

Agenda for a meeting of the Tuakau Community Board to be held at the Tuakau Memorial Hall, George Street, Tuakau on **TUESDAY, 2 MAY 2023** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday, 28 March 2023 2

5. PUBLIC FORUM

6. REPORTS

6.1	Works, Actions & Issues Report	11
6.2	Discretionary Fund (DF) Report	16
6.3	Appointment of Chair and Deputy Chairperson	18
6.4	Vision for Tuakau Report for April 2023	20
6.5	Freedom Camping Bylaw	21
6.6	Chairperson's Report	Verbal
6.7	Councillors' Report	Verbal
6.8	Community Board Members' Report	Verbal
6.9	WDC Executive Leadership Update	Verbal

GJ Ion
CHIEF EXECUTIVE

To	Tuakau Community Board
Report title	Confirmation of Minutes
Date:	2 May 2023
Report Author:	Grace Shaw, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report **Te Take moo te puurongo**

To confirm the minutes for a meeting of the Tuakau Community Board held on Tuesday, 28 March 2023.

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the minutes for a meeting of the Tuakau Community Board held on Tuesday, 28 March 2023 be confirmed as a true and correct record.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – TUCB Meeting Minutes, Tuesday, 28 March 2023

MINUTES for a meeting of the Tuakau Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **TUESDAY, 28 MARCH 2023** commencing at **6.00pm**.

Present:

Mrs G Tema-Liapaneke (Chairperson)
Cr V Reeve (Deputy Chairperson)
Mr D Henderson
Mr C Morgan
Mr F Semau
Ms A Frame
Mrs S Henderson

Attending:

Cr K Ngataki

Staff

Ms S O’Gorman (General Manager - Customer Support)
Ms E Edgar (Executive Manager – Communications & Engagement)
Mr V Ramduny (Strategic Initiatives and Partnerships Manager)
Mrs G Kanawa (Democracy Manager)
Mr J Marconi (Community-Led Development Advisor)
Ms G Shaw (Democracy Advisor)

Guests

Eleven (11) members of the public were in attendance.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Reeve/Mr Semau)

THAT the apology from Cr Matatahi-Poutapu for lateness be received.

CARRIED

TUCB2303/01

It is noted that Cr Matatahi-Poutapu did not attend the meeting.

CONFIRMATION OF STATUS OF AGENDA ITEMS

The following discussion was held:

- It was queried if the appointment of the Funding Representative could be deferred. However, staff noted that a decision needed to be made at this meeting to enable training to be scheduled with the various board representatives prior to the next scheduled meeting of the board.

Resolved: (Mr Morgan/Cr Reeve)

THAT:

- a. the agenda for the meeting of the Tuakau Community Board held on Tuesday, 28 March 2023 be confirmed, with all items therein being considered in open meeting; and
- b. all reports be received.

CARRIED

TUCB2303/02

DISCLOSURES OF INTEREST

Mr Semau declared that he is the Chairperson of the Tuakau Youth Centre.

ACTION: Democracy Advisor to add this to the Conflicts Register administered by the Democracy Team.

CONFIRMATION OF MINUTES

Resolved: (Mr Semau/Mr Henderson)

THAT the minutes for a meeting of the Tuakau Community Board held on Monday, 27 February 2023 be confirmed as a true and correct record.

CARRIED

TUCB2303/03

PUBLIC FORUM

Lee Watson – Tuakau Community Patrol

- Mr Watson provided an update, noting that since the previous Tuakau Community Board meeting on 27 February, 612 Police actions had been recorded in the area. Mr Watson provided an update around the work of the Community Patrol, and further noted that there had been 612 Police actions recorded in the area since the last Community Board meetings.
- The Community Patrol were working with Council on a potential funding application for future activities/projects in 2023.

Jenni Wilde – Waka Kotahi (Attachment 5.1)

- Ms Wilde provided an update on the Papakura to Drury Motorway Project, including timeframes for completion of works (refer the attached presentation)

Vishal Ramduny – Northern Rail Update

- The Strategic Initiatives and Partnerships Planner provided an update on northern rail. Noted that the Waikato District Council, Waka Kotahi and the Waikato Regional Council had commenced a piece of work to investigate the feasibility for a potential railway station for Tuakau, Pokeno and Te Kauwhata. An indicative business case was underway and would likely be shared with the Board in June 2023.

REPORTSWorks, Actions & Issues Report

Agenda Item 7.1

The report was received [TUCB2303/02 refers] and the following discussion was held:

ACTION: The Board requested that an item titled ‘Carvings’ be added into the Tuakau Community Boards Actions Register for further updates.

George St/Buckland Road corner

- Cr Reeve had undertaken a site visit to the George Street/Buckland Road corner, in conjunction with Council’s Roding team. Cr Reeve and the Roding team, would continue to identify. Address and work through the ‘problematic areas’ in Tuakau and would endeavour to ensure relevant staff had a comprehensive first-hand understanding of issues in the area.

Speed Bend on Jellicoe Avenue, Tuakau, to be installed

- Cr Reeve and the Roding team had undertaken site visits to/around Jellicoe Avenue. They had also identified further items of work which staff were investigating (e.g., public rubbish bins outside Tuakau Park and school signs on Bollard Road).

Tuakau Youth Centre Building

- Several options had been explored. Following a meeting between DIA and the Community-Led Development Advisor, the next step was to create a plan which builds funding capability with the Youth Trust to attract additional funding.
- The Community-Led Development Advisor provided a verbal update on the Tuakau Youth Centre project; he informed the Board that additional/external funding opportunities were under investigation to further progress the Tuakau Youth Centre building.

- There was consensus amongst Board members that the current Youth Centre building was no longer fit for purpose and required new ideas/vision moving forward.
- A representative from the Tuakau Community Patrol suggested that plans for the Tuakau Youth Centre factor include a public civil defence functionality – for example, as a possible storage area for civil defence purposes. The Board confirmed that Cr Ngataki had recently attended a civil defence course and would report back to the board at a later date.

Rubbish in the Tuakau CBD

- an audit of bins had been undertaken, confirming that several bins required replacement or refurbishment. It was noted that these works would be added to the next Long-Term Plan (LTP) as funding was unavailable at the time of the meeting.

Upgrade to the Tuakau Domain Toilets

- Assessments were being undertaken to investigate the plumbing, water and wastewater condition of the shower and toilet areas. Assessment results and potential options for this facility would be shared with the Tuakau Community Board by June 2023.

Pool Admission Subsidy

- Written confirmation had been from the General Manager of Belgravia advising there were no outstanding subsidy payments from Tuakau Community Board. The Discretionary Fund commitments can be updated to reflect this.
- There will be a final report regarding this season's scheme at the next Tuakau Community Board meeting.

ACTION: Finance Team to update the Tuakau Discretionary Fund report to reflect that there are no outstanding subsidy payments from the Tuakau Community Board to Belgravia.

Emergency Hub

- The Emergency Management team was prioritising working with communities on community response plans, including community led centre arrangements. The team would contact the Board Chair by the end of March 2023 to arrange specific work on the Tuakau planning.

Mana Whenua

- All Iwi contacts were emailed on 7 March 2023 to request updated details. Council had requested replies by the 24 March. In the interim the closest Marae is the key engagement contact point. Maori Ward Councillors were also supporting this.

Carparks

- Council had met with adjacent business owners and received positive feedback on concept designs for St Stephen's Carpark and West Street Carpark.
- *Lightbody Reserve Carpark* – Waikato District Alliance had re-established onsite after crews were required to assist with the clean-up from Cyclone Hale and Gabrielle.

The stormwater upgrade was taking place in front of Aquatic Centre. The subsoil drainage, kerb and channel preparation works are underway in Carpark C (Western side of Escotts Road).

Harrisville Bridge Replacement

- The surveyor commissioned to survey the site has largely completed their work, with the information now being reviewed internally and by the specialist engineer (Te Miro Water Consultants) so that the stream catchment analysis can proceed.

Tuakau Aquatic Centre

- Work was continuing with the design for the building entranceway upgrade and would not be affected by the Lightbody Reserve carpark upgrade being undertaken by the Waikato District Alliance adjacent to the Aquatic Centre.
- There were additional projects planned at the aquatic centre for the following year, including re-roofing, and changing rooms upgrades that will be incorporated into this project. The works are similar in nature and would be procured at the same time.

Tuakau Memorial Hall

- Cr Reeve had been in discussion with staff regarding the project. It was noted the upstairs area is not accessible for wheelchair users.
- The acoustic wall fabric had been assessed to be an acoustic device for the hall. If removed this would result in an acoustic reverberation. Marshall Day and GDC consultants had been engaged to provide an acoustic design to provide options.

ACTION: Staff to advise costs/works associated with moving the technology from the upstairs areas to the Supper Room, which is more widely used.

ACTION: Staff to advise how the sound/electronic equipment in the Tuakau Memorial Hall is to be managed. For example, is the Chair responsible for its oversight when hall bookings are made by the public? Suggested staff meet with the Tuakau Community Board Chair to discuss.

Discretionary Fund Report

Agenda Item 7.2

The report was received [TUCB2303/02 refers] and the following discussion was held:

- Board queried the discrepancy between the 24 November 2022 expenditure (Tuakau Youth Centre for \$841.17) stated on resolution TUCB/RPWCB2211/09 against the actual expenditure listed against this item (\$731.45). It was noted that this may be GST which is not taken from the Discretionary Funding Account.

ACTION: Finance Team to advise the reason for the discrepancy between the 24 November 2022 Expenditure (Tuakau Youth Centre for \$841.17) stated on resolution TUCB/RPWCB2211/09 against the actual expenditure listed against this item (\$731.45).

Resolved: (Mrs Henderson/Mr Morgan)

THAT the Tuakau Community Board:

- a. receives the **Discretionary Fund Report to 23 March 2023**; and
- b. approves an increase of \$36 to **Resolution OTCB2203/04** to ensure **Bronwyn Watson** is fully reimbursed for the costs incurred with the **2022 Anzac Day** service from the **Tuakau Community Board Discretionary Fund**.

CARRIED

TUCB2303/04

Community Board and Community Committee Appointed Funding Representative

Agenda Item 7.3

The report was received [TUCB2303/02 refers] and the following discussion was held:

- Board members held a discussion around how discretionary fund applications would proceed once the funding representative was appointed.
- The role and functions of the representative and technicalities around appointing the Chair versus a community board member. Staff answered questions and provided additional information as required.
- The Board decided it would prefer its funding representative be separate from the Chair.

Resolved: (Mr Semau/Cr Reeve)

THAT Stephanie Henderson be appointed to be the Tuakau Community Board's funding representative for the 2022-2025 triennium.

CARRIED

TUCB2303/05

Waikato District Council Executive Update
Agenda Item 7.4

- Council was working through its Annual Plan and a portion of the Long-Term Plan.
- This triennium sees a new Council with different aspirations; therefore, the next Long-Term Plan will likely be updated to reflect this.
- Noted there would be a heavy focus on community engagement across April and May as Council works through these important pieces of work.

Chairperson's Report
Agenda Item 7.5

- The Chair provided an update around the Tuakau ANZAC Day event plans. Noted that the community was interested in assisting with the event.
- Discussed the Tuakau Community Board's lack of public profile and shared ideas around how the Board could increase its public recognition, e.g., increased social media presence.

Councillors' Report
Agenda Item 7.6

- Councillors queried if the Tuakau Community Board should hold local workshops for the community. Suggested a six-weekly workshop cycle, including workshops that would cover submissions processes on Council bylaw reviews.

To	Tuakau Community Board
Report title	Works, Actions & Issues Report: Status of Items May 2023
Date:	2 May 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Emma Edgar, Executive Manager, Communications & Engagement

1. Purpose of the report **Te Take moo te puurongo**

To update the Tuakau Community Board on actions and issues arising from the previous meeting and works underway in May 2023.

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Tuakau Community Board receives the Tuakau Works, Actions & Issues Report: Status of Items for May 2023.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – Tuakau Projects-Issues-Activities and Actions May 2023 (Within report)

	Actions	To Action	Update/Response
1.	<p>George St/Buckland Road corner This intersection is considered to need a safety solution as has experienced several accidents.</p> <p>March 2023: Improvement for the intersection is part of the LTP. The Roding team is currently reviewing the options given the space constraints. It is appreciated a roundabout is the preferred option, but a space/safety viability assessment is in progress.</p> <p>The timing of the assessment is not yet known given team flood damage priorities.</p>	Service Delivery, Attinder Singh	<p>May 2023: This is a Long-Term Plan project. The Projects Team (EPMO) are currently doing a concept design for the intersection improvement.</p>
2.	<p>Speed Bend on Jellicoe Avenue, Tuakau, to be installed. Vehicles cut the corner on Jellicoe Ave on the bend at Village Place as they travel towards George St. This makes the intersection at Jellicoe and Village Place dangerous. Some safety intervention required.</p> <p>March 2023: The Safety Engineer is to review this site and will contact Cr Reeve when on site to clearly understand the Board's safety concerns.</p> <p>We expect to have the agreed design solution by the end of March and implementation as soon as the Alliance have completed their priority flood works. This will however be addressed this financial year by June 2023.</p>	Service Delivery, Attinder Singh	<p>May 2023: The Safety Engineer has reviewed the site and issues, a report with recommendations will be available at the June meeting.</p>

	Actions	To Action	Update/Response
3.	<p>Tuakau Youth Centre Building Project</p> <p>Tuakau currently have a building to support youth activity. This project is about providing more capacity and or upgrade as the current facility is no longer fit for purpose (run down and not sufficient capacity).</p> <p>March 2023: Several options have been explored to date.</p> <p>Following a meeting between DIA and CLD funding advisor, the next step is to create a plan which builds funding capability with the Youth Trust to attract additional funding. An update on timing will be provided at the meeting.</p>	Community Growth – Economic Development Advisor, Jason Marconi	May 2023: Community Led Development Advisor and Funding Advisor to meet with Tuakau Youth Trust in early May to start governance/funding training.
4.	<p>Upgrade to the Tuakau Domain Toilets</p> <p>March 2023</p> <p>A Condition Assessment of the current Tuakau Domain toilets is being undertaken on Thursday 9 March 2023.</p> <p>Cushman & Wakefield completed a separate investigation of the current plumbing, water and wastewater condition of the shower and toilet areas. The findings will be available by Thursday 9 March to view.</p> <p>These assessments will inform other optioneering which will be shared with the Community Board prior to agreeing the way forward. We will plan to get to this point by June 2023.</p>	Service Delivery, Mel Tarawhiti	May 2023: Staff have discovered that that toilets can be reinstated, but to get them up to standard they need a complete fit out. The Facilities Team have been working with the maintenance contractor and have had site visits to discuss the best ways forward to reinstate the toilets so they can be used by the public. Part of the process is to ensure the bird excrement issue is eliminated.
5.	<p>Emergency Hub</p> <p>Tuakau would like to formalise the identification of a hub to support community members who are displaced. This</p>	Business Resilience, Anisha McPhee	May 2023: Scott Bult, Emergency Management Advisor, is in contact with Councillor Vern Reeve regarding progressing community response planning for

	Actions	To Action	Update/Response
	<p>includes those who might need Tuakau as a location in the event their community is cut off. The Activate Church was used in the February storms driven by community.</p> <p>Community Board interested in being involved in a debrief of emergency response.</p> <p>March 2023:</p> <p>The Emergency Management team is currently prioritising working with communities on community response plans, including community led centre arrangements. The team will contact the Board Chair by the end of March to arrange specific work on the Tuakau planning.</p>		<p>Tuakau. Included in this work will be data collection and resource identification, including venues in Tuakau which may be community led hubs in an emergency.</p>
6.	Carvings	Councillor Ngataki	<p>May 2023: For discussion.</p>

Community Projects Team – Project Update (As at 18 April 2023)**Carparks****St Stephen's and West St Carparks**

The design is progressing.

Lightbody Reserve Carpark

WDA are progressing with construction.



Carpark C – kerbing and footpath preparation

Harrisville Bridge Replacement (intersection of Dominion Road, Tuakau)

Te Miro Water Consultants have completed the catchment analysis and will now provide guidance on the available options.

Offers will now be sought to undertake the recommended geotechnical testing to support design work.

Tuakau Aquatic Centre

Work is continuing with the design for the building entranceway upgrade including re-roofing, and changing rooms upgrades that will be incorporated into this project.

Tuakau Memorial Hall

The seismic strengthening is now completed, awaiting Code of Compliance Certificate for the works from Council.

We are awaiting approval of the Contractor Health and Safety documentation to begin the hall roof remediation works.

Negotiations are underway with the Contractor for the removal of the existing hessian-type wall fabric and repaint the walls.

Floor sanding and recoating will begin after the painting to avoid rework.

To	Tuakau Community Board
Report title	Discretionary Fund Report to 21 April 2023
Date:	2 May 2023
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Tuakau Community Board on the Discretionary Fund spend to date, commitments and balance as at 21 April 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Tuakau Community Board receives the Discretionary Fund Report to 21 April 2023.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 21 April 2023

TUAKAU (URBAN) COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)

As at Date: 21-Apr-2023

		GL	1.215.1704
2022/23 Annual Plan 2022/23			15,437.00
2021/22 Carry forward			41,651.90
Total Funding			57,088.90
Income			
Total Income			-
Expenditure			
			<i>excl GST</i>
05-Nov-22	Payment to Belgravia Leisure Ltd for the amount of \$6,334.78 (excluding GST) to subsidise the pool entry at the Tuakau Centennial Swimming Pool for the 2021-22 season	OTCB2111/04	6,334.78
14-Nov-22	Payment to the Tuakau Lions Club for the amount of \$2,300 (including GST) towards the cost of the 2022 Tuakau Christmas Parade (Lions Club of Tuakau Inc is not GST Registered)	TUCB/PRWCB2211/08	2,300.00
24-Nov-22	Payment to the Tuakau Youth Centre for the amount of \$841.17 (including GST) towards the cost of music instruments and tutoring \$731.45 excluding GST - (GST as per invoice INV-0011 \$109.72)	TUCB/PRWCB2211/09	731.45
Total Expenditure			9,366.23
Net Funding (Excluding commitments)			47,722.67
COMMITMENTS:			
			<i>excl GST</i>
04-Jun-19	Tuakau Youth Centre building project	OTCB1906/04	3,000.00
22-Nov-21	Commitment for a donation for the amount of \$100.00 (excluding GST) commemorating the passing of Ms Hillary Barry to Breast Cancer Foundation by Mr Reeve online	OTCB2111/04	100.00
22-Nov-21	Commitment for the amount of \$2,000.00 (including GST) towards the cost of Christmas events in Tuakau	OTCB2111/04	1,739.13
04-Mar-22	Commitment from Onewhero-Tuakau Community Board Discretionary Fund for the amount of \$400.00 towards ANZAC Day catering/food, increase by \$36.00 to fully reimburse 2022 ANZAC Day costs incurred 28/03/2023	OTCB2203/04 TUCB2303/04	383.83
14-Nov-22	Commitment to Belgravia for the amount of approximately \$7,600.00 (excluding GST) towards covering the costs of a swimming pool subsidy scheme for 2022/23 season	TUCB/PRWCB2211/10 TUCB2302/06	7,600.00
27-Feb-23	Commitment from the Tuakau Community Board Discretionary Fund for the amount of \$900.00 towards the costs associated with the 2023 Tuakau ANZAC Day Parade	TUCB2302/05	782.61
Total Commitments			13,605.57
Net Funding Remaining (Including commitments)			34,117.10

To	Tuakau Community Board
Report title	Appointment of Chairperson and Deputy Chairperson
Date:	2 May 2023
Report Author:	Grace Shaw, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Executive summary Whakaraapopototanga matua

At the inaugural meeting of the Tuakau Community Board following the triennial elections the four (4) members decided to appoint an interim Chairperson and Deputy Chairperson until the by-election could be held to fill the further four (4) vacancies on the Board.

The Community Board appointed Grace Tema-Liapaneke as their interim Chairperson and Cr Vern Reeve as their interim Deputy Chairperson. There was no set period for the interim roles, and it was recommended for the interim roles continue until the May meeting.

The members need to decide on nominations for these positions. In the event there is more than one nomination then the Chief Executive, or his nominee, will conduct an election in accordance with the Local Government Act 2002.

All members of the Community Board are eligible for election as Chairperson and Deputy Chairperson - it does not matter whether the person was elected or appointed by Council.

Members must decide on whom to elect to the two positions. This must be conducted by way of election and resolution of the Community Board.

A contested election must be conducted in accordance with clause 25, Schedule 7 of the Local Government Act 2002.

There are two options specified in clause 25:

System A

The candidate will be elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting. This system has the following characteristics:

- a. there is a first round of voting for all candidates;
- b. if no candidate is successful in that round, there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
- c. if no candidate is successful in the second round, there is a third, and if necessary subsequent rounds, of voting from which, each time, the candidate with the fewest votes in the previous round is excluded.

In any round of voting, if two or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

System B

The candidate will be elected or appointed if he or she receives more votes than any other candidate. This system has the following characteristics:

- a. there is only one round of voting; and
- b. if two or more candidates tie for the most votes, the tie is resolved by lot.

System B is the recommended approach as it is straightforward and transparent.

2. Staff Recommendations Tuutohu aa Kaimahi

- a. **THAT the Tuakau Community Board resolves to use System B for the election of the Chairperson and Deputy Chairperson as detailed in clause 25, Schedule 7 of the Local Government Act 2002; and**
- b. **THAT be appointed as Chairperson of the Tuakau Community Board for the 2022-2025 triennium; and**
- c. **THAT be appointed as Deputy Chairperson of the Tuakau Community Board for the 2022-2025 triennium.**

3. Attachments Ngaa Taapirihanga

There are no attachments to this report.

To	Tuakau Community Board
Report title	Vision for Tuakau Report for April 2023
Date:	2 May 2023
Author/Authoriser:	Tony Whittaker, Chief Operating Officer

1. Purpose of the report

TeTake moote puurongo

The purpose of this report is to enable the Tuakau Community to undertake a visioning exercise for what they want Tuakau to 'look like' in 30-50 years' time.

Build a picture in your mind of what you want Tuakau to look like in the future. Bring your creative brain as you get into groups and have fun by drawing this on a large sheet of paper.

The purpose of this exercise is to generate thinking (a vision for the long-term future of Tuakau) which can be used for future Council planning, including the Long-Term Plan.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Tuakau Community Board receives the Vision for Tuakau Report for April 2023.

3. Attachments

Ngaa taapirihanga

There are no attachments to this report

To	Tuakau Community Board
Report title	Early engagement feedback for the Freedom Camping Bylaw 2023
Date:	02 May 2023
Report Author:	Jodi Bell-Wymer, Corporate Planner
Authorised by:	Sue O’Gorman, Customer Support General Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to invite the Community Board to provide early engagement feedback on the Freedom Camping Bylaw 2023.

2. Executive summary

Whakaraapopotanga matua

Staff are seeking feedback from the Tuakau Community Board to help shape the formal consultation material that will open to the public for submission in the coming months. Specific information on reviewing and creating restricted and prohibited areas is sought in alignment with the relevant legislation in the Freedom Camping Act 2011 (The Act).

The Community Board early engagement survey will close at 5.00pm Friday 19 May 2023.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Tuakau Community Board notes the early engagement feedback for the Freedom Camping Bylaw 2023 is due on Friday, 19 May 2023.

4. Background

Koorero whaimaarama

The Waikato District Council Freedom Camping Bylaw 2016 (**2016 Bylaw**) was due for review by 17 October 2021. The 2016 Bylaw still has legal effect under section 160A of the Local Government Act 2002 until it is automatically revoked on 17 October 2023 (unless replaced sooner).

What is freedom camping?

Freedom camping is defined in the Act as ‘camping within 200 metres of a motor vehicle accessible area or the mean low-water springs line of any sea or harbour, or on or within 200 metres of a formed road or a Great Walks Track, using one of more of the following:

- › a tent or other temporary structure
- › a caravan, or
- › a car, campervan, house truck, or other motor vehicle.

It does not include staying at a camping ground, temporary or short-term parking of a motor vehicle, day trips, or resting or sleeping at the roadside to avoid driver fatigue’.

What the Freedom Camping Act 2011 allows through a Bylaw

The Act is permissive by default, which means its starting point is to allow freedom camping on all public land. The Act does recognise that some areas may not be suitable for freedom camping.

The Bylaw identifies areas where freedom camping is prohibited and restricted to manage how and where freedom camping can occur and what criteria is needed.

The Act states that councils can only prohibit or restrict freedom camping in an area if this is necessary to:

- protect the area e.g., to protect areas that are: environmentally sensitive/culturally sensitive.
- protect health and safety to keep freedom campers and other visitors to an area safe
- protect access to the area where the presence of freedom campers would block access or could damage infrastructure.

The Act also requires the Council:

- not to ban (or effectively ban) freedom camping on all the land we manage through our bylaw (blanket bans)
 - to be satisfied that any prohibitions or restrictions are the most appropriate and proportionate response to freedom camping demand in the area, and the problems it would cause if allowed
 - to have considered other ways to manage the problem, other than through a bylaw
-

- to make a bylaw that is consistent with the New Zealand Bill of Rights Act 1990
- to map or clearly describe each area covered by prohibitions or restrictions, so freedom campers have certainty about what rules apply.

5. Discussion

Matapaki

Informal engagement using a social mapping tool was open to the public from 31 October 2022 to 27 January 2023. Staff are now seeking input from Community Boards for freedom camping areas that are currently restricted or prohibited in the Bylaw, as well as any additional areas the board may recommend. Both the current areas in the Bylaw and any new areas must be shown to comply with the legislation to 'Protect the area, access or health and safety' as discussed in section 4 of this report.

Staff invite the Community Board to provide feedback using Councils online engagement portal, Shape Waikato using this link:

<https://shape.waikatodistrict.govt.nz/EE-Freedom-Camping>

This feedback form will close at 5pm on Friday the 19th of May 2023.

6. Next steps

Ahu whakamua

Once the Community Board feedback has closed, a workshop will be held with Councillors on 07 June to discuss the final consultation documents. Formal consultation approval will be sought at the 11 July Policy and Regulatory Committee meeting.

7. Attachments

Ngaa taapirihanga

Attachment 1 – Waikato District Council Freedom Camping Bylaw 2016

Waikato District Council

Freedom Camping Bylaw 2016

Waikato District Council, in exercise of its powers under the Local Government Act 2002 and the Freedom Camping Act 2011 and their respective amendments, and all other relevant powers, hereby makes the following bylaw.

Introduction

1.0 Purpose

- 1.1 To protect our unique environment and our residents from issues associated with freedom camping.
- 1.2 To provide information on areas within the District that are appropriate for freedom camping.

2.0 Short title, commencement and application

- 2.1 The bylaw shall be known as the 'Waikato District Council Freedom Camping Bylaw 2016'.
- 2.2 The bylaw shall apply to the Waikato District.
- 2.3 The bylaw shall come into force on 17 October 2016.
- 2.4 Other legislation and regulatory tools that are relevant to freedom camping include the Reserves Act 1977, the Waikato District Plan and other Council bylaws. Whilst the Council endeavours to ensure consistency in its approach to freedom camping, reserves in the Waikato District are managed through reserve management plans. The Waikato District Council General Reserve Management Plan prohibits camping on all reserves unless it is specifically provided for in any other operative reserve management plan. Only the reserve management plans for Onewhero and Te Kauwhata domains allow for freedom camping and these are identified in this bylaw.

3.1 Definitions

For the purposes of this Bylaw, the following definitions shall apply, unless inconsistent with the context:

Act	means the Freedom Camping Act 2011.
Camping ground	(a) a camping ground that has a current certificate of registration under the Camping-Grounds Regulations 1985; and (b) any site at which a fee is payable for camping at the site.
Council	means the Waikato District Council

- District** means the Waikato District.
- Freedom camp** means to camp (other than at a camping ground) within 200m of a motor vehicle accessible area using 1 or more of the following:
- (a) a tent or other temporary structure:
 - (b) a caravan:
 - (c) a car, campervan, houstruck, or other motor vehicle.
- In this Bylaw, freedom camping does not include the following activities:
- (a) temporary and short-term parking of a motor vehicle:
 - (b) recreational activities commonly known as day-trip excursions:
 - (c) resting or sleeping at the roadside in a caravan or motor vehicle to avoid driver fatigue.
- Local authority area**
- (a) means an area of land—
 - (i) that is within the district of a local authority; and
 - (ii) that is controlled or managed by the local authority.
- Self-contained vehicle** means a vehicle designed and built for the purpose of camping which has the capability of meeting the ablutionary and sanitary needs of occupants of that vehicle for a minimum of three days without requiring any external services or discharging any waste and complies with New Zealand Standard 5465:2001, as evidenced by the display of a current self-containment warrant issued under New Zealand Standard Self Containment of Motor Caravans and Caravans, NZS 5465:2001, and any subsequent amendments. For the avoidance of doubt, a self-contained vehicle must be equipped with a toilet that is secured when travelling. The toilet must be readily usable within the vehicle.
- Non self-contained vehicle** A vehicle that is being used for the purpose of camping is not displaying a current self-containment warrant.

4.0 Controls for Freedom Camping

- 4.1 Freedom camping is permitted in any local authority area within the District unless it is prohibited or restricted in an area:
- a) in accordance with this Bylaw; or
 - b) under any other enactment.

5.0 Prohibited areas

- 5.1 A person must not freedom camp in any prohibited area within the District, as identified in Schedule One: Prohibited Areas for Freedom Camping, without the prior written consent of the Council.

6.0 Restricted areas

- 6.1 A person may freedom camp in a self-contained vehicle throughout the District for a maximum of 3 nights in any one month, in any one area, except in the areas identified in Schedule I. Self-contained vehicles are subject to additional controls for those areas listed in Schedule Two “Restricted Areas for Freedom Camping” Table A.
- 6.2 If a person is not in a self-contained vehicle freedom camping can only occur for a maximum of 2 nights in any one month, in any area identified in Schedule Two: “Restricted Areas for Freedom Camping” Table B, subject to the specific restrictions listed for that area.

7.0 Prior consent from Council

- 7.1 A person may seek permission from the Council to allow freedom camping outside the parameters of Schedule One and Schedule Two. This may be granted at the Councils discretion. The Council may attach conditions to any consent that is granted.
- 7.2 Consent must be applied for in writing to the Chief Executive of the Council at least 30 days in prior to the date on which freedom camping is planned in the prohibited or restricted area.

8.0 Temporary closure of an area to freedom camping

- 8.1 The Chief Executive of the Council may temporarily close or restrict freedom camping in any area or part of any area where the closure or restriction is considered necessary to:
- a) prevent damage to the local authority area or facilities in the area; or
 - b) allow maintenance to the local authority area or facilities; or
 - c) protect the safety of persons or property; or
 - d) provide for better public access, including in circumstances where events are planned for that area.

9.0 Offences

- 9.1 Every person commits an offence against this bylaw who freedom camps in a local authority area in breach of any prohibition or restriction in this Bylaw.

10.0 General

- 10.1 Any notice, order or other document which is required by this bylaw to be served or given or sent to any person shall be deemed to have been duly served given or sent if delivered to such person or left at his or her residence or workplace or posted to such person at his or her last known address.

This bylaw was made pursuant to a resolution passed by the Waikato District Council on 12 September 2016.

THE COMMON SEAL of WAIKATO DISTRICT COUNCIL was hereto affixed in the presence of:



Mayor



Chief Executive



Schedule One: Prohibited areas for freedom camping

A. Freedom Camping is prohibited on all local authority cemetery areas and their associated car parks.

B. Freedom Camping is prohibited on the local authority areas identified below:

Raglan	
Area Name / Description	Map Reference No.
Manu Bay reserve and surrounding area 696 Wainui Road, Raglan and that section of Wainui Road adjacent to the Manu Bay reserve.	WDC_2016_01
Tohora Close, Calvert Road, Whale Bay	WDC_2016_02
Ngarunui Beach Reserve, Wainui Reserve 330 Wainui Road, Raglan	WDC_2016_03
Kopua Domain 61 Marine Parade, Raglan	WDC_2016_04
Cliff Street, Puriri Street From 2 Cliff Street to 1 Puriri Street, Raglan	WDC_2016_05
Riria Kereopa Drive, Wainamu Road	WDC_2016_06
Wainui Road	WDC_2016_07
Papanui Point Carpark	WDC_2016_08
Swann Access Road, Ruapkue Beach	WDC_2016_09
Ruapuke Beach Road	WDC_2016_10
Bridal Falls Car park Kawhia Road, Te Mata	WDC_2016_11
Greenslade Road	WDC_2016_26
Earles Place	WDC_2016_27
Raglan CBD	WDC_2016_28
Raglan Wharf	WDC_2016_29
Lorenzen Bay Road, Sunshine Rise	WDC_2016_30

Ngaruawahia	
Area Name / Description	Map Reference No.
Waikato Esplanade 1-52 Waikato Esplanade.	WDC_2016_12
Patterson Park	WDC_2016_13
Horotiu Bridge carpark area	WDC_2016_14
Wainago Road Section at end of Hakarimata track	WDC_2016_15
Brownlee Ave Hakarimata Track Car park area	WDC_2016_16
Hopuhopu 451-477 Old Taupiri Road HOPUHOPU	WDC_2016_17

Port Waikato	
Area Name / Description	Map Reference No.
Maraetai Bay Reserve Maunsell Road.	WDC_2016_18
Sunset Beach carpark Maunsell Rd	WDC_2016_25

Schedule Two: Restricted areas for freedom camping

Table A: Areas where freedom camping for self-contained vehicles have specific restrictions:

Area Name / Description	Restriction	Map Reference No.
<u>The Point, Ngaruawahia</u> Lower Waikato Esplanade	Location is restricted to a designated area. The designated area cannot be used if it is required for events.	WDC_2016_19
<u>St. Stephens car park, Tuakau</u> 8 St Stephens Avenue.	Sign posted part of car park only. Permitted camping hours between 6pm at night and 10am the next morning. Maximum stay of two nights	WDC_2016_20

Table B: Non self-contained vehicles may only freedom camp for a maximum of two nights in the areas that are specified in the table below:

Area Name / Description	Restriction	Map Reference No.
<u>Onewhero Domain</u> 14 Hall Road	Location is restricted to a designated area. The designated area cannot be used if it is required for events.	WDC_2016_21
<u>Te Kauwhata Domain</u> Mahi Road	Location is restricted to a designated area. The designated area cannot be used if it is required for events.	WDC_2016_22



Freedom Camping

Description:
Manu Bay Reserve

Map Reference:
Wdc_2016_01

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastral boundaries sourced from
Land Information New Zealand under CC-By
Imagery Sourced from NZ Aerial MJPng
and Waikato Regional Council



Freedom Camping

Description:
Tohora Close, Calvert Road, Whale Bay

Map Reference:
Wdc_2016_02

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
 Road Information derived from RAMM
 cadastre boundaries sourced from
 Land Information New Zealand under CC-BY
 Imagery Sourced from NZAerial MJ/Png
 and: Waikato Reservoir Council



Freedom Camping

Description:
Ngarunui Beach Reserve

Map Reference:
Wdc_2016_03

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boundaries sourced from
Land Information New Zealand under CC-BY
Imagery Sourced from NZAerial MJPng
and Waikato Regional Council



Freedom Camping

Description:
Kopua Domain

Map Reference:
Wdc_2016_04

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boundaries sourced from
Land Information New Zealand under CC-By
Ingegery SOL <ced from NZAerial M/J/Png
and by Waikato Resjona Council



Freedom Camping

Description:
Cliff Street, Puriri Street

Map Reference:
Wdc_2016_05

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road information derived from RAMM
cadastre boundaries sourced from
Land Information New Zealand under CC-By
Imagery Sourced from NZ Aerial MJPng
and Waikato Resjona Council



Freedom Camping

Description:
Riria Kereopa Drive, Wainamu Road

Map Reference:
Wdc_2016_06

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boon-caies sosced from
Land Information New Zealand under CC-By
Imagery SOL-ced from NZAerial MJPng
andtr W kato Resjona Council



Freedom Camping

Description:
Wainui Road

Map Reference:
Wdc_2016_07

Legend

- Parcel
- FreeCamp
- Prohibited

t COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boundaries sourced from
Land Information New Zealand under CC-By
Ingegery SOL-ced from NZAerial MJPng
and by Waikato Regional Council



Freedom Camping

Description:
Wainui Road

Map Reference:
Wdc_2016_07

Legend

- Parcel
- FreeCamp
- Prohibited

t COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boundaries sourced from
Land Information New Zealand under CC-BY
Ingegnery SOL-ced from NZAerial M/J/Png
and by Waikato Regional Council
N



Freedom Camping

Description:
Papanui Point Carpark

Map Reference:
Wdc_2016_08

Legend

- Parcel
- FreeCamp
- Prohibited

t COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre booncaies sourced from
Land Information New Zealand under CC-By
Ingeery SOLced from NZAerial MJPng
andbr W kato Resjona Council
N



Freedom Camping

Description:
Swann Access Road, Ruapkue Beach

Map Reference:
Wdc_2016_09

Legend

- Parcel
- FreeCamp
- Prohibited

t COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road hformation deriveJ from RAMM
cadastre boon<aies sosced from
Land Information New Zealand under CC-By
Imagery SOL<ced from NZAerial MJ/Png
andtr W kato Resjona Council
N



Freedom Camping

Description:
Ruapuke Beach Road

Map Reference:
Wdc_2016_10

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boundaries sourced from
Land Information New Zealand under CC-BY
Imagery Sourced from NZAerial MJPng
and Waikato Regional Council



Freedom Camping

Description:
Bridal Falls

Map Reference:
Wdc_2016_11

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boundaries sourced from
Land Information New Zealand under CC-BY
Imagery Sourced from NZAerial MJPng
and Waikato Regional Council



Freedom Camping

Description:
Waikato Esplanade

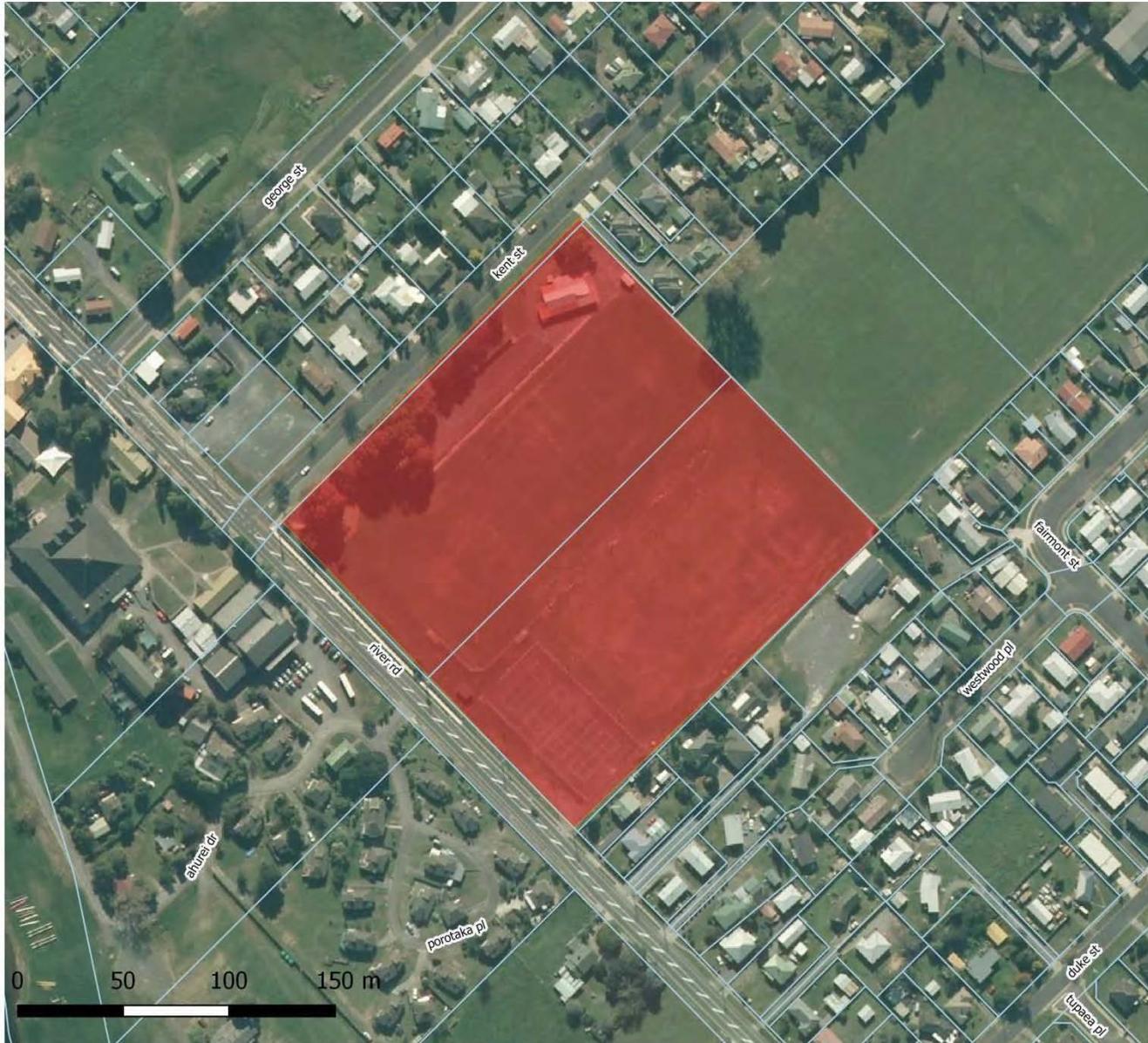
Map Reference:
Wdc_2016_12

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boon-caies sosced from
Land Information New Zealand under CC-By
Innegerly SOL-ced from NZAerial M/J/Png
andbr W kato Resjona Council



Freedom Camping

Description:
Patterson Park

Map Reference:
Wdc_2016_13

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boundaries sourced from
Land Information New Zealand under CC-By
Imagery Sourced from NZ Aerial M/J/Png
and Waikato Regional Council



Freedom Camping

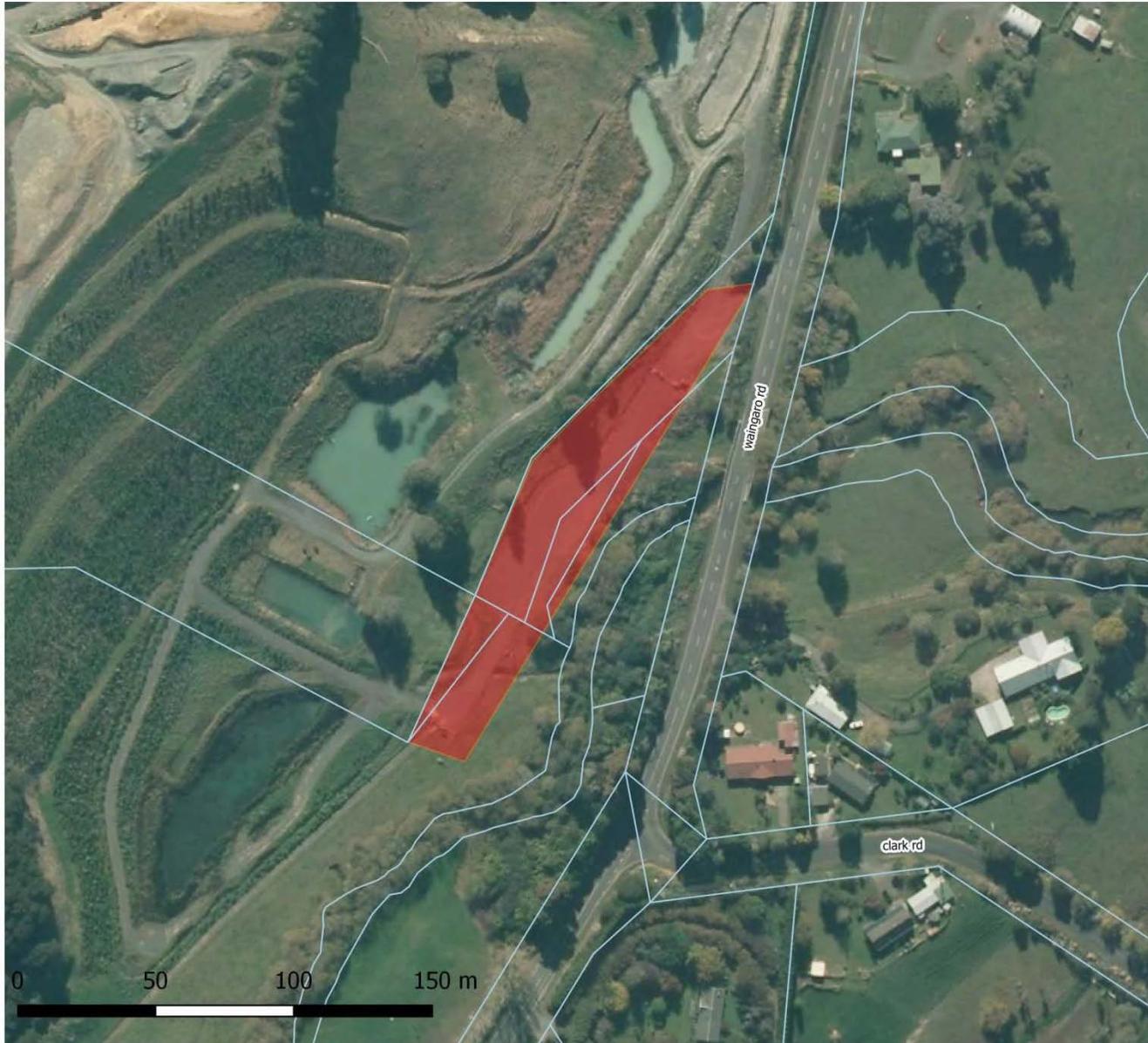
Description:
Horotiu Bridge Carpark

Map Reference:
Wdc_2016_14

Legend

- Parcel
- FreeCamp
- Prohibited

t COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boundaries sourced from
Land Information New Zealand under CC-By
Ingegnery SOL-ced from NZAerial MJPng
and by Waikato Regional Council



Freedom Camping

Description:
Waingaro Road-Hakarimata
Track

Map Reference:
Wdc_2016_15

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boon-caies sosced from
Land Information New Zealand under CC-By
Innegery SOL-ced from NZAerial M/J/Png
andbr W kato Resjona Council



Freedom Camping

Description:
Brownlee Avenue

Map Reference:
Wdc_2016_16

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boundaries sourced from
Land Information New Zealand under CC-By
Ingegnery SOL <ced from NZAerial M/J/Png
and by Waikato Regional Council



Freedom Camping

Description:
Hopuhopu Reserve

Map Reference:
Wdc_2016_17

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boon-caies sourced from
Land Information New Zealand under CC-By
Innegery SOL-ced from NZAerial M/J/Png
andbr W kato Resjona Council



Freedom Camping

Description:
Maraetai Bay Road

Map Reference:
Wdc_2016_18

Legend

- Parcel
- FreeCamp
- Prohibited

t COPYRIGHT@ WAIKATO DISTRICT COUNCIL
 Road Information derived from RAMM
 cadastre boundaries sourced from
 Land Information New Zealand under CC-BY
 Imagery Sourced from NZAerial MJPng
 and Waikato Resjon Council
N



Freedom Camping

Description:
Ngaruwahia The Point

Map Reference:
Wdc_2016_19

Legend

- Parcel
- FreeCamp
- Prohibited
- Restricted



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
 Road Information derived from RAMM
 cadastre boon-caies sourced from
 Land Information New Zealand under CC-By
 Ingeery SOL-ced from NZAerial M/J/Png
 andbr W kato Resjona Council



Freedom Camping

Description:
St Stephens Avenue- Tuakau

Map Reference:
Wdc_2016_20

Legend

- Parcel
- FreeCamp
- Restricted



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boon-caies sosced from
Land Information New Zealand under CC-By
Innegerly SOL <ced from NZAerial M/J/Png
andbr W kato Resjona Council



Freedom Camping

Description:
Onewhero Domain

Map Reference:
Wdc_2016_21

Legend

- Parcel
- FreeCamp
- Prohibited
- Non Self Contained

COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derive from RAMM
cadastre boon-caies sosced from
Land Information New Zealand under CC-By
Innegery SOL-ced from NZAerial M/J/Png
andbr W kato Resjona Council





Freedom Camping

Description:
Te Kauwhata Domain

Map Reference:
Wdc_2016_22

Legend

- Parcel
- FreeCamp
- Prohibited
- Non Self Contained

t COPYRIGHT@ WAIKATO DISTRICT COUNCIL
 Road Information derived from RAMM
 cadastre boon-caies sosced from
 Land Information New Zealand under CC-By
N Ingeery SOL-ced from NZAerial M/J/Png
 andbr W kato Resjona Council



Freedom Camping

Description:
Sunset Beach, Port Waikato

Map Reference:
Wdc_2016_25

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boundaries sourced from
Land Information New Zealand under CC-BY
Imagery Sourced from NZAerial MJPng
and Waikato Regional Council



Freedom Camping

Description:
Greenslade Road

Map Reference:
Wdc_2016_26

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road information derived from RAMM
cadastre boundaries sourced from
Land Information New Zealand under CC-BY
Ingegnery SOL-ced from NZAerial M/J/Png
and by Waikato Regional Council



Freedom Camping

Description:
Earles Place

Map Reference:
Wdc_2016_27

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boundaries sourced from
Land Information New Zealand under CC-BY
Ingegnery SOL-ced from NZAerial M/J/Png
and by Waikato Regional Council



Freedom Camping

Description:
Raglan Wharf

Map Reference:
Wdc_2016_29

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastral boundaries sourced from
Land Information New Zealand under CC-By
Ingegnery SOL-ced from NZAerial M/J/Png
and by Waikato Regional Council



Freedom Camping

Description:
Lorensen Bay Road, Sunshine Rise

Map Reference:
Wdc_2016_30

Legend

- Parcel
- FreeCamp
- Prohibited



COPYRIGHT@ WAIKATO DISTRICT COUNCIL
Road Information derived from RAMM
cadastre boundaries sourced from
Land Information New Zealand under CC-By
Imagery Sourced from NZ Aerial M/J Png
and Waikato Regional Council