

MINUTES for a meeting of the Taupiri Community Board held via Audio Visual Conference on **TUESDAY, 26 OCTOBER 2021** commencing at **6.02pm**.

Present:

Ms D Lovell (Chairperson)
Cr JM Gibb
Cr EM Patterson
Mr H Lovell
Ms J Morley
Miss S Ormsby-Cocup
Ms J Henry

Attending:

Mr C Smith (Neighbourhood Support)
Mr D Whyte (Huntly Community Board Chair)
Mr G Wiechern (Ngaruawahia Community Board Chair)

Mrs J Dolan (Economic & Community Development Manager)
Mrs G Kanawa (Democracy Team Leader)
Ms L Van Den Bemd (Community Development Advisor)
Ms N Armstrong (Iwi and Community Partnerships Advisor)
Mr M Horsfield (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

No apologies were received.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Cocup-Hughes/Cr Gibb)

THAT the agenda for a meeting of the Taupiri Community Board held on 26 October 2021 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.4 [*Discretionary Fund Report to 5 October 2021*] being considered after agenda item 6.1

CARRIED

TCB2110/01

DISCLOSURES OF INTEREST

Ms Cocup-Hughes advised members of the Board that she would declare a non financial conflict of interest in item 6.4 [*Taupiri School – Community Gardens Improvements and Picnic Table*].

CONFIRMATION OF MINUTES

Resolved: (Ms Henry/Cr Gibb)

THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 19 June 2021 be confirmed as a true and correct record.

CARRIED

TCB2110/02

REPORTS

Public Forum

Agenda Item 5.1

No one presented at the public forum.

Neighbourhood Support

Agenda Item 6.1

Mr Smith from Neighbourhood Support provided a verbal report and the following discussion was held.

- Neighbourhood Support were looking at establishing a coordinator role for the northern Waikato to establish local support groups. The role would work with the 23 communities in the north Waikato.
- The position would be a paid role, as it was difficult to appoint a volunteer. The role would initially be for only 10 hours a week, growing over time.
- Funding for the paid role had come from Neighbourhood Support New Zealand.
- Successful neighbourhood support groups were assisted by a paid coordinator.
- A new group had been established in Ohinewai and was slowly gathering momentum.
- Consider option for circulating a newsletter locally to see if members of the Taupiri community wanted to be involved.
- There had been street groups established in Te Kauwhata and Ngaruawahia, however the group had not expanded further in their communities.
- Suggested that further funding for the paid coordinator role may come from the Ngaruawahia, Taupiri and Huntly Community Board discretionary funds and the role could be advertised on the respective community board pages

ACTION: Community Development Advisor to provide the contact details for WEL Network Trust representatives to Mr Smith.

Discretionary Fund Report to 05 October 2021

Agenda Item 6.2

The report was received [TCB2110/01 refers] and discussion was held. (TABLED ITEM)

- The funding review was initiated 18 months ago. The Strategy & Finance Committee approved the new funding model on the 18th October 2021. The new model had changed how discretionary funding was administered, and gives more responsibility to the Community Board.
- Carry over funding will remain, along with new 2021/22 discretionary funding from the LTP.
- The previous applications model was process heavy. The new process minimises waste and expenses, allowing more funds for the community through cost savings.
- The new process will allow for match funding.
- The new process will empower community boards to manage their funding with support from the Democracy and Finance team.
- There was a desire to see applications align with the blueprint and community aspiration programmes.
- The board noted their preference that discretionary fund application forms be available from the Community Board webpage.
- There will be a core set of questions that applicants will have to comply with for audit and risk purposes.
- The Board Chair or a Board representative will receive the application. The Chair will vet the application and then send it through to the Democracy team to be placed on the Community Board agenda.
- The Board will continue to consider applications at board meetings, which will be noted in the meeting minutes. The Chair/representative will then contact the applicant if the application had been approved or not.
- The invoice will be sent to Democracy for processing.
- The new process will begin by the next community board meeting.
- The funding review had also focused on partnerships for the blueprint and community aspiration projects.

Resolved: (Ms Cocup-Hughes/Mr Lovell)

THAT the Taupiri Community Board approves payment to the Community Development Advisor from their Discretionary Fund in the amount of \$150 (including GST) for the reimbursement of a Koha for the workshop held at Taupiri Marae on August 16 2021.

CARRIED

TCB2110/03

Works and Issues Report – October 2021

Agenda Item 6.3

The report was received [TCB2110/01 refers] and the following discussion was held.

PROJECTS

Community Plan – The Community Trust needs to be established first before a booklet is published.

WEL Green Boxes/Chorus Building – Chorus had granted permission to allow a mural to be painted on the Chorus building, and Chorus will donate the painting guard. Chorus will need to sign off for the mural. WEL Green boxes will be the focus for 2022.

Proposal for Walkway and Cycle Trust in Taupiri – Not much can proceed without the establishment of the Community Trust. Craig and Fraser Graham were still waiting to meet with NZTA representatives.

Community Planting and Maintenance – Feijoa and Mandarin Trees had been planted.

WORKS & ISSUES

Taupiri School Calming Safety Area/Pedestrian Crossing – Item to be removed from the Works & Issues register.

Te Putu Street Rail Bridge Painting/Wooden Railing – Still waiting for a response from Kiwirail regarding the permit.

ACTION: The Business Support Team Leader and Cr Patterson to follow up with Kiwirail regarding the permit.

Youth Advisor – Council no longer employs a youth advisor and the role will not be replaced. This role was now the community led development role. There was now a new person employed in the north of the district.

First Quarter Service Request Report to 30 September 2021 Agenda Item 6.4

The report was received [TCB2110/01 refers] and the following discussion was held.

- There was low call completion for compliance service requests, noting the animal bylaw and illegal parking.
- Noted there was high demand for consent enquiries, particularly regarding zoning and district plan enquiries.

Taupiri School - Community Garden Improvements and Picnic Tables

Agenda Item 6.4

Ms Cocup-Hughes declared a conflict of interest in this item and did not participate in the discussion, nor vote on the item.

The report was received [TCB2110/01] and the following discussion was held.

- Item has been on the agenda since May 2021. There had been no further feedback provided for the application.
- Ms Morley had contacted Bunnings, and was informed they were still happy to donate materials such as the pavers and timber for the project. However nothing can occur during Level 3. Ms Morley had been in contact with the Principal of Taupiri School.
- Taupiri School had been in contact with Spring Hill but the prison was not taking on any further work.
- Taupiri School may wish to approach the Menzshed in Huntly.

ACTION: Community Development Advisor to put Taupiri School in contact with the Menzshed for the construction for the picnic tables.

Resolved: (Cr Patterson/Ms Morley)

That the Taupiri Community Board:

- a) declines the request from the Taupiri School for discretionary funding towards the cost of the Community Gardens Improvements and Picnic Tables; and
- b) the Taupiri School be encouraged to contact the Huntly Menzshed to see if they can help construct the picnic table; and

the Taupiri School reapply with the inclusion of costs for the Menzshed who will construct the picnic tables. **CARRIED** **TCB2110/04**

Chairperson's Report

Agenda Item 6.5

The Chair gave a verbal report and answered questions of the Board.

- Question raised regarding who puts up the addresses of new developments on Google Maps. The addresses are placed on maps when the streets have been gazetted.

ACTION: Community Led Development Advisor to contact the Senior Transportation Engineer regarding the process and the length of time for new addresses to come up on Google Maps.

- Taraheke Drive Stormwater Drain Cover – Cover was still in place, and rain was not draining away.

ACTION: Mr Lovell will follow up with contractors regarding the covers on the Stormwater Drain.

- Thanks expressed to Cr Gibb and Donald Turner from Ngaruawahia Marae for the Vaccination Drive.
- Working group for the Taupiri Trustees – Meeting will occur in person as preferred. Date was tentatively placed for 8th November.
- Christmas Carol evening – Church had asked for help in organising a community event with food stalls and activities. Board to wait and see how the alert levels go moving forward.
- Board to give some thought regarding a get together for the Board before Christmas.

Councillors' Report

Agenda Item 6.6

Crs Gibb and Patterson gave a verbal overview on current Council issues:

Cr Gibb – Was going to check if Nga Miro Medical Centre needed support for the Hopu Hopu max vaccination event.

Cr Patterson – Waikato District Alliance will be doing some work in Taupiri but will report at the next meeting what that work will be.

PROJECTS

Parks & Reserves

Agenda Item 7.1

Mr Van Dam/Ms Morley gave a verbal update and answered questions from the Board:

- More mandarin and feijoa trees were now planted in Murphy Lane. Had to ring the Council to remove graffiti at the skate park. No daffodils have bloomed this year.

ACTION: Ms Morley to ask the Open Spaces Project Coordinator as to why the daffodils haven't bloomed.

Community Planting and Maintenance

Agenda Item 7.2

No update was provided.

Taupiri School updates

Agenda Item 7.3

Ms Ormsby-Cocup gave a verbal update and answered questions from the Board.

- Maintenance taking place at the school currently. Not much happening during lockdown.
- Noted that the gate on Greenlane Rd should be locked up, however it was mentioned this was due to contractors working at the school.

Taupiri Mountain (Maunga)

Agenda Item 7.4

No update was provided.

Emergency Procedures – Civil Defence

Agenda Item 7.5

Ms Lovell gave a verbal update and answered questions from the Board.

- Noted the new Here to Help you programme established by Council.

Road Frontages/Gardens/Mowing

Agenda Item 7.6

No update was provided.

Footpaths/Roads Signs/Lighting/Tunnels

Agenda Item 7.7

No update was provided.

Roads – Potholes/Intersections/Bridges

Agenda Item 7.8

Members gave a verbal update and answered questions from the Board.

- Great South Rd – The road surface was in a poor state. White marking are on the road for possible improvements.

- Community Board funding will continue for this financial year. The carryovers for the previous years and this allocation of LTP will be allocated to the Community Boards

Community Board Funding

Tabled Item

- Recognise empowerment for Community Boards to make funding decisions with your funding
- Supportive of seed funding/community events
- Achieving maximum productivity with minimum waste or expense
- Needing to balance risk and opportunity carefully (in discussions of accountability requirements for funding recipients vs efficiency and trust)
- Not keen on 'rats and mice' funding commitments
- Supportive of match funding initiatives, where Council can leverage its funding commitment to attract additional investment
- Stronger demonstrated links to the Council vision for Liveable, Thriving and Connected Communities.

Principles for Community Board Funding

- Carry over is yours (underspend has been allocated to your community)
- 2021/2022 discretionary funding has been allocated to your community
- The sentiment is about empowering Boards to manage their funding with support from the Democracy and Finance Team
- We would like to see alignment to the Blueprint and Community aspirations programmes where possible or wider community events/projects
- Money needs to be spent on an annual basis to secure match funding and project delivery

Process for Discretionary Funding for the Community Boards/Committees 2021 -2022 financial year

- Board chair (funding representative) receives applications for funding
- The board chair (funding representative) is to vet the application and if supported in principle, forward application to Council democracy team for the application to be placed on the Community Board Agenda under its discretionary fund report



- Board considers applications and makes a decision to fund or not fund
- The decision is noted in the minutes
- Board Chair sends out communication of approval/non approval to the applicant (including payment and accountability requirements)



- Invoice from the applicant must be sent to Democracy
- Democracy attaches board resolution/codes etc and send to Finance



- Finance looks after the applicant from that point
- Applicant sends accountability to the Board