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**MINUTES** for the meeting of the Huntly Community Board held in the Huntly West Community Hub, Harris Street, Huntly on **TUESDAY, 22 JUNE 2021** commencing at **6.00pm**.

**Present:**

Mr D Whyte (Chairperson)  
Cr S Lynch  
Cr F McNally  
Ms K Bredenbeck  
Mr DRM Cork  
Mr GB McCutchan  
Ms E Wawatai

**Attending:**

Mr J Murtagh  
Ms E Rendall  
Mr L Loveridge  
Ms D Oosthuizen  
Mr G Andrews (Waikato Branch Manager, Citycare)

His Worship the Mayor Mr AM Sanson  
Mr P Ellis (Solid Waste Team Leader)  
Mrs V Jenkins (People & Capability Manager)  
Mrs G Kanawa (Democracy Team Leader)  
Mrs LM Wainwright (Democracy Officer)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Whyte/Mr McCutchan)**

**THAT an apology be received from Mr Wootton.**

**CARRIED**

**HCB2106/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Whyte/Mr Cork)**

**THAT** the agenda for the meeting of the Huntly Community Board held on Tuesday, 22 June 2021 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**AND FURTHER THAT** the Board resolves that:

- a) item 6.1 – NZ Police Report be withdrawn from the agenda,
- b) item 6.6 - Representation Review Presentation be added to the agenda as a matter of urgency as advised by the Chief Executive, and
- c) in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.6 [*Representation Review Presentation*] being considered the first item and that other items be considered as appropriate during the course of the meeting.

**CARRIED**

**HCB2106/02**

## **DISCLOSURES OF INTEREST**

Ms Wawatai advised members of the Board that she would declare a financial conflict of interest in item 6.3 [*Discretionary Fund Report to 9 June 2021*].

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr Whyte/Ms Wawatai)**

**THAT** the minutes for the meeting of the Huntly Community Board held on Tuesday, 11 May 2021 be confirmed as a true and correct record.

**CARRIED**

**HCB2106/03**

## **PUBLIC FORUM**

### Agenda Item 5

Ms Wawatai welcomed members of the public to the Board meeting and advised the names of the finalists for the “Welcome to Huntly” signage competition.

His Worship the Mayor presented awards to the following:

- First place – Mr Jed Murtagh,
- First runner up – Ms Elle Rendall,
- Second runner up – Mr Liam Loveridge,
- Third runner up – Ms Dominique Oosthuizen, and
- Fourth runner up – Ms Evelyn Shead (not in attendance at the meeting).

## **REPORTS**

### NZ Police Update

#### Agenda Item 6.1

This item was withdrawn from the agenda.

### Representation Review

#### Agenda Item 6.8

The report was received [*HCB2106/02 refers*]. The Democracy Team Leader took the report as read and summarised the presentation. The following points were highlighted:

- Legislation dictates that a representation review must occur every six (6) years. This is to ensure we provide fair and effective representation for people and their communities, provide an effective voice, strengthen local democracy and help maintain confidence in local government.
- On Tuesday, 15 June 2021, a briefing was held with Community Board and Community Committee chairs.
- If Council did not produce a robust review, the Local Government Commission would override it. Wards with more than one (1) councillor was preferred which could not be achieved in all cases in Waikato District.
- Maaori representation elected to Council would be elected from the Maaori role. The number of voters on the Maaori role was 13.8%.
- There are currently ten (10) wards in the Waikato district area. The proposal will have seven (7) wards.

- Feedback from the Board was required by Wednesday, 30 June 2021 on:
  - a) the number, name and boundaries of the Huntly Community Board,
  - b) the number of members for the Huntly Community Board,
  - c) any small blocks that should be included in the Community Board area, and
  - d) whether the Board wished to remain as it is now or move to a Tier 2 Community Committee.

When considering the Board boundary, the question of urban limits would need to be considered. Any suggested boundary changes would need to have the Huntly township as its community of interest. If boundaries were extended, consideration would need to be given as to whether communities would be happy with the current targeted rate of \$18.70 for the Huntly Community Board.

- Every change made to the review document, must be justified.
- The consultation review period would be open from Friday, 9 July to Friday, 20 August 2021.
- There are three (3) tiers of support as outlined in (attachment 2 to the staff report).
- Community committees are partially funded by Council. These committees are run by volunteers and were not remunerated. One (1) councillor is appointed to each of these committees as a non voting member.
- Subdivisions linking communities of interest was discussed. Example - Taupiri Community Board did not want to become a subdivision of Ngaruawahia but wished to maintain the status quo due to current growth in the area.
- The “Reshape Waikato Survey and Focus Group Data Analysis” would be beneficial in assisting the Board to prepare feedback on the review.
- If the Board had any questions, email [democracy@waidc.govt.nz](mailto:democracy@waidc.govt.nz). The questions would be forwarded to the correct officer for an answer.

The Huntly Community Board will hold a workshop to prepare feedback to the representation review on Friday, 25 June 2021 at 7.00pm at the Riverside Rooms.

**ACTION:** The chairperson to book the Riverside Rooms for a workshop to be held on Friday, 25 June at 7.00pm to consider the representation review.

## Solid Waste Review Presentation

### Agenda Item 6.2

Tabled item: Aerial photo of the resource recovery site at Huntly.

The report was received [*HCB2106/02 refers*]. The Solid Waste Team Leader outlined the following matters:

- There were currently three (3) different waste contracts/contractors in the Waikato district and these would be re-aligned to just one (1).
- Consultation would occur asking all communities in the district “what kerbside services they would like to see”.
- The Huntly transfer station site was owned by Council and leased to Metrowaste.
- Metrowaste had purchased plant for recycling materials.
- Consultation would occur with community groups asking what they would like to see at the resource recovery centre.
- The site was contaminated with steel, concrete and small amounts of asbestos and heavy metals.

## Discretionary Fund Report to 9 June 2021

### Agenda Item 6.3

Ms Wawatai declared a financial conflict of interest and did not vote on this item.

The report was received [*HCB2106/02 refers*] and discussion was held on the “Welcome to Huntly” sign competition.

**Resolved: (Mr Whyte/Mr McCutchan)**

**THAT the Huntly Community Board approves:**

**a) payment from their Discretionary Fund:**

- to Mr Jed Murtagh;
- for the amount of \$500.00 (excluding GST)
- for winning the “Welcome to Huntly” sign competition.

**b) reimbursement from their Discretionary Fund:**

- to Ms Eden Wawatai;
- for the amount of \$253.80 (excluding GST)
- for the cost of prezzy cards for the runners up of the “Welcome to Huntly” sign competition.

**CARRIED**

**HCB2106/04**

Works & Issues Report: Status of Items June 2021

Agenda Item 6.4

The report was received [*HCB2106/02 refers*] and discussion was held on the following matters:

Promotional Signage for Huntly

- 300 votes had been received from the community.
- Signage to be located on Great South Road, Huntly – locations to be determined.

**Resolved: (Cr Lynch/Ms Wawatai)**

**THAT the Huntly Community Board confirms the decision made by the Huntly community on the “Welcome to Huntly” sign competition as follows:**

- **First place – Mr Jed Murtagh,**
- **First runner up – Ms Elle Rendall,**
- **Second runner up – Mr Liam Loveridge,**
- **Third runner up – Ms Dominique Oosthuizen, and**
- **Fourth runner up – Ms Evelyn Shead;**

**AND THAT the signs be erected on Great South Road, Huntly - one north facing and one south facing.**

**CARRIED**

**HCB2106/05**

**ACTION:** This item to remain on the schedule until the new signs had been erected.

Shop Verandas

**ACTION:** This item to be closed and removed from the schedule.

Fitness Trail in Tumate Mahuta Drive Park

**ACTION:** This item to remain on the schedule.

Footpaths in Huntly

**ACTION:** This item to be closed and removed from the schedule.

Gleeson & Cox

**ACTION:** This item to remain on the schedule pending an update from Waikato Regional Council on the Gleeson & Cox resource consent.

Street Lights Service Requests

**ACTION:** This item to remain on the schedule pending discussion with NZTA on street light outages.

Te Huia Official Launch Event

**ACTION:** This item to be closed and removed from the schedule.

Rugby Park Grandstand Murals

**ACTION:** This item to be closed and removed from the schedule.

Town Clock – incorrect time

**ACTION:** This item to be closed and removed from the schedule.

Davies Park

**ACTION:** This item to be closed and removed from the schedule.

Eastmine Road – Overhanging Trees

**ACTION:** This item to remain on the schedule. A service request to be submitted by the chairperson.

Cleaning of Huntly Main Street Pavers

**ACTION:** This item to remain on the schedule.

Walkway Closure

**ACTION:** This item to be added to the schedule. A service request to be submitted by the chairperson to close the walkway from Semple Street to Webb Street, Huntly due to undesirable behaviour and disruption to homeowners on either side of the walkway.

### Closed Walkways in Huntly

**ACTION:** This item to added to the schedule. A service request to be submitted by the chairperson to have overgrown vegetation removed from closed walkways in Huntly.

Mr Gavin Andrews, Waikato Branch Manager for Citycare, addressed the Board and advised that Citycare were looking for projects in the Huntly area. The Board would identify projects and forward these to Citycare.

### Chairperson's Report

#### Agenda Item 6.5

The report was received [*HCB2106/02 refers*]. The Chairperson outlined the following matters:

- Thank you cards had been printed and were given to Board members for handing out to members of the community.
- Consent request from Huntly Community Board for improvements to the reserve wetland in the Tumate Mahuta Drive Reserve.

### Councillor's Report

#### Agenda Item 6.6

The report was received [*HCB2106/02 refers*] and discussion was held.

Cr McNally gave a verbal report on the following items:

- proposed boundary changes under the representation review, and
- meeting attendance to finalise the Long Term Plan.

Board Members' Reports

Agenda Item 6.7

No reports were received.

There being no further business the meeting was declared closed at 7.52pm.

Minutes approved and confirmed this                      day of                      2021.

D Whyte  
**CHAIRPERSON**