

Agenda for a meeting of the Taupiri Community Board to be held in the War Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 20 FEBRUARY 2023** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Monday, 5 December 2022.

3

5. PUBLIC FORUM

6. REPORTS

6.1	Taupiri Works and Issues Report	12
6.2	Community Board Appointed Funding Representative	19
6.3	Discretionary Fund Report	23
6.4	Community Board Executive Committee Representative Vote	25
6.5	Waikato District Council Senior Leadership Update	Verbal
6.6	Chairperson's Report	Verbal
6.7	Community Board Members' Report	Verbal
6.8	Councillors' Report	Verbal

7. PROJECTS

7.1	Parks & Reserves	<i>Verbal</i>
7.2	Community Planting and Maintenance	<i>Verbal</i>
7.3	Taupiri School updates	<i>Verbal</i>
7.4	Taupiri Mountain (Maunga)	<i>Verbal</i>
7.5	Emergency Procedures – Civil Defence	<i>Verbal</i>
7.6	Road Frontages/Gardens/Mowing	<i>Verbal</i>
7.7	Footpaths/Roads Signs/Lighting/Tunnels	<i>Verbal</i>
7.8	Roads – Potholes/Intersections/Bridges	<i>Verbal</i>
7.9	Halls	<i>Verbal</i>

GJ Ion
CHIEF EXECUTIVE

To	Taupiri Community Board
Report title	Confirmation of Minutes
Date:	20 February 2023
Report Author:	Grace Shaw, Democracy Advisor
Authorised by:	Gaylene Kanawa, Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Taupiri Community Board held on Monday, 5 December 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 5 December 2022 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – TCB Minutes, Monday, 5 December 2022.

MINUTES for a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 5 DECEMBER 2022** commencing at **6.03pm**.

Present:

Ms J Morley (Chairperson)
Ms S Ormsby-Cocup (Deputy Chairperson)
Cr J Gibb
Ms D Lovell – *left at 7.11pm*
Mr H Lovell

Attending:

Mr J Ebenhoh (Planning & Policy Manager)
Ms K Rhind (Senior Community Engagement Advisor)
Ms G Shaw (Democracy Advisor)

Members of the Public

Mr TK George
Mr J Button
Mrs S Turner
Mr D Turner

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Gibb/Ms Cocup-Hughes)

THAT the apology from Cr Turner for non-attendance be received.

CARRIED

TCB2212/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Gibb/Mr Lovell)

THAT:

- a. the agenda for a meeting of the Taupiri Community Board held on Monday, 5 December 2022 be confirmed, with all items therein being considered in open meeting; and
- b. all reports be received.

CARRIED

TCB2212/02

DISCLOSURES OF INTEREST

Ms Lovell declared a conflict of interest regarding agenda item 6.3 - Taupiri Community Charitable Trust Update, therefore, would abstain from voting on the report recommendation.

CONFIRMATION OF MINUTES

Resolved: (Cr Gibb/Ms Lovell)

THAT the minutes for a joint inaugural meeting of the Taupiri Community Board and Ngaruawahia Community Board held on Thursday, 27 October 2022 be confirmed as a true and correct record, noting amendments to resolutions in the 'Appointment of Chairperson and Deputy Chairperson' sections to accurately reflect the nominations and voting.

CARRIED

TCB2212/03

REPORTS

Discretionary Fund Report
Agenda Item 6.1

The report was received [TCB2212/02 refers] and the following discussion was held:

- Members confirmed that the Chorus Building mural artwork had not been finished due to adverse weather conditions. Confirmed it was expected to be completed by Friday, 9th December 2022.
- Board suggested that 50 percent of the invoice be paid prior to the Christmas break.
- Reluctant to authorise full payment until the mural is completed.
- Agreed that the Taupiri Community Board would pay its portion of the invoice (\$2,000) as a first instalment prior to the holiday break, and CLED payment would be paid subsequently, once confirmation of the mural's completion had been received.

Resolved: (Ms Lovell/Ms Cocup-Hughes)

THAT the Taupiri Community Board:

- a. **approves payment from their Discretionary Fund to Manabell NZ for the amount of \$2,000 (inc GST) towards the cost of a mural wall painting for the local Taupiri Chorus building; and**

- b. approves \$1,500 (inc GST) from the (CLED) Placemaking Fund to be paid to Manabell NZ as a second payment, once the TCB Chair has advised the mural is complete.

CARRIED**TCB2212/04**Works and Issues Report – November 2022

Agenda Item 6.2

The report was received [TCB2212/02 refers] and the following discussion was held:

- *Community Plan* – this was an ongoing process. Cr Gibb created a booklet, however, found it contained too much information/detail to be distributed to the community. Up to the Board to describe its best use.
- If the Board sought to provide a brief information/reference guide to the community, it would need to come up with an angle. Taupiri Community Charitable Trust would hold a workshop on 15 January 2023 and the Taupiri Community Board would hold a subsequent informal meeting to discuss options to move forward on this.
- *Wel Green Boxes/Chorus Building/Mural Painting* – Chorus building mural expected to be finished by 9 December 2022. Green Boxes were ongoing. The Board would need to develop/suggest a design for the next boxes.
- *Proposal for Walkway and Cycle Track in Taupiri* – Project is in stages. Stages One (1) and Two (2) have successfully gone through the Better Off Funding process. Stage Three (3) was on the reserve list and would also need to go through the Department of Internal Affairs (DIA).
- *Emergency Procedures* – there were no substantial updates to this item. The Chair would devise an emergency procedures plan with relevant Council staff. Board noted there were several people in the community who need to be included/consulted with.

ACTION: Emergency Procedures/relevant staff to follow up with Jo Morley (Taupiri Community Board Chair) regarding the TCB Emergency Procedures project.

- *Neighbourhood Support* – follow up with relevant staff was required.

ACTION: The Community Led Development Advisor (Lianne Van den Bemd) to provide an update to Democracy and/or the TCB Chair regarding status and handover of the TCB Neighbourhood Support Project.

- *Picnic Tables* – the Chair would check if the local school, Educare and church had been informed regarding installation/dates, etc.

ACTION: The Chair to follow up with Taupiri School, Educare and the Taupiri Church regarding installation dates.

ACTION: Chair to follow up with City Care regarding installation – e.g., how will they be installed? Will there be concrete underneath the tables?

- *Ngaruawahia, Hopuhopu & Taupiri Structure Plan/Ngaruawahia Town Centre Plan Update* – looking to confirm representation on the structure plan reference group. Up to the Board who they want. Ms Lovell confirmed she was happy to continue representation on behalf of the Board.

ACTION: Democracy to confirm with relevant Council staff Ms Lovell's continued role as TCB Board representation on the Ngaruawahia, Hopuhopu & Taupiri Structure Plan/Ngaruawahia Town Centre Plan Reference Group.

- *Roading signs* – these need to be added back on to the Works and Issues report (picked up from 12 September 2022).

ACTION: Roothing Signs topic to be added back on to the Taupiri Works, Issues and Actions Report (picking up from the 12 September 2022 actions/updates).

Taupiri Community Charitable Trust Update
Agenda Item 6.3

The report was received [TCB2212/02 refers] and the following discussion was held:

- The Board agreed to appoint Ms Dorothy Lovell to the Taupiri Community Charitable Trust as a Trustee.

Resolved: (Cr Gibb/Ms Cocup-Hughes)

THAT Ms Dorothy Lovell be appointed to the Taupiri Community Charitable Trust's Governance Board as a Trustee for the 2022-2025 triennium.

CARRIED

TCB2212/05

Schedule of Meetings 2023
Agenda Item 6.4

The report was received [TCB2212/02 refers] and the following discussion was held:

- The Board agreed to the proposed 2023 schedule of meetings.

Resolved: (Ms Cocup-Hughes/Cr Gibb)

- a. **THAT the Taupiri Community Board approves the schedule of Board meetings for 2023 as follows:**
- **Monday, 20 February;**
 - **Monday, 3 April;**
 - **Monday, 15 May;**
 - **Monday, 26 June;**
 - **Monday, 7 August;**
 - **Monday, 18 September;**
 - **Monday, 30 October; and**
 - **Monday, 11 December.**
- b. **THAT the Taupiri Community Board notes that each meeting will be scheduled to commence at 6.00pm in the Taupiri War Memorial Hall, Greenlane Road, Taupiri.**

CARRIED**TCB2212/06**

Update to Variation 3 of the Proposed Waikato District Plan
Agenda Item 6.5

The report was received [TCB2212/02 refers] and the following discussion was held:

- The Policy and Planning Manager provided an update on the report.
- Hearings will take place in June/July next year.
- Council is proposing that density be around the four town centres identified. Submissions had been received from Kainga Ora and other development entities.
- Members of the Taupiri Marae raised issues regarding Taupiri versus Ngaruawahia boundaries and queried how this might impact Taupiri's identity. Noted Community Boards are the champions for this process and requested that local Iwi be included in discussions around this. Concerned that Taupiri could be absorbed into other areas.
- Historical agreement with Turangawaewae regarding boundaries – some fall outside the district plan and some did not.
- Staff confirmed planning should be done with communities, rather than to communities.
- Confirmation that Community Boards will be notified whenever there are relevant submission processes planned.

ACTION: Iwi requested to be included in future planning projects including any arising from the Future Proof subregional forum.

Chairpersons report

Agenda Item 6.6

- Would like to organise a workshop with the Community Board following the Taupiri Community Charitable Trust's workshop around the booklet. Trust will be meeting on Wednesday the 25 January 2023. The Board agreed to meet on Monday the 13 of February 2023 at 6pm in the Memorial Hall, Taupiri.
- Wanted to start plans for a Taupiri Christmas in the Park event for 2023? Would need to work through the logistics – e.g., location, etc.
- There is a 'Neighbours Day' set for March 2023, Chair was hoping TCB could get behind the initiative with a BBQ or some kind of event. Great way for new Taupiri residents to connect. Would like to achieve all neighbours in the Taupiri community looking out for each other and feeling supported by the community.
- There are some gardens around the Taupiri Mangawara Bridge (at the entrance of the bridge) which need some tidying up.

ACTION: Staff to look into tidying up/work on the gardens at the entrance of the Taupiri Mangawara Bridge.

- There is an app that you can lodge WDC jobs through. Take a photo of the site/issue and the app will pin the location. App provides an option to send the photo and your summary text to Council so it can be lodged as a job. Nice idea if TCB could communicate this to the community. The app is called 'Snap, Send and Solve'.

ACTION: Staff to share the 'Snap, Send and Solve' app with all elected members.

Councillors' Reports

Agenda Item 6.7

Cr Janet Gibb provided a verbal update, and the following matters were discussed:

- Post-election induction sessions had been going well. New Councillors were asking great questions and there seemed to be a lot of momentum which bodes well for the wellbeing and progress of Council.

Community Board Members' Report

Agenda Item 6.8

Community Board members provided a verbal update and the following matters were discussed:

- Taupiri School's final day for 2022 was 14th December and TCB members had been invited to attend the school prizegiving on that day.

PROJECTS

Parks & Reserves

Agenda Item 7.1

- No discussion was held.

Taupiri School Updates

Agenda Item 7.2

- No discussion was held.

Taupiri Mountain (Maunga)

Agenda Item 7.3

- No discussion was held.

Emergency Procedures – Civil Defence

Agenda Item 7.4

- No discussion was held.

Road Frontages/Gardens/Mowing

Agenda Item 7.5

- No discussion was held.

Footpaths/Road signs/Lighting/Tunnels

Agenda Item 7.6

- No discussion was held.

Roads – Potholes/Intersections/Bridges

Agenda Item 7.7

- No discussion was held.

Halls

Agenda Item 7.8

- No discussion was held.

There being no further business the meeting was declared closed at 7.50pm.

Minutes approved and confirmed this day of 2022.

J Morley
CHAIRPERSON

To	Taupiri Community Board
Report title	Works and Issues Report – February 2023
Date:	20 February 2023
Report Author:	Jim Ebenhoh, Planning and Policy Manager
Authorised by:	Clive Morgan, General Manager Community Growth

1. Purpose of the report **Te Take moo te puurongo**

To provide an update on issues arising from the previous meeting and works underway.

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Taupiri Works and Issues Report – February 2023 be received.

3. Attachments **Ngaa taapirihanga**

Attachment 1: Taupiri Community Board's Works and Issues Report – February 2023

Taupiri Community Board's Works and Issues Report – February 2023

	Issue and Action	Area	Status Update
1	<p>COMMUNITY PLAN (Community Plan booklet is an ongoing process)</p> <p>Draft booklet created.</p> <p>February Update The Community Trust needs to be established first before a booklet is published.</p> <p>December Update Cr Gibb created a booklet, however, found it contained too much information/detail to be distributed to the community. Up to the Board to describe its best use.</p>	<p>Taupiri Community Board</p>	<p>Ongoing</p>
2	<p>WEL GREEN BOXES / CHORUS BUILDING – MURAL PAINTING</p> <p>February Update The Board decided:</p> <ol style="list-style-type: none"> 1. It would like to paint the front wall only and the community can paint the remaining walls if desired. 2. To commit to spending \$2,000 on the mural, pending \$1,500 from the Place Making budget, as offered by Mrs van den Bemd. 	<p>Taupiri Community Board</p>	<p>Ongoing</p>

	Issue and Action	Area	Status Update
	<p>Actions:</p> <ol style="list-style-type: none"> 1. Chorus would like to see the finalised design and will donate a graffiti guard for the mural. 2. The mural design will need to go through the marae for consultation and input. <p>December Update Chorus building mural expected to be finished by 9th December 2022. Green Boxes were ongoing. The Board would need to develop/suggest a design for the next boxes.</p>		
3	<p>PROPOSAL FOR WALKWAY AND CYCLE TRACK IN TAUPIRI</p> <p>Potential pathway on Mr Craig Graham and Mr Fraser Graham land for a Walkway and Cycle track.</p> <p>Updates:</p> <ol style="list-style-type: none"> 1. Community Trust needs to be established first. Trust is being worked through and update will be provided once this work has been done. 2. Craig and Fraser Graham still waiting to meet with NZTA representatives. <p>February Update Cr Patterson will contact NZTA for follow up.</p>	Cr Patterson	Ongoing

	Issue and Action	Area	Status Update
	<p>December Update Project is in stages. Stages One (1) and Two (2) have successfully gone through the Better Off Funding process. Stage Three (3) was on the reserve list and would also need to go through the Department of Internal Affairs (DIA).</p>		
4	<p>EMERGENCY PROCEDURES</p> <p>The Chair, Ms Morley, Ms Ormsby-Cocup, Mr Lovell to work on the Emergency Procedures Plan.</p> <p>Action: 20 June 2022 Staff to follow up with the Taupiri Community Board regarding its Emergency Procedures.</p> <p>December Update Emergency Procedures/relevant staff to follow up with Jo Morley (Taupiri Community Board Chair) regarding the TCB Emergency Procedures project.</p>	<p>TCB / The Chair, Ms Morley, Ms Ormsby-Cocup, Mr Lovell</p> <p>Kelly Newell, Resilience Manager</p> <p>Anisha McPhee/Scott Bult</p>	<p>Ongoing</p> <p>August 2022: The Emergency Management Advisor is in contact with Jo Morley and progressing work on community resilience planning for Taupiri.</p> <p>February 2023 No update. Staff have emailed Jo to find a suitable time for her to meet with Scott.</p>
5	<p>NEIGHBOURHOOD SUPPORT</p> <p>Updates:</p> <p>1. No funding requests had been received from Mr Smith.</p>	<p>Lianne Van Den Bemd – Community Growth</p>	<p>September 2022: A meeting has been held with Huntly Police regarding Safer Communities initiatives.</p> <p>Huntly Police have advised that they are keen to support and will attend an organised workshop with the relevant Boards after the 2022 elections.</p>

	Issue and Action	Area	Status Update
	<p>February Update Counties Manukau Neighbourhood Support branch will lead a 'Safer Communities' project directed at community boards and community committees.</p> <p>These meetings taking place via Zoom in March. Two national groups in that space also invited for feedback.</p> <p>Council has requested that a meeting be set for late February early March. Wayne Paxton, Communities Sergeant South, Tamaki Makaurau ki te Tonga and Council's Community Led Development team are organising this on behalf of the relevant Boards and Committees.</p> <p>December Update The Community Led Development Advisor (Lianne Van den Bemd) to provide an update to Democracy and/or the TCB Chair regarding status and handover of the TCB Neighbourhood Support Project.</p>		<p>Lianne van den Bemd will update the Board at its September meeting.</p> <p>November 2022: Lianne van den Bemd will follow up and email the Board once a response is received.</p> <p>February 2023: The information regarding a community led approach to Safer Communities initiatives has been passed to the Board Chair Jo Morley.</p>

	Issue and Action	Area	Status Update
6	<p>Picnic Tables Community-Led Development Team to follow up with CityCare regarding the provision of six tables for the Taupiri Community Board.</p> <p>December Update The Chair to follow up with Taupiri School, Educare and the Taupiri Church regarding installation dates.</p> <p>Chair to follow up with City Care regarding installation – e.g., how will they be installed? Will there be concrete underneath the tables?</p>	<p>Lianne Van Den Bemd, Community-Led Development Advisor</p> <p>Steph Loughnan</p> <p>The Chair</p>	<p>August 2022: Kim Wood from Citycare has confirmed Taupiri will get six recycled picnic tables for community use. Dorothy will be the contact for the delivery of these.</p> <p>September 2022: Citycare advised that picnic tables will be installed in Taupiri in October.</p> <p>November 2022: Citycare will install the picnic tables early in the New Year.</p> <p>February 2023: The Chair to provide an update.</p>
7	<p><u>Ngaruawahia, Hopuhopu & Taupiri Structure Plan / Ngaruawahia Town Centre Plan Update</u></p> <p>The Strategic Planning Team Leader would contact Dorothy Lovell with further information regarding her role as Taupiri representative for the Town Centre Plan Update's Reference Group.</p> <p>December Update Democracy to confirm with relevant Council staff Ms Lovell's continued role as TCB Board representation on the</p>	<p>Donna Tracey, Strategic Planning Team Leader</p> <p>Democracy</p>	<p>February 2023: Fletcher Bell (Strategic Planner) had been in touch with Ms Lovell and her continued representation on the Ngaruawahia, Hopuhopu & Taupiri Structure Plan/Ngaruawahia Town Centre Plan Reference Group was confirmed.</p>

	Issue and Action	Area	Status Update
	Ngaruawahia, Hopuhopu & Taupiri Structure Plan/Ngaruawahia Town Centre Plan Reference Group.		
8	<p>Roading Signs</p> <p>December Update Roothing Signs topic to be added back on to the Taupiri Works, Issues and Actions Report (picking up from the 12 September 2022 actions/updates).</p>	Democracy	<p>February 2023: Roothing signs were added back on to the Works, Issues and Actions report and Waikato District Alliance have been contacted to provide an update on this item.</p>
9	<p>Update to Variation 3 of the Proposed Waikato District Plan</p> <p>December Update Iwi requested to be included in future planning projects including any arising from the Future Proof subregional forum.</p>	Jim Ebenhoh	<p>February 2023: Submissions and further submissions have now closed on Variation 3. A strategic overview hearing including Hamilton CC and Waipa DC will be held the week of 13 February, with the Waikato DC-specific hearings being scheduled for mid-year.</p> <p>Iwi input will continue to be sought for future planning projects in the Taupiri area. A separate written update is being provided to this meeting on the Taupiri-Hopuhopu-Ngaaruawaahia Structure Plan project.</p>
10	Staff to look into tidying up/work on the gardens at the entrance of the Taupiri Mangawara Bridge.	Ed McVicar	<p>February 2023: This area has been programmed to be tidied up and planted in the near future.</p>

To	Taupiri Community Board
Report title	Community Board and Community Committee Appointed Fund Representative
Date:	20 February 2023
Report Author:	Community-Led Development Advisory Team
Authorised by:	Clive Morgan, General Manager Community Growth

1. Purpose of the report

Te Take moo te puurongo

The purpose of the report is for the Community Board to decide on who the funding representative will be for the 2022-2025 triennium. The Community Board can either delegate this responsibility to its Chairperson, or it can opt to appoint a member of the Board to undertake this role.

The role of the representative and the Board/Community Committee are as follows:

- The Chair (funding representative) receives applications for funding.
 - The Chair (or funding representative) is to vet the application and if supported in principle, forward the application to Council's Democracy Team for the application to be placed on the Community Board/Committee Agenda under its discretionary fund report.
 - Board/Community Committee considers applications and decides on whether to fund or not fund.
 - The decision is recorded in the minutes.
 - The Chair (funding representative) sends out communication of approval/non approval to the applicant (including payment and accountability requirements).
 - Invoice from the applicant must be sent to Council's Democracy Team.
 - The Democracy Team attaches board resolution/codes and sends to Finance.
 - Finance looks after the applicant from that point.
 - Applicant sends accountability to the Board/Community Committee when complete.
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2. Executive summary

Whakaraapopototanga matua

Waikato District Council provides discretionary funding to assist community groups, non-commercial groups and voluntary organisations operating within the Council's rural wards, Community Boards and the Te Kauwhata and Meremere Community Committees areas.

An outline of the funding guidelines is set out in the attachment to this report.

3. Staff recommendations

Tuutohu-aa-kaimahi

EITHER

THAT the Taupiri Community Board Chairperson be appointed to be the funding representative for the 2022-2025 triennium.

OR

THAT a Taupiri Community Board member be appointed to be the funding representative for the 2022-2025 triennium.

4. Background

Koorero whaimaarama

The sentiment is about empowering Boards and Community Committees to manage their funding with support from the Democracy, Finance and Community-Led Development Teams.

5. Attachments

Ngaa taapirihanga

Attachment 1: Community Boards/Committees Funding Guidelines

DISCRETIONARY FUNDING GUIDELINES

How to make a funding application

Waikato District Council provides discretionary funding to assist community groups, non-commercial groups and voluntary organisations operating within the council's rural wards, community boards and the Te Kauwhata and Meremere Community Committees areas.

Funding Mechanisms

1. Waikato District Council Community Boards / Community Committees
2. Waikato District Council Discretionary and Funding Committee

Who can apply?

Any community group, non-commercial group or voluntary organisation can apply for a grant. Specific criteria for each fund are as follows:

1. Waikato District Council Community Boards and the Te Kauwhata and Meremere Community Committees
 Community boards and the Te Kauwhata and Meremere Community Committees allocate grants for events and projects in their areas. Applicants must outline how their event or project will contribute to the community board area and wider community. The relevant community board or committee has responsibility for determining grant applications in their area.
2. Waikato District Council Discretionary & Funding Committee
 The Discretionary & Funding Committee allocates grants from the Rural Ward Fund. Rural grants are available for events and projects in rural areas and areas that are not served by Community Boards or the Te Kauwhata and Meremere Community Committees. Applicants must outline how their event or project will contribute to the community Rural area and wider community. The Discretionary & Funding Committee has responsibility for determining grant applications in the Rural area.

3. Criteria for grants

Applications are required to meet the following criteria:

- a) Applications will be accepted from community groups, non-commercial groups and voluntary organisations. Applications from individuals will not be accepted.
- b) Applications will need to be made to the relevant community board or committee, or to Council's Discretionary & Funding Committee.

- c) Applications for Christmas parade/events will need to be made to the relevant community board or community committee.
- d) Applicants need to describe in their application why the event or project is important to the community and how the wider community will benefit by the event or project.
- e) Applicants can have in-kind contributions recognised in terms of the non-grant funding component provided they demonstrate good community engagement.
- f) Applications must detail how the monies sought will specifically be used and how the balance of the monies required for the event or project will be obtained.
- g) Capital expenditure items may be considered for grant applications.
- h) Applicants can make more than one application for a grant within a 12-month period provided that the grant being sought is for a different project or event and an accountability statement has been completed.
- i) Applications may be considered from schools where the Ministry of Education will not fully fund the project and the benefits are for the wider community.
- j) Grants will not be considered for events or projects that have already occurred / projects completed (i.e. no retrospective funding).
- k) Grants will not be given to oppose consent decisions, attend conferences or to contest legal cases.
- l) Applications from commercial entities will not be considered.
- m) All applications will need to provide the relevant template describing the event/project, budget and relevant quotes.
- n) The project or event must take place in the Waikato District Council area of jurisdiction.
- o) Council-owned property i.e. halls managed by hall committees and who receive a targeted rate are not eligible for funding.

Eligibility Criteria

Applications are required to meet the following criteria:

- a) Applicants must be either a community groups, non-commercial groups and voluntary organisations
- b) Successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding. This is essential for auditing requirements.
- c) Applicants may be required to attend the community board / community committee and the Discretionary & Funding Committee to present their application.

Funding Rounds

Applications to be presented to the boards/committee's chair or funding representative two weeks prior to the next scheduled meeting.

Presenting your application

Applicants are advised in writing by the community board/committee of the outcome of the funding.

To	Taupiri Community Board
Report title	Discretionary Fund Report to 7 February 2023
Date:	20 February 2023
Report Author:	Clyde Loader, Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Taupiri Community Board on the Discretionary fund spend to date, commitments and balance as at 7 February 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Discretionary Fund Report to 7 February 2023 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 7 February 2023

TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)
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As at Date: 07-Feb-2023

		GL	1.208.1704
2022/23 Annual Plan			1,624.00
Carry forward from 2021/22			6,007.00
Total Funding			<u><u>7,631.00</u></u>
Income			-
Total Income			<u>-</u>
Expenditure			
	Payment of \$136.85 (inc GST) to Heartsaver NZ Limited toward the cost of servicing the Taupiri Community AED defibrillator	TCB2209/034	119.00
07-Nov-22			
	Payment of \$2,000 (inc. GST) to the Taupiri Bowls Club towards upgrade work	TCB2209/03	2,000.00
15-Nov-22			
	Payment of \$2,000.00 (incl GST) to Manabell NZ towards the cost of a mural wall painting for the local Taupiri Chorus building	TCB2212/04	1,739.13
20-Dec-22			
	Payment of \$136.85 (inc GST) to Heartsaver NZ Limited toward the cost of servicing the Taupiri Community AED defibrillator	TCB2209/04	134.11
17-Jan-23			
Total Expenditure			<u><u>3,992.24</u></u>
Net Funding Remaining (Excluding commitments)			<u><u>3,638.76</u></u>
Commitments		<i>Amount</i>	<i>Amount</i>
		<i>including GST</i>	<i>excluding GST</i>
19-Oct-20	Allocated to Chair to purchase miscellaneous items	TCB1708/03	100.00
	Less: Expenses - Jo Morley		<u>(20.91)</u>
			79.09
26-Oct-21	Commitment to a payment to the Community Development Advisor from their Discretionary Fund in the amount of \$150 (including GST) for the reimbursement of a Koha for the workshop held at Taupiri Marae on August 16 2021.	TCB2110/03	130.43
Total Commitments			<u><u>209.52</u></u>
Net Funding Remaining (Including commitments)			<u><u>3,429.23</u></u>

To	Taupiri Community Board
Report title	Community Board Executive Committee Representative Vote
Date:	20 February 2023
Report Author:	Grace Shaw, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to inform the Community Board of the Community Board Executive Committee and vote on a representative.

2. Executive summary

Whakaraapopototanga matua

The Community Board Executive Committee (CBEC) represents all community boards in New Zealand. CBEC is an advisory committee to Local Government New Zealand's (LGNZ) National Council.

CBEC has one member from each of LGNZ's six geographical zones. Taupiri Community Board sits in Zone 2.

Elections for CBEC representatives are held after the local government elections each triennium. Each Community Board has one vote for their zone representative.

Zone 2 has four candidates for the Board to choose from, the candidate profiles are in the voting paper (Attachment 1).

LGNZ has advised that a vote on the Community Board's preferred candidate should take place at the first meeting in the 2023 as voting forms need to be returned by 1 March 2023.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Taupiri Community Board votes for a candidate to represent Zone 2 for the Community Board Executive Council.

4. Attachments Ngaa taapirihanga

Attachment 1 – CBEC Zone 2 Voting Papers



CBEC ZONE 2 REPRESENTATIVE VOTING FORM

Use this form to vote for your zone's Community Board Executive Council representative.

- // Each community board fills in one voting form.
- // You can vote for one candidate.
- // Vote by ticking the box next to their name below.
- // The Returning Office is LGNZ's Chief Executive or nominee.
- // Please returning your voting form to nominations@lgnz.co.nz by 1 March 2023

[PLEASE SELECT ONE]



Phill Thomass //
Rotorua Lakes
Community Board



Carolyn Hamill //
Whakatane-Ohope
Community Board



Allan Sole //
Waihi Beach
Community Board



**James Percy
Goldsmith //**
Murupara
Community Board

[THIS VOTE IS CAST BY:]

YOUR NAME HERE:

YOUR SIGNATURE HERE:

ON BEHALF OF THIS COMMUNITY BOARD:



CBEC CANDIDATE BIOS – ZONE 2

James Percy Goldsmith

This is to confirm the interest of Murupara Community Board Member James Percy GOLDSMITH nomination to the COMMUNITY BOARDS EXECUTIVE COMMITTEE (CBEC), as you certainly must be aware of the challenges faced by the predominantly tangata whenua communities of Murupara and yet, once again into the flow of challenge we venture and IT IS, with certainty I can explicitly state that the interests of the diverse communities, properties and nature of The Gateway (te waharoa) to Te Urewera and The Whirinaki in origin known as te whaiti nui a toi kairakau, and as a descendant of the rich tapestry of whakapapa that is Tuhoe and others stretching as far back in time as to have named all the territories of papatuanuku and Aotearoa and all the obligations of care inherent in the STATE to the 1840 Treaty of Waitangi and the whanau, haapu and tangata tiriti public membership and as anyone can plainly see (as provided by this photo of the proud achievements of my mokopuna playing here for the ALL BLACKS 2nd FIFTEEN) I have a vested interest in any Executive Committees advising NZLG and,

IT IS, with certainty I can represent standing within the many duties attached to my kaumatua roles across all the organs and instruments of STATE of which I gladly demonstrate within this nomination and, it certainly was with great pleasure that I had received the call to accompany Her Majesty's Representative THE GOVERNOR GENERAL Dame Alcyon Cynthia Kiro [GNZM QSO DStJ](#) and Prince Harry Duke of Sussex on to tama-te-kapua as a part of my role with the NEW ZEALAND POLICE and, IT IS, with certainty that I confirm my interest in this Appointment as a Representative in Standing of the current roles I fill that are the considered the Duties of State as this Testament will reflect and, it is with great pleasure that I welcome the PRIME MINISTER Jacinda Ardern back to Murupara, a community in which Her Parents and the PRIME MINISTER once resided and nga whaikorero o taonga tuku iho

THE Role of Kaumatua

THE ROLE;

“a guiding breathe to keep open the path to communities”

IT IS, with certainty that I can confirm my suitability in standing as a nominee to the COMMUNITY BOARDS EXECUTIVE COMMITTEE (CBEC) with many years of experience



Carolyn Hamill

Kia ora tatou. Ko Carolyn Hamill toku ingoa. I have lived in the beautiful Eastern Bay of Plenty for 12 years, and with my husband thoroughly enjoy raising our three school-aged children in Whakatane.

I have served on the Whakatane-Ohope Community Board for two terms, and have started on my third term, currently the chairperson. I also work part-time as a small animal veterinarian. I understand the importance of vibrant communities to families and whanau and am in a season of life where I'm passionate about localism, building strong communities and bringing good leadership to local decisions.

I would bring to the role of Community Board Executive Committee a fresh perspective, enthusiasm, great communication skills and teamwork. I would like to see greater communication and cohesion between Community Boards around the region, and would also like to see younger voices contributing at a higher governance level to ensure future-focussed decisions are made. I would work hard in this space to make sure Community Boards are informed, and that feedback from Community Boards is listened to and shared with LGNZ. I want to see local democracy and local decisions being championed in communities around our region.

Conferences provide a great opportunity to network and build relationships with other Community Board members and I found the NZ Community Boards Conference in New Plymouth in 2019 both inspiring and hugely encouraging. The upcoming NZ Community Boards Conference is proposed to be held in Whakatane, and I am in a good position to contribute towards building this as a successful and meaningful event.

Thanks for your support. Nga mihi nui.

Allan Sole

I have put myself forward for this position to offer my experience to the group after having been on the executive back in the term 2016/19.

My commitment to local people making local decisions and that Community Boards are a very good form of local democracy for good outcomes in our communities.

I spent two terms as chair of the Waihi Beach Community Board and am now a member as one of two councillors appointed to the board.

My experience outside of local government is very much to do with communities and I have served as a member and chaired a number of organisations at local, district and national level.



In the past I did deal with issues from Community Board members in our zone and had good contact with other members outside of the zone.

The future of Community Boards like all parts of local government is under review via those who have a representation review and of course the Local government review that is underway.

I offer to be available, open minded and a strong in my support of the ideas of our Community Board members and believe I can present these ideas to the highest level of government and community.

Those that know me know I have a strong voice and am able to use it well when needed.

I would undertake to make a report to you on our activities at CBEC and be sure you are as up to date with any issue we may have.

Another job for the CBEC team, is to bring together the CBEC conference. This is a huge job and requires commitment to see that all runs to plan as members travel from all over the country to attend, listen, learn and network.

I ask for your vote.

Phill Thomass

I have just been elected for my 3rd term as Chair of the Rotorua Lakes Community Board.

I am passionate about Community Boards and their role in Local Government, and everything we can achieve. We have a wide range of Boards in Zone Two, working in many different environments and in different relationships with our Councils. We can bring a high level of understanding and knowledge of, and advocacy for, our communities to a supportive Council. However we are often under-resourced as Board Members, whether in terms of engaging with our communities or sometimes with our Councils.

With Zone Two covering a large area it has been difficult to meet and support each other, but I think with the Executive Committee's help and by using skills learnt in the last few years we can build a better model to deliver training and support to Board members. As your representative I would be looking to establishing both informal and more formal support groups, where members can discuss their issues in a supportive environment, as well as creating opportunities for Boards to tell each other about how they interact and work with their communities and councils, sharing successes they have had that others might be able to translate into projects in their own areas.

I'd like to also see a section at Zone Two meetings where Boards can report back, as well as their own break-out sessions, with Councils being encouraged to bring Board members to Zone Two hui.

With big changes coming to Local Government it is important that we have a strong voice supporting Community Boards.

I have always put a lot of energy into my role as Chair of my Board, and would bring that same high level of energy, enthusiasm and commitment to being your Zone Two representative.