

Agenda for a meeting of the Discretionary & Funding Committee to be held via Audio Visual Conference on **THURSDAY, 18 NOVEMBER 2021** commencing at **9.30am**.

*Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Thursday, 12 August 2021 3

**5. REPORTS**

5.1 Summary of Movements in Discretionary Funds to 31 October 2021 8

**6. APPLICATIONS FOR FUNDING**

6.1 Te Kauwhata A&P Association – Annual A&P Show 12

6.2 Aka Aka School – Replace broken pool pump and install automated dosing system 28

6.3 Otaua School Reunion Committee – Fire resistant safe for historical memorabilia 72

6.4 Pokeno Community Events Committee – Annual Christmas Parade 81

6.5 Te Akau Waingaro Community Complex – Upgrade retaining wall 90

6.6 Hukanui Golf Club – Installation of new well with submerged water pump and filtration system 106

6.7 Whatawhata School – Basketball facility upgrade 129

GJ Ion  
**CHIEF EXECUTIVE**

## **TERMS OF REFERENCE AND DELEGATION**

<b>Reports to:</b>	The Council
<b>Chairperson:</b>	Cr Shelley Lynch
<b>Membership:</b>	Deputy Chairperson: Cr Rob McGuire Cr Stephanie Henderson Cr Lisa Thomson Cr Chris Woolerton
<b>Meeting frequency:</b>	As required
<b>Quorum:</b>	A majority of members (including vacancies)

---

### **Purpose**

1. To consider applications of funding for the Discretionary Grants Fund, and recommendations for funding applications for the Heritage Assistance Fund and Conservation Fund in accordance with Council policy and strategy.

### **Terms of Reference:**

1. To determine funding applications for the Discretionary Grants Fund in accordance with the Discretionary Grants Policy and Guidelines, in a fair and just manner.
2. To determine recommendations for funding applications for the Heritage Assistance Fund and Conservation Fund in accordance with Council policy.
3. To monitor and review the work of the Creative Communities Scheme Assessment Committee on a regular basis.
4. To prioritise allocation of funding for community activities in accordance with Council policy and strategy.

### **The Committee is delegated the following powers to act:**

- Approval of funding applications for the Events Fund and Rural Ward Fund within the funds allocated by the Council on an annual basis (other than those applications to be determined by the relevant community board or community committee).
- Approval of funding applications for any other community-based funding as delegated to the committee by the Council.

### **Explanatory Note**

- The committee may make recommendations to the Council or any other Council committee in relation to decisions that fall outside its terms of reference or delegations.



### **Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	8 November 2021
<b>Prepared by</b>	Lynette Wainwright Democracy Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318
<b>Report Title</b>	Confirmation of Minutes

## **I. EXECUTIVE SUMMARY**

---

To confirm the minutes for the Discretionary & Funding Committee meeting held on Thursday, 12 August 2021.

## **2. RECOMMENDATION**

---

**THAT** the minutes for the meeting of the Discretionary & Funding Committee held on Thursday, 12 August 2021 be confirmed.

## **3. ATTACHMENTS**

---

D&F Minutes – Thursday, 12 August 2021

**MINUTES** for the meeting of the Discretionary & Funding Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **THURSDAY, 12 AUGUST 2021** commencing at **9.30pm.**

**Present:**

Cr SD Lynch (Chairperson)  
His Worship the Mayor, Mr AM Sanson  
Cr RC McGuire  
Cr SL Henderson  
Cr LR Thomson  
Cr CT Woolerton

**Attending:**

Ms J Dolan (Economic and Community Development Manager)  
Mr N Johnston (Funding and Partnership Manager)  
Mrs L van den Bemd (Community Development Adviser)  
Mr M Horsfield (Democracy Advisor)

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Thomson/Woolerton)**

**THAT** the agenda for the meeting of the Discretionary & Funding Committee held on Thursday, 12 August 2021 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED**

**D&F2108/01**

**DISCLOSURES OF INTEREST**

Cr Henderson advised members of the Committee she was a competitor in the Te Kauwhata A&P Show.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Woolerton/Thomson)**

**THAT the minutes for the meeting of the Discretionary & Funding Committee held on Thursday, 20 May 2021 be confirmed as a true and correct.**

**CARRIED**

**D&F2108/02**

## **REPORTS**

Summary of Movements in Discretionary Funds to 02 August 2021  
Agenda Item 5.1

The report was received [D&F2108/01 refers] and discussion was held on the following matters:

- Noted that the report should be dated to the 31 July 2021, not 2 August 2021 to align with the financial year.

## **APPLICATIONS FOR FUNDING**

Dynamo Cycling & Sports Club – 2021 Road Cycling Event  
Agenda Item 6.1

Mr S Cocks noted the following matters:

- Dynamo Cycling Club was planning their fourth race event in Ngaruawahia in October 2021. The event has been moved forward from November 2021.
- The first race event in Tokoroa is anticipating 300 competitors and 60 teams. Similar numbers were expected for the Ngaruawahia race.
- Challenges include increasing costs for traffic management. There has been a 100% increase in traffic management costs over the past three years.
- Dynamo Cycling & Sports Club was seeking \$6,900 from the Discretionary & Funding Committee.
- To meet increased costs of the event, entry fees have been raised. Costs were expected to keep rising, in turn increasing entry fees. It was acknowledged the importance of keeping fees low to maintain high levels of participation.
- Clarity was sought regarding the \$10,000 event management contract fee. Contractors help run the organisation and events. This structure has been in place for four years and was working well.

Te Kauwhata A&P Association – Annual A&P Show  
Agenda Item 6.2

No representatives from Te Kauwhata A&P Association were in attendance and the application was not discussed. Staff to defer this matter to the next meeting of the Committee and advise applicants that they need to attend to discuss their application.

Orini Reserve Committee – Christmas in the Reserve 2021  
Agenda Item 6.3

Ms L Ratcliffe noted the following matters:

- The main purpose of the Orini Reserve Committee was to organise the Christmas event. The Christmas party has been an annual event since 2013 and organised by volunteers. The event gives a chance for the community to get together and maintain connections.
- The event is family focused, with a live band, children's entertainment, visit from Santa and a professional fireworks display.
- The Orini Reserve Committee does not charge vendors for a spot at the event, but they can make a donation. There is no charge for the event, but equally attendees can make a donation.
- The Orini Reserve Committee was looking at alternative revenue streams, such as calf raising schemes.
- Event has roughly 500-700 attendees annually.
- The Orini Reserve Committee has requested \$5,000 for the fireworks display and the live band.



### **Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	Alison Diaz Chief Financial Officer
<b>Date</b>	04 November 2021
<b>Prepared by</b>	Jean de Abreu Financial Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318
<b>Report Title</b>	Summary of Movements in Discretionary Funds to 31 October 2021

## **1. EXECUTIVE SUMMARY**

---

To present to the Discretionary & Funding Committee a summarised report giving balances of all discretionary funds including commitments as at 31 October 2021.

## **2. RECOMMENDATION**

---

**THAT the Summary of Movements in Discretionary Funds to 31 October 2021 report be received.**

## **3. ATTACHMENTS**

---

Summary of Movements in Discretionary Funds to 31 October 2021

Summary of Movements in Discretionary Funds  
As of 31 October 2021

	Event Funding Code		Carry Forward 2020/21	Annual Plan Budget 2021/22	Plus Income / Grants 2021/22	Less Expenditure 2021/22	Net Funding Remaining 2021/22	Less Commitments 2021/22	Funding Remaining after Commitments
Huntly	GL	1.204.1704	43,919.00	24,026.00	-	403.80	67,541.20	20,735.39	46,805.81
Meremere	GL	1.209.1704	14,747.00	1,550.00	-	69.96	16,227.04	1,347.83	14,879.21
Ngaruawahia	GL	1.205.1704	80,535.00	20,999.00	-	-	101,534.00	75,755.86	25,778.14
Onewhero Tuakau	GL	1.215.1704	58,177.00	28,878.00	-	8,608.44	78,446.56	11,612.37	66,834.19
Raglan	GL	1.206.1704	8,720.00	14,271.00	-	2,480.00	20,511.00	113.42	20,397.58
Tamahere Community Committee	PR	2GD-25600-E-0-1700-0000	7,411.00	4,000.00	-	7,500.00	3,911.00	-	3,911.00
Taupiri	GL	1.208.1704	4,527.00	1,624.00	-	-	6,151.00	79.09	6,071.91
Te Kauwhata	GL	1.207.1704	32,652.00	4,198.00	-	3,860.35	32,989.65	26,727.75	6,261.90
Heritage Project Fund	PR	5CG5-7000-E0-1700-0000	149,981.00	40,000.00	-	6,500.00	183,481.00	4,999.00	178,482.00
Conservation Fund Grant	GL	1-525-1410	110,461.00	34,419.00	-	8,275.07	136,604.93	34,987.07	101,617.86
Heritage Assistance Fund	PR	5CG5-6000-E0-1700-0000	68,728.00	20,051.00	-	9,130.44	79,648.56	-	79,648.56
Events Management	PR	5CG-51000-E-0-1700-0000	41,153.00	38,286.00	-	11,900.00	67,539.00	32,344.63	35,194.37
Rural Ward	GL	1.202.1704	20,972.44	30,963.00	-	5,000.00	46,935.44	19,990.95	26,944.49
Mayoral Fund	GL	1-202-1705	3,779.00	8,000.00	-	1,510.00	10,269.00	-	10,269.00
Community Administration Funding	GL	1-210-1689	43,852.00	20,000.00	-	300.00	63,552.00	7,319.48	56,232.52
<b>Totals</b>			<b>689,614.44</b>	<b>291,265.00</b>	<b>-</b>	<b>65,538.06</b>	<b>915,341.38</b>	<b>236,012.84</b>	<b>679,328.54</b>

**RURAL WARD DISCRETIONARY FUND 2021/22 (July 2021 - June 2022)****As at Date: 31-Oct-2021**

			<b>GL</b>	
				<b>1,202,170.4</b>
<b>2021/22 Annual Plan</b>				30,963.00
<b>Carry forward from 2020/21</b>				20,972.44
<b>Total Funding</b>				<b>51,935.44</b>
<b>Income</b>				
<b>Total Income</b>				<b>-</b>
<b>Expenditure</b>				
20-May-2021	Allocation of \$5000 to Te Akau Turf Club to upgrade unsafe clubhouse windows and joinery	D&F2105/03		5,000.00
<b>Total Expenditure</b>				<b>5,000.00</b>
<b>Net Funding Remaining (Excluding commitments)</b>				<b>46,935.44</b>
<b>Commitments</b>				
19-Nov-20	An amount of \$7187.00 is committed to the Pukemokemoke Bush Trust towards the cost of extending the existing car park boundary	D&F2011/06		7,187.00
18/03/2021	Allocation to Maramarua Rugby Football Club Inc Society towards the cost of recarpeting the interior and repainting the clubroom exterior	D&F2103/05		3,233.39
18/03/2021	Allocation to Bush Tramway Club Inc towards the cost of replacing the smokebox in a 1903 Vintage Heisler Steam Locomotive	D&F2103/06		4,570.56
20/05/2021	Allocation of \$5000 to Pokeno Community Patrol to replace the patrol vehicle	D&F2105/04		5,000.00
<b>Total Commitments</b>				<b>19,990.95</b>
<b>Net Funding Remaining (Including commitments)</b>				<b>26,944.49</b>



**EVENTS MANAGEMENT FUND DISCRETIONARY FUND REPORT (July 2021 - June 2022)****As at Date: 31-Oct-2021**

			<b>PR</b>	<b>5CG51000</b>
<b>2021/2022 Annual Plan</b>				38,286.00
<b>Carry forward from 2020/2021</b>				41,153.00
<b>Total Funding</b>				<b>79,439.00</b>
<b>Income</b>				
<b>Total Income</b>				-
<b>Expenditure</b>				
23-Aug-2021	Allocation of \$6,900.00 paid to Dynamo Cycling & Sports Club towards the cost of their 2021 Road Cycling Event in Ngaruawahia	D&F2108/03		6,900.00
26-Aug-2021	Allocation of \$5,000.00 paid to Orini Reserve Committee towards the costs of their Christmas in the Reserve 2021 event.	D&F2108/04		5,000.00
<b>Total Expenditure</b>				<b>11,900.00</b>
<b>Net Funding Remaining (Excluding commitments)</b>				<b>67,539.00</b>
<b>Commitments</b>				
19-Nov-20	An amount of \$2562.23 is committed to Let's Get Together Huntly towards the cost of the Huntly 2021 Inaugural Classic Car Show	D&F2011/04		2,562.23
18-Mar-21	Allocation to Raglan Community Arts Council towards the cost of Raglan Arts Weekend	D&F2103/08		3,000.00
18-Mar-21	Allocation to Art in Nature Arboretum Trust towards the cost of Seeds of Renewal 30th Anniversary of Rehabilitation	D&F2103/07		6,000.00
18-Mar-21	Allocation to Raglan Returned Services Association Inc towards the cost of ANZAC day parade and Civil Ceremony Service	D&F2103/09		2,610.00
18-Mar-21	Allocation to Taupiri Community Board towards the cost of ANZAC day service	D&F2103/10		2,879.40
18-Mar-21	Allocation to Huntly Returned Services Association Inc towards cost of ANZAC day service (excluding wreaths)	D&F2103/11		2,610.00
18-Mar-21	Allocation to Te Kauwhata Community Events Inc towards cost of ANZAC day service	D&F2103/12		840.00
18-Mar-21	Allocation to Onewhero-Tuakau Community Board towards cost of ANZAC day service	D&F2103/13		3,800.00
	Less Payment to B Watson 22/04/21 (OTCB)	D&F2103/13		(900.00)
18-Mar-21	Allocation to Ngaruawahia RSA and Memorial Club towards cost of ANZAC day service (excluding wreaths)	D&F2103/14		3,290.00
18-Mar-21	Allocation to Waikato District Council towards the cost of Ngaruawahia ANZAC day civic service	D&F2103/15		5,653.00
<b>Total Commitments</b>				<b>32,344.63</b>
<b>Net Funding Remaining (Including commitments)</b>				<b>35,194.37</b>

### Open Meeting

<b>To</b>	Discretionary and Funding Committee
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	4 November 2021
<b>Prepared by</b>	Lianne van den Bemd Community-Led Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0502 / 3272412
<b>Report Title</b>	Te Kauwhata A&P Association – Annual A&P Show

## I. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding to the Discretionary and Funding Committee from the Te Kauwhata A&P Association towards the cost of their Annual A&P Show.

The Association applied for funds to the Discretionary & Funding Committee on Thursday, 12 August 2021. No representatives were present at the meeting, and it was noted in the minutes as follows:

*“Te Kauwhata A&P Association – Annual A&P Show  
Agenda Item 6.2*

*No representatives from Te Kauwhata A&P Association were in attendance and the application was not discussed. Staff to defer this matter to the next meeting of the Committee and advise applicants that they need to attend to discuss their application.”*

## 2. RECOMMENDATION

**THAT** the report from the General Manager Community Growth be received;

**AND THAT** an allocation of \$..... is made to the Te Kauwhata A&P Association towards the cost of their Annual A&P Show;

**OR**

**AND THAT** the request from the Te Kauwhata A&P Association towards the cost of their Annual A&P Show is declined / deferred until ..... for the following reasons:

### 3. BACKGROUND

---

The Te Kauwhata A&P Association's Annual A&P Show will be held at the Te Kauwhata Domain over two days, Saturday 11 and Sunday 12 December 2021, with Saturday being the targeted day to attract the most people.

Typically, the event attracts all ages and boosts a range of activities, stalls and competitions open to all. Entertainment, sourced free or at heavily subsidised rates, will amplify the events effectiveness.

50 plus volunteers are required to help host the event and a core group of 10 will organise the show. Many community groups contribute towards the success of the event, as it is the only A&P show in the Waikato district, drawing in locals, surrounding townships and visitors.

### 4. OPTIONS CONSIDERED

---

- 4.1 That the application is approved and an allocation of partial or full funding requested be made.
- 4.2 That the application is declined.
- 4.3 That the application is deferred.

### 5. FINANCIAL

---

Funding is available to allocate for the year.

The project is noted to cost \$33,000.00. The Te Kauwhata A&P Association is seeking funding of \$5,825.93 towards the cost of their Annual A&P Show.

GST Registered	No
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	Yes

### 6. POLICY

---

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants of \$5,000.00 can be funded up to 100 percent at the discretion of the relevant community board or committee or Council's Discretionary and Funding Committee.

For grants above \$5,000.00, a funding cap of 75 percent of the total project cost applies and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

## **7. CONCLUSION**

---

Consideration by the Discretionary and Funding Committee is required in regard to this funding request.

## **8. ATTACHMENT**

---

Te Kauwhata A&P Association – Annual A&P Show

## **DISCRETIONARY FUNDING APPLICATION FORM**

### **Important notes for applicant:**

- Prior to submitting your application, please contact the Waikato District Council's community development advisor, on 0800 492 452 Ext 5732, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development advisor  
Yes ☒ No ☐
- Application form must be completed in full and emailed to Funding [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz)
- Please ensure you have read the **Guidelines** on [Waikato District Council Discretionary Grants Fund](#) prior to completing the application form (these are updated from time to time).
- I have read and understood the guidelines for funding application form  
Yes ☒ No ☐
- All parts of the application need to be completed and all supporting information supplied.

**PLEASE NOTE: Incomplete applications WILL NOT be considered and will be returned.**

**Contact email:** (Correspondence will be emailed from [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz) )

**Which of the 2 funds are you applying for:** (please tick **one** appropriate box.)

1. Discretionary and Funding Committee

Project Fund (Rural Ward Areas) ☐

Event Fund ☒

OR

2. Community Board / Committee Discretionary Fund for local Town / Village, Projects / Events

Raglan ☐

Taupiri ☐

Onewhero-Tuakau ☐

Ngaruawahia ☐

Huntly ☐

Te Kauwhata ☒

Meremere ☐

### **Section I – Your details**

#### **1. Name of your organisation and contact person**

Te Kauwhata Agricultural and Pastoral Show. Michelle Croucher [REDACTED]

#### **2. What is your organisation's purpose/background (who are you? what do you do?)**

Te Kauwhata A&P show committee is a small group of volunteers who produce a family friendly, accessible show to Te Kauwhata and the surrounding townships. We are the only show in the Waikato district.

## 3. Phone number/s

## 4. Email / Address

## 5. If you are a Registered Charity (we require your registration number &amp; confirmation that your organization registration is current)

**Section 2 – Your event / project****1. What is your event / project, including date and location? (please describe in full the project details)**

The A&P show will run over two consecutive days. December 11 - 12 2021. The main public day will be the 11th with the 12th an extra day for equine competitions.

**2. How many volunteers and who else is involved in the project?**

50+ volunteers are required to help host our event. We ask all community groups to be involved to give them maximum exposure.

**3. How will the wider community benefit from this event/project?**

The Te Kauwhata A&P show is the only show to be held in the Waikato district. We offer a range of stalls, activities and entertainment at a family friendly price to insure it is accessible to all. The show offers the community a safe place to meet, grow and build community connections.

Are you GST registered? No ☒ Yes ☐ GST Number / / \_ \_ \_ \_

**PLEASE NOTE: The following documentation MUST be supplied with your application:**

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of any documentation verifying your organisation's legal status
- Include copies of written quotes (these must match the Funding Requirements in section 4.)

**Section 3 – Funding requirements****1. NOTE: Please provide full details for the following:**

- How much your event/project will cost,
- How much you are seeking from the Waikato District Council,
- How much you are seeking from other providers,
- Details of other funding and donated materials/resources being sourced, and
- Current funds in hand to cover the costs of the event/project.

**IMPORTANT:** Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)

<b>Please complete all of the following sections</b>	<b>GST Inclusive Costs (use this column if you are NOT GST registered)</b>	<b>GST Exclusive Costs (use this column if you are GST registered)</b>
<b>What is the <u>total</u> cost of your project/event</b>	\$ 33000.00	\$
<b>Existing funds available for the project.</b> Include any projected income i.e. ticket sales, merchandise etc.		
<b>Total A</b>	\$ 9092.47	\$

**2. Only include the Funding being sought from Waikato District Council below:**

<b>Project Breakdown (itemised costs of funding being sought)</b>	<b>GST Inclusive Costs (use this column if you are NOT GST registered)</b>	<b>GST Exclusive Costs (use this column if you are GST registered)</b>
XS Waste	\$ 1020.00	\$
Public Sound	\$ 1515.93	\$
Advertising	\$ 1633.00	\$
Ambulance	\$ 1200.00	\$
Larry Simmons Band	\$ 250.00	\$
Dove Radios	\$ 207.00	\$
<b>Total Funds being sought from <u>WDC</u></b> <b>Total B</b>	\$ 5825.93	\$

**3. Has / will funding been sought from other funders?**

Yes



No



**If 'Yes', please list the funding organisation(s) and the amount of funding sought**

<b>a)</b> Te Kauwhata water association	\$ 2000.00	\$
<b>b)</b> TTCF	\$ 865.00	\$
<b>c)</b> Greater Waikato Veterinary service trust	\$ 1978.60	\$
<b>d)</b>	\$	\$
<b>Total of other funds being sought</b> <b>Total C</b>	\$ 4843.60	\$

**4. Describe any donated material / resources provided for the event/project:**



### Section 4 – Community wellbeing and outcomes

1. Which community wellbeing will your project contribute to?  
(See the guidelines sheet for more information on this section).

Social ☒Economic ☒Cultural ☒Environmental ☐

2. Which of the five community outcomes for the Waikato district does this project contribute to?  
(See the guidelines sheet for more information on this section).

Accessible ☐Safe ☒Sustainable ☐Healthy ☒Vibrant ☒

### Section 5 – Previous Funding Received from Waikato District Council

1. If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board / Committee	Type of Project / Event	Date received	Amount
Te Kauwhata A&P show	A&P show	2020	8784.00
Te Kauwhata A&P show	A&P show	2019	7000.00
Te Kauwhata A&P show	A&P show	2018	5693.33
Te Kauwhata A&P show	A&P show	2017	3201.00

2. Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above.

NOTE: This will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned for previous funding received.

☐ Name: Michelle Croucher

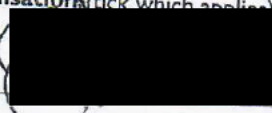
Date: 11/7/21

I certify that the funding information provided in this application is correct.

☐ Name: Esther Pillbrow

Date: 26 June 2021

Position in organisation (tick which applies)

Chairman ☐Secretary ☐Treasurer ☒Signature: 

Date: 26 June 2021

\*Incomplete applications will not be accepted and will be returned



# THE REMNANTS

COUNTRY, ROCK AND BLUES BAND



Larry Simmonds 0782 63220 / 021 1873497

QUOTE for the amount of \$250.00

To: Te Kauwhata Community Events Inc

From "The Remnants Band"

for : Services for the Te Kauwhata A&P SHOW

For the provision of a Sound System and Sound engineers to run the system for the day.

Yours faithfully, Larry Simmonds, Band organiser.

June 30th 2021



# QUOTE

Te Kauwhata A & P Association

**Date**  
8 Jun 2021

**Expiry**  
8 Jul 2021

**Quote Number**  
QU-0147

**Reference**  
Te Kauwhata A & P

**GST Number**  
133-382-283

Public Sound Company  
4 Mayfair Street  
Tauranga 3112  
info@publicsound.co.nz  
0800 773 257

## Te Kauwhata A & P 11th & 12th December 2021

Description	Quantity	Unit Price	Amount NZD
Mipro MA708 Incl Wireless Microphone & Twin Horns - Battery Powered	1.00	210.00	210.00
Mipro MA708 Incl Wireless Microphone & Twin Horns- Battery Powered	1.00	210.00	210.00
Mipro MA708 Incl Wireless Microphone & Twin Horns- Battery Powered	1.00	210.00	210.00
Mipro MA708 Incl Wireless Microphone & Twin Horns- Battery Powered	1.00	210.00	210.00
Setup & Packdown	3.00	45.00	135.00
Transport - 2 x Trips	572.00	0.60	343.20
Subtotal			1,318.20
TOTAL GST 15%			197.73
<b>TOTAL NZD</b>			<b>1,515.93</b>

## Terms

### Quotes

A Quote is valid for 30 days from the date of the quote. After 30 days have lapsed, Public Sound Company (2021) Limited would be delighted to quote again for you.

A booking form/acceptance must be signed and returned to Public Sound Company (2021) Limited when the quote is accepted without exception.

Until the signed booking form/acceptance and deposit is received, Public Sound Company (2021) Limited is entitled to allocate the equipment to another contract.

## Payment:

Settlement of any invoice will be accepted by Direct Debit to Account No. 38 9022 0788338 00 by or before the due date.

## Deposits:

Non-refundable 50% deposits are due at the time of booking/acceptance.

## Cancellation:

If Public Sound Company (2021) Limited is notified of a cancellation equal to or less than seven calendar days from the date of the event, no refund will be given under any circumstances including but not limited to cancellation of events due to Covid 19 or any other Pandemic or Endemic.

Public Sound Company (2021) Limited may hold a credit for future events at its sole discretion. Talk to us about it!

Cancellations 8 – 16 days out from the event will result in a refund of 25-40% of the deposit at a maximum.

## Security:

It is the company's responsibility to ensure adequate security cover at the event from load-in to load-out.

It is the company's responsibility to ensure the safe keeping of all equipment onsite.

## Details:

It is the company's responsibility to ensure all addresses of venues, job dates, times and equipment specifications are correct.

## Collect and Hire:

For all collect and return hires, it is the clients responsible for returning all equipment to our offices by or before the date and time stipulated unless otherwise arranged.

Equipment not returned by the due date and time will continue to incur additional hire charges at the full hire rate until duly returned.



## P. R. Gibbs & Associates

+64 21 552 890

paulrgibbs@me.com

### QUOTATION

Date 08.06.2021  
No 2021042

To: Esther Pilbrow  
Te Kauwhata A&P Show

Date	Item	Description	Amount
11.12.21	Medical cover	2X Officers Pre-Hospital Emergency Care	\$ 600.00
12.12.21	Medical Cover	2X Officers Pre-Hospital Emergency Care	\$ 600.00
	Medical Cover	1x StJohn notification	\$ INC
	Medical Cover	1x hospital notification	\$ INC
	Medical Cover		\$

Sub total	\$1200.00
<b>TOTAL</b>	<b>\$1200.00</b>

Please note: the dates requested have been diarised and are held in your name for a period of 28 days, thereafter if email confirmation is not received, they will be open to others to book.

Please confirm booking

Health & Safety Consultants; Event Medical Services

**Dove Communications Ltd**  
 Email: [accounts@dovecom.co.nz](mailto:accounts@dovecom.co.nz)  
 Phone Hamilton: 07 850 8070  
 Phone Auckland: 09 869 4026



## Quote

Quote # : 3632

Te Kauwhata A & P Assn. - Cash Sale  
 PO Box 91  
 Te Kauwhata

Date : 08/06/2021  
 Account : 1  
 Reference : Esther P.  
 Sales Rep : **Colin Perry**  
 E-mail: [colin.p@dovecom.co.nz](mailto:colin.p@dovecom.co.nz)  
 Quote Expires **08/07/2021**  
 Page No. : 1  
 Job Number :

Product Code	Description	Quantity	Rate	Total
STRR	Radio Rental - GP328 Radios	6.00	30.00	<b>180.00</b>
	Supply radios for Show 11th & 12th Dec 2021			

Freight	0.00
GST Exclusive	180.00
GST	27.00
Rounding	0.00
<b>GST Inclusive</b>	<b>207.00</b>

# Chatter

## Community Newspaper

Te Kauwhata Community Events  
 Atten: Esther Pilbrow  
 8/06/2021

Hi Esther

Thanks for your email regarding this years A & P Show.

Price for two full pages \$1420.00+ GST published as supplied in full colour.  
 Price quoted is for 1 x full mid November, 1 x full early December editions.

As with previous years we will publish any editorial that you may wish to send in  
 along with photo's that we usually take to thank the community etc.

Please don't hesitate in asking if there is any more info required.

Regards Jim & Karen  
 Chatter Newspaper.  
 G.S.T 55 796 874

Jim & Karen Richardson PO Box 113 Te Kauwhata, Ph 07 8261 148, Email: tkchatta@xtra.co.nz  
 Mob 0274 746867 (Jim) Mob 0274 771603 (Karen)



# QUOTE

TEKAUWAHTA AMP  
136 Cozen Road  
RD 1  
Te Kauwhata 3781  
NEW ZEALAND

**Date**  
8 Jun 2021

**Expiry**  
30 Jul 2021

**Quote Number**  
QU-0147

**GST Number**  
97-841-152

XS SERVICES LTD  
PO Box 183  
Ngaruawahia 3742  
NEW ZEALAND  
PH: 0800 822 826  
PH: 07 824 5537  
FAX: 07 824 5536  
admin@xsservices.co.nz

Description	Quantity	Unit Price	GST	Amount NZD
Quote to supply 6 portable flushing toilets for 11/12 Dec 2021 Includes delivery and pickup	6.00	170.00	15%	1,020.00
INCLUDES GST 15%				133.04
<b>TOTAL NZD</b>				<b>1,020.00</b>

## TE KAUWHATA A&amp;P ASSOCIATION

## PROFIT AND LOSS STATEMENT FOR THE PERIOD 01/04/20 TO 31/03/2021

Balance at 31 March 2020 \$4,292.19

<b>INCOME</b>	<b>2021</b>	<b>2020</b>	<b>EXPENDITURE</b>	<b>2021</b>	<b>2020</b>
Entry Fees	\$14,740.50	\$15,770.00	RAS	\$2,236.30	\$2,099.45
			Prizemoney	\$11,513.50	\$10,467.00
			Judges		\$2,042.86 Lunches and fees
			First Aid	\$1,200.00	\$1,330.00
D		\$6,118.37	Yards		\$9,109.85
G	\$2,860.57	\$2,991.48	Ribbons	\$2,658.58	\$2,872.37
G	\$1,300.00		Entertainer	\$1,300.00	
G	\$8,784.00	\$7,000.00	Advertising	\$1,733.05	\$575.00
G		\$500.00	Band	\$500.00	\$500.00
G	\$1,700.00		Magician	\$340.00	\$310.00
Rides	\$3,134.50	\$706.20	Rides	\$5,000.00	\$5,226.75
			Strongman	\$500.00	\$450.00
			Speakers	\$1,326.18	\$1,412.43
			Facepainting	\$640.00	
			Volunteering Waikato	\$60.00	
			Main Events fee	\$611.18	
Sponsors	\$4,830.00	\$4,732.71	Posts		\$169.80
			Toilets	\$900.00	\$900.00
			Radios	\$241.50	\$103.50
Stall Fees	\$225.00	\$300.00	Judges	\$2,060.00	
Indoor competitions	\$186.00	\$80.00	Hall Hire		\$250.00
interest	\$3.77	\$5.36	Bank Fees	\$93.77	\$0.60



Donation, Pilbrow Surveying	\$14.37	\$502.11	Printing Costs	\$14.37	\$502.11
Total Income	\$37,778.71	\$38,706.23	Total Expenditure	\$32,928.43	\$38,321.72
Total Profit	\$4,850.28	\$384.51			
Balance at 31 March 2021	\$9,092.47				

I Certify That this financial statement has been submitted to and approved by the members at a general meeting held on the

Signed:

### **Open Meeting**

<b>To</b>	Discretionary and Funding Committee
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	5 November 2021
<b>Prepared by</b>	Lianne van den Bemd Community-Led Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0502 / 3280830
<b>Report Title</b>	Aka Aka School – Replace broken pool pump and install automated dosing system

## **I. EXECUTIVE SUMMARY**

---

The purpose of this report is to present an application to the Discretionary and Funding Committee (Rural Fund) for funding from Aka Aka School towards the cost of replacing the broken pool pump and installing an automated dosing system.

## **2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Community Growth** be received;

**AND THAT** an allocation of \$..... is made to **Aka Aka School** towards the costs of replacing the broken pool pump and installing an automated dosing system;

**OR**

**AND THAT** the request from **Aka Aka School** towards the costs of replacing the broken pool pump and installing an automated dosing system is declined / deferred until ..... for the following reasons:

### 3. BACKGROUND

---

Aka Aka School is a small rural primary school for Year 1 to 8 students. The school provides as many learning adventures and experiences as possible to ensure they grow well rounded, resilient thinkers.

By the end of November, the school will replace the broken pool pump and install an automated dosing system ready for the summer season. The school does not have a caretaker, responsibility to maintain the pool lies with the teaching principal. The principal's time is reduced by 45 minutes for each of the five times a day she must physically test the water, to measure the correct dose of chlorine required for the pool. The automated dosing system will enable the principal to continue learning responsibilities. In the absence of the principal, select key holders will continue the maintenance of the pool. [Extract from principal's support letter attached to this application]

Students, families and visitors will benefit from a well-maintained pool. Accessibility will enable people to continue building confidence in and around water, where lifesaving skills are also taught.

### 4. OPTIONS CONSIDERED

---

- 4.1 That the application is approved and an allocation of partial or full funding requested be made.
- 4.2 That the application is declined.
- 4.3 That the application is deferred.

### 5. FINANCIAL

---

Funding is available to allocate for the year.

The project is noted to cost \$11,621.66. Aka Aka School is seeking funding of \$8,716.25 towards the cost of replacing the broken pool pump and installing an automated dosing system.

GST Registered – Amounts above are GST exclusive	Yes
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

## **6. POLICY**

---

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants of \$5,000.00 can be funded up to 100 percent at the discretion of the relevant community board or committee or Council's Discretionary and Funding Committee.

For grants above \$5,000.00, a funding cap of 75 percent of the total project cost applies and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

## **7. CONCLUSION**

---

Consideration by the Discretionary and Funding Committee is required in regard to this funding request.

## **8. ATTACHMENT**

---

Aka Aka School – Replace broken pool pump and install automated dosing system

## **DISCRETIONARY FUNDING APPLICATION FORM**

### **Important notes for applicant:**

- Prior to submitting your application, please contact the Waikato District Council's community development advisor, on 0800 492 452 Ext 5732, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development advisor  
Yes ☒ No ☐
- Application form must be completed in full and emailed to Funding [funding@waikato.govt.nz](mailto:funding@waikato.govt.nz)
- Please ensure you have read the **Guidelines** on [Waikato District Council Discretionary Grants Fund](#) prior to completing the application form (these are updated from time to time).
- I have read and understood the guidelines for funding application form  
Yes ☒ No ☐
- All parts of the application need to be completed and all supporting information supplied.

**PLEASE NOTE:** Incomplete applications **WILL NOT** be considered and will be returned.  
Contact email: (Correspondence will be emailed from [funding@waikato.govt.nz](mailto:funding@waikato.govt.nz))

**Which of the 2 funds are you applying for: (please tick one appropriate box.)**

1. Discretionary and Funding Committee

Project Fund (Rural Ward Areas) ☒

Event Fund ☐

OR

2. Community Board / Committee Discretionary Fund for local Town / Village, Projects / Events

Raglan ☐

Taupiri ☐

Onewhero-Tuakau ☒

Ngaruawahia ☐

Huntly ☐

Te Kauwhata ☐

Meremere ☐

### **Section 1 – Your details**

#### **1. Name of your organisation and contact person**

Aka Aka School Board of Trustees

#### **2. What is your organisation's purpose/background (who are you? what do you do?)**

Aka Aka School is a rural primary school for Year 1-8 students. We provide as many learning adventures and experiences as possible to ensure we grow well rounded, resilient thinkers.



## 3. Phone number/s

Christina van de Worp

## 4. Email / Address

## 5. If you are a Registered Charity (we require your registration number &amp; confirmation that your organization registration is current)

n/a

**Section 2 – Your event / project**

## 1. What is your event / project, including date and location? (please describe in full the project details)

To supply and install a pump, and an automated dosing system for our school and community swimming pool at Aka Aka School 809 Aka Aka Road Waiuku.

## 2. How many volunteers and who else is involved in the project?

We do not have any volunteers.

## 3. How will the wider community benefit from this event/project?

Students, families and visitors will benefit from this grant as swimming will build their confidence in and around water. The swimming pool dosing system management duties will be removed from our Principal's and select key holders tasks ensuring the pool received the correct dose of chlorine without human input or error:

Are you GST registered? No ☐ Yes ☒ GST Number 55159890 / \_\_\_\_\_


**PLEASE NOTE: The following documentation MUST be supplied with your application:**

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of any documentation verifying your organisation's legal status
- Include copies of written quotes (these must match the Funding Requirements in section 4.)




**Section 3 – Funding requirements**1. **NOTE: Please provide full details for the following:**

- How much your event/project will cost,
- How much you are seeking from the Waikato District Council,
- How much you are seeking from other providers,
- Details of other funding and donated materials/resources being sourced, and
- Current funds in hand to cover the costs of the event/project.

**IMPORTANT:** Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)



Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the <b>total</b> cost of your project/event	\$	\$ 11,621.66
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
<b>Total A</b>	\$	\$ 11,621.66 

2. Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
Aqualectirx - supply and install pool pump	\$	\$ 1,772.80 
Select Chemicals Ltd - supply and install	\$	\$
Automated Dosing System	\$	\$ 9,848.86 
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC Total B</b>	\$	\$ 8,716.25 

3. Has / will funding been sought from other funders? Yes ☒ No ☐

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) Mazda Foundation (declined)	\$	\$
b) Harcourts Foundation (criteria not met)	\$	\$
c) Contact Energy (no response)	\$	\$ 5,000.00 
d)	\$	\$
<b>Total of other funds being sought Total C</b>	\$	\$ 5,000.00 

4. Describe any donated material / resources provided for the event/project:

Stage 1 of this Outdoor Upgrade Project was to supply and install 2 shade sails in the playground along with soft fall bark, and a third shade sail over the spectator area of the swimming pool. This Stage was completed in October which the school fully funded the cost of \$14,986.52. We are now at Stage 2, to supply and install a pool pump and automated dosing system at a cost of 11,621.66. We will apply to another funder if there is any shortfall from this application as these items are essential for our pool to open.

Allocated funds are for: wages, general up keep, general maintenance and administration costs to run the school. The \$40,000 is allocated towards cyclical and monies into the school house account is for re piling and renovation of the school house.



#### Section 4 – Community wellbeing and outcomes

##### 1. Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social ☒ Economic ☐ Cultural ☐ Environmental ☐

##### 2. Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section).

Accessible ☒ Safe ☐ Sustainable ☐ Healthy ☐ Vibrant ☐

#### Section 5 – Previous Funding Received from Waikato District Council

##### 1. If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board / Committee	Type of Project / Event	Date received	Amount

##### 2. Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above.

**NOTE:** This will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned for previous funding received.

☐ Name: \_\_\_\_\_ Date: \_\_\_\_\_

I certify that the funding information provided in this application is correct.

☒ Name: \_\_\_\_\_ Date: \_\_\_\_\_

Position in organisation (tick which applies)

Chairman ☐ Secretary ☐ Treasurer ☐

Signature:  *Funding Consultant* Date: *2/10/21*

\*Incomplete applications will not be accepted and will be returned





**AQUALECTRIX**  
PUMPING - WATER TREATMENT - ELECTRICAL

35

# Aqualectrix Limited

40 Crosbie Road  
Pukekohe 2120

Phone : 09 237 0050

Fax : 09 238 7131

Email : [lorraine@aqualectrix.co.nz](mailto:lorraine@aqualectrix.co.nz)

Website : [www.aqualectrix.co.nz](http://www.aqualectrix.co.nz)

## Quote

Quote # : 25314

Aka Aka School  
809 Aka Aka Rd  
R D 2  
Waiuku 2682

Date : 06/07/2021  
Order No :  
Account : 3741  
Reference :  
Sales Rep :  
Quote Expires 13/07/2021  
Page No. : 1  
Job Number :

Code	Description	Quantity	Rate	Total
<b>Updated Pool Pump Quote</b>				
Quote to supply and install new Waterco Hydrostorm Plus 250 swimming pool pump and replace filter pressure gauges. Quoted by Steve Richards - Service Manager 09 237 0050.				
N/S	Hydrostorm Plus 250 Pool Pump	1.00	1400.00	1400.00
CSUND	Consumables	1.00	15.00	15.00
N/S	Filter pressure gauge	2.00	38.90	77.80
N/S	Mileage and Labour	1.00	280.00	280.00

We appreciate the opportunity to present this Quote/Estimate  
A 50% deposit is required upon acceptance.  
Our bank account details for direct credits: 12 3023 0550877 00

Freight	0.00
GST Exclusive	1772.80
GST	265.92
Rounding	0.00
GST Inclusive	2038.72

Quote1

Document Set ID: 3280827

Version: 2, Version Date: 06/10/2021

**SELECT CHEMICALS LTD**  
 46 Bryant Road  
 PO Box 10333  
 HAMILTON  
 New Zealand

Phone +64 7 849 7185  
 Fax  
 GST Number 42 237 116



## QUOTATION

### MISCELLANEOUS

Phone:

Fax:

Aka Aka School  
 809 Aka Aka Road,  
 Aka Aka 2682

Quotation Number: 1496

Date	Delivery	Customer	Order Number	Packing Slip	Serial Number	Sales Person	Page
6/07/2021		0000				IANR	1
Code	Description	Quantity	Unit	Price	Discount	Amount	
395.111151	PoolMate with PS & SP	1.0000	ea	7,495.000		\$7,495.00	
392.011131	PeriPump DC550 - NPS	2.0000	ea	479.000		\$958.00	
395.111941	Conc DPD No 1 Soln - 500mL Pouch	1.0000	ea	254.178		\$254.18	
395.113966	pH Indicator Soln - PR 500mL Pouch	1.0000	ea	174.000		\$174.00	
000.300301	Time Charge Out - PC	8.0000	hr	90.000		\$720.00	
000.300309	Travelling Charge	192.0000	km	1.290		\$247.68	

Sales Person: Ian Richards 0224355356

*To make life easier and to reduce costs please pay electronically.  
 Our bank account is 02 0316 0452046 000. Thank you.  
 And please email remittance advices to admin@sclnz.co.nz*

Total Net	\$9,848.86
GST	\$1,477.33
<b>Quote Total Including GST</b>	<b>\$11,326.19</b>

*Think SCL for all your laboratory meters, probes, buffers, reagents, titration equipment, photometers and calibration services. And for pool water monitoring, control, dosing, logging and remote access equipment and service. All underpinned with sound science and good chemistry.*

### Aka Aka School Outdoor Upgrade Project

Item	Preferred Supplier	Preferred Quote excl. GST	GST	Total Cost incl. GST	Competitive Supplier	Competitive Quote excl. GST	Our Contribution	Shortfall
<b>STAGE 1: Playground June - July 2021</b>								
Shade sail	FabriTechnics	\$12,556.52	\$1,883.48	\$14,440.00	Shade Systems	\$16,900.00	\$12,556.52	
Softfall Bark	Reharvest Timber	\$450.00	\$67.50	\$517.50			\$450.00	
<b>TOTAL</b>		<b>\$13,006.52</b>	<b>\$1,950.98</b>	<b>\$14,957.50</b>		<b>\$16,900.00</b>	<b>\$13,006.52</b>	
<b>STAGE 2: Shade August 2021</b>								
Shade sail	FabriTechnics	\$1,980.00	\$297.00	\$2,277.00	Shade Systems	\$7,900.00	\$1,980.00	
<b>TOTAL</b>		<b>\$1,980.00</b>	<b>\$297.00</b>	<b>\$2,277.00</b>		<b>\$7,900.00</b>	<b>\$1,980.00</b>	
<b>STAGE 3: Swimming Pool November 2021</b>								
Supply and install pool pump	Aqualectrix	\$1,772.80	\$265.92	\$2,038.72	Counties Pool & Spa	\$1,335.00	\$1,621.66	\$151.14
Supply and install Automated Dosing System	Select Chemicals Ltd	\$9,848.86	\$1,477.33	\$11,326.19	Wavelength	\$6,500.00		\$9,848.86
<b>TOTAL</b>		<b>\$11,621.66</b>	<b>\$1,743.25</b>	<b>\$13,364.91</b>		<b>\$7,835.00</b>	<b>\$1,621.66</b>	<b>\$10,000.00</b>
	Total cost of project	\$26,608.18					\$16,608.18	
	Less our Contribution	\$16,608.18						
	Shortfall	\$10,000.00						



Waikato District Council  
The Funding Team  
Discretionary Funding  
Private Bag 544  
Ngaruawahia 3742

Friday 8 October

Dear Trustees,

Attached is our application for financial assistance for \$5,000 being half the shortfall for Stage 3 of our Outdoor Upgrade Project; to supply and install a pump, and automated dosing system for our school and community swimming pool. With a project cost of \$11,621.66 excl. GST, we are also applying to Mazda Foundation for the same amount, and we are contributing \$1,621.66 of our own funds.

Established in 1906, Aka Aka School is a decile 7, rural primary school for our current role of 48, Year 1-8 students, with 50% of our students coming from low socio-economic backgrounds. We are a farming community in the Waikato region located between Pukekohe and Waiuku. The school is not zoned and therefore we have students travel from Waiuku and Pukekohe each day.

Aka Aka School promotes child centred learning by utilising the skills and interests of our students as a starting point. We provide as many learning adventures as possible and experiences that we can to ensure we grow well rounded, resilient, and independent thinkers. We also value physical education and promote this by utilising Youthtown's expert coaching programme.

Being in a rural location and having several students from low socio-economic backgrounds, access to facilities such as a swimming pool is limited. Having access to a swimming pool close by is critical for physical skills development, confidence in and around water, improved self-efficacy in achieving success in swimming and assessing and managing risk. The final aspect is vital for children in our community as we are surrounded by the Waikato River, west coast Karioitahi Beach, and extremely deep and wide ditches to contain the high-water table in Aka Aka. Access to a safe space to teach water safety is potentially lifesaving for our students.

The swimming pool pump is broken, and we need a new one to be able to open the pool at the end of November for the Summer season. As a small school, we do not have a caretaker and the management of the pool daily is the responsibility of our principal, who is a teaching principal. To maintain the pool's correct dose of chlorine, she must physically test the water up to five times a day, measure the correct dose needed and drop it into the pool. This process can take up about 45 minutes each time which cuts into precious teaching time.

An automatic dosing system would carry out this task without human input. During school holidays, three selected key holders are responsible for checking and dosing the pool. The automated dosing system will eliminate the chance of human error.

We have recently purchased shade sails for the pool area to ensure there is sufficient protection from the sun. The wider community, including current and past students, their families, local farming families, and people from the surrounding towns, regularly use our facilities which include the school/community hall, turfed playing area, adventure playground, and school and community pool. We hire out approximately 25 pool keys each season to our community to access the pool area over Summer.

On behalf of Aka Aka School, I would like to thank you for considering our application and advising that any contribution received will be acknowledged in our school newsletters, website and annual financial records and Facebook page.

Yours sincerely



Michaelene Nu'u  
Principal

# AKA AKA SCHOOL

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### School Directory

<b>Ministry Number:</b>	1201
<b>Principal:</b>	Michaelene Nu'u
<b>School Address:</b>	809 Aka Aka Main Road, Aka Aka
<b>School Postal Address:</b>	809 Aka Aka Road RD 2, Waiuku, 2682
<b>School Phone:</b>	[REDACTED]
<b>School Email:</b>	[REDACTED]

#### Members of the Board of Trustees

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expires/ Expired</b>
Rachel Green	Chairperson	Elected	Jun 2022
Michaelene Nu'u	Principal	ex Officio	
Stuart Muir	Parent Rep	Co-opted	Dec 2020
Rebecca Liefing	Parent Rep	Elected	Jun 2022
Rebecca Van Dijken	Parent Rep	Elected	Jun 2022
Christina van de Worp	Staff Rep	Elected	Jun 2022

**Accountant / Service Provider:** Education Services Ltd

# AKA AKA SCHOOL

Annual Report - For the year ended 31 December 2020

## Index

<b>Page</b>	<b>Statement</b>
	<b>Financial Statements</b>
1	Statement of Responsibility
2	Statement of Comprehensive Revenue and Expense
3	Statement of Changes in Net Assets/Equity
4	Statement of Financial Position
5	Statement of Cash Flows
6 - 12	Statement of Accounting Policies
13 - 20	Notes to the Financial Statements
	<b>Other Information</b>
	Analysis of Variance
	Kiwisport

## Aka Aka School

### Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

Rachel Elizabeth Green

Full Name of Board Chairperson

  
Signature of Board Chairperson

Date:

4/5/21

Michaelene Nu'u

Full Name of Principal

  
Signature of Principal

Date:

04-05-21



**Aka Aka School****Statement of Comprehensive Revenue and Expense**

For the year ended 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
<b>Revenue</b>				
Grants	2	567,932	518,762	490,070
Local	3	31,246	41,548	35,808
Income		694	-	3,766
		<b>599,872</b>	<b>560,310</b>	<b>529,644</b>
<b>Expenses</b>				
Locally Raised Funds	3	8,237	27,660	38,931
Learning Resources	4	329,787	307,996	282,210
Administration	5	53,549	57,862	53,913
Finance		232	149	221
Property	6	181,833	174,344	172,954
Depreciation	7	21,526	20,374	25,246
Loss on Disposal of Property, Plant and Equipment		679	-	41
		<b>595,843</b>	<b>588,385</b>	<b>573,516</b>
<b>Net Surplus / (Deficit) for the year</b>		<b>4,029</b>	<b>(28,075)</b>	<b>(43,872)</b>
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<b>4,029</b>	<b>(28,075)</b>	<b>(43,872)</b>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

**Aka Aka School****Statement of Changes in Net Assets/Equity**

For the year ended 31 December 2020

	Notes	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
<b>Balance at 1 January</b>		<b>252,494</b>	<b>262,704</b>	<b>296,366</b>
Total comprehensive revenue and expense for the year		4,029	(28,075)	(43,872)
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		945	-	-
Adjustment to Accumulated surplus/(deficit) from adoption of PBE IFRS 9			-	-
<b>Equity at 31 December</b>	<b>23</b>	<b>257,468</b>	<b>234,629</b>	<b>252,494</b>
Retained Earnings		257,468	234,629	252,494
<b>Equity at 31 December</b>		<b>257,468</b>	<b>234,629</b>	<b>252,494</b>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

**Aka Aka School**  
**Statement of Financial Position**  
 As at 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
<b>Current Assets</b>				
Cash and Cash Equivalents	8	72,005	100,945	110,014
Accounts Receivable	9	25,355	19,870	21,707
GST Receivable		3,599	11,479	5,369
Prepayments		2,761	1,530	4,814
Inventories	10	1,908	1,675	1,833
Investments	11	91,190	-	-
		<u>196,818</u>	<u>135,499</u>	<u>143,737</u>
<b>Current Liabilities</b>				
Accounts Payable	13	78,310	49,778	54,308
Revenue Received in Advance	14	198	-	20
Provision for Cyclical Maintenance	15	32,477	27,106	32,328
Finance Lease Liability - Current Portion	16	1,832	1,430	1,486
		<u>112,817</u>	<u>78,314</u>	<u>88,142</u>
<b>Working Capital Surplus/(Deficit)</b>		<b>84,001</b>	<b>57,185</b>	<b>55,595</b>
<b>Non-current Assets</b>				
Property, Plant and Equipment	12	202,990	178,368	220,128
		<u>202,990</u>	<u>178,368</u>	<u>220,128</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	15	26,799	-	22,291
Finance Lease Liability	16	2,724	924	938
		<u>29,523</u>	<u>924</u>	<u>23,229</u>
<b>Net Assets</b>		<u><b>257,468</b></u>	<u><b>234,629</b></u>	<u><b>252,494</b></u>
<b>Equity</b>		<u><b>257,468</b></u>	<u><b>234,629</b></u>	<u><b>252,494</b></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

**Aka Aka School**  
**Statement of Cash Flows**  
For the year ended 31 December 2020

		2020	2020	2019
	Note	Actual \$	Budget (Unaudited) \$	Actual \$
<b>Cash flows from Operating Activities</b>				
Government Grants		161,140	129,948	94,066
Locally Raised Funds		30,596	40,848	35,342
Goods and Services Tax (net)		1,770	-	6,110
Payments to Employees		(54,112)	(57,800)	(52,051)
Payments to Suppliers		(136,103)	(163,447)	(96,320)
Interest Paid		(232)	(149)	(221)
Interest Received		767	-	3,548
Net cash from Operating Activities		3,826	(50,600)	(9,526)
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(1,160)	-	(22,050)
Purchase of Investments		(40,869)	-	-
Net cash from Investing Activities		(42,029)	-	(22,050)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		945	-	-
Finance Lease Payments		(751)	(1,486)	(695)
Funds Held for Capital Works Projects		-	-	(10,746)
Net cash from Financing Activities		194	(1,486)	(11,441)
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(38,009)</b>	<b>(52,086)</b>	<b>(43,017)</b>
Cash and cash equivalents at the beginning of the year	8	110,014	153,031	153,031
<b>Cash and cash equivalents at the end of the year</b>	8	<b>72,005</b>	<b>100,945</b>	<b>110,014</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.

# Aka Aka School

## Notes to the Financial Statements

### For the year ended 31 December 2020

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Aka Aka School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### *Reporting Period*

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

###### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### *Financial Reporting Standards Applied*

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

###### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

### ***Critical Accounting Estimates And Assumptions***

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

#### ***Cyclical maintenance***

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 15.

#### ***Useful lives of property, plant and equipment***

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

#### ***Classification of leases***

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### ***Recognition of grants***

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.



**Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

**Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

**Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

**d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

**e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

**f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

**g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

**h) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

**i) Inventories**

Inventories are consumable items held for sale and comprise of lunch stock and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

## j) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

## k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### Depreciation

Property, plant and equipment are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings	5-100 years
Building Improvements	20-100 years
Furniture and Equipment	5-20 years
Information and Communication	4-5 years
Leased Assets	20 years
Library Resources	12.5% DV
Leased assets held under a Finance Lease	Term of Lease



## **l) Intangible Assets**

### *Software costs*

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. Its fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

## **m) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

## **n) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

**o) Employee Entitlements***Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

*Long-term employee entitlements*

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

**p) Revenue Received in Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

**q) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

**r) Shared Funds**

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of school control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

**s) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

**t) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

**u) Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

**v) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**w) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

**x) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operational Grants	116,362	109,848	100,020
Teachers' Salaries Grants	260,582	252,416	236,411
Use of Land and Buildings Grants	144,533	136,398	135,183
Other MoE Grants	46,455	11,100	8,616
Transport grants	-	9,000	9,840
	<b>567,932</b>	<b>518,762</b>	<b>490,070</b>

The school has opted in to the donations scheme for this year. Total amount received was \$6,150.

Other MOE Grants total includes additional COVID-19 funding totalling \$20,983 for the year ended 31 December 2020.

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Revenue</b>			
Donations	2,000	3,000	556
Bequests & Grants	6,232	8,673	5,877
Activities	862	6,975	4,351
Trading	5,469	4,900	6,085
Fundraising	3,683	5,000	5,939
Other Revenue	13,000	13,000	13,000
	<b>31,246</b>	<b>41,548</b>	<b>35,808</b>
<b>Expenses</b>			
Activities	306	19,460	21,184
Trading	5,177	4,400	6,397
Fundraising (Costs of Raising Funds)	1,170	600	2,347
Other Locally Raised Funds Expenditure	1,584	3,200	9,003
	<b>8,237</b>	<b>27,660</b>	<b>38,931</b>
<i>Surplus/(Deficit) for the year Locally raised funds</i>	<b>23,009</b>	<b>13,888</b>	<b>(3,123)</b>

## 4. Learning Resources

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Curricular	15,785	15,780	11,933
Employee Benefits - Salaries	312,859	289,216	270,227
Staff Development	1,143	3,000	50
	<b>329,787</b>	<b>307,996</b>	<b>282,210</b>

**5. Administration**

	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Audit Fee	5,507	5,507	5,347
Board of Trustees Fees	2,015	3,200	2,415
Board of Trustees Expenses	3,141	4,300	2,292
Communication	830	900	782
Consumables	2,088	2,100	2,052
Operating Lease	-	1,200	-
Other	8,168	8,645	8,155
Employee Benefits - Salaries	19,789	21,000	21,426
Insurance	2,414	2,010	1,919
Service Providers, Contractors and Consultancy	9,597	9,000	9,525
	<b>53,549</b>	<b>57,862</b>	<b>53,913</b>

**6. Property**

	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Caretaking and Cleaning Consumables	17,056	14,835	14,538
Cyclical Maintenance Expense	4,657	7,011	4,677
Grounds	4,110	4,300	3,641
Heat, Light and Water	5,329	6,000	5,094
Repairs and Maintenance	4,642	5,000	9,268
Use of Land and Buildings	144,533	136,398	135,183
Security	1,506	800	553
	<b>181,833</b>	<b>174,344</b>	<b>172,954</b>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

**7. Depreciation**

	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Buildings	1,214	818	1,014
Building Improvements	1,282	1,169	1,449
Furniture and Equipment	13,581	12,031	14,907
Information and Communication Technology	3,466	4,672	5,789
Leased Assets	1,629	1,391	1,724
Library Resources	354	293	363
	<b>21,526</b>	<b>20,374</b>	<b>25,246</b>

**8. Cash and Cash Equivalents**

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Bank Current Account	20,710	55,597	23,332
Bank Call Account	51,295	45,348	36,361
Short-term Bank Deposits	-	-	50,321
Cash equivalents for Cash Flow Statement	<u>72,005</u>	<u>100,945</u>	<u>110,014</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

**9. Accounts Receivable**

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Receivables	1,574	746	746
Interest Receivable	162	17	235
Teacher Salaries Grant Receivable	23,619	19,107	20,726
	<u>25,355</u>	<u>19,870</u>	<u>21,707</u>
Receivables from Exchange Transactions	1,736	763	981
Receivables from Non-Exchange Transactions	23,619	19,107	20,726
	<u>25,355</u>	<u>19,870</u>	<u>21,707</u>

**10. Inventories**

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Lunches	78	36	217
Uniforms	1,830	1,639	1,616
	<u>1,908</u>	<u>1,675</u>	<u>1,833</u>

**11. Investments**

The School's investment activities are classified as follows:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Current Asset			
Short-term Bank Deposits	91,190	-	-
Total Investments	<u>91,190</u>	<u>-</u>	<u>-</u>



## 12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
<b>2020</b>						
Buildings	34,700	-	-	-	(1,214)	33,486
Building Improvements	86,708	-	-	-	(1,282)	85,426
Furniture and Equipment	86,776	-	(679)	-	(13,581)	72,516
Information and Communication Technology	8,627	1,180	-	-	(3,466)	6,321
Leased Assets	1,958	3,907	-	-	(1,629)	4,236
Library Resources	1,359	-	-	-	(354)	1,005
<b>Balance at 31 December 2020</b>	<b>220,128</b>	<b>5,067</b>	<b>(679)</b>	<b>-</b>	<b>(21,526)</b>	<b>202,990</b>

The net carrying value of equipment held under a finance lease is \$4,236 (2019: \$1,958)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
<b>2020</b>			
Buildings	45,498	(12,012)	33,486
Building Improvements	142,014	(56,588)	85,426
Furniture and Equipment	272,599	(200,083)	72,516
Information and Communication Technology	58,691	(52,370)	6,321
Leased Assets	5,672	(1,436)	4,236
Library Resources	13,204	(12,199)	1,005
<b>Balance at 31 December 2020</b>	<b>537,678</b>	<b>(334,688)</b>	<b>202,990</b>

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
<b>2019</b>						
Buildings	18,070	17,644	-	-	(1,014)	34,700
Building Improvements	88,157	-	-	-	(1,449)	86,708
Furniture and Equipment	100,970	725	(12)	-	(14,907)	86,776
Information and Communication Technology	10,764	3,680	(29)	-	(5,789)	8,627
Leased Assets	1,918	1,764	-	-	(1,724)	1,958
Library Resources	1,722	-	-	-	(363)	1,359
<b>Balance at 31 December 2019</b>	<b>221,601</b>	<b>23,813</b>	<b>(41)</b>	<b>-</b>	<b>(25,246)</b>	<b>220,128</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
<b>2019</b>			
Buildings	45,498	(10,798)	34,700
Building Improvements	142,014	(55,306)	86,708
Furniture and Equipment	277,298	(190,522)	86,776
Information and Communication Technology	59,585	(50,958)	8,627
Leased Assets	5,134	(3,176)	1,958
Library Resources	13,204	(11,845)	1,359
<b>Balance at 31 December 2019</b>	<b>542,733</b>	<b>(322,605)</b>	<b>220,128</b>

The net carrying value of equipment held under a finance lease is \$1,958 (2018: \$1918)

**13. Accounts Payable**

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operating Creditors	6,441	4,384	3,951
Accruals	4,007	3,191	3,347
Banking Staffing Overuse	43,945	22,825	26,000
Employee Entitlements - Salaries	23,619	19,107	20,726
Employee Entitlements - Leave Accrual	298	271	284
	<u>78,310</u>	<u>49,778</u>	<u>54,308</u>
Payables for Exchange Transactions	78,310	49,778	54,308
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>78,310</u>	<u>49,778</u>	<u>54,308</u>

The carrying value of payables approximates their fair value.

**14. Revenue Received In Advance**

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Other	198	-	20
	<u>198</u>	<u>-</u>	<u>20</u>

**15. Provision for Cyclical Maintenance**

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Provision at the Start of the Year	54,619	20,095	49,942
Increase to the Provision During the Year	6,690	7,011	4,677
Adjustment to the Provision	(2,033)	-	-
Provision at the End of the Year	<u>59,276</u>	<u>27,106</u>	<u>54,619</u>
Cyclical Maintenance - Current	32,477	27,106	32,328
Cyclical Maintenance - Term	26,799	-	22,291
	<u>59,276</u>	<u>27,106</u>	<u>54,619</u>

**16. Finance Lease Liability**

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
No Later than One Year	2,162	1,430	1,486
Later than One Year and no Later than Five Years	2,943	924	938
	<u>5,105</u>	<u>2,354</u>	<u>2,424</u>



### 17. Funds Held (Owed) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2020	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Totals		-	-	-	-	-
Represented by:						
Funds Held on Behalf of the Ministry of Education						-
Funds Due from the Ministry of Education						-
						-
	2019	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
School Block & 2ILE Upgrade, replace rotten do	completed	11,211	8,630	(19,841)	-	-
Block 1,2 and A electrical upgrade	completed	(465)	465	-	-	-
Totals		10,746	9,095	(19,841)	-	-

### 18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 19. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2020 Actual \$	2019 Actual \$
<i>Board Members</i>		
Remuneration	2,015	2,415
Full-time equivalent members	0.03	0.05
<i>Leadership Team</i>		
Remuneration	108,223	101,692
Full-time equivalent members	1.00	1.00
Total key management personnel remuneration	110,238	104,107
Total full-time equivalent personnel	1.03	1.05

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual \$000	2019 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	100 - 110	90 - 100
Benefits and Other Emoluments	3 - 4	2 - 3
Termination Benefits	-	-

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration	2020	2019
\$000	FTE Number	FTE Number
100 - 110	-	-
	0.00	0.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total	-	-
Number of People	-	-

## 21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

## 22. Commitments

### (a) Capital Commitments

There are no capital commitments as at 31 December 2020 (Capital commitments at 31 December 2019: nil).

### (b) Operating Commitments

There are no operating commitments as at 31 December 2020 (Operating commitments at 31 December 2019: nil).

## 23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash and Cash Equivalents	72,005	100,945	110,014
Receivables	25,355	19,870	21,707
Investments - Term Deposits	91,190	-	-
<b>Total Financial assets measured at amortised cost</b>	<b>188,550</b>	<b>120,815</b>	<b>131,721</b>

### Financial liabilities measured at amortised cost

Payables	78,310	49,778	54,308
Borrowings - Loans	-	-	-
Finance Leases	4,556	2,354	2,424
Painting Contract Liability	-	-	-
<b>Total Financial Liabilities Measured at Amortised Cost</b>	<b>82,866</b>	<b>52,132</b>	<b>56,732</b>

## 25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## 26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

## Independent Auditor's Report

### To the Readers of Aka Aka's Financial Statements

#### For the Year Ended 31 December 2020

The Auditor-General is the auditor of Aka Aka (the School). The Auditor-General has appointed me, Darren Wright, using the staff and resources of William Buck Audit (NZ) Limited, to carry out the audit of the financial statements of the School on his behalf.

#### Opinion

We have audited the financial statements of the School on pages 2 to 20, that comprise the statement of financial position as at 31 December 2020, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
  - its financial position as at 31 December 2020; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with PBE Accounting Standards (PBE IPSAS) Reduced Disclosure Regime.

Our audit was completed on 17 May 2021. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

#### Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### ACCOUNTANTS & ADVISORS

Level 4, 21 Queen Street  
Auckland 1010, New Zealand  
PO Box 106 090  
Auckland 1143, New Zealand  
Telephone: +64 9 366 5000  
[williambuck.com](http://williambuck.com)

William Buck Audit (NZ) Limited

### **Responsibilities of the Board for the financial statements**

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

### **Responsibilities of the auditor for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to

the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

### Other information

The Board of Trustees is responsible for the other information. The other information comprises the information included in the annual report being the Kiwisport Report, the Members of the Board of Trustees and the Analyses of Variance, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



**Darren Wright**  
**William Buck Audit (NZ) Limited**  
 On behalf of the Auditor-General  
 Auckland, New Zealand





# Aka Aka School

## Annual Reporting 2020

### Analysis of Variance

#### Academic Targets for 2020

Data formed by Overall Teacher Judgments against the New Zealand Curriculum Levels at the end of 2019 showed;

- 73% of students achieving at or above the expectation for their age in Reading.
- 68% of students achieving at or above the expectation for their age in Writing
- 62% of students achieving at or above the expectation for their age in Mathematics.

**Target 1:** To increase the percentage of students achieving at or above the curriculum expectation for their level in Mathematics from 62% to 80%, an increase of 18%.

**Target 2:** To increase the percentage of students achieving at or above the curriculum expectation for their level in Writing from 68% to 80%, an increase of 12%.

**Target 3:** To increase the percentage of students achieving at or above the curriculum expectation for their level in Reading from 73% to 80%, an increase of 7%.

Our aspirational goal is to have all students achieving at or above the curriculum expectation for their year level in Reading, writing and mathematics, and to show improved progress in all curriculum areas.

#### Outcome: Percentage of Students Achieving At or Above the Expected Standard EOY 2020

	Reading (38)	Writing (38)	Mathematics (38)
<b>All Students</b> (Excluding New Entrants)	74% (73% in 2019)	58% (68% in 2019)	71% (62% in 2019)
<b>Maori</b>	6/7	5/7	6/7
<b>Boys</b>	14/22	8/22	16/22
<b>Girls</b>	14/16	14/16	11/16

There has been no change in the number of students achieving at or above the expected curriculum standard for reading. In writing we have seen levels drop to the same levels as 2018. In Mathematics we have seen significant increase in numbers of students achieving at or above the curriculum standard (9%). Given that writing achievement levels have dropped by 10%, this should be the focus for 2021.

Aka Aka School experienced 7 weeks of Lockdown due to Covid-19, in 2020.

Anecdotal evidence suggests that many students used Maths-Whizz to supplement their learning during this time, coupled with two teachers delivering ALIM – this may explain the increase in Mathematics achievement.

# Strategic Goals and Initiatives

**An actively engaged school community who strive to achieve their personal best**

Initiative and actions	Who	Timeframe	Resource	Evidence and evaluation
<b>Initiative 1</b>  <b>Provide a high quality, inclusive, and engaging curriculum</b> <ul style="list-style-type: none"> <li>Continue to refine our documentation processes to identify the needs of all learners</li> <li>Strengthen partnerships with outside agencies to support learning</li> <li>Monitor all students progress, particularly targeted and priority learners</li> <li>Gain student voice on learning experiences that will excite and inspire</li> <li>Explore the 'Learning Pit' and align it to our school values</li> <li>Develop a shared 'Learning Language' for Aka Aka School</li> </ul>	All staff  All staff Principal All staff  All staff Principal  Principal All staff All staff	Ongoing  Ongoing Ongoing  Ongoing  Term 2 Term 2 and ongoing		<ul style="list-style-type: none"> <li>Each teacher has developed a system that works for them to record anecdotal notes to review when planning next learning steps.</li> <li>Principal/SENCO has developed stronger relationships with other SENCOs, has worked closely with RTLB Liaison, and the Kahui Ako Across Schools SENCO to better understand the options available and to develop knowledge in this area. Resulted in two successful ICS applications, and sorting support for Speech Language Therapy for two students.</li> <li>Principal and teachers worked with the Board to develop a model to track targeted and priority learners so that the Board is aware of how these students are progressing.</li> <li>Our Within School teacher attended PLD on Learner Agency and shared that back to the staff. Teachers are more aware of and are beginning to give students a voice in determining areas of interest.</li> <li>There has been significant work in each classroom talking about how it feels when we are in the learning pit and that its okay to feel uncomfortable. Many students are willing to take more risks in their learning and can verbalise what it feels like when they are struggling and how it feels when they are successful.</li> <li>Developing a shared 'Learning Language' for Aka Aka School remain a focus for 2021.</li> </ul>



<p>Initiative 2</p> <p>Inform and engage whanau to strengthen learning partnerships</p> <ul style="list-style-type: none"> <li>• Inform and educate our parent community through phase two of LINC-Ed</li> <li>• Provide regular opportunities for parents to be participants in the learning journey</li> <li>• Celebrate success and achievement through a variety of platforms</li> <li>• Support parents to understand what curriculum and achievement information means</li> <li>• Involve the school community in developing effort grades for reporting to parents</li> </ul>	<p>All staff</p> <p>Principal</p> <p>Principal All Staff</p> <p>Principal All Staff Principal Teaching Staff</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>LINC-Ed</p>	<ul style="list-style-type: none"> <li>• Our progress with Linc-Ed (HERO) was quite disrupted by COVID-19 lockdowns and Alert Levels. Our initial meetings for the year were disrupted and for some whanau that was the end of the engagement for the year.</li> <li>• We have had some parents fully embrace Linc-Ed (HERO) and they provide great feedback for us in terms of what we can do to improve our posts and sharing of information.</li> <li>• We have regular assemblies to celebrate learning and behaviour wins, staff birthdays are celebrated, and we share our successes and achievement on Linc-Ed (HERO) at assemblies, and on Facebook.</li> <li>• COVID-19 restrictions had a big impact on our plans have meetings with parents to share and develop their understandings of the curriculum and associated achievement so this will be an ongoing focus for 2021.</li> <li>• We did not engage our community about effort grades given the COVID-19 restrictions.</li> <li>• <i>A number of our planned initiatives for this are of focus were disrupted by COVID-19, in order to address this we will be focusing on strengthening parents engagement with Linc-Ed (HERO) in 2021, along with the associated initiatives of developing effort grades and supporting parents to better understand the curriculum.</i></li> </ul>
<p><b>A future focused curriculum that enables empowered learners</b></p>				
<p>Initiative and actions</p>	<p>Who</p>	<p>Timeframe</p>	<p>Resource</p>	<p>Evidence and evaluation</p>
<p>Initiative 1</p>				<ul style="list-style-type: none"> <li>• Unpack MoE resource Leading Local Curriculum Staff spent time unpacking the Leading Local Curriculum resource to develop an understanding of the process and expectations. We are also working with the Kahui Ako to develop our understandings and</li> </ul>

<p>Design and implement our local curriculum</p> <ul style="list-style-type: none"> <li>Unpack MoE resource Leading Local Curriculum</li> <li>Consult staff, students, and the school community on their perspectives, aspirations and interests</li> <li>Seek ways to offer genuine contexts for hands-on learning adventures</li> <li>Have a shared focus on what supports the progress of all learners</li> <li>Develop a clear understanding of what accelerated learning looks like</li> </ul>	<p>All staff</p> <p>All staff Students Whanau</p> <p>All staff</p> <p>All staff</p> <p>All staff</p>	<p>Term 3</p> <p>Term 3</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>MoE Leading Localised Curriculum</p>	<p>knowledge about our local history – unfortunately a planned PLD day had to be postponed until 2021 due to COVID-19 restrictions.</p> <ul style="list-style-type: none"> <li>Through consultation it has become clear that all stakeholders value hands on learning that connects our students to our whenua.</li> <li>We have collectively decided to use the MoE resource, Pūtātara as a framework for our curriculum as it directly reflects our aspirations for teaching and learning. Teachers began the process of unpacking that in the latter part of the year.</li> <li>Through discussion and review, all staff agree that relationships are the foundation of students being successful learners. This coupled with learner agency, and specific, targeted teaching, supports all learners to progress.</li> <li>Through our involvement with ALiM and ALL, all teaching staff have a clear understanding of accelerated learning and how to deliver teaching and learning to aid progress for the students that need it.</li> </ul>
<p>Initiative 2</p> <p>Provide relevant professional development to extend capability</p> <ul style="list-style-type: none"> <li>Accelerated Literacy Learning to continue</li> <li>Accelerated Learning in Mathematics to be implemented</li> <li>Work with the RTLB service to access support to implement a schoolwide spelling programme</li> </ul>	<p>Danielle</p> <p>Principal</p> <p>All staff</p> <p>All Staff</p>	<p>Ongoing</p> <p>Ongoing</p> <p>T3 funding round</p> <p>Ongoing</p>	<p>ALL PLD \$4000 ALiM PLD \$4000</p> <p>\$3000</p>	<ul style="list-style-type: none"> <li>Accelerated Literacy Learning continued in 2020, and produced excellent achievement results, of six students who were selected, four went from 'Below' to 'At' the National Curriculum Level, one went from 'Well Below' to 'Below', and one had no change remaining 'Below'. We have applied to continue with the programme in 2021.</li> <li>Accelerated Learning in Mathematics has been very successful, of 16 students who were on the programme 8 made one year's progress, which is excellent considering the disjointed year we have had, 7 students made two year's progress, and one student made three year's progress. ALiM Also measures a shift in disposition, 12 of the students showed a positive shift in their dispositions. We will continue to monitor the progress and achievement of these students and have applied to be part of the programme again in 2021.</li> </ul>

<ul style="list-style-type: none"> <li>Additional professional development offered tailored to specific needs of staff</li> </ul>				<ul style="list-style-type: none"> <li>The Principal/SENCO has worked collaboratively with the RTLB service to strengthen understanding of the SENCO role and expand knowledge of agencies which may benefit the students of Aka Aka School, this will remain a focus for 2021.</li> <li>All staff were given the opportunity to select and attend PLD to support their professional growth. In some cases this was deferred or cancelled due to COVID 19 restrictions.</li> </ul>
---	--	--	--	--

### A future focused curriculum that enables empowered learners

Initiative and actions	Who	Timeframe	Resource	Evidence and evaluation
<b>Initiative 1</b>  Promote well-being for success <ul style="list-style-type: none"> <li>Embed PB4L practices in classroom programmes</li> <li>Provide opportunities to practice self-management and resilience in classrooms and the playground</li> <li>Celebrate the successes of staff, students, and the school community</li> <li>Promote and monitor balanced work hours and school related communication</li> <li>Review school communication practices</li> <li>Actively engage in the Kahui Ako well-being action plan</li> </ul>	All staff  Teachers  Principal All staff Principal  All staff All staff	Ongoing  Ongoing  Ongoing  Ongoing  Term3 Ongoing  Term 2	PB4L  PB4L   Schooldocs  Across	<ul style="list-style-type: none"> <li>PB4L practices are well embedded in all classrooms and form part of our behaviour management strategy and ways of acknowledging and addressing behaviour be it positive or negative. There is consistency across the school and students are aware of our values and expectations.</li> <li>Our students manage themselves extremely well in the playground, requiring a minimum of supervision. They are also good and judging when they need support to address problems that occur.</li> <li>We acknowledge when students demonstrate our values in classrooms and in the playground, we acknowledge students when they put in extra effort or overcome obstacles. Teachers know and use our reward system and students respond well to it. We have a tiered system so students can build on their successes. We share successes through our Facebook page and at assemblies. We celebrate staff birthdays with morning tea.</li> <li>We encourage staff to work hours that suit and have no expectation that they stay late or come in on weekends. We actively encourage teachers do work in ways that suit them and their families – some</li> </ul>

<ul style="list-style-type: none"> <li>Collect well-being data to further improve our school culture</li> <li>Utilise Linc-Ed to document all behaviour incidents to assist in identifying patterns</li> </ul>	<p>Within School Teacher All Staff</p>		School Teachers	<p>prefer to head home and do their preparation at home, others prefer to get everything done on site. We support staff to attend important family events and appointments. Teachers are encouraged to respond to communication from parents during typical working hours.</p> <ul style="list-style-type: none"> <li>School communication practices have not been reviewed.</li> <li>We are active participants in and consumers of, the Kahui Action Plan – contributing and taking action where we can. Unfortunately we had technical issues with our Student Wellbeing Survey and this was not completed successfully in 2020.</li> </ul>
<p>Initiative 2</p> <p>Develop classroom and playground environments that reflect our students</p> <ul style="list-style-type: none"> <li>Maintain and enhance gardens</li> <li>Seek solutions to the ongoing maintenance of the bike track</li> <li>Paint the handrails around the deck areas</li> <li>Address minor repairs around the school grounds</li> <li>Provide opportunities for students' artwork to be displayed around the school</li> <li>Continue to develop 'Tidy Up Tuesdays' to promote responsibility for looking after our environment</li> </ul>	<p>All staff Principal Principal Principal Admin Principal Principal Teachers</p>	<p>Ongoing Term 4  Term 3 Term 2 Term 3 and 4 Ongoing</p>		<ul style="list-style-type: none"> <li>Some of the SIPs funds have been allocated to the re-surfacing of the bike track which will make maintenance more efficient. This work will be carried out in 2021.</li> <li>The gardens, and handrails have yet to be addressed, but most minor repairs around the school have been completed.</li> <li>Tidy up Tuesdays continue to be part of our school week and generally work well to encourage students to think of our school space as an environment we are collectively responsible for.</li> <li>The planned artwork was deferred due to lost time as a result of the COVID-19 Lockdowns, however, the wheel-hub flowers are on our teaching schedule for 2021.</li> </ul>



## Kiwisport Funding Statement for Aka Aka School

16/03/2021

Aka Aka school received \$635.59 (ex GST) in Kiwisport funding in 2020. This money was used to pay for the following;

YouthTown Sport Coaching Programme Term 1	<u>\$ 678.26</u>
<b>Total</b>	<b><u>\$ 678.26 (ex GST)</u></b>

This funding meant that students were able to learn new skills in a wide range of sports.

Michaelene Nu'u

### **Open Meeting**

<b>To</b>	Discretionary and Funding Committee
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	4 November 2021
<b>Prepared by</b>	Lianne van den Bemd Community-Led Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0502 / 3274172
<b>Report Title</b>	Otaua School Reunion Committee – Fire resistant safe for historical memorabilia

## **I. EXECUTIVE SUMMARY**

---

The purpose of this report is to present an application for funding to the Discretionary and Funding Committee (Rural Ward) from the Otaua School Reunion Committee towards the cost of purchasing a fire resistant safe for their historical memorabilia.

## **2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Community Growth** be received;

**AND THAT** an allocation of \$..... is made to the **Otaua School Reunion Committee** towards the cost of purchasing a fire resistant safe for their historical memorabilia;

**OR**

**AND THAT** the request from the **Otaua School Reunion Committee** towards the cost of purchasing a fire resistant safe for their historical memorabilia is declined / deferred until ..... for the following reasons:

### 3. BACKGROUND

---

The Otawa School Reunion Committee was formed in 2019 for the purpose of organising a school reunion that was to be held in April 2020. The committee is made up of past and present Otawa school students, a Parent Teacher Association member, a Board of Trustee member and community members. Due to COVID restrictions the reunion has not been held.

A separate sub-committee worked many hours to produce a reunion book, which holds over 1500 very old and irreplaceable photos. There is now a need to store the book, information and all other memorabilia in a secure place.

The fire resistant safe will provide the protection required for the Otawa community and future generations will benefit from the enclosed memorabilia.

Members of the Reunion and Otawa Hall Committee will install the safe. Any funds left in the account will be used to hold a lowkey reunion when COVID restrictions allow.

### 4. OPTIONS CONSIDERED

---

- 4.1 That the application is approved and an allocation of partial or full funding requested be made.
- 4.2 That the application is declined.
- 4.3 That the application is deferred.

### 5. FINANCIAL

---

Funding is available to allocate for the year.

The project is noted to cost \$2,203.40. The Otawa School Reunion Committee is seeking funding of \$1,203.40 towards the cost of purchasing a fire resistant safe for their historical memorabilia.

GST Registered	No
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	Yes

## **6. POLICY**

---

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants of \$5,000.00 can be funded up to 100 percent at the discretion of the relevant community board or committee or Council's Discretionary and Funding Committee.

For grants above \$5,000.00, a funding cap of 75 percent of the total project cost applies and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

## **7. CONCLUSION**

---

Consideration by the Discretionary and Funding Committee is required in regard to this funding request.

## **8. ATTACHMENT**

---

Otaua School Reunion Committee – Fire resistant safe for historical memorabilia



## DISCRETIONARY FUNDING APPLICATION FORM

### Important notes for applicant:

- Prior to submitting your application, please contact the Waikato District Council's community development advisor, on 0800 492 452 Ext 5732, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development advisor  
Yes ☒ No ☐
- Application form must be completed in full and emailed to Funding [funding@waide.govt.nz](mailto:funding@waide.govt.nz)
- Please ensure you have read the **Guidelines** on Waikato District Council Discretionary Grants Fund prior to completing the application form (these are updated from time to time).
- I have read and understood the guidelines for funding application form  
Yes ☒ No ☐
- All parts of the application need to be completed and all supporting information supplied.

**PLEASE NOTE:** Incomplete applications **WILL NOT** be considered and will be returned.

**Contact email:** (Correspondence will be emailed from [funding@waide.govt.nz](mailto:funding@waide.govt.nz))

**Which of the 2 funds are you applying for:** (please tick **one** appropriate box.)

1. Discretionary and Funding Committee

Project Fund (Rural Ward Areas) ☒

Event Fund ☐

OR

2. Community Board / Committee Discretionary Fund for local Town / Village, Projects / Events

Raglan ☐

Taupiri ☐

Onewhero-Tuakau ☒

Ngaruawahia ☐

Huntly ☐

Te Kauwhata ☐

Meremere ☐

### Section 1 – Your details

1. Name of your organisation and contact person

Obata School Reunion - 125 Years

2. What is your organisation's purpose/background (who are you? what do you do?)

Formed in 2019 for the purpose of Organised School Reunion to be held April 2020. Postponed due to Covid. Replanned to hold April 2021. Again unable to hold due to Covid. Need to store photos, information gathered, all other memorabilia in a secure place for the future generations.



## 3. Phone number/s

Janice Price

Alan Thomson

## 4. Email / Address

## 5. If you are a Registered Charity (we require your registration number &amp; confirmation that your organization registration is current)

**Section 2 – Your event / project**

## 1. What is your event / project, including date and location? (please describe in full the project details)

To purchase + install a fire resistant safe in a locked room in Otara Hall @ 34 Maloro Rd Otara. To store all photos memorabilia, past reunion minute books, peoples memories etc. There is over 1500 photos, many very old + unreplaceable.

## 2. How many volunteers and who else is involved in the project?

Our committee is made up of present + past Otara School students, PTA Member, BOT Member + community members. A separate sub-committee of 10 who worked many hours to produce the Reunion Book. Past Presidents / Secretaries of PTA, BOT, Teachers all contributed.

## 3. How will the wider community benefit from this event/project?

Ensure that future generations will have the benefit of these historical documents, photos and memories. Provides a central point in our community for storing these priceless items we currently have + can be added to in the future. A great asset for the Otara Community. Any funds left in the bank account will be used to still hold a low key reunion when Covid allows.

Are you GST registered?

No



Yes



GST Number

/

/\_\_\_\_

**PLEASE NOTE:** The following documentation **MUST** be supplied with your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of any documentation verifying your organisation's legal status
- Include copies of written quotes (these must match the Funding Requirements in section 4.)

**Section 3 – Funding requirements**1. **NOTE:** Please provide full details for the following:

- How much your event/project will cost,
- How much you are seeking from the Waikato District Council,
- How much you are seeking from other providers,
- Details of other funding and donated materials/resources being sourced, and
- Current funds in hand to cover the costs of the event/project.

**IMPORTANT:** Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the <u>total</u> cost of your project/event	\$ 2203.40	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	1000.00	
<b>Total A</b>	\$ 1203.40	\$

2. Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
Diplomat Fire Resistant Sgls.	\$ 1203.40	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC</b>	<b>Total B</b> \$ 1203.40	\$

3. Has / will funding been sought from other funders? Yes ☐ No ☒

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$	\$
b)	\$	\$
c)	\$	\$
d)	\$	\$
<b>Total of other funds being sought</b>	<b>Total C</b>	\$

4. Describe any donated material / resources provided for the event/project:

Members of the Reunion + Otara Hall Committee  
will install the Sgls.  
After the huge numbers of hours resourcing all the  
material for the book (a book has been gifted  
to Waikato District Council for you to observe)  
It has become obvious that all this information  
needs to be held in a central point, not held  
amongst several people in their homes only to  
be lost forever in years to come.  
The stories of past people + their lives that made  
Otara what it is today is invaluable.



#### Section 4 – Community wellbeing and outcomes

##### 1. Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social ☐

Economic ☐

Cultural ☒

Environmental ☐

##### 2. Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section).

Accessible ☐

Safe ☐

Sustainable ☐

Healthy ☒

Vibrant ☒

*Thriving Waikato*

#### Section 5 – Previous Funding Received from Waikato District Council

##### 1. If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board / Committee	Type of Project / Event	Date received	Amount
Otaia School 125th Reunion Committee	3 Day Reunion Event.	10/2/2021	
	Monies towards Reunion Book		\$ 3735-75

##### 2. Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above.

NOTE: This will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned for previous funding received.

☒ Name: Alan Thomson Date: 18/10/2021

I certify that the funding information provided in this application is correct.

☒ Name: Alan Thomson Date: 18/10/2021

Position in organisation (tick which applies)

Chairman ☒

Secretary ☐

Treasurer ☐

Signature: [Redacted]

Date: 18/10/2021

\*Incomplete applications will not be accepted and will be returned



## Quote

Email : [erica@thelocksmiths.co.nz](mailto:erica@thelocksmiths.co.nz)  
Website : [www.thelocksmiths.co.nz](http://www.thelocksmiths.co.nz)

Quote # : 1365

Alan  
[REDACTED]

Date : 12/10/2021  
Order No :  
Account : 1  
Reference :  
Sales Rep :  
Quote Expires 11/11/2021  
Page No. : 1  
Job Number :

Code	Description	Quantity	Rate	Total
------	-------------	----------	------	-------

\* Pricing Valid while stock available

PDH6502EH	Diplomat Fire Resistant Safe	1.00	2120.00 15.0000%	1802.00
SHELFPDH	Fixed Shelf For PDH Safe	3.00	38.00	114.00

Freight	0.00
GST Exclusive	1916.00
GST	287.40
Rounding	0.00
GST Inclusive	2203.40

## OTAUA SCHOOL REUNION 2019 to 2021

## Funds Received

Registrations	17,631.00
Book Sales	7,212.00
Donations	700.00
Float Advances	1,000.00
Grant - Waikato District Council for Reunion Book	3,737.75
Waikato District Council - refund of Liquor Licence fee	207.00
	<b>30,487.75</b>

## Payments Made

Waikato District Council - Liquor Licence fee	207.00
	247.99
Action OPD - Advertising signs	362.63
Action OPD and Deed Printing - Reunion Books	5,314.93
Refund of Donantion - N Z Steel	500.00
Refund of Float Advances -	1,000.00
Registration Refunds	8,558.00
Reimbursement of Postage costs to Janice Price	43.45
	<b>16,234.00</b>

Balance held in BNZ Bank Account at 30 September 2021 **14,253.75**

Less To be paid out

Registrations still to be refunded	8,007.00
Go Graphics - Design/Changes	4,485.00
	<b>12,492.00</b>

Potential final Balance **1,761.75**

Reunion Books on hand available for sale - 40 copies

I confirm that I have reviewed the financial records for the Otaua School Reunion and found them to be a true and correct record.

Signed: *Helen McLeavey*

Date: 15/10/2021

**Helen McLeavey**  
**Compliance & Finance**  
**Manager**  
**Waiuku**

### **Open Meeting**

<b>To</b>	Discretionary and Funding Committee
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	4 November 2021
<b>Prepared by</b>	Lianne van den Bemd Community-Led Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0502 / 3274229
<b>Report Title</b>	Pokeno Community Events Committee – Annual Christmas Parade

## **I. EXECUTIVE SUMMARY**

---

The purpose of this report is to present an application for funding to the Discretionary and Funding Committee from the Pokeno Community Events Committee towards the cost of their Annual Christmas Parade.

## **2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Community Growth** be received;

**AND THAT** an allocation of \$..... is made to the **Pokeno Community Events Committee** towards the cost of their **Annual Christmas Parade**;

**OR**

**AND THAT** the request from the **Pokeno Community Events Committee** towards the cost of their **Annual Christmas Parade** is declined / deferred until ..... for the following reasons:



### 3. BACKGROUND

---

The Pokeno Community Events Committee organises and coordinates events in the Pokeno area to benefit the local population.

They intend to hold their annual Christmas Parade on Friday 10 December 2021. Their traffic management plan will enable them to start at McDonald Road, make their way through the South Road area, Regina Street and return to the Sunday market area.

There will be 20 volunteers to help with the event. Schools, community groups and local businesses will also participate. This is an opportunity for the wider community to meet and enjoy the hospitality of the Pokeno area and provides a chance for all ethnicities to unite.

### 4. OPTIONS CONSIDERED

---

- 4.1 That the application is approved and an allocation of partial or full funding requested be made.
- 4.2 That the application is declined.
- 4.3 That the application is deferred.

### 5. FINANCIAL

---

Funding is available to allocate for the year.

The project is noted to cost \$4,650.03. The Pokeno Community Events Committee is seeking funding of \$4,650.03, towards the cost of their Annual Christmas Parade.

GST Registered	No
Set of Accounts supplied	No
Previous funding has been received by this organisation	No

### 6. POLICY

---

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants of \$5,000.00 can be funded up to 100 percent at the discretion of the relevant community board or committee or Council's Discretionary and Funding Committee.

For grants above \$5,000.00, a funding cap of 75 percent of the total project cost applies and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

## **7. CONCLUSION**

---

Consideration by the Discretionary and Funding Committee is required in regard to this funding request.

## **8. ATTACHMENT**

---

Pokeno Community Events Committee – Annual Christmas Parade

## **DISCRETIONARY FUNDING APPLICATION FORM**

### **Important notes for applicant:**

- Prior to submitting your application, please contact the Waikato District Council's community development advisor, on 0800 492 452 Ext 5732, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development advisor  
Yes ☒ No ☐
- Application form must be completed in full and emailed to Funding [funding@waide.govt.nz](mailto:funding@waide.govt.nz)
- Please ensure you have read the **Guidelines** on [Waikato District Council Discretionary Grants Fund](#) prior to completing the application form (these are updated from time to time).
- I have read and understood the guidelines for funding application form  
Yes ☒ No ☐
- All parts of the application need to be completed and all supporting information supplied.

**PLEASE NOTE:** Incomplete applications **WILL NOT** be considered and will be returned.

**Contact email:** (Correspondence will be emailed from [funding@waide.govt.nz](mailto:funding@waide.govt.nz) )

**Which of the 2 funds are you applying for:** (please tick **one** appropriate box.)

1. Discretionary and Funding Committee

Project Fund (Rural Ward Areas) ☐

Event Fund ☒

OR

2. Community Board / Committee Discretionary Fund for local Town / Village, Projects / Events

Raglan ☐

Taupiri ☐

Onewhero-Tuakau ☐

Ngaruawahia ☐

Huntly ☐

Te Kauwhata ☐

Meremere ☐

### **Section 1 – Your details**

1. Name of your organisation and contact person

POKENO COMMUNITY EVENTS COMMITTEE Allen Grainger

2. What is your organisation's purpose/background (who are you? what do you do?)

To organise and co-ordinate Events in the Pokeno area to benefit the local population

## 3. Phone number/s

## 4. Email / Address

## 5. If you are a Registered Charity (we require your registration number &amp; confirmation that your organization registration is current)

N/A.

**Section 2 – Your event / project**

## 1. What is your event / project, including date and location? (please describe in full the project details)

The event is the Annual Pokeno Christmas Parade starting at McDonald Road, through Great South Road, Regina Street and returning to Sunday Market area, on Friday 10th December 2021

## 2. How many volunteers and who else is involved in the project?

Twenty (20) volunteers, plus Schools / Daycare / Community Groups and local Businesses

## 3. How will the wider community benefit from this event/project?

This is an opportunity for the wider community to meet and enjoy the hospitality of our area.  
Gives a chance for all ethnicities to be one

Are you GST registered? No ☒ Yes ☐ GST Number / /

**PLEASE NOTE:** The following documentation **MUST** be supplied with your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of any documentation verifying your organisation's legal status
- Include copies of written quotes (these must match the Funding Requirements in section 4.)

**Section 3 – Funding requirements**1. **NOTE:** Please provide full details for the following:

- How much your event/project will cost,
- How much you are seeking from the Waikato District Council,
- How much you are seeking from other providers,
- Details of other funding and donated materials/resources being sourced, and
- Current funds in hand to cover the costs of the event/project.

**IMPORTANT:** Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the <u>total</u> cost of your project/event	\$ 4650.03	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
Total A	\$ 4650.03	\$

2. Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TRAFFIC MANAGEMENT PLAN COSTS	\$ 4650.03	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from <u>WDC</u> Total B	\$ 4650.03	\$

3. Has / will funding been sought from other funders? Yes ☐ No ☒

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$	\$
b)	\$	\$
c)	\$	\$
d)	\$	\$
Total of other funds being sought Total C	\$	\$

4. Describe any donated material / resources provided for the event/project:

The group may receive some funds from local businesses, but at time of application no indication of any funds has been forthcoming.



**Section 4 – Community wellbeing and outcomes****1. Which community wellbeing will your project contribute to?**

(See the guidelines sheet for more information on this section).

Social ☒ Economic ☐ Cultural ☒ Environmental ☐

**2. Which of the five community outcomes for the Waikato district does this project contribute to?**

(See the guidelines sheet for more information on this section).

Accessible ☐ Safe ☐ Sustainable ☒ Healthy ☐ Vibrant ☐

**Section 5 – Previous Funding Received from Waikato District Council****1. If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:**

What Board / Committee	Type of Project / Event	Date received	Amount
No previous funding has been paid directly to the Pokeno Community Committee Events Committee			

**2. Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above.**

NOTE: This will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned for previous funding received.

☒ Name: ALLEN RAYMOND GRAINGER Date: 05/10/2021

I certify that the funding information provided in this application is correct.

☐ Name: ALLEN RAYMOND GRAINGER Date: 05/10/2021

Position in organisation (tick which applies)

Chairman ☒Secretary ☐Treasurer ☐Signature: 

Date: 05/10/2021

\*Incomplete applications will not be accepted and will be returned



**Evolution Road Services**  
 National Support Office 29a Alfred Street, Onehunga  
 Rhys Satherley – Regional Event Manager  
 M 022 679 6312 P 0800 630 7200  
 E [rhys.satherley@evoroadservices.co.nz](mailto:rhys.satherley@evoroadservices.co.nz)  
 W [www.evoroadservices.co.nz](http://www.evoroadservices.co.nz)

25/01/2021

Hi Allen, please see below a quote for your event The Pokeno Christmas Parade on December 10<sup>th</sup> 2021.

**Estimate:**

- One (001) Traffic Management Plan Developed and Submitted to the Client.
- One (001) Level 1 STMS's to supervise the installation, activation and removal of the Approved Traffic Management Plan.
- Seven (007) Traffic Controllers.
- Two (002) Level One Trucks and all Equipment Required for the Installation, Activation and Removal of the removal of the Approved Traffic Management Plan.

**Total Cost: \$4,043.50 + GST**

- The above estimate is GST exclusive.
- Staff hours are based on yard to yard and are subject to change according to actual hours.
- This estimate is subject to change according to change in requirements and or stipulations from Road Controlling Authority.
- Work not included in the 'scope of work' shall be dealt with as a variation.
- Public holiday rates will be charged where applicable.
- The event organiser shall be responsible for any equipment damaged or stolen from the site.
- A minimum charge of 4 hours based on the schedule rates is applicable at all times.
- Evolution's cancellation clause is a 4-hour minimum charge at the schedule rate for the job if the work has not been cancelled;
  - Day shift - cancelled before 6pm, the day prior to works
  - Night shift cancelled before 6am day of works
- Evolution Road Services Terms and Conditions document must be sign and returned before the job can be booked.

Any additional costs over and above what is included in this quote estimate price will first be discussed with the event organiser.

Should you have any queries regarding this, please contact me on ph. 022 679 6312 or email [rhys.satherley@evoroadservices.co.nz](mailto:rhys.satherley@evoroadservices.co.nz)

Kind regards,  
 Rhys Satherley  
 Regional Event Manager  
 Evolution Road Services  
<http://www.evoroadservices.co.nz>



## POKENO COMMUNITY COMMITTEE CHARTER

### 1. Purpose

The Pokeno Community Committee (the 'Committee') is set up jointly by the Waikato District Council ('the Council') and the Pokeno community to work collaboratively in dealing with local issues in the township of Pokeno and its surrounding rural area.

### 2. Roles and Responsibilities

The role of the Committee shall be as follows:

(a) The Council's roles are:

- i) To give effect to local identity and preferences.
- ii) To make the Council more responsive to the community's preferences and more accountable for their actions.
- iii) To increase efficiency.

(b) The Committee's role is to express the community's views on local issues to the Council. In order to achieve this, the Committee will:

- i) Represent and act as an advocate for the interests of the Pokeno community.
- ii) Consider and report on of all matters referred to it by the Council or any matter of interest or concern to the Committee.
- iii) Maintain an overview of services provided by the Council within Pokeno
- iv) Prepare and send submissions to the budgetary process of the Council for expenditure within Pokeno through the Long Term Plan or Annual Plan (whichever is applicable).
- v) Engage with community organisations and interest groups within Pokeno.
- vi) Exercise any other powers, functions and duties as may be delegated from time to time to the Committee by the Council.

### 3. Delegations

- (a) Any delegation of powers, functions or duties to the Committee by the Council can be withdrawn by resolution of the Council, or by the relevant delegated authority (as appropriate) at any time, without reference to the Committee.
- (b) The Committee must not sub-delegate any delegated powers, functions or duties (Clause 32(3) of Schedule 7 of the Local Government Act 2002).

### 4. Membership

- (a) The Committee shall consist of not fewer than five elected members nor more than twelve elected members plus the relevant appointed member/s from the Council.
- (b) The Council-appointed member should be, in the first instance, the councillor/s elected to the Awaroa ki Tuakau Ward or such other person that the Council may from time to time appoint at its discretion.
- (c) The Committee's elected members must comply with the Council's processes and complete documentation as required, in relation to declaring conflicts of interest.
- (d) A person ceases to be an elected member of the Committee, if that person is absent without leave of the Committee from 3 consecutive meetings (other than workshops) of the Committee.

Continued...

### **Open Meeting**

<b>To</b>	Discretionary and Funding Committee
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	5 November 2021
<b>Prepared by</b>	Lianne van den Bemd Community-Led Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0502 / 3283725
<b>Report Title</b>	Te Akau Waingaro Community Complex – Upgrade retaining wall

## **I. EXECUTIVE SUMMARY**

---

The purpose of this report is to present an application to the Discretionary and Funding Committee (Rural Fund) for funding from Te Akau Waingaro Community Complex towards the cost of upgrading the retaining wall located at the front of the complex (Refer to photos in the application).

## **2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Community Growth** be received;

**AND THAT** an allocation of \$..... is made to **Te Akau Waingaro Community Complex** towards the costs of upgrading the retaining wall;

**OR**

**AND THAT** the request from **Te Akau Waingaro Community Complex** towards the costs of upgrading the retaining wall is declined / deferred until ..... for the following reasons:

### 3. BACKGROUND

---

Te Akau Waingaro Community Complex (Group) is a rural facility for hire. The community uses the complex for tangi's, funerals, weddings and seminars. It is also used for sporting events such as rugby, golf, polo, pony club, tennis bowls and badminton.

The Group need to upgrade the retaining wall located at the front of the complex. This will require removal of the rotting fence, removal and replacement of subsiding patio blocks and building a new retaining wall, fence and seating. The upgrade will improve existing conditions and will best align to Health and Safety requirements. Volunteers are available to assist the professionals with the work.

### 4. OPTIONS CONSIDERED

---

- 4.1 That the application is approved and an allocation of partial or full funding requested be made.
- 4.2 That the application is declined.
- 4.3 That the application is deferred.

### 5. FINANCIAL

---

Funding is available to allocate for the year.

The project is noted to cost \$7,500.00. Te Akau Waingaro Community Complex is seeking funding of \$5,625.00 towards the cost of upgrading the retaining wall.

GST Registered – Amounts above are GST exclusive	Yes
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	Yes

### 6. POLICY

---

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants of \$5,000.00 can be funded up to 100 percent at the discretion of the relevant community board or committee or Council's Discretionary and Funding Committee.

For grants above \$5,000.00, a funding cap of 75 percent of the total project cost applies and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

## **7. CONCLUSION**

---

Consideration by the Discretionary and Funding Committee is required in regard to this funding request.

## **8. ATTACHMENT**

---

Te Akau Waingaro Community Complex – Upgrade of retaining wall

## **DISCRETIONARY FUNDING APPLICATION FORM**

### **Important notes for applicant:**

- Prior to submitting your application, please contact the Waikato District Council's community development advisor, on 0800 492 452 Ext 5732, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development advisor  
Yes ☒ No ☐
- Application form must be completed in full and emailed to Funding [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz)
- Please ensure you have read the **Guidelines** on [Waikato District Council Discretionary Grants Fund](#) prior to completing the application form (these are updated from time to time).
- I have read and understood the guidelines for funding application form  
Yes ☒ No ☐
- All parts of the application need to be completed and all supporting information supplied.

**PLEASE NOTE: Incomplete applications WILL NOT be considered and will be returned.**

**Contact email:** (Correspondence will be emailed from [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz) )

**Which of the 2 funds are you applying for:** (please tick **one** appropriate box.)

1. Discretionary and Funding Committee

Project Fund (Rural Ward Areas) ☒

Event Fund ☐

OR

2. Community Board / Committee Discretionary Fund for local Town / Village, Projects / Events

Raglan ☐

Taupiri ☐

Onewhero-Tuakau ☐

Ngaruawahia ☐

Huntly ☐

Te Kauwhata ☐

Meremere ☐

### **Section I – Your details**

#### **1. Name of your organisation and contact person**

Te Akau Waingaro Community Complex INC. Diane Brown Treasurer

#### **2. What is your organisation's purpose/background (who are you? what do you do?)**

To provide a facility for rugby, golf, polo, pony club, tennis, bowls, badminton, schools, Tangi, Funerals, weddings, seminars and any other purpose for which the facility is hired.

## 3. Phone number/s

## 4. Email / Address

## 5. If you are a Registered Charity (we require your registration number &amp; confirmation that your organization registration is current)

**Section 2 – Your event / project****1. What is your event / project, including date and location? (please describe in full the project details)**

To upgrade the retaining wall along the front of the complex building. Removal of rotten fence, remove and replace 5/6 lines of subsiding patio blocks. Build new retaining wall, fence and seating.

**2. How many volunteers and who else is involved in the project?**

Volunteers are available to assist the professional in this field. Any number of personnel if required.

**3. How will the wider community benefit from this event/project?**

The wider community will benefit from a Health & Safety perspective as well as improving, maintaining the high standards of this fine rural facility.

Are you GST registered? No ☐ Yes ☒ GST Number 017-822-087 / \_ \_ \_ \_


**PLEASE NOTE: The following documentation MUST be supplied with your application:**

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of any documentation verifying your organisation's legal status
- Include copies of written quotes (these must match the Funding Requirements in section 4.)



**Section 3 – Funding requirements****1. NOTE: Please provide full details for the following:**

- How much your event/project will cost,
- How much you are seeking from the Waikato District Council,
- How much you are seeking from other providers,
- Details of other funding and donated materials/resources being sourced, and
- Current funds in hand to cover the costs of the event/project.

**IMPORTANT:** Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the <u>total</u> cost of your project/event	\$	\$ 7,500.00
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		\$1,875.00
<b>Total A</b>	\$	\$ 5,625.00 

2. Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
Amberwood Ltd Coastal fencing - 40 metres	\$	\$
retaining wall, new fencing with cap sail seating	\$	\$ 7,500.00 
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from <u>WDC</u></b> <b>Total B</b>	\$	\$ 5,625.00 

3. Has / will funding been sought from other funders? Yes ☐ No ☒

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$	\$
b)	\$	\$
c)	\$	\$
d)	\$	\$
<b>Total of other funds being sought</b> <b>Total C</b>	\$	\$

4. Describe any donated material / resources provided for the event/project:

All materials will be supplied by the contractor.

Any shortfall in the funding for the repair and upgrade of the front area at the Te Akau Waingaro Community will be met by the "Complex" account (as per supporting letter).



#### Section 4 – Community wellbeing and outcomes

##### 1. Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social ☒

Economic ☒

Cultural ☒

Environmental ☒

##### 2. Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section).

Accessible ☒

Safe ☒

Sustainable ☒

Healthy ☒

Vibrant ☒

#### Section 5 – Previous Funding Received from Waikato District Council

##### 1. If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board / Committee	Type of Project / Event	Date received	Amount
Discretionary Fund	Upgrade storage shed	16/09/20	8050.00

##### 2. Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above.

**NOTE: This will be checked and confirmed by council staff.**

I confirm that an accountability statement has been completed and returned for previous funding received.

☒ Name: Diane Brown

Date: March 2021

I certify that the funding information provided in this application is correct.

☐ Name: Diane Brown

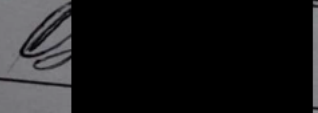
Date: 21/10/21

Position in organisation (tick which applies)

Chairman ☐

Secretary ☐

Treasurer ☒

Signature: 

Date: 21.10.21.

*\*Incomplete applications will not be accepted and will be returned*



# DRAFT QUOTE

Te Akau Waingaro Community Complex

**Date**  
26 Sep 2021

**Quote Number**  
QU-0002

**Reference**  
Retaining wall

**GST Number**  
98822496

Amberwood Limited  
369 Matira Road  
RD2  
Ngaruawahia 3794  
NEW ZEALAND

## Retaining Wall-Community complex

Removal of rotten fence, and take away 5/6 lines of subsiding patio blocks.  
Build new retaining wall, fence and seat including 2 gates. Posts will be H5 treated so they won't rot, using 200x50 tongue and groove machine grade timber for the retaining wall, 150x50 machine grade timber for the rails. 200x50 machine grade cap for the seat. All screws to be stainless steel.  
Back fill retaining wall with sand and compact with compactor, and relay blocks.

Description	Quantity	Unit Price	Amount NZD
40 metres retaining wall with fence and seat-Labour and Materials	1.00	7,500.00	7,500.00
		Subtotal	7,500.00
		TOTAL GST 15%	1,125.00
		<b>TOTAL NZD</b>	<b>8,625.00</b>

**TE AKAU WAINGARO COMMUNITY COMPLEX INC.**  
**Diane Brown QSM**  
**Treasurer**

[REDACTED]  
[REDACTED]  
Email [REDACTED]

**Any shortfall in funding for the repair and upgrade of the front area at the Te Akau Waingaro Community will be met by the “Complex” account.**

**The End of Year cash asset has already been greatly reduced by the ultimate cost of the storage shed security and upgrade of \$21500.00. The Complex Committee acknowledge the support of the Discretionary Fund for that project of \$8050.00.**

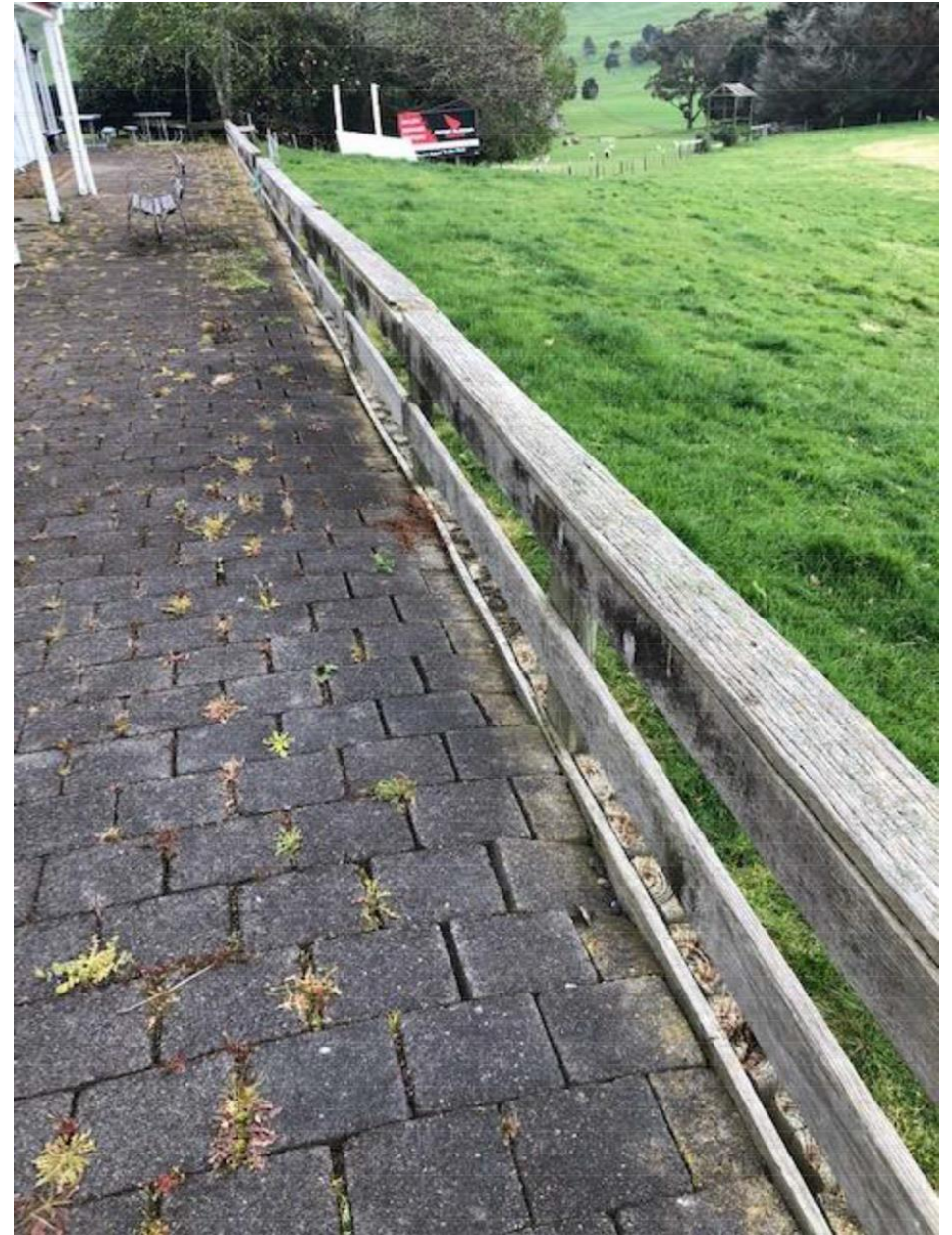
**Currently the wood work on the outside of the Complex building is being repainted at a cost of \$16,500. \$4000 has been paid for fertilizer for the land and the Complex cottage bathroom has been upgraded at a cost of \$6000.00. I have attached the latest Bank statement to show the current state of the finances. The Call account is available for paying towards these repairs and maintenance on a facility now over 42 years of age.**

**It is vital that we maintain and improve this outstanding facility which is an asset to this district and also a major asset to the Waikato district Council.**

**I respectfully ask that this application is favorably considered.**

**Diane Brown**  
**Treasurer**







**NEW ZEALAND  
COMPANIES OFFICE**

# **CERTIFICATE OF INCORPORATION**

**TE AKAU-WAINGARO COMMUNITY COMPLEX INCORPORATED  
212812**

This is to certify that TE AKAU-WAINGARO COMMUNITY COMPLEX INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 12th day of November 1979.

*Mandy McDonald*

Registrar of Incorporated Societies  
8th day of October 2014



For further details visit [www.societies.govt.nz](http://www.societies.govt.nz)

Certificate printed 8 Oct 2014 09:47:03 NZT






30 September 2021

Te Akau Waingaro Comm Complex  
C/- Mrs Diane Brown



## Non - Profit Organisation

Account name: **Te Akau Waingaro Comm Complex**  
Trading as

Account number:   
Last summary date: **31 August 2021**  
This summary date: **30 September 2021**  
Summary number: **345**

### At a glance

your current balance

**\$8,238.63**

### Current credit interest rates

These are the current per annum interest rates. They are subject to change without notice.

BALANCE	INTEREST RATE
Under \$5,000	0.00%
\$5,000 to \$9,999	0.05%
\$10,000 and over	0.05%

The interest you earned for this period was calculated on your daily credit balance and paid to you monthly.

### Other balances

TYPE	BALANCE \$
Savings	112,102.09



Te Akau Waiwero Comm Complex  
Trading as

102

Account number:  
This summary date:  
Summary number:

30 September 2021  
345

## Your transactions

				OPENING BALANCE		15,855.79
TYPE	NAME OF OTHER PARTY	TRANSACTION PARTICULARS	MONEY OUT \$	MONEY IN \$	DATE	BALANCE \$
BP	63		402.50		03 Sep	15,453.29
DC	T			300.00	06 Sep	
BP	22		278.93		06 Sep	15,474.36
BP	30		809.60		07 Sep	
BP	30		1,224.95		07 Sep	13,439.81
DC	T			1,065.00	09 Sep	14,504.81
DD	L		106.50		10 Sep	14,398.31
DC	T			184.00	13 Sep	
DC	T			300.00	13 Sep	
BP	83		184.00		13 Sep	
BP	70		188.60		13 Sep	14,509.71
BP	70		667.01		17 Sep	13,842.70
DC	T			300.00	20 Sep	
DD	P		20.70		20 Sep	
DD	G		64.92		20 Sep	
DD	G		244.01		20 Sep	
BP	14		356.76		20 Sep	
DD	P		4,731.39		20 Sep	8,724.92
DC	D			28.50	22 Sep	8,753.42
DE	T		50.00		23 Sep	
BP	83		80.50		23 Sep	
BP	83		195.50		23 Sep	8,427.42
DC	T			80.50	24 Sep	8,507.92
DC	T			300.00	27 Sep	8,807.92

continued on next page

CR Credit  
DE Direct entry

OD Overdrawn

BP Bill Payment

DC Direct credit

DD Direct debit





Te Akau Whangaro Comm Complex  
Trading as

103

Account number:  
This summary date:  
Summary number:

30 September 2021  
345

## Your transactions

TYPE	NAME OF OTHER PARTY	TRANSACTION PARTICULARS	MONEY OUT \$	MONEY IN \$	DATE	BALANCE \$
	Credit Interest	\$0.51 Exempt		0.51	30 Sep	
DD	Te		77.24		30 Sep	
BP	83		172.50		30 Sep	
BP	83		320.06		30 Sep	8,238.63
CLOSING BALANCE						8,238.63

CR Credit  
DE Direct entry

OD Overdrawn

BP Bill Payment

DC Direct credit

DD Direct debit

As soon as you receive this statement, please check the transactions and let us know if anything is incorrect. Any transactions that have been listed under money in or money out within the last few business days of this summary may be subject to clearance. If any of these items are not paid, your balance will be adjusted, and you will be advised in your next statement.

## Totals

MONEY IN \$	MONEY OUT \$	INTEREST CHARGED \$	OTHER CHARGES \$
2,558.51	10,175.67	0.00	0.00

If you have any questions please call us on 0800 400 600.  
To report lost or stolen cards or PINs (Personal Identification Number) phone 0800 888 111, 24 hours a day.

You can get a copy of the current disclosure statement for Westpac New Zealand Limited from  
westpac.co.nz or any Westpac branch in New Zealand free of charge.

**Te Akau Waingaro Community Complex Inc.**  
**Financial Statements**  
**1 April 2020 – 31 March 2021**

<b><u>Bank Balance as at 31 March 2020</u></b>	34,664.68
+ Income	89,309.57
- Expenditure	85,359.38
GST	12,127.68
<b>Bank Balance as at 31<sup>st</sup> March 2021</b>	<b>\$26,487.19</b>
<b>Bonus Saver account as at 31<sup>st</sup> March 2021</b>	<b>\$111,906.50</b>
<b>Includes INTEREST of \$315.24</b>	
<b>TOTAL Funds</b>	<b>\$138,393.69</b>

<b><u>Bar Account</u></b>			
23,393		Bar Income	\$13,383.00
10,107		Stock on Hand	\$ 1,982.00
		Cash On Hand	\$ 1,465.00
13,461		Purchases	\$10,808.36
		GST	\$ 335.82

Profit on Bar 51%

<b><u>Farm Account Excludes GST</u></b>			
<b><u>Income</u></b>			
1,404		Wool	\$ 422.00
34,724	217	Lambs	\$20,995.00
3,608	18	Old ewes	\$ 1,862.34
			<b>\$23,279.34</b>
<b><u>Expenses</u></b>			
100		Freight	\$ 45.00
		Fertiliser	\$ 3,143.63
	56	Ewes	\$12,400.00
		Animal Health	\$ 189.49
			<b>\$15,778.12</b>
<b>Farm Profit</b>			<b>\$ 7,501.22</b>

<b><u>Complex House</u></b>			
15,900		Rent Income	\$15,600.00
1,878		Expenses	\$ 2,123.08
<b>Profit on House</b>			<b>\$13,476.92</b>

*Ratified as a true and correct record of the financial affairs of the Te Akau Waingaro Community Complex Inc.*  
*10th May 2021*

*[Signature]*

*Chairman*

*[Signature]*



**Te Akau Waingaro Community Complex Inc**  
**Financial Statements**  
**1 April 2020 – 31 March 2021**

**Expenditure**

5844	Officers' Expenses	5,844.00
5,707	Electricity	4,983.63
1783	General Administration	1,231.14
1,022	R & M Plant	1,176.63
1,189	EFTPOS	1,147.68
7,629	R & M Building	7,629.41
3,363	R & M Mower	945.00
1,878	House Expenses	2,422.23
20,017	Farm Expenses	18,127.59
1,335	License	517.50
9,904	Bar Stocking	10,808.36
1070	Lightwire	1,141.50
9,211	Wages Contractor	9,745.96
	Curry Night	1,590.00
8,309	Club purchases	13,922.63
2,5011	Insurance	1,558.48
250	Donations	150.00
	New Mower	6,000.00
		<hr/>
		90,041.74
	- GST	4,732.36
		<hr/>
		\$85,359.38
		<hr/>
	Tfr to Savings account	\$1,100.00

**Income**

23,393	Bar	13,383.00
400	Subs	460.00
1820	Hire	580.00
	Curry Night	1,590.00
10,625	Club Donations	16,202.33
39736	Farm Income	26,771.24
15,900	House Rent	15,600.00
12,516	Waikato District Council	12,121.60
21	Interest	15.95
990	Tennis Coaching	432.00
	Donations "Drought" Function	734.00
	WEL Grant	7,000.00
		<hr/>
		94,890.12
	GST	5,580.55
		<hr/>
		89,309.57

### **Open Meeting**

<b>To</b>	Discretionary and Funding Committee
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	4 November 2021
<b>Prepared by</b>	Lianne van den Bemd Community-Led Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0502 / 3284060
<b>Report Title</b>	Hukanui Golf Club – Installation of new well with submerged water pump and filtration system

## **I. EXECUTIVE SUMMARY**

---

The purpose of this report is to present an application to the Discretionary and Funding Committee (Rural Fund) for funding from Hukanui Golf Club towards the cost of installing a new well with submerged water pump and filtration system.

## **2. RECOMMENDATION**

---

**THAT** the report from the General Manager Community Growth be received;

**AND THAT** an allocation of \$..... is made to Hukanui Golf Club towards the costs of installing a new well with submerged water pump and filtration system;

**OR**

**AND THAT** the request from Hukanui Golf Club towards the costs of installing a new well with submerged water pump and filtration system is declined / deferred until ..... for the following reasons:

### 3. BACKGROUND

---

Hukanui Golf Club provides sporting and function facilities for members and visitors of all ages, ethnicity and physical abilities to the Gordonton area and beyond.

Since the 1960's, the club has sourced water for both the club house and course superintendent's house, obtaining it from a surface well on the property and from a pond for the course irrigation. Over the recent years with lower rainfall and greater evaporation during summer, the pond water has been reducing faster than it could be replenished and approximately two months ago their water became contaminated and investigations showed the well had given up. As the pond water is not suitable for human consumption and no longer a guaranteed source for course irrigation, the professional advice was to put down a new bore. [Extract from letter of explanation from Alison Hutchins]

The club intends to install a new well with submerged water pump and filtration systems. The installation will provide safe drinking water to the club, course superintendent's house, drinking stations and irrigation for the golf course. The pond will only be used as backup irrigation.

A well drilling company, plumber and electrician will be involved with the project and there are 10-15 volunteers available to assist.

### 4. OPTIONS CONSIDERED

---

- 4.1 That the application is approved and an allocation of partial or full funding requested be made.
- 4.2 That the application is declined.
- 4.3 That the application is deferred.

### 5. FINANCIAL

---

Funding is available to allocate for the year.

The project is noted to cost \$28,226.83. Hukanui Golf Club is seeking funding of \$13,000.00 towards the cost of installing a new well with submerged water pump and filtration system.

GST Registered – Amounts above are GST exclusive	Yes
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

## **6. POLICY**

---

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants of \$5,000.00 can be funded up to 100 percent at the discretion of the relevant community board or committee or Council's Discretionary and Funding Committee.

For grants above \$5,000.00, a funding cap of 75 percent of the total project cost applies and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

## **7. CONCLUSION**

---

Consideration by the Discretionary and Funding Committee is required in regard to this funding request.

## **8. ATTACHMENT**

---

Hukanui Golf Club – Installation of new well with submerged water pump and filtration system

## **DISCRETIONARY FUNDING APPLICATION FORM**

### **Important notes for applicant:**

- Prior to submitting your application, please contact the Waikato District Council's community development advisor, on 0800 492 452 Ext 5732, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development advisor  
Yes ☒ No ☐
- Application form must be completed in full and emailed to Funding [funding@waide.govt.nz](mailto:funding@waide.govt.nz)
- Please ensure you have read the **Guidelines** on [Waikato District Council Discretionary Grants Fund](#) prior to completing the application form (these are updated from time to time).
- I have read and understood the guidelines for funding application form  
Yes ☒ No ☐
- All parts of the application need to be completed and all supporting information supplied.

**PLEASE NOTE: Incomplete applications WILL NOT be considered and will be returned.**

**Contact email:** (Correspondence will be emailed from [funding@waide.govt.nz](mailto:funding@waide.govt.nz) )

**Which of the 2 funds are you applying for:** (please tick **one** appropriate box.)

1. Discretionary and Funding Committee

Project Fund (Rural Ward Areas) ☒

Event Fund ☐

OR

2. Community Board / Committee Discretionary Fund for local Town / Village, Projects / Events

Raglan ☐

Taupiri ☐

Onewhero-Tuakau ☐

Ngaruawahia ☐

Huntly ☐

Te Kauwhata ☐

Meremere ☐

### **Section I – Your details**

#### **1. Name of your organisation and contact person**

Hukanui Golf Club Incorporated Alison Hutchins Ph XXXXXXXXXX

#### **2. What is your organisation's purpose/background (who are you? what do you do?)**

Golf Club providing sporting and function facilities to the Gordonton area and beyond for members/visitors of all ages, ethnicity, physical abilities and financial situations. Support charities.



**3. Phone number/s****4. Email / Address****5. If you are a Registered Charity** (we require your registration number & confirmation that your organization registration is current)
**Section 2 – Your event / project****1. What is your event / project, including date and location?** *(please describe in full the project details)*

Installation of new well, submerged water pump and filtration systems to provide safe drinking water to the Club/Course Super's House, drinking stations and irrigation for the golf course.

**2. How many volunteers and who else is involved in the project?**

Ten to fifteen. Well drilling company, Plumber and electrician.

**3. How will the wider community benefit from this event/project?**

A great community asset which not only provides golf and footgolf for members and visitors but is a venue for local and other groups/organisations for social functions/meetings. Supports several charities throughout the year and hosts school holiday, church and Blue Light groups. Members/visitors support local businesses. We are planning to form an environmental walking track around the pond.

Are you GST registered? No ☐ Yes ☒ GST Number 14 345 957 / \_ \_ \_

**PLEASE NOTE: The following documentation MUST be supplied with your application:**

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of any documentation verifying your organisation's legal status
- Include copies of written quotes (these must match the Funding Requirements in section 4.)

**Section 3 – Funding requirements****1. NOTE: Please provide full details for the following:**

- How much your event/project will cost,
- How much you are seeking from the Waikato District Council,
- How much you are seeking from other providers,
- Details of other funding and donated materials/resources being sourced, and
- Current funds in hand to cover the costs of the event/project.

**IMPORTANT:** Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the <u>total</u> cost of your project/event	\$	\$ 28,226.83
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
<b>Total A</b>	\$	\$ 28226.83

2. Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
Please refer to Letter of explanation re breakdown	\$	\$ 13000.00
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from <u>WDC</u></b> <b>Total B</b>	\$	\$ 13,000.00

3. Has / will funding been sought from other funders? Yes ☒ No ☐

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) WEL Energy Trust	\$	\$ 15000.00
b)	\$	\$
c)	\$	\$
d)	\$	\$
<b>Total of other funds being sought</b> <b>Total C</b>	\$	\$ 15000.00

4. Describe any donated material / resources provided for the event/project:

Four X 25000 Litre water tanks purchased - Club funds \$10169 exc GST.  
 Cleaning pond \$7513.00 exc GST - Club funds.  
 Permit to drill new bore \$460 inc GST - Club funds.  
 Filtration system for water from tank to Club House \$2001.00 exc GST - Club funds.  
 Water purchased \$1165.21 exc GST - Club funds.  
 Cleaning/disinfecting water tanks \$640.00 exc GST - Club funds.  
 Installation of system to collect rainfall from machinery shed roof \$827.51 exc GST

Interest free Loan \$6/10,000 offered by Club member to enable bore to be drilled.

**Section 4 – Community wellbeing and outcomes****1. Which community wellbeing will your project contribute to?***(See the guidelines sheet for more information on this section).*

Social ☐ Economic ☐ Cultural ☒ Environmental ☒

**2. Which of the five community outcomes for the Waikato district does this project contribute to?***(See the guidelines sheet for more information on this section).*

Accessible ☐ Safe ☒ Sustainable ☒ Healthy ☒ Vibrant ☒

**Section 5 – Previous Funding Received from Waikato District Council****1. If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:**

What Board / Committee	Type of Project / Event	Date received	Amount

**2. Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above.****NOTE: This will be checked and confirmed by council staff.**

I confirm that an accountability statement has been completed and returned for previous funding received.

☐ Name: \_\_\_\_\_ Date: \_\_\_\_\_

I certify that the funding information provided in this application is correct.

☒ Name: Alison M Hutchins on behalf of Treasurer K Stowers Date: 27/10/2021

Position in organisation (tick which applies) Chairman ☐ Secretary ☐ Treasurer ☒

Signature: AM Hutchins  Date: 27/10/2021

**\*Incomplete applications will not be accepted and will be returned**



# ***Pump & Electrical Services Ltd***

25 Lincoln St - Frankton – Hamilton

P.O. Box 5233

Frankton 3242

Phone 0-7 846 0678

[www.pumpandelectrical.co.nz](http://www.pumpandelectrical.co.nz)

[nick@pesltd.co.nz](mailto:nick@pesltd.co.nz)

[sales@pesltd.co.nz](mailto:sales@pesltd.co.nz)

29/10/2021

Hukanui Golf Club  
Barry Waldron  
Waldron Builders

Thank you for the opportunity to present this estimate for your consideration.

**Specification: To supply and install bore pump in a 4" bore to a depth of 85m to do a flow of 83 l/min or 5000litres per hour, including electrical at the bore head.  
A provisional sum has been added to get mains power to the bore head  
Connect bore to existing tanks**

**Mechanical: SP5A-21 2.2kW 3Ph 415V**

Total	\$ 13,040.00
-------	--------------

GST and freight have not been included in the above price.

The above prices are subject to PES 2015 Ltd terms and conditions of trade and are valid for thirty days from the above date.

If you require further information or technical assistance, please don't hesitate to contact me.

Kind Regards  
Willem Smith

Sales

Water Pumps · Milking Systems · Electrical





# Pump & Electrical Services Ltd

25 Lincoln St - Frankton – Hamilton

P.O. Box 5233

Frankton 3242

Phone 0-7 846 0678

[www.pumpandelectrical.co.nz](http://www.pumpandelectrical.co.nz)

[nick@pesltd.co.nz](mailto:nick@pesltd.co.nz)

[sales@pesltd.co.nz](mailto:sales@pesltd.co.nz)

25/09/2021

Hukanui Golf Club  
1550 Gordonton Road

Att:  
Barry Waldron

Thank you for the opportunity to present this estimate for your consideration.

**Specification: To supply and install UV Filter with associated fittings at caretaker's house**

**Mechanical: KMCS UV Filter + Parts, Pipe & Fittings**

Total	\$ 2,339.00
-------	-------------

**Labour and Commissioning:**

Service Rate Standard

Travel Per KM

Total	\$ 300.00
-------	-----------

<b>Total</b>	<b>\$ 2,639.00</b>
--------------	--------------------

GST and freight have not been included in the above price.

The above prices are subject to PES 2015 Ltd terms and conditions of trade and are valid for thirty days from the above date.

If you require further information or technical assistance, please don't hesitate to contact me.

Kind Regards  
Willem Smith

Sales

Water Pumps • Milking Systems • Electrical



# Wymer's DOMESTIC WATER CARRIERS

## QUOTE

Hukanui Golf Course  
1550 Gordonton Road  
Gordonton  
Gordonton 3791  
NEW ZEALAND

Date  
23 Sep 2021

Expiry  
1 Dec 2021

Quote Number  
QU-0052

GST Number  
011-713-998

Wymer's Domestic Water  
Carriers Limited  
PO Box 5203  
Frankton  
HAMILTON 3242  
P: 0800 WYMERS (0800  
996377)  
E: h2o2u@wymers.co.nz

Description	Quantity	Unit Price	Amount NZD
Water Supply for 3 loads per month, for 4 months			
Domestic Water Supply, 12000 Litre Note. Please order online - <a href="http://www.wymers.co.nz">www.wymers.co.nz</a> or email <a href="mailto:h2o2u@wymers.co.nz">h2o2u@wymers.co.nz</a>	12.00	340.00	4,080.00
		INCLUDES GST 15%	532.17
		<b>TOTAL NZD</b>	<b>4,080.00</b>





**116**

**HUKANUI GOLF CLUB INC**

**1550 Gordonton Road**

**Taupiri 3791**

Phone: [REDACTED]

Email: [REDACTED]

25<sup>th</sup> October 2021

**LETTER OF EXPLANATION RE FUNDING APPLICATIONS FOR WAIKATO DISTRICT COUNCIL DISCRETIONARY GRANT and WEL ENERGY TRUST DISCRETIONARY GRANT.**

Hukanui Golf Club Incorporated was established in 1935 and is situated at 1550 Gordonton Road on land leased from the Waikato District Council. Six years ago our Club was financially challenged but, with a focused Board, over the following years, managed to achieve a positive balance sheet as at 30/09/20.

At the end of 2020 we were in the process of employing a new Course Superintendent. As responsible employees our Board considered the house on the Club's grounds he/she would reside in was of an unacceptable condition. At the beginning of this year it was completely renovated and now meets the Healthy Home standards. The Club funded this project from its own funds, some donations of materials from members and with many hours of volunteer help.

Since the 1960's the Club has sourced water for both the Club house and Course Superintendent's house from a surface well on the property, and for the course irrigation, from a pond. We use 40,000 litres of water per day.

The water supply system is approx 60 years old and over the years has had repairs and maintenance undertaken. In 2018 we replaced the well liner and in July this year, with funding of \$4925 from a Lion Foundation grant and \$1302 from Club funds, we replaced the 30 year old irrigation pump which pumped water around the golf course with a new pump. Installation was carried out by qualified trades people.

Over recent years with lower rainfall and greater evaporation during summer, the pond water was reducing faster than it could be replenished. Last summer we ran out of water altogether and had to buy it in even though we reduced the amount required to effectively irrigate the putting greens. This affected the greens adversely for our members and visitors and also our reputation as a great venue.

This year after discussions with a number of people experienced in rural water supply, remedial work was undertaken to clean the pond and increase its capacity. Discussions are under way with Waikato Regional Council/ Waikato River Care to create native plantings and walking tracks around the pond which would be available for school groups, garden clubs, walking groups, art groups etc to enjoy and learn about the plants, bird life and general environment. When finished it will be a great asset to the community.

While cleaning the pond achieved the higher water levels we required, we have discovered a new and serious problem. Approximately two months ago our water became contaminated and investigations showed our well had given up. As the pond water is not suitable for human consumption and no longer a guaranteed source for course irrigation, the professional advice we have been given is that we should put down a new bore. This will provide sufficient water for all our needs and we will only use the pond for irrigation as a back up. We are having to do this at present.

We have installed a system to collect water from the machinery shed roof, and when funds permit will do likewise with the Club house roofs. We have upgraded the filtration system to the Club house and had applied to Grassroots Trust Limited for funding for a new filtration system for the Course Superintendent's house, as under current regulations ours was no longer compliant, and to cover the cost of buying in three months water. Our application for the filtration system was declined due to lack of funds, and also for the purchase of water as it was not deemed an authorised purpose. We have purchased four 25000 litre water tanks from Club funds to be filled from the proposed new bore. Together with the rainwater collected from the machinery shed roof, and in time the Club House roofs, this will ensure a good water supply throughout all seasons. As a result of the water contamination, our tanks required cleaning and disinfecting professionally. We are now buying tanker loads of water to provide safe drinking water to the Club House and the Course Superintendent's house. We have turned off the drinking station on the course.

A member has offered an interest free loan of up to \$10,000 to enable us to have a new bore drilled for which we have a permit from Waikato District Council. Because of the urgency of the situation we have booked this in for 28<sup>th</sup> October 2021. We will only be able to carry out the balance of the work if we obtain funding. The complete project will cost considerably more than our Club can fund. Due to the current Covid-19 lockdown our income has been adversely affected making matters more difficult still. The Covid wage subsidy and other Government funding goes towards wages, administration and operating expenses.

The process of obtaining prices for the drilling of a new well, a submersible pump, filtration, electrical work, labour etc have been extremely difficult, as due to the many variables involved, all the businesses approached will only provide estimates.

**ALREADY FUNDED BY CLUB:** 4 X 25000 litre water tanks – \$10169.00 exc GST  
 Cleaning of pond & positioning tanks - \$7513.00 exc GST  
 Upgrade of filtration system to Club House –\$ 2001.00 exc GST  
 Rainwater collection from machinery shed roof - \$827.51 exc GST  
 Purchase of water – \$1165.21 exc GST  
 Cleaning/disinfecting tanks - \$640.00 exc GST

**Still to be funded with Interest free loan from Club member** - Drilling of new bore commencing 28/10/21. Although not required as part of our applications, due to there being many variables and estimates varying considerably, and to provide you with the whole project picture, we have also attached the bore drilling quotations from Brown Bros, Benton and Sons and Barham United.

**ADDITIONAL FUNDING REQUIRED:**

SUBMERSIBLE PUMP: Option 1 - Pump and Electrical Ltd	If bore depth 85m - \$13,040.00 exc GST
Option 2 - Waikato Pump Services Ltd	If bore depth 80m - \$17,312.00 exc GST

FILTRATION SYSTEM (from bore to tank): 1. Pump & Electrical have advised us that until the position of the new bore and the water quality tests and flow rate are known, their company cannot provide prices for this item. They advise if low in iron approx \$9,000 but if high in iron, which the Gordonton area is known for, up to \$50,000.

For the purpose of this application we are using the lower figure of: \$9000.00 exc GST

2. Waikato Water Pump Services estimate is considerably higher as it is based on a similar system the Company is installing at St. John's College, Hamilton. \$ 93136.98 exc GST

FILTRATION SYSTEM – Pump and Electrical - Course Superintendent's house	\$2639.00 exc GST
---	-------------------

WATER: Wymers – 3 months supply (12 loads) of water @ \$345 per tanker load	\$3547.83 exc GST
---	-------------------

<b>SUMMARY</b> based on the lowest estimates:	Submersible Pump	13,040.00
	Filtration system (re option1)	9,000.00
	Filtration (house)	2,639.00
	Water	<u>3,547.83</u>
Estimated funds required:		\$28,226.83 Exc GST

As this is a total project and there are so many variables it was difficult to split out items specifically for two separate funding applications therefore we have based both applications on the whole project.

We are therefore applying for the following:

## WEL Energy Trust – Quick response grant \$15000

**WDC Discretionary grant \$13000**

We are most grateful for the opportunity to submit our applications. I am sure you will appreciate that we have a serious situation. The Club provides a great asset for the community, schools, churches, members and visitors to the Club who also visit businesses in the Gordonton area and the WEL Network area. Any funding provided to enable us to fast track and/or assist us with completing this project will be greatly appreciated.

I have attached all estimates/explanations etc applicable to this project.

Yours sincerely,

Alison Hutchins

Course Committee/Funding

HUKANUI GOLF CLUB INC.



# CERTIFICATE OF INCORPORATION

## HUKANUI GOLF CLUB INCORPORATED 212742

This is to certify that HUKANUI GOLF CLUB INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 1st day of September 1978.



*Mandy McDonald*

Registrar of Incorporated Societies  
29th day of June 2015



For further details visit [www.societies.govt.nz](http://www.societies.govt.nz)

Certificate printed 29 Jun 2015 17:04:15 NZT

## HUKANUI GOLF CLUB INCORPORATED

FINANCIAL STATEMENTS  
For the year ended 30 September 2020

## PAGE

Statement of Profit or Loss

1 to 3

Statement of Financial Position

4

Notes to the Financial Statements

5 to 6

Schedule of Fixed Assets

7 to 8

## HUKANUI GOLF CLUB INCORPORATED

STATEMENT OF PROFIT OR LOSS  
For the year ended 30 September 2020

	2020 \$	2019 \$
<b>BAR TRADING</b>		
Sales - Liquor & drinks	67,423	69,801
- Food	10,624	13,979
	<hr/> 78,047	<hr/> 83,780
Purchases - Liquor & drinks	27,175	26,680
- Food	7,631	7,150
	<hr/> 34,806	<hr/> 33,830
Surplus	<hr/> \$43,241	<hr/> \$49,950
% on sales	55.4%	59.6%

**TOURNAMENT & RAFFLES**

Tournament Entries	28,663	30,215
Tournament Sponsorship	7,109	5,739
Raffles	7,667	7,425
Golf Balls, Shirts and Shop Sales	1,699	3,464
	<hr/> 45,138	<hr/> 46,843
Less cost of tournaments, prizes, shirts & golf balls	18,288	20,595
Surplus	<hr/> \$26,850	<hr/> \$26,248

The accompanying notes form part of these Financial Statements.



## HUKANUI GOLF CLUB INCORPORATED

STATEMENT OF PROFIT OR LOSS (continued)  
For the year ended 30 September 2020

INCOME	2020 \$	2019 \$
Surplus from Bar	43,241	49,950
Surplus from Tournaments & Raffles	26,850	26,248
Subscriptions	66,408	61,450
Green Fees	54,382	42,905
Foot Golf	8,228	12,539
House Rental	10,740	10,400
Donations	3,462	4,176
Farm Income	7,510	7,930
Calf Fund Raising	14,600	4,081
Interest	109	111
Sponsorship & Advertising	18,220	13,536
Fashion Night	-	1,042
Casino Night	660	-
Jim Beam Night	-	2,137
Sundry Income (inc Clubroom hire, Commissions, Golf Cart Hire and insurance proceeds)	2,219	9,097
Covid 19 Wage Subsidy	37,432	-
<b>Grants received for revenue items</b>		
Li	5,000	-
O	3,000	-
G	(287)	1,529
G	10,408	-
W	2,000	-
N	-	(488)
<b>Total Income</b>	<b>\$314,182</b>	<b>\$246,643</b>

The accompanying notes form part of these Financial Statements.

## HUKANUI GOLF CLUB INCORPORATED

STATEMENT OF PROFIT OR LOSS (continued)  
For the year ended 30 September 2020

EXPENDITURE	2020 \$	2019 \$
Association Levies	8,929	8,586
Bank Fees, Eftpos, Telephone, Software & Internet	7,898	7,637
Clubhouse Costs (Cleaning, Power, Security etc)	6,941	12,197
Course Expenditure (Coring, Fertiliser, Fuel, Sand, Seeds, Sprays etc)	23,623	31,748
Foot Golf Expenses	2,159	28
General Expenses	315	264
Hospitality	592	1,316
Insurance & ACC (including Hole in One's)	10,062	7,906
Interest	2,974	6,396
Licences, Legal Fees & Consultancy	2,104	1,482
Printing, Stationery & Postages	1,715	3,479
Rates	704	849
Repairs & Maintenance	33,317	18,611
Representative & Junior Expenses	200	622
Signs & Advertising	2,279	4,003
Travel Expenses & Training	197	425
Wages (inc mowing contractor)	139,531	149,688
<b>Total Expenditure</b>	<b>\$243,540</b>	<b>\$255,237</b>
<b>CASH SURPLUS FROM OPERATIONS</b>	<b>\$70,642</b>	<b>(\$8,594)</b>
Depreciation, Loss and Gain on Sale	22,100	26,458
<b>PROFIT (LOSS) FOR THE YEAR BEFORE CAPITAL GRANTS</b>	<b>48,542</b>	<b>(35,052)</b>
<b>Plus Grants received for Capital Equipment</b>		
Waikato District Council for Shallow Well	(3,271)	-
<b>PROFIT (LOSS) FOR THE YEAR</b>	<b>\$45,271</b>	<b>(\$35,052)</b>

The accompanying notes form part of these Financial Statements.

## HUKANUI GOLF CLUB INCORPORATED

STATEMENT OF FINANCIAL POSITION  
As at 30 September 2020

CURRENT ASSETS		2020	2019
		\$	\$
Bar Floats		700	700
Heartland - Business a/c		5,770	9,710
Heartland - Savings a/c		20,517	169
First Credit Union - Current a/c		56	33
Accounts Receivable		5,488	7,720
Inland Revenue - GST	Note 2	-	494
Inventories		5,308	3,566
		37,839	22,392
PROPERTY, PLANT & EQUIPMENT (as per schedule)		185,857	197,124
TOTAL ASSETS		\$223,696	\$219,516
CURRENT LIABILITIES			
Accounts Payable		15,655	39,249
Sundry Creditors and Accruals	Note 3	15,703	18,110
Inland Revenue - GST	Note 2	2,415	-
Debentures	Note 4	29,486	38,485
De Lage Landen Loans	Note 5	21,134	29,640
		84,393	125,484
MEMBERS EQUITY			
Balance at 1/10/19		94,032	129,084
Profit (Loss) for the year		45,271	(35,052)
		139,303	94,032
TOTAL LIABILITIES AND MEMBERS EQUITY		\$223,696	\$219,516

The accompanying notes form part of these Financial Statements.



## HUKANUI GOLF CLUB INCORPORATED

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2020

**1. STATEMENT OF ACCOUNTING POLICIES****Reporting Entity**

Hukanui Golf Club Inc is an incorporated society registered under The Incorporated Societies Act 1908.

The financial statements of Hukanui Golf Club Inc have been prepared in accordance with generally accepted accounting practice.

**Measurement Base**

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the club.

**Specific Accounting Policies**

The following specific accounting policies which materially effect the measurement of financial performance and financial position have been applied:

**Accounts Receivable:** Accounts receivable are stated at their estimated net realisable value.

**Inventories:** Inventories are valued at the lower of cost determined on a first-in-first out basis or net realisable value.

**Property, Plant & Equipment:** All property, plant & equipment are recorded at values assessed by the committee as at October 1995 and additions at cost since that date. The current replacement value that the buildings are insured for is \$1,673,400.

**Depreciation:** Depreciation is provided on a diminishing value basis on all property, plant & equipment, at rates calculated to allocate the assets' cost less estimated residual value, over their estimated useful lives, as follows:

Buildings	4% - 9.5%
Course	12% - 40%
Clubhouse Furniture, Fixtures and Fittings	9.5% - 50%

**Lease of Land:** The club leases the land the golf course is on from the Waikato District Council.

**Goods and Services Tax:** These financial statements have been prepared exclusive of GST with the exception of accounts receivable and accounts payable which are both inclusive of GST.

**Differential Reporting:** The club qualifies for differential reporting as it is not publically accountable and there is no separation between the owners and the governing body. The club has taken advantage of all available differential reporting exemptions.

**Changes in Accounting Policies:** There have been no significant changes in accounting policies. All policies have been applied on bases consistent with those used in the prior year.

**2. INLAND REVENUE GST**

The Club is registered for GST on a cash basis with returns due every two months.

The balance represents the payment or refund due on the 28th October for the September period.

The balance also represents timing differences as a result of GST being returned to the IRD on a cash basis and the accounting system being on an invoice basis.

## HUKANUI GOLF CLUB INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS  
For the year ended 30 September 2020**3. SUNDRY CREDITORS and ACCRUALS**

These consist of:

	2020	2019
Accrued Holiday Pay	8,952	8,897
Accrued Wages	1,158	4,481
Virtual Calf Fundraising Donations (will be income in 2020/21 when calves sold)	4,100	3,350
Funds held on behalf of Veterans	1,493	920
Other	-	462
Total	\$15,703	\$18,110

**4. DEBENTURES**

The Club has received loans from members. These are repayable on demand and are in the main interest free.

**5. DE LAGE LANDEN LOANS**

In September 2017 the club financed the purchase of the Jacobsen Tri King Surrounds mower and also transferred the balance owing from the previous loan to the new loan. The term of the agreement was for 36 months with the final payment in September 2020.

In September 2018 the club financed the purchase of the Daihatsu Impact Quad Truck. The term of the agreement was for 40 months with the final payment due in January 2022.

The Interest rate for both loans is 6.70%. This is a fixed rate for the term of the loans.

In July 2019 the club were able to extend the period of both loans to 60 months at the same interest rate. The final payments for the loans are now September 2022 and October 2023 respectively.

**6. ACCOUNTANTS REVIEW REPORT**

I have reviewed the financial statements of Hukanui Golf Club Incorporated for the year ended 30 September 2020 in accordance with the Review Engagements Standards issued by Chartered Accountants Australia and New Zealand.

A review is limited primarily to enquiries of Hukanui Golf Club Incorporated personnel and analytical review procedures applied to financial data and this is less assurance than an audit, and accordingly, I do not express an audit opinion.

Based on my review, nothing has come to my attention that causes me to believe that the Statement of Financial Position, which has been prepared in accordance with the accounting policies set out in Note 1 to the accounts, does not give a true and fair view.

**Sean Wheat**  
**Accountant**  
**Morrinsville**



# HUKANUI GOLF CLUB INCORPORATED

## SCHEDULE OF FIXED ASSETS AND DEPRECIATION

For the year ended 30 September 2020

Description	Purchase Date	Opening Book Value	Additions (Disposals)	Depreciation Rate	Months	Current Depreciation	Cost	Accumulated Depreciation	Closing Book Value
<b>Buildings</b>									
Clubhouse		48,967		4.00% DV	12	1,959	120,000	72,992	47,008
Implement Shed		3,992		4.00% DV	12	160	10,000	6,168	3,832
Office	Jan-99	300		9.50% DV	12	29	2,229	1,958	271
Gazebo	Jul-04	859		9.50% DV	12	82	3,929	3,152	777
Practice Nets	Jan-05	891		9.50% DV	12	85	3,821	3,015	806
Clubhouse Alterations	Jan-14	30,704		4.00% DV	12	1,228	38,821	9,345	29,476
Entrance Way	Dec-15	2,722		4.00% DV	12	109	3,182	569	2,613
Garden Master Storage Shed	Sep-16	1,435		9.50% DV	12	136	1,952	653	1,299
Implement Shed (Donated Pole Shed)	In progress		3,888	4.00% DV	-	-	3,888	-	3,888
		\$89,870	\$3,888			\$3,788	\$187,822	\$97,852	\$89,970
<b>Course</b>									
Farm Fences & Water System		463		12.00% DV	12	56	9,000	8,593	407
Irrigation System		1,967		12.00% DV	12	236	38,084	36,353	1,731
Mowers & Chainsaw		482		15.00% DV	12	72	24,932	24,522	410
Spraying System		99		15.00% DV	12	15	3,838	3,754	84
John Deere 2500 Diesel Greens Mower	Nov-99	710		18.00% DV	12	128	36,921	36,339	582
Irrigation Pump & Building	Oct-01	468		14.40% DV	12	67	7,589	7,188	401
Hydra 5 Gang Mowers (Refurbished)	Feb-17	12,677		15.00% DV	12	1,902	28,667	17,892	10,775
2005 John Deere 4320 Tractor	Aug-05	4,120		14.40% DV	12	593	37,226	33,699	3,527
Vicon PS303 Spreader	Sep-05	336		14.40% DV	12	48	3,000	2,712	288
Farmgard Grader Blade	Sep-05	324		14.40% DV	12	47	2,900	2,623	277
Shed & Clubrooms Lighting	Sep-06	126		12.00% DV	12	15	669	558	111
John Deere 2653A Surrounds Mower	Feb-07	5,334		14.40% DV	12	768	37,626	33,060	4,566
Line Trimmer	Aug-07	121		14.40% DV	12	17	798	694	104
Shindaika Fertiliser Spreader	Sep-08	88		14.40% DV	12	13	490	415	75
John Deere 1445 Out Front Mower	Nov-08	5,398	6,250	14.40% DV	12	1,677	35,692	25,721	9,971
2011 Jacobsen Eclipse 322 Greens Mower	Dec-11	14,073		14.40% DV	12	2,027	43,900	31,854	12,046
Heavy Duty Industrial Air Compressor	Dec-12	449		12.00% DV	12	54	1,073	678	395
Stihl Combi System	Jul-15	256		40.00% DV	12	102	2,196	2,042	154
Silvan J600T Sprayer	Jul-15	3,116		16.00% DV	12	499	6,521	3,904	2,617
Snag Golf Equipment	Sep-15	327		40.00% DV	12	131	4,752	4,556	196
Foot Golf Cups	Nov-16	739		40.00% DV	12	296	3,240	2,797	443
2017 Jacobsen Triking 1900 Surrounds Mower	Jun-17	28,379		18.00% DV	12	5,108	44,900	21,629	23,271
2018 Daihatsu Impact Quad Truck	Aug-18	14,713		16.00% DV	12	2,354	17,995	5,636	12,359
Shindaika Chainsaw	Feb-20		695	15.00% DV	8	70	695	70	625
		\$94,765	\$6,945			\$16,295	\$392,704	\$307,289	\$85,415

The accompanying notes form part of these Financial Statements.



## HUKANUI GOLF CLUB INCORPORATED

SCHEDULE OF FIXED ASSETS AND DEPRECIATION  
For the year ended 30 September 2020

Description	Purchase Date	Opening Book Value	Additions (Disposals)	Depreciation Rate	Months	Current Depreciation	Cost	Accumulated Depreciation	Closing Book Value
<b>Clubhouse Furniture, Fixtures and Fittings</b>									
Furniture & Fittings									
Showers (net cost)	Jun-99	745		15.00% DV	12	112	28,897	28,264	633
Stove	May-99	264		9.50% DV	12	25	2,154	1,915	239
Extractor Fan	Jun-02	81		9.50% DV	12	8	747	674	73
Milan Tuscany Log Burner	Sep-03	110		14.40% DV	12	16	1,625	1,531	94
Simpson 330L Upright Fridge	Nov-03	187		15.00% DV	12	28	2,970	2,811	159
Acid Neutralisin Filter for House	Sep-05	47		18.00% DV	12	8	1,080	1,041	39
Speaker System	Oct-06	107		14.40% DV	12	15	960	868	92
Chiller Cabinet	Aug-07	282		14.40% DV	12	41	2,130	1,889	241
Trophy Cabinet	Sep-07	188		14.40% DV	12	27	1,248	1,087	161
Vanity Unit Ladies	May-08	505		14.40% DV	12	73	3,260	2,828	432
Simpson 500 Freezer	Aug-09	270		14.40% DV	12	39	1,592	1,361	231
Deck Windshield Curtains	Jun-10	104		12.00% DV	12	12	382	290	92
Towa TX 50/51 Till	Jun-10	125		25.00% DV	12	31	1,822	1,728	94
Samsung Plasma TV for Scoring System	01-Feb	6		40.00% DV	12	2	700	696	4
Computer Hardware for DotGolf System	Feb-13	26		40.00% DV	12	10	748	732	16
Starline Glasswasher	Oct-13	119		40.00% DV	12	48	3,495	3,424	71
New Oven for House	Nov-13	1,132		14.40% DV	12	163	2,880	1,911	969
DeLongi Sandwich Cabinet	Aug-14	849		9.50% DV	12	81	1,531	763	768
Clubhouse Carpet	Nov-15	468		14.40% DV	12	67	1,042	641	401
Fisher & Paykel Freezer	Dec-15	2,404		25.00% DV	12	601	7,392	5,589	1,803
Defibrillator	Dec-16	561		15.00% DV	12	84	1,043	566	477
Rinnai Infinity Hot Water System	May-19	872		36.00% DV	12	314	3,040	2,482	558
Brother LC3319 Printer and Scanner	Jun-19	2,891		16.00% CV	5	193	3,097	399	2,698
		146		40.00% DV	4	19	169	42	127
		\$12,489	\$0			\$2,017	\$74,004	\$63,532	\$10,472
<b>Totals</b>									
		\$197,124	\$10,833			\$22,100	\$654,530	\$468,673	\$185,857

The accompanying notes form part of these Financial Statements.  
Page 8

### **Open Meeting**

<b>To</b>	Discretionary and Funding Committee
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	5 November 2021
<b>Prepared by</b>	Lianne van den Bemd Community-Led Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0502 / 3284255
<b>Report Title</b>	Whatawhata School – Basketball facility upgrade

## **I. EXECUTIVE SUMMARY**

---

The purpose of this report is to present an application to the Discretionary and Funding Committee (Rural Fund) for funding from Whatawhata School towards the cost of upgrading their basketball facility.

## **2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Community Growth** be received;

**AND THAT** an allocation of \$...... is made to **Whatawhata School** towards the costs of upgrading their basketball facility;

**OR**

**AND THAT** the request from **Whatawhata School** towards the costs of upgrading their basketball facility is declined / deferred until ..... for the following reasons:

### 3. BACKGROUND

---

Whatawhata School is a rural school located in Whatawhata Village. It caters for 274 students from Year 1 to 8, including 64 of Maaori descent.

The Whatawhata area has limited facilities for the community. The school is the only local facility that has resources for sports, which consists of a basketball area and a playground available to the community for use outside school hours. There has been an exponential rise in the uptake of basketball at the school. The existing basketball hoops are at a fixed height, which is suited to adults or Year 7 and 8 children but are too high for younger children (Years 1 to 6). These hoop heights limit younger children's abilities to learn new skills, fully participate and have fun. The new installation will enable local children and adults, as well as those from the wider community, to use the facilities and adjust hoop heights as appropriate.

Local community member and parent Tristan Verran is donating his time and skill in undertaking the installation of the hoops. Tristan operates a concrete company, Waikato Construction and installed these hoops previously.

With the basketball facility upgrade, Whatawhata School intends to participate in the National Hoops in Schools Programme (a Basketball NZ initiative) and become the pilot school for the Waikato region, with the vision for other schools in the district to also participate in the programme. Currently the programme is in place across the majority of the North Island but has not yet been initiated in the Waikato District. [Extract from supporting letter]

### 4. OPTIONS CONSIDERED

---

- 4.1 That the application is approved and an allocation of partial or full funding requested be made.
- 4.2 That the application is declined.
- 4.3 That the application is deferred.

### 5. FINANCIAL

---

Funding is available to allocate for the year.

The project is noted to cost \$4,222.61. Whatawhata School is seeking funding of \$4,222.61 towards the cost of upgrading their basketball facility.

GST Registered – Amounts above are GST exclusive	Yes
Set of Accounts supplied	No
Previous funding has been received by this organisation	No

## **6. POLICY**

---

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants of \$5,000.00 can be funded up to 100 percent at the discretion of the relevant community board or committee or Council's Discretionary and Funding Committee.

For grants above \$5,000.00, a funding cap of 75 percent of the total project cost applies and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

## **7. CONCLUSION**

---

Consideration by the Discretionary and Funding Committee is required in regard to this funding request.

## **8. ATTACHMENT**

---

Whatawhata School – Basketball facility upgrade

## **DISCRETIONARY FUNDING APPLICATION FORM**

### **Important notes for applicant:**

- Prior to submitting your application, please contact the Waikato District Council's community development advisor, on 0800 492 452 Ext 5732, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development advisor  
Yes ☒ No ☐
- Application form must be completed in full and emailed to Funding [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz)
- Please ensure you have read the **Guidelines** on [Waikato District Council Discretionary Grants Fund](#) prior to completing the application form (these are updated from time to time).
- I have read and understood the guidelines for funding application form  
Yes ☒ No ☐
- All parts of the application need to be completed and all supporting information supplied.

**PLEASE NOTE: Incomplete applications WILL NOT be considered and will be returned.**

**Contact email:** (Correspondence will be emailed from [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz) )

**Which of the 2 funds are you applying for: (please tick *one* appropriate box.)**

**1. Discretionary and Funding Committee**

Project Fund (Rural Ward Areas) ☒

Event Fund ☐

OR

**2. Community Board / Committee Discretionary Fund for local Town / Village, Projects / Events**

Raglan ☐

Taupiri ☐

Onewhero-Tuakau ☐

Ngaruawahia ☒

Huntly ☐

Te Kauwhata ☐

Meremere ☐

### **Section I – Your details**

#### **1. Name of your organisation and contact person**

Whatawhata School - Leonie Verran

#### **2. What is your organisation's purpose/background (who are you? what do you do?)**

Whatawhata School is a rural school located in Whatawhata Village. It caters for 274 students from Years 1 to 8, including 64 of Māori descent.

## 3. Phone number/s

## 4. Email / Address

## 5. If you are a Registered Charity (we require your registration number &amp; confirmation that your organization registration is current)

**Section 2 – Your event / project**

## 1. What is your event / project, including date and location? (please describe in full the project details)

Whatawhata School basketball facility upgrade.

## 2. How many volunteers and who else is involved in the project?

Volunteers include parents of tamariki at the school.

Others involved in the project include Basketball NZ (via the Hoops for Schools Programme). The BOT and PTA

## 3. How will the wider community benefit from this event/project?

See attachment summarising the proposal including the benefit to the community overall.

Are you GST registered? No ☐ Yes ☒ GST Number 52035791 / \_\_\_\_\_

**PLEASE NOTE: The following documentation MUST be supplied with your application:**


- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of any documentation verifying your organisation's legal status
- Include copies of written quotes ([these must match the Funding Requirements in section 4.](#))

**Section 3 – Funding requirements**1. **NOTE: Please provide full details for the following:**



- How much your event/project will cost,
- How much you are seeking from the Waikato District Council,
- How much you are seeking from other providers,
- Details of other funding and donated materials/resources being sourced, and
- Current funds in hand to cover the costs of the event/project.

**IMPORTANT:** Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)



Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the <u>total</u> cost of your project/event	\$	\$ 4,222.61
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
<b>Total A</b>	\$	\$ 4,222.61 

2. Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
Airtime Hoops Ltd - Supply and delivery of	\$	\$
Airtime 660 units x 2	\$	\$ 4,222.61 
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from <u>WDC</u></b> <b>Total B</b>	\$	\$ 4222.61 

3. Has / will funding been sought from other funders? Yes ☒ No ☐

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$	\$
b)	\$	\$
c)	\$	\$
d)	\$	\$
<b>Total of other funds being sought</b> <b>Total C</b>	\$	\$

4. Describe any donated material / resources provided for the event/project:

Local community member and parent Tristan Verran is donating his time and skill in undertaking the installation (value of \$1,353.00) of the basketball hoops. Tristan operates a concrete company, Waikato Construction and has installed these hoops previously.

In addition, through Basketball NZ, the school are able to obtain a discounted price on the Airtime Hoops.

No set of accounts to provide as we formed specifically for this single project.

**Section 4 – Community wellbeing and outcomes****1. Which community wellbeing will your project contribute to?***(See the guidelines sheet for more information on this section).*Social ☒Economic ☐Cultural ☐Environmental ☐**2. Which of the five community outcomes for the Waikato district does this project contribute to?***(See the guidelines sheet for more information on this section).*Accessible ☐Safe ☒Sustainable ☐Healthy ☒Vibrant ☐**Section 5 – Previous Funding Received from Waikato District Council****1. If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:**

What Board / Committee	Type of Project / Event	Date received	Amount

**2. Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above.****NOTE: This will be checked and confirmed by council staff.**

I confirm that an accountability statement has been completed and returned for previous funding received.

☒ **Name:** Leonie Verran **Date:** 25/10/2021

I certify that the funding information provided in this application is correct.

☐ **Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_**Position in organisation** (tick which applies)Chairman ☐Secretary ☐Treasurer ☐**Signature:**  **Date:** 25/10/21**\*Incomplete applications will not be accepted and will be returned**



## Airtime Hoops Limited

14 Esther Place  
Red Beach, Hibiscus Coast 0932  
Phone 0800 AIRTIME  
GST No. 109 710 806

## QUOTE

Quote No. 1880  
Date: 06 September 2021

### Billing Address:

Whatawhata School  
9 Kura Street  
Whatawhata  
Hamilton 3289

### Delivery Address:

Whatawhata School  
9 Kura Street  
Whatawhata  
Hamilton 3289

### Comments or special instructions:

**Airtime 660 due end of September 2021.**

Goods are dispatched upon receipt of payment & availability.

Payment secures your product & services from our current stock or back orders.

All prices include GST, unless noted otherwise.

Quote valid for 60 days.

Salesperson	P.O. Number	Sent Date	Sent Via	F.O.B. Point	Terms
Sarah		TBC	Mainfreight	Warehouse	Bank Transfer

Quantity	Description	Unit Price	Amount
2	Airtime 660 Basketball System	\$2,299.00	\$4,598.00
2	Delivery	\$129.00	\$258.00

GST Amount	\$633.39
<b>Total Incl. GST</b>	<b>\$4,856.00</b>

Please request an invoice if you decide to move forward with your purchase

Bank Account Number

**Attachment 2 – Airtime 660 height adjustable basketball hoop**

### Attachment 3 - Hoops for School

Hoops for School Link - <https://nz.basketball/get-involved/hoopsinschools/>

### National roll out (to date)



## **Attachment 1 - Whatawhata School basketball facility upgrade**

### **Community Benefit**

The Whatawhata School children and their whanau make up a large part of the community, with Whatawhata being the only local school. The Whatawhata area has limited facilities for the community, with the sports resources (consisting of the basketball area on the astroturf) and playground at the school being the only local facility other than the local golf course. The outdoor school facilities are available to the community, with local families utilizing the facilities outside of school hours.

There has been an exponential rise in the uptake of basketball at Whatawhata school. Our school started with two teams in early 2020, which has now grown to six teams (across years 1 to 8). Basketball is a great sport as kids can play as part of a group, with their families or by themselves and very little equipment is needed once hoops are established. It provides excellent coordination skills as well as all the skills associated with active team sports.

The existing basketball facilities are a fixed height which are suited to adults or year 7 & 8 children, however are much too high for younger children (years 1-6). The current hoop height limits the ability to learn new skills, participate fully and have fun. With the variable ages and heights of the children participating, ideally the basketball hoops would have an adjustable height option to meet the needs of all children from years 1-8 and the wider community.

A proposal has been developed by parents of tamariki at Whatawhata School and a basketball coach of children in years 1 and 2, which has been supported by the Whatawhata School Board of Trustees.

This proposal seeks the support of the Waikato District Council Discretionary Funds Grant to undertake an upgrade of the basketball facilities. As part of the proposal the School intends to participate in the National Hoops in Schools Programme (a Basketball NZ initiative) and become the pilot school for the Waikato region, with the vision for other schools in the District to also participate in the programme. Currently the programme is in place across the majority of the North Island, but as yet has not been initiated in the Waikato District.





9 Kura Street, RD9, Whatawhata



23rd October 2021

To whom it may concern,

**Re Discretionary funding opportunity - Basketball hoops and continued support for our Kura through Basketball NZ**

I am the new Principal here at Whatawhata school and have had an enjoyable few months getting to know the community and identifying areas that work well as well as those that could have value added.

The wairua amongst the Community is strong, we see it through the enthusiasm of tamariki and their whaanau alike and in their willingness to give their time to various projects. Sports teams have recently increased 10 fold with many parents stepping into roles of coach/manager and taxi drivers getting kids to various trainings and games!

Sport is seen as a platform for kids to burn excess energy, be healthy and learn skills they need in life - coordination, cooperation, patience, perseverance, manaaki etc. I see the astro turf every playtime full of children of all ages playing on the courts. Basketball is one of the sports we've had a significant increase in.

When I was approached by Leonie and Sarah in regards to the Hoops in Schools programme it was a no brainer to give the school's backing and support. The PTA have recently purchased 25 more basketball singlets in recognition of the surge of children keen to play.

The Board of Trustees unanimously agreed that the Hoops in Schools programme would add value and also support this application.

The hoops would provide a place for community and whaanau to play together outside school times as well and allow all ages participation. Our junior school is the largest age group and unfortunately has limited areas for play, having hoops that can easily be lowered will allow greater confidence to participate as well as provide fun learning opportunities.

Please don't hesitate to get in touch with myself directly if needed, [principal@whatawhata.school.nz](mailto:principal@whatawhata.school.nz). Thanks for considering this application.

Regards,

Rob Gunn  
Principal

14 October 2021

To whom it may concern,

This letter is to support a national engagement initiative that Basketball New Zealand is helping associations and schools to implement – **‘Hoops in Schools’**.

The Hoops in Schools initiative was created to provide quality, sustainable, long-term opportunities for New Zealand youth to participate in and play basketball.

Currently many New Zealand schools are unable to support the massive growth and interest in basketball. In many cases they do not have basketball backboards within their school, nor do they have teachers or parents who have the confidence or expertise to implement a basketball programme within the school.

Hoops in Schools targets New Zealand schools that don't have basketball backboards or a basketball programme with the necessary resources, providing a fully integrated in-schools programme. To date, we've successfully installed 64 hoops across 32 New Zealand schools.

Basketball is experiencing unprecedented growth, particularly amongst youth and therefore our members need ongoing support to help manage this very positive demand. Hoops in Schools also helps increase the number of outdoor basketball courts available within schools, helping meet the facility needs to cater for the growth of the game.

Basketball New Zealand fully supports Whatawhata School in their endeavours to implement a Hoops in Schools programme. We hope you will too.



Daniel Dawick  
Facilities and Insights Lead