

**MINUTES** of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 1 JUNE 2022** commencing at **7.00pm**.

**Present:**

Ms T Grace (Chairperson)  
Cllr JD Sedgwick  
Mrs J Allport (Secretary)  
Mr T Hinton  
Mr B Weaver  
Mr C Howells  
Mrs A van de Munckhof

**Attending:**

Ms L van den Bemd (Community Led Development Advisor)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Weaver/Mr Hinton)**

**THAT** an apology be received from **Mr J Cunningham and Mr V Ramduny**.

**CARRIED**

**TKCC2206/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

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**Resolved: (Ms Grace/Ms van de Munckhof)**

**THAT** the agenda for the meeting of the Te Kauwhata Community Committee held on **Wednesday, 1 June 2022** be confirmed and all items, except item #5 (presentation from Kainga Ora) therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED**

**TKCC2206/01**

**DISCLOSURES OF INTEREST**

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Mr Hinton advised members of the Committee that he would declare a financial conflict of interest in item 5.2 [*Works and Issues Report*].

## CONFIRMATION OF MINUTES

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**Resolved: (Mr Weaver/Mr Howells)**

**THAT the minutes of the meeting for the Te Kauwhata Community Committee, held on Wednesday, 4 May 2022, be confirmed as a true and correct record AND;**

**THAT page 6 be amended to reflect that the business for the one hour workshop was conducted via e-mail.**

**CARRIED**

**TKCC2206/03**

## **ACTIONS**

Item	Who To Action	Status
Men's Shed and Lions be contacted to assist with construction of dog exercise area equipment.	Mr Hinton	Outstanding
Remove 'Alternative Site for Te Kauwhata Fire Station' item be removed from the Works & Income Report	Strategic Projects Manager	Actioned
Speak to Economic Development Advisor and Community Led Development Advisor on the process for funding applications in relation to using Committee funds as seed funding.	Strategic Projects Manager	Actioned
Clarification as to which entity to be used on future funding applications (ie Events Committee or another entity)	Strategic Projects Manager	Actioned
Clarification as to the process involved in changing the Committee's status to that of a Community Board.	Strategic Projects Manager	Actioned

The Community Led Development Advisor noted that other boards are going through a review of the targeted rate if we were interested in observing.

## **REPORTS**

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### Discretionary Fund Report to 21 April 2022

Agenda Item 6.1

The report was received [TKCC2206/02] and the following discussion was held.

- Cr Sedgwick noted that the playground upgrade was about to be tendered and it was suggested that the Committee keep in touch with the Projects Manager from the Council's Parks & Reserves Team. Blunt Road will not get a playground until such time as there is another subdivision.

## Te Kauwhata Works & Issues Report – May 2022

### Agenda Item 7.2.

The report was received [TKCC2206/02] and discussion was held.

- Dog Exercise Area: Tim advised he had discussed this with the Lions. Also spoken to Mario and the lights are still outstanding. The Lions are keen to assist with the development of the dog exercise area equipment and are happy to work with the Mens' Shed.
- Walkway at end of Blunt Road: No update.
- Blunt Road: Community Projects Manager was letting the contract.
- Te Kauwhata Village Green Playground: the detailed design plan had been completed and awaiting costings for construction.

### Te Kauwhata Domain Plan:

- Walkway and fitness trail: will be 450 metres at 2 metres wide. Looking to cost around \$45,000. Cr Sedgwick suggested given that the cost is far less than anticipated, the funding that had been set aside could be used for the likes of fitness equipment. Mrs Allport suggested that could consider doing a second stage of the walkway ahead of time. Some funding could be set aside for seed funding for the substantial part of the walkway. It was noted that the funding needs to be spent, or at least allocated, prior to 30 June 2023.

**ACTION:** Cllr Sedgwick to find out if there is a 'use by' date for any of the funds. There are \$62,000 set aside for improvements at the Domain.

- Cricket Club Nets: Jeff Lyons has requested two quotes for the nets (from Tiger Turf and Team Turf) and as at time of the meeting had not received these. Need confirmation of the seed funding.

**ACTION:** Community Led Development Advisor to confirm with Economic Development Advisor that \$25,000 is available for this project for seed funding.

- Outdoor Stage: Lauren from the TK Community House was contacted but advised that she was not at a stage where she had anything to report and requested a meeting with Toni and/or Jeanie. There was discussion in relation to furthering this including settling on a design however this cannot be finalised until such time as the location of the stage is confirmed. This project is to be put on hold for three months until such time as Lauren is able to progress this project.
- Community Garden: Mr Hinton met the Contracts and Compliance Officer in relation to what council rules are. Mr Hinton has met with the Lions Club who will be coming back to him in relation to the materials required to build six raised garden beds.

Mr Hinton advised that the community garden has also got support from Yates for seedlings and Carters are going to provide the topsoil and potting mix for planting. Huntly has 3,000 spare spring bulbs that will be planted around the Domain to be weekend after next. There is also some more fruit trees coming also which may be planted in the location of the new walkway into the Domain from Mahi Road. Mr Hinton is to get quotes for raised garden beds.

Three thousand dollars towards this project has been seed funded through Council's Placemaking budget.

The Board will need to liaise with Economic Development Advisor from the Community Development Team for the payment transfer when the project is ready to start.

**ACTION:** Mr Hinton to get quotes for raised garden beds.

- Sports Park Lighting Seed Funding: WDC working with the rugby club to support their funding application.

**Resolved: (Mrs Allport/Mr Weaver)**

**THAT the sum of \$25,000 of seed funding be deferred for until such time as these projects are able to be progressed.**

**CARRIED**

**TKCC2206/04**

Councillor's Report  
Agenda Item 7.3

Cr Sedgwick provided the following information to the Committee.

Local Government Report

LG see merit in setting a code of conduct for community committees and trust boards. Also suggest that community boards and committees increase their education.

Trade Waste By-law

This bylaw is currently out for submission.

Reserves Management Policy

This is the policy that sets the planning and management for all of Waikato District's reserves (484 reserves and 55 playgrounds). There will be a TK Domain management plan which will come out in due course. Jan advised that we don't need to consult on where specific things are going to be situated. Once the plan is out the community has the opportunity to comment on the plan. The concept plan is to provide an indication as to what has been suggested.

### Local Alcohol Policy

Cr Sedgwick advised that this was supposed to be out for consultation before now. The implication for Te Kauwhata is high. Tuakau, Pokeno and Te Kauwhata indicated that there is not a limit for number of bottle stores within these settlements. The only way that this can be changed is to by numbers of submissions. The new rules would be that they cannot be within 1 km of another off-licence. There is currently an application in for a bottle store next to the library.

### Committee Membership

Cr Sedgwick advised that there was no reason why new member couldn't join at the moment. Do not have to wait for the elections later on this year.

### Zoom on Strategic Landuse

If interested in wanting to ascertain what occurs at some hearings etc.  
Clarification in Relation to Committee Responsibilities

### Chairperson's Report

#### Agenda Item 5.4

The chair urged that Committee members to engage with the community in relation to local alcohol policy; trade waste; and mortuary waste by-laws that are currently out for consultation.

### **List of Actions from this Meeting**

Item	Who To Action	Status
Is there a 'use by date' for the Community's funding to be used as seed funding for the Domain projects.	Cr Sedgwick	
Confirm with Economic Development Advisor that there is \$10,000 available for seed funding for the Domian cricket net project.	Community Led Development Advisor	
Get quotes for raised garden beds for the Domain's edible garden.	Mr Hinton	

Meeting closed at 8.54 pm

Minutes approved and confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

T Grace

**CHAIRPERSON**