

Agenda for a meeting of the Meremere Community Committee to be held via Audio Visual Conference on **THURSDAY, 28 OCTOBER 2021** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

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The Register of Interests for the Meremere Community Committee is attached for information purposes and for members to update any interests they may have.

4. CONFIRMATION OF MINUTES

Meeting held on Thursday, 5 August 2021

No minutes received

5. REPORTS

5.1. Meremere Works & Issues Report – 15 October 2021

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5.2 Discretionary Fund Report to 5 October 2021

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5.3 Councillor's Report

Verbal

5.4 First Quarter Service Request Report to 30 September 2021

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6. GENERAL BUSINESS

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Meremere Community Committee
From	Gavin Ion Chief Executive
Date	20 October 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0303
Report Title	Register of Interests

1. EXECUTIVE SUMMARY

A copy of the Register of Interests is attached for the Committee's information. The register will be updated following receipt of information during the year.

2. RECOMMENDATION

THAT the Register of Interests report be received.

3. ATTACHMENTS

Register of Interests – Meremere Community Committee

Register of Elected Members Interests - Community Committees

Name	Community Committee	Financial Interests <i>Please refer to Statement Reference here.</i>		Non - Financial Interests								
		1 to 6	With the exception of	Companies		Employment	Other Organisations		Property	Gifts (received since 21 October 2019)	Payments for activities and services (since 21 October 2019)	Debts
				Director/Manager	Financial Interests		Trustee/Beneficiary	Governing Body				
Jim Katu	Meremere	No	N/A	N/A	N/A	N/A	N/A	N/A	1x Meremere (Owner)	N/A	N/A	N/A
James Harman	Meremere	No	N/A	N/A	N/A	N/A	N/A	• Meremere Development Committee incorporated (Chairman) Received community funding	x1 Meremere (Owner)	N/A	N/A	N/A
Melysa Tapiata	Meremere											
Lauren Horsfall	Meremere	No	N/A	N/A	N/A	N/A	N/A	• Meremere Community Development Committee (Find funding for events & programs run in Meremere) <i>Funding: Christmas events in past.</i>	x1 Meremere (Owner)	N/A	N/A	N/A
Cecilia Heta	Meremere	No	N/A	N/A	N/A	N/A	N/A	Meremere Hall Committee (member)	N/A	\$500 gift card each to Cecilia Heta, Trish van der Wende and Okeroa Rogers, all members of the MMCC Hall Committee, on behalf of MMCC, as resolved by email resolution (MMCC2002/04)	N/A	N/A
Ben Brown	Meremere	No	N/A	• Decal Ltd (Director)	N/A	N/A	N/A	• Meremere Development Committee (Secretary)	1x Meremere (Owner)	N/A		

YELLOW INDICATES THAT THE MEMBER DID NOT SUBMIT A COMPLETED FORM

Open Meeting

To	Meremere Community Committee
From	Sue O’Gorman General Manager Customer Support
Prepared by:	Mervyn Balloch Building Quality Manager
Date	October 2021
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Meremere Works & Issues Report – 15 October 2021

1. EXECUTIVE SUMMARY

To update the Committee and provide information on works and issues raised at previous meetings.

2. RECOMMENDATION

THAT the Meremere Works & Issues report be received.

3. ATTACHMENTS

- Works and Issues Report

Works and Issues Report

	Issue	Area	Action
1.	Skatepark lights are not working, Merv logged a service request on 6/8/21, update required.	Service Delivery	
2.	Is the old long drop out on the rugby grounds still an issue.	Kim Wood	Do the community still want that or are they happy for us to disestablish it? We don't have funding available to refurbish/replace it.

Open Meeting

To	Meremere Community Committee
From	Alison Diaz Chief Financial Officer
Date	05 October 2021
Prepared by	Jean de Abreu Financial Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0510
Report Title	Discretionary Fund Report to 05 October 2021

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 05 October 2021.

2. RECOMMENDATION

THAT the report Discretionary Funds report be received.

3. ATTACHMENTS

Discretionary Fund Report to 05 October 2021

MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2021/22 (July 2021 - June 2022)

As at Date: 05-Oct-2021

	GL	1.209.1704
2021/22 Annual Plan (including Salaries)		1,550.00
Carry forward from 2020/21		14,747.00
Total Funding		16,297.00
Income		
Total Income		-
Expenditure		
17-Sep-21 Reimburse Mr James Harmen for the amount of \$69.96 including GST, for the purchase of two new 30 metre hoses and attachments from Mitre 10 MEGA Hamilton for the Committees water blaster. MMCC2009/04		69.96
Total Expenditure		69.96
Net Funding Remaining (Excluding commitments)		16,227.04
Commitments		
29-Oct-20 Meremere Community Committee commits the sum of \$1,500.00 (including GST) for the purchase of a laptop for the Committee. MMCC2010/06		1,304.35
24-Jun-21 Payment approved to Ms Lauren Horsfall for the amount of \$50 (excl GST) for the purchase of a baby gift for Melysa Tapiata. MMCC2106/04		43.48
Total Commitments		1,347.83
Net Funding Remaining (Including commitments)		14,879.21

Open Meeting

To	Meremere Community Committee
From	Tony Whittaker Chief Operating Officer
Date	18 October 2021
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0510
Report Title	First Quarter Service Request report to 30 September 2021

1. EXECUTIVE SUMMARY

To update the Committee on the First Quarter Date Service Request report to 30 September 2021.

2. RECOMMENDATION

THAT the First Quarter Service Request report be received.

3. ATTACHMENTS

First Quarter Service Request report for Meremere Community Committee

Service Request Time Frames for MEREMERE Community Committee

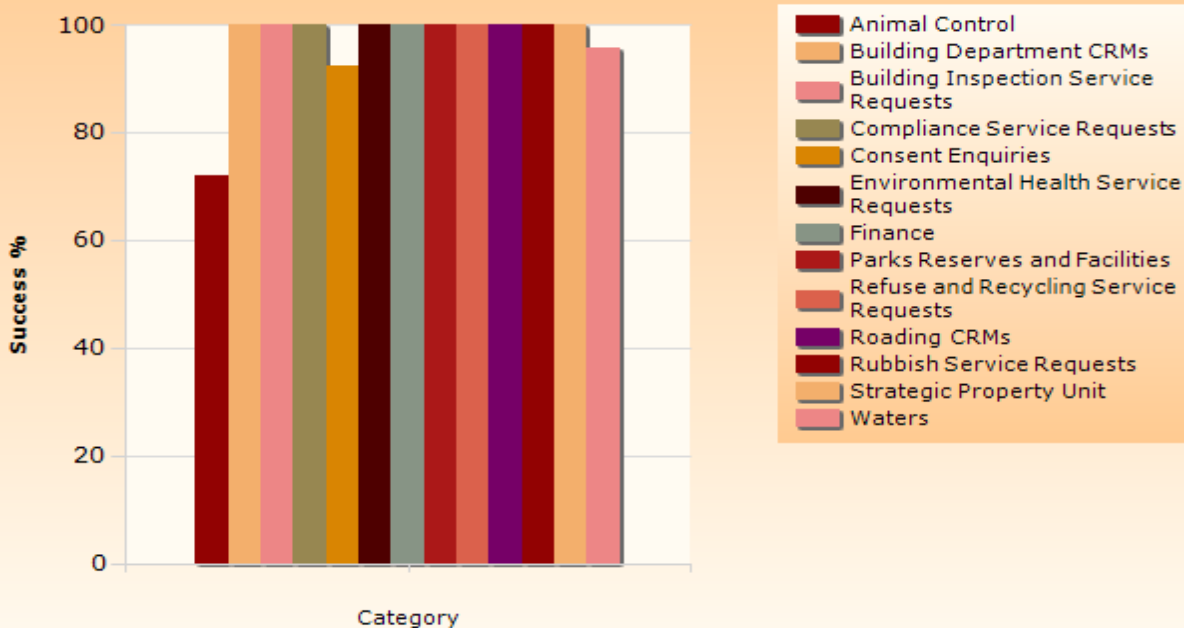
Date Range: 01/07/2021 to 30/09/2021



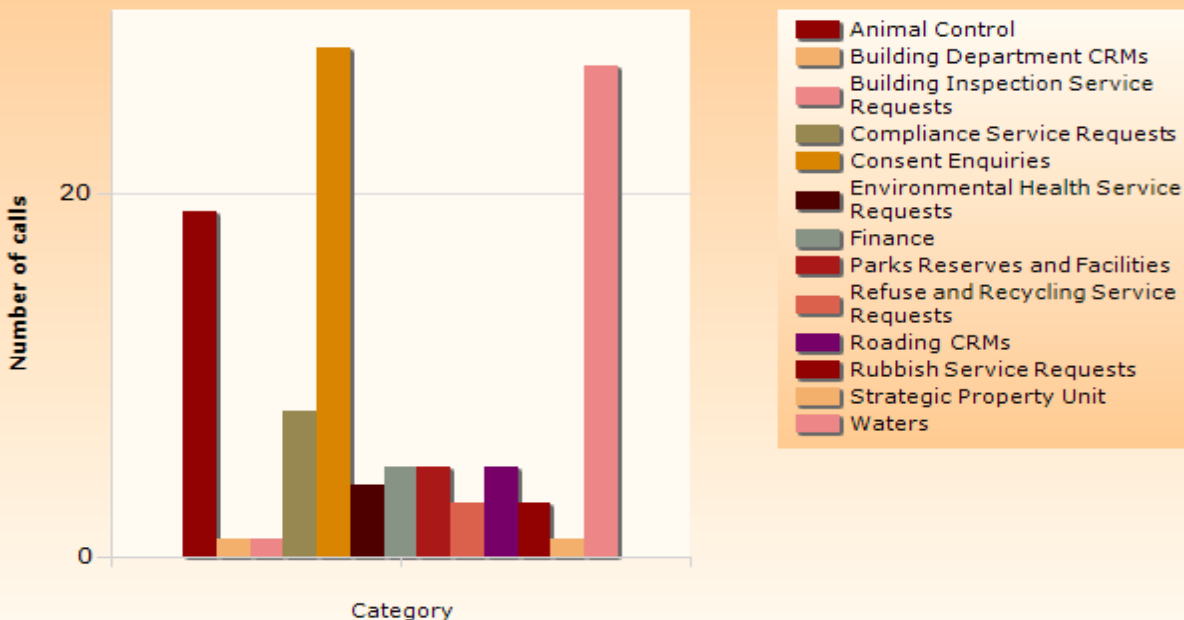
The success rate excludes Open Calls as outcome is not yet known.

10/18/2021 12:10:16 PM

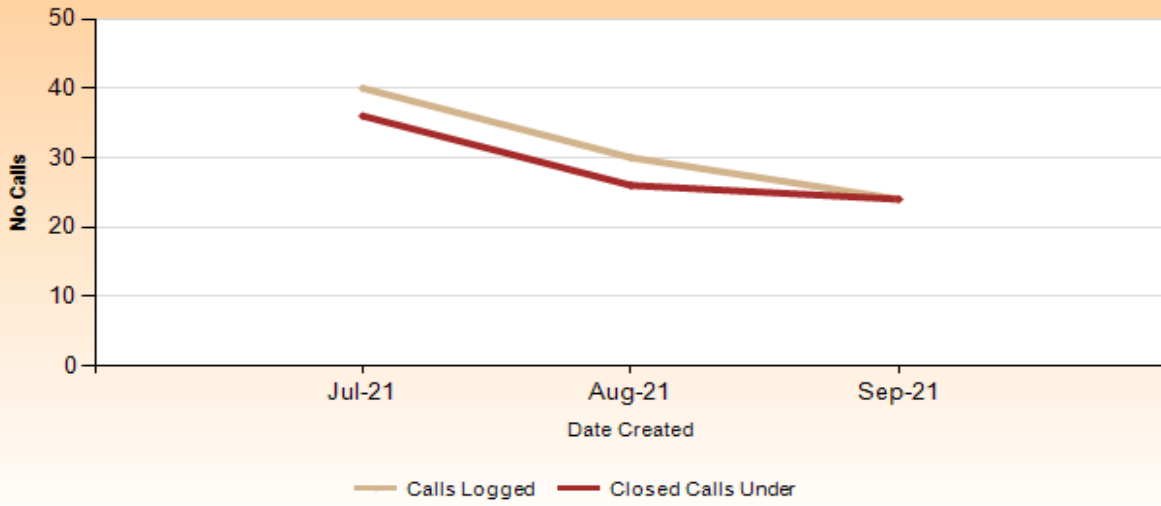
Call Completion % Success by Type



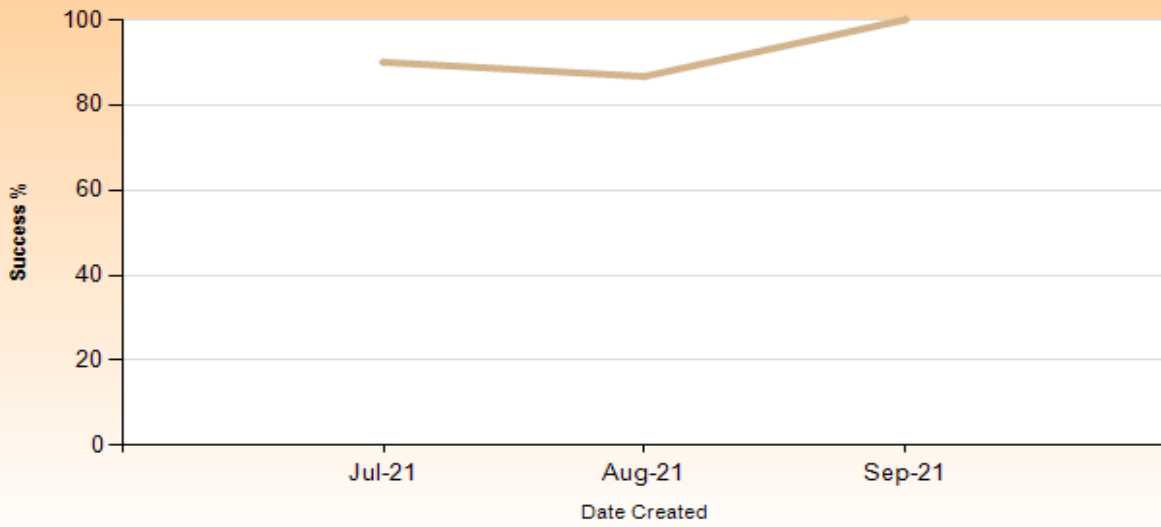
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open and may have been logged at any time.	Number of Calls	Open		Closed		Success Rate
			Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	
Animal Control							
	Summary	19	1		5	13	72.22%
	Dog Straying - Current	8			5	3	37.50%
	Dog Straying - Historic	1				1	100.00%
	Dog Surrender	3				3	100.00%
	Dogs Aggression - Historic	2	1			1	100.00%
	Dogs Barking Nuisance	5				5	100.00%
Building Department CRMs							
	Summary	1				1	100.00%
	PEO General Enquiry	1				1	100.00%
Building Inspection Service Requests							
	Summary	1				1	100.00%
	Building Inspection Service Requests	1				1	100.00%
Compliance Service Requests							
	Summary	8	4	2		2	100.00%
	Compliance - Unauthorised Activity	7	3	2		2	100.00%
	Illegal parking	1	1				0.00%
Consent Enquiries							
	Summary	28		1	2	25	92.59%
	Planning Process	1				1	100.00%
	Property Information Request	7				7	100.00%
	Zoning and District Plan Enquiries	20		1	2	17	89.47%
Environmental Health Service Requests							
	Summary	4		1		3	100.00%
	Noise Complaint - Environmental Health	1		1			0.00%
	Noise complaints straight to contractor	3				3	100.00%
Finance							
	Summary	5		1		4	100.00%
	Credit Control Query	2		1		1	100.00%
	Rates query	3				3	100.00%
Parks Reserves and Facilities							
	Summary	5		1		4	100.00%
	Parks & Reserves - Buildings	1				1	100.00%
	Parks & Reserves - Reserve Issues	4		1		3	100.00%
Refuse and Recycling Service Requests							
	Summary	3				3	100.00%
	New collections	3				3	100.00%
Roading CRMs							
	Summary	5	1			4	100.00%
	Emergency Events - 1 Hr Response	1				1	100.00%
	New Vehicle Entrance Request	1				1	100.00%
	Street Light Maintenance	1				1	100.00%
	Urgent Rooding Work 4Hr Response	2	1			1	100.00%

Rubbish Service Requests							
	Summary	3		1		2	100.00%
	Abandoned Vehicle	1		1			0.00%
	Illegal Rubbish Dumping	2				2	100.00%
Strategic Property Unit							
	Summary	1				1	100.00%
	Council owned land CRMs	1				1	100.00%
Waters							
	Summary	27		3	1	23	95.83%
	3 Waters Enquiry	3		1		2	100.00%
	Drinking Water Final Meter Read	18		2	1	15	93.75%
	Drinking Water Major Leak	1				1	100.00%
	Drinking Water minor leak	2				2	100.00%
	Fix Water Toby	1				1	100.00%
	Waters - Drinking water new connection request	2				2	100.00%
Total		110	6	10	8	86	91.49%