



Agenda for a meeting of the Pokeno Community Committee to be held in the Pokeno Community Hall, Cnr Great South Road and Market Street, Pokeno on **MONDAY, 20 JUNE 2022** commencing at **7.00PM**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Monday, 2 May 2022 3

5. PUBLIC FORUM

5.1 Community Presentation *Verbal*

5.2 Waka Kotahi's SHI Papakura to Drury Project Update 10

6. CORRESPONDENCE

6.1 Inwards

6.2 Outwards

7. REPORTS

7.1 Councillors' Report *Verbal*

7.2 Community Projects Manager Update (Pokeno Public Toilets Replacement) *Verbal*

7.3 Works & Issues Report 24

7.4 Subcommittee Reports *Verbal*

7.4.1 Strategy & Growth

7.4.2 Finance

7.4.3 Facilities – update of Facilities Committee

7.4.4 Events

7.4.5 Communications

7.5 Neighbouring Community Committees/Boards

- Mercer
- Onewhero-Tuakau

7.6 Other Business

8. PCC ACTION LIST

Gj Ion
CHIEF EXECUTIVE

To	Pokeno Community Committee
Report title	Confirmation of Minutes
Date:	20 June 2022
Report Author:	Grace Shaw, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Team Leader

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for the meeting of the Pokeno Community Committee held on Monday, 2 May 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for the meeting of the Pokeno Community Committee held on Monday, 2 May 2022 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – PCC Minutes, Monday, 2 May 2022



MINUTES of a meeting of the Pokeno Community Committee held in the Pokeno Community Hall, Cnr Great South Road and Market Street, Pokeno on **MONDAY, 20 JUNE 2022** commencing at **7.00pm**.

Present:

Mr A Grainger (Chair)
Ms H Clotworthy (Deputy Chair)
Ms G Bullock (Secretary)
Mr R Odom
Ms T Burns
Mr I Davis
Ms C Heta
Mr B Birchall
Ms J Baillie
Ms B Heath
Cr S Henderson

Attending:

Ms Megan May (Community Connecting Manager)
Mr W Gauntlet (Growth & Analytics Manager)
Mr W Wilks (WT Partners)
Ms S Iremonger (WT Partners)
Mr W Jennings (CPRW Group)
Mr L McGrath (Mercer Community Committee)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Baillie & Ms Bullock)

THAT an apologies be received from Ms C Cherrington, Cr Church, Mr P Clark and Mr C Morgan.

CARRIED

PCC2205/01

CONFIRMATION OF STATUS OF AGENDA ITEMS**Resolved: (Mr Odom & Ms Heta)****THAT the agenda for a meeting of the Pokeno Community Committee held on Monday, 2 May 2022 be confirmed and all items therein be considered in open meeting and that all reports be received.****CARRIED****PCC2205/02****CONFIRMATION OF MINUTES****Resolved: (Ms Heath & Ms Heta)****THAT the minutes of a meeting of the Pokeno Community Committee held on Monday, 2 May 2022 be confirmed as a true and correct record of that meeting;****CARRIED****PCC2205/03****DISCLOSURES OF INTEREST**

There were no disclosures of interest.

REPORTSWorks and Issues Report

Agenda Item 7.1

The report was received and the following discussion was held:

Pokeno Sports Park presentation

The Community Connecting Manager discussed costs and funding so far and that due to delays from Covid, the planning should be completed by May 2023. She advised that so far approximately \$2M has been spent on works, including redirecting the stream.

Ms Iremonger gave update on the Masterplan, themes etc. She advised there is a high priority for 12-18 year olds with a skatepark or other facilities as there is no provision for this age group in Pokeno at present. She spoke about the Master Plan and safe access to the park with youth facilities being a priority. Also she mentioned courts, and in the future a building to facilitate indoor sports and availability for use by all the community.

Mr Wilks furthered this with a plan of the of the park showing two full size playing fields. He advised that the old stream has been diverted to the new stream route and that the old stream will be filled in sometime in October 2022 so that the area can be used for the park area. He stated that approximately 32000 cubic metres of fill is required. He also talked about flooding in the area and showed a plan as to how this will be mitigated by the new stream route. On being asked about the width of Munro Road, he advised that Munro Road will probably not need widening as there is provision for buses turning into the projected parking areas in the plan . Copies of both presentations have been forwarded to committee members

Easements

It is essential that easements for pathways between the park and Helenslee Road and the park and Pokeno Road are put in place urgently as development of the land between the park and these roads is already underway and it will prevent safe access.

Mr Grainger said that this is a “concept plan”, not a “go ahead” plan. He also advised that \$5.2M council funding is available towards the costs. However, he said the community will have to fundraise for the extra \$1M which is projected to be needed to complete the park. A discussion then took place regarding fundraising and comparisons with other boards; in particular Tamahere which is of a similar size to Pokeno.

A vote of thanks from Mr Grainger was given to the Community Connecting Manager for the great work on the Cenotaph area that was completed in time for Anzac Day.

Correspondence

In:

- Various emails from WDC forwarded by Secretary Ginny Bullock to committee members.
- A letter regarding trust being set up.
- A letter from Charities Services advising that it will take approximately 10 weeks for this to be approved
- Email from Waka Kotahi regarding closure of SH1 to demolish Park Estate Road bridge

Out:

- 274 documents to Environment Court.
- Documents as required to Charities Department

Sub-Committee Reports

Strategy and Growth

Mr Odom asked the committee for approval to apply for the trust without Ms Cherrington currently. He emphasised that she can be added at a later.

Resolved: (Mr Grainger & Ms Bullock)

THAT Mr Odom is granted approval to submit Strategy and Growth applications without Ms Cherrington.

CARRIED

PCC2205/04

Finance

Ms Clotworthy advised that there is a very low balance in the account.

Events

Mr Grainger advised the following:

Christmas Parade will be held 9 December

Planned event at Pokeno Reserve (dog park)

Planned run around Pokeno. This needs traffic approval for road crossings etc.

Facilities

Pokeno Sports Park discussed earlier

Communications

Helen Clotworthy advised there are plans to attach Pokeno Community page to local Neighbourly website. She said the old Pokeno website had been obtained and plans for Anna from WDC to help with set-up are underway.

Community Patrol

Tricia Burns advised that the patrol does one day a week and Friday and Saturday nights. There has been a spate of car conversions and damage and it has been determined that the offenders are from out of town.

Community Hall

Janet Baillie advised bookings re coming in quite quickly. She said bookings can be made online or by email. It was suggested a sign be made up with who to contact to make bookings

Tennis Club

Bronwyn Heath advised new lighting is going in and they have the green light for resurfacing the courts. She said that carpeting and flooring in the clubrooms is also due to happen shortly

Neighbouring Committees/Boards

Mercer

Liam McGrath added that the 6.00 am Anzac Day Parade will be continued as it was well attended this year and there are other Parades at Pokeno, Tuakau etc at a later time for those for whom 6.00 am is too early

No communications from Onewhero Board

Councillor's Report

From Councillor Stephanie Henderson

She advised that there is not much to report. However, she did tell the committee that new speed limits for the Waikato are being discussed on 03 May by WDC and it seems that Pokeno's roads will be subject to a 40km speed limit. She also advised that Pokeno population is 5000 and Tamahere is 6000 as at 2018 as a comparison for fundraising.

PCC Action List

Kowhai Downs

New fencing has been installed at the waterfall.

Helen Clotworthy advised that it is the old Flax Mill, not Flour Mill and asked that this be changed

Replacement toilets on Main Road

Discussion regarding type of toilet, how many pans and advised that cost of cleaning toilets around the district is extremely expensive once toilets are installed. This is still a work in progress.

Park area where old toilets were prior to being demolished

This area was a nice park but has become overgrown. It is good to see that it was tidied up in time for Anzac Day.

Other Business

Gull Service Station

It was brought to the attention of the Committee that at the time of consenting, traffic problems were raised and the council overruled these concerns. The station is now completed and the traffic problems have happened exactly as the committee claimed they would. The signage is very poor, traffic is entering the station through both entrance and exit and the area is not lit sufficiently. The Gull station is designed for cars only but truck and trailers are using it and are queueing up to enter from both south and north, clogging up traffic in both directions and also to/from Pokeno Road. Helen Clotworthy advised she has photos if required by council

Ginny Bullock asked why 2 businesses in Pokeno Township were open on Anzac Day morning as she is under the impression that no businesses can open until 1.00 pm as a show of respect. The businesses were Pokeno Ice Cream & Coffee and the Pokeno Country Café. It is requested that WDC investigate these businesses

Allen Grainger advised that 10 Market Road has been purchased by the council and will become a community hub

The committee would like cross bars on light poles to put up banners, such as Anzac Day, Christmas Parade. This may not be possible due to weight

Pokeno Marae

Cecilia Heta advised that a presentation of the trustees to WDC is to take place 03 May

Pokeno Road residents

Residents have advised that the access to the slip road is not very clear, particularly from the Tuakau end of Pokeno Road. Both accesses are especially difficult to see at night and have asked for signage and/or highlights or extra lighting.

Meeting dates for 2022 are:

20 June

01 August

12 September

25 October

05 December

There being no further business the meeting was declared closed at 8.30pm.

Minutes approved and confirmed this day of 2022.

A Grainger
CHAIRPERSON

To	Pokeno Community Committee
Report title	SH1 Papakura to Drury Project Update
Date:	20 June 2022
Report Author:	Jenni Wild, Senior Advisor Communication and Engagement Waka Kotahi NZTA
Authorised by:	Sue O’Gorman, General Manager Customer Support

1. Purpose of the report **Te Take moo te puurongo**

To update the Pokeno Community Committee on the SH1 Papakura to Drury project.

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Pokeno Community Committee receives the SH1 Papakura to Drury project update.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – SH1 Papakura to Drury Project Update

SH1 Papakura to Drury project update

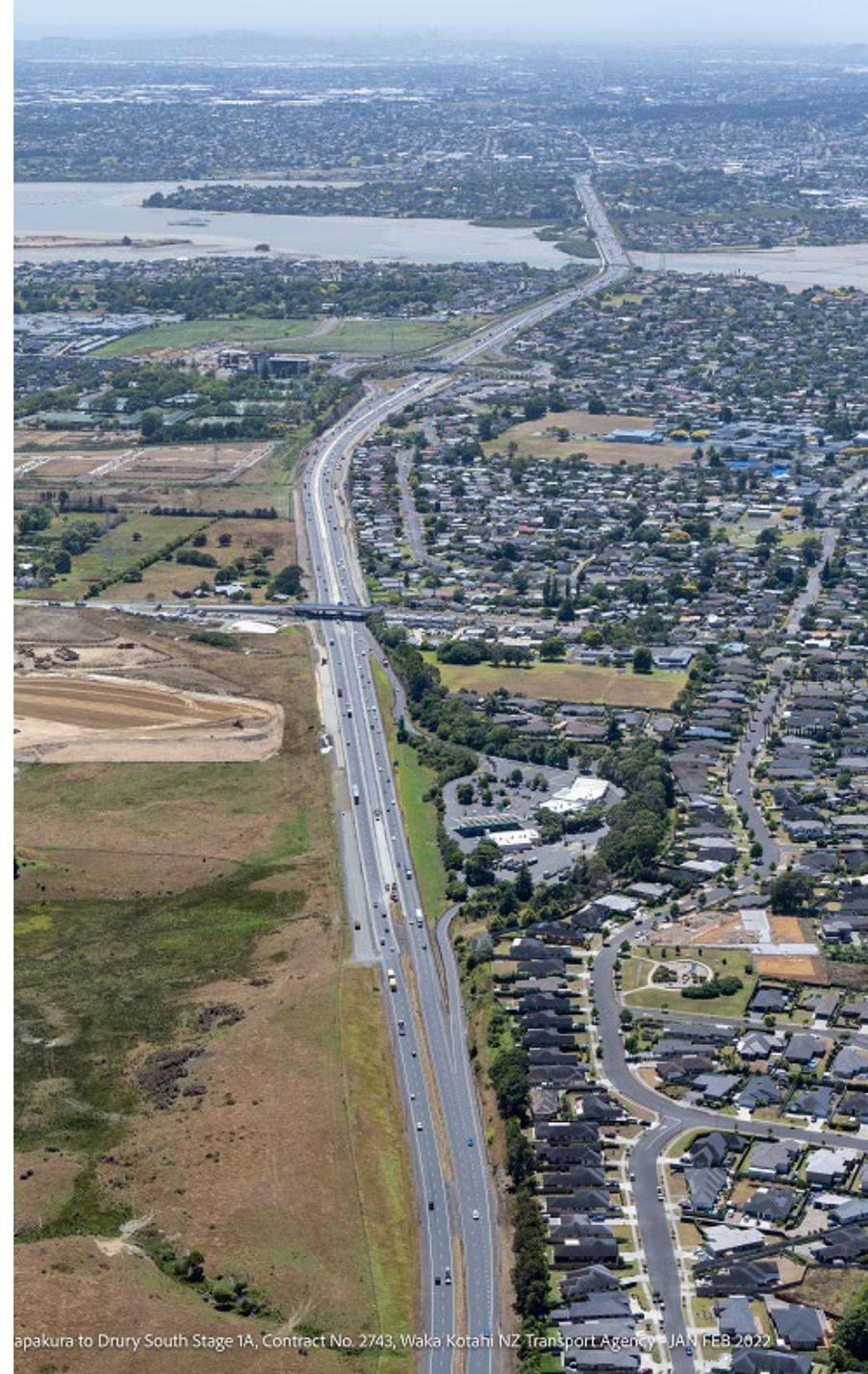
Onewhero-Tuakau Community Board
7 June 2022



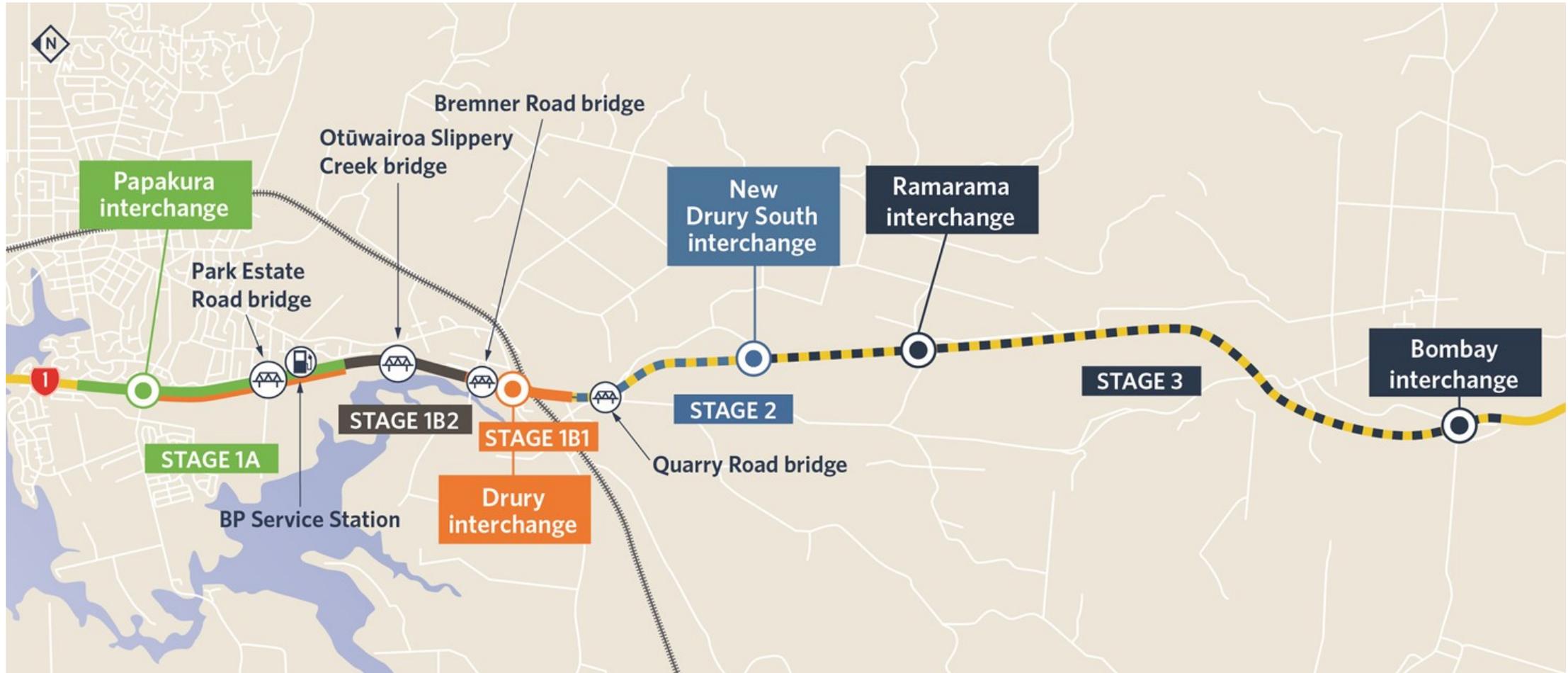
SH1 Papakura to Drury

Project overview

- A \$655 million project being delivered as part of the NZ Upgrade Programme.
- Supports growth in South Auckland with improved highway access, safety, resilience and capacity between Papakura and Drury interchanges.
- Includes an additional lane in each direction; wide shoulders for future bus services; a 4km shared walking and cycling path with connections into local roads; interchange improvements; improved access across SH1; improved safety, environmental and amenity features.
- Being consented in three stages and constructed over the next five years.



Project Stages



Stage 1A - Construction progress¹⁴

Motorway widening and noise walls

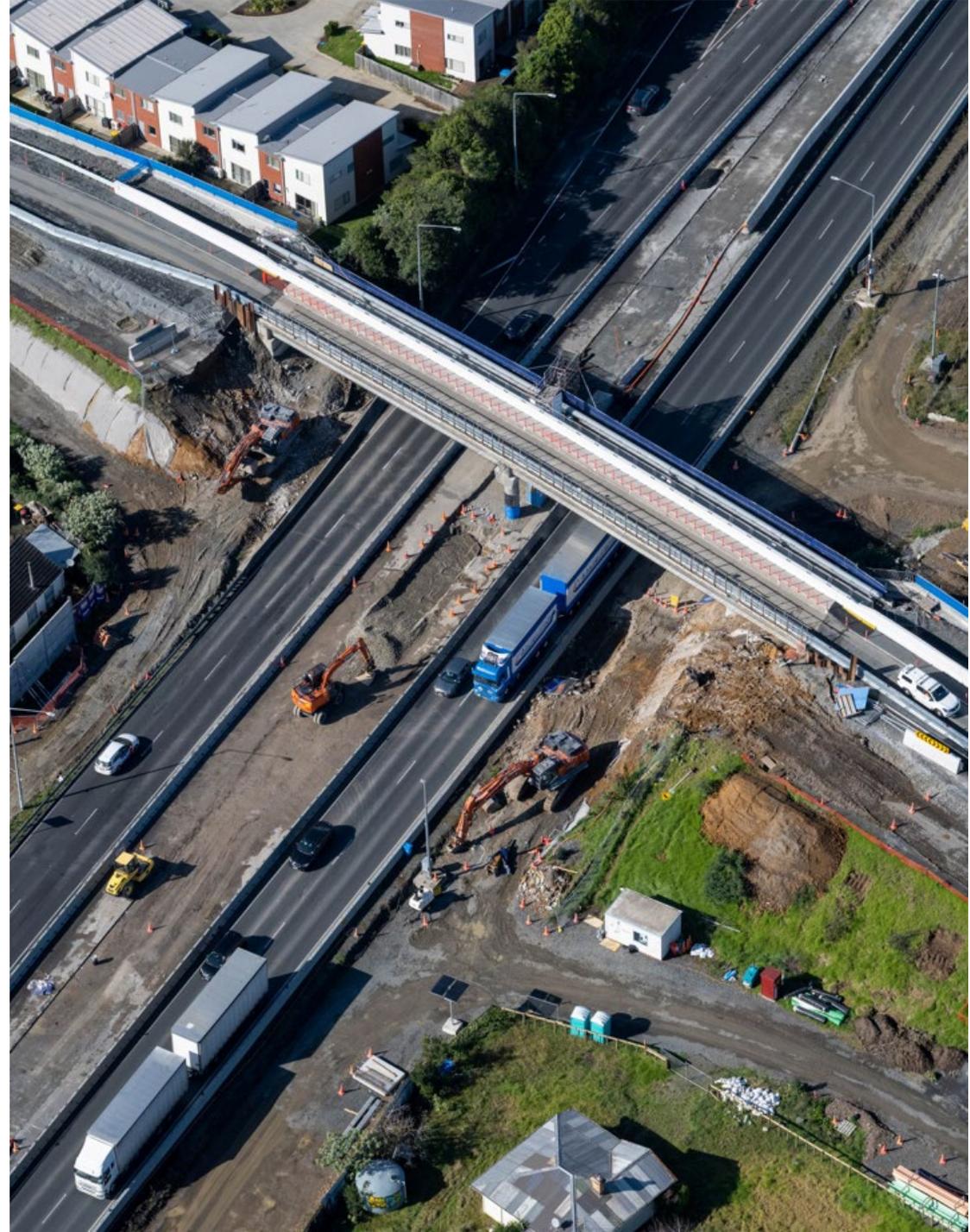
- Central median permanent concrete barrier installation continuing
- Two Noise Walls eastern side of motorway nearing completion
- Southbound Pavement Widening continuing
- Three retaining walls under construction on the Northbound side of the motorway
- Forward works are underway to build a second, southbound on-ramp at Beach Road



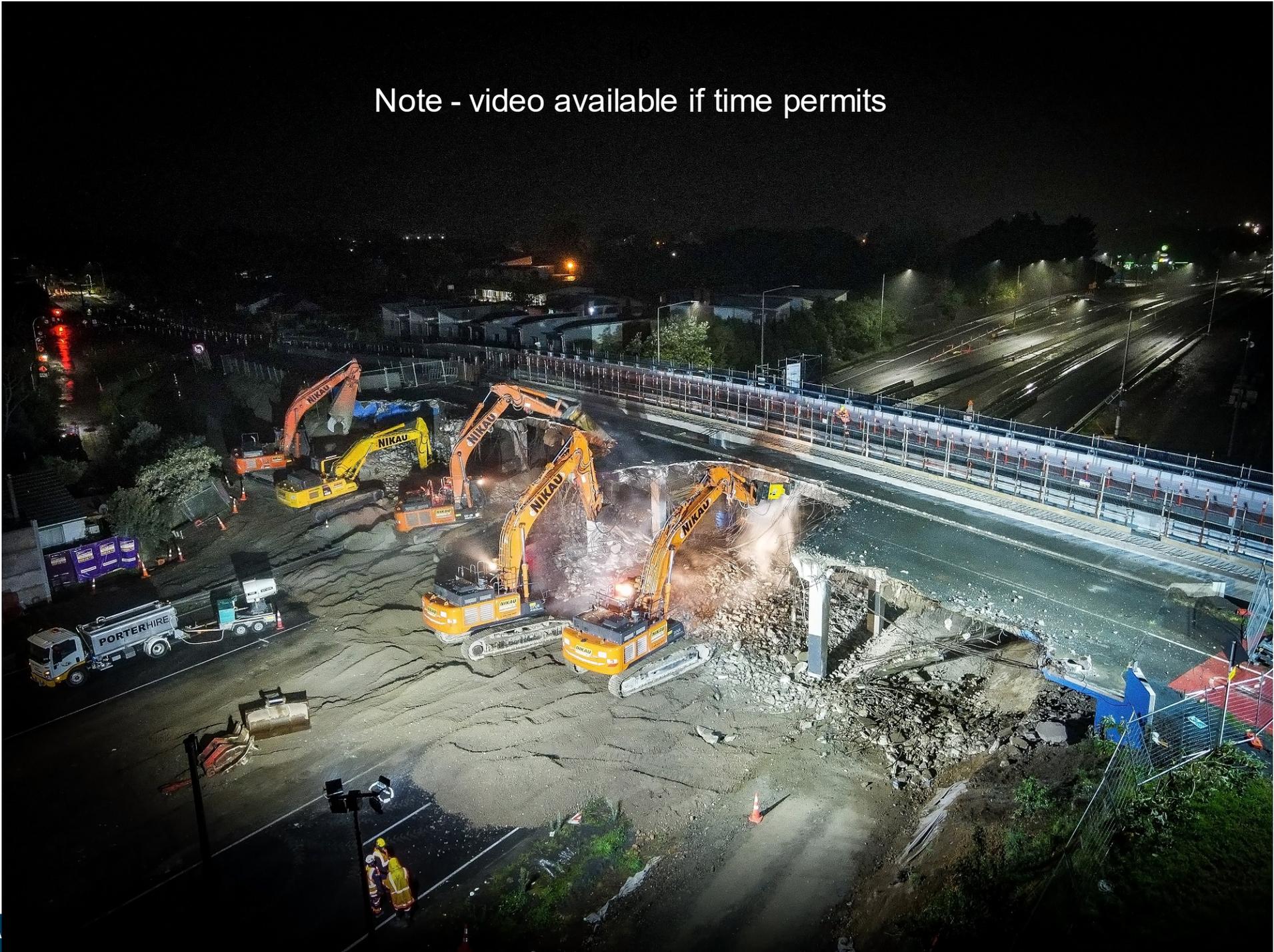
Stage 1A – Construction progress

Park Estate Bridge

- Traffic switched onto new southern half of bridge on 15 May
- Old bridge demolished overnight on 21 May
- Piling on central pier of new northern half has commenced
- Completion of bridge expected at end of 2022
- Services and pavement works commenced on northern side of Park Estate Road.



Note - video available if time permits



Stage 1B1 - NIMT bridges

- Karaka Reserve work site established and crane pad built
- Flanagan Road common service trench completed, road realignment underway
- Piling scheduled to commence in August on the first of three replacement motorway bridges being built in advance of main Drury interchange works.



Stage 1A – coming up*

**timeframes subject to change*

- Commence Papakura Interchange main works
- Complete Central Median works including asphaltting in preparation for Phase 2 (of 4) traffic switches
 - southbound vehicles will be switched into these two lanes currently being built, ~late August 2022
- Regular night works requiring closure of one side of the motorway to continue through to Phase 2 traffic switch
- Community open day being held at Papakura on Saturday 18 June, 10am to 2pm (venue TBC).



Stage 1B2 update

- Being consented separately to allow time to consider impact on identified site of cultural significance (Ōpaheke / Oopaheke) spanning both sides of SH1
- Working closely with iwi on environmental planning and design through this sensitive area
- Further round of affected landowner meetings being held in June
- Consent application expected to be lodged in late 2022 under COVID-19 Recovery (Fast-track Consenting) Act 2020.



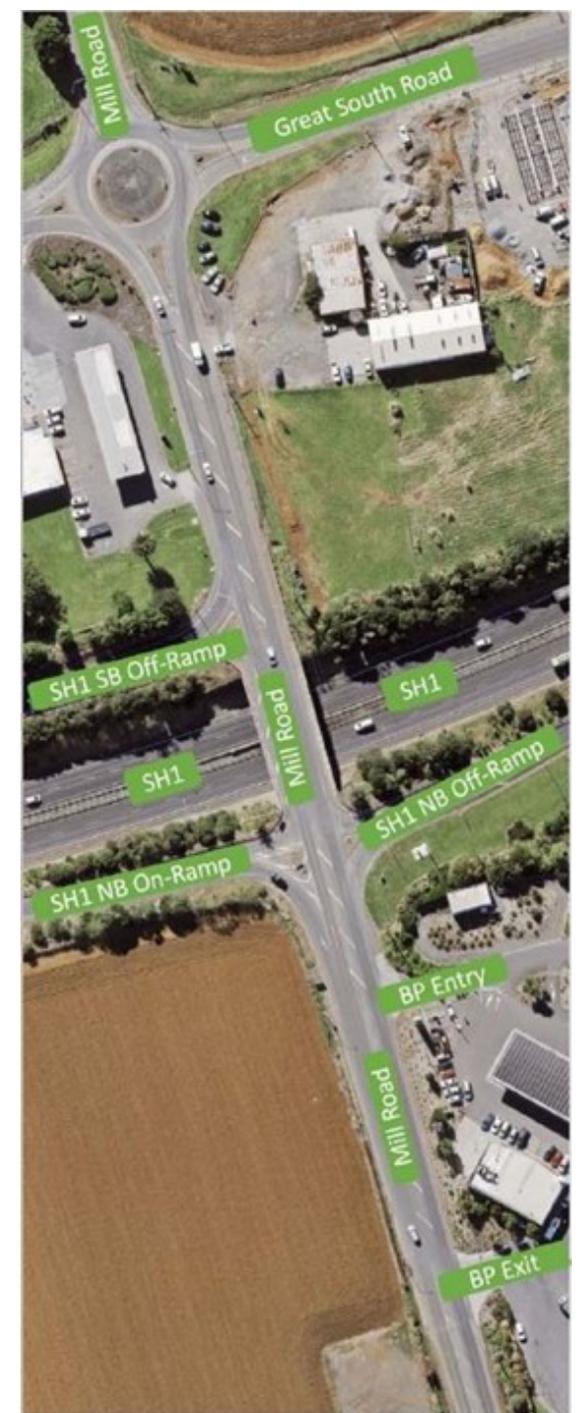
Stages 2 & 3 (Drury to Bombay) update

- Intention to lodge application in 2023 for Stages 2 & 3 route protection
- Currently working through design / land requirements
- Update sent to Stage 2 & 3 landowners about route protection process in March
- Expecting to meet with affected landowners in July/August to discuss design and potential property impacts.



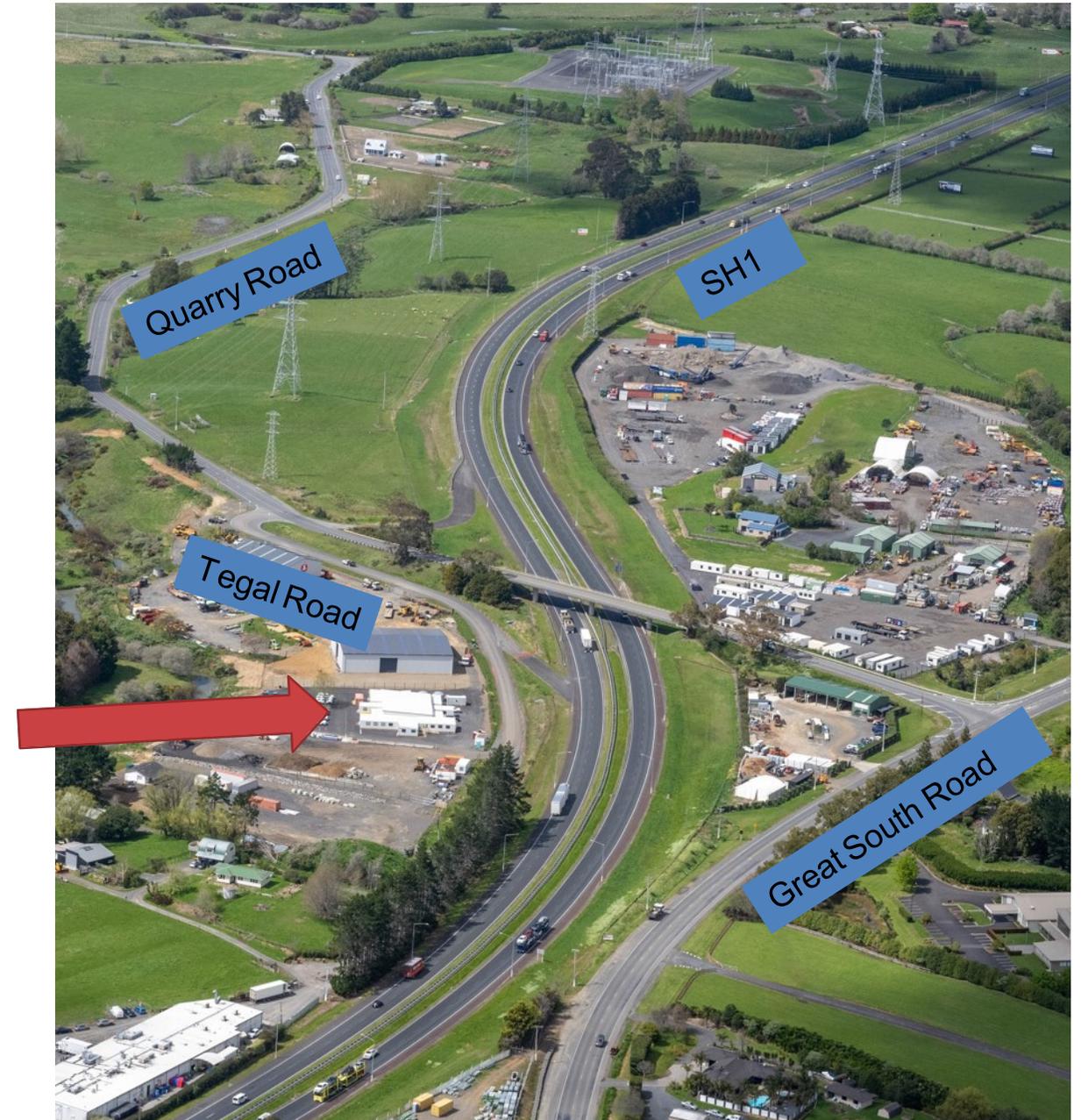
Bombay Interchange

- Signalisation (traffic lights) at Bombay Interchange being investigated as an interim measure ahead of longer term improvements
- Modelling undertaken shows traffic signals will provide safety benefits but still experience queues at peak times
- Concept design developed in conjunction with AT and BP includes signalling ramps and BP exit
- Topographical survey; review of existing utilities; and review of stormwater treatment requirements being undertaken to inform likely construction costs.



Project contacts

- Website: www.nzta.govt.nz/p2b
- Email: p2b@nzta.govt.nz
- Phone:
 - 0800 741 722 – general queries
 - 0800 796 796 – construction queries
- Project site office: 25 Tegal Road, Drury (off Quarry Road)
- Site office open by appointment under current Orange setting.





Questions?

To	Pokeno Community Committee
Report title	Pokeno Community Committee Works and Issues Report – June 2022
Date:	20 June 2022
Report Author:	Karen Bredesen, Personal Assistant to General Manager Service Delivery
Authorised by:	Clive Morgan, General Manager Community Growth

1. Purpose of the report

Te Take moo te puurongo

To provide an update on issues arising from the previous meeting and works underway.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Pokeno Community Committee Works and Issues Report – June 2022 be received.

3. Attachments

Ngaa taapirihanga

1. Pokeno Community Committee Works and Issues Report – June 2022

#	Issue and Action	Area	Status Update
	<p>The broader bin strategy is that users of parks are responsible for their own rubbish and therefore should be taking it home with them if there is no bin available. Hence please don't expect a proliferation of bins across all parks.</p> <p>February status update</p> <ul style="list-style-type: none"> ▪ A bin has been installed. ▪ The final draft report has been received and is currently being reviewed. Council staff will be meeting with the consultant in the coming weeks and anticipate that it will be shared by the next PCC meeting, if not before. <p>Cushman & Wakefield (a commercial real estate company) will be conducting a litter bin audit of the district, covering where the bins are situated; a condition assessment of them and contractors emptying them to prioritise a programme for replacement.</p> <p>Action: 3 May 2022 Easements to get to the park – from the school is critical. Plus Helenslee Road. There's private development behind the school now. Megan May contacted staff during the meeting and advised these are both in process.</p>	Ed McVicar, Community Connections	<p>JUNE 2022: The BBQ was checked by Cushman & Wakefield and came back with installer needing to supply certificate of compliance. Roger Moore (developer) is trying to sort this. Metering was also an issue and has now been taken over by Counties Power who</p>

#	Issue and Action	Area	Status Update
	<ul style="list-style-type: none"> • Provide confirmed update at next meeting and status in trails strategy. • Megan to provide a copy of collated presentations. 	Megan M	<p>have to make some changes to bring it up to spec and once these are matters are finalised it can be livened</p> <p>Complete, presentation sent to Ginny. Staff can confirm that conversations are occurring with relevant parties to secure easements to Munro Park.</p>
2.	<p>Pokeno Main Street Proposed that staff prepare one option based on road safety review etc such that this could potentially be added to or deducted from – rather than 2 options.</p> <p>Action: 6 September 2021: In February 2022, Service Delivery to provide update regarding preferred option for communication with the community, as currently progressing design to a more developed stage.</p> <p>February status update The Christmas break and work being done on the Market Square development has changed how we present this information.</p> <p>Action: 3 May 2022 Ross double check when the main street is going to happen.</p>	<p>Service Delivery</p> <p>Donna Tracey</p> <p>Ross Bayer</p> <p>Ross Bayer</p>	<p>Verbal update to be provided at the meeting 28 March.</p> <p>MAY 2022: The Pokeno Public Realm Concept Plan is now complete with indicative cross sections for Great South Road.</p> <p>The concept design has not been completed. Staff are planning to have this available for the next meeting.</p> <p>JUNE 2022: The designers have not completed the concept design. This delay is due to resourcing issues within</p>

#	Issue and Action	Area	Status Update
4.	<p>Town Centre Plan</p> <p>Action: 18 October 2021 The Committee want to know what the Town Centre Plan will include, ie Market Square, Train Station, and what timeframes are known.</p> <p>December status update The Waikato District Growth and Economic Development Strategy 2070 (Waikato 2070) adopted by Council in May 2020 considers the matter of the Town Centre. Waikato 2070 includes a Pokeno Town Centre Development Plan, which identifies the location of the market square, future train station and future residential growth cells. Council is currently in the process of engaging an Urban Design consultant to develop a Public Realm Concept Plan and Streetscape Design for Pokeno.</p> <p>February status update Progress has been made with the consultants, Isthmus and Flow to work on the draft Public Realm Concept Plan of the Pokeno CBD.</p> <p>Multiple workshops have been held with staff along with a Community Board representative and a local Mana Whenua representative. Donna and team would be more than happy to present to the Committee at the next best meeting.</p>	Donna Tracey - Community Growth	<p>The Strategic Planning Team will be presenting the Pokeno Public Realm Concept Plan at the March meeting.</p> <p>MAY 2022: The Pokeno Public Realm Concept Plan is ready to upload onto the website – however, this has been placed on pause until we receive an outcome decision from Executive Leadership Team on the double vowel vs macron stance. I am urgently pressing this as I would like to be in a position to give a date to the community on when it will be up on the website.</p> <p>JUNE 2022: The Pokeno Public Realm Concept Plan is now on the website and was adopted at Strategy and Finance Committee on the 11th of May. A media release and communication to Pokeno Committee Chair then followed. Link to the document https://www.waikatodistrict.govt.nz/your-council/plans-policies-and-bylaws/plans/p%C5%8Dkeno-public-realm-concept-plan.</p>

#	Issue and Action	Area	Status Update
	Community consultation process to be finalised.		
5.	<p>Toilets</p> <p>December status update Consultation will happen with the Community Committee before construction commences. At this stage, there will be an opportunity for this to be discussed with the Projects team.</p> <p>February status update Total number of pans proposed for Pokeno is eight.</p> <p>Consultation documents will be supplied to the Community Board in February to work through the location, design and colour schemes for the replacement toilet buildings.</p> <p>Action: 3 May 2022 Toilets – get a date rather than “as soon as the consultation brochures are available from the supplier.”</p>	Reuben Rink / Peter Clark - Service Delivery	<p>Verbal update to be provided at the meeting 28 March.</p> <p>MAY 2022: The Projects Manager will provide details on the options as soon as the consultation brochures are available from the supplier.</p> <p>June 2022: Community Projects will provide a presentation at the June meeting on the toilet replacement, including providing a brochure with options for roof shape, cladding material, colours, and also to discuss options for the layout of the four, two pan toilet modules.</p>

#	Issue and Action	Area	Status Update
6.	<p>The new Gull station - One way in and one way out. Issues with traffic. They sit in the middle of the white line. Trucks using this as well and sitting in the middle of the road. Two near misses. Gull truck itself came from the south and turned right into it. This is all part of their conditions. Exit signs are poor – no left turn only signs. Committee wants to signal that traffic engineers don't seem to apply common sense. Exactly what the community said will happen has happened. What the committee is finding in the consenting process is that you can hire experts to get stuff through, and hearing commissioners don't listen to local knowledge. Community left holding the baby. Signage is an issue. Eg "no trucks allowed". Needs to be upgraded at gull's cost.</p> <p>Action: 3 May 2022 Raise a ticket with the Monitoring team.</p>	Monitoring	<p>JUNE 2022:</p> <p>Council's Monitoring Officer investigated and attempted contact with the owners/consent holders to see what could be done to resolve the traffic issues.</p> <p>Staff continue to work with them to ensure all conditions are compliant.</p>
7.	<p>10 Market Street - Couldn't use on ANZAC because of no testing of the ground has been done.</p> <p>Action: 3 May 2022 Get testing done.</p>	Community Connections, Ed McVicar	<p>JUNE 2022:</p> <p>Staff have undertaken a site visit with the contractor and are awaiting a quote to tidy up and maintain at a higher specification.</p>
8.	<p>Flag poles on the light posts. Not the ones that go across the street, but the individual small flags on each light post. Eg to put up flags for ANZAC or Christmas.</p>	Community Connections, Ed McVicar	<p>JUNE 2022:</p> <p>Staff are investigating different options.</p>

#	Issue and Action	Area	Status Update
	<p>Action: 3 May 2022 Investigate options for street light flag attachments.</p>		
9.	<p>Pokeno Road Layby – the layby near the new traffic lights – Cecelia has had a few complaints re safety of the road. From those who live on Pokeno Road, coming from Tuakau. There are two entries a top one and the bottom one. The entrances are hard to see.</p> <p>Action: 3 May 2022 Consider options to increase safety/visibility of entry/exit into layby.</p>	Rooding – Gareth Belamy	JUNE 2022: This will be looked at in the safety audit in June.

COMMUNITY PROJECTS TEAM UPDATE (As at 1 June 2022)**Pokeno Tennis Courts**

The design is being priced by the contractors, HEB Construction and is expected by the end of May.

Consultants BCD are preparing to lodge the building consent this month.

Pokeno Sports Park - New Stream Commissioning

Contractors McKenzie and Parma completed the contract to enliven the stream to a high standard, on time, and under budget, with close monitoring by the Regional Council.

The second contract to complete the earthworks for the remainder of the sportspark will be put out to the market to tender over winter.



Stream diversion flowing from Munro Rd culvert



Stream diversion re-joining the original alignment at the downstream end

Pokeno Toilet Replacement

Community Projects will provide a presentation at the June meeting on the toilet replacement, including options for roof shape, cladding material, colours, and layout of the four, two pan toilet modules.

Pokeno Main Street Upgrade

Preliminary and investigation works are continuing.