

**MINUTES** for a meeting of the Te Kauwhata Community Committee held via Audio Visual Conference on **WEDNESDAY, 3 NOVEMBER 2021** commencing at **7.00pm**.

**Present:**

Ms T Grace (Chairperson)  
Cr JD Sedgwick  
Ms J Allport (Secretary)  
Mr J Cunningham  
Mr T Hinton  
Mr B Weaver

**Attending:**

Cr A Bech (Deputy Mayor)  
  
Mr V Ramduny (Strategic Projects Manager)  
Ms J Dolan (Economic and Community Development Manager)  
Ms L van den Bemd (Community Led Development Advisor)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Hinton/Mr Weaver)**

**THAT** an apology from Ms A Van de Munckhof be received.

**CARRIED**

TKCC2111/01

**CONFIRMATION OF STATUS OF AGENDA**

**Resolved: (Ms Grace/Mr Cunningham)**

**THAT** the agenda for the meeting of the Te Kauwhata Community Committee held on Wednesday, 3 November 2021 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**AND THAT** the following item be discussed at an appropriate time during the course of the meeting;

- **Community Committee Funding Review**

**CARRIED**

TKCC2111/02

## **DISCLOSURES OF INTEREST**

Mr Hinton advised members of the Committee that he would declare a financial conflict of interest in item 7.1 [*Works and Issues Report*].

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr Howells/Mr Weaver)**

**THAT the minutes of the meeting for the Te Kauwhata Community Committee, held on Wednesday, 1 September 2021, once amended be confirmed as a true and correct record;**

**CARRIED**

**TKCC2109/03**

## **ACTIONS**

Agenda Item 6.1

The report was received [TKCC2111/02] and discussion was held as follows.

- Walkway at the end of Blunt Road – multi-year cycleway weed control had been tendered.
- Draft Domain Plan distributed prior to October discussions.
- The status of payment to Jackson Engineering.

## **REPORTS**

Discretionary Fund Report to 20th October 2021

Agenda Item 6.2

The report was received [TKCC2111/02] and discussion was held as follows.

- The Chair advised that Jackson Engineering had now been paid along with the grant application for the Christmas Parade. The Chair noted that the existing commitment for playground equipment on the Village Green had been a specific donation by a community group for playground furniture and therefore she requested to the Strategic Project Manager that the amount be ear-marked, specifically, for the purpose it was donated.

## **Funding Review Update**

- Cr Bech provided a background as to his history as a councillor, and now Deputy Mayor of Waikato District Council. He advised he has previously been involved in various community 'initiatives' such as 'liveable, thriving and connected communities' and more recently 'Blueprint'.

- Cr Bech advised that the funding review process commenced four years ago. Council were wanting to be ahead of any developments within the district as opposed to being reactionary – hence the Blueprint was born. In relation to the funding of various initiatives, it became obvious to Council that this required streamlining and to consider other ways in which further funds could be identified/raised, ie seed funding.
- Cr Bech then introduced the Economic and Community Development who advised that her role was to provide information as to how she and the Community Led Development Advisor can support the Committee. The Economic and Community Development Manager advised that the funding available to the Committee for community initiatives would be decentralised from Council directly to the Committee. Council would provide support by ensuring the Committee was able to get the best out of the funds available - be it via seed funding; matching funding etc.
- The Economic and Community Development Manager advised that at the start of this financial year the Committee had a carry over balance which is available for the Committee to allocate to community initiatives. She advised that Council would like to see alignment with the Blueprint and Community Aspiration Programmes or wider community events/projects.
- The Community Led Development Advisor then introduced herself and provided information on the new process involved in relation to allocated discretionary funding for community initiatives:
  1. The Committee determines what community aspirations/blueprint projects or events we wish to fund;
  2. The Chair receives an application, reviews it, and if supported it would be included in the next month's agenda for discussion.
  3. The Committee makes a decision to support the application or otherwise.
- The Economic and Community Development Manager advised that for larger projects Council will look at matching funding and guide the Committee in terms of enabling the project to proceed.
- Mr Cunningham enquired as to whether the Committee needed to undertake any financial forecasting for the 12 months ahead to ensure that the spend is appropriate and that the likes of the Christmas Parade doesn't miss out due to the fact that it's toward the end of the year.
- Cr Bech suggested that if the funding wasn't sufficient a targeted rate for the community could be considered to ensure that no events/applicants miss out. He also suggested that the Committee forecast out as far as possible.
- The Community Led Development Advisor advised that as of this financial year the amount of discretionary funding available to the Committee was less than in previous years as it is the basic discretionary funding.

- In previous years the funding has been \$10,000 which was due to the fact that, despite being available to be received by members, the Committee opted instead to make the members' remuneration available for community initiatives. (Note: ANZAC Parade funding applications go directly to Council who have a separate fund for this purpose).
- The Chair enquired as to the new process for larger funding applications received. Community Led Development Advisor noted there will be some detailed workshops to provide advice and guidance in relation to the new process.
- Cr Sedgwick suggested that the Committee could consider a targeted rate of \$20 per year which would raise \$16,000 which would provide the Committee with more funding for community events/initiatives.
- Community Led Development Advisor noted that Mr J Marconi had been appointed as the new Community Coordinator and that one of his functions will be to provide the Committee with support and direction in relation to the new funding system.

Te Kauwhata Works & Issues Report – August 2021  
Agenda Item 6.3

The report was received [TKCC2109/02] and discussion was held.

- Dog Exercise Area: the signs were installed at the exercise area today. In relation to the installation of the agility equipment, the Level 3 lockdown has meant a delay in construction and installation. Mr Hinton advised the Mens Shed and other organisations may wish to continue with the construction.
- Walkway at end of Blunt Road: Community Projects Team has a three year programme for walkways which is bundled up into a multi-year contract; this includes the Blunt Road site as a priority for the programme with completion scheduled over the 2021/22 summer. Mr Ramduny advised the contract manager will be contacting Mr Cunningham in relation to some of the works including the talk boards. Mr Cunningham advised that an EOI for funding had been forwarded to Transpower which was accepted. Mr Cunningham further advised that he was looking at funding in the region of \$45,000 for walkway seating etc. The detailed funding application is due for submission at the end of January.
- Walkway Loop (via Travers Road, Wayside Road and Te Kauwhata Road): this project has now been completed. Further phases of the project may be added as Council budget funding becomes available.
- Te Kauwhata Domain Plan: Draft concept plan has been developed by Kim Wood, WDC's Open Spaces Coordinator. The plan includes a 'destination playground' and an upgrade of equipment at the general playground. Cr Sedgwick advised that p14 had an error in the amount of funding stated as \$150,000, however the amount should read \$100,000. Mr Hinton advised that he had looked more in depth at the plan and advised that additional car parking would be required given the domain is not just a sports ground but an open space for the entire community to enjoy.

*Action: Committee members to provide feedback to the Chair for collation and submission to Ms Wood and the Domain Committee. The deadline for feedback is Monday, 8 November 2021.*

- Innovating Streets Project: WDC has provided a report to Waka Kotahi advising that the temporary changes have been accepted by the community and have resulted in a reduction of speed by through traffic. This being the case it is the intention that the changes remain in situ.
- Rangiriri Cemetery: Works are now almost complete. A closing karakia is taking place at 9.00 am on 11 November. If you would like to attend contact Corey Cullen at WDC.

### Councillor's Report Agenda Item 6.4

Cr Sedgwick gave a verbal report and answered questions of the Committee.

- Draft Dog Control By-law had been distributed to Committee members. Cr Sedgwick advised that there are a couple of issues: one of which was keeping dogs off the rugby field. In addition Cr Sedgwick noted that dogs were still permitted in the main street.
- Discretionary Fund for CCTV: Cr Sedgwick advised that the cost would be \$82,000 for additional CCTV, for which the Committee has insufficient funding, however the crime prevention fund \$110,000 may be available.
- Briefing on Waikato Metro Transport Plan: this has been included future aspirations. Cr Sedgwick advised that currently Te Kauwhata is excluded from both Hamilton and Auckland's north/south visions. Mr Ramduny advised that a business case is currently being developed which looks at short- and long-term options. He advised that these projects were expensive and that ratepayers would be expected to solely fund such projects and that central government would need to support.
- 3 Waters: WDC have signed a letter circulating amongst the mayors directed to the Prime Minister on its unacceptability.

### Chairperson's Report Agenda Item 6.5

The Chair gave a verbal report and answered questions of the committee.

- Dog Control Workshops: The chair attended several of these workshops.
- Easter Trading & Gambling Policy and Venue Review: Unfortunately the Chair was unable to attend, nor were other members of the Committee. Mr Ramduny is to investigate if these workshops were recorded, if so he will provide links otherwise he will organise for some notes to be forwarded.

- Keeping of Animals Bylaw: Cr Sedgwick advised that pigs were no longer to be permitted in urban area has been added to the bylaw.

There being no further business the meeting was declared closed at 8.35 pm.

Minutes approved and confirmed this                      day of                      2021.

T Grace  
**CHAIRPERSON**