

**MINUTES** for a meeting of the Ngaruawahia Community Board held via Audio Visual Conference on **TUESDAY, 30 NOVEMBER 2021** commencing at **6.02pm**

**Present:**

Mr G Wiechern (Chairperson)  
Ms K Morgan  
Mr J Ayers  
Ms D Firth  
Ms R Kirkwood [*from 6:05PM*]  
Ms V Rice  
Cr JM Gibb  
Cr E Patterson

**Attending:**

Mr K Abbot (Projects & Innovation Manager)  
Ms N Armstrong (Iwi and Community Partnerships Advisor)  
Mr M Horsfield (Democracy Advisor)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Ayers/Ms Rice)**

**THAT** an apology for lateness from Ms Kirkwood be received.

**CARRIED**

**NCB2111/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Patterson/Ms Morgan)**

**THAT** the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday, 30 November 2021 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED**

**NCB2111/02**

## **DISCLOSURES OF INTEREST**

Ms Rice and Ms Firth advised members of the Board that they would declare a non financial conflict of interest in item 6.2 [*Discretionary Fund Report to 11 November 2021*]

## **CONFIRMATION OF MINUTES**

**Resolved: (Cr Patterson/Ms Morgan)**

**THAT the minutes for the meeting of the Ngaruawahia Community Board held on Tuesday, 19 October 2021 be confirmed as a true and correct record.**

## **CARRIED**

**NCB2111/03**

## **REPORTS**

Ngaruawahia Security Cameras  
Agenda Item 6.1

The report was received [*NCB2111/02*] and the following discussion was held:

- Security is a concern in the community and it had been sometime since security cameras were operating in Ngaruawahia.
- The Security Camera Trust and the Board had been working with Cornerstone Security who had installed security cameras in Huntly, Te Kauwhata and Raglan.
- The new security camera system would include the ability for Police to view a livestream from the security cameras
- Question raised regarding the angle of the River Rd/Great South Road intersection camera. The location would include three cameras for three different angles.
- Waipa River Bridge Camera – The camera was in the earlier quote but the Board would need to contact WEL to use their pole and electricity. Possible that the Security Camera Trust could get WEL Trust funding for the camera.
- Questions raised whether the Council or the Board would receive the GST refund.
- Questions whether the quote can be reduced further if it was completed all at once or in stages, and whether the cameras and system were futureproofed for additional cameras.

**ACTION:** Ms Rice to email Cornerstone Security whether they can reduce the costs for completing the project at the same time.

- Board supported funding the project in whole, rather than stages.

- Noted that the Board needs to be mindful of funds allocated for the Mana o Te Rangi Reserve project.
- Ongoing maintenance – Board was not certain who would be responsible for the maintenance of the security cameras going forward. It was viewed that the security camera be vested with the Security Camera Trust and they were responsible for maintenance. The security cameras were a significant asset and it was important that they be maintained.
- Security Camera Trust was established to receive funding for the project.
- Questions raised whether the security cameras would be insured, and whether they could be vested in Council instead of the Security Camera Trust.

**ACTION:** The Projects & Innovation Manager to investigate if the Security Cameras can be vested by Council and insured.

- The Board will determine funding for the Security Cameras project at the February 2022 board meeting.

#### Discretionary Fund Report Agenda Item 6.2

The report was received [NCB2111/02 refers] and the following discussion was held:

- The Ngaruawahia Community House Christmas Market was cancelled. The Board wished to allocate the funds originally for the Christmas Market for the Ngaruawahia Community House End of Summer Market.

**Resolved: (Ms Morgan/Cr Patterson)**

**THAT an allocation of \$2,912.00 is made to the Ngaruawahia Community Housetoward the cost of their End of Summer Market 2021 from the Ngaruawahia Community Board Discretionary Fund.**

**CARRIED**

**NCB2111/04**

- Raised that the Board would need to discuss with Belgravia that the inflatable equipment belongs to the Board and they cannot charge groups to hire it. Cr Patterson noted that the equipment was purchased by Belgravia, not the Community Board.

**ACTION:** Cr Patterson to check the ownership of the inflatable equipment at the Ngaruawahia Pools.

- The inflatable equipment requires an additional life guard on duty while it is being used.

- Noted that the pool should look to remaining open until 6PM. Cr Patterson had received correspondence that this will happen going forward, starting after Boxing Day.
- Board needs to work on getting the pools staffed by locals.
- COVID Passes for the pools – A report will be on the Council agenda for the meeting on 13 December, which will discuss vaccine passes for accessing Council facilities. The Community Board was supportive of vaccination passes for access to Council facilities.
- Pool Sign – A new timber sign will be made up.

**ACTION:** Cr Patterson to check the progress being made for the new timber sign for the Ngaruawahia pool.

**Resolved : (Ms Morgan/Mr Rice)**

**THAT the Board approves allocation of funding from their discretionary fund to subsidise the entrance fees of Ngaruawahia pool at 50% of the advertised price for the 2021/22 summer;**

**AND THAT the allocation to come from the existing Ngaruawahia Railway Bridge commitment.**

**CARRIED**

**NCB2111/05**

Ngaruawahia Works and Issues Report  
Agenda Item 6.3

The report was received [NCB2111/02 refers] and the following discussion was held:

- Dog Park – A member of the public noted to the Chair that the new sealing gets quite hot for dogs feet.
- Sewage line replacement – A new line was being installed from Waikato Esplanade, across the bridge, along Great South Road to the Wastewater Treatment Plant.
- Important that the Perry Bridge lighting be made safe from theft during the design process.
- Kiwirail had replaced the chainlinked fence along the railway in town. Council and Kiwirail were going to plant along Great South Road and the railway.

### Schedule of Meetings 2022

#### Agenda Item 6.4

The report was received [NCB2111/02] and no discussion was held.

**Resolved: (Ms Firth/Cr Patterson)**

**THAT the Ngaruawahia Community Board continues to hold its meetings at 6.00pm on a six-weekly cycle in 2022, on the following dates:**

- Tuesday, 8 February,
- Tuesday, 22 March,
- Tuesday, 3 May,
- Tuesday, 14 June,
- Tuesday, 26 July, and
- Tuesday, 6 September.

**CARRIED**

**NCB2111/05**

### Chairperson's Report

#### Agenda Item 6.5

The Chair gave a verbal report and answered questions of the Board.

- The Chair, Ms Rice, Ms Firth, Mr Ayers and the Community Led Development Advisor had met to discuss ideas, designs and wording for the Roller Doors project. Measurements had been taken of the doors, and Ms Rice will ask enquire with sign writers for a format for the Ngaruawahia wording. The doors were different sizes, and it would be good to have a pattern running along the doors when they are rolled up. Possibly the design could be a koru pattern, an image of the Hakarimata skyline or a design related to the Waikato River.
- A competition will still proceed for the design, with local school children helping with the painting.

### Councillors' Report

#### Agenda Item 6.6

Crs Gibb and Patterson gave a verbal overview on current Council issues.

- Cr Patterson – Lots of meetings and workshops. Refuse collection will begin earlier in the day at 7am and noted that it is important that waste is on the kerbside by 7am.

- Cr Gibb – Highlight that on 1 December 2021, the Speed Limit, Dog Control and Easter Trading Bylaws will be open for consultation. Noted that it would be good for the Board to make a submission. The Speed Limit Bylaw includes changes to speed limits in Ngaruawahia, as well as the Dog Control Bylaw with on-off leash areas for dogs.

Heritage Strategy Questionnaire – The questionnaire was indepth and Council wants to know the communities views on heritage, and what heritage responsibilities should Council have. The questionnaire was available on the ShapeWaikato website.

### Community Board Members' Report Agenda Item 6.7

Members provided a verbal report on the following issues:

- Ms Firth – Logged a CRM regarding the safety barrier on a pedestrian island on Waingaro Rd between the Hakarimata Bridge and the dairy. The barrier had been damaged earlier in the year but Ms Firth had not received a response for when it would be fixed. Possible that soft hit poles could be a better option. River Rd had the same issues along the pedestrian crossing islands.

Ms Firth questioned who to contact regarding horse manure on the road. Noted it is a roading issue. The local horse riders were generally good at collecting manure on the road.

**ACTION:** Projects & Innovation Manager to follow up the CRM logged by Ms Firth regarding the pedestrian island safety barriers.

- Ms Morgan – Footpath maintenance. Corner of Queen St & River Rd berms were overgrown. The Council process had been frustrating and the CRM System had not been operating well.

**ACTION:** Ms Morgan to send photos to the Projects & Innovation Manager for reference regarding the overgrown berms on the corner of Queen St & River Rd.

- Mr Ayres – Former Pony Club Site. Question raised what is happening to the land. There were currently horses located on the land. The land wasn't going to be leased out and had to go to an open tender. The Dog Agility Club were interested in the land. The Board were unaware whose horses they are, and whether it was Council or Citycare cutting hay on the land.

**ACTION:** Crs Gibb and Patterson will check what the situation is with the former Pony Club land.

- Ms Rice – Appreciated the schedule for works in the agenda. Question raised regarding the CRM update, and the process was currently halfway done. All the issues had been identified.
- Ms Kirkwood - Kingitanga Flags – Who was responsible to bring the kingitanga flags down? The flags were fading and had been up for sometime. The Iwi and Community Partnership Manager had organised with the Waikato Alliance to put the flags up.

**ACTION:** Iwi and Community Partnerships Advisor to discuss with Iwi and Community Partnership Manager to organise bringing the Kingitanga Flags down.

There being no further business the meeting was declared closed at 7:18pm.

Minutes approved and confirmed this                      day of                      2021.

Mr G Wiechern  
**CHAIRPERSON**