

Agenda for a meeting of the Meremere Community Committee to be held at the Meremere Hall, 21 Heather Green Avenue, Meremere on **THURSDAY, 27 APRIL 2023** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. PUBLIC FORUM

4. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

5. CONFIRMATION OF MINUTES

Meeting held on Thursday, 16 March 2023. 2

6. REPORTS

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6.3 Councillor's Report *Verbal*

7. GENERAL BUSINESS

GJ Ion
CHIEF EXECUTIVE

To	Meremere Community Committee
Report title	Confirmation of Minutes
Date:	27 April 2023
Report Author:	Grace Shaw, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report **Te Take moo te puurongo**

To confirm the minutes for the meeting of the Meremere Community Committee held on Thursday, 16 March 2023.

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the minutes for a meeting of the Meremere Community Committee held on Thursday, 16 March 2023 be confirmed as a true and correct record.

3. Attachments **Ngāa taapirihanga**

Attachment 1 – MMCC Minutes, Thursday, 16 March 2023

MINUTES of a meeting of the Meremere Community Committee held via Audio Visual Conference on **THURSDAY, 16 March 2023** commencing at **7.15pm**.

Present:

Mr Jim Katu (Chairperson)
Mr Ben Brown (Deputy Chairperson/Treasurer)
Ms Josephine Baker (Secretary)
Ms Cecelia Heta
Cr Marlene Raumati
Mr Miles Swann
Ms Kirsty Wellington
Ms Lauren Wismans
Mr Jacob Calvert

Attending:

Ms Pauline Giles (*WDC Roding team*)
Ms Dylan Herewini (*WDC Roding team*)
Karlene Rhind (*WDC -Senior Community Engagement Officer*)
Jennifer Stewart (*arrived at approximately 8pm*)
Ms. Sonya Singh (*arrived at approximately 8pm*)
Mr Dilgi Singh (*arrived at approximately 8pm*)

KARAKIA TIMATANGA

Offered by Josephine Baker

APOLOGIES AND LEAVE OF ABSENCE

No apologies were received.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Swann/Mrs Heta)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday 16 March 2023 be confirmed and all items therein be considered in open meeting.

CARRIED

MMCC2303/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Cr Raumati raised issues on page four relating to the spelling and incorrect names of:

- a) Jacob Calvert, recorded as Mr Jacob Smith
- b) Mr Miles Swann, recorded as Mr Miles Swan
- c) Ms Okeroa Rogers, recorded as Mr Okeroa Rogers

Resolved: (Cr Raumati/Mrs Heta)

THAT the minutes of a meeting of Meremere Community Committee held on Thursday, 1 December 2022 be confirmed as a true and correct record of that meeting, with amendments as listed above.

CARRIED

MMCC2303/02

APPOINTMENT OF A COMMITTEE SECRETARY

The Chairman called for a volunteer from committee members, to take the role of Committee Secretary. Jacob Calvert offered his services, if no-one else was willing and Josephine Baker offered her services. The Chairman accepted Josephine Baker's offer and Josephine was officially designated the Meremere Community Committee Secretary and took up her position immediately.

REPORTS:**Meremere Works and Issues Report**

Agenda Item 6.1 (there were no updates to report since the December 2022 MMCC meeting, therefore, the December 2022 report was received for reference.

The following items were discussed:

- **Street Lighting in Naho Place**

Mr Katu asked if the street lighting in Naho Place could be replaced as these had been removed several years ago, but now that there were several new homes in Naho Place, replacement of the street lighting should be considered for security reasons.

- Ms Pauline Giles and Dylan Herewini would look into this as lighting may have been deliberately removed by WDC (Waikato District Council) many years ago at the same time residential houses were removed, for safety reasons.

- **Footpaths in Naho Place**

Mr Katu also noted that there were no footpaths in Naho Place. Discussion around whether this was a health and safety issue, especially if there were children navigating

Naho Place to school or the shop. A point was made that footpaths were an asset to the community and Council.

In response to Cr Raumati asking if Meremere wanted footpaths, Mr Katu resolved to ask the residents of Naho Place, if they wanted footpaths, which would determine the need for footpaths and drive future Committee discussions on the issue.

- Toilets on Lower Sports Field

Mr Swann raised the issue of inadequate ablution facilities on the lower sports field (below the Meremere School). He said, every Thursday afternoon, there are 30+ children using the grounds for sports and with no toilet amenities, this is a concern for organisers.

Ms Heta said this important issue has been raised in previous years, but nothing has been done about it.

Ms Pauline Giles offered to raise the matter with the WDC Parks team.

Cr Raumati asked if the Meremere sports organisers had asked WDC if they could play touch on the lower sports field. Mr Swann answered in the affirmative to which Cr Raumati said she would check historical WDC records to see what ablution facilities had been on the field in years past. Further, she explained there is a process to follow to have an ablution block either installed or updated.

A further explanation about the process of Kirsty Wellington's team receiving the Committee minutes, extracting the resolutions from the meetings and Cr Raumati raising these points at Councillor meetings.

Ms Wellington explained the importance of utilizing the WDC's 'Service Request' process, a form which could be found on the WDC website or by ringing the WDC 0800 number, which ensured any issues raised went to the right team at WDC.

- Entrances into Meremere

Mr Calvert raised a concern about the two entrances into the Meremere Village from State Highway One. He feels the entrances do not reflect the beautiful Meremere environment as there is a lot of gorse and rubbish in those areas, which made the entrances look 'a little grubby'. It was advised by Cr Raumati that Mr Calvert submit a 'Service Request' to WDC on behalf of the Committee.

- Meremere Community Gardens Lawn

Ms Cecelia Heta questioned why lawn-mowing contractors mowed the area adjacent to her home, on Te Puea Avenue, but not the Meremere Community Gardens lawns, which was opposite her home, and formed part of WDC land. Cr Raumati advised Ms Heta to submit a Services Request form so that WDC staff could look into the issue.

- Walkway by the Waikato River

Josephine Baker questioned why the walking trail, which had been established along State Highway One, from the Island Block Road sign to the Orams Road intersection, had not been maintained as the pathway had become overgrown with grass and it was

difficult to enjoy the walkway now. Ms Baker was also advised to submit a Services Request form, at which, WDC staff would be able to determine who was responsible for the upkeep of this walking trail.

Discretionary Fund Report
Agenda Item 6.2

The report was received and the following discussions held:

- Miles Swann asked what happens to funds that had been allocated in the report, but had not yet been spent. Cr Raumati advised that there were three options:
 - a) Complete the allocation commitment and spend the funds
 - b) Re-allocate the funds to a new project
 - c) Return the funds to the Discretionary Fund pool.
- There was a discussion about all three 'commitments' in the report where funds had not been expended. When asked by Mr Chairman, Ms Baker said she had a personal laptop which she would use for Committee secretary duties and did not need a new laptop, nor did she want the responsibility of having to care for a laptop if the Committee purchased one. The other commitment items were still pending.
- Mr Calvert moved to strike the laptop but this was deferred until further discussion.
- Cr Raumati asked where the quotes were for all commitment items and the Chairman explained that WDC expected the Committee to purchase the items and then apply for a reimbursement. Cr Raumati will investigate the current status of the commitment items. Mr Calvert then withdrew his motion.

Councillor's Report
Agenda Item 6.3

Ms Wellington gave a verbal report (Recovery Team Report) on the WDC Cyclone Gabriel strategy. In response to a question by J Calvert, Ms Wellington said some strategies had been action by WDC and some were still pending. Mr Chairman advised he had received emails from WDC regarding updates on the strategy.

Ms Heta queried a supposed meeting of Councillors in Meremere, some weeks prior, to discuss the Gabriel Cyclone. No committee members knew of any such meeting. Cr Raumati indicated a Council-wide meeting had been held at Port Waikato, after the cyclone, as it was the area most severely impacted.

Cr Raumati gave a verbal report and answered questions from the Committee. Discussions included:

- a) Weather events had impacted WDC priorities relating to WDC services and funding priorities.
- b) In February 2023 a self-reliant programme was instigated to focus on getting all local communities in the district to work towards Civil Defence strategies and building

resilience. Cr Raumati indicated her admiration for the Meremere community and viewed this community as being resilient.

- Advised there are some by-laws coming up relating to public places, traffic and cemeteries, dogs on leads, which were explained and an invitation was issued to have our say via the WDC submission process.
- Several other discussions relating to the Bambina rally starting this week, one last funding round in June 2023 for Trust Waikato, Department of Internal Affairs funding opportunities and security cameras for Meremere via a Hamilton City council provider. Where to put the cameras in Meremere, needed to be discussed.
- The issue of boy racers and the cost of this social group on the WDC community at large was also raised. Cr Raumati invited support for the pending changes to the traffic by-laws to help alleviate the boy racer issues, via a WDC submission.

General Business

Meremere Superette Security

As a follow up to the Meremere Superette owners, (Mr and Mrs Singh) attending the 1st December 2022 Committee meeting to seek support to alleviate further threats of the armed robberies they had experienced in 2022, on behalf of Mr and Mrs Singh, Josephine Baker tabled a written proposal, including three written quotes, to install security measures, which focused on automating the front gate and front door and installing a security camera to monitor an untoward activity at the front gate.

When asked by the Chairman what the Singhs wanted from the Committee, Mr Singh replied that they needed financial support to implement the quoted security strategies. He said he and his wife could not afford the financial outlay, due to a major decline in their turnover as a result of the armed robberies, last year.

There was much discussion amongst committee members, about whether the Committee could support the Singh's with this matter, including:

- Mr Calvert said he had been to the superette and spoken to the Singh's and could organise automation of the gate for approximately \$3,500.00 as opposed to the current quotes.
- Whether the Discretionary Fund was an eligible avenue, for funds, given this was a Meremere-wide issue as there was a possible risk that the superette would close in the event of any further attacks, leaving the community without it's only local convenience store. Council staff and Cr Raumati stressed the criteria for applications for Discretionary Fund funds and expressed doubt that the proposal would meet this criteria, due to it being a commercial enterprise.
- Cr Raumati suggested the Meremere community could consider fund-raising to help the Singhs install the security measures they needed, or apply for funding from various organisations to pay for the security measures, which she then outlined.

To	Meremere Community Committee
Report title	Meremere Works & Issues Report – April 2023
Date:	27 April 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Kirsty Wellington, Enterprise Project Management Office Manager

1. Purpose of the report

Te Take moo te puurongo

To update the Committee and provide information on works and issues raised at previous meetings.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Meremere Community Committee received the Meremere Works and Issues Report – April 2023.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Works and Issues Report – April 2023

Meremere Community Committee Actions – April 2023

	Issue	Area	Action
1.	<p>The following matters were raised:</p> <ul style="list-style-type: none"> • No footpaths or lighting in Naho Place • No toilet amenities at the Rugby grounds • Community security re Cameras (lack of security for the shop) • Entrance into Meremere • Meremere Community Gardens • Questions regarding walkway by the Waikato River 	Kirsty Wellington, EPMO	<p>The Committee were advised, if they have noticed a problem in our district that requires our attention (roading, waters, animals, litter etc.), or have questions regarding one of our services (refuse, recycling, billing etc.) you are to log a request via our online Report it tool</p> <p>https://www.waikatodistrict.govt.nz/request-it</p> <p>Toilet amenities at the rugby ground are not on the current LTP (21/24) this request has been assigned to the 2024/2027 LTP planning team.</p>
2.	<p><u>Street Lighting, Naho Place</u></p> <p>Staff to find out why the lighting system had been removed many years ago.</p>	Pauline Giles, Dylan Herewini, WDA	<p>When the Meremere Power Station was dis-established, houses were removed and maintenance of services ceased, and infrastructure then fell into a state of disrepair. Naho Place ceased to be a maintained road when the previous houses were removed.</p> <p>The request for Naho Place street lighting and footpath installation has been assigned to the 2024/2027 LTP planning team.</p>

To	Meremere Community Committee
Report title	Discretionary Fund Report to 11 April 2023
Date:	27 April 2023
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Meremere Community Committee on the Discretionary fund spend to date, commitments and balance as at 11 April 2023

2. Staff recommendations

Tuutohu-aa-kaimahi

- **THAT the Meremere Community Committee receives the Discretionary Fund Report to 11 April 2023 report and notes, no minutes have been received for meetings held 28 April 2022, 17 March 2022, 3 February 2022 and 9 December 2021.**

3. Attachments

Ngāa taapirihanga

Attachment 1 – Discretionary Fund report to 11 April 2023

MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)

As at Date: 11-Apr-2023

	GL	1.209.1704
2022/23 Annual Plan (including Salaries)		1,550.00
Carry forward from 2021/22		16,227.00
Total Funding		<u><u>17,777.00</u></u>
Income		
Total Income		<u>-</u>
Expenditure		
Total Expenditure		<u>-</u>
Net Funding Remaining (Excluding commitments)		<u><u>17,777.00</u></u>
Commitments		
29-Oct-20 Meremere Community Committee commits the sum of \$1,500.00 (including GST) for the purchase of a laptop for the Committee.	MMCC2010/06	1,304.35
24-Jun-21 Payment approved to Ms Lauren Horsfall for the amount of \$50 (excl GST) for the purchase of a baby gift for Melysa Tapiata.	MMCC2106/04	43.48
09-Jun-22 Commitment of \$330 including GST for the purchase of chemicals for local footpath/s	MMCC2206/04	286.96
Total Commitments		<u>1,634.78</u>
Net Funding Remaining (Including commitments)		<u><u>16,142.22</u></u>