Horticulture Contractor)	Inform Landscapes (Horticulture Contractor)	Tim Hinton Family Trust (Director)	<ul> <li>Te Kauwhata Emergency Services Trust (Funding for emergency services)</li> </ul>	1x Te Kauwhata (Owner)	N/A	N/A	N/A

YELLOW INDICATES THAT THE MEMBER DID NOT SUBMIT A COMPLETED FORM



## Open Meeting

То Te Kauwhata Community Committee From Gavin Ion Chief Executive 22 July 2021 Date Prepared by Matt Horsfield **Democracy Advisor** Y **Chief Executive Approved** GOV0509 **Reference #** Report Title **Confirmation of Minutes** 

## I. EXECUTIVE SUMMARY

To confirm the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 2 June 2021.

### 2. **RECOMMENDATION**

THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 2 June 2021 be confirmed as a true and correct record.

#### 3. ATTACHMENTS

TKCC Minutes – 2 June 2021



**<u>MINUTES</u>** of a meeting for the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **<u>WEDNESDAY</u>** <u>**2 JUNE 2021**</u> commencing at <u>**7.00pm**</u>.

## Present:

Ms T Grace (Chair) Mr T Hinton Cr JD Sedgwick Ms J Allport (Secretary) Mr J Cunningham Mr B Weaver

#### Attending:

Mr V Ramduny (Strategic Projects Manager) Mr J Marconi, Kainga Ora Ms R Champion, Lakeside Resident Ms J Capner, Lakeside Resident

#### **APOLOGIES AND LEAVE OF ABSENCE**

Resolved: (Mr Cunningham/Cr Sedgwick)

THAT the apologies from Mr C Howells and Ms A van de Munckhof be received.

#### CARRIED

TKCC2106/01

#### **CONFIRMATION OF STATUS OF AGENDA ITEMS**

Resolved: (Mr Weaver/Mr Hinton)

THAT the agenda for the meeting of the Te Kauwhata Community Committee held on Wednesday 2 June 2021 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

**AND THAT** the following item be discussed at an appropriate time during the course of the meeting;

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• Update from Kainga Ora on the Lakeside subdivision

#### **CARRIED**

TKCC2106/02

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## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

## Resolved: (Mr Cunningham/Mr Weaver)

## THAT the minutes for the meeting of the Te Kauwhata Community Committee held on Wednesday 5 May 2021 be confirmed as a true and correct record.

## CARRIED

TKCC2106/03

## SPEAKER: JASON MARCONI, KAINGA ORA – UPDATE ON LAKESIDE

Mr Marconi provided an update on the Lakeside development as follows:

#### Updates from New Residents

- A new informal committee has been set up with primary role to provide regular, up to date information via Lakeside's Facebook page. The Facebook page has been designed to provide information in relation to the Lakeside community. For other broader issues, residents are referred to Te Kauwhata Facebook page.
- Lakeside's first baby is due to be born within next two weeks. Suggested that this could be the beginning of a history of Lakeside.

## <u>Kainga Ora Update</u>

- A meeting with developers was scheduled for tomorrow, 7 June 2021 to provide an update on progress.
- An additional 200 lots were coming up for release.
- Kainga Ora are reaching out to local builders to see if they would like to become Kainga Ora-associated builders (social procurement) and 21 have been identified to date. Information packs for social procurement opportunity, once compiled, will be sent out to them.
- Mr Marconi had met with the Te Kauwhata College's Youth Development team. Kainga Ora are looking to support the Gateway Programme by trying to get youth into local jobs. The College currently has 600 students but estimated to have 1,600 students by 2035.

Te Kauwhata College had spoken to Kainga Ora about their 'construction plus' programme relating to social procurement.

- Noted there was a need to connect with mana whenua as to whether or not they were able to feed into the project.
- The Strategy Projects Manager advised there was a working group established with Waikato District Council, Waikato Regional Council and Sleepyhead to explore opportunities for local people.
- Gateway Programme: Te Kauwhata College would like to come to August meeting to present their ideas and some of the barriers they have faced thus far. The Youth Engagement Advisor from Waikato District Council also indicated he would attend.
- Mr Cunningham suggested Aparangi as another place for employment opportunities.
- Mr Marconi discussed if there was an active youth group in Te Kauwhata. Mr Hinton advised that previously there had been an active group with up to 60 young adults.
- Mr Marconi will take over the Lakeside newsletter

### New School in Lakeside

- A new primary school in Lakeside was planned and will open in 2024.
- The Strategic Projects Manager advised that the new school has a 'designation' zoning over and above the residential zoning.

## Kainga Ora and Lakeside

- Kainga Ora was an 'urban authority' and that was its role was in the Lakeside development.
- Mr Marconi also advised that Kainga Ora was setting up its own consenting authority which means that Waikato District Council will no longer issue consents for the development.
- Discussions held regarding Kainga Ora's responsibilities for building meeting spaces. Mr Marconi advised that the developer was responsible for these spaces.

## Commercial Areas in Lakeside

- Mr Marconi advised that the development of Commercial areas was in the domain of developer.
- Mr Hinton advised that the plans were available for the first stage commercial shops.
- The developer has advised Kainga Ora that they wish to communicate directly with Lakeside residents.
- Discussions were in progress regarding rezoning land for commercial use. There was a concern that if thought wasn't put into it the commercial areas that the area could be divided into three different locations.

### Lakeside Security

- Discussions held regarding whether Kainga Ora had considered the installation of CCTV cameras.
- It was noted that Te Kauwhata has a new police officer who is a community constable.
- Mr Marconi advised that Kainga Ora will be looking at speaking to existing residents to set up a Neighbourhood Watch-type group.

## ACTIONS ARISING FROM THE PREVIOUS MEETING

Cr Sedgwick to speak to Police to identify any further locations of CCTV cameras.

- Cr Sedgwick has spoken to Police and provided the following information:
  - Cameras are located at Mahi Road, Waerenga & Roto Street and an NPR camera at the railway line.
  - The Police advised that several crimes have been solved as a result of the cameras.

**ACTION:** Cr Sedgwick will get a costing for an additional camera for Waerenga Road. The funds for the purchase would come via the Camera Trust with maintenance costs covered by Waikato District Council.

<u>Cr Sedgwick to speak to Waikato District Council Communications Team in relation to the media release on the Meremere street numbers project be provided to local publications.</u>

• Cr Sedgwick advised that this has been actioned.

## Mr Howells to assess maintenance requirements of the Te Kauwhata Community Sign Board

• Mr Howells was not in attendance at the meeting. Still awaiting feedback.

## Electronic Sign as Possible Replacement for Current TK Community Sign

 Mrs Allport had spoken to Te Kauwhata College who advised their electronic sign board was provided by EnviroWaste at no cost.

**ACTION**: Ms Allport to ascertain the cost of electronic sign boards and report back at the next meeting

## **Reports**

<u>Te Kauwhata Works & Issues Report - April 2021</u> Agenda Item 6.1

The report was received [TKCC2106/02 refers] and the following discussion was held:

- <u>Item I: Dog Exercise Area</u>: Mr Hinton advised that the park bench was now ready for installation as well as two agility items that have been given and will be installed in due course, weather permitting.
- Item 2: Te Kauwhata Walkway Blunt Road: This section of the walkway was included in the council's multi-year contract with the tender going out in July 2021. Mr Cunningham advised that he had spoken to the Funding and Partnerships Manager from Waikato District Council who will come back with potential funders to supplement the council funds.
- <u>Item 3: Travers Road Walkway</u>: Waikato Roading Alliance has commenced construction.
   Scheduled to be completed at the end of July (weather permitting).
- <u>Item 4: Te Kauwhata Domain</u>: The Strategic Projects Manager and Cr Sedgwick have met with the Community Connections Manager and the Open Spaces Team Leader. Funding from the Long-Term Plan will be pulled from Year 2 to draw up a concept plan that will indicate all amenities related to the walkway. Consultation will not begin until such time as design and other details have been confirmed.
- Village Green Playground was eventually going to be minimised as a larger destination playground will be constructed. There was current \$100,000 allocated for the upgrade of the existing playground plus funds that the committee has received from donations. Cr Sedgwick asked if the Committee was happy with allocating \$11,000 towards the village playground. Discussion was then held regarding what could be purchased and when it could be installed, and if the construction of the new destination playground could be brought forward.

• Fencing will need replacing with post and rail fencing. Scope needed of what is involved and what was required to get the Fruit Garden up and running.

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- Item 5: Freedom Camping Sign: To be installed.
- Item 6: Te Kauwhata Shrub Garden Renewal: Remains in progress.
- <u>Item 7: Te Kauwhata 'Innovating Streets' Project:</u> Waikato Roading Alliance has provided a cost for this work. Mr Cunningham has recently sent out the latest plan for the design. Cr Sedgwick drawing up an advert for the Te Kauwhata Chatter Newspaper. It will also be rolled out on Facebook.
- Item 8: Rangiriri Cemetery Extension: Work has commenced, and fencing has been erected. Completion of the project expected by late July.
- Cr Sedgwick noted the Meremere Street Numbers project has been very successful.

Discretionary Fund Report to 5 May 2021 Agenda Item 6.2

The report was received [TKCC2106/02 refers] and follow actions were discussed.

• Committee was still waiting to receive the invoice from Jackson Engineering for the remedial work done on the Te Kauwhata Community Signboard. As there will be no July meeting, the Chair will forward the invoice to the committee members for approval for prompt payment, which will then be formally resolved at the August meeting.

**ACTION:** Ms Grace to contact the Te Kauwhata Lions to see if compost and mulch for the Main Rd planter boxes have been purchased and receive the related invoices.

<u>Councillor's Report</u> Agenda Item 6.3

Cr Sedgwick gave a verbal report and answered questions of the Committee.

- Long-Term Plan Presentation: Cr Sedgwick acknowledged Mrs Allport's presentation to Council on behalf of the Committee.
- Burnouts in Te Kauwhata: Boy racers were becoming a concern. Cr Sedgwick advised that she had received many calls regarding hooning behaviour however this was a Police issue rather than a Council issue. Cr Sedgwick will meet with the Western District Police Commander and the Mayor to discuss the issue further. In an attempt to mitigate the boy racer activities, splitter islands have been installed in Hampton Downs. Cr Sedgwick also noted that the Gull petrol station at Hampton Downs was considering closing down on Friday-Sunday however this is unconfirmed.

#### <u>Chairperson's Report</u> Agenda Item 6.4

Ms Grace provided the following information.

- Mrs Allport's Long-Term Plan presentation to Council was again acknowledged and she was thanked for her contribution.
- Changing signatories for the community events bank accounts Ms E Pilbrow was becoming a signatory, and Ms A Casey was being removed as a signatory. We now have internet access to the accounts.
- Heads up from the Community House that they may be putting in an application for funding for a transport service to assist people with their banking.

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There being no further business the meeting was declared closed at 8.35 pm.

T Grace CHAIRPERSON



## **Open Meeting**

То	Te Kauwhata Community Committee
From	Vishal Ramduny
	Acting General Manager Community Growth
Date	15 July 2021
Prepared by	Karen Bredesen
	PA to the General Manager Service Delivery
Chief Executive Approved	Y
Reference/Doc Set #	TKCC2021; GOV0509; ECM ID: # 3184124
Report Title	Te Kauwhata Works & Issues Report – July 2021

## I. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

## 2. **RECOMMENDATION**

THAT the report from the Acting General Manager Community Growth be received.

## 3. ATTACHMENT

Works & Issues Report – July 2021

# TE KAUWHATA COMMUNITY COMMITTEE

## WORKS & ISSUES REPORT – JULY 2021

/orks/Initiative	Initiative Responsib Council team	e Timeline and progression of works and issues	Status update
og exercise area Benches Dog agility equipment	rcise area Andrew ches Brown a gagility Duncan	<ul> <li><b>3 February 2021</b> <ul> <li>It was noted that funding for the Te Kauwhata Domain will be considered through the Long-Term Plan (2021-2031).</li> <li>Tim Hinton indicated that the benches and the agility equipment will be installed by the Te Kauwhata Rugby Club before the summer is over.</li> </ul> </li> <li><b>3 March 2021</b> <ul> <li>Cr. Sedgwick has spoken with Council's Community Connections Manager (Megan May) who is responsible for the Parks and Reserves team. The parks team will install signs to advise users of the dog park to pick up their dog's mess. Council does not supply plastic bags.</li> <li>Tim Hinton indicated that the Rugby Club is happy to help with the installation of the park benches and the agility equipment for a donation.</li> </ul> </li> <li><b>Meeting of 5 May 2021</b> <ul> <li>Tim Hinton (through Cr Sedgwick) advised that he has acquired some concrete for the installation of the park benches. This work is to commence soon.</li> </ul> </li> <li><b>Meeting of 2 June 2021</b> <ul> <li>Tim Hinton advised that the donated agility</li> </ul> </li></ul>	Meeting of 4 August 2021 Tim Hinton to provide an update on the installation status of the agility equipment.
e Kauwhata alkway at the end		<ul> <li>equipment would be installed in June.</li> <li>Meeting of 5 May 2021</li> <li>Council's CFO has indicated that a cost centre</li> </ul>	Meeting of 4 August 2021
alkw			vay at the end McPherson • Council's CFO has indicated that a cost centre

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	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update			
	adjacent to the Whangamarino Wetlands.		<ul> <li>Development Fund will be set up for the new financial year.</li> <li>It has been agreed that the Te Kauwhata Community Committee will work with WDC and its procurement process.</li> <li>John Cunningham has received 4 expressions of interest which he will pass to Paul McPherson and his team.</li> <li>One estimate price that came is \$98,000.</li> <li>Timing for implementation – October 2021</li> <li>John has had further discussions with Nick Johnston (Council's Funding &amp; Partnerships Manager) regarding top-up funding.</li> <li>The project will be included in the multi-year Walkway &amp; Cycleway Contract to be advertised and let over the winter period. In the future updates will be provided in the Community Projects Update at the bottom of the report.</li> <li>Meeting of 2 June 2021 Project will be included in an upcoming multi-year Walkway &amp; Cycleway Contract.</li> <li>Work will get underway on the contract development and tendering in July 2021.</li> <li>John Cunningham met with Council's Funding &amp; Partnerships Manager, Nick Johnston to discuss potential funders to supplement the Council budget for this work.</li> </ul>	See Community Projects Update at the end of this report for more details.			
3.	Walkway loop via Travers Road, Wayside Road and Te Kauwhata Road	Gareth Bellamy and Paul McPherson	<b>3 February 2021</b> The next phase of the project has been added to the Long-Term Plan (2021-2024) capital works programme for funding.	August 2021: The ongoing work on extending the walkway is underway with the retaining wall complete, kerbing poured, as well as the main sections of walkway surface.			

Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update
		Remaining funds from the first phase have been carried forward. Community Projects will use these funds initially to consult with adjacent landowners and advance the design of the next phase. Once costed, the remaining funds will be assessed to see if there is sufficient to put out a contract that will complete the next stage. Otherwise, will await further LTP funding to be approved. A residual budget of \$128,758 is available. Design and enabling works (a retaining wall) will be scheduled through Waikato District Alliance to provide the platform for the future extension of the path to Wayside Road.	
		Meeting of 5 May 2021 The Long-Term Plan (2021-2024) is presently out for consultation and the capital works programme will be finalised after this. The Community Committee is encouraged to make a submission on this.	
		The remaining \$128,000 scope for Travers Road footpath will look to complete a second gabion retaining wall like the one on the first stage, along with modifications to an adjacent asphalt driveway (#9 Travers Road) and associated power supply/pillar modifications (and any other services relocations). Then construct the path between Wayside Road down Travers Road as far as	

Works/Initiative	Responsible	Timeline and progression of works and	Status update
	Council	issues	
	team		
		possible (targeting #5 to #19 Travers Road, a length of 150m).	
		Awaiting final estimate from Waikato District Alliance.	
		Meeting of 2 June 2021	
		WDA will recommence construction for Travers	
		Road Shared Walkway / Cycleway Project Stage 2	
		(Path in sections between Moorfield Road and	
		Wayside Road) in May, and have works completed,	
		up to the value of works budgeted, by 30 June 2021.	

	Works/Initiative	Responsible	Timeline and progression of works and	Status update
		Council	issues	
4	Te Kauwhata	team	2 September 2020	August 2021:
4.	Te Kauwhata Domain Plan	TKCC Rugby Club	<ul> <li>2 September 2020 Mario Vodanovich attended the Committee meeting and indicated that a fundraising campaign had raised approximately \$10,000 but that \$60,000 is still needed for the lighting project.</li> <li>2 December 2020 Council's Funding and Partnership Manager, Nick Johnston, attended the Domain Committee on 25 November to talk about the funding opportunities for the lighting project.</li> <li>3 March 2021</li> <li>The Committee passed a resolution at its 3 February 2021 meeting approving \$150,0000 from the North Waikato Development Fund to be used for the Domain (lighting, trail from squash club to Mahi Road) subject to the approval by Council's CFO. A verbal update will be provided.</li> <li>Meeting of 5 May 2021</li> <li>Council's CFO has indicated that a cost centre for the \$150,000 from the North Waikato Development Fund will be set up for the new financial year.</li> <li>A meeting involving Cr Sedgwick, Duncan McDougall, Megan May and Vishal Ramduny is planned for the early May 2020 to take stock of this</li> <li>Meeting of 2 June 2021</li> <li>Cr Sedgwick and Vishal provided a verbal update at</li> </ul>	<ul> <li>August 2021:</li> <li>Tim Hinton to advise if he has confirmed domain walkway route with Paul McPherson.</li> <li>The Projects Team is receiving scope. Awaiting contact from Tim.</li> <li>Cr Sedgwick will provide a verbal update at the 4 August 2021 meeting.</li> </ul>
			the meeting from the meeting held with Duncan McDougall and Megan May on 24 May 2021.	

Works/Initiative	Responsible	18 Timeline and progression of works and	Status update
	Council	issues	
	team		
		TKCC has \$150k from the North Waikato	
		Development Fund and has passed a	
		recommendation do use this money as seeding to	
		seek further investment for the purposes of	
		upgrading the domain, and in particular the	
		walkway/fitness trail. It is understood that the	
		Community Facilities team intends to incorporate a	
		plan for the Domain into the district-wide Reserve	
		Management Plan in (2023/24). However for the	
		next three years funds will be invested into the	
		domain walkway link and the fitness trail.	
		\$100k pa from the North Waikato Development	
		can be allocated for the Domain walkway.	
		The LTP has indicated \$62k in Y2 for improvements	
		in the Domain, and \$216,112 for the TK Domain	
		walkway. Discussion on potential of pulling this	
		forward via LTP as below.	
		Duncan to provide figures to Cr Jan Sedgwick on	
		how much could be pulled forward (to Year I) to	
		develop a draft concept plan in-house, so that interim activities do not conflict.	
		internit activities do not connict.	
		The plan (Plan-lite) will be socialised with the TKCC	
		only as it will be indicative not exact or confirmed.	
		The generic 'here's what we hope to do" can be	
		shared with the community if needed, but not	
		specifics.	
		Initial walkway to be 2m wide gravel, with upgrade	
		LOS aligned with pop growth.	
		Agreement that fitness equipment should be fixed:	
		ie no moving parts, balance beam etc	
		Fitness equipment not budgeted for from WDC	
		perspective.	

Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update
		Domain to be included in Reserves and Sports Park Management Plan is to be consulted on as per statutory requirements (Reserves Management Act).	
		<ul> <li>OUTCOMES:</li> <li>Tim Hinton to liaise with Paul McPherson (WDC project manager) to confirm walkway route.</li> <li>Duncan to liaise with Kim re plan-lite drawing (Domain Plan). This drawing is to indicate the possible site for the new playground.</li> <li>Drawing to allow positions for future fitness equipment, playground and fruit forest/community garden so there is no conflict VILLAGE GREEN PLAYGROUND</li> </ul>	
		Playground eventually to be minimised as new 'destination' playground is created under the DW playground strategy and funding. WDC funding \$100k for upgrade on existing site but	
		would push destination playground out several years. Agreed that the focus should be on the domain	
		playground as soon as feasible, so Duncan to liaise with Mark Janssen to identify what could be added to the Village Green for the \$8-\$10k from TKCC and two organisations who have donated money specifically for this. WDC will absorb the install from the renewals budget	

	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update				
5.	Te Kauwhata Main Kim Wood Street Shrub Garden Renewal		Meeting of 5 May 2021 The dry weather has persisted through to April, the replanting of the main street has been pushed out to be completed by June.	The planting has been completed.				
			The roses along the railway line need to be temporarily removed to enable fence repairs along the Village Green/Kiwi Rail boundary. They will be pruned and replanted after this work has been completed.					
			<b>Meeting of 2 June 2021</b> The planting is on track to be completed by the end of June.					
6.	Te Kauwhata Jeanette 'Innovating Underwood Streets' Project (Waikato District Roading Alliance)		Ideas on how to make the area of the intersections of Te Kauwhata's Main Road/Saleyard and Mahi Roads more people-friendly are being called for, following a \$93,150 investment from Waka Kotahi NZ Transport Agency.	Meeting of 4 August 2021 Works are complete. Feedback will be sought from the community until 6 August 2021. All feedback will be reviewed and if supported street changes will stay, if not street changes will be removed.				
			The funding has been made available to the Te Kauwhata community through the organisation's "Innovating Streets 'programme and via the Community Committee. The engagement process will see members of the community co-design the pilots with Waikato District Council and activate trials together. The Innovating Streets programme supports street change pilots using tactical urbanism techniques such as trials, pop-ups and interim treatments that make it safer and/or easier for people to move around or access community spaces. For Te Kauwhata, this means the project will be limited to the specific area noted, and temporary initiatives to improve safety and make the area more people- friendly will be piloted there.					

Works/Initiative	Responsible	Timeline and progression of works and	Status update
	Council	issues	Status update
	team	135005	
	ceann	Janette Underwood is project managing this on	
		behalf of Council.	
		2 December 2020	
		A public engagement meeting took place on 12	
		November 2020 at St Andrews Church to elicit	
		thoughts and ideas.	
		Janette Underwood (Roading Alliance) attended as	7.944 9 12
		Council's representative.	
		3 February 2021	
		A brief has been developed by Janette Underwood	
		based on the responses/feedback received from the	
		public engagement held in November 2020. The	
		brief has been provided to Boffa Miskell.	
		It was noted that there is potential for the project	
		to be extended further up Main Street.	
		· ·	
		3 March 2021	
		Cr Sedgwick reported that information collected	
		from the workshops held in November 2020	
		together with the surveys have been sent to Boffa	
		Miskell who will come back to Council with an offer	
		for service including some sketched options by end	
		March 2021. These options will be made available on	
		social media for community feedback.	
		Meeting of 5 May 2021	
		Councillor Sedgwick to provide an update as part of	
		her Councillors Report to the Committee.	
		• It was noted that the funding needs to be	
		committed for the works before the end of the	
		current financial year.	

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	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update				
			• Awaiting pricing from the Waikato Roading Alliance for the preferred option.					
			Meeting of 2 June 2021 Waikato Roading Alliance has Provided a price. Delivery time frame confirmed as 15 June.					
7.	Rangiriri cemetery on Te Wheoro Road	Cory Cullen and Mark Jansen		Meeting of 4 August 2021 See Community Projects Update at the end of the report for more details.				

Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update
	team	<ul> <li>Before any works starts onsite, lwi will perform a Karakia. Once dates are confirmed we will inform the Committee and lwi.</li> <li>The Project Team has been advised to include some communications on this in The Chatter.</li> <li>Meeting of 2 June 2021</li> <li>Waikato District Alliance have provided a suitable cost estimate. After extended consideration of the most appropriate traffic management methods (ensuring pedestrian access to the cemetery throughout the project), work will start around the end of May depending on the work crew availability and weather permitting.</li> </ul>	
		Before any work starts on site, lwi will perform a Karakia. Once dates are confirmed staff will inform the Committee and lwi.	

## **SERVICE DELIVERY**

## Community Projects Update

### Travers Road Walkway

Works are underway and great progress has been made. The gabion basket retaining wall has been completed, drainage has been installed, and the kerbing and much of the concrete path has been poured.

Some delay has occurred around issues getting the WEL power joint box relocated and Watercare to raise the meter box and lateral pipe.to enable the driveway to be raised and asphalted.



New concrete path on Travers Road looking towards Wayside Rd intersection

#### Blunt Road Walkway

The Community Projects team are entering the planning phase for this year's projects, including the Walkway & Cycleway contract.

There are currently 16 walkways to be included in the contract over the next 3 years totalling around \$3.5m. The Blunt Road walkway will be in the first tranche of sites to be built between October 2021 and April 2022.

Due to the wetland nature of the work environment, the dryer period of January/February may be best targeted for construction.

## Rangiriri Cemetery

Works are continuing on the Rangiriri Cemetery upgrade. Lime stabilising of the pavement materials has been carried out to increase the material strength while working it in these wetter, winter conditions. Some delay in the completion is expected due to weather conditions.

The subbase material is continuing to be constructed as is prepping for the concrete kerbing.



Aerial shot of the cemetery showing the work site area.

## Domain Walkway

Community Projects team are currently receiving the project scope from the Community Connections team for delivery of the walkway this summer.

Other projects scheduled to be delivered over the next twelve months include:

- Te Kauwhata Railway Station Feasibility Study
- Te Kauwhata Village Green access improvements between the playground and the ANZAC memorial
- Lake Waikare Reserve North Boat Ramp access road maintenance



## Open Meeting

То	Te Kauwhata Community Committee
From	Alison Diaz
	Chief Financial Officer
Date	20 July 2021
Prepared by	Julie Kelly
	Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0509
Report Title	Discretionary Fund Report to 20 July 2021

## I. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 20 July 2021.

## 2. **RECOMMENDATION**

**THAT** the report from the Chief Financial Officer be received.

## 3. ATTACHMENTS

Discretionary Fund Report to 20 July 2021

		GL	1.207.1704
Commitmer	ts from Committee Meeting Minutes & Other Information		
2020/21 Ann	ual Plan		4,198.00
Carry forwa	rd from 2019/20		42,189.00
	Total Funding		46,387.00
Income			
Total Incom	e		-
Expenditure			
26-Aug-20	Te Kauwhata Christmas Parade 2020	TKCC2008/05	2,020.00
)5-Aug-20	Reimbursement of cost of gift basket of \$50.00 (incl GST) to Toni Grace	TKCC2008/04	43.48
04-Nov-20	Toni Grace - Renewal tekauwahtavillage.co.nz	TKCC2011/05	186.97
27-Nov-20	Cornerstone Security Pukekohe - Cameras offline	TKCC2012/05	435.00
20-Jan-2 I	Te Kauwhata Com Meremere Street Number Project	TKCC2102/04	8,570.00
04-Mar-21	Legal advice Meredith Connell (WDC easement for Blunt Rd Walkway)	TKCC2102/03	979.82
04-Mar-21	Legal advice Meredith Connell (WDC easement for Blunt Rd Walkway)	TKCC2102/03	1,500.00
Total Expen	diture		13,735.27
Net Funding	Remaining (excluding commitments)		32,651.73
Commitmer	its		
13-Feb-19	Further development of playgrounds	TKCC1902/04	5,000.00
04-Sep-19	Playground equipment on the Village Green	TKCC1909/04	3,727.75
05-Feb-20	Further development of playgrounds	TKCC2002/04	3,000.00
05-Aug-20	Te Kauwhata Community Committee commit \$5000.00 towards security cameras in Te Kauwhata.	TKCC2008/04	5,000.00
02-Dec-20	Commitment of \$10,000.00 be made to Blunt Road Walkway	TKCC2012/03	10,000.00
Total Comm	itments		26,727.75
Net Funding	Remaining (Including commitments)		5,923.98



## Open Meeting

То	Te Kauwhata Community Committee
From	Vishal Ramduny
	Acting General Manager Community Growth
Date	21 July 2021
Prepared by	Lianne van den Bemd
	Community-Led Development Advisor
Chief Executive Approved	Y
<b>Reference</b> #	GOV0514 / 3189113
Report Title	Te Kauwhata A&P Association – 2021 Christmas Parade

## I. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding to the Te Kauwhata Community Committee from the Te Kauwhata A&P Association towards the cost of their 2021 Christmas Parade.

## 2. **RECOMMENDATION**

**THAT** the report from the Acting General Manager Community Growth be received;

AND THAT an allocation of \$..... is made to the Te Kauwhata A&P Association towards the cost of their 2021 Christmas Parade;

## OR

AND THAT the request from the Te Kauwhata A&P Association towards the cost of their 2021 Christmas Parade is declined / deferred until ...... for the following reasons:

## 3. BACKGROUND

The Te Kauwhata A&P Association's 2021 Christmas parade will be held Friday 17 December 2021.

The Christmas parade has long been a favoured and anticipated annual event on the Te Kauwhata calendar. There's always a large turn out and most of the community groups and

Page I

local businesses enter a float. After the parade, the fun continues with the main street remaining closed off with entertainment and a sausage sizzle. 50 plus volunteers are involved, including other community groups.

## 4. **OPTIONS CONSIDERED**

- 4.1 That the application is approved and an allocation of partial or full funding requested be made.
- 4.2 That the application is declined.
- 4.3 That the application is deferred.

## 5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$6,015.78. The Te Kauwhata A&P Association is seeking funding of \$3,684.10 towards the cost of their 2021 Christmas Parade.

GST Registered	No
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	Yes

## 6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants of \$5,000.00 can be funded up to 100 percent at the discretion of the relevant community board or committee or Council's Discretionary and Funding Committee.

For grants above \$5,000.00, a funding cap of 75 percent of the total project cost applies and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

## 7. CONCLUSION

Consideration by the Discretionary and Funding Committee is required in regard to this funding request.

## 8. ATTACHMENT

Te Kauwhata A&P Association – 2021 Christmas Parade



# **DISCRETIONARY FUNDING APPLICATION FORM**

#### Important notes for applicant:

- Prior to submitting your application, please contact the Waikato District Council's community development advisor, on 0800 492 452 Ext 5732, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development advisor
   Yes No
- Application form must be completed in full and emailed to Funding <a href="mailto:funding@waidc.govt.nz">funding@waidc.govt.nz</a>
- Please ensure you have read the **Guidelines** on <u>Waikato District Council Discretionary Grants Fund</u> prior to completing the application form (these are updated from time to time).
- I have read and understood the guidelines for funding application form
   Yes No
- All parts of the application need to be completed and all supporting information supplied.

PLEASE NOTE: Incomplete applications WILL NOT be considered and will be returned. Contact email: (Correspondence will be emailed from <u>funding@waidc.govt.nz</u>)

Which of the 2 funds are you applying for: (please tick one appropriate box.)					
1. Discretionary and Funding Committee	Project Fund (Rural Ward Areas)	Event Fund 🖌			
OR					
2. Community Board / Committee Discretionary	Fund for local Town / Village, Projects / Events				
Raglan Taupiri	Onewhero-Tuakau				
Ngaruawahia Huntly	Te Kauwhata 🖌	Meremere			
Section I – Your details					
I. Name of your organisation and contact p	person				
Te Kauwhata Community Events Committee,					
2. What is your organisation's purpose/back	kground (who are you? what do you do?)				
The committee is made up of a group of local vo Kauwhata .	olunteers working to support and organise eve	ents in Te			

Discretionary Funding Application Form - VI 20191128

#### 3. Phone number/s

- 4. Email / Address
- 5. If you are a Registered Charity (we require your registration number & confirmation that your organization registration is current)

#### <u>Section 2 – Your event / project</u>

I. What is your event / project, including date and location? (please describe in full the project details)

The Te Kauwhata Christmas Parade will be held on Friday 17 December 2021 in Te Kauwhata

#### 2. How many volunteers and who else is involved in the project?

50+ Volunteers are involved including other community groups

#### 3. How will the wider community benefit from this event/project?

The Chirstmas parade has long been a favoured and anticipated event on the Te Kauwhata calendar. There is always a large turn out and most of the community groups and local businesses enter a float. After the parade the fun continues witht he main street remaining closed off with entertainment and a sausage sizzle.

Are you GST registered?	No 🖌	Yes	GST Number	Ι	I
-------------------------	------	-----	------------	---	---

#### PLEASE NOTE: The following documentation MUST be supplied with your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of any documentation verifying your organisation's legal status
- Include copies of written quotes (these must match the Funding Requirements in section 4.)

#### Section 3 - Funding requirements

#### 1. NOTE: Please provide full details for the following:

- How much your event/project will cost,
- How much you are seeking from the Waikato District Council,
- How much you are seeking from other providers,
- Details of other funding and donated materials/resources being sourced, and
- Current funds in hand to cover the costs of the event/project.

**IMPORTANT**: Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)

Discretionary Funding Application Form – VI 20191128

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the <u>total</u> cost of your project/event	\$6015.78	\$
<b>Existing funds available for the project.</b> Include any projected income i.e. ticket sales, merchandise etc.		
Total A	<b>\$</b> 2198.20	\$

#### 2. Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
Ice blocks	<b>\$</b> 748.60	\$
Larry Simmons Band	<b>\$</b> 500.00	\$
Advertising	<b>\$</b> 540.50	\$
Pipe Band	\$ 300.00	\$
Traffic Control	<b>\$</b> 1595.00	\$
	\$	\$
Total Funds being sought from <u>WDC</u> Total B	<b>\$</b> 3684.10	\$

#### 3. Has / will funding been sought from other funders?

 $\checkmark$ 

Yes

No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	<b>\$</b> 3684.10	\$
<b>b)</b> Kainga Ora	\$2000.00	\$
c)	\$	\$
d)	\$	\$
Total of other funds being sought Total C	<b>\$</b> 2000.00	\$

#### 4. Describe any donated material / resources provided for the event/project:

	33			
Section 4 - Community we	llbeing and outcomes			•
I. Which community wellb	eeing will your project contribute nore information on this section).	e to?		
	Economic Cultur	ral 🔽	Environme	ntal
2. Which of the five commu (See the guidelines sheet for me	inity outcomes for the Waikato ore information on this section).	district do	pes this project c	ontribute to?
	Safe 🖌 Sustainable	Healt	hy 🔽 Vib	erant
Section 5 - Previous Funding	Received from Waikato Distric	t Council		
<ol> <li>If you have received funding the past two years, please</li> </ol>	ng from or through the Mert	District (	Council for any p	project/event in
What Board / Committee	Type of Project / Event		Date received	Amount
Naikato District Current	christmas Parad		Dec 2020	2020.00
Workato District Council	Christmas Parad	le	Dec 2019	2021.00
	Inding Project Accountability' ict Council for the funds listed a and confirmed by council staff.	form has bove.	been complete	d and
	statement has been completed and re			
Name: Michelle (	"Touchot		-	eceived.
		_Date:	July 2	021
- · · /	tion provided in this application is co	rrect.		
Name: Esther	Filbrow	Date:	1 July	2021
Position in organisation (tick	which applies) Chairman	Secreta		
Signatur			ry Treasure	er 🔄
*Incomplete applications will not be		Date:	July	2021
scretionary Funding A - to -				
iscretionary Funding Application Form – VI	20191128			4



# COUNTRY, ROCK AND BLUES BAND



Larry Simmonds 0782 63220 / 021 1873497

QUOTE for the amount of \$500.00

To: Te Kauwhata Community Events Inc

From "The Remnants Band"

for : Services for the 2021 Te Kauwhata Christmas Parade Including the provision of : a Sound System, Sound engineer and to cover the expenses of the entertainers for the function.

Yours faithfully, Larry Simmonds, Band organiser.

June30th 2021



Te Kauwhata Community Events Atten: Es**1999** 22/06/2021

Hi E Thanks for your email regarding this years Christmas Parade.

Price for a half page is \$470+ GST published as supplied in full colour. Price quoted is for one insertion.

As with previous years we will publish any editorial that you may wish to send in along with photo's that we usually take to thank the community etc.

Please don't hesitate in asking if there is any more info required.

Regards Jim & Karen Chatter Newspaper. G.S.T 55 796 874

Jim & Karen Richardson PO Box 113 Te Kauwhata, Ph 07 8261 148, Email: tkchatta@xtra.co.nz Mob 0274 746867 (Jim) Mob 0274 771603 (Karen)



Dear 08/06//2021

# Dear E

Please see below the quote estimate for your event: Te Kauwhata Christmas Parade 2021, located Main Road, On the 17<sup>th of</sup> July 2021 at a Time to confirmed

#### Estimate:

- TMP developed and submitted to Waikato District Council for approval
- Meetings as required (NO CHARGE)
- L1 Event STMS+ 2 Traffic Controllers
- 2 L1 TTM Truck for install of TTM and Removal

#### Total Cost: \$ 1,595.00+GST

- The above estimate is GST exclusive.
- Staff hours are based on yard to yard and are subject to change according to actual hours.
- This estimate is subject to change according to change in requirements and or stipulations from Road Controlling Authority.
- Work not included in the 'scope of work' shall be dealt with as a variation.
- Public holiday rates will be charged where applicable.
- The event organiser shall be responsible for any equipment damaged or stolen from the site.
- A minimum charge of 4 hours based on the schedule rates is applicable at all times.
- I Traffic cancellation clause is a 4-hour minimum charge at the schedule rate for the job if the work has not been cancelled.
  - o Day shift cancelled before 6pm, the day prior to works
  - Night shift cancelled before 6am day of works
- I Traffic Terms and Conditions document must be sign and returned before the job can be booked.

Any additional costs over and above what is included in this quote estimate price will first be discussed with the event organiser.

Should you have any queries regarding this, please contact me on 027 3690309 or email Colin@itraffic.co.nz

Kind regards,

# **Colin Clifton**

National Events Manager – | INDEPENDENT TRAFFIC CONTROL LTD M – 027 369 0309 E - <u>Colin@itraffic.co.nz</u> 103 Carbine Rd, Mount Wellington, Auckland 1060 PO BOX 14419 PANMURE, AUCKLAND 1741



1 me

Gmail - Christmas Parade Quote 37

## M Gmail

#### Christmas Parade Quote

ssage			

Caroline Vandenbroek <Caroline.Vandenbroek@4sq.co.nz> To: 24 June 2021 at 08:45

## Good morning E

Please see below the quote from Te Kauwhata Four Square, 4 Main Road, Te Kauwhata. This is for the purchase of 930 ice blocks for the up and coming Christmas Parade on 17th December 2021.

930 ice blocks @ 0.70 each = \$651.10			
Plus GST	97.60		
Total cost	\$748.60		

If you have any queries please get back to me.

Kind regards,

Caroline van den Broek | Four Square Te Kauwhata 4 Main Road | Te Kauwhata 3710 | North Waikato

# foodstuffs

M: 64+ 273741946 P: 07 826 3867 W: www.foursquare.co.nz



This message has been sent from Four Square

The information contained in this email is intended only for the person or entity to which it is addressed. If you received this message in error, please contact the sender immediately by return email and delete this message and your reply. If you received this message in error, please contact the sender immediately by return email and delete this message and your reply. If you received this message in error, please contact the sender immediately by return email and delete this message and your reply. If you received this message in error, please contact the sender immediately by return email and delete this message and your reply. If you received this message in error, please contact the sender immediately by return email and delete this message and your reply.

Hi Esther, many thanks for email. On behalf of Pipes and Drums of Thames Valley To attend and play at the Xmas Parade at Te Kauwhata we would appreciate a donation of \$300.00

as in past years. Regards Ron Ferguson Sec/Treasurer

#### Te Kauwhata Community Events Incorporated

#### Society Number: 2308664

Financial Statement for the Year Ended 30 March 2021

Balance at 1 April 2020 \$1,930.80

INCOME

EXPENDITURE

	2021	2020		2021	2020
Grant, WDC	\$2,020.00	\$2 <i>,</i> 021.50	Chatter	\$540.50	\$471.50
			Band	\$500.00	\$500.00
			Pipe Band	\$300.00	\$300.00
			Ice Blocks	\$750.00	\$750.00
Grant,		\$3,000.00	Rides	\$2,110.25	\$4,197.50
Grant,	\$2,000.00				
Sponsc		\$100.00			
Sponsc	\$500.00	\$500.00	signbank Posters	\$500.00	
Sponsc		\$500.00			
Donati 🧳	\$64.00				
Rides	\$186.60	\$134.00			
Raffle	\$1,311.30	\$1,164.00	Float Prizes	\$1,300.00	\$1,300.00
Stall Fees	\$200.00	\$225.00			
Interest Received	\$0.75	\$2.15	bank fees	\$15.00	
Total Income	\$6,282.65	\$7,646.65	Total Expenditure	\$6,015.75	\$7,519.00
		40.00.00			

Total Profit on 2020 Parade

\$266.90

The 2020 ANZAC parade was cancelled due to Covid 19, therefore no spending shows here for ANZAC day.

Balance in Account 30 March 2021 \$2,198.20

I Certify That this financial statement has been submitted to and approved by the members at a general meeting held on the

Signed: