



Agenda for a meeting of the Pokeno Community Committee to be held via Audio Visual Conference on **MONDAY, 13 DECEMBER 2021** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. PUBLIC FORUM

3.1 Presentation by Jenni Wild from NZTA 3

3.1 Presentation by Victoria Cooper and Like Lyons from Downer/Alliance.

4. DISCLOSURES OF INTEREST 17

The Register of Interests for the Pokeno Community Committee is attached for information purposes and for members to update any interests they may have.

5. CONFIRMATION OF MINUTES

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6. CORRESPONDENCE

6.1 Inwards

6.2 Outwards

7. PUBLIC FORUM

8. REPORTS

8.1 Works & Issues Report – November 2021 27

8.2 Schedule of Meetings 2022 36

8.3 Pokeno Community Committee Schedule *Verbal*

- 8.4 Subcommittee Reports *Verbal*
- 8.4.1 Strategy & Growth
- 8.4.2 Finance
- 8.4.3 Facilities – update of Facilities Committee Helen Johnson
- 8.4.4 Events
- 8.4.5 Communications
- Website/Communications
 - Pokeno Community Facebook page
 - Contacting the Committee
- 8.5 Neighbouring Community Committees/Boards
- Mercer
 - Onewhero-Tuakau
- 8.6 Councillors' Report *Verbal*
- 8.7 Committee AGM and Elections *Verbal*
- 8.8 Waikato District Plan changes, submissions processes, implications, actions *Verbal*
- 8.9 Other Business
- 9. PCC ACTION LIST**

GJ Ion
CHIEF EXECUTIVE

SH1 Papakura to Drury project update

Pokeno Community Committee –
29 November 2021



SH1 Papakura
to Drury



SH1 Papakura to Drury

Project overview

- A \$655 million project being delivered as part of the NZ Upgrade Programme.
- Supports growth in South Auckland by:
 - improving access along and across the motorway
 - enhancing local connectivity and network resilience
 - improving travel choices and environmental outcomes.
- Being consented and constructed in stages over the next five years.



Key features and benefits

Improved highway access, safety, resilience and capacity between Papakura and Drury with:

- An additional lane in each direction
- Wide motorway shoulders to enable future bus services
- A 4km shared walking and cycling path [extending the 4.5km Southern Path] that connects into local networks
- Improved access across SH1, including replacement of Park Estate and Bremner Road over-bridges
- Papakura interchange improvements, including a new southbound on-ramp
- Drury interchange upgrade, enabling rail electrification to Pukekohe and future-proofing for additional rail lines. Includes improvements on Great South Road
- Improved safety barriers, lighting and signage
- New noise walls, urban design and landscaping
- 100% stormwater treatment of all new and existing surfaces.

Project stages – Papakura to Bombay



Stage 1A overview

Stage 1A extent from 900m north of Papakura Interchange down to the BP motorway service centre.

Key features of this first stage include:

- an additional lane and wide shoulders in each direction
- replacement of the Park Estate Road overbridge
- new noise walls - at Jack Farrell Park (Papakura) and on the southbound side from Papakura Interchange to Park Estate Road
- upgrading services, notably three large culverts
- treatment of all stormwater.



Stage 1A – Construction progress

Park Estate Bridge

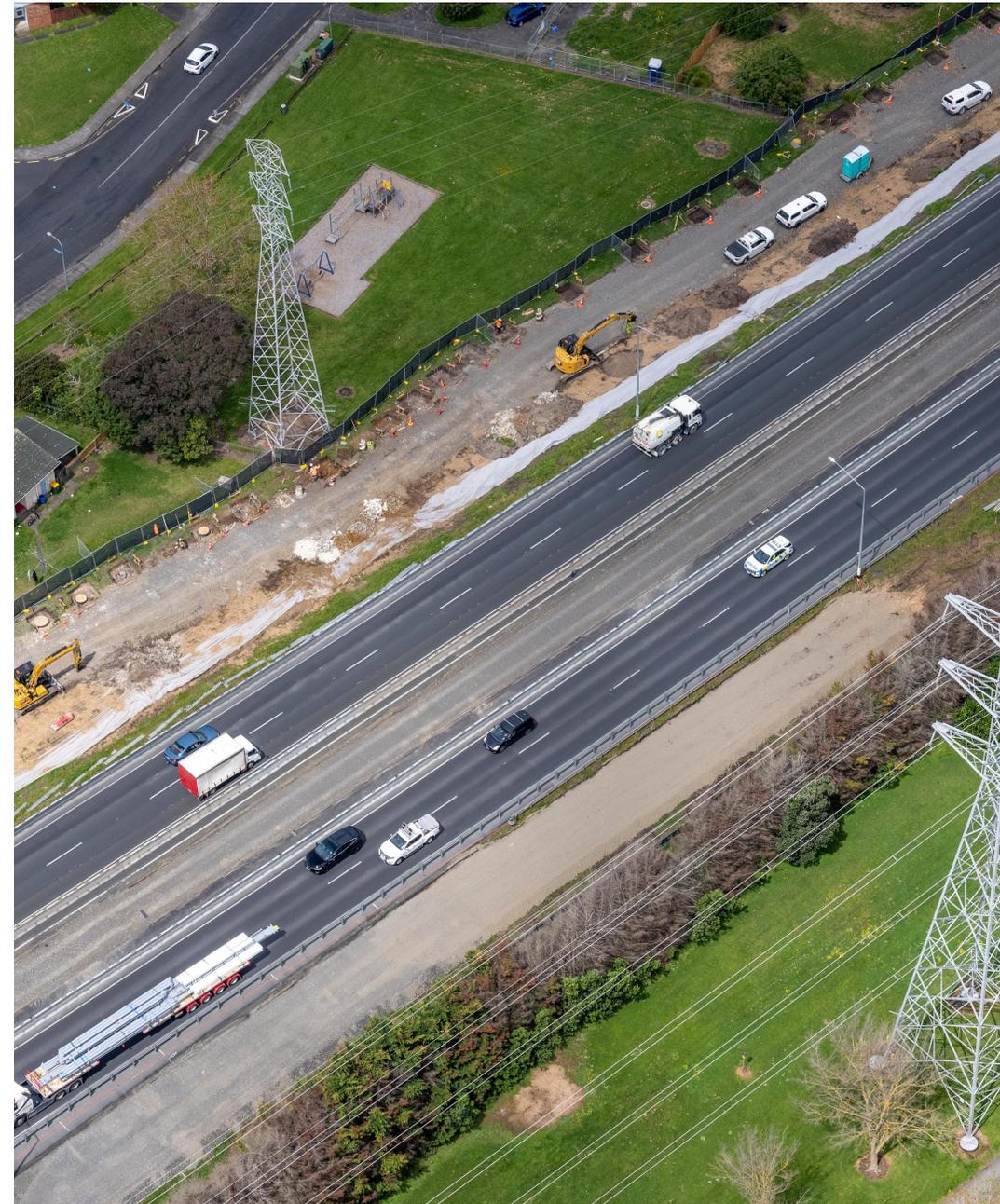
- The replacement of the bridge drives the Critical Path for Stage 1A; currently sitting at ~30% complete
- Recent major milestone = ten 50+T 30+m beams were lifted into place, forming the deck of southern side of the bridge
- Piling works completed on Park Estate Road
- Western approach retaining wall on schedule.



Stage 1A - Construction progress

Motorway widening and noise walls

- Central median stripped and subgrade laid, installing subgrade drainage then build pavement
- Noise Wall 2 (Beach Rd to Park Estate Rd), well into piling – target completion Feb 2022
- Noise Wall 1 (Jack Farrell Park) site establishment commenced
- Building new lane inside barriers on eastern side of southbound lanes commenced
- 30 underground service crossings completed across southbound lanes
- Vegetation removal and haul road construction progressing on northbound side of motorway.



Stage 1A – coming up*

**timeframes subject to change*

- Demolish existing Park Estate bridge and commence building northern side, Feb / March 2022
- Phase 2 (of 4), switch southbound vehicles into two lanes currently being built in centre median, June 2022
- Commence building new Papakura Interchange southbound on-ramp (approach from western side of Beach Road following Phase 2 switch)
- Regular night works requiring closure of one side of the motorway to continue through to completion.



Current and upcoming traffic phasing



PHASE 1 commenced in April 2021 and is in progress.



PHASE 2 is scheduled to commence in mid-2022 (subject to COVID-19 restrictions).

Papakura to Drury - Stage 1B1

Consenting update

- Notice of requirement (NOR) and consent applications lodged with the Environmental Protection Authority (EPA) under the COVID-19 Recovery (Fast-track Consenting) Act 2020 in late June.
- Resource consents granted and NORs confirmed by EPA expert consenting panel on 12 November.
- Early works expected to start in early 2022 on new bridges over railway line at Drury.
- Main construction works at Drury interchange expected to begin in 2023.



Drury Interchange improvements (view looking south)



Papakura Interchange improvements (view looking south)



Stage 1B2

Progress update

- Separated out for consenting purposes due to identified site of cultural significance
- Working closely with mana whenua to minimise impact on site
- Design work progressing
- Consent lodgement expected in late 2022

Stages 2 & 3 [to Bombay] verbal update.





Questions?

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	7 December 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0303
Report Title	Register of Interests

1. EXECUTIVE SUMMARY

A copy of the Register of Interests is attached for the Committee's information. The register will be updated following receipt of information during the year.

2. RECOMMENDATION

THAT the Register of Interest report be noted.

3. ATTACHMENTS

Register of Interests – Pokeno Community Committee

Register of Elected Members Interests - Community Committees

Name	Community Committee	Financial Interests <i>Please refer to Statement Reference here.</i>		Non - Financial Interests								
		1 to 6	With the exception of	Companies		Employment	Other Organisations		Property	Gifts (received since 21 October 2019)	Payments for activities and services (since 21 October 2019)	Debts
				Director/Manager	Financial Interests		Trustee/Beneficiary	Governing Body				
Ric Odom	Pokeno	No	N/A	Franklin Hospice Charitable Trust (Provision of paliative care)	Jeneric Investments Ltd. (Investment)	Franklin Hospice Charitable Trust (Provision of paliative care)	Jeneric Family Trust (Trustee)	Franklin JP Assn (Council member. Justices of the Peace)	1x Pokeno (Owner/Trustee)	N/A	N/A	New Zealand Home Loans (Mortgage)
Helen Clotworthy	Pokeno	No	N/A	Pokeno Bacon Co. (Manufacturers-Retailers)	Pokeno Bacon Co. (Manufacturers-Retailers)		David Evans Family Trust (Trustee & Beneficiary)	Pokeno Hall Committee (Treasurer) Pokeno Community Hall (Manager)	x4 Pokeno (Owner)	N/A	N/A	N/A
Allen Grainger	Pokeno	No	N/A	<ul style="list-style-type: none"> •Waikato Rugby Union •Frankton Rugby Sports Club Inc 	N/A	N/A	N/A	<ul style="list-style-type: none"> • Waikato Rugby Union (Vice-President and Board member) * WRU 2021 Centennial Committee (Board member) • Frankton Rugby Sports Club (Chairman) * Hamilton Rugby Union Inc (Chairman) * Waikato Central Junio Rugby Board (Delegate) 	N/A	N/A	N/A	N/A
Peter Koizumi	Pokeno											
Kris Hines	Pokeno	No	N/A	N/A	N/A	N/A	N/A	N/A	1x Pokeno (Owner)	N/A	N/A	N/A
Brenda Ann Roberts	Pokeno	No	N/A	N/A	N/A	Ministry of Education	N/A	N/A	N/A	N/A	N/A	N/A
Doug Rowe	Pokeno	No	N/A	INCOMPLETE FOR REST								
James McRobbie	Pokeno	No	N/A	McRobbie Bros Ltd (Earthworks)	McRobbie Bros Ltd (Earthworks)		Bombay War Memorial Trust (Trustee) Blisland Trust (Trustee)	Bombay Rugby Inc (Member)	x4 Pokeno(Owner)	N/A	N/A	N/A

YELLOW INDICATES THAT THE MEMBER DID NOT SUBMIT A COMPLETED FORM

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	7 December 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes for the meeting of the Pokeno Community Committee held on Monday, 18 October 2021.

2. RECOMMENDATION

THAT the minutes for the meeting of the Pokeno Community Committee held on Monday, 18 October 2021 be confirmed as a true and correct record.

3. ATTACHMENTS

PCC Minutes – Monday, 18 October 2021



POKENO COMMUNITY COMMITTEE

Minutes of the six-weekly Pokeno Community Committee meeting held by Zoom meeting on Monday 18 October 2021 commencing at 7.00pm.

Committee Members Present	Ric Odom (Chair), Helen Clotworthy (Deputy Chair), Ginny Bullock (Secretary), Brenda Roberts, Allen Grainger, Doug Rowe
Guests in Attendance	Mike Lyons (WDC) Matt Kofoed (Downer), Tony Whittaker (WDC), Nick Johnson (WDC), Clive Morgan (WDC)
Councillors in Attendance	Cr Jacqui Church, Cr Stephanie Henderson
Apologies	Kris Hines

WELCOME AND INTRODUCTIONS

The Chair welcomed attendees.

APOLOGIES AND LEAVE OF ABSENCE

Agenda Item 1

Moved by Ginny Bullock
Seconded by Allen Grainger

The apologies were noted.

CARRIED

CONFIRMATION OF STATUS OF AGENDA

Agenda Item 2

Moved by Ric Odom
Seconded by Doug Rowe

The agenda was confirmed.

CARRIED

DISCLOSURES OF INTEREST

Agenda Item 3

No disclosures of interest.

CONFIRMATION OF MINUTES

Agenda Item 4

Moved by Helen Clotworthy

Seconded by Allen Grainger

THAT the minutes of a meeting of the Pokeno Community meeting held on 6 September 2021 via Zoom be confirmed as a true and correct record of that meeting subject to the editing of the following from:

“THAT Paragraph 3, Street Names, page 4:

- She (Cr Church) suggested QR Codes be posted to poles in Pokeno to give details of local history and historical people of interest.”

to read:

“THAT Helen Clotworthy suggested QR Codes be posted to poles in Pokeno to give details of local history and historical people of interest.”

CARRIED

CORRESPONDENCE

Agenda Item 5

Inwards

Agenda Item 5.1

No inwards correspondence

Outwards

Agenda Item 5.2

No outwards correspondence.

PUBLIC FORUM

Agenda Item 6

Matt Kofoed

Hitchen to Great South Road work is nearly finished. Footpaths, driveways and edging is completed and roadwork should be finished by end October subject to weather.

All permits are now in place and Helenslee / Hitchen Roads work, including lighting, footpaths and related items, would commence early next month and be completed by Christmas, weather permitting. This could lead to some delays for traffic movement at times. Traffic signal lights to be installed for safe crossing.

Chipseal will be installed initially, until all road work is completed when final surface will be installed. Level of road traffic noise for Pokeno / Ford Roads residents - this should not be too much and will be discussed at the 9.00am meetings. Brenda's request for narrower temporary footpaths is not possible.

Cr Church asked about rubbish bins on Pokeno Road and was advised that signs, bins and other items are yet to be finalised.

Cr Church advised Ford Road will be one way, with entry from Great South Road and exit into Pokeno Road. And, advised of temporary Works Depot (with a railway painting on the side of the building) to be installed in Market Street where future railway station is planned.

Helen Clotworthy had asked, at meetings over the last two years, about the timeline regarding two options for Great South Road. Nothing has really been done, where is this at, as it must be prepared with input from shopkeepers on Great South Road. COVID restrictions continue to disrupt progress. Specific maps to be advised to Pokeno Community Committee.

Holistic plan requested for whole of town centre, including Market Square, not received as yet.

Large potholes still a problem. Request Council erect a sign showing how/where new work is planned.

Tony Whittaker

Council Facebook page to link to reports for ongoing projects in the town in the future. Frequently asked questions page is vital to inform residents. Once finalised, Council's website would link to Pokeno Community Committee's Facebook page.

Totara Park - Tony to check with Megan about barbeques that are still not connected. Park is without rubbish bins, playground equipment and other facilities. Improved lighting needs to be installed.

A lot of frustration was indicated by members of the Committee regarding the lack of movement on basketball half court, cycle track and installation of other facilities for older children/teenagers. Carving still not completed for the entrance, although carver is involved with a number of projects around the district and also for Waka Kotahi NZ Transport Agency.

Park has been vested in Council. Neighbourhood retail precinct envisaged for the future, so park needs to be completed in a timely manner.

Nick Johnston

COVID restrictions continue to disrupt progress of Pokeno projects. Munro Sports Park has significant delays.

Adoption of Council approach to community funding. Intention of funds from Council as leverage to obtain outside funding for community projects.

District-wide funding is available to work with and is at the discretion of Pokeno Community Committee.

REPORTS

Agenda Item 7

Pokeno Works and Issues Report – October 2021

Agenda Item 7.1

Pokeno Community Committee Schedule

Agenda Item 7.2

No update, but this will be an ongoing agenda item. Update on Trust application deferred until next meeting as COVID conditions continue to disrupt services.

Suggested that Annual General Meeting date be deferred until COVID Level 2, enabling time to publicise elections and hold a face-to-face meeting.

Subcommittee reports

Agenda Item 7.3

No reports.

Neighbouring Community Committees / Boards

Agenda Item 7.4

No reports.

Councillor's Report

Agenda Item 7.5

Cr Church

Lack of street lighting for residents of Munro Road by Helenslee Road was raised again. To be raised with Counties Energy.

Overall analysis is poor and developer needs to fix Harriet Johnson Drive, again no rubbish bins in playground.

Pokeno toilet block replacement - Number of pans is planned around the number of flushes. Number is significantly lower than usual due to visitors being impacted by COVID travel restrictions.

Representation review has been undertaken by Council. Any input to proposal and map should be made to Council by 5.00pm 3 November 2021.

Advised popup vaccination bus on 20 October 2021 was at Pokeno Market.

Resolutions - Suggested resolutions should be made for separate items, that is: Blueprints for Pokeno (such as Munro Park Skatepark), library, sports park, which are already allocated under the Long Term Plan or anything which the Committee determines needs a resolution.

Wording should read as follows:

Committee RESOLVED that...

Moved:

Seconded:

AGREED

OTHER BUSINESS

Agenda Item 7.6

Market Square

Helen Clotworthy asked Tony Whittaker why vehicles are allowed to park on the 'grass' area under the trees by the Cenotaph, stating this is a place of particular significance to the community and the level of destruction is extreme. Wants the illegally installed truckload of gravel removed and grass reinstated, then wooden bollards installed with a gate to enable grass mowing to stop ongoing damage from vehicles.

Helen asked that this be looked at with urgency as she was advised by Parks leader Kim Wood that it would not be inspected (COVID conditions continue to disrupt services) until later as it needs to be personally inspected. Frustration was expressed by Committee members regarding this as Helen has sent at least 12 photographs of the damage to Kim which should be more than sufficient for Council to act. Kim advised committee members not to take matters into their own hands to fix the problem. Request for Tony to investigate with urgency.

Discussion on why second bottle store permitted in Pokeno and in particular, within metres of sacred place (Cenotaph) and that although 13 car parks were permitted it seems that fewer have been installed. Committee request Council look into this.

Ric Odom asked what input Pokeno Community Committee has in approving new developments, consents and related items, as it appears that these are done without any local knowledge.

Clive Morgan advised that this is under Resource Management Act (RMA) framework - a review is underway, due in January. It is envisaged that the RMA will be split into strategic aspects.

Road Name Recognition

Request has been received from Council to name a new road in Pokeno sub-division, for the late Chris Gatehouse, in recognition of the great service he provided to the Pokeno community during his tenure at Council.

Proposed: Ric Odom

Seconded: Doug Rowe

CARRIED**Kowhai Downs**

Allen Grainger thanked Tony Whittaker for receiving his queries regarding questions of work and divestment in Kowhai Downs

Tony had questioned others in WDC office and provided some answers, as best as possible in current working arrangements.

Tony concluded that WDC staff would come to Pokeno when COVID level allows and visit Kowhai Downs, as well as meeting on site for further discussion.

Speed restrictions

No further information on speed restrictions. Cr Church advised this is an area-wide investigation and could take some time for results.

Street Names

Brenda Roberts said a great deal of work was done regarding street names for historical and community reasons. No feedback has been received regarding why they were denied. Committee members felt that Pokeno names should be relevant to Pokeno and not influenced/denied by whether similar names appear 100kms away.

Pokeno Community Committee requests a copy of the process and again asks for reasons why names are denied and who makes the decision.

Whangarata

Tony Whittaker advised potential for community use until cemetery is in use for burials in four years. Megan May to come up with plan for leashed dog walkers, general activities and other suggestions - Request to be advised of suggestions at next meeting.

Communications - Website

This is a work in progress. Helen is in contact with the web designer. Funding is allocated towards setting this up.

ACTION POINTS FOR NOVEMBER MEETING**Agenda Item 8**

- Tony Whittaker to respond to the following items:
 - Totara Park – To check with Megan May, as barbeques still not connected and park still does not have rubbish bins or playground equipment.
 - Market Square – Urgent investigation request, as to why vehicles are allowed to park on the ‘grass’ area under the trees by the Cenotaph, stating this is a place of particular significance to the community and the level of destruction is extreme. Wants the illegally installed truckload of gravel removed and grass reinstalled, then wooden bollards installed with a gate to enable grass mowing to stop ongoing damage from vehicles.
 - Kowhai Downs – Tony to follow up on issues regarding storm water, drainage and other related matters.

- Megan May to come up with plan for leashed dog walkers, general activities and other suggestions - Request to be advised of suggestions at next meeting.
- Request for Council to:
 - Raise with Counties Energy, the issue of lack of street lighting for residents of Munro Road by Helenslee Road.
 - Provide copy of the process to show reasons why names are denied and who makes the decision.
 - Look into why second bottle store permitted in Pokeno and in particular, within metres of sacred place (Cenotaph) and that although 13 car parks were permitted it seems that fewer have been installed.

Chair Ric Odom thanked everyone for their attendance and contribution.

There being no further business the meeting was closed at 9.15pm.

NEXT MEETING

The next meeting of the Pokeno Community Committee is Monday 29 November 2021 either by Zoom or if COVID level permits at 7.00pm at the Pokeno Community Hall.

Open Meeting

To	Pokeno Community Committee
From	Clive Morgan General Manager Community Growth
Date	5 November 2021
Prepared by	Sandy Mason PA to the General Manager Community Growth
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516 / 3286784
Report Title	Works and Issues Report – November 2021

1. EXECUTIVE SUMMARY

This report is to update the Pokeno Community Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the Works and Issues Report – November 2021 be noted.

3. ATTACHMENT

- Pokeno Community Committee's Works and Issues Report – November 2021

PCCs Works and Issues Report – November 2021

#	Issue and Action	Area	Status Update
1	<p>Works Programme PCC happy for communications to be digital so it can be kept current.</p> <p>Action: 18 October 2021 John Brown to decide what digital platform.</p>	Service Delivery - John Brown	There will be a Pokeno Urban Upgrade page on the website set up.
2	<p>Totara Park completion</p> <ul style="list-style-type: none"> ▪ Keen to ensure proposed park is to deliver on the original plan agreed by the community ▪ Keen to have half basketball court ▪ Carving for entranceway ▪ BBQ functioning, rubbish bins, playground equipment <p>Action: 18 October 2021 Megan May to provide an update at the next meeting regarding: Totara Park and Park on Harriot Johnson Dr. PCC concerned about statement in the Works and Issues which reads: <i>A district wide audit of rubbish bins is currently underway and, once this is completed, a new rubbish bin may be installed – consider bins are definitely needed (particularly where BBQ is, etc) – wondering why the audit is relevant in this circumstance – they are needed now as rubbish is accumulating even in advance of BBQ.</i></p>	Service Delivery - Megan May / Chief of Operations - Tony Whittaker	<p>Tony to send PCC Totara Park ‘fitout’ consultation documentation. Completed – sent 30 October.</p> <p>The Munro Road Sports Park study will provide options on design and functionality. This study is imminent - the PRAG and Ward Councillors are abreast of status.</p> <p>An audit of rubbish bins is being done as we currently have different contractors emptying different bins, depending on the location – parks, road reserve, footpath. To create efficiencies, we need to know where all of the bins are, and which contractors are emptying them to ensure there is no duplication and create a more efficient service. Due to border restrictions, this has been delayed.</p> <p>However, Council will provide a bin for this park given there is a BBQ there. This is now in progress.</p> <p>The broader bin strategy is that users of parks are responsible for their own rubbish and therefore should be taking it home with them if there is no bin available. Hence please don’t expect a proliferation of bins across all parks.</p>

#	Issue and Action	Area	Status Update
3	<p>Pokeno Main Street Proposed that staff prepare one option based on road safety review etc such that this could potentially be added to or deducted from – rather than 2 options.</p> <p>Action: 6 September 2021: In February 2022, Service Delivery to provide update regarding preferred option for communication with the community, as currently progressing design to a more developed stage.</p>	Service Delivery - Ross Bayer	Update to be provided in February 2022.
4	<p>Whangarata Cemetery</p> <ul style="list-style-type: none"> ▪ Keen to understand whether the cemetery could be used as a rec space for walking, etc while not needed as cemetery – appreciate this could be culturally insensitive ▪ Keen for gates to stop inappropriate vehicle use <p>Action: 18 October 2021 Megan May to come up with plan for leashed dog walkers, general activities and other suggestions – Request to be advised of suggestions at next meeting.</p>	Service Delivery - Megan May	<p>The Dog Control Bylaw is currently being reviewed and would be the appropriate mechanism to introduce this location as an exercise area for dog.</p> <p>This review and consultation is undertaken by the Animal Control team and Corporate Planners.</p> <p>The Community Connections team support the utilisation of this space for an alternate purpose until such time the area is required for cemetery purposes.</p>
5	<p>Street/Road Names Community can check road naming process directly with LINZ.</p> <p>Action: 18 October 2021 PCC still frustrated with opportunity to have names rejected based on conflict with a name seemingly ‘a long way away’. Is there someone who could explain ‘rejection’ criteria to help inform their future road name thinking. They don’t want to waste time on justification etc to only have it rejected. Ross Bayer - Could LINZ present?</p>	Service Delivery - Ross Bayer	<p>LINZ would not be available to do a presentation.</p> <p>The Criteria is set out both in the policy and in LINZ rules. As set out, these checks are to be made by the Community Groups</p> <p>A copy of WDC Road Naming policy can be found on WDC’s website.</p>
6	<p>Committee Funding Wanting confirmation that committee administration funding is now available as supported by Mayor in LTP.</p>	Community Growth - Julie Dolan	<p>District administration fund is available.</p> <p>Does the Committee wish to remove this item?</p>

#	Issue and Action	Area	Status Update
	<p>October 2021 This is work in progress.</p>		
7	<p>Website</p> <ul style="list-style-type: none"> ▪ Agreed \$5000 subscription available to support the committee for establishment of community website. ▪ This is currently with Helen Clotworthy re way forward. <p>Helen to provide an update at the October meeting.</p>	PCC - Helen Clotworthy	Pokeno Community Committee are in the early stages of engaging with a web designer and will access funds from Council in due course.
8	<p>Kowhai Downs</p> <ul style="list-style-type: none"> ▪ Concerned with LOS – Allen to send detail of issues for staff to explore. <p>Action: 18 October 2021 Tony to follow up on issues regarding storm water, drainage and other related matters.</p>	Tony Whittaker, Chief Operating Officer	The onsite meeting once able will address all issues.
9	<p>Street Lights Needed at the top of Helenslee and turning down Munro Road towards Sports Park – consider this is a Council oversight</p> <p>Action: 18 October 2021 Council to raise with Counties Energy, the issue of lack of street lighting for residents of Munro Road by Helenslee Road.</p>	Service Delivery - Ross Bayer	WDC have paid for these lights to be installed and we are waiting for the contractor to complete the work.
10	<p>Signage re Town Centre Plan</p> <p>Action: 18 October 2021 PCC keen to see some form of signage to show the community what is coming, particularly if it is staged eg Main St if entire Main St not being upgraded at once. They want Main St upgrade to be from Pokeno Road down as far as Selby St.</p>	Community Growth - Donna Tracey	Council is currently looking at options regarding the signage.

#	Issue and Action	Area	Status Update
11	<p>Town Centre Plan</p> <p>Action: 18 October 2021 PCC want to know what the Town Centre Plan will include i.e. Market Square, Train Station, and what timeframes are known.</p>	Community Growth - Donna Tracey	<p>Donna Tracey will attend the November committee meeting to provide a verbal update.</p> <p>The Waikato District Growth and Economic Development Strategy 2070 (Waikato 2070) adopted by Council in May 2020 considers the matter of the Town Centre. Waikato 2070 includes a Pokeno Town Centre Development Plan, which identifies the location of the market square, future train station and future residential growth cells. Council is currently in the process of engaging a Urban Design consultant to develop a Public Realm Concept Plan and Streetscape Design for Pokeno.</p>
12	<p>Pokeno Consenting Activity</p> <p>Action: 18 October 2021 PCC requests to obtain regular copies of consenting activities which will inform them.</p>	General Manager Customer Support - Sue O’Gorman	Pokeno Community Committee is now receiving weekly consenting reports
13	<p>Cenotaph Cenotaph (Development Adjacent to) – PCC has real concerns about how the developer of the ‘Pokeno Plaza’ adjacent to the cenotaph.</p> <p>Action: 18 October 2021 (from minutes)</p> <ul style="list-style-type: none"> Market Square – Urgent investigation request, as to why vehicles are allowed to park on the ‘grass’ area under the trees by the Cenotaph, stating this is a place of particular significance to the community and the level of destruction is extreme. Wants the illegally installed truckload of gravel removed and grass reinstated, then wooden bollards installed with a 	Service Delivery - Roger MacCulloch (General Manager Service Delivery), Megan May, Ross Bayer	<p>Staff have spoken to the developers and advised that this area is not a car park.</p> <p>Temporary concrete wheel stops have been installed to stop vehicles from driving onto this area.</p> <p>Once border restrictions are eased, staff will be in a position to assess the site and determine where bollards can be placed to avoid any detrimental effects on the root system of the notable trees in this area. Once this is completed, the area will be reinstated with grass.</p>

#	Issue and Action	Area	Status Update
	<p>gate to enable grass mowing to stop ongoing damage from vehicles.</p> <p>Additional notes</p> <ul style="list-style-type: none"> • Has left Cenotaph area in a very poor state of repair and cars continue to park on area which now includes gravel/mud. • PCC want area sectioned off urgently to eliminate further damage and keep the cars out. Bollards are long terms but something temporary is needed in interim. • Area to be remediated back to original grass. • PCC has suggested that the 'Plaza' has insufficient car parks and/or less than consented. • PCC believe they have been raising these issues since March and keen to see whether Alliance might help. 		
14	<p>Toilets</p> <p>Action: 18 October 2021 PCC want to know how many pans are in new toilet. Concerned about the 'currency' of stats being used and under delivering on capacity needed.</p>	Service Delivery - Megan May	Consultation will happen with the Community Committee before construction commences. At this stage, there will be an opportunity for this to be discussed with the Projects team.
15	<p>Second bottle store permitted and car parks</p> <p>Action: 18 October 2021 Look into why second bottle store permitted in Pokeno and in particular, within metres of sacred place (Cenotaph) and that although 13 car parks were permitted it seems that fewer have been installed.</p>	General Manager Customer Support - Sue O'Gorman	<ul style="list-style-type: none"> • A decision was made by the District Licensing Committee to approve the licence for the Bottle-o Pokeno at 25 Market Street Pokeno on 2 March 2021. In part this would be based on the activity being suitable to the zoning criteria in the District Plan. No objections to the public notification of the application were received as part of that process. Consideration is given during the application process to the amenities of the area and issues that could result in harm from the sale and consumption of alcohol, such as, any behavioural issues that the police may identify. Any complaints

#	Issue and Action	Area	Status Update
			<p>of issues arising from the sale of alcohol can be made by the public to the Council and incorporated in future licensing renewal process and any public disorder issues involving alcohol should be referred to the Police.</p> <ul style="list-style-type: none">• The consent for 25 Market Street 'Pokeno Mall' (an 8 retail unit) does not specifically provide conditions as to the numbers of car parks.

COMMUNITY PROJECTS TEAM UPDATE (as at 7 December 2021)

Munro Road Sports Park – Stage 2 Earthworks

Work was originally planned to commence Monday, 4 October 2021 and expected to take 16 weeks.

This project currently has works suspended due to COVID related issues and risks. There has also been contractual issues around the supply of pre-start documentation from the contractor.

With the Auckland Covid boundary not able to open until December 15, there will be insufficient time to complete the contract works. Following discussions with the contractor it has been mutually agreed to terminate the contract.

The contract will now be split into two. One contract will be to enliven the new stream formed last year as part of Stage 1 earthworks. The environmental protections will be maintained over the winter period ready for the second contract, completion of the filling of the old stream bed and the imported fill to bring the park up to formation level, then topsoiling and grassing.

This does mean a delay to the project completion due to Covid, however to this point it has been beyond our control. The goal now will be to have the new stream alignment live before winter.

Whangarata Cemetery Development (Watermain Repair)

The watermain repair has been completed and flushed of all sediment contaminants which entered the pipe through the damaged section. The pipe has passed bacterial testing and is now fully commissioned and all reinstatement completed.

Pricing of the final works at the Whangarata Road intersection has been received and service location is underway with the concrete subcontractors booked in for 8 December to start kerbing works. Sealing expected within a week, weather permitting.

Roadmarking will complete the works prior to the Christmas break.

Pokeno Toilet Replacement

The latest design update has been received from the architect. Further minor revisions will look to include 'add ons' such as side verandas for a shelter where a little library, bike shelters, etc can be placed. It is expected that the standard two pan toilet building will be constructed in one module and duplicate modules joined side by side or orientated separately based on final site layout.

An external consultant has been engaged to undertake site investigations to confirm the ground bearing capacity, topography, existing pipe layout and connection to network supply. This information will be used in conjunction with the preliminary design for the Main Street Upgrade in Pokeno and the Standard Toilet Design to determine the best layout options.

Pokeno site investigations are to be carried out after Auckland border restrictions are relaxed on the 10th December.

Pokeno Main Street Upgrade

Preliminary and investigation works are continuing to progress to develop the base design. It is intended that this will be shared with the community in early 2022.

Discussions with service authorities are ongoing and further network authorities will be liaised with over the next few months to determine what, if any, service relocations and futureproofing (installation of ducts for future use) will be required.

Roading Design Works - Pokeno

Planning is underway for the investigation portion of works for the stormwater projects. The investigation works for the roading projects are also being considered and undertaken in conjunction where appropriate.

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	20 October 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Schedule of Meetings 2022

I. EXECUTIVE SUMMARY

The purpose of this report is to seek the Committee's approval to the proposed schedule of Committee meetings for 2022.

The Pokeno Community Committee, at its meeting in December 2019, agreed to meet on a six-weekly meeting cycle for the duration of the 2019-2022 triennium, to align with the schedule of meetings for Council and Council Committee meetings. This meeting cycle has enabled staff to have sufficient time between meetings to address actions and fully report back to the next Committee meeting, which leads to better decision-making by the Committee and better outcomes for the community.

Attached to this report is the proposed schedule of meetings for 2022, which is based on the 2020 meeting cycle. The Committee may wish to meet between each Committee meeting with a workshop, to discuss its work programme and connect with its community.

2. RECOMMENDATION

THAT the Pokeno Community Committee continues to hold its meetings at 7.00pm, on the following dates:

- **Tuesday, 8 February,**
- **Monday, 21 March,**
- **Monday, 2 May,**
- **Monday, 13 June,**
- **Monday, 25 July,**
- **Monday, 5 September, and**
- **Monday, 28 November.**