

Agenda for a meeting of the Ngaruawahia Community Board to be held via Audio Visual Conference on **TUESDAY, 30 NOVEMBER 2021** commencing at **6.00pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

2

*The Register of Interests for the Board is attached for information purposes and for members to update any interests they may have.*

**4. CONFIRMATION OF MINUTES**

Meeting held on Tuesday, 19 October 2021

4

**5. PUBLIC FORUM**

**6. REPORTS**

6.1	Ngaruawahia Security Cameras	10
6.2	Discretionary Fund Report to 11 November 2021	24
6.3	Ngaruawahia Works and Issues Report: Status of Items November 2021	26
6.4	Schedule of Meetings 2022	32
6.5	Chairperson's Report	Verbal
6.6	Councillors' Report	Verbal
6.6	Community Board Members' Report	Verbal

GJ Ion  
**CHIEF EXECUTIVE**

### **Open Meeting**

<b>To</b>	Ngaruawahia Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	22 November 2021
<b>Prepared by</b>	Matt Horsfield Democracy Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0303
<b>Report Title</b>	Register of Interests

## **1. EXECUTIVE SUMMARY**

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A copy of the Register of Interests is attached for the Board's information. The register will be updated following receipt of information during the year.

## **2. RECOMMENDATION**

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**THAT** the report, Register of Interests, be noted.

## **3. ATTACHMENTS**

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Register of Interests – Ngaruawahia Community Board.

Register of Elected Members Interests

		Financial Interests			Non - Financial Interests							
		Please refer to Statement Reference here.										
Name	Community Board	1 to 6	With the exception of	Companies		Employment	Other Organisations		Property	Gifts (received since 21 October 2019)	Payments for activities and services (since 21 October 2019)	Debts
				Director/Manager	Financial Interests		Trustee/Beneficiary	Governing Body				
Kiri-Kahurangi Breeze Morgan	Ngaruawahia	No	N/A	N/A	N/A	N/A	• Ngaruawahia Tu Tangata Trust (Trustee)	Turangaeaewae Kohanga Reo (Co-Chair)	N/A	N/A	N/A	N/A
Greg Wiechern	Ngaruawahia	No	N/A	• Wiechern Properties Ltd (Rental Properties)	• Wiechern Properties Ltd (Rental Properties)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Jack Ayers	Ngaruawahia	No	N/A	N/A	N/A	N/A	• Waipa School Board of Trustees (Board Member)	N/A	N/A	N/A	N/A	N/A
Rongo Kirkwood	Ngaruawahia	No	N/A	• Riverbed Motel (Accommodation)	• Riverbed Motel (Accommodation)	• Trust Waikato (Community Trust)	• Ngaruawahia High School Board of Trustee (Board Member)	N/A	N/A	N/A	N/A	N/A
Dianne Firth	Ngaruawahia	No	N/A	N/A	• Soalchemy (Soap Making) • Snipits (Dress Making)	N/A	• Dianne Firth Family Trust (Trustee) • KH & CL Ulrich Trust (Beneficiary) • Ngaruawahia High School Board of Trustee (Board Member)	• Glen Massey School PTA (Treasurer)	1x Ngaruawahia (Beneficiary of Trust) 1x Hamilton (Beneficiary of Trust)	N/A	N/A	N/A
Venessa Rice	Ngaruawahia	No	N/A	N/A	N/A	• Ngaruawahia Community House (local community services and activities) • Ngaruawahia High School (Husband employed as groundsman)	N/A	Ngaruawahia Community Patrol	2x Ngaruawahia (Owner)	N/A	N/A	N/A

YELLOW INDICATES THAT THE ELECTED MEMBER DID NOT SUBMIT A COMPLETED FORM

### **Open Meeting**

<b>To</b>	Ngaruawahia Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	22 November 2021
<b>Prepared by</b>	Matt Horsfield Democracy Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0508
<b>Report Title</b>	Confirmation of Minutes

#### **1. EXECUTIVE SUMMARY**

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To confirm the minutes for a meeting of the Ngaruawahia Community Board held on Tuesday 19 October 2021.

#### **2. RECOMMENDATION**

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**THAT** the minutes for a meeting of the Ngaruawahia Community Board held on Tuesday 19 October 2021 be confirmed as a true and correct record.

#### **3. ATTACHMENTS**

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NCB Minutes –19 October 2021

**MINUTES** for a meeting of the Ngaruawahia Community Board held via Audio Visual Conference on **TUESDAY, 19 OCTOBER 2021** commencing at **6.02pm**

**Present:**

Mr G Wiechern (Chairperson)  
Ms K Morgan  
Mr J Ayers  
Ms D Firth  
Ms R Kirkwood  
Ms V Rice  
Cr JM Gibb  
Cr E Patterson

**Attending:**

Mr J Whetu  
Ms A Ramsay (Ngaruawahia Community House)  
  
Mr K Abbot (Projects & Innovation Manager)  
Ms N Armstrong (Iwi and Community Partnerships Advisor)  
Mr M Horsfield (Democracy Advisor)

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Ms Morgan/Cr Gibb)**

**THAT the agenda for the meeting of the Ngaruawahia Community Board held on Tuesday, 19 October 2021 be confirmed and all items therein be considered in open meeting.**

**CARRIED**

**NCB2110/01**

## **DISCLOSURES OF INTEREST**

Ms Rice advised members of the Board that she would declare a non financial conflict of interest in item 6.4 [*Ngaruawahia Community House – Christmas Market 2021*].

Ms Firth advised members of the Board that she would declare a non financial conflict of interest in item 6.3 [*Graeme Dingle Foundation Waikato – Ngaruawahia High School Career Navigator Students – Creation of unique local welcome signs*] and item 6.4 [*Ngaruawahia Community House – Christmas Market 2021*].

Ms Kirkwood advised members of the Board that she would declare a non financial conflict of interest in item 6.3 [*Graeme Dingle Foundation Waikato – Ngaruawahia High School Career Navigator Students – Creation of unique local welcome signs*]

## **CONFIRMATION OF MINUTES**

**Resolved: (Ms Morgan/Cr Gibb)**

**THAT the minutes for a meeting of the Ngaruawahia Community Board held on Tuesday, 7 September 2021 be confirmed as a true and correct record of that meeting.**

## **CARRIED**

**NCB2110/02**

## **REPORTS**

### Public Forum

Agenda Item 5.1

No members of the public were present.

### Haakari

Agenda Item 6.1

Mr Whetu provided a verbal report and the following discussion was held:

- The concept for Haakari will be a “community feast”, working closely with Waikato Tainui, Ngaruawahia Lions Club and local Maaori Wardens.
- Event will be held in March 2021 during the annual Waikato River Festival.
- Vaccination passports may be applicable for the festival.
- A portion of Durham Street will be closed for the festival.
- The festival will include food trucks, amusement rides and live music. There will be a section cordoned off for licensed venues.

Discretionary Fund Report to 05 October 2021

Agenda Item 6.2

The report was received [NCB21/10/02 refers] and the following discussion was held:

- Noted that the Ngaruawahia Community Board had the largest amount of funds available to the community in comparison to other Community Boards.

Graeme Dingle Foundation Waikato – Ngaruawahia High School Career Navigator Students – Creation of unique local welcome signs

Agenda Item 6.3

The report was received [NCB21/10/02 refers] and the following discussion was held:

- The presentation for this application was made at a Ngaruawahia Community Board workshop.

**Resolved: (Ms Morgan/Mr Ayres)**

**THAT an allocation of \$2000.00 is made to the Graeme Dingle Foundation Waikato - Ngaruawahia High School Career Navigator Students towards the cost to create unique local welcome signs.**

**CARRIED**

**NCB21/10/03**

Ngaruawahia Community House – Christmas Market 2021

Agenda Item 6.4

The report was received [NCB21/10/02 refers] and the following discussion was held.

- Market will be held on the 5<sup>th</sup> December 2021.
- Main cost was for traffic management, as Martin St will be closed for the event. Other costs include entertainment.

**Resolved: (Cr Gibb/Cr Patterson)**

**THAT an allocation of \$2912.00 is made to the Ngaruawahia Community House toward the cost of their Christmas Market 2021.**

**CARRIED**

**NCB21/10/04**

### Ngaruawahia Works & Issues Report: Status of Items October 2021

#### Agenda Item 6.5

The report was received [NCB21 10/02 refers] and the following discussion was held.

- Cr Patterson noted that painting and fencing maintenance at the Ngaruawahia Pool was currently underway.
- Work was underway for the operational contract for the Ngaruawahia Pool. This includes who will be contracted to operate the pool.
- Noted that the roller door competition could proceed during lockdown. Cr Gibb and Cr Patterson noted that they can be promoted in local media columns.
- Perry Bridge Lighting

**ACTION:** Staff to look into methods to minimise the risk of the Perry Bridge lighting being stolen again.

### First Quarter Service Request Report

#### Agenda Item 6.6

The report was received [NCB21 10/02 refers] and no discussion was held.

### Chairperson's Report

#### Agenda Item 6.7

The Chair gave a verbal report and answered questions of the Board.

- The Ngaruawahia drive-thru vaccination station for the Super Saturday event was outstanding, and thanked the board for their help. Two hundred (200) people got vaccinated during the event.

### Councillors' Report

#### Agenda Item 6.8

Crs Gibb and Patterson gave a verbal overview on current Council issues.

- Cr Gibb – Had been interviewed by Manatanga Mana Maungai Wananga to provide ideas and perspective to help people to run for Local Government. There have been a number of workshops for bylaw and policy reviews.
- Cr Patterson – Acknowledged Ms Kirkwood's involvement with Manatanga Mana Maungai Wananga. There had been a heavy workload of workshops during lockdown. Consultation process for the representation review were robust and the result was constructive and positive. Thanked the Ngaruawahia Community House for their work during the Super Saturday vaccination drive.



Community Board Members' Report  
Agenda Item 6.9

Members provided verbal reports on the following issues:

- Ms Rice, Mr Ayres, Ms Firth, Ms Kirkwood – Noted the success of the Ngaruawahia drive-through vaccination station on Super Saturday.
- Mr Ayres – Noted the need for discretionary fund applications.
- Ms Morgan – Thanked the Ngaruawahia Community House for their help on Super Saturday vaccination drive. Questions raised regarding whether the board will provide a subsidy for the Ngaruawahia Pool. The board was supportive for the ongoing subsidy for the pool.

Turangawaewae Kohanga Reo and Nga Miro Medical Centre were working together for processes to keep staff and children safe. Staff will be tested weekly until they are vaccinated. Services were working quickly to adhere to the Government mandate for vaccinations for kohanga reo staff.

- Ms Kirkwood – Had been involved in Manatanga Mana Maungai Wananga which is a kaupapa looking at civic education for Maaori. They support potential candidates for local government elections in 2022, and campaign support teams. Wananga series will start in November 2021 and finish in October 2022.

Also been involved with the Comfort Homes Charitable Trust. They were wanting to create and support a kaupapa to look at the entrance ways to Ngaruawahia. Comfort Homes Charitable Trust will attend a Community Board workshop or meeting in the future. Noted they can get involved in the Ngaruawahia High School project to create welcome signs for the town.

There being no further business the meeting was declared closed at 7:01 pm.

Minutes approved and confirmed this                      day of                      2021.

Mr G Wiechern  
**CHAIRPERSON**

### **Open Meeting**

<b>To</b>	Ngaruawahia Community Board
<b>From</b>	Greg Wiechern Ngaruawahia Community Board Chair
<b>Date</b>	22 November 2021
<b>Prepared by</b>	Matt Horsfield Democracy Advisor
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV0507
<b>Report Title</b>	Ngaruawahia Security Cameras

## **1. EXECUTIVE SUMMARY**

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The Ngaruawahia Security Camera project has been an ongoing project that has been led by the Board. Similar security camera projects have been undertaken in Meremere and Te Kauwhata. A funding determination will be made during this meeting. Attached includes further information regarding the location of the camera and estimates for the costs of the project.

## **2. RECOMMENDATION**

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**THAT** the report, **Ngaruawahia Security Cameras**, be noted.

## **3. ATTACHMENTS**

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Estimate | Wifi & Camera Upgrades Inc ANPR to VIBE

Security System Map

System Proposal

Full Project Costs

## Ngaruawahia Community Board Chairpersons Report March 2021

### Ngaruawahia Community Board informal workshop 23 February 2021.

Attended by Kiri, Jack, Venessa, Dianne, Rongo and myself.

General discussion regarding Te Mana O Te Rangi reserve.

Discussion re criminal behaviour in town, including several burglaries, a ram raid and car thefts.

Police will have their vehicle on site in Ngaruawahia to meet the public, 23 and 24 February 2021.

### 28 February 2021, Ngaruawahia Swimming Pool Fun Day

A successful fun day was held at the Pool. Thank you to the Board members who manned the BBQ and especially Venessa who manned the counter all day.

The Board have major concerns about the pool management company (Belgravia Leisure), especially as they didn't provide enough life guards, even though they had been involved in setting up the day. This meant that we had to turn away people from the pool which wasn't a good look.

### 1 March 2021, Hui with Sam Toka and Pokaia Nepia

Discussions for the proposed blessing of Te Mana O Te Rangi Reserve signage

Also discussed ideas for the development of the reserve.

### 2 March 2021, LTP meeting at Council

I am concerned about the LTP discussion by Council and how they potentially affect Community Boards funding. I made it clear that the Boards in my opinion are under funded to actually be able to provide cost effectiveness in comparison with the cost of running the Board.

Ngaruawahia Community Board informal workshop 21 January 2020. Postponed until 16 March 2021.

Board members will attend the Police meeting with the public at the Council Car Park from 4:30pm prior to the workshop.

Ngaruawahia Swimming Pool fence.

A new fence has been put up to replace the old brown painted wooden fence. The new fence allows the pool to be seen from the road, making the pools much more obvious to people. A new sign is yet to be installed. A big vote of thanks to all those who were involved in getting the new fence installed.

Greg Wiechern

Ngaruawahia Community Board Chair



**Cornerstone Security Limited**  
 69 Ina Ville Dr  
 Pukekohe  
 Pukekohe, 2120  
 andrew@cornerstonesecurity.co.nz  
 027 270 8705

**Waikato District Crime  
 Prevention Technology Trust**  
 C/- Ngaruawahia Community  
 House  
 13 Galileo St  
 Ngaruawahia

**Site Address**  
 Ngaruawahia Police Station  
 Cnr Jesmond & Market  
 Streets  
 Ngaruawahia, 3720

**Job Number:** CSL-3190  
**GST Number:** 105795939  
**Estimate Date:** 20th Oct 2021  
**Valid Until:** 19th Nov 2021

## Estimate | Wifi & Camera Upgrades Inc ANPR to VIBE

### Work Summary:

Following the recent upgrade of the CCTV Recorder at the Ngaruawahia Police Station we have found the oldest PTZ cameras are not able to be upgraded to a version of firmware that is compatible with modern recording systems. As such these 3 cameras will now need to be upgraded. This is inline with expected product life as these cameras have been in place for the past 13 or 14 years.

In addition to this parts of the original wifi network also need upgrade and as these parts are of minimal cost we recommend performing this work now also. This will bring the entire network into line with the Ubiquiti wifi equipment that has been used to replace other parts of the original equipment that has failed to date.

Once the wifi system is upgraded we will then be able to see if the 4 other existing cameras can be connected to the new recorder.

Some of these cameras were installed in 2012 so may not be compatible and the most recent camera was installed in 2015 which should be compatible

Section sub-totals are below and please see the bottom of the document for some suggested groupings of work for funding/budgeting purposes.

I have also attached a spreadsheet with each of the sub-totals loaded so you can easily assess which combinations of sub-totals can be combined to fit requirements and/or budget requirements

Name	Quantity	Price	Total
<b>1. Upgrade Jesmond St PTZ (C2)</b>			
Tech Notes:			
Requires Hiace for towing			
4MP 25x Lighthunter Network PTZ Dome Camera Code: IPC6424SR-X25-VF	1.00	\$1,432.00	\$1,432.00
PTZ Dome Gooseneck Bracket Mount Code: TR-WE45-B-IN	1.00	\$184.00	\$184.00
Uniview Junction box for PTZ Dome series Uniview (UNV) Code: TR-JB12-IN	1.00	\$208.00	\$208.00
30W POE Injector - AP-GIC-010a-030 (CDig)	1.00	\$122.00	\$122.00
NXW-X1 NX Witness Licence x1	1.00	\$240.00	\$240.00
Consumables Clips, Connectors, DC Plugs etc	2.00	\$30.00	\$60.00
MHP 15 CHERRYPICKER HIRE 12M	1.00	\$474.50	\$474.50

Name	14	Quantity	Price	Total
TA Levy Enviro Levy Cleaning Charge		1.00	\$21.75	\$21.75
LAB95 Snr Tech Labour: Prep & config		8.00	\$95.00	\$760.00
LAB95 Snr Tech Labour: Site Labour		16.00	\$95.00	\$1,520.00
LABTRAVEL Labour - Travel		4.00	\$55.00	\$220.00
				<b>\$5,242.25</b>

## 2. Upgrade Clock PTZ (C1) & Jesmond-Vet Wireless Link

Labour & access hire included in section 1. Jesmond St PTZ Upgrade above

4MP 25x Lighthunter Network PTZ Dome Camera Code: IPC6424SR-X25-VF	1.00	\$1,432.00	\$1,432.00
PTZ Dome Gooseneck Bracket Mount Code: TR-WE45-B-IN	1.00	\$184.00	\$184.00
Uniview Junction box for PTZ Dome series Uniview (UNV) Code: TR-JB12-IN	1.00	\$208.00	\$208.00
30W POE Injector - AP-GIC-010a-030 (CDig)	1.00	\$122.00	\$122.00
NXW-X1 NX Witness Licence x1	1.00	\$240.00	\$240.00
NBE-5AC-19 Ubiquiti NanoBeam NBE-5AC-GEN2	2.00	\$268.50	\$537.00
ISO-BEAM-19 Ubiquiti NanoBeam 19dBi Isolator Shield for NBE-M5- 19/NBE-5AC-19	1.00	\$33.00	\$33.00
			<b>\$2,756.00</b>

## 3. Upgrade Hotel PTZ (C3) & Jesmond-Hotel Wireless Link

Tech Notes:

2nd Day Labour starts here if all sections above go ahead for first day install

Hotel-Jesmond & Hotel-Rowing Club radios need to be installed with Hotel PTZ upgrade with cherrypicker

4MP 25x Lighthunter Network PTZ Dome Camera Code: IPC6424SR-X25-VF	1.00	\$1,432.00	\$1,432.00
PTZ Dome Gooseneck Bracket Mount Code: TR-WE45-B-IN	1.00	\$184.00	\$184.00
Uniview Junction box for PTZ Dome series Uniview (UNV) Code: TR-JB12-IN	1.00	\$208.00	\$208.00
30W POE Injector - AP-GIC-010a-030 (CDig)	1.00	\$122.00	\$122.00
NXW-X1 NX Witness Licence x1	1.00	\$240.00	\$240.00
NBE-5AC-19 Ubiquiti NanoBeam NBE-5AC-GEN2	2.00	\$268.50	\$537.00
ISO-BEAM-19 Ubiquiti NanoBeam 19dBi Isolator Shield for NBE-M5- 19/NBE-5AC-19	1.00	\$33.00	\$33.00
Consumables Clips, Connectors, DC Plugs etc	1.00	\$30.00	\$30.00
MHP 15 CHERRY PICKER HIRE 12M	1.00	\$474.50	\$474.50
LAB95 Snr Tech Labour:	18.00	\$95.00	\$1,710.00
LABTRAVEL Labour - Travel	4.00	\$55.00	\$220.00
			<b>\$5,190.50</b>

## 4. Upgrade Hotel-Rowing Club Wireless Link

Tech Notes:

Labour included in 3. Upgrade Hotel PTZ & Jesmond-Hotel Wireless Link above

Rowing end radio swapped out by working off A-Frame ladder (AL or AW)

NBE-5AC-19 Ubiquiti NanoBeam NBE-5AC-GEN2	2.00	\$268.50	\$537.00
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Name	I5	Quantity	Price	Total
ISO-BEAM-19 Ubiquiti NanoBeam 19dBi Isolator Shield for NBE-M5-19/NBE-5AC-19		1.00	\$33.00	\$33.00
Consumables Clips, Connectors, DC Plugs etc		1.00	\$30.00	\$30.00
				<b>\$600.00</b>

## 5. Contingency: Replace Rowing Club Cameras (C4-6)

1x 360 degree camera with general view of the area, under bridge and over to the rowing club

2x VF Vandal Dome looking to the rail bridge and embankment

FE9380-HV 5MP Fisheye Network Camera Vivotek	1.00	\$915.00	\$915.00
FD9388-HTV 5MP 2.8-12MM VF DOME NETWORK CAMERA VIVOTEK	2.00	\$550.50	\$1,101.00
AM-71B Outdoor Junction Box	1.00	\$82.50	\$82.50
NXW-X1 NX Witness Licence x1	3.00	\$240.00	\$720.00
Consumables Clips, Connectors, DC Plugs etc	1.00	\$30.00	\$30.00
LAB95 Snr Tech Labour:	4.00	\$95.00	\$380.00
			<b>\$3,228.50</b>

## 6. Contingency: Upgrade Hotel/Market Rd Pole to SH1 Camera

Upgrade camera zoomed to SH1 bridge from pole

This section will become redundant if going with the ANPR cameras at the Clock & River Rd positions

Labour included in replacement of Hotel/Market Rd PTZ

2MP 22x Starlight WDR Network IR Bullet Camera Code: IPC252ERA-X22DUP	1.00	\$2,028.00	\$2,028.00
Consumables Clips, Connectors, DC Plugs etc	1.00	\$30.00	\$30.00
			<b>\$2,058.00</b>

## 7. Optional: Replace Lost Hotel/Market Rd Pole to Rail Bridge

### Camera

This section only required if keeping PTZ camera in this location and zoomed view to SH1 bridge is still required

Labour included in replacement of Hotel/Market Rd PTZ

2MP 22x Starlight WDR Network IR Bullet Camera Code: IPC252ERA-X22DUP	1.00	\$2,028.00	\$2,028.00
Consumables Clips, Connectors, DC Plugs etc	1.00	\$30.00	\$30.00
			<b>\$2,058.00</b>

## 8. Optional: Clock ANPR Cam Kit + VIBE Raspberry Pi

Install ANPR cam kit to Clock position & integrate to Police VIBE for real-time alerts & searchable database at Police station

- to be in addition to PTZ camera as requested by Police

1x ANPR camera linked to VIBE Police system

- Requires access to internet at Police station end

1x Supporting view camera, UPS & POE switch

Please note the ANPR integration to NZ Police VIBE system requires a monthly support subscription of \$30/mth

VIBE Raspberry Pi	1.00	\$780.00	\$780.00
AXIS A1700 ANPR camera + Vaxtor ANPR License	1.00	\$4,290.00	\$4,290.00

Name	I6	Quantity	Price	Total
FD9388-HTV 5MP Varifocal Dome Network Camera		1.00	\$550.50	\$550.50
Accessories & installation		1.00	\$3,117.24	\$3,117.24
				<b>\$8,737.74</b>

## 9. Optional: River Rd ANPR Cam Kit

1x ANPR camera linked to VIBE Police system (Assumes use of Clock ANPR Raspberry Pi)

- Requires access to internet at Police station end

2x Supporting view cameras

### EXCLUSIONS

- authority to use pole

- arrange 24/7 mains power at pole

- installation of mains power point inside CCTV cabinet

AXIS A1700 ANPR camera + Vaxtor ANPR License	1.00	\$4,290.00	\$4,290.00
FD9388-HTV 5MP Varifocal Dome Network Camera	2.00	\$457.50	\$915.00
PC Sum: Traffic Management	1.00	\$2,500.00	\$2,500.00
Accessories & installation	1.00	\$7,586.34	\$7,586.34
			<b>\$15,291.34</b>

## Costing Summary:

Sections 1-4 Works: \$13,788.75 + GST

This forms the core group of work to get the cameras on the main street up and running again, along with upgrading the Hotel-Rowing Club wireless link which is cheapest to do when we have the cherry picker on site to replace the PTZ on the Hotel pole

Sections 1-6 Works: \$19,075.25 + GST

As above but includes upgrading the cameras on the Rowing Club and the camera that looks from the Hotel Pole to SH1 which has been identified as of high value to Police

If the intention of the SH1 camera is to record vehicles from this camera it may be redundant if going with the ANPR camera kit at River Rd as plates & vehicle description will be captured at that point.

If the intention of the SH1 camera is to record activity on the bridge itself, such as people jumping off, then this camera will need to be retained

Sections 1-7 Works: \$21,133.25 + GST

As above but also replaces the second camera on the Hotel pole that was lost some time ago.

This camera used to look from the Hotel pole to the rail bridge to see persons entering/exiting the rail bridge

Sections 1-8 Works: \$29,870.99 + GST

As above but ANPR camera integrated to Police VIBE system at the Clock position meaning;

1. All vehicles-of-interest are alerted to Police in real-time for appropriate response or tracking. This information also becomes part of the wider ANPR database meaning matches in Ngaruawahia can be located in other areas such as South Auckland, Hamilton, Rotorua & Taupo.

2. All plates are automatically written to a database that Police are able to search at the Ngaruawahia Police Station during investigations i.e. If Police determine a particular plate has been used in a crime they can search for all incidents that plate was captured through the ANPR points and instantly recall video footage

Sections 1-9 Works: \$45,162.33 + GST

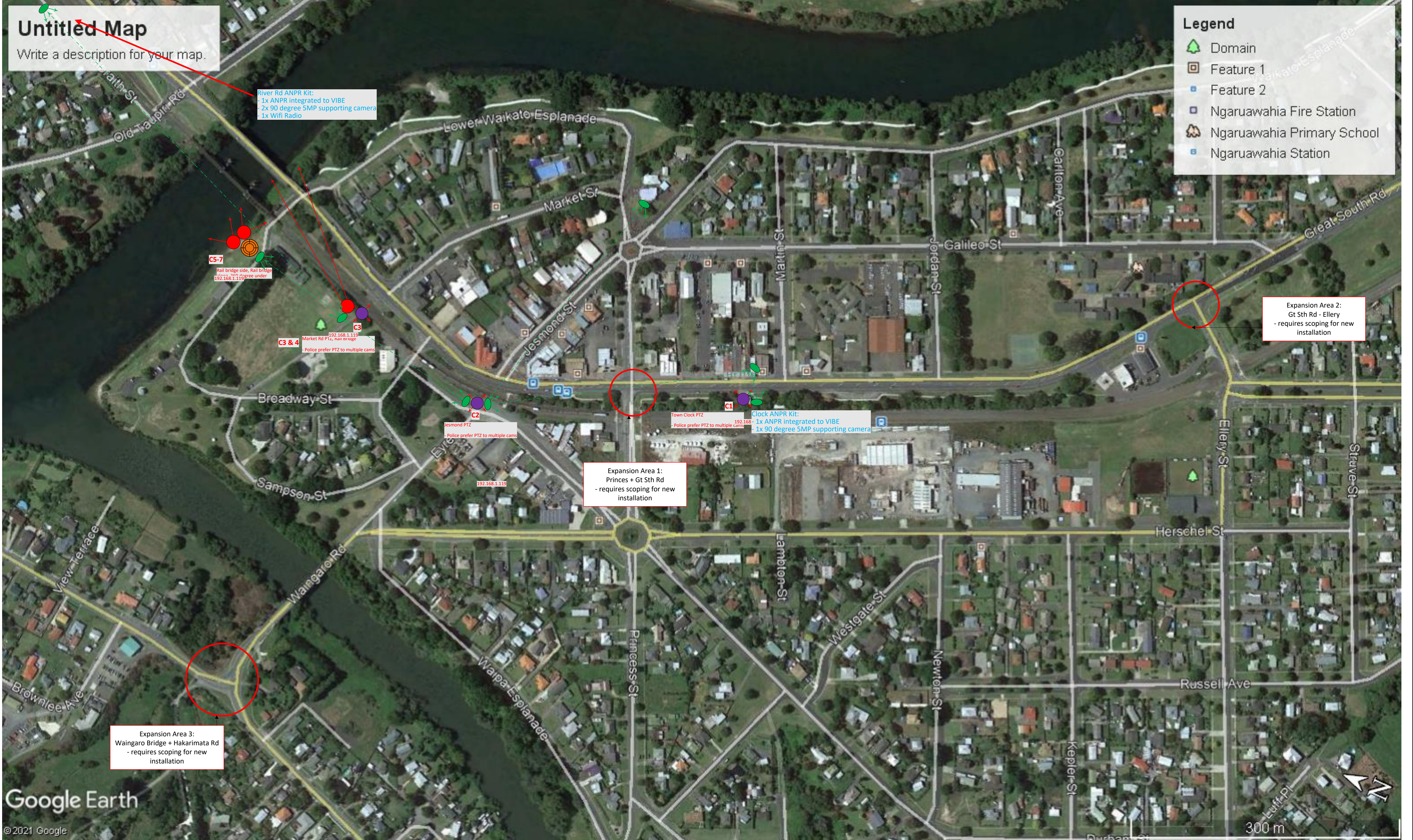
As above but with a second ANPR capture point at the intersection of River Rd & Great Sth Rd

<b>Subtotal</b>	<b>\$45,162.33</b>
<b>GST Amount</b>	<b>\$6,774.35</b>
<b>Total</b>	<b>\$51,936.68</b>



Name	17	Quantity	Price	Total
<i>Exclusions;</i>				
<i>- All consents &amp; permissions for access control additions or modifications</i>				
<i>- Passive fire sealing &amp; certification for new or modified penetrations</i>				
<i>- Costs arising from site or product delays or interruptions to be on-charged</i>				
<i>NZ Ministry of Justice, PSPLA Company License No. 11-024577</i>				
<i>Thanks &amp; regards Cornerstone Security - We look forward to working with you!</i>				















**C8-10**  
River Rd ANPR Kit:  
- 1x ANPR integrated to VIBE  
- 2x 90 degree 5MP supporting camera

**C3 & 4** Market Rd PTZ, Rail Bridge  
Police prefer PTZ to multiple cams



Ideal location would be this pole  
As with Huntley would require 24/  
7 mains power point installed  
inside our pole mount enclosure

**C8-10**  
River Rd ANPR Kit:  
- 1x ANPR integrated to VIBE  
- 2x 90 degree 5MP supporting camera

Site Notes:		Legend	Revisions	Author: ABW Cornerstone Security	Waikato Crime Prevention Technology Trust  Great Sth & River Rd Intersection	 Cornerstone Security Ltd Andrew Waugh M: 027 270 8705 P: 0800 55 00 13 Email: andrew@cornerstonesecurity.co.nz <small>INTEGRATED SECURITY SPECIALISTS</small>
Recorder:	IP Cameras:	 Existing Fixed Cam	 Proposed Fixed Cam	Date: 26.10.2021		
Location:	Analogue Cameras:	 LPR Camera	 Existing PTZ Cam	To Scale: NTS		
SN:			 360 Cam			
Online:						





**CORNERSTONE**  
 SECURITY

INTEGRATED SECURITY SPECIALISTS

## SYSTEM PROPOSAL

**Customer Name:** Waikato Crime Prevention Technology Trust  
**Date:** 26.10.2021  
**Reference:** Ngaruawahia Wifi & Camera Upgrades + ANPR to VIBE

Hi Jan, Vanessa & Committee,

I present this updated report to incorporate a number of adjustments since our last submission, being;

1. Request to include the River Rd/Great South Rd junction in the system design
2. Development & inclusion of ANPR technology with the dual function of integrating to the Police VIBE real-time license plate database engine, as well as being able to search plates from Ngaruawahia's system directly in the system located at the Ngaruawahia Police Station.
3. Incorporation of newly available PTZ cameras at a great reduced cost to those previously available.

Please note the exclusions required for the River Rd/Great South Rd section of works to go ahead.

### EXCLUSIONS

- authority to use pole
- arrange 24/7 mains power at pole
- installation of mains power point inside CCTV cabinet

As previously advised there are some sections of work that are mandatory, and some areas of expanded capability. As such I have summarised below the sub-totals for each section and please see the bottom of the document for some suggested groupings of work for funding/budgeting purposes.

I have also attached a spreadsheet with each of the sub-totals loaded so you can easily assess which combinations of sub-totals can be combined to fit requirements and/or budget requirements

### Costing Summary:

Sections 1-4 Works: \$13,788.75 + GST

This forms the core group of work to get the cameras on the main street up and running again, along with upgrading the Hotel-Rowing Club wireless link which is cheapest to do when we have the cherry picker on site to replace the PTZ on the Hotel pole

Sections 1-6 Works: \$19,075.25 + GST

As above but includes upgrading the cameras on the Rowing Club and the camera that looks from the Hotel Pole to SH1 which has been identified as of high value to Police

If the intention of the SH1 camera is to record vehicles from this camera it may be redundant if going with the ANPR camera kit at River Rd as plates & vehicle description will be captured at that point.

If the intention of the SH1 camera is to record activity on the bridge itself, such as people jumping off, then this camera will need to be retained



Sections 1-7 Works: \$21,133.25 + GST

As above but also replaces the second camera on the Hotel pole that was lost some time ago.

This camera used to look from the Hotel pole to the rail bridge to see persons entering/exiting the rail bridge

Sections 1-8 Works: \$29,870.99 + GST

As above but ANPR camera integrated to Police VIBE system at the Clock position meaning;

1. All vehicles-of-interest are alerted to Police in real-time for appropriate response or tracking. This information also becomes part of the wider ANPR database meaning matches in Ngaruawahia can be located in other areas such as South Auckland, Hamilton, Rotorua & Taupo.

2. All plates are automatically written to a database that Police are able to search at the Ngaruawahia Police Station during investigations i.e. If Police determine a particular plate has been used in a crime they can search for all incidents that plate was captured through the ANPR points and instantly recall video footage

Sections 1-9 Works: \$45,162.33 + GST

As above but with a second ANPR capture point at the intersection of River Rd & Great Sth Rd

I hope the information presented here assists you with deciding what is best for your town system at this point in time.

I would like to take this opportunity to thank you for showing interest in our security solutions and look forward to providing you with ongoing security support.

Thank you and regards

Andrew Waugh

Director

**Cornerstone Security Ltd**



**QUOTE/ESTIMATE REFERENCE:  
3190 - Ngaruawahia - Wifi & Camera Upgrades**

Quote Accepted Signed..... Date.....

**Bank Account Details: ASB Papakura 12 3031 0377728 00**

**Terms of Trade**

- Deposit of 50% required upon acceptance of quotation
  - Final payment is due in full on completion of installation
  - No claims accepted unless notified within 7 days of delivery
  - Interest will be charged on overdue accounts @ 2.5% monthly
  - Romalpa Clause: Title to all goods is retained by the vendor until full payment is received.
  - Quote valid for 30 days except for imported material (highlighted, if any) for which the quote is valid for 7 days
  - Collection costs will be added to this account if necessary
  - Cornerstone Security Ltd accepts no responsibility for and will not incur any costs associated with, faults or failures arising from architectural design/specifications or outside contractors work
  - If scaffolding or safety equipment is required, the expense is the responsibility of the owner
- 



Ngaruawahia Cam & Wifi Upgrades calc

System	Component	Sub-total Cost	Selected Items - Add sub-totals to this column to include in overall project total	<i>Drag un-needed sections to this column to remove from sub-total</i>
CCTV				
	1. Upgrade Jesmond St PTZ	\$5,242.25	\$5,242.25	
	2. Upgrade Clock PTZ & Jesmond-Vet Wireless Link	\$2,756.00	\$2,756.00	
	3. Upgrade Hotel PTZ & Jesmond-Hotel Wireless Link	\$5,190.50	\$5,190.50	
	4. Upgrade Hotel-Rowing Club Wireless Link	\$600.00	\$600.00	
	5. Contingency: Replace Rowing Club Cameras	\$3,228.50	\$3,228.50	
	6. Contingency: Upgrade Hotel Pole to SH1 Camera	\$2,058.00	\$2,058.00	
	7. Optional: Replace Lost Hotel Pole to Rail Bridge Camera	\$2,058.00	\$2,058.00	
	8. Optional: Add ANPR/VIBE cam kit at Clock position	\$8,737.74	\$8,737.74	
	9. Optional: River Rd ANPR Cam Kit	\$15,291.34	\$15,291.34	
	<b>Full Project Total</b>	<b>\$45,162.33</b>		
	<i>Selected items sub-total</i>		\$45,162.33	

### **Open Meeting**

<b>To</b>	Ngaruawahia Community Board
<b>From</b>	Alison Diaz Chief Financial Officer
<b>Date</b>	11 November 2021
<b>Prepared by</b>	Jean de Abreu Financial Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0508
<b>Report Title</b>	Discretionary Fund Report to 11 November 2021

## **1. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 11 November 2021.

## **2. RECOMMENDATION**

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**THAT the Discretionary Fund Report to 11 November 2021, be noted.**

## **3. ATTACHMENTS**

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Discretionary Fund Report to 11 November 2021



**NGARUAWAHIA COMMUNITY BOARD DISCRETIONARY FUND REPORT 2021/22 (July 2021 - June 2022)**
**As at Date: 11-Nov-2021**

			<b>GL 1.205.1704</b>
<b>2021/22 Annual Plan</b>			20,999.00
<b>Carry forward from 2020/21</b>			80,535.00
<b>Total Funding</b>			<b>101,534.00</b>
<b>Income</b>			-
<b>Total Income</b>			-
<b>Expenditure</b>			
05-Nov-21	Commitment of \$1,500 (incl GST) to the Ngaruawahia Senior Citizens and Friendship Club towards the cost of the Vintage Railway and Nikau Caves tour. (Not GST registered)	NCB2109/04	1,500.00
<b>Total Expenditure</b>			<b>1,500.00</b>
<b>Net Funding Remaining (Excluding commitments)</b>			<b>100,034.00</b>
<b>Commitments</b>			
13-Nov-18	Te Mana o Te Rangi Reserve - includes \$500 commitment for an opening ceremony (NCB1906/04). 08/09/20 Commitment increased by \$20,000 (NCB2009/04)	NCB1811/04 NCB1906/04 NCB2009/04	40,000.00
04-Nov-19	Ngaruawahia Railway Bridge commitment: 50% subsidy of Ngaruawahia pool 18/19 (NCB1811/04) & 19/20. (NCB1911/09)	NCB1811/04 NCB1911/09	10,000.00
	Less : Payments made to Belgravia Leisure for Pool Admissions (23/01/2020)		(1,309.74)
	Less : Payments made to Belgravia Leisure for Pool Admissions (28/02/2020)	NCB2006/04	(903.97)
	Less : Payments made to Belgravia Leisure for Pool Admissions (26/03/2020)	NCB2002/01	(334.78)
01-Dec-20	Allocation of \$2,000 to the Ngaruawahia High School towards the costs relating to the Ngaruawahia Dog Agility Park project. Funds from the discretionary fund will be utilised for the installation of equipment at the Dog Agility Park.	NCB2012/03	2,000.00
15-Jun-21	Commitment of \$25,000 allocated to an ongoing Security Project in Ngaruawahia	NCB2106/04	25,000.00
19-Oct-21	Commitment of \$2,000 to the Graeme Dingle Foundation Waikato - Ngaruawahia High School Career Navigator Students towards the cost to create unique local welcome signs.	NCB2110/03	2,000.00
19-Oct-21	Commitment of \$2,912 to the Ngaruawahia Community House toward the cost of their Christmas Market 2021.	NCB2110/04	2,912.00
<b>Total Commitments</b>			<b>79,363.51</b>
<b>Net Funding Remaining (Including commitments)</b>			<b>20,670.49</b>

### **Open Meeting**

<b>To</b>	Ngaruawahia Community Board
<b>From</b>	Kurt Abbot Projects & Innovation Manager
<b>Date</b>	19 November 2021
<b>Prepared by</b>	Karen Bredesen PA to General Manager Service Delivery
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0508; NCB2021
<b>Report Title</b>	Ngaruawahia Works & Issues Report: Status of Items November 2021

## **1. EXECUTIVE SUMMARY**

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The purpose of this report is to update the Ngaruawahia Community Board on issues arising from the previous meeting and works underway in Ngaruawahia.

## **2. RECOMMENDATION**

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**THAT** the report, **Ngaruawahia Works & Issues Report: Status of Items November 2021**, be noted.

## **3. ATTACHMENTS**

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- Ngaruawahia Community Board Issues Register – November 2021
- Ngaruawahia Works Schedule

## NGARUAWAHIA COMMUNITY BOARD ISSUES REGISTER – November 2021

Issue	Area	Action	Comments
Speed Limits – Schools	Roading, Service Delivery	JULY 2020: Staff to check the accuracy of District Mapping, in particular Glen Massey School on Waingaro Road and follow up on 40km school limit signage in Ngaruawahia.	NOVEMBER 2021: Glen Massey School is included in the 2021 Speed Limit Review which will be out for consultation at the end of November. It is proposed to reduce the speed limit to 40km/h.
Te Mana O Te Rangi Reserve Update	Open Spaces, Service Delivery	SEPTEMBER 2020: Update requested by the Chair.  OCTOBER 2020: Staff requested to attend the Board's workshop on 03 November to provide an update on Te Mana O Te Rangi Reserve.  FEBRUARY 2021: Staff to meet with Mana Whenua groups and advise the Community Board of the unveiling arrangements.  MARCH 2021: Chair to continue working to confirm a date for the unveiling.	OCTOBER 2020: Survey and drone photos are complete. We now need to stitch the aerals together and overlay on the survey before we are ready for another hui to discuss engaging the specialist from Waikato Regional Council. This should be completed in the next couple of weeks.  DECEMBER 2020: A Waikato Regional Council advisor has been engaged to provide development guidelines.  JANUARY 2021: Development guidelines have been provided by Waikato Regional Council. Ngaruawahia Community Board is now working with Waikato District Council and Ngati Tamainupo to hold an event for unveiling the reserves signage. The signage will be installed by WDC shortly before the event.  MARCH 2021: Staff have had discussions with the Ngaruawahia Community Board; Turangawaewae Kaumatua; Turangawaewae Trust Board; and Tamainupo Representatives. A plan for the unveiling / blessing is still to be confirmed.  AUGUST 2021: The unveiling of Te Mana o Te Rangi Reserve was held on 17 July 2021.
Discretionary Fund Report – Belgravia Leisure 50% subsidy	Open Spaces, Service Delivery	JULY 2021: Payment to Belgravia Leisure for the 50% subsidy towards the Ngaruawahia Pool to be included in the next Discretionary Fund report.	SEPTEMBER 2021: There have been no further payments made to Belgravia Leisure since the last discretionary fund report (as at 13 July 2021).  NOVEMBER 2021: Unfortunately, the invoice generated by Belgravia was incorrect. Staff have asked for an amendment to the invoice.
Perry Bridge Lighting	Roading, Service Delivery	SEPTEMBER 2021: Staff to look into methods to minimise the risk of the Perry Bridge lighting being stolen again.	NOVEMBER 2021: We will likely install a cage against the abutment of the bridge which would secure the batteries, inverters etc located in the cabinet under the bridge. Securing the lights on the side of the bridge and any solar and/or wind generators up a pole would need to be further explored.

**NGARUAWAHIA WORKS – 15 November 2021****Perry Bridge Lighting – Power System Replacement**

Funding now being sought from an appropriate budget.

**Sportsfield Lighting – Paterson Park**

Awaiting peer review of pricing by Quantity Surveyor.

**Dog Park Reserve Carpark**

Line marking, gates / fences, hydroseeding completed. Safety mesh and waratahs are in place until bollards are available (late November).

**Waipa Esplanade South Carpark**

A final few touches - Final coat of grade 5 chip on approx. 6m<sup>2</sup> of area, then complete.

**Ngaruawahia Aquatic Centre**

In the planning phase.

Description of Work	Frequency	Dates Scheduled	Council Contract/ or Contractor or Businesses	Monitored by (ie who checks the work carried out)	Location
Cleaning Street Furniture/Assets (rubbish bins, power boxes, lamp posts, seats)			No regular service in this area. It is on a service request basis.		
Empty Rubbish Bins	Daily (up to 3x per day)	Daily	Waikato Alliance Hard Surfaces (roadside bins)	WDA	Roadside bins
	Varies depending on location (from x3 per day to fortnightly)	Varies depending on location	Citycare (parks and reserves)	WDC	Roadside, parks and reserves
Footpath Maintenance/Upgrades	As programmed, prioritised based on risk & budget	As programmed generally July to October	WDA Hard Surfaces Only	WDA	District-wide
Garden/Shrub Maintenance	Varies depending on location (from weekly to monthly)	Varies, automated based on previous sign off/completion dates	Citycare	WDC	Parks and reserves, street gardens
Graffiti Control	As required (Reactive)	As required but not prioritised over safety work	WDA so some minor work	WDA	Rural & Urban District wide
	As required (Reactive)	As required but not prioritised over safety work	Citycare	WDC	Council owned assets
Lights (Street)	As programmed Reactive	All year	WDA – very limited budget	WDA	District Wide
Lights (In-ground)	As required (Reactive)	As required but not prioritised over safety work	Varies depending on whether lights are roading, parks or other asset	WDA or WDC	Varies

Description of Work	Frequency	Dates Scheduled	Council Contract/ or Contractor or Businesses	Monitored by (ie who checks the work carried out)	Location
Mowing Street Verges	Varies, usually fortnightly	Varies, automated based on previous sign off/completion date	Citycare	WDC	Adjacent to Council owned properties
Roadside Litter Collection	Cyclic activity done daily	All year	WDA	WDA	Rural District-wide
Roadside Mowing	Cyclic Activity	Generally all year	WDA	WDA	Rural
Street Cleaning (Steam Clean Pavements - Footpath, hard surface)	6 mthly all CBD & 4 mthly Raglan CBD	Various throughout year	WDA	WDA	District wide
Street Cleaning (Sweeping Streets)	Cyclic Activity	Cyclic all year	Hand sweep K&C around bins & CBD when emptying bins each morning WDA kerb & channel sweeping	WDA	District wide
Street Cleaning Keeping Pavement clean after food spills, birds etc Outside Businesses  (Especially cafes/food outlets with seats on pavement)			As noted above Council do maintain streets and pavements, however, it is Council's expectation that landlords/tenants using the street frontage for dining etc maintain the area used.		
Sumps - Cleaning/Clearing	Cyclic rotation 6 mthly	All year	WDA	WDA	Urban
Toilet Cleaning	<ul style="list-style-type: none"> <li>Every day in main areas of district</li> <li>Every second/third day for rural areas</li> </ul>	All year	OCS	WDC – Facility Management Officer	District-wide, including rural

Description of Work	Frequency	Dates Scheduled	Council Contract/ or Contractor or Businesses	Monitored by (ie who checks the work carried out)	Location
Weed Spraying (between footpath, kerb and channel)	3 times/year	November, February, May	WDA kerb and channel only <b>not</b> footpath	WDA	Urban
Raglan kerbside refuse & recycling collection	Weekly	Tuesday-Friday	Contractor (Xtreme Zero Waste)	XZW	Raglan
Te Uku & Te Mata Rural recycling drop-off	Unmanned, available 24hrs	Serviced weekly Mon/Wed/Fri	Contractor (Xtreme Zero Waste)	XZW	Raglan
Raglan public litter bins	Daily	Daily	Contractor (Xtreme Zero Waste)	XZW	Raglan
Illegal dumping	As reported	As required	Contractor	WDC	District-wide
Central & Northern kerbside collection	Daily	Monday-Friday	Contractor -MetroWaste/Smart Environmental	WDC	District-wide
Glen Murray Recycling collection	Monthly	Varies	Contractor (Smart Environmental)	WDC	Glen Murray

### **Open Meeting**

<b>To</b>	Ngauruawahia Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	17 November 2021
<b>Prepared by</b>	Matt Horsfield Democracy Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0505
<b>Report Title</b>	Schedule of Meetings 2022

## **I. EXECUTIVE SUMMARY**

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The purpose of this report is to seek the Board's approval to the proposed schedule of Board meetings for 2022.

The Ngauruawahia Community Board, at its inaugural meeting in November 2019, agreed to meet on a six-weekly meeting cycle for the duration of the 2019-2022 triennium, to align with the schedule of meetings for Council and Council Committee meetings. This meeting cycle has enabled staff to have sufficient time between meetings to address actions and fully report back to the next Board meeting, which leads to better decision-making by the Board and better outcomes for the community.

The recommendation for this report has the proposed schedule of meetings for 2022, which is based on the 2021 meeting cycle. The Board may wish to meet between each board meeting with a workshop to discuss its work programme and connect with its community. The recommendation only includes the dates for the 2019-22 triennium. Dates for the remainder of 2022 will be set after the new Board is elected.

## **2. RECOMMENDATION**

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**THAT the Ngauruawahia Community Board continues to hold its meetings at 6.00pm on a six-weekly cycle in 2022, on the following dates:**

- **Tuesday, 8 February,**
- **Tuesday, 22 March,**
- **Tuesday, 3 May,**
- **Tuesday, 14 June,**
- **Tuesday, 26 July, and**
- **Tuesday, 6 September.**