



**Minutes of Tamahere Community Committee Meeting at  
Tamahere Community Centre, 7.30pm on Tuesday 4th April 2023**

**Present:**

**TCC:** Charles Fletcher (Chair), Lyn Harriss(Secretary), Bevin Coley, Anne Cao,  
Buddy Annals (TMCS)

**Community:** Paul Johnson, David Ralfe

**Tamahere Mangaone Restoration Trust:** Russell Gibbs

**Tamahere Lions:** Craig Phillips

**WDC:** Cr Crystal Beavis, Tony Whittaker, Grant Tregidga, Luke McCarthy,  
Mayor Jacqui Church

**1. Apologies:** Janis Swan, James Yearsley, Jane Mason, Sue Fookes

**Moved apologies be accepted:** Lyn Harris      **Seconded:** Bevin Coley  
**All in Favour**

**2. Confirmation of Minutes** of meeting held on 7<sup>th</sup> March 2023 with the amendment to  
“Flooding down Birchwood Lane” to include that the area is diagonally opposite and **100m**  
**down the road from Vintners Lane**

**Moved Amended Minutes are approved:** Lyn Harris **Seconded:** Bevin Coley  
**All in Favour**

**3. Matters arising**

- Letter of resignation from Julia Crosby
  - **Action:** Letter of thanks to be extended to Julia

**4. Correspondence (March/April 2023) - circulated by email prior to meeting**

**IN – Email**

- Shelley Howse: Follow up to Heritage signs – deadlines for feedback on signage
- Geoff King: Clarification on the process & timelines for Blueprint review
- Geoff King: Follow up from TCC Meeting 7 March – Te Awa Cycleway Organisers
- Antoinette van der Weerden: Daffodil Planting update
- WDC: Information links to proposed Cemeteries Bylaw 2023
- Julia Crosby: Letter of resignation from TCC
- Paul Johnson: Update regarding Tamahere Park Fitness Islands
- Geoff King: Establishment of a Tamahere Park Booking System – initial WDC feedback
- WDC: notification of Workshops – Community Outcomes (1) (31 March 9.30am – 12.30pm), Community Outcomes (2) (4 April 9.00am – 12.00pm) & Strategic Priority Setting (13 April 9.30am – 4.00pm)

- Eduardo Majorel (NZTA): Sarah Loynes forwarded Charles email to Eduardo. He has responded to Black grass infestation enquiry
- Janis Swan (Committee member): addition to Minutes of Meeting 7 March. Additional information be added to refine the exact location of potential flooding location.
- Antoinette van der Weerden: Daffodil Planting information – Confirmed that the Parks Officer for Tamahere has identified a planting zone close to the skate park. No map provided.
- James Yearsley (Deputy Chair TCC): Commented on proposed changes to Public Places By-Law & Proposed Traffic By-Law .
- Eduardo Majorel (NZTA): Confirmation of infestation species at Tamahere Interchange – Rats Tail with black fungus
- Sue Robertson: Forwarded WDC information on Connectivity Strategy Stakeholder Workshops to be held in Tuakau & Ngaruawahia (11 & 12 April)
- Leo Koppens (TMRT): Response to receipt of Connectivity Workshop Information

#### **OUT – Email**

- Lyn Harris & Jane Manson: Heritage signs - Response to Shelley
- Lyn Harris: Request for support from Tamahere Lions group for Daffodil planting 2023
- Charles Fletcher: Response to Geoff King’s WDC feedback on Management of Bookings for Tamahere Park
- Lyn Harris: Forwarded Connectivity Strategy Workshop information to TMRT
- Charles Fletcher: to NZTA regarding potential infestation of Tamahere interchange with Black grass.

**Moved that correspondence be approved: Lyn Harris Seconded: Bevin Coley  
All in favour**

#### **5. Waikato District Council – Update on roading issues and infrastructure**

For WDC, Tony Whittaker reported:

- Waikato District Council (WDC) have met with local counillors to work on a way forward. There seem to be three main issues – all with issues of timing & budget. Council is meeting with David Spears (Waka Kotahi) next week where resident ratepayer concerns will be discussed.
- *Birchwood Lane traffic speed:* There has been a higher than expected volume of traffic using Birchwood Lane. Driver speed needs to be slowed down and WDC will be looking for a contribution from Waka Kotahi in order to build a system that will slow traffic down.
- *Devine Road footpath and crossing:* There are two projects currently required; A footpath connection from Little Pumpkins to the school crossing and raising the existing patrolled crossing.
  - **Action:** Luke and Buddy to discuss which project is of greatest importance as there is currently only funding available for one of them.
- *Devine Road / Birchwood Lane roundabout:* There is no budget to complete this project due to funds being diverted to cyclone recovery. This project will go into the Long Term Plan for infrastructure.

**Other Community issues needing to be addressed:**

- *Directional signage:* Waka Kotahi have no funds for this project and nor does WDC. Currently Newell Road is sign posted as closed (rather than no exit) and there is a detour sign where permanent signage should be for access to Hamilton.
- *Woodcock Road Footpath:* Waka Kotahi had funding but this was withdrawn.
  - This needs to be included in the current review of the Connectivity Strategy which aims “to promote recreational connectivity through all passive modes of transport” and be included in **Tamahere’s Blueprint** review.
- *Traffic speed limits on State Highway 21:* these are still at 80km/hr with no safe places for pedestrians or school buses to stop – currently using private driveways. David Ralfe and surrounding area neighbours have sent numerous communication to Waka Kotahi with no effect.
  - **Action:** WDC will raise this with Waka Kotahi at their meeting next week.
  - **Action:** Grant &/or Luke to feedback to TCC on outcomes following Waka Kotahi meeting.
- *Northern end of Matangi Road leading onto Morrinsville Road (Highway 26):* The footpath needs to be leveled and widened as much as possible to make it safer for pedestrians. There is no budget currently for this project so it will need to be added to the Long Term Plan.

## **6. WDC Service Delivery – Tamahere Community Committee Issues Report**

Report circulated by Geoff King and accepted as read

Tony Whittaker responded to report feedback and questions

- **CCTV project:**
  - WDC continues to try and mobilise central government to get reporting structures outlined for the “Better-off” funding framework.
  - Current discussion underway to develop an MOU with Hamilton City Council (HCC) with possible capacity to add in to the project.
  - Pricing will change as funding delivery has not hit deadlines due to missing budget release dates.
- **Event Strategy:**
  - Te Awa Cycleway opening was supported by three HCC event staff at the local community meeting, there was no WDC event staff support. WDC confirmed that there is an Event staff member who reports to Samantha Baker.
- **Riff Raff Toilet and New Toilet Block:**
  - There has been damage sustained internally & externally to the container. The container has been assessed by WDC staff to ascertain the extent of damage. The external aspect of the container needs to be able to blend into the surrounding community buildings.
  - The permanent toilet block – due for installation in May 2023 needs to have power attached so that three CCTV cameras can be attached to the block.
  - A second toilet block will be required in the near future next to the new block. For efficiency, when the new block is installed the pipework for the second block needs to be completed at the same time.
- General discussion followed regarding rate take in the Tamahere area versus funds spent in the Tamahere area.

## **7. Tamahere Park Exercise Equipment:**

Report delivered by Paul Johnson.

- We have a fixed budget and two relatively small areas.
- Two plans were presented; *Blue plan* has been developed more for adults than children to be placed near the playground and Piazza area. *Green plan* has been developed for kids to do as well as adults to be placed near the Lions BBQ area.
- Object of the designs: Static (no moving parts) equipment built with robust materials – steel and/or wood.
- Councillor Keir has confirmed funding and will manage this through Council.
- Tony will present the plans to the appropriate Council staff.
  - **Action:** Paul & Charles will obtain prices (expected to be within the funds arranged).

### **8. Councillors Report (Crystal Bevis written report circulated)**

The circulated report is accepted as read.

- Rate increase will be greater than initially indicated in the LTP.
- Additional funding has been required for disaster recovery and contingency needs to be provided for future challenges.
- TMRT targeted rate will likely be approved for community consultation in the very near future.
- Workshops are underway to initiate the LTP reviews.
  - **Focus:** Community expectation outcomes to focus on the next 10 years.
- **Cemetaries Bylaw is up for review** – there is no WDC maintained cemetery in Tamahere. The closest one is in Gordonton. It is recommended that individuals can make a submission with a focus on the three primary areas being updated.
- Telephone Road rail crossing (owned by Kiwi Rail) – diversion will stay in place for at least another year.
  - Waka Kotahi have agreed to put a programme in place (2024-27) that will address part of the issue however the crossing was closed due to it not being run safely.
- Council focus is resilience
- Sustainability, Wellbeing Committee will have a focus on building resilience in the Waikato District.
- Civil Defence Plan for Tamahere and future resilience
  - Tamahere Community Hall is the Civil Defence Centre for the community.
  - Mayor Jacqui Church reported that the Civil Defence Plan is community led and needs to incorporate three days of independent living – no water, no power, no communication.
    - **Action:** Tony Whittaker will investigate if there are any templates available that could assist the community in putting a plan together.
    - **Action:** Buddy will check with Waveney to check her experience with Civil Defense and emergency response.

### **9. Tamahere Community Committee Charter** – re-circulated prior to meeting

- **Action:** Charles to update with Committee suggestions and WDC feedback for the next meeting. Feedback still required from all committee members.

## **10. Reports**

1. **WDC Blueprint:** TCC needs to set up a sub-committee to refresh the Tamahere Blueprint currently in place.
  - Review needs to be completed by mid-June.
    - **Action:** Committee members to confirm their interest directly to Charles who will set up a meeting date.
    - **Action:** Lyn to email all committee members regarding their interest in participating in with this review.
    - **Action:** Charles has electronic copies of the current Blueprint that he will circulate.
2. **Predator Free Tamahere (PFT):** Karel Kuper’s written report was circulated prior to the meeting.
  - Report taken as read
  - Charles is a member of PFT and uses some of the traps described in the report. He confirms they are great, effective traps.
3. **Tamahere Lions:** Project update
  - I. **AED plus lockbox** to be available 24/7 from a location within the Tamahere shop area. An 0800 number would be called to get the lockbox code to get access to the lockbox. Lions are working on fund raising (approx.) \$2,500 from the community for this project
  - II. **E-cargo bike** – capable of carrying a wheelchair and readily available to rent for community use. Currently gauging community interest. Objective: assist with mobilisation of people with mobility issues; both temporary & permanent challenges as well as for adults & children. Craig will be in contact with Sport Waikato for support.
    - **Issues:** Need to devise a plan on how to administer the access to the e-cargo bike.
    - Estimated Project cost to set up: \$20k.
  - Feedback to Lions: BBQ facility seems to have been well used and a real benefit to the community.

**Motion:** Lions verbal report be accepted.

**Moved:** Charles Fletcher      **Seconded:** Lyn Harris      **All in favour**
4. **Tamahere Mangaone Restoration Trust (TMRT):** Russell circulated a written report
  - Trust is awaiting the outcome from their meeting with WDC to move forward with the targeted rate community consultation – this is expected to run 7 April – 7 May 2023 (TBC).
  - MOU is still a work-in-progress
  - TMRT is pleased with project progress so far this year. Council has been very receptive.
  - Charles provided a Referees Statement to WCEET in support of application of funds for gully planting.

**Motion:** Russells report be accepted

**Moved:** Russell Gibbs      **Seconded:** Anne Cao      **All in favour**
5. **Tamahere Model Country School (TMCS):**
  - Buddy confirmed that it is End of Term this week
  - Pumpkin Night went well last Saturday night – a great community event.

- Roading Issue (discussed earlier in meeting) – Waveney has background to the roading issue challenges. WDC has made commitments to the school for remediation and this has been acknowledged by Council.

**Action:** Lyn to forward Luke's email to Buddy

**Motion:** Buddy's report be accepted

**Moved:** Buddy Annals

**Seconded:** Bevan Coley

**All in favour**

## 6. Tamahere St Stephens Church

Verbal report provided by Cr Crystal Bevis

- Station 18 for the Te Awa Cycleway official opening on 26 March was very successful.
- 140<sup>th</sup> Anniversary will be commemorated this year. It will be celebrated alongside a service day. There will be commemorative historical tours around the cemetery.
- The Church pre-dates TMCS by approx. one year.

## 11. TCC Submissions

### WDC LTP

- Workshops 1 & 2 have been & are being held last week/this week. Charles in attendance.
- Aim: Understand issues of importance to the community.
- **Action:** Charles will forward the summary of information from 1 & 2 to the committee.
- WDC Workshop next week on Thursday 13 April at the Council offices in Ngaruawahia – Refining & Deciding on Council's Strategic Priorities 9.30am – 4.00pm.
- **Action:** Charles will be away for this workshop and has asked for (preferably) two volunteers to attend the workshop. Lyn to email request out for Committee members for volunteers.

## 12. Other Business

### Tamahere Forum

- When is the anniversary of the hosting for this rolling over?
- This has great historical community articles and it would be disappointing to lose this information.

### Daffodil Planting

- Please mark Tuesday 16 May 2023 at 9.00am in your diaries for bulb planting in Tamahere Park
- **Action:** Lyn to email Antoinette with concerns relating to the planned location for bulb planting as it sounds like it is in the same area as the septic tank lines connecting to the public toilets.

**Date of next meeting: 7.30pm on Tuesday 2<sup>nd</sup> May 2023**

**Actions:** See marked through the Minutes above.

### **Items for Next Meeting:**

- Tamahere Roading Update – School crossing, Birchwood Lane & interchange updates
- CCTV & EV Charging Progress
- Committee Charter discussion

- Blueprint – set a workshop date
- Tamahere Park Booking system update
- Civil Defence Plan for Tamahere

Meeting closed at 9:55 pm