

Agenda for a rescheduled meeting of the Rural-Port Waikato Community Board at the Naike Community Hall, 3648 Highway 22, Naike on **THURSDAY, 23 FEBRUARY 2023** commencing at **6:30pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

4.1	Inaugural meeting held on Monday, 14 November 2022	3
4.2	Ordinary meeting held on Wednesday, 7 December 2022	9

5. PUBLIC FORUM

6. REPORTS

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6.6	Waikato District Council Executive Update	Verbal
6.7	Chairperson's Report	Verbal
6.8	Councillors' Report	Verbal
6.9	Community Board Members' Report	Verbal

GJ Ion
CHIEF EXECUTIVE

To	Rural-Port Waikato Community Board
Report title	Confirmation of Minutes
Date:	Friday, 3 February 2023
Report Author:	Rosa Leahy, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Rural-Port Waikato Community Board (RPWCB) held on Monday, 14 November 2022 and Wednesday, 7 December 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for the meeting of the Rural-Port Waikato Community Board held on Monday, 14 November 2022 and Wednesday, 7 December 2022 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – RPWCB Inaugural Minutes – 14 November 2022

Attachment 2 – RPWCB Minutes 7 December 2022

MINUTES for a meeting of the Joint Inaugural meeting of the Tuakau Community Board and the Rural-Port Waikato Community Board held in the Tuakau Memorial Hall, George Street, Tuakau on **MONDAY, 14 NOVEMBER 2022** commencing at **6.00pm**.

Present:

Mr D Calder-Henderson
Cr P Matatahi-Poutapu
Cr V Reeve
Ms G Tema

Mr B Cameron
Ms F Coker-Grey (*arrived at 6.35pm*)
Ms R Costar
Cr C Eyre
Ms L Fry

Attending:

Her Worship the Mayor, Mrs JA Church
Cr K Ngataki

Mrs E Edgar (Communications Manager)
Mrs S O’Gorman (General Manager Customer Support)
Ms K Rhind (Senior Community Engagement Advisor)
Ms G Shaw (Democracy Advisor)

DECLARATION BY MEMBERS OF THE TUAKAU COMMUNITY BOARD

Ms Grace Tema, Mr David Calder-Henderson, Cr Vern Reeve and Cr Paaniora Matatahi-Poutapu were sworn in as members of the Tuakau Community Board.

DECLARATION BY MEMBERS OF THE RURAL-PORT WAIKATO COMMUNITY BOARD

Mr Bruce Cameron, Ms Rosemarie Costar, Ms Leah Fry, Ms Felicity Coker-Grey, Cr Carolyn Eyre and Cr Paaniora Matatahi-Poutapu were sworn in as members of the Rural-Port Waikato Community Board.

APOLOGIES AND LEAVE OF ABSENCE**Resolved: (Cr Eyre/Ms Fry)****THAT the apology from Ms Felicity Coker-Grey for lateness be received.****CARRIED****TUCB/RPWCB2211/01****CONFIRMATION OF STATUS OF AGENDA ITEMS****Resolved: (Ms Tema/Cr Reeve)****THAT the agenda for a joint Inaugural meeting of the Tuakau Community Board and the Rural-Port Waikato Community Board held on Monday, 14 November 2022 be confirmed, and all items therein be considered in open meeting.****CARRIED****TUCB/RPWC2211/02****DISCLOSURES OF INTEREST**

Ms Fry declared that she was a member of the Port Waikato Residents and Ratepayers Association, therefore would abstain from voting on the Port Waikato Residents and Ratepayers Association Discretionary Fund application.

Ms Tema declared that she was a member of the Tuakau Youth Club, therefore would abstain from voting on the Tuakau Youth Centre's Discretionary Fund application.

APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON OF THE TUAKAU COMMUNITY BOARD

The report was received [*TUCB/RPWCB2211/02 refers*] and no discussion was held.

Resolved: (Crs Reeve/Matatahi-Poutapu)**THAT the Tuakau Community Board resolves to use System B for the election of Chairperson and Deputy Chairperson as detailed in clause 25, Schedule 7 of the Local Government Act 2002.****CARRIED****TUCB/RPWCB2211/03****Resolved: (Mr Henderson-Calder/Cr Matatahi-Poutapu)****THAT Ms Grace Tema is appointed Chairperson of the Tuakau Community Board for a temporary period.****CARRIED****TUCB/RPWCB2211/04**

Resolved: (Ms Tema/Cr Matatahi-Poutapu)

THAT Cr Reeve is appointed Deputy Chairperson of the Tuakau Community Board for a temporary period.

CARRIED

TUCB/RPWCB2211/05

APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON OF THE RURAL-PORT WAIKATO COMMUNITY BOARD

The report was received [TUCB/RPWCB2211/02 refers] and no discussion was held.

Resolved: (Ms Costar/Mr Cameron)

THAT the Rural-Port Waikato Community Board resolves to use System B for the election of Chairperson and Deputy Chairperson as detailed in clause 25, Schedule 7 of the Local Government Act 2002.

CARRIED

TUCB/RPWCB2211/06

Resolved: (Ms Costar/Ms Fry)

THAT Mr Bruce Cameron is appointed Chairperson of the Rural-Port Waikato Community Board.

CARRIED

TUCB/RPWCB2211/07

Resolved: (Mr Cameron/Ms Costar)

THAT Ms Leah Fry is appointed Deputy Chairperson of the Rural-Port Waikato Community Board.

CARRIED

TUCB/RPWCB2211/08

Her Worship the Mayor congratulated the new Community Board Chairs, Deputy Chairs and members.

REPORTS

Explanation of Statutory matters affecting Elected Members Agenda Item 9.1

The report was received [TUCB/RPWB2211/02 refers] and no discussion was held.

Resolved: (Cr Reeve/Ms Costar)

THAT the Community Boards acknowledge the legislation affecting elected members and note the requirement to advise the Democracy Manager of any interests or issues arising from the relevant legislation.

CARRIED

TUCB/RPWCB2211/09

Council Meeting Schedule for the Tuakau Community Board – Balance 2022 Agenda Item 9.2

The report was received [TUCB/RPWCB2211/02 refers] and the following discussion was held:

- Tuesday 13th of December would not work for Councillor Reeve, the Board agreed to Monday the 12th of December instead.

Resolved: (Crs Reeve/Matatahi-Poutapu)

THAT the Tuakau Community Board:

- a. **confirms the next ordinary meeting for Monday, 12th December 2022 at 6.00pm; and**
- b. **notes that a schedule of meetings for 2023 will be presented for approval at the meeting on Monday, 12th December 2022.**

CARRIED

TUCB/RPWCB2211/10

Council Meeting Schedule for the Rural-Port Waikato Community Board – Balance 2022
Agenda Item 9.3

The report was received [TUCB/RPWCB2211/02 refers] and no discussion was held.

Resolved: (Ms Fry/Ms Costar)

THAT the Rural-Port Waikato Community Board:

- a. confirms the next ordinary meeting for **Wednesday, 7th December 2022 at 6.00pm; and**
- b. notes that a schedule of meetings for 2023 will be presented for approval at the meeting on **Wednesday, 7th December 2022.**

CARRIED

TUCB/RPWCB2211/11

Discretionary Funding Guidelines for Community Boards
Agenda Item 9.4

The report was received [TUCB/RPWCB2211/02 refers] and the following discussion was held.

- Suggested this would also be a worthwhile document for Community Boards to send to their Hall Committees.

TUCB Discretionary Fund Report
Agenda Item 9.5

The report was received [TUCB/RPWCB2211/02 refers] and the following discussion was held.

- Streets are fully lined for the Tuakau Christmas Parade - approximately 1,000 people attend each year.

Resolved: (Crs Matatahi-Poutapu/Reeve)

THAT the Tuakau Community Board approves payment from their Discretionary Fund to the Tuakau Lions Club for the amount of \$2,300 (including GST) towards the cost of the 2022 Tuakau Christmas Parade.

CARRIED

TUCB/RPWCB2211/12

Resolved: (Cr Matatahi-Poutapu/Mr Calder-Henderson)

THAT the Tuakau Community Board approves payment from their Discretionary Fund to the Tuakau Youth Centre for the amount of \$841.17 (including GST) towards the cost of music instruments and tutoring.

MINUTES for a meeting of the Rural-Port Waikato Community Board held in the Port Waikato Volunteer Fire Brigade, 83B Maunsell Road, Port Waikato **WEDNESDAY, 7 DECEMBER 2022** commencing at **7:02pm**.

Present:

Mr Bruce Cameron (Chairperson)
Ms Rosemarie Costar
Ms Felicity Coker-Grey
Cr Paaniora Matatahi-Poutapu

Attending:

(3) members of the public attended

Mr N Foster (NZ Police)
Ms K Rhind (Senior Engagement Advisor)
Ms S O’Gorman (General Manager, Customer Support)
Cr CA Eyre (*virtually*)
Ms R Leahy (Democracy Advisor) (*virtually*)

The meeting was opened with a Karakia by Cr Matatahi-Poutapu.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Costar/Ms Coker-Grey)

THAT the apology from Ms L Fry for non-attendance be accepted.

CARRIED

RPWCB2212/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Costar/Ms Coker-Grey)

THAT the Rural-Port Waikato Community Board:

- a. the agenda for a meeting of the Rural-Port Waikato Community Board held on **Wednesday, 7 December 2022** be confirmed, and all items therein be considered in open meeting;
- b. all reports be received; and
- c. in accordance with **Standing Order 9.4** the order of business be changed with **Item 6.1 [Police Update]** being considered after agenda item Item 5.

CARRIED

RPWCB2212/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Minutes from the Inaugural Meeting on 14 November will be confirmed at the next ordinary meeting in 2023.

PUBLIC FORUM

Service Requests

- A member of the public raised a concern about the lack of acknowledgment letter or follow up when lodging a Service Request with Council. The General Manager, Customer Support discussed an ongoing project that is underway to resolve this issue.

ACTION: Staff to investigate creating a service request report for the Port Waikato area.

Rural-Port Waikato Community Board

- A member of the public asked about what the Board does and how they relate to Waikato District Council. The Chairperson provided an overview of Board's legislative requirements and operations.

REPORTS

Police Update

Agenda Item 6.1

NZ Police representative Mr Noel Foster attended the meeting, and the following points were noted:

- Police will be launching 'Operation Beach' in the Port Waikato area over the summer period. Beach patrols over the Christmas period will hopefully prevent issues with alcohol in the area. There will also be some regularity over the use of bikes on the beach.
- The main areas of concern for Police are driving offences, primarily 'burnouts and off-road bikes'.
- A general discussion was had on Māori engagement and understanding crime statistics.

ACTION: The Board requested a dataset on crime statistics for the Onewhero/Port Waikato area from NZ Police.

Works, Actions and Issues Report – November 2022

Agenda Item 6.2

The report was received [RPWCB22/2/02 refers], and the following discussion was held:

- General Manager, Customer Support provided the Board with an overview of the Works, Actions and Issues Report.

Lighting at Port Waikato

- Lighting at Port Waikato was considered as below standard; however, this does not mean residents are dissatisfied with the amount of lighting in the area.
- There is currently no funding for further lighting at Port Waikato but once the District Wide Review process is complete it may be added to the Long-term Plan.
- The Board agreed to keep the item on the Works, Actions and Issues Report.

Onewhero Area School Road Safety

- It was noted that this item was not just about speed it is also about parking and creating a safe drop off point for younger students.
- A concern was raised that the school had not heard anything from Council since July.

ACTION: Staff to find if there was Road Safety Management Plan created for the school.

- A general discussion was held on community engagement on Council projects.

Discretionary Fund Report

Agenda Item 6.3

The report received [RPWCB22/2/02 refers], and the following discussion was held:

- The General Manager, Customer Support explained to the Board how the discretionary fund budget is created. The budget is created on property rating numbers not population. The money is calculated on targeted rates for all community boards as a whole and they are distributed based on the number of properties in the local community board areas.
- The \$36,240 was the reserve funds from the Onewhero-Tuakau Community Board and that money was split accordingly to the number of properties in each board area.
- The Onewhero-Tuakau discretionary fund had to be split at the end of the last financial year. Since July 2022, discretionary funding applications were taken from the new community board's discretionary fund relevant to the area.

ACTION: Staff to find out how many properties are included in the targeted rates and what percentage of the figure is included in the discretionary fund.

Meeting Schedule 2023

Agenda Item 6.4

The report received [RPWCB2212/0 refers], and the following discussion was held:

- The Board agreed to a six-weekly meeting schedule commencing at 6:30pm on Thursdays with the location of the meetings rotated.

ACTION: Staff to request a map of the Community Board area with clearly defined boundaries and includes road names, landmarks and community grounds.

ACTION: The Board to send Democracy a list of the locations and venues for the 2023 Meeting Schedule.

Resolved: (Mr Cameron/Ms Costar)

THAT the Rural-Port Waikato Community Board approves:

a. the schedule of Board meetings for 2023 as follows:

- Thursday, 16th February
- Thursday, 30th March
- Thursday, 11th May
- Thursday, 22nd June
- Thursday, 3rd August
- Thursday, 14th September
- Thursday, 26th October; and
- Thursday, 7th December.

b. notes that meetings will commence at 6:30pm; and

c. confirms rotation of venues for the meetings across the Rural-Port Waikato Community Board area and would hold the next meeting in Naike.

CARRIED

RPWCB2212/03

ACTION: The Board will confirm each meeting venue in advance for the Democracy Team to book and include in the public notices.

Waikato District Council Executive Update

Agenda Item 6.5

The General Manager, Customer Support provided an update on Council and the following points were noted:

- Council was not currently meeting statutory timeframes for building and resource consents but is building capacity in this space.
- Staff would visit the Board next year to discuss Blueprint projects and funding opportunities.
- Council was currently putting in place a zero-tolerance for abuse campaign called 'korero with kindness'.

Chairperson's Report

Agenda Item 6.6

The Chairperson provided a verbal report, and the following points were noted:

- The Chairperson expressed his concern with the condition of roads in the rural areas.

ACTION: Chairperson requested to take new Roding staff member for a drive around the area to build rapport.

Councillors' Report

Agenda Item 6.7

Cr Eyre provided a verbal report, and the following points were noted:

- A discussion was held around local government reform.
- Cr Eyre provided an overview of the new governance structure of Council to the Board.
- Cr Eyre updated the Board on the policies and bylaws that are up for review.
- A discussion was held around 'Erosion Matters' and the Community Resilience Group. Cr Eyre suggested that the Community Board facilitate a Council-led public meeting to introduce the Board to the community.

Cr Matatahi-Poutapu provided a verbal report, and the following points were noted:

- Councillor Matatahi-Poutapu gave an overview of her journey as a new Councillor

Community Board Members' Report

Agenda Item 6.8

- Ms Costar raised a concern about members of the public littering on the reserve in her area.
- It was noted that Ms Fry will have a full report on the Port at the next meeting

To	Rural-Port Waikato Community Board
Report title	Community Board Executive Committee Representative Vote
Date:	Wednesday, 1 February 2023
Report Author:	Rosa Leahy, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to inform the Community Board of the Community Board Executive Committee and vote on a representative.

2. Executive summary

Whakaraapopototanga matua

The Community Boards Executive Committee (CBEC) represents all community boards in New Zealand. CBEC is an advisory committee to Local Government New Zealand's (LGNZ) National Council.

CBEC has one member from each of LGNZ's six geographical zones. Raglan Community Board sits in Zone 2.

Elections for CBEC representatives are held after the local government elections each triennium. Each Community Board has one vote for their zone representative.

Zone 2 has four candidates for the Board to choose from, the candidate profiles are in the voting paper (Attachment 1).

LGNZ has advised that a vote on the Community Board's preferred candidate should take place at the first meeting in the 2023 as voting forms need to be returned by 1 March 2023.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Rural-Port Waikato Community Board votes for a candidate to represent Zone 2 for the Community Board Executive Council.

4. Attachments Ngaa taapirihanga

Attachment 1 – CBEC Zone 2 Voting Papers



CBEC ZONE 2 REPRESENTATIVE VOTING FORM

Use this form to vote for your zone's Community Board Executive Council representative.

- // Each community board fills in one voting form.
- // You can vote for one candidate.
- // Vote by ticking the box next to their name below.
- // The Returning Office is LGNZ's Chief Executive or nominee.
- // Please returning your voting form to nominations@lgnz.co.nz by 1 March 2023

[PLEASE SELECT ONE]



Phill Thomass //
Rotorua Lakes
Community Board



Carolyn Hamill //
Whakatane-Ohope
Community Board



Allan Sole //
Waihi Beach
Community Board



**James Percy
Goldsmith //**
Murupara
Community Board

[THIS VOTE IS CAST BY:]

YOUR NAME HERE:

YOUR SIGNATURE HERE:

ON BEHALF OF THIS COMMUNITY BOARD:



CBEC CANDIDATE BIOS – ZONE 2

James Percy Goldsmith

This is to confirm the interest of Murupara Community Board Member James Percy GOLDSMITH nomination to the COMMUNITY BOARDS EXECUTIVE COMMITTEE (CBEC), as you certainly must be aware of the challenges faced by the predominantly tangata whenua communities of Murupara and yet, once again into the flow of challenge we venture and IT IS, with certainty I can explicitly state that the interests of the diverse communities, properties and nature of The Gateway (te waharoa) to Te Urewera and The Whirinaki in origin known as te whaiti nui a toi kairakau, and as a descendant of the rich tapestry of whakapapa that is Tuhoe and others stretching as far back in time as to have named all the territories of papatuanuku and Aotearoa and all the obligations of care inherent in the STATE to the 1840 Treaty of Waitangi and the whanau, haapu and tangata tiriti public membership and as anyone can plainly see (as provided by this photo of the proud achievements of my mokopuna playing here for the ALL BLACKS 2nd FIFTEEN) I have a vested interest in any Executive Committees advising NZLG and,

IT IS, with certainty I can represent standing within the many duties attached to my kaumatua roles across all the organs and instruments of STATE of which I gladly demonstrate within this nomination and, it certainly was with great pleasure that I had received the call to accompany Her Majesty's Representative THE GOVERNOR GENERAL Dame Alcyon Cynthia Kiro [GNZM QSO DStJ](#) and Prince Harry Duke of Sussex on to tama-te-kapua as a part of my role with the NEW ZEALAND POLICE and, IT IS, with certainty that I confirm my interest in this Appointment as a Representative in Standing of the current roles I fill that are the considered the Duties of State as this Testament will reflect and, it is with great pleasure that I welcome the PRIME MINISTER Jacinda Ardern back to Murupara, a community in which Her Parents and the PRIME MINISTER once resided and nga whaikorero o taonga tuku iho

THE Role of Kaumatua

THE ROLE;

“a guiding breathe to keep open the path to communities”

IT IS, with certainty that I can confirm my suitability in standing as a nominee to the COMMUNITY BOARDS EXECUTIVE COMMITTEE (CBEC) with many years of experience



Carolyn Hamill

Kia ora tatou. Ko Carolyn Hamill toku ingoa. I have lived in the beautiful Eastern Bay of Plenty for 12 years, and with my husband thoroughly enjoy raising our three school-aged children in Whakatane.

I have served on the Whakatane-Ohope Community Board for two terms, and have started on my third term, currently the chairperson. I also work part-time as a small animal veterinarian. I understand the importance of vibrant communities to families and whanau and am in a season of life where I'm passionate about localism, building strong communities and bringing good leadership to local decisions.

I would bring to the role of Community Board Executive Committee a fresh perspective, enthusiasm, great communication skills and teamwork. I would like to see greater communication and cohesion between Community Boards around the region, and would also like to see younger voices contributing at a higher governance level to ensure future-focussed decisions are made. I would work hard in this space to make sure Community Boards are informed, and that feedback from Community Boards is listened to and shared with LGNZ. I want to see local democracy and local decisions being championed in communities around our region.

Conferences provide a great opportunity to network and build relationships with other Community Board members and I found the NZ Community Boards Conference in New Plymouth in 2019 both inspiring and hugely encouraging. The upcoming NZ Community Boards Conference is proposed to be held in Whakatane, and I am in a good position to contribute towards building this as a successful and meaningful event.

Thanks for your support. Nga mihi nui.

Allan Sole

I have put myself forward for this position to offer my experience to the group after having been on the executive back in the term 2016/19.

My commitment to local people making local decisions and that Community Boards are a very good form of local democracy for good outcomes in our communities.

I spent two terms as chair of the Waihi Beach Community Board and am now a member as one of two councillors appointed to the board.

My experience outside of local government is very much to do with communities and I have served as a member and chaired a number of organisations at local, district and national level.



In the past I did deal with issues from Community Board members in our zone and had good contact with other members outside of the zone.

The future of Community Boards like all parts of local government is under review via those who have a representation review and of course the Local government review that is underway.

I offer to be available, open minded and a strong in my support of the ideas of our Community Board members and believe I can present these ideas to the highest level of government and community.

Those that know me know I have a strong voice and am able to use it well when needed.

I would undertake to make a report to you on our activities at CBEC and be sure you are as up to date with any issue we may have.

Another job for the CBEC team, is to bring together the CBEC conference. This is a huge job and requires commitment to see that all runs to plan as members travel from all over the country to attend, listen, learn and network.

I ask for your vote.

Phill Thomass

I have just been elected for my 3rd term as Chair of the Rotorua Lakes Community Board.

I am passionate about Community Boards and their role in Local Government, and everything we can achieve. We have a wide range of Boards in Zone Two, working in many different environments and in different relationships with our Councils. We can bring a high level of understanding and knowledge of, and advocacy for, our communities to a supportive Council. However we are often under-resourced as Board Members, whether in terms of engaging with our communities or sometimes with our Councils.

With Zone Two covering a large area it has been difficult to meet and support each other, but I think with the Executive Committee's help and by using skills learnt in the last few years we can build a better model to deliver training and support to Board members. As your representative I would be looking to establishing both informal and more formal support groups, where members can discuss their issues in a supportive environment, as well as creating opportunities for Boards to tell each other about how they interact and work with their communities and councils, sharing successes they have had that others might be able to translate into projects in their own areas.

I'd like to also see a section at Zone Two meetings where Boards can report back, as well as their own break-out sessions, with Councils being encouraged to bring Board members to Zone Two hui.

With big changes coming to Local Government it is important that we have a strong voice supporting Community Boards.

I have always put a lot of energy into my role as Chair of my Board, and would bring that same high level of energy, enthusiasm and commitment to being your Zone Two representative.

Open – Information only

To	Rural Port Waikato Community Board
Report title	Works, Actions & Issues Report: Status of Items February 2023
Date:	16 February 2023
Report Author:	Elaine Digby, EA to the General Manager Customer Support
Authorised by:	Sue O’Gorman, General Manager Customer Support

1. Purpose of the report Te Take moo te puurongo

The purpose of this report is to update the Rural Port Waikato Community Board on actions and issues arising from the previous meeting and works underway in December/January.

2. Staff recommendations Tuutohu-aa-kaimahi

That the Rural Port Waikato Works, Actions & Issues Report: Status of Items for February 2023 be received.

3. Attachments Ngaa taapirihanga

Attachment 1 – RPW Projects-Issues-Activities and Actions December/January 2023

Rural Port Waikato Community Board Actions – February 2023

	Actions	To Action	Update/Response
1.	<p>Lighting at Port Waikato</p> <p>Cr Eyre had been in contact with the Roothing Team Leader. Confirmed the lighting did not meet standards and would need to have a discussion with the community.</p> <p>ACTION: This item to remain on the schedule, awaiting community discussions.</p>	Service Delivery - Roothing	<p>August 2022: No update</p> <p>November 2022: No update</p> <p>December 2022: There is currently no funding for further lighting at the Port – once the District Wide Review is complete it may be added to the LTP if considered a priority</p>
2.	<p>Onewhero Area School Road Safety</p> <p>ACTION: Roothing team to contact Onewhero Area School Principal, Ms Rebecca Bills, to discuss options for road safety around the school including make the school entrance and surrounds safer.</p> <p>December 2022</p> <p>ACTION: Staff to find if there was Road Safety Management Plan created for the school understood that Gareth Bellamy had been involved in developing one.</p>	Service Delivery - Roothing	<p>July 2022: Visited school and met with Principal, working through options to reduce vehicle use and improve safety.</p> <p>August 2022: Options still under development.</p> <p>November 2022: Speed changes will be done in the next few months.</p> <p>February 2023: Speed changes project is currently in progress and will be fully implemented in the next few weeks.</p>

3.	<p>Service Requests</p> <p>ACTION: Staff to investigate creating a service request report specifically for the Rural Port Waikato Community Board area.</p>	Customer Experience – Reece Turner	<p>February 2023: Council are unable to create any new SR reports until June 2023 at the earliest. Currently council are migrating the database into the cloud, and this implemented an IT change freeze which also effects the creation of new SR reports.</p> <p>Council will be able to provide existing reports if they are useful or discuss future reporting requirements.</p>				
4.	<p>Crime Statistics – Police</p> <p>ACTION: The Board requested a dataset on crime statistics for the Onewhero/Port Waikato area from NZ Police.</p>	Chair/NZ Police	February 2023: The Chair/NZ Police will provide an update at the February meeting				
5.	<p>Community Board Targeted Rates</p> <p>ACTION: Staff to find out how many properties are included in the targeted rates and what percentage of the figure is included in the discretionary fund</p>	Finance – Colin Bailey/Rates	<p>February 2023: The number of ratepayers for the two “new” community boards are as follows:</p> <table border="1" data-bbox="1438 930 1877 1010"> <tr> <td>Rural and Port Waikato</td> <td>2086</td> </tr> <tr> <td>Tuakau Urban</td> <td>2774</td> </tr> </table> <p>As regarding the fund allocation and commitments, these figures will be shown separately for each community board, in the reports for their next meetings.</p>	Rural and Port Waikato	2086	Tuakau Urban	2774
Rural and Port Waikato	2086						
Tuakau Urban	2774						
6.	<p>Map of Rural Port Waikato Community Board</p>	Democracy	February 2023: Democracy contacted GIS Team about updating the Rural-Port Waikato Community Board map. GIS Team advised that				

	ACTION: Staff to request a map of the Community Board area with clearly defined boundaries and includes road names, landmarks and community grounds.		work is currently being undertaken to update all Community Board Maps and will inform Democracy once this work is complete.”
7.	Location and Venues for Board Meetings ACTION: The Board will send Democracy a list of the locations and venues for the 2023 Meeting Schedule.	Bruce Cameron - Chair	February 2023: No update at the time of this report
8.	Roading Issues in the CB area ACTION: Chairperson requested to take new Roothing staff member for a drive around the area to build rapport.	Service Delivery - Roothing	February 2023: The Roothing Engineer or Inspector can do a drive over with the chairperson to understand concerns.
9.	Comms to Community re Meeting Notification ACTION: The Board agreed that Ms Coker-Grey would send out communications on the Board’s meetings and operations.	Felicity Coker-Grey – Board Member	February 2023: Communications from the Rural-Port Waikato Community Board were posted onto the Glen Murray, Naike, Onewhero and Pukekawa community Facebook pages
10.	Comms contacts for Notifications ACTION: The Board will send the Democracy Team a list of the papers and communications forums they would like to use to notify the public of the meetings and operations.	Bruce Cameron - Chair	February 2023: No update at the time of this report

Projects Update (As of 25 January 2023)**Sunset Beach Toilet and Carpark**

A contractor has been engaged to complete the Advanced Enviro-Septic (AES) wastewater system install and the establishment of the toilet block. The AES wastewater system was unable to be completed prior to the Christmas break, as such the install of the AES wastewater system will be completed alongside the installation of the relocated Ngarunui toilet block upon issue of the required building consents and resource consents.

All works are anticipated to be completed in March 2023.

Maraetai Bay Carpark and Playground Upgrade.

Detailed design for the carparking and accessway is with consultants BCD.

The playground design and pricing has been confirmed, and the construction equipment has been ordered but has a long lead-in time for manufacture. Construction is planned to start late May, early June.

Te Kohanga Playground

Playground design and pricing for Te Kohanga has also been confirmed, and the construction equipment ordered, also with the long lead-in time for manufacture. Construction is planned to start in late April.

To	Rural-Port Waikato North/South Community Board
Report title	Community Board and Community Committee Appointed Fund Representative
Date:	16 February 2023
Report Author:	Community-Led Development Advisory Team
Authorised by:	Clive Morgan, General Manager Community Growth

1. Purpose of the report

Te Take moo te puurongo

The purpose of the report is for the Community Board to decide on who the funding representative will be for the 2022-2025 triennium. The Community Board can either delegate this responsibility to its Chairperson or it can opt to appoint a member of the Board to undertake this role.

The role of the representative and the Board/Community Committee are as follows:

- The Chair (funding representative) receives applications for funding.
 - The Chair (or funding representative) is to vet the application and if supported in principle, forward the application to Council's Democracy Team for the application to be placed on the Community Board/Committee Agenda under its discretionary fund report.
 - Board/Community Committee considers applications and decides on whether to fund or not fund.
 - The decision is recorded in the minutes.
 - The Chair (funding representative) sends out communication of approval/non approval to the applicant (including payment and accountability requirements).
 - Invoice from the applicant must be sent to Council's Democracy Team.
 - The Democracy Team attaches board resolution/codes and sends to Finance.
 - Finance looks after the applicant from that point.
 - Applicant sends accountability to the Board/Community Committee when complete.
-

2. Executive summary

Whakaraapopototanga matua

Waikato District Council provides discretionary funding to assist community groups, non-commercial groups and voluntary organisations operating within the Council's rural wards, Community Boards and the Te Kauwhata and Meremere Community Committees areas.

An outline of the funding guidelines is set out in the attachment to this report.

3. Staff recommendations

Tuutohu-aa-kaimahi

EITHER

THAT the Rural-Port Waikato Community Board Chairperson be appointed to be the funding representative for the 2022-2025 triennium.

OR

THAT a Rural-Port Waikato Community Board member be appointed to be the funding representative for the 2022-2025 triennium.

4. Background

Koorero whaimaarama

The sentiment is about empowering Boards and Community Committees to manage their funding with support from the Democracy, Finance and Community Led Development Teams.

Attachments

Ngaa taapirihanga

Community Boards/Committees Funding Guidelines

To	Rural Port Waikato Community Board
Report title	Discretionary Fund Report to 25 January 2023
Date:	16 February 2023
Report Author:	C Loader Accountant
Authorised by:	Alison Diaz Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Rural Port Waikato Community Board on the Discretionary fund spend to date, commitments and balance as at 25 January 2023. It should be noted that the previous report presented on 6 September 2022 showed an incorrect 2022/2023 Annual Plan figure of \$12,885, which is now corrected to \$13,441.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Discretionary Fund Report to 25 January be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 25 January 2023

RURAL PORT WAIKATO COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)

As at Date: 25-Jan-2023

	GL	I-216-1704	
2022/23 Annual Plan			13,441.00
2021/22 Carry forward			36,240.10
Total Funding			49,681.10
Income			
Total Income			-
Expenditure			<i>excl GST</i>
18-Jun-22 Payment to the Port Waikato Resident and Ratepayers Association for the amount of \$944.17 (excl GST) towards the cost of building an addition to its "Little Library" at Cobourne Reserve	OTCB2206/04		944.17
05-Nov-22 Payment to Naike Community Incorporated for the amount of \$4,584.65 (excluding GST) towards the cost of repainting the local community's public pool per the OTCB meeting 6/9/2022	OTCB2209/05		4,584.65
15-Nov-22 Payment to the Port Waikato Residents and Ratepayers Association for the amount of \$2,125 (including GST) towards the cost of it's local publication, 'The Port Waikato'	TUCB/PRWCB2211/11		2,125.00
21-Dec-22 Payment to the Port Waikato Residents and Ratepayers Association for the amount of \$1,600.00 (excluding GST) towards the cost of Christmas/Summer events in Port Waikato per the Onewhero-Tuakau Community Board meeting 06/09/2022	OTCB2209/05		1,600.00
Total Expenditure			9,253.82
Net Funding (Excluding commitments)			40,427.28
COMMITMENTS:			
22-Nov-21 Commitment for the amount of \$3,000.00 (including GST) towards the cost of pool chemicals for the Onewhero , Naike, Pukekawa and Te Kohanga School pools. <i>Less payment of \$547.90 dated 01/06/2022 cost of pool chemicals Naike Community Pool</i>	OTCB2111/04	2,608.70	
		<i>(549.70)</i>	2,059.00
Total Commitments			2,059.00
Net Funding Remaining (Including commitments)			38,368.28