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Minutes for a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY, 9 AUGUST 2021** commencing at **9.30am**.

**Present:**

His Worship the Mayor, Mr AM Sanson (Chairperson)  
Cr AD Bech  
Cr JA Church  
Cr JM Gibb  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McNally  
Cr EM Patterson  
Cr JD Sedgwick  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr GJ Ion (Chief Executive)  
Mr TG Whittaker (Chief Operating Officer)  
Mr R MacCulloch (General Manager Service Delivery)  
Mrs S O’Gorman (General Manager Customer Support)  
Ms A Diaz (Chief Financial Officer)  
Mr V Ramduny (Strategic Projects Manager)  
Mr S Toka (Iwi Liaison Manager)  
Ms C Pidduck (Legal Counsel)  
Mrs GJ Kanawa (Democracy Team Leader)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Thomson/Henderson)**

**THAT the apologies from Crs Eyre and Woolerton for non-attendance be received.**

**CARRIED**

**WDC2108/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Bech/Patterson)**

**THAT** the agenda for the meeting of the **Waikato District Council** held on **Monday, 9 August 2021** be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be considered with the public excluded.

**AND THAT** all reports be received;

**AND FURTHER THAT** the **Waikato District Council** resolves that the following item be added to the agenda as a matter of urgency as advised by the Chairperson:

- **Item 6.2 Zero Harm Update**

**CARRIED**

**WDC2108/02**

## **DISCLOSURES OF INTEREST**

Cr Church advised that she would declare a conflict of interest for PEX Item 2.1 - Recommended appointment of two new District Licensing Committee Members to the list membership as she was Deputy Chairperson of the District Licensing Committee.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs McInally/Church)**

**THAT** the following minutes be confirmed as a true and correct record:

- a) minutes for the **Waikato District Council** meeting held on **Monday, 28 June 2021**; and
- b) minutes for the **Waikato District Council Extraordinary** meeting held on **Wednesday, 7 July 2021**.

**CARRIED**

**WDC2108/03**

## **COMMITTEE RECOMENDATIONS**

### **Infrastructure Committee – 28 July 2021**

Agenda Item 5.1

The report was received [*WDC2108/02 refers*]. No discussion was held.

*Adoption of Raglan Coastal Reserves Management Plan for Papahua, Wainui and Manu Bay (INF2107/05)*

**Resolved: (Crs Patterson/Thomson)**

**THAT the Waikato District Council adopts the Raglan Coastal Reserves Management Plan and Concept Plans for Papahua, Wainui and Manu Bay.**

**CARRIED**

**WDC2108/04**

### **Policy & Regulatory Committee – 21 July 2021**

Agenda Item 5.2

The report was received [*WDC2108/02 refers*]. No discussion was held.

*Fraud Prevention Policy Review (P&R2107/08)*

**Resolved: (Crs Sedgwick/Gibb)**

**THAT the Waikato District Council adopts the Fraud Prevention Policy, as amended.**

Note: Amendments made to the policy document were as follows:

- “Organization” was amended to read “Organisation”, and
- “Audit & Risk Subcommittee” was amended to read “Audit & Risk Committee”.

**CARRIED**

**WDC2108/05**

*Risk Management Policy (P&R2107/09)*

**Resolved: (Crs Sedgwick/Patterson)**

**THAT the Waikato District Council adopts the updated Risk Management Policy.**

**CARRIED**

**WDC2108/06**

## **REPORTS**

Contract 14/079 Resolution Amendment  
Agenda Item 6.1

The report was received [*WDC2106/02 refers*]. No discussion was held.

**Resolved: (Crs Patterson/Bech)**

**THAT the Waikato District Council:**

- a) endorses the Infrastructure Committee Resolution 2106/06 for an extension to the contract term for Contract 14/079 – Arboriculture Services to 31 August 2021, to enable new contract negotiations to be completed; and
- b) approves an increase in the contract sum of \$172,000 (noting that this increases the total contract sum from \$1,950,724.68 to \$2,122,724.68).

**CARRIED**

**WDC2108/07**

Zero Harm Update  
Agenda Item 6.2

Tabled Item 6.2: Zero Harm Update Report

The report was received [*WDC2108/02 refers*]. The following discussion was held:

- Created new category for reporting hazards for minor uncontrolled issues as previously reported as near misses in the system.

## **EXCLUSION OF THE PUBLIC**

Agenda Item 7

**Resolved: (Crs Gibb/Lynch)**

**THAT the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<b>Item 1</b> <b>Confirmation of Public Excluded Minutes for the meeting held on 28 June 2021</b>	<b>Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987</b>	<b>Section 48(1)(a)</b>
<b>Item 2.1</b> <b>Recommended appointments of two new District Licensing Committee Members to the list membership</b>		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
<b>Item 1</b> <b>Confirmation of Public Excluded Minutes for 28 June 2021</b>		<b>Refer to the previous Public Excluded reason in the agenda for this meeting.</b>
<b>Item 2.1</b> <b>Recommended appointments of two new District Licensing Committee Members to the list membership</b>	<b>7(2)(a)</b>	<b>Protect the privacy of natural persons, including that of deceased natural persons.</b>

**CARRIED**

**WDC2108/08**

*Resolutions WDC2108/09 – WDC2108/11 are contained in the public excluded section of these minutes.*

Having concluded the public excluded meeting the following items were released into open meeting:

**REPORTS**

Recommended appointment of two new District Licensing Committee Members to the list membership  
PEX Agenda Item 2.1

Resolved: (Crs McGuire/Lynch)

THAT the Waikato District Council recommends:

- i) the appointment by the Chief Executive of Mr Jason Howarth and Mr Barry Smedts as approved members of the Waikato District Council’s District Licensing Committee under section 192 of the Sale and Supply of Alcohol Act 2021; and
- ii) that these resolutions be released into the open meeting but the report remain confidential and unavailable to the public.

CARRIED

WDC2108/10

There being no further business the meeting was declared closed at 10.50am.

Minutes approved and confirmed this                      day                      2021.

AM Sanson  
**CHAIRPERSON**