

MINUTES of a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia held on **TUESDAY 24 MAY 2016** commencing at **9.00am**.

Present:

Cr JC Baddeley (Chairperson)
His Worship the Mayor Mr AM Sanson *[from 9.03am until 11.46am and from 12.02pm]*
Cr J Church *[until 10.31am]*
Cr R Costar
Cr DW Fulton *[until 11.46am and from 12.02pm]*
Cr JM Gibb
Cr WD Hayes
Cr SD Lynch *[until 11.46am and from 12.02pm]*
Cr RC McGuire
Cr LM Petersen
Cr JD Sedgwick
Cr NMD Smith
Cr MR Solomon *[from 9.01am]*
Cr GS Tait

Attending:

Mr GJ Ion (Chief Executive)
Mr R MacCulloch (Acting General Manager Customer Support)
Mr T Harty (General Manager Service Delivery)
Mr TG Whittaker (General Manager Strategy & Support)
Mrs LM Wainwright (Committee Secretary)
Mrs W Wright (Committee Secretary)
Mr M Morgan (Chief Executive Officer Waikato Regional Airport)
Ms M Clark (Waikato Regional Airport)
Ms S Kelly (Community Development Co-ordinator)
Mr V Ramduny (Planning & Strategy Manager)
Ms S Kelly (District Plan Administrator)
Mrs J Vernon (Strategic Planning & Resource Management Team Leader)
Mr G Boundy (Senior Environmental Planner)
Mr C Birkett (Monitoring Team Leader)
Ms A d'Aubert (Consents Manager)
Mrs G Jones (Legal Counsel)
Ms D Dalbeth (Business Analyst)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

S&FI605/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Church/Sedgwick)

THAT the agenda for a meeting of the Strategy & Finance Committee held on Tuesday 24 May 2016 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be discussed with the public excluded.

AND THAT in accordance with Standing Order 3.7.2 the order of business be considered as follows:

- agenda item 8 [*Exclusion of the Public*],
- agenda item PEX 4.3 [*Waikato Regional Airport Limited (WRAL)*],
- agenda item PEX 5 [*Resumption of Open Meeting*], and
- agenda item 7.12 [*Update on Youth Engagement*].

CARRIED on the voices

S&FI605/02

Cr Solomon entered the meeting at 9.01am during discussion on the above item and was present when voting took place.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

S&FI605/03

CONFIRMATION OF MINUTES

Resolved: (Crs Gibb/Hayes)

THAT the minutes of a meeting of the Strategy & Finance Committee held on Tuesday 22 March 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

S&FI605/04

MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

S&FI605/05

RECEIPT OF COMMITTEE MINUTES

Resolved: (Crs Hayes/Sedgwick)

THAT the minutes of a meeting of a Audit & Risk Committee held on Wednesday 23 March 2016 be received.

CARRIED on the voices

S&FI605/06/1

EXCLUSION OF THE PUBLIC

Agenda Item 8

Resolved: (Crs Costar/Church)

THAT the report of the Chief Executive – *Exclusion of the Public* – be received;

AND THAT the public be excluded from the meeting during discussion on the following item of business:

Waikato Regional Airport Limited (WRAL)

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(b)(ii)

Section 48(1)(d)

CARRIED on the voices

S&F1605/07

Resolutions S&F1605/10 – S&F1605/09 are contained in the public excluded section of these minutes.

It was noted that His Worship the Mayor entered the meeting at 9.03am during the public excluded section of the meeting.

REPORTS

Update on Youth Engagement

Agenda Item 7.12

The Community Development Co-ordinator provided a verbal update and answered questions of the committee.

Resolved: (Crs Gibb/Sedgwick)

THAT the report of the General Manager Strategy & Support be received.

CARRIED on the voices

S&F1605/10/1

Financial Review of Key Projects
Agenda Item 7.1

Resolved: (Crs Church/Costar)

THAT the report from the Chief Executive – *Financial Review of Key Projects* – be received.

CARRIED on the voices

S&F1605/10/2

Financial Performance Summary for the period ending 30 April 2016
Agenda Item 7.2

The General Manager Strategy & Support provided a verbal update and answered questions of the committee.

Resolved: (Crs Hayes/Costar)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

S&F1605/10/3

Operational Budget Update
Agenda Item 7.3

The General Manager Strategy & Support provided a verbal update.

Resolved: (Crs Gibb/Church)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

S&F1605/10/4

Summary of Movements in Discretionary Funds as at 12 May 2016
Agenda Item 7.4

The General Manager Strategy & Support provided a verbal update and answered questions of the committee.

Resolved: (Crs Lynch/Sedgwick)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

S&F1605/10/5

Adoption of the Annual Plan 2016/17

Agenda Item 7.5

The General Manager Strategy & Support provided a verbal update and answered questions of the committee.

Resolved: (Cr Church/His Worship the Mayor)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Committee recommends to Council that the Annual Plan 2016/17 be adopted in accordance with Section 95 of the Local Government Act 2002.

CARRIED on the voices

S&F1605/10/6

Mayoral Forum Minutes dated 22 February 2016

Agenda Item 7.6

Resolved: (His Worship the Mayor/Cr Smith)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

S&F1605/10/7

Waikato Plan - Minutes of the Joint Committee Meeting held on 18 April 2016

Agenda Item 7.7

The Planning & Strategy Manager provided a verbal update and answered questions of the committee.

Resolved: (Crs Gibb/Fulton)

THAT the report of the General Manager Strategy & Support be received.

CARRIED on the voices

S&F1605/10/8

Plan Change Status Report

Agenda Item 7.8

The District Plan Administrator provided a verbal update and answered questions of the committee.

The Strategic Planning & Resource Management Team Leader answered questions of the committee.

Resolved: (Crs Gibb/Church)

THAT the report of the General Manager Strategy & Support be received.

CARRIED on the voices

S&F1605/10/9

The meeting adjourned at 10.31am and resumed at 10.50am.

Cr Church retired from the meeting at 10.31am.

Plan Change 14: Raglan Rezone

Agenda Item 7.9

The District Plan Administrator provided a verbal update and answered questions of the committee.

Resolved: (Crs Smith/Tait)

THAT the report of the General Manager Strategy & Support be received;

AND THAT the Committee recommend to Council that an independent commissioner and two Councillors be appointed as the hearings panel;

AND FURTHER THAT the hearings panel is delegated the authority to make the decision on Plan Change 14.

CARRIED on the voices

S&F1605/10/10

2015-2016 Third Quarter Non-Financial Report

Agenda Item 7.10

The Business Analyst provided a verbal update and answered questions of the committee.

Resolved: (Crs Lynch/Solomon)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

S&F1605/10/11

Development Contribution Levies for 2016/17

Agenda Item 7.11

The General Manager Strategy & Support provided a verbal update and answered questions of the committee.

Resolved: (Crs Petersen/Sedgwick)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Strategy & Finance Committee recommends to Council that Appendix 1 of the Development Contributions Policy be updated to capture producer price index movements since the fees were approved in October 2015.

CARRIED on the voices

S&F1605/10/12

Section 17A Review Update
Agenda Item 7.13

The Planning & Strategy Manager provided a verbal update and answered questions of the committee.

Resolved: (Crs Sedgwick/Tait)

THAT the report of the General Manager Strategy & Support be received.

CARRIED on the voices

S&F1605/10/13

Treasury Risk Management Policy Review
Agenda Item 7.14

The General Manager Strategy & Support provided a verbal update and answered questions of the committee.

Resolved: (Crs Gibb/Sedgwick)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Committee recommends to Council that section 6.1.3 Control limits of the Treasury Risk Management Policy be changed to incorporate PwC amendments as attached to the report.

CARRIED on the voices

S&F1605/10/14

Applications for Grants under the Conservation Strategy
Agenda Item 7.15

The Acting General Manager Customer Support provided a verbal update and answered questions of the committee.

The Senior Environmental Planner answered questions of the committee.

Resolved: (Crs Fulton/Lynch)

THAT the report from the Group Manager Customer Support be received;

AND THAT a grant of \$4,000.00 be made to Robert Hos for the restoration project at 457 Marychurch Road, Tauwhare;

AND FURTHER THAT a grant of \$4,290.00 be made to Shayne and Kathy Gold for the enhancement project at 821 Waitetuna Valley Road, Raglan.

CARRIED on the voices

S&F1605/10/15

Debt Write Offs for Resource Consents
Agenda Item 7.16

The General Manager Strategy & Support provided a verbal update and answered questions of the committee.

The Acting General Manager Customer Support answered questions of the committee.

Resolved: (Crs Sedgwick/Hayes)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

S&F1605/10/16

Unfunded Council Projects List for Funding Consideration by the Waikato District Community Wellbeing Trust
Agenda Item 7.17

The General Manager Strategy & Support provided a verbal update and answered questions of the committee.

His Worship the Mayor, Cr Fulton and Cr Lynch declared a conflict of interest and withdrew from the meeting at 11.46am.

Members considered each project individually and it was noted that:

Cr Gibb declared a conflict of interest in Taupiri Rugby Football Club and took no part in discussions or voting on this application, and

Cr Solomon declared a conflict of interest in Ngaruawahia Community House and Turangawaewae Rugby League Club and took no part in discussions or voting on this application.

Resolved: (Crs Costar/Sedgwick)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Strategy & Finance Committee recommends the following list to Council for adoption prior to it being forwarded to the Waikato District Community Wellbeing Trust for funding consideration:

- **Ngaruawahia Community House – Replacement of the original house roof,**
- **Menzshed – Community workshop build,**
- **Ngaruawahia Community Board – Enhancement of the Hakarimata walkway – installation of a carved Pou,**
- **Turangawaewae Rugby League Club – To upgrade the kitchen facility,**
- **Ngaruawahia Community Board – Installation of an adult fitness station in Ngaruawahia,**
- **Whitikahu Hall Committee – To upgrade the Whitikahu tennis courts,**
- **Pukemokemoke Bush Trust – Upgrade of the Pukemokemoke Bush Reserve walking track,**
- **Taupiri Rugby Football Club – Upgrade the communal toilet facilities,**
- **Puketaha School – To extend the number of carparks the school uses,**

- Te Kauwhata Rugby Club – To upgrade the facilities changing rooms,
- Glen Murray Community Association – To upgrade the hall kitchen, toilets, floors and windows,
- Tamahere Gully Care Group – To relocate and build a new building premises for the organisation, and
- Raglan Community Arts Council – To build a new clay works shed.

[Note: The application from Golden Beads Charitable Trust (T/A Waikato Montessori) was declined].

CARRIED on the voices

S&F1605/10/17

EXCLUSION OF THE PUBLIC

Agenda Item 8

Resolved: (Crs Costar/Gibb)

THAT the report of the Chief Executive – *Exclusion of the Public* – be received;

AND THAT the public be excluded from the meeting during discussion on the following items of business:

a. Confirmation of Minutes dated Tuesday 22 March 2016

b. Receipt of Minutes:

Audit & Risk Committee dated Wednesday 23 March 2016

REPORTS

Debt Write Off

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:

Section 7(2)(a)

Ground(s) under section 48(1) for the passing of this resolution is:

Section 48(1)(a)(i), (ii) & (b)(i)

Blue Sky Discussion

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(i), (h), (i) & (j)

Section 48(l)(a) & (d)

CARRIED on the voices

S&F | 605/11

Resolutions S&F1605/12 – S&F1605/16 are contained in the public excluded section of these minutes.

Having resumed open meeting and there being no further business the meeting was declared closed at 12.38pm.

Minutes approved and confirmed this day of 2016.

JC Baddeley

CHAIRPERSON

Minutes2016/S&F/160524 S&F M.doc