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Minutes for the meeting of the Onewhero-Tuakau Community Board held via Audio Visual Conference on **MONDAY, 22 NOVEMBER 2021** commencing at **6.00pm**.

**Present:**

Ms C Conroy (Chairperson)  
Cr CA Eyre [until 6.30pm]  
Cr SL Henderson [until 7.20pm]  
Mr S Jackson  
Mr JM Lovatt  
Ms KAM Ngataki  
Mr VL Reeve [from 6.15pm]  
Mrs BI Watson

**Attending:**

Ms J Wild (Senior Advisor, Waka Kotahi)  
Mr C Smith (Project Director, Waka Kotahi)  
Mr A Mitchell (Project Manager, Fulton Hogan)  
Ms J Scott (Communications & Stakeholder Manager, Fulton Hogan)  
Mrs S O’Gorman (General Manager Customer Support)  
Mr P Ellis (Solid Waste Team Leader)  
Mrs J Dolan (Economic and Community Development Manager)  
Mrs L van den Bemd (Community Led Development Advisor)  
Mr J Marconi (Economic Development Advisor)  
Mr M Horsfield (Democracy Advisor)  
Mrs L Wainwright (Democracy Advisor)

Ms Ngataki opened the meeting with a karakia.

**APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies.

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Ms Conroy/Mr Lovatt)**

**THAT:**

- a) the agenda for the meeting of the Onewhero-Tuakau Community Board held on Monday, 22 November 2021 be confirmed;
- b) all items be considered in open meeting; and
- c) all reports be received.

**CARRIED**

**OTCB2111/01**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Ms Conroy/Mr Jackson)**

**THAT the minutes of the meeting for the Onewhero-Tuakau Community Board held on Tuesday, 11 October 2021 be confirmed as a true and correct record.**

**CARRIED**

**OTCB2111/02**

## **REPORTS**

SHI Papakura to Drury South Project Update  
Agenda Item 5.1

The report was received [*OTCB2111/02 refers*] and discussion was held on the following matters:

- The SHI Papakura to Drury South project supports growth in South Auckland by improving access along and across the motorway, enhances connectivity and network resilience and improves travel choices and environmental outcomes. This project would be carried out in stages over the next five (5) years.
- Key features included improved highway access, safety resilience and increased capacity between Papakura and Drury.

- Stage 1A covered 900m north of the Papakura interchange through to the BP motorway service centre with key features in the first stage of an additional lane and wider shoulders in each direction, replacement of the Park Estate Road overbridge, erection of noise walls, upgrading culvert services and treatment of stormwater.
- Piling works had been completed on Park Estate Road.
- Papakura to Drury Stage 1B1 – work was expected to commence in early 2022 on new bridges over the railway line and the main construction works at the Drury interchange was expected to commence in 2023.
- Resource consents for Stage 1B1 of the SH1 Papakura to Drury project had been granted and Notices of Requirement were confirmed (both subject to conditions) on Friday, 12 November by an Expert Consenting Panel after applications were lodged under the COVID-19 Recovery (Fast-track Consenting) Act in late June. Once the 15-day appeal period had closed, Waka Kotahi would be able to commence early works.
- Early physical works on Stage 1B1 were expected to commence in early 2022, beginning initially with the construction of new raised bridges at the Drury interchange to enable electrification of the railway line between Papakura and Pukekohe. Construction of the main interchange was expected to commence in mid 2023.
- The consent also gave the green light to a new shared path for pedestrians and people on bikes. The shared path would be built alongside the northbound lane of SH1 between Papakura and Drury. This would extend the Southern Path between Takanini and Papakura, which opened in May this year, and would link with the next stage of the project (Stage 1B1), when consented, and the rest of a city-wide network being developed.
- Waka Kotahi issued a media release on Monday, 15 November 2021 on improved transport choices in South Auckland - <https://nzta.govt.nz/media-releases/pump-up-your-tyres-and-top-up-your-at-hop-card-tick-of-approval-given-for-improved-transport-choices-in-south-auckland/>
- It was noted by the Board that the Bombay offramp was an issue with the backup of traffic during peak hours. Waka Kotahi were assessing interim safety improvements at this interchange.

Mr Reeve entered the meeting at 6.15pm during the SH1 Papakura to Drury South Project Update presentation.

Cr Eyre left the meeting at 6.30pm during the SH1 Papakura to Drury South Project Update presentation.

## Discretionary Fund Report to 09 November 2021

### Agenda Item 5.2

The report was received [OTCB2111/02 refers] and discussion was held on the following matters:

- The Economic and Community Development Manager introduced Mr Jason Marconi, Economic Development Advisor, who would be based in the Tuakau office.
- The funding review had taken place over the previous 18 months and had been approved by the Strategy & Finance Committee at its meeting held on Monday, 18 October 2021.
- The aim was to empower the Community Board to make their own funding decisions as they were close to their community and had a good view of what was required.
- The new process aimed to reduce administration costs and achieve maximum productivity with minimum waste of funds.
- The proposal would significantly increase the levels of funds available to the community.
- When assessing applications, the Board would need to balance risk and opportunity and ensure funds were being spent in the right places.
- Allocated discretionary funds must be spent on an annual basis and not carried over.
- Alignment to the Blueprint and Community Aspirations Programme was required.
- If community groups were applying for funds, the Board would need to decide whether the groups should be in attendance at meetings to present their applications and be available for any questions.

**Resolved: (Mrs Watson/Ms Ngataki)**

**THAT Ms Conroy, Mr Lovatt and Mr Reeve, on behalf of the Onewhero-Tuakau Community Board, be the points of contact for Discretionary & Funding applications.**

**CARRIED**

**OTCB2111/03**

**ACTION:** The following commitments to be confirmed:

06/03/20	Entrance fees at the Tuakau Swimming Pool for the remainder of the 2019/20 summer season.	OTCB2003/03	\$3,000.00	Has this been paid?
01/12/20	\$5,000.00 (excluding GST) committed to Belgravia Ltd or other nominated parties for additional enhancements to the Tuakau Swimming Pool.	OTCB2011/10	\$5,000.00	Has this been paid?
30/08/21	Flowers commemorating the passing of Mr Bob MacLeod, Raglan Community Board member (\$120.00 including GST).	OTCB2108/04	\$120.00	Address required for delivery of flowers.
11/10/21	\$1,293.73 (including GST) committed to Glen Murray Hall Association towards the cost of the 125 <sup>th</sup> Year Commemorative Tea Towels.	OTCB2110/05	\$1,124.98	Have the funds been uplifted?
11/10/21	\$980.00 (including GST) committed to the Port Waikato Residents and Ratepayers Association towards the cost of the Christmas Parade, Childrens' Beach Dig and Music in the Gardens Event.	OTCB2110/06	\$852.17	Have the funds been uplifted?

11/10/21	\$900.00 (including GST) committed to the Port Waikato Residents and Ratepayers Association towards the cost of the Port Report.	OTCB2110/07	\$782.61	Have the funds been uplifted?
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**Resolved: (Ms Conroy/Mr Lovatt)**

**THAT the Onewhero-Tuakau Community Board approves:**

- a) a donation from their Discretionary Fund for the amount of \$100.00 (excluding GST) commemorating the passing of Ms Hillary Barry;
- b) a commitment from their Discretionary Fund to Belgravia Leisure Ltd for the amount of 7,000.00 (excluding GST) to subsidise the pool entry at the Tuakau Centennial Swimming Pool for the 2021-22 season;
- c) a commitment from their Discretionary Fund for the amount of \$2,000.00 (including GST) towards the cost of Christmas events in Tuakau; and
- d) a commitment from their Discretionary Fund for the amount of \$3,000.00 (including GST) towards the cost of pool chemicals for the Onewhero, Naike, Pukekawa and Te Kohanga School pools.

**CARRIED**

**OTCB2111/04**

Cr Henderson left the meeting at 7.20pm during discussion on the above item and was not present when voting took place.

Projects/Ideas/Activities and Actions November 2021  
Agenda Item 5.3

The report was received [OTCB2111/02 refers] and discussion was held on the following matters:

Register of Interests

**ACTION:** This item to remain on the schedule pending a response from the Audit & Risk Committee meeting scheduled for Thursday, 16 December 2021.

Port Waikato Refuse and Recycling Collection Day

The Solid Waste Team Leader noted the following matters:

- Waikato District Council had been approached by Smart Environmental to change the collection day for the Port Waikato area from Sunday to Monday. This was for health and safety reasons as their drivers were working long hours and getting fatigued and small incidents were occurring.
- This is an operational decision and did not require consultation with the community.
- A flyer would be delivered to residents informing them of the change to the collection day.

**ACTION:** This item to be closed and removed from the schedule.

Lighting at Port Waikato

**ACTION:** This item to remain on the schedule pending completion.

George Street/Buckland Road corner

**ACTION:** This item to remain on the schedule pending completion.

Speed Reduction Signs

**ACTION:** This item to be closed and removed from the schedule.

Speed Bend on Jellicoe Avenue, Tuakau – to be installed

**ACTION:** This item to remain on the schedule pending lodgement of a service request.

Tuakau Pool Upgrade Project

Due to COVID, opening dates and times had not been confirmed by Belgravia Leisure Ltd.

**ACTION:** Staff to confirm when the Community Board could engage with the Facilities Team on the pool upgrade. A meeting date would be confirmed with the Board.

Review of Community Board Charter

No change to this item.

### Tuakau Youth Centre Building Project

A funding application for \$50k would be required to move this project forward.

**ACTION:** The Economic Development Advisor to contact the Board to assist with recommending a professional who could assist with completion of funding application forms.

### Rubbish in the Tuakau CBD

Existing rubbish bins in Tuakau required refurbishment.

**ACTION:** Staff to contact the Community Connections team for an update on refurbishing the rubbish bins in the Tuakau area.

### St Stephen's Road Carpark

**ACTION:** This item to remain on the schedule pending an update to the Board's meeting scheduled for Tuesday, 1 February 2022.

### Speed on the Tuakau Bridge- Port Waikato Road

Koheroa School is not located on Tuakau Bridge-Port Waikato Road.

**ACTION:** Clarification is required on the name of the school as Koheroa School is not located on the Tuakau Bridge-Port Waikato Road.

Te Awamarahi Marae – no speed signage had been erected either side of the Marae.

**ACTION:** Staff to confirm when the signage would be erected.

### West Street Carpark

Line marking in the carpark was required.

**ACTION:** Mr Jackson to email staff outlining what is required.

### Buckland Road Development Park Concept Planning and Engagement

Concern was raised on traffic movements on Elizabeth Street during the new development.

**ACTION:** The Board to be given more context on the acquisition, development and Board involvement of the park. This update to be provided to the Board's meeting scheduled for Tuesday, 1 February 2022.

### Harrisville Road Bridge Replacement – Design Phase

No verbal update was given at the meeting.

**ACTION:** This item to remain on the schedule pending an update to the Board's meeting scheduled for Tuesday, 1 February 2022.

### Port Waikato Blueprint

**ACTION:** This item to remain on the schedule pending an update.

### Dr John Lightbody Reserve Toilets

Water taps had been left on at the Dr John Lightbody Reserve toilets. Push taps were required to stop this happening in future.

**ACTION:** Staff to contact the Facilities team for an update on the replacement of the taps to push taps.

### Tuakau Blueprint Review

No discussions were held on this item.

### First Quarter Service Request Report

#### Agenda Item 5.4

The report was received [OTCB2111/02 refers] and discussion was held on the following matter:

- Teams would assess consistent trends of the Service Request reports to enable improvement plans to be developed.

Schedule of Meetings 2022

Agenda Item 5.5

The report was received [OTCB2111/02 refers]. No discussions were held.

**Resolved: (Ms Ngataki/Ms Conroy)**

**THAT the Onewhero-Tuakau Community Board continues to hold its meetings in the Board Room, Tuakau Memorial Hall, George Street, Tuakau at 6.00pm on a six-weekly cycle in 2022, on the following dates:**

- Tuesday, 1 February,
- Tuesday, 15 March,
- Tuesday, 26 April,
- Tuesday, 7 June,
- Tuesday, 19 July, and
- Tuesday, 30 August.

**CARRIED**

**OTCB2111/05**

Final Proposal for the Tuakau Centennial Swimming Pool Entry Fee Subsidy for 2021-22 Season  
Agenda Item 5.6

The report was received [OTCB2111/02 refers]. No discussions were held.

**Resolved: (Mr Jackson/Mr Lovatt)**

**THAT the Onewhero-Tuakau Community Board authorises the General Manager Customer Support and the Chair of the Onewhero Tuakau Community Board to sign the attached agreement (as attached to the agenda report) with Belgravia Leisure NZ to subsidise the pool entry at the Tuakau Centennial Swimming Pool for the 2021-22 season.**

**CARRIED**

**OTCB2111/06**

## Waikato District Council Executive Update

### Agenda Item 5.7

The General Manager Customer Support noted the following matters:

- Staff consultation on the Waikato District Council's staff vaccine policy had commenced. Consultation closed on Thursday, 2 December 2021.
- Interim COVID measures had been put in place at this time. Staff who were double vaccinated were allowed into the office.
- Building and resource consents were still very high and staff were fatigued.
- Public consultation on the Proposed 2021 Amendments to the Schedules of the Waikato District Council Speed Limits Bylaw 2011 would be undertaken between Wednesday, 1 December 2021 and Sunday, 23 January 2022.
- Public consultation on the Proposed Waikato District Council Dog Control Bylaw and Policy would be undertaken between Wednesday, 1 December 2021 and Sunday, 16 January 2022.
- Vaccination of Councillors and Community Board/Committee members were not presently being dealt with. Councillors could not access staff in the back of office unless they were double vaccinated.

## Chairperson's Report

### Agenda Item 5.8

The Chairperson noted the following matters:

- Zoom workshops with Council had worked well during lockdown.
- If the Board required COVID statistics within the Counties Manukau area, contact the Chairperson.
- Consultation on the Livestock Movement Bylaw would close on Monday, 29 November 2021.

## Councillors' Reports

### Agenda Item 5.9

No councillors were present for this item.

