

**MINUTES** of a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia held on **TUESDAY 27 SEPTEMBER 2016** commencing at **9.02am**.

**Present:**

Cr JC Baddeley (Chairperson)  
His Worship the Mayor Mr AM Sanson *[until 10.32am and from 11.05am until 12.14pm and from 12.16pm]*  
Cr J Church  
Cr R Costar  
Cr DW Fulton *[until 10.30am and from 11.01am until 11.02am and from 11.03am]*  
Cr JM Gibb  
Cr WD Hayes  
Cr SD Lynch  
Cr RC McGuire *[until 10.41am and from 11.06am]*  
Cr LM Petersen  
Cr JD Sedgwick *[until 10.32am and from 11.01am]*  
Cr NMD Smith  
Cr MR Solomon  
Cr GS Tait

**Attending:**

Mr GJ Ion (Chief Executive)  
Ms S Duignan (General Manager Customer Support)  
Mr T Harty (General Manager Service Delivery)  
Mr TG Whittaker (General Manager Strategy & Support)  
Mrs LM Wainwright (Committee Secretary)  
Ms A Diaz (Finance Manager)  
Ms J Macartney (Senior Policy Planner)  
Ms J Vernon (Strategic Planning & Resource Management Team Leader)  
Mr D Totman (Strategic Planning Project Manager)  
Ms B Connolly (Senior Policy Planner)  
Ms L Van Den Bemd (Community Development Advisor)  
Ms D Rawlings (Management Accountant)  
Mr C Morgan (Economic Development Manager)  
Ms A Brodie (Development Contributions Co-ordinator)  
Mr B MacLeod (Member Raglan Community Board)  
Mr J Dawson (Chief Executive Hamilton & Waikato Tourism)  
Mr G Osborne (Chairman Hamilton & Waikato Tourism)  
Mr N Kotze (Audit Manager Audit New Zealand)  
Mr L Pieterse (Director Audit New Zealand)  
Members of the media

## **APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Church/Sedgwick)**

**THAT** the agenda for a meeting of the **Strategy & Finance Committee** held on **Tuesday 27 September 2016** be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be discussed with the public excluded;

**AND THAT** in accordance with Standing Order 3.7.2 the order of business be changed with agenda item 7.19 [*Financial performance summary for the period ending 31 August 2016*] being considered after agenda item 7.1 and agenda item 7.8 [*Presentation of the Annual Report 2015/16 and Summary*] being considered after agenda item 7.20.

**CARRIED on the voices**

**S&F1609/01**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Sedgwick/Gibb)**

**THAT** the minutes of a meeting of the **Strategy & Finance Committee** held on **Tuesday 23 August 2016** be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**S&F1609/02**

## **MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

## **RECEIPT OF COMMITTEE MINUTES**

**Resolved: (Crs Hayes/Sedgwick)**

**THAT** the minutes of a meeting of the **Audit & Risk Committee** held on **Wednesday 10 August 2016** be received and that the following recommendation becomes a resolution of the **Strategy & Finance Committee**:

## **Risk Management Maturity Assessment**

**THAT the committee support the engagement of KPMG to undertake a risk management maturity assessment review;**

**AND THAT the Strategy & Finance Committee seek funding from the 2015/16 General Rate surplus to fund this review.**

**CARRIED on the voices**

**S&F1609/03**

## **REPORTS**

Hamilton & Waikato Tourism Annual Report to Local Government 2015-16  
Agenda Item 7.1

The Chief Executive and Chairman of Hamilton & Waikato Tourism gave a powerpoint presentation and answered questions of the committee.

**Resolved: (Crs Smith/Lynch)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&F1609/04/1**

Financial performance summary for the period ending 31 August 2016  
Agenda Item 7.19

**Resolved: (Crs Sedgwick/Church)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&F1609/04/2**

Plan Change 16: Tuakau Structure Plan Stage 1 (Rezoning for residential and industrial purposes)  
Agenda Item 7.2

**Resolved: (Crs Church/Petersen)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the Committee recommend to Council that an independent commissioner, two qualified Councillors and an iwi representative be appointed as the hearings panel;**

**AND FURTHER THAT the hearings panel is delegated the authority to make the decision on Plan Change 16.**

**CARRIED on the voices**

**S&F1609/04/3**

Update on the budget expenditure for the Tuakau and the Ngaruawahia & Surrounds Structure Plan Projects  
Agenda Item 7.3

**Resolved: (Crs Smith/Gibb)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&FI609/04/4**

Financial Review of Key Projects  
Agenda Item 7.4

**Resolved: (His Worship the Mayor/ Cr Sedgwick)**

**THAT the report from the Chief Executive – *Financial Review of Key Projects* – be received.**

**CARRIED on the voices**

**S&FI609/04/5**

Summary of Movements in Discretionary Funds to 15 September 2016  
Agenda Item 7.5

**Resolved: (Crs Tait/Smith)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&FI609/04/6**

Proposed Submission for Healthy Rivers – Plan for Change – Wai Ora He Rautaki Whakapaipai  
Agenda Item 7.6

**Resolved: (His Worship the Mayor/Cr Church)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&FI609/04/7**

Waikato Mayoral Forum Minutes 04 July 2016  
Agenda Item 7.7

**Resolved: (His Worship the Mayor/Cr McGuire)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&FI609/04/8**

**Resolved: (Crs Gibb/Lynch)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&F1609/04/9**

**Resolved: (Crs Church/Sedgwick)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&F1609/04/10**

The Strategic Planning Project Manager gave a powerpoint presentation and answered questions of the committee.

**Resolved: (Crs Smith/Gibb)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the Strategy & Finance Committee recommends to Council that the Final Draft Ngaruawahia, Hopuhopu, Taupiri, Horotiu, Te Kowhai and Glen Massey Structure Plan be accepted for further community engagement;**

**AND FURTHER THAT the Final Draft Ngaruawahia, Hopuhopu, Taupiri, Horotiu, Te Kowhai and Glen Massey Structure Plan be made available for further community engagement.**

**CARRIED on the voices**

**S&F1609/04/11**

Cr Fulton withdrew from the meeting at 10.30am during discussion on the above item and was not present when voting took place.

His Worship the Mayor withdrew from the meeting at 10.32am during discussion on the above item and was not present when voting took place.

Cr Sedgwick withdrew from the meeting at 10.32am during discussion on the above item and was not present when voting took place.

Cr McGuire withdrew from the meeting at 10.41am following discussion on the above item and was present when voting took place.

The meeting adjourned at 10.41am and resumed at 11.01am.

Heritage Forum Update  
Agenda Item 7.12

**Resolved: (Crs Church/Gibb)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&FI609/04/12**

Cr Fulton re-entered the meeting at 11.01am and withdrew from the meeting at 11.02 am during discussion on the above item and was not present when voting took place.

Cr Sedgwick re-entered the meeting at 11.01am during discussion on the above item and was present when voting took place.

Heritage Project Fund  
Agenda Item 7.13

**Resolved: (Crs Church/Lynch)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&FI609/04/13**

Cr Fulton re-entered the meeting at 11.03am during discussion on the above item and was present when voting took place.

Section 17A Service Review Update  
Agenda Item 7.14

**Resolved: (Crs Gibb/Lynch)**

**THAT the report of the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&FI609/04/14**

His Worship the Mayor re-entered the meeting at 11.05am during discussion on the above item and was present when voting took place.

Update on Placemaking initiatives within the District  
Agenda Item 7.15

The Senior Policy Planner and Community Development Advisor gave a powerpoint presentation and answered questions of the committee.

**Resolved: (Crs Sedgwick/Costar)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&F1609/04/15**

Cr McGuire re-entered the meeting at 11.06am during discussion on the above item and was present when voting took place.

Waikato District Community Wellbeing Trust 2016 Annual Report  
Agenda Item 7.16

**Resolved: (Crs Fulton/Sedgwick)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&F1609/04/16**

Waikato Regional Airport Limited Annual Report 2016  
Agenda Item 7.17

**Resolved: (Cr Smith/His Worship the Mayor)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&F1609/04/17**

Economic Development Update  
Agenda Item 7.18

**Resolved: (Crs Church/Fulton)**

**THAT the report of the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&F1609/04/18**

Audit & Risk Committee Key Achievements

Agenda Item 7.20

**Resolved: (Crs Gibb/Sedgwick)**

**THAT the report from the Chair Audit & Risk Committee be received.**

**CARRIED on the voices**

**S&FI609/04/19**

Presentation of the Annual Report 2015/16 and Summary

Agenda Item 7.8

**Resolved: (Cr Baddeley/His Worship the Mayor)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the final audited Annual Report 2015/16 and Summary as amended be recommended to Council for adoption.**

**CARRIED on the voices**

**S&FI609/04/20**

**EXCLUSION OF THE PUBLIC**

Agenda Item 8

**Resolved: (Crs Costar/Tait)**

**THAT the report of the Chief Executive be received;**

**AND THAT the public be excluded from the meeting during discussion on the following items of business:**

- a. **Confirmation of Minutes dated Tuesday 23 August 2016**
- b. **Receipt of Audit & Risk Committee Minutes dated Wednesday 10 August 2016**

**REPORTS**

- a. **Economic Development Update**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

<b>Reason for passing this resolution</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
<b>7(2)(f)(i)(h)(i)(j)</b>	<b>Section 48(1)(a)(d)</b>



**b. Development Contributions Deferral Request Subdivision Matangi Farm Lands Ltd**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution	Ground(s) under section 48(1) for the passing of this resolution
7(2)(i)	Section 48(1)(d)

**CARRIED on the voices**

**S&F1609/05**

*Resolutions S&F1609/06 – S&F1609/09 are contained in the public excluded section of these minutes.*

Having resumed open meeting the following items were released into open meeting:

**REPORTS (CONTINUED)**

Development Contributions Deferral Request Subdivision Matangi Farm Lands Limited  
Agenda Item PEX 4.2

It was resolved [*Resolution No. S&F1609/08/2*] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

*“Resolved: (Crs Smith/Hayes)*

*THAT the report from the General Manager Strategy & Support be received;*

*AND THAT the Committee recommend to Council that the draft agreement be approved;*

*AND FURTHER THAT the recommendation be released into open meeting but the report remain confidential and unavailable to the public.*

**CARRIED on the voices”**

**S&F1609/10**

There being no further business the meeting was declared closed at 12.17pm.

Due to the 2016 Local Body Elections, Cr JC Baddeley and the Chief Executive Mr GJ Ion, signed off the 'end of term' September 2016 Strategy & Finance Committee Minutes.

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JC Baddeley  
**CHAIRPERSON**

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GJ Ion  
**CHIEF EXECUTIVE**