

MINUTES for a meeting of the Waters Governance Board Meeting of the Waikato District Council held via audio-visual conference on **TUESDAY, 21 SEPTEMBER 2021** commencing at **10.05am**.

Present:

Ms R Schaafhausen (Chair)
Mr D Wright
Mr G Dibley
Mr GJ Ion (Chief Executive, Waikato District Council) [from 10:42am]
Ms J Colliar (Intern)

Attending:

Cr Patterson

Mr R MacCulloch (General Manager Service Delivery)
Ms C Nutt (Waters Contract Relationship Manager)
Mr K Martin (Waters Manager)
Mr C Bailey (Finance Manager)
Ms L Cillers (Management Account)
Mr M Horsfield (Democracy Advisor)

Mr M Telfer (Watercare)
Mr R Kumar (Watercare)
Ms S Danks (Watercare)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Wright/Mr Dibley)

THAT an apology for lateness be received from Mr Ion.

CARRIED

WGB2109/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Dibley/Mr Wright)

THAT the agenda for a meeting of the **Waters Governance Board Meeting** held on Tuesday, 21 September 2021 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded;

AND THAT the following item be discussed during public excluded:

- **Item 6.3 Waters Reform Engagement Period Feedback.**

CARRIED

WGB2109/02

DISCLOSURES OF INTEREST

Ms Schaafhausen declared an interest in Public Excluded Item 3.4 - Business Case – Tauwhare Pa Low Pressure Wastewater Pump Scheme as she had whaanau who lived at Tauwhare Pa. Ms Schaafhausen took no part in discussion and did not vote on this item.

CONFIRMATION OF MINUTES

Resolved: (Mr Wright/Mr Dibley)

THAT the minutes of a meeting of the **Waters Governance Board Meeting** held on Tuesday, 10 August 2021 be confirmed as a true and correct record.

CARRIED

WGB2109/03

REPORTS

Actions Register

Agenda Item 5.1

The report was taken as read and the following matters were noted:

- Te Kauwhata Water Take Consents Strategy – A scheduled meeting between Waikato District Council, Te Kauwhata Water Association and Waikato Regional Council had been delayed due to the lockdown. Waikato District Council would continue to be supported by Richard Bax Consulting.
- Investigation into forums held by other Councils for engagement with mana whenua - Waikato Tainui has requested further engagement and Council and Waikato Tainui were currently working out time commitments.

The Board had asked that the Iwi and Community Partnership Manager be present at the November 2021 meeting regarding the vision for engagement with mana whenua. It would be good to have mana whenua groups established. Concern noted on how long this item had been on the Actions Register.

The Chief Executive provided an overview of current engagement with mana whenua groups, such as Nga Muka with Te Kauwhata water developments. Ongoing conversations were taking place with Tainui O Tainui and Ngati Mahanga relating to the Raglan wastewater consent process. Questions were raised regarding Watercare linkages with Te Tiriti partners for design concepts, and what engagement was being undertaken. There had been significant involvement with the Meremere Wastewater Treatment Plant and Raglan wastewater consent.

Question raised whether the metro wastewater project design criteria flows across to other projects in the Waikato District, and whether there should be consistency with the metro wastewater project and other district projects.

ACTION: General Manager Service Delivery to review how the Metro Wastewater project and Waikato District Council's wastewater programmes could align regarding mana whenua engagement and design concepts.

- Draft Letter to the Minister – The letter had been drafted and sent to the Minister of Local Government, and the board would be meeting with the minister on Wednesday, 22 September 2021.
- Raglan Wastewater Plant Consent – Watercare had undertaken long term sampling to develop modelling for the consent, to understand the levels of non-compliance.

- Report relating to water leak detection would be discussed at the Board meeting scheduled for Tuesday, 2 November 2021.

Resolved: (Mr Wright/Mr Dibley)

THAT the report from the Water Contract Relationship Manager be received.

CARRIED

WGB2109/04

Three Waters Governance Report – September 2021

Agenda Item 6.1

Mr Telfer noted the following matters

One lost time injury had occurred within the last month, the first since December 2020. It was the result of production work during the cleaning of UV equipment. An employee's glove tore, leading to cuts on their hand which subsequently became infected. Watercare had reviewed what had occurred and noted poor accessibility to the equipment. Noted that there were no issues with the quality of the gloves used.

- There was a large incident at the Te Kauwhata Water Treatment Plant where the pipe from the plant to the reservoir failed. The repair was difficult due to the pipe location, but the team worked well to maintain separation and repair the pipe. There was no disruption to customers.
- Waikato River Turbidity Event – On Friday, 17 September 2021 there was a large turbidity event in the Waikato River. The Huntly Water Treatment Plant could not cope with the quality of the water and shut down as designed. The river is typically between 8-15 NTU (nephelometric turbidity units) however during this event the river spiked to 85 NTU and a manual test was undertaken which showed that the water was above 100 NTU.

The water that was processed impacted the four-log filters. The best result that could be achieved was 0.18 NTU, which is above the normal 0.1 NTU compliance measure. Watercare was allowed to go a three log system while managing the incident, as there was risk that the Huntly area would run out of water. The water reservoirs have increased and there was an expectation that the four log system will come back online and already Watercare was achieving 0.1 NTU levels with the current filtration. There was no impact to customers or water quality. Next stage would be a debrief on the incident and identify where the issue arose, and any changes that need to be made to the plant if it occurs again. Noted that Huntly Power Plant should be contacted if they were impacted and if they can help isolate the issue.

A full debrief will be provided at the November 2021 meeting and the Board thanked Watercare for their work during the incident.

Resolved: (Mr Wright/Mr Dibley)

THAT the report from the Waters Contract Relationship Manager be received.

CARRIED

WGB2109/05

Risk Register Update – September 2021

Agenda Item 6.2

The Water Manager noted the following matters:

- There were no incidents to cause the gross risk score to increase. The effects from COVID on the supply chain were identified as a new risk. Watercare had been planning for issues, such as logistics on freight and capital works projects, and the need to seek air freight. Logistics were a significant risk to projects, such as the Te Kauwhata Water Treatment Plant project. It was important to order items as fast as possible due to shipping delays.

ACTION: Report to come to the November Board meeting regarding the impact of supply constraints and the risks of delay and cost increases.

- Questions asked regarding health, safety and wellness risk, and minimum requirements for PPE for various jobs.

ACTION: Watercare Health & Safety representative to attend the November Board meeting to discuss Watercare Health & Safety plans, wellness and the effects of the lockdown and alignment alongside Waikato District Council.

- Noted that some items on the risk register, such as WLASS, could be removed and broader detail should be included for items such as the Raglan Wastewater Treatment Plant.

Resolved: (Mr Dibley/Mr Wright)

THAT the report from the Water Services Manager be received.

CARRIED

WGB2109/06

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Ms Schaafhausen/Mr Ion)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
PEX Item 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
PEX Item 2 Action Register		
PEX Item 3.1 Te Kauwhata Irrigation Association Incorporated Water Supply Agreement Update		
PEX Item 3.2 Audit of Three Waters Agreement		

<p>PEX Item 3.3</p> <p>Waters Financial Results to 31 August 2021</p>		
<p>PEX Item 3.4</p> <p>Business Case – Tauwhare Pa Low Pressure Wastewater Pump Scheme</p>		
<p>PEX Item 3.5</p> <p>Business Case – Ngaruawahia Water Treatment Plant Discharge Pipeline UV Installation</p>		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
PEX Item 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
PEX Item 2 Action Register		Refer to the previous Public Excluded reason in the agenda for this meeting.

PEX Item 3.1 Te Kauwhata Irrigation Association Incorporated Water Supply	7 (2) (b)	Protect Information where the making available of the information:
	7 (2) (b) (ii)	Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; or
	7 (2) (i)	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or
	7 (2) (j)	Prevent the discourse or use of official information for improper gain or improper advantage.
PEX Item 3.2 Audit of Three Waters Agreement	7 (2) (b)	Protect Information where the making available of the information:
	7 (2) (b) (ii)	Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; or
	7 (2) (j)	Prevent the discourse or use of official information for improper gain or improper advantage.
PEX Item 3.3 Waters Financial Results to 31 August 2021	7 (2) (b)	Protect Information where the making available of the information:
	7 (2) (b) (ii)	Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; or
	7 (2) (i)	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or
	7 (2) (j)	Prevent the discourse or use of official information for improper gain or improper advantage.
PEX Item 3.4 Business Case – Tauwhare Pa Low Pressure Wastewater Pump Scheme	7 (2) (b)	Protect Information where the making available of the information:
	7 (2) (b) (ii)	Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; or
	7 (2) (i)	Enable any local authority holding the information to carry on, without prejudice or disadvantage,

