

Agenda for a meeting of the Sustainability and Wellbeing Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaaruawaahia on **WEDNESDAY, 1 NOVEMBER 2023** commencing at **9.30am**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

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6. REPORTS

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6.8	Climate Response and Resilience Strategy	136
6.9	Climate Action Progress Update November 2023	177

7. **EXCLUSION OF THE PUBLIC**

It is intended to discuss all matters in the open section of the meeting, however, should in depth legal advice or information, subject to a confidence, be requested from the Committee a resolution may be passed to exclude the public to hold these discussions.

GJ Ion
CHIEF EXECUTIVE

SUSTAINABILITY AND WELLBEING COMMITTEE

Reports to:	Council
Chairperson:	Cr Lisa Thomson
Deputy Chairperson:	Deputy Mayor Carolyn Eyre
Membership:	The Mayor and all Councillors
Meeting frequency:	Six-weekly
Quorum:	Majority of the members (including vacancies)

Purpose

The Sustainability and Wellbeing Committee is responsible for:

1. Developing strategies and plans to achieve the goals of Council's Long-Term Plan as they relate to sustainability and the four wellbeings.
2. Enhancing the District's economic position by promoting it as a business-friendly and business-enabled location and providing direction on strategic initiatives, plans, projects, and potential major developments relating to economic and business development.
3. Monitoring of Council's sustainability and wellbeing related strategies and plans.
4. Partnering to guide the provision of strategic community services to meet the current and future needs of the district and the enhanced wellbeing of its communities.
5. Facilitating community and stakeholder involvement and engagement with community infrastructure, safety, and wellbeing matters.
6. Overseeing civil defence and emergency management.
7. Approval and monitoring of funding to benefit the social, cultural, and environmental wellbeing of communities.

In addition to the common delegations, the Sustainability & Wellbeing Committee is delegated the following Terms of Reference and powers:

Terms of Reference – Sustainability & Wellbeing

- To develop, monitor and review Council's plans and strategies in relation to climate resilience and adaptation.
- To develop, monitor and review Council's plans and strategies in relation to desired community outcomes, including Blueprints.
- To develop, monitor and review Council's Economic Development plans and strategies.
- To develop, monitor and review Council's social development and cultural wellbeing plans and strategies.

Terms of Reference – Engagement and Funding:

- To develop and agree engagement strategy and plans for the purpose of enhancing community engagement and involvement.
- To provide advice on the development and implementation of strategies in relation to the impacts on sustainability and the four wellbeings.
- To receive and consider presentations and reports from stakeholders, government departments, organisations and interest groups on development and wellbeing issues and opportunities within the District.
- To determine funding applications for the Discretionary Grants Fund in accordance with the Discretionary Grants Policy and Guidelines, in a fair and just manner.
- To monitor and review the work of the Creative Communities Scheme Assessment Committee on a regular basis.
- To prioritise allocation of funding for community activities in accordance with Council policy and strategy

Terms of Reference – Civil Defence and Emergency Management:

- To monitor the performance of Waikato District's civil defence and emergency management response against Council's requirements under the Civil Defence and Emergency Management Act including:
 - a.) implementation of Government requirements; and
 - b.) co-ordinating with, and receiving reports from, the Waikato Region Civil Defence and Emergency Management Group Joint Committee.

Civil Defence and Emergency Management

- Monitor the performance of Waikato District's civil defence and emergency management response against Council's requirements under the Civil Defence and Emergency Management Act including:
 - a. implementation of Government requirements; and
 - b. co-ordinating with, and receiving reports from, the Waikato Region Civil Defence and Emergency Management Group Joint Committee.

The Committee is delegated the following powers to act:

Approval of:

- Climate resilience and adaption strategies and plans
- Economic Development strategies and plans
- District and Community Blueprints
- Social Development and Cultural strategies and plans
- Community Engagement strategies and plans
- Approval of funding applications for the Rural Ward Fund within the funds allocated by the Council on an annual basis (other than those applications to be determined by the relevant community board or community committee).
- Approval of funding applications for the Heritage Assistance Fund and Conservation Fund as recommended to the committee by officers or relevant assessment bodies.
- Approval of funding applications for any other community-based funding as delegated to the committee by the Council.

To	Sustainability & Wellbeing Committee
Report title	Confirmation of Minutes
Date:	24 October 2023
Report Author:	Lynette Wainwright, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report **Te Take moo te puurongo**

To confirm the minutes for a meeting of the Sustainability and Wellbeing Committee held on Wednesday, 20 September 2023.

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the minutes for a meeting of the Sustainability and Wellbeing Committee held on Wednesday, 20 September 2023 be confirmed as a true and correct record.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – S&W Minutes – Wednesday, 20 September 2023

Minutes for a meeting of the Sustainability and Wellbeing Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaaruawaahia on **WEDNESDAY, 20 SEPTEMBER 2023** commencing at **9.30am.**

Present:

Cr L Thomson (Chairperson)
Cr C Beavis
Cr C Eyre
Cr M Keir
Cr K Ngataki
Cr E Patterson
Cr M Raumati
Cr P Thomson
Cr T Turner
Cr D Whyte

Attending:

Mr C Morgan (General Manager Community Growth)
Mr K Abbott (Executive Manager – Projects & Innovation)
Ms K Davis-Miller (Resource Management Policy Manager)
Ms D Tracey (Strategic Planning Manager)
Ms L Kellaway (Strategic Advisor – Heritage)
Mr S Bult (Emergency Management Advisor)
Mr G Ormsby (Community Resilience Strategic Advisor)
Mrs LM Wainwright (Democracy Advisor)

Cr L Thomson opened the meeting with a Karakia.

Councillors thanked Mr Morgan for his passion, enthusiasm, and support during his time at Council.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Keir/Ngataki)

That the Sustainability & Wellbeing Committee:

- a. accepts the apologies from Her Worship the Mayor, Mrs JA Church, Cr J Gibb and Cr P Matatahi-Poutapu for non-attendance.

CARRIED

S&W2309/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs L Thomson/Patterson)

THAT:

- a. the agenda for a meeting of the Sustainability and Wellbeing Committee held on Wednesday, 20 September 2023 be confirmed;
- b. all items therein be considered in open meeting;
- c. all reports be received; and
- d. in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.2 [*Local Area Blueprint Update*] being considered the first item and that other items be considered as appropriate during the course of the meeting.

CARRIED

S&W2309/02

CONFIRMATION OF MINUTES

Resolved: (Crs Raumati/Patterson)

THAT:

- a. the minutes for a meeting of the Sustainability & Wellbeing Committee held on Wednesday, 9 August 2023 be confirmed as a true and correct record of that meeting.

CARRIED

S&W2309/03

DISCLOSURES OF INTEREST

There were no disclosures of interest.

ACTIONS REGISTER

Agenda Item 5

The report was received [*S&W2309/02 refers*] and discussions were held on the following item:

Recovery Plan – Cyclone Gabrielle

ACTION: This item to be closed and removed from the schedule.

REPORTS

Local Area Blueprint Update

Agenda Item 6.2

The report was received [*S&W2309/02 refers*] and the Strategic Planning Manager spoke to the report. The following items were discussed:

- Feedback had been received from most community groups outlining their blueprint initiatives.
- The Tauwhare Community Committee had developed a document identifying community initiatives, based on the Blueprint, and it was proposed to recognise the initiatives provided as a Community Plan. The community wished to be heard under the blueprint umbrella.
- The Tamahere Community Committee had provided a more extensive commentary on their respective Local Area Blueprint. Their feedback suggested that because the existing Blueprint projects were largely underway, they saw an opportunity to add several initiatives.
- It was noted that the Mayor's Feedback in the agenda could be seen as influencing the Blueprint process. Councillors requested that the mayoral comments be removed from the agenda report as they were inappropriate as feedback was sought specifically from Community Boards and Community Committees. Note: This paragraph would not be pulled from Council's website as it had already been viewed by 25 people.
- Council strongly supports any community that goes through robust engagement within their communities.
- Tauwhare community would like to see a playground in their area as families were having to travel quite a distance to the nearest playground.
- Timing needed to be considered when engaging with communities as the rural sector had certain times of the year where they were extremely busy and unable to engage.
- Blueprints were living documents owned by each community and Council must be mindful of reaching everyone in the community as some people could not understand the process. Communities must be encouraged to engage and take ownership of their initiatives for their towns/villages.

- It was noted that the Awaroa Maramarua Ward did not have a blueprint for their area.
- Staff workload was discussed. Community aspiration documents could be held by Council but when the document was brought to life it required significant work for staff. The LTP process would be required for each project/blueprint requirement.
- There must be an informed process on how we consider and resource the blueprints from a community and Council perspective.
- The Tauwhare Community plan should be recognised in the blueprint document noting that the Tauwhare community had not gone through the formal blueprint process but had completed robust engagement in their area.
- It was noted that the purpose of the Blueprint documents was to form part of the strategic planning documents. Concern was raised that Council had moved away from the original purpose and the Blueprint documents had now become wish lists from communities.

ACTION: A workshop was requested to assist councillors in understanding how community plans vs aspirations were integrated into the Blueprint process.

ACTION: That the community plans from Glen Afton and Pukemiro be considered at the workshop.

- It was noted that the Marae resilience plan was the strategy around whanau centred, community led and government enabled. These form the core of community aspirations.
- There was a separate page on Waikato District Council's website for community plans.

ACTION: That the Tauwhare Community Plan be placed on the website under Community Plans. The plan would supercede the 2017 community plan.

ACTION: That all community plans on Council's website have the plan dates listed beside them.

ACTION: That a reference be placed in the Blueprint document referring to community plans.

- Community Plans could be accessed as follows:
<https://www.waikatodistrict.govt.nz/your-council/plans-policies-and-bylaws/plans/community-plans>

Resolved: (Crs Keir/Ngataki)

That the Sustainability and Wellbeing Committee:

- a. approves the amendments to the Local Area Blueprints, as provided for in Attachment 1;
- b. notes the other comments provided by some communities on the Local Area Blueprints, as provided for in Attachment 2; and
- c. consider whether to include the additional initiatives proposed by Tamahere Community Committee, as provided for in Attachment 3, as an addendum to the existing Tamahere Local Area Blueprint.

CARRIED

S&W2309/04

Resolved: (Crs Patterson/Eyre)

THAT the Sustainability & Wellbeing Committee defer the decision on the Tauwhare Community Plan, Option D of the report, pending further discussions on whether to adopt the plan into the Blueprint process.

CARRIED

S&W2309/05

The meeting adjourned at 11.10am and resumed at 11.31am.

Māori Sites and Areas of Significance Project Fund Report
Agenda Item 6.3

The report was received [S&W2309/02 refers] and the Resource Management Policy Manager spoke to the report. The following items were discussed:

- There were four (4) appeals still outstanding and the process could not proceed until all appeals had been resolved.
- It was noted that Council must be aware of how we can facilitate people who cannot understand the process as it was not the intention to remove the ability of people who wish to apply to the project.
- Council did not continue to support funding of SNAs (Significant Natural Areas) through the last LTP process.

ACTION: That Council reassess District Plan related funding through the upcoming LTP process.

ACTION: That a workshop be held to assist Council in understanding the funding review process.

- Application forms for funding must be understandable for communities. Examples on the funding forms would assist with this.
- The sites of significance for iwi or mana whenua were often in crown ownership and were dealt with in a different way.

Resolved: (Crs Eyre/Turner)

That the Sustainability and Wellbeing Committee approves the:

- Sites and Areas of Significance to Maaori fund guidelines and application, and the process recommended by staff; and**
- establishment of the Sites and Areas of Significance to Maaori (SASM) Fund Assessment Panel.**

CARRIED

S&W2309/06

Marae Resilience Strategy

Agenda Item 6.1

Cr Ngataki advised members of the Committee that she would declare a non-financial conflict of interest this item as she was Co-Chair of Huakina Development Trust.

Cr Raumati advised members of the Committee that she would declare a non-financial conflict of interest this item as she was a member of FENZ and St John at Te Kauwhata.

The report was received [*S&W2309/02 refers*] and the Community Resilience Strategic Advisor, supported by the Emergency Management Advisor and the Executive Manager – Projects & Innovation, spoke to the report. The following items were discussed:

- The Marae Resilience Strategy was a community led initiative. Marae resilience adheres to a unified methodology and approach which was consistent with Council's partner organisations.
- Short term goals identify opportunities where we work strategically with other providers. Long term goals identified infrastructure requirements and how these would feed into the LTP process.
- A draft agreement was in place with Mangatangi Marae.
- The Te Kauwhata community response group, in collaboration with St John, were providing mental health training and free first aid training (level 1) to assist in building resilience within communities.
- Work was being carried out in tandem with Waikato Tainui.
- The resilience strategy would be a living document and was designed to manage expectations. Each Marae would have different requirements and capacity.

- The team were working with 49 communities with 16 community response plans covering 28 communities. A community response framework was also being worked on.
- Clear communications must come from Council to the communities.

Adoption of the draft Wharekawa Coast 2120 Community Plan

Agenda Item 6.4

The report was received [S&W2309/02 refers] and the Resource Management Policy Manager spoke to the report. The following items were discussed:

- The intersection of Findlay and Miranda Roads flooded regularly. The issue was with mangroves and silt. It was noted that Waikato Regional Council were leading the process.
- There were drains that were not part of the drainage scheme.

Resolved: (Crs Patterson/P Thomson)

That the Sustainability and Wellbeing Committee:

- a. adopts the draft **Wharekawa Coast 2120 Community Plan** (as attached) for community consultation, to be led by **Hauraki District Council**.

CARRIED

S&W2309/7

The Sustainability and Wellbeing Committee closed the meeting with a Karakia.

There being no further business the meeting was declared closed at 12.32pm.

Minutes approved and confirmed this _____ day of _____ 2023.

Cr L Thomson
CHAIRPERSON

To	Sustainability and Wellbeing Committee
Report title	Actions Register – November 2023
Date:	1 November 2023
Report Author:	Soroya McGall, EA to General Manager Community Growth
Authorised by:	Will Gauntlett, Acting General Manager Community Growth

1. Purpose of the report **Te Take moo te puurongo**

To update the Sustainability and Wellbeing Committee on the actions arising from the previous meeting.

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Actions Register – September 2023 be received.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – Sustainability and Wellbeing Committee Actions Register

	Action	Responsible to Action	Status/Update/Response
1.	<u>Strategic Heritage Report</u> Staff to contact Cr Matatahi-Poutapu and Cr Turner to ensure Council had the right contact from hapuu and iwi in respect of heritage	Strategic Advisor - Heritage	Mamae Takarei has agreed to join the forum. The next Heritage Forum is scheduled for late November.
2.	<u>Hauraki Gulf Forum Update</u> Staff to provide councillors with a copy of the Hauraki Gulf State of the Environment report.	Strategic Planning Manager	Action is complete, this item will be removed from the Actions Register.
3.	<u>Programme</u> Staff to provide guidance to councillors on getting rural community ideas included in the blueprint process.	Planning and Policy Manager	Action is complete as per previous update, this item will be removed from the Actions Register. Rural ideas are also included in some community plans, which will be discussed in workshop referred to in item below.
4.	<u>Local Area Blueprint Update</u> A workshop was requested to assist councillors in understanding how community plan vs aspirations were integrated into Blueprint process. That the community plans from Glen Afton and Pukemiro be considered at the workshop.	Planning and Policy Manager	This workshop is still to be scheduled due to other demands on Elected Member availability, but is intended to occur within next few months.

	Action	Responsible to Action	Status/Update/Response
	<p>That the Tauwhare Community Plan be placed on the Council website under Community Plans. The plan would supersede the 2017 community plan.</p> <p>That all community plans on Council's website have the plan dates listed beside them.</p> <p>That a reference be placed in the Blueprint document referring to community plans.</p>		<p>The Tauwhare Community Plan will be placed on the website before the next S&W Committee meeting, and dates will be added next to all community plans.</p> <p>A reference on the Blueprint webpage will be made to link to Community Plans.</p>
5.	<p><u>Maaori Sites and Areas of Significance Project Fund Report</u></p> <p>The Council reassess District Plan related funding through the upcoming LTP process.</p> <p>That a workshop be held to assist Council in understanding the funding review process.</p>	<p>Resource Management Policy Manager</p> <p>Economic and Community Led Development Manager</p>	<p>Being completed through Activity Management Plan process.</p> <p>This workshop is still to be scheduled due to other demands on Elected Member availability.</p>

To	Sustainability and Wellbeing Committee
Report title	Summary of Movement in Discretionary Funds Report to 18 October 2023
Date:	01 November 2023
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Kurt Abbott, Executive Manager Projects and Innovation

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to present to the Sustainability and Wellbeing Committee a summarised report giving balances of the Mayoral Relief Fund and the Cyclone Gabrielle Resilience Fund, including commitments, as at 18 October 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Sustainability and Wellbeing Committee receives the report.

3. Attachments

Ngaa taapirihanga

Attachment 1- Discretionary Fund report Mayoral Relief Fund to 18 October 2023

Attachment 2 - Discretionary Fund report Cyclone Gabrielle Resilience Fund to 18 October 2023

MAYORAL RELIEF FUND : DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)**As at Date: 18-Oct-2023****PR 105497****2023/24 Annual Plan****Carry forward from 2022/23****Total Funding****-****Income****Internal****Government Contribution for Mayoral Relief Fund**

12-Sep-23 WRC inv 161616

190,000.00

190,000.00**Income****External****Private Contribution**

27-Feb-23 Deposit	50.00
28-Feb-23 Deposit	5.01
06-Mar-23 Deposit	50.00
06-Mar-23 Deposit	50.00
05-Apr-23 Deposit	280.00
04-May-23 Deposit	500.00
05-May-23 Deposit	1,270.00
03-Mar-23 Stuff Ltd	314,405.90
13-Mar-23 Deposit	16,200.00

332,810.91

Total Income**522,810.91****Expenditure**

04-Apr-23 Round 1 Payments	55,000.00
08-Jun-23 Round 2 Payments	35,103.00
28-Jul-23 Round 3 Payments	15,900.00
12-Sep-23 Round 4 Payments	2,500.00
Bank Fees	19.50
Bank Fees	11.10

Total Expenditure**108,533.60****Net Funding Remaining (Excluding commitments)****414,277.31****Commitments FY2024**

Round 5 Payments	69,298.36
Tonkin and Taylor Geotechnical Reporting	51,600.00

Total Commitments**120,898.36****Net Funding Remaining (Including commitments)****293,378.95**

CYCLONE GABRIELLE RECOVERY FUND: 2023/24 (July 2023 - June 2024) Community Resilience Fund

As at Date: 18-Oct-2023

		PR	I02239/I07156
2023/24 Annual Plan			
Carry forward from 2022/23			-
	Total Funding		-
Income	Received		
Received	Department of Internal Affairs		
	Marae Resilience	\$147,000.00	
	Comms & Engagement support	\$60,000.00	
	Roading Resilience Planning (Distribute to roading)	\$100,000.00	
	Recovery Case Management	\$90,000.00	
	Resilience Fund	\$103,000.00	
Received	Department of Prime Minister and Cabinet FY2024		
	Adaptive Management Planning	110,000.00	610,000.00
Expected Income			
	Marae Resilience FY2025	110,000.00	
	Ministry of Social Development		
	Iwi and Community	141,338.00	
	Mental Wellbeing	26,377.00	
	Department of Prime Minister and Cabinet FY2024		
	Adaptive Management Planning	100,000.00	
	Flood Resilience Funding (Conditional)	2,350,000.00	
			2,837,715.00
Total Income			3,447,715.00
Expenditure			
Total Expenditure			-
Net Funding Remaining (Excluding commitments)			3,447,715.00
Commitments			
Total Commitments			-
Net Funding Remaining (Including commitments)			3,447,715.00

To	Sustainability and Wellbeing Committee
Report title	Application to the Rural Ward Fund
Date:	11 October 2023
Report Author:	Dominique Thurlow, Community Development Funding Advisor
Authorised by:	Will Gauntlett, Acting General Manager Community Growth

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to provide three Rural Ward funding applications received for consideration by the Sustainability and Wellbeing Committee.

2. Executive summary

Whakaraapopototanga matua

Waikato District Council has funding available to assist community groups, non-commercial groups and voluntary organisations operating within our rural areas for projects that benefit the wider communities.

The Sustainability and Wellbeing Committee is being asked to consider the following applications:

- Orini Reserve Committee annual Christmas Party at the Orini Reserve on Friday 1 December 2023 on the Local Reserve. The amount being sought from the Rural Ward Discretionary Fund is \$2,419.00. The total cost of the project is \$19,669.00 which has been largely sourced from other funding and sponsorship mechanisms. As such the \$2,419.00 is the shortfall for the event.
 - Pokeno Community Events Committee annual Christmas Parade scheduled for Friday 8 December 2023. The Parade will run on McDonald Road, Gateway Park Drive and Yashili Drive, Pokeno. The Events Committee is seeking \$2,586.50 for the Traffic Management Plan required for its Christmas Parade.
 - Te Akau Waingaro Community Complex Community Christmas Fete, scheduled to be held on Wednesday the 29 November 2023 at its complex located at 616 Te Akau Road. This Group is seeking \$1,500 for a band for this Christmas event.
-

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Sustainability and Wellbeing Committee:

- a. approves/partially approves/declines an allocation of \$2,419.00 (excl. GST) from its Discretionary Funding account to:**
 - i. Orini Reserve Committee for its annual Christmas Party at the Orini Reserve on Friday 1 December 2023 on the Local Reserve.**
- b. approves/partially approves/declines an allocation of \$2,586.50 (excl. GST) from its Discretionary Funding account to:**
 - i. Pokeno Community Events Committee for the Traffic Management Plan required for the Pokeno Christmas Parade on 8 December 2023.**
- c. approves/partially approves/declines an allocation of \$1,500.00 (excl. GST) from its Discretionary Funding account to:**
 - i. Te Akau Waingaro Community Complex for a band as part of its Community Christmas Fete on Wednesday the 29 November 2023.**

4. Attachments Ngaa taapirihanga

Attachment 1 – Application from Orini Reserve Committee and supporting information

Attachment 2 – Application from Pokeno Community Events Committee and supporting information

Attachment 3 – Application from the Te Akau Waingaro Community Complex and supporting information

Attachment 4 – Rural Ward Funding Guidelines



DESIGNER MANUFACTURER DISPLAYER OF FIREWORKS & PYROTECHNIC EFFECTS

Dr Martin L. Van Tiel Ph.D. (Chem), B.Sc. (Chem & Physics), MNZIC, IPS, PGII, AFN
 37 Moss Road, R.D.2, Taupiri 3792, New Zealand. Phone/Fax 64-7-8246564 Mobile 0274 515575
 Email: martin@pyroworks.co.nz Web: www.pyroworks.co.nz

To: Orini Reserve Committee
 C/- 740 Rutherford Rd
 RD2
 Taupiri 3792

Attn.: Louise & Tareka Ratcliffe

QUOTE

GST No. 63-416-851

Date: 10 July 2023

Qty	Description	Unit Cost	Cost
	Orini Fireworks Display, 1st or 2nd December 2023		
80	2.5" Star Shells - Colour Peony	11.28	902.40
40	3" Star Shells - Dahlia, Peony	15.84	633.60
40	4" Star Shells - Chrysanthemum, Palm	30.72	1,228.80
20	5" Star Shells - Willow, Crown	53.16	1,063.20
60	3" Star Mines - Glitter & Colour	18.96	1,137.60
3	Roman Candles-Small x 5 Fan	98.40	295.20
8	25S Multi Shots, Red White & Blue, Fantastic	51.48	411.84
6	19S Multi Shots, Various	73.32	439.92
4	25S Multi Shots, Various	110.64	442.56
2	50S Multi Shots, Various	243.24	486.48
2	60S Multi Shots, Various	285.12	570.24
3	Fountains, Gold, 20 sec x 15m	116.40	349.20
270	Electric Matches, 3m & 5m	5.64	1,522.80
1	Mortars, electronic firing system, vehicle, equipment	828.16	828.16
8	Labour, Pyrotechnician per day	300.00	2,400.00
1	Public Liability Insurance, \$10 Million	588.00	588.00
1	Pyrotechnics Application, Approvals & Notifications	950.00	950.00
1	WorkSafe Compliance Certificate	450.00	450.00
3	Pyrotechnics Supervisor - WorkSafe Certified CSL/CH	600.00	1,800.00
1	Donation, Less \$1500	-1,500.00	-1,500.00
Sub Total			15,000.00
GST			2,250.00
TOTAL COST			\$17,250.00

Tax Invoice

Copper Towelling the Band
195 Crawford Rd
RD8
Hamilton 3288

Date: 27/07/2023
 Invoice # 026

Note the band is not registered for GST

Bill to:
 Orini Reserve Committee

Description	Quantity	Unit price	Total
Band hire Friday 1st December, Orini			\$ 1,200.00
Subtotal			\$ 1,200.00

To pay by internet banking
 our account details are:

ASB Bank No: 12-3176-0003743-00

Please include your name as the reference

Total	\$ 1,200.00
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QUOTE

Orinireservecommittee@gmail.com

Date
11 Jul 2023

Free Lunch Limited
PO Box 380
Hamilton

Expiry
01 Nov 2023

Account Number

Quote Number
QU-0092

Reference
Orini Xmas event 2023

GST Number
75040547

Description	Quantity	Unit Price	GST	Amount NZD
Entertainers from freelunch x4 x2 hrs each	8.00	90.00	15%	720.00
Travel	2.00	20.00	15%	40.00
Subtotal				760.00
Total GST 15%				114.00
TOTAL NZD				874.00

Terms

Have quoted for 4 performers for 2 hrs each at our community rate.

XS Services

KW Shareholders Limited trading as XS Services
 Security & Sanitation
 10 Te Putu rd Taupiri
 P O Box 34084 Pirongia 3844

Quotation

Ph. 0800 69 33 62

Email: nzfence@xtra.co.nz

GST No: 117-540-596

Date: 1/08/2023

To: Orini Reserve Committee: Att - Tareka

ALESPERSON	Job	Payment Terms	Quote Expiry
Greg	Orini Reserve Xmas Party	20th of the Month Following Invoice Date	30 days

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Reserve at 1372 Orini rd		
	Installation from TBC		
	Collection from TBC		
2	Portaloo - Flusher	\$ 135.00	\$ 270.00
0	Service - Clean/restock	\$ 30.00	\$ -
1	Deliver, install and adjust as required	\$ 15.00	\$ 15.00
1	Disassemble and removal at the end of the hire period	\$ 15.00	\$ 15.00
			\$ -
		SUBTOTAL	\$ 300.00
		GST :	45.00
		TOTAL	\$ 345.00

This is a quotation on the goods named, subject to the conditions noted below: Our terms of business require your written acceptance of our proposal and your company/organisation details for invoices. Full payment is required on completion of installation. Cancellation within 48 hours of the event may incur charges. The client shall be liable for any damage to or loss of equipment however caused, and is responsible for insurance of equipment while on site. Please read our Terms & Conditions of Trade for further information. If you have any queries please do not hesitate to contact us on 0800 223 336.

To accept this
 quotation, sign here
 and return

THANK YOU FOR YOUR BUSINESS



**INDEPENDENT
TRAFFIC
CONTROL**
ittraffic.co.nz

Traffic Management Quote

Prepared By: Katarina Hohapata

0212467563

katarinah@ittraffic.co.nz

Site/Project Name: Pokeno Christmas Parade- Pokeno

Quote No: Q-000296

Date: 11/10/2023

Traffic Management Quote prepared for The Pokeno Lions Club Christmas Parade

Dear Allen Grainger,

Please find your Traffic Management Quote below, as requested.

Event Name: Pokeno Christmas Parade

Date: Friday 8th December 2023

Feel free to reach out if you have any inquiries.

Kind regards,
Katarina Hohapata



**INDEPENDENT
TRAFFIC
CONTROL**
ittraffic.co.nz

Item	Description	Rate	Unit	Unit Qty	Total
EVENT TRAFFIC MANAGEMENT VARIABLES					
1.	• Event Traffic Management Plan (TMP)	\$500.00		1	\$500.00
EVENT TRAFFIC MANAGEMENT RESOURCES					
	• 1 x Site Traffic Management Specialist				
	• 5 x Traffic Management Workers				
	• 1 x Traffic Management Vehicle				
2.	Yard Start: 3:00pm Event Set Up: 4:00pm Holding area from 5:00pm Roads Closed: 5:30pm Event Start: 6:00pm Event Finish: 8:00pm Yard Finish: 9:00pm	\$2,010.00		1	\$2010.00
Sub Total:					\$2510.00
GST:					\$376.50
Total Cost:					\$2,886.50

From: [Democracy](#)
To: [Dominique Thurlow](#)
Subject: FW: New form response
Date: Thursday, 19 October 2023 4:47:49 pm

FYI – Rural Funding Application

Ngaa mihi,
Elizabeth Saunders
 Senior Democracy Advisor
Waikato District Council
Te Kaunihera aa Takiwaa o Waikato

Waea Puukoro: 021-02542654

From: webadmin@waikatodc.govt.nz <webadmin@waicd.govt.nz>
Sent: Thursday, October 19, 2023 3:58 PM
To: Democracy <Democracy@waicd.govt.nz>
Subject: New form response

Sitefinity Logo



New form response

www.waikatodistrict.govt.nz

Form: [Rural Funding Application Form](#)

A new response was submitted on 19 October 2023, 03:57 PM.

Name of your organisation and contact person	Te Akau Waingaro Community Complex, Danielle van den Bemd 027 420 6902
What is your organisation's purpose/background (who are you? what do you do?)	Our community complex was completed in 1979 and has been operating for the past 44 years. We are a very unique rural facility with six sports clubs; Rugby, Polo, Turf, Golf, Badminton and Pony Club. In addition to our sports clubs we also host a range of events that support our community; first aid courses, beef and lamb seminars/workshops, provide a hub for our local catchment group. Our social committee provides events to bring our community together; they host a Halloween party and Christmas party for the families.
Phone number/s	0274206902
Email/address	dmbemd@gmail.com
What is your event / project, including date and location?	Community Christmas Fete, Wednesday the 29th November 2023 at our Complex (616 Te Akau Road).
How will the wider community benefit from this event/project?	We encourage local business's/hobbyists to hold a stall at our fete (free of charge) to sell or advertise their goods/services. We seek sponsorship to ensure every child receives a gift from Santa including a complementary photo with Santa emailed to the families. Our local school and playcentre both host stalls to sell goodies as a fundraiser. We are lucky enough to have a local Rural Support Trustee who also has a stall. Our local fire truck is Santa's chosen mode of transport to arrive on, they will also provide a demonstration with their hoses for everyone to watch. We have invited our

	local police officer to join us in her patrol car. We are kindly being donated the use of two bouncy castles which will be yet another amazing free activity for the families. We all know the farming industry is hurting alongside many other New Zealand business's and with the current cost of living crisis our social committee is dedicated to provide an affordable local event to bring our rural community together whilst supporting local business's.
Are you GST registered?	Yes
GST Number	
What is the total cost of your project/event?	2500
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	500
Project Breakdown (itemised costs of funding being sought)	Entertainment- Band
Amount	1500
Project Breakdown (itemised costs of funding being sought)	
Amount	
Project Breakdown (itemised costs of funding being sought)	
Amount	
Total Funds being sought from WDC	1500
Has / will funding been sought from other funders?	No
Organisation	
Amount	
Organisation	
Amount	
Organisation	
Amount	
Total Funds being sought from other funders	

Describe any donated material / resources provided for the event/project:	Donation from local transport company- Te Akau Transport to cover costs of portaloo hire (\$350) Sponsorship from Peter Glidden Honda Huntly to cover cost of Santa's gifts (\$500) Donation of bouncy castle from Mahons Amusement in Ngaruawahia Donation of marquee from local Polo club and local school- Te Akau Primary School Donation of chairs and tables from locals
Copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application	Travs Palace Quote 403.xlsx
Name	Danielle van den Bemd
Date	2023-10-19
Position in Organisation	Funding Advisor

[View response](#)

DISCRETIONARY FUNDING GUIDELINES

How to make a funding application

Waikato District Council provides discretionary funding to assist community groups, non-commercial groups and voluntary organisations operating within the council's rural wards, community boards and the Te Kauwhata and Meremere Community Committees areas.

Funding Mechanisms

1. Waikato District Council Community Boards / Community Committees
2. Waikato District Council Discretionary and Funding Committee

Who can apply?

Any community group, non-commercial group or voluntary organisation can apply for a grant. Specific criteria for each fund are as follows:

1. Waikato District Council Community Boards and the Te Kauwhata and Meremere Community Committees
Community boards and the Te Kauwhata and Meremere Community Committees allocate grants for events and projects in their areas. Applicants must outline how their event or project will contribute to the community board area and wider community. The relevant community board or committee has responsibility for determining grant applications in their area.
2. Waikato District Council Discretionary & Funding Committee
The Discretionary & Funding Committee allocates grants from the Rural Ward Fund. Rural grants are available for events and projects in rural areas and areas that are not served by Community Boards or the Te Kauwhata and Meremere Community Committees. Applicants must outline how their event or project will contribute to the community Rural area and wider community. The Discretionary & Funding Committee has responsibility for determining grant applications in the Rural area.

3. Criteria for grants

Applications are required to meet the following criteria:

- a) Applications will be accepted from community groups, non-commercial groups and voluntary organisations. Applications from individuals will not be accepted.
- b) Applications will need to be made to the relevant community board or committee, or to Council's Discretionary & Funding Committee.

- c) Applications for Christmas parade/events will need to be made to the relevant community board or community committee.
- d) Applicants need to describe in their application why the event or project is important to the community and how the wider community will benefit by the event or project.
- e) Applicants can have in-kind contributions recognised in terms of the non-grant funding component provided they demonstrate good community engagement.
- f) Applications must detail how the monies sought will specifically be used and how the balance of the monies required for the event or project will be obtained.
- g) Capital expenditure items may be considered for grant applications.
- h) Applicants can make more than one application for a grant within a 12-month period provided that the grant being sought is for a different project or event and an accountability statement has been completed.
- i) Applications may be considered from schools where the Ministry of Education will not fully fund the project and the benefits are for the wider community.
- j) Grants will not be considered for events or projects that have already occurred / projects completed (i.e. no retrospective funding).
- k) Grants will not be given to oppose consent decisions, attend conferences or to contest legal cases.
- l) Applications from commercial entities will not be considered.
- m) All applications will need to provide the relevant template describing the event/project, budget and relevant quotes.
- n) The project or event must take place in the Waikato District Council area of jurisdiction.
- o) Council-owned property i.e. halls managed by hall committees and who receive a targeted rate are not eligible for funding.

Eligibility Criteria

Applications are required to meet the following criteria:

- a) Applicants must be either a community groups, non-commercial groups and voluntary organisations
- b) Successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding. This is essential for auditing requirements.
- c) Applicants may be required to attend the community board / community committee and the Discretionary & Funding Committee to present their application.

Funding Rounds

Applications to be presented to the boards/committee's chair or funding representative two weeks prior to the next scheduled meeting.

Presenting your application

Applicants are advised in writing by the community board/committee of the outcome of the funding.

To	Sustainability and Wellbeing Committee
Report title	Hamilton & Waikato Tourism – Year End Update 1 July 2022 – 30 June 2023
Date:	1 November 2023
Report Author:	Nicole Greenwell, Chief Executive, Hamilton & Waikato Tourism
Authorised by:	Will Gauntlett, Acting General Manager Community Growth

1. Purpose of the report

Te Take moo te puurongo

To advise the Sustainability and Wellbeing Committee that Nicola Greenwell (Chief Executive) from Hamilton & Waikato Tourism will be in attendance to present the year end update report to Council.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Sustainability and Wellbeing Committee:

- a. receives the Year End update report from Hamilton & Waikato Tourism.**

3. Attachments

Ngaa taapirihanga

Attachment 1 – HWT report to Waikato District Council 1 July 2022 – 30 June 2023

Attachment 2 – HWT presentation to Waikato July 2022 to June 2023.

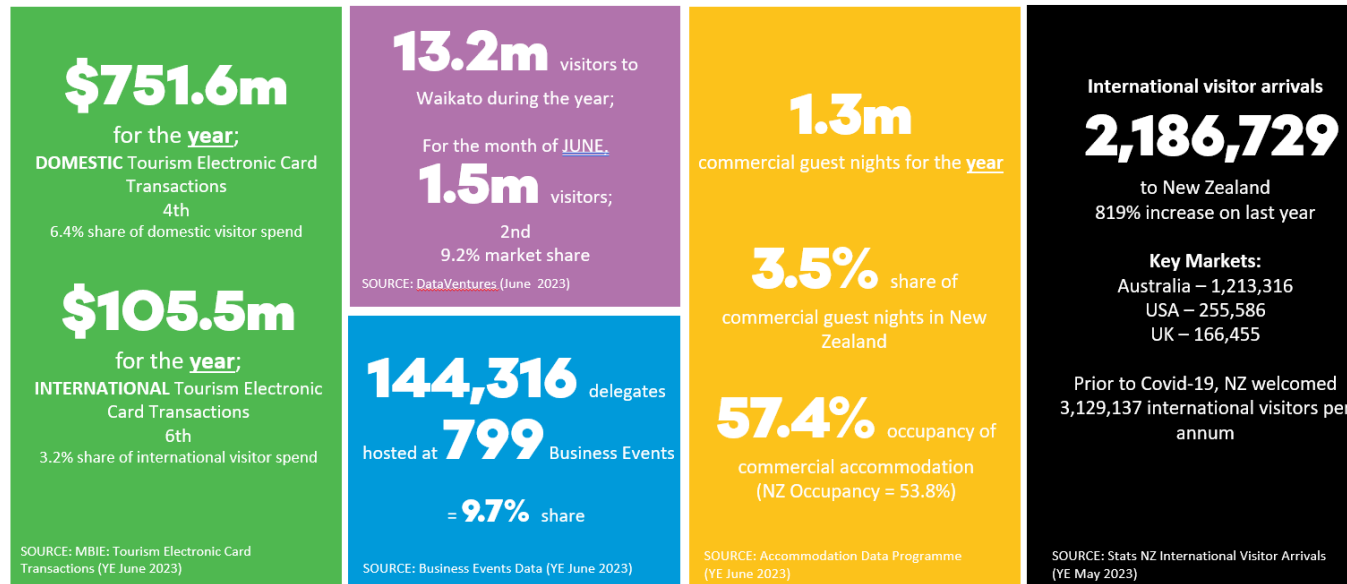
Year End Update to Waikato District Council 1 July 2022 – 30 June 2023

Hamilton & Waikato Tourism (HWT) is the region's Regional Tourism Organisation (RTO) whose role is to generate competitive economic benefit through visitor sector strategies focused on increasing visitor length of stay and spend.

Hamilton & Waikato Tourism is a subsidiary company under the Council Controlled Organisation (CCO) of Waikato Regional Airport Limited. It has a commercial board with Richard Leggat appointed as the Chair in December 2021. Nicola Greenwell was appointed as Chief Executive from 1 July 2022.

HWT is funded through a public/private partnership with the region's tourism industry and six local authorities including Hamilton City, Matamata-Piako, Ōtorohanga, Waikato, Waipā and Waitomo. This is the annual report covering the period from 1 July 2022 through to 30 June 2023.

Key highlights (July 2022 to June 2023)



Executive summary

As the financial year is now completed, we look back on the year with pride in our region and industries resilience to rebound from global pandemic and cyclone damage to now be performing very strongly. We look to the new year prepared to meet the new challenges ahead.

During the first six months of the financial year, we saw strong return of visitation across the region and then Cyclones Hale and Gabrielle impacted during January and February. While our region did not suffer as widely or as tragically as others in the North Island, we were not immune to the damage. Waitomo and Waikato District Councils declared a State of Emergency; Matamata-Piako suffered flooding; the road to Raglan was closed for a period; the waterways were deemed unsuitable to engage with for a week; and some individual operators suffered damage to their properties. The Government issued Cyclone Recovery fund was eventually made available for Waikato businesses.

Since the Cyclones in the summer months, we have again seen return of visitation to our region. June daily visitation counts in were highest since January, and 47% increase on June 2022. We are hearing that operators are busy and have strong bookings in place for the October school holidays and into the summer period.

HWT represented the mighty Waikato to travel trade at TRENZ in Christchurch and travelled to Australia, North America and Singapore to 'train' travel wholesalers and agents on what we have to offer in our region. More details are within the International Marketing section of this report.

The Events Team attended MEETINGS to inform professional conference organisers and associations what we have to offer within the events sector. The team have bid on nine events with three wins celebrated. More details are within the Events section of this report.

Capability building support for new and existing operators, has been well utilised during the past 12 months. From workshops and one-on-one visits, through to video tools and sustainability activations, the team have offered a wide range of activities to our operators. With the additional activity in this area, we have engaged with 1731 operators.

During 2021 and 2022, we provided a 'partnership holiday' in consideration of the impact of covid with the industry and because we had received funding from central Government. This year we reintroduced industry partnership. Our partners have returned and have enjoyed the additional activations and activities offered to those who partner with HWT. This has ensured that we meet our SLA key performance indicator of requiring industry contribution to our activities.

It has been fantastic to see the return of our event portfolio to their full scope and capacity – Balloons Over Waikato, Fieldays, Hamilton Garden Arts Festival and SoundSplash to name a few. In January we celebrated the HSBC Sevens tournament and then farewelled the event as this was the last to be held in New Zealand. With the Chiefs team performing very well this season, FMG Stadium Waikato hosted sellout crowds to several games, including Quarter, Semi and the Grand Final games.

We enjoy the regions event calendar continuing to grow in strength. Not in this reporting period, however the region has just hosted some incredible events which attracted visitors to our region:

- The FIFA Women's World Cup 2023™ event, with five games hosted in Kirikiriroa Hamilton, has resulted in visitation right across region. Waikato Stadium hosted five matches between 20 July and 20 August 2023.
- Matariki ki Waikato portfolio of events continue to grow and gain momentum. This year there were 50+ events within this festival.
- NZ Darts Masters returned to GLOBOX Claudelands Arena in August. A great two nights, and a couple of great wins by Kiwi dart players.

Hamilton & Waikato TOURISM

Auckland Airport and Air NZ provided an update at TRENZ regarding international airline connectivity.

- NZ international airline capacity reached 90% of pre-covid levels by May 2023, slightly ahead of Singapore and Australia.
- Connectivity to North American routes for the 2023/2024 summer are forecast to be 46% more than the 2022/2023 summer, with an additional 300,000 seats. The LA connection in particular had just one airline flying to NZ for the 2022/2023 summer but will have four airlines flying here in 2023/2024 summer.
- The China market is predicted have seat capacity at 93% of pre-covid levels by September 2023.
- Auckland International Airport international seat capacity recovered to 90% of 2019 levels by May 2023 and predicted to reach 100% by December 2023 with 26 airlines flying to 37 destinations.

With this information, the industry is preparing for a busy summer ahead.

The Covid Recovery funding we received from central Government has now been fully utilised. We have maximised the use of these funds over the previous 2½ years with many projects, campaigns and activities for our operators. We've developed tools and content for the ongoing benefit of the region and the mahi that we undertake. Our activity now returns to 'business as usual' levels, based on our council funding and industry contributions. Some activities that have been undertaken over the past 2½ years such as Resident Sentiment Survey, Regenerative tourism initiatives, some of our campaigns and communications efforts will cease or need to be scaled back. Please see Sustainable Funding section later in this report for more information.

Performance targets

Hamilton & Waikato Tourism (HWT) have eight performance targets which are set in the 'Schedule of Services for Local Government 2022-2023'. The results are provided below.

Measure	Result	Measure	Result
Visitor nights Hold total visitor nights compared to previous year <small>SOURCE: MBIE, Accommodation Data Programme Note: Excludes MIQ hotels and MSD motels</small>	1.3m visitor nights 57.4% occupancy (NZ: 53.8%) (YE June 2023)	Media & travel trade 10 media outlets hosted 150 travel trade trained or hosted	34 media outlets hosted 68 agents hosted and 590 agents trained (as at 30 June 2023) <small>SOURCE: HWT activity tracking</small>
Visitor spend electronic card transactions 5% increase in total visitor spend across region compared to previous year <small>SOURCE: MBIE, Tourism Electronic Card Transactions TECT does not capture ALL spend, ie: pre-paid accommodation/experiences or cash purchases, are not included</small>	DOMESTIC 18.5% increase on last year \$751.6million 6.4% market share INTERNATIONAL 224.9% increase on last year \$105.5million 3.2% market share (YE June 2023)	Govt funded projects Successfully deliver STAPP and RESET funded projects	100% of funding has been utilised
Conventions & business events Rebuild and restore market share of total business events to 5% <small>SOURCE: Business Events Data Programme</small>	799 business events, 9.7% market share 144,316 delegate days, 8.6% of delegates (YE June 2023)	Regional Events Fund (REF) Successfully deliver REF activities for Waikato, Rotorua, Ruapehu & Taupō	Workshops held in all four regions. Third and final contestable funding round has now closed
Industry investment \$100,000 of industry contributions towards marketing activities	\$232,000 partnership and Visitor Guide (As at 30 June 2023)	Cashflow To ensure the company has sufficient cash to fund activity for the year without recourse to the shareholder	Cashflow maintained

Destination management

Destination management brings together different stakeholders to achieve the common goal of developing a well-managed, sustainable visitor destination. It is an ongoing process that requires destinations to plan and considers the social, economic, cultural and environmental risks and opportunities.

Adopting a destination management approach enables communities and destinations to respond to changing conditions and determine the type of tourism they would like to have and the benefits they would like to receive, taking an active role in managing these.

Destination management requires a holistic and integrated approach across the following 16 components:

DEFINE THE DESTINATION	DEFINE THE VISION	DATA, RESEARCH & ANALYSIS	STRATEGIC FIT
BRAND POSITIONING	ACCESS	AMENITIES, SERVICES & INFRASTRUCTURE	TARGET MARKETS
ATTITUDES	MARKETING & PROMOTION (awareness)	ENVIRONMENTAL STEWARDSHIP	EXPERIENCE & PRODUCT DEVELOPMENT
CAPABILITY & DEVELOPMENT	LEADERSHIP & STRUCTURES	RISK & CRISIS MANAGEMENT	MEASURING SUCCESS

The 12-page Destination Management Plan “[Snap Shot](#)” is available on our website. The document provides operators with a brief description of what the management plan entails and how their tourism activities contribute to achieving the common goal of developing a well-managed, sustainable visitor destination.

For each section of our report, we’ll indicate which of the 16 components this work is aligning to.

Visitor statistics

DATA,
RESEARCH &
ANALYSIS

ATTITUDES

MEASURING
SUCCESS

Visitor expenditure in Waikato Region

Domestic visitor spending outperformed the national averages, reaching a total annual spend of \$751.6m, a 18.5% increase from previous year. Top 3 domestic spenders were from Waikato, Auckland and Bay of Plenty. Waikato Ranked 4th for domestic visitor spend and 6.4% in market share compared to other RTOs.

International visitation contributed \$105.5m to the regional economy in year ending June 2023. This is an increase of 224.0% compared to year end June 2022; achieving 3.2% market share of all international spend in the country. Waikato is currently ranked 6th against other RTOs. Top 3 international spenders were Australia, USA and UK.

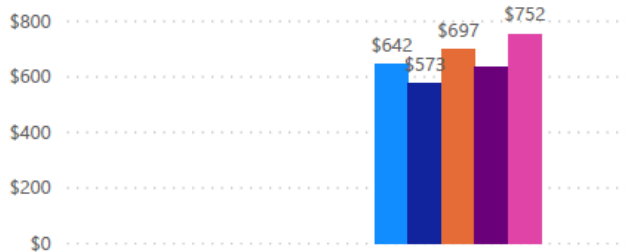
Total Domestic Spend (\$M) -
YE Jun '23

\$751.6
▲ 18.5%
YoY Change

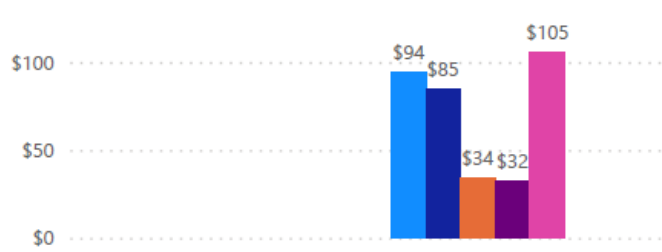
Total International Spend (\$M) -
YE Jun '23

\$105.5
▲ 224.9%
YoY Change

12 Months Ending June ● 2019 ● 2020 ● 2021 ● 2022 ● 2023



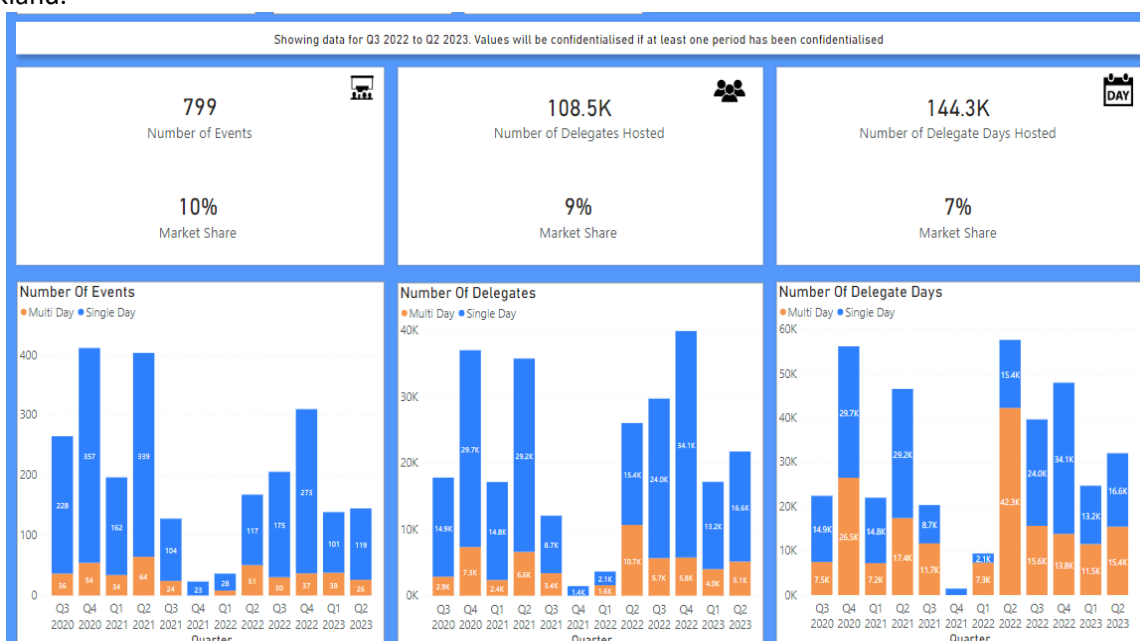
12 Months Ending June ● 2019 ● 2020 ● 2021 ● 2022 ● 2023



Source: Tourism Electronic Card Transactions, MBIE (May 2023) The Ministry of Business, Innovation and Employment (MBIE) have discontinued the Monthly Regional Tourism Estimates (MRTes) as they were becoming unreliable within the COVID-19 environment. They have replaced the data with an interim data set capturing electronic card transactions. The key difference is that this data does not make any estimates for online or cash spending.

Business Events in Waikato Region

Over the **12-month period** from July 2022 to June 2023, Waikato hosted 799 business events; 10% of New Zealand events. These events hosted 108,500 delegates; 9% market share. For the **second quarter** of 2023 (Apr-Jun), the region hosted 145 events and achieved 8% market share of events hosted, 7% market share of delegates hosted; and 7% market share of delegate days. This means Waikato was third for the quarter, behind Wellington and Auckland.

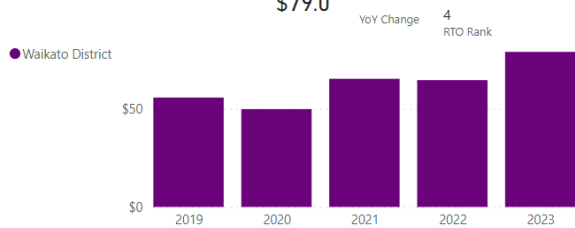


Explanation: The Business Events Data Plan (BEDP) is another new data set developed by Fresh Info; this replaces the older Business Events Research Programme (BERP). The development was co-funded by RTNZ and MBIE, with RTOs contributing annually for access. As per the ADP above, venue are not obliged to provide their data.

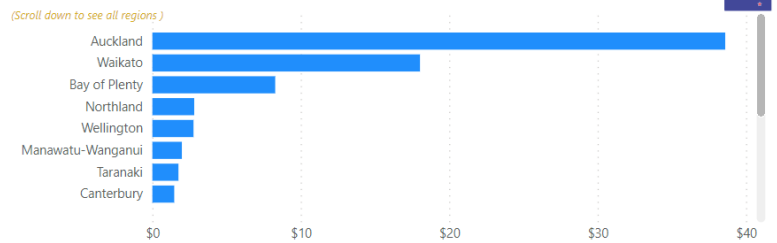
Visitor expenditure in Waikato

Domestic visitation contributed \$79m per annum of electronic card transaction spend to the Waikato District, an increase of 22.3% on June 2022. International visitation contributed \$11.8m per annum, an increase of 371.7% from June 2022.

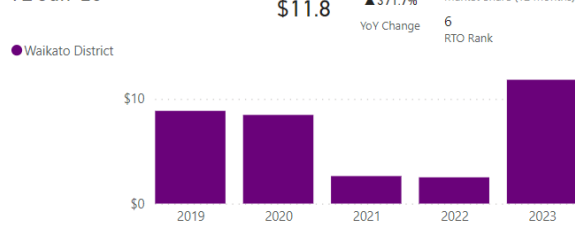
Total Domestic Spend (\$M) - YE Jun '23



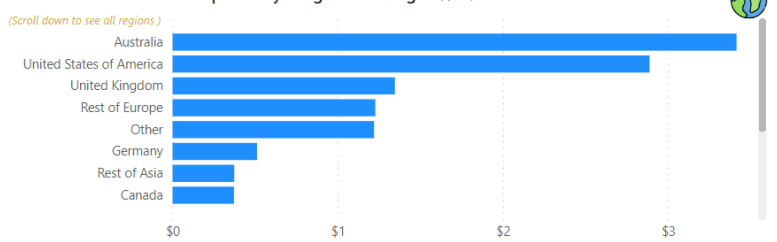
Domestic Visitor Spend by Region of Origin (\$M) - YE Jun '23



Total International Spend (\$M) - YE Jun '23



International Visitor Spend by Region of Origin (\$M) - YE Jun '23

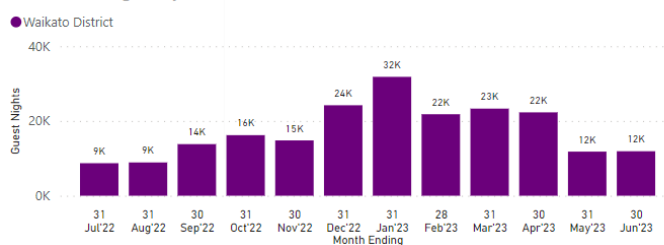


Source: Tourism Electronic Card Transactions, MBIE (June 2023) The Ministry of Business, Innovation and Employment (MBIE) have discontinued the Monthly Regional Tourism Estimates (MRTes) as they were becoming unreliable within the COVID-19 environment. They have replaced the data with an interim data set capturing electronic card transactions. The key difference is that this data does not make any estimates for online or cash spending.

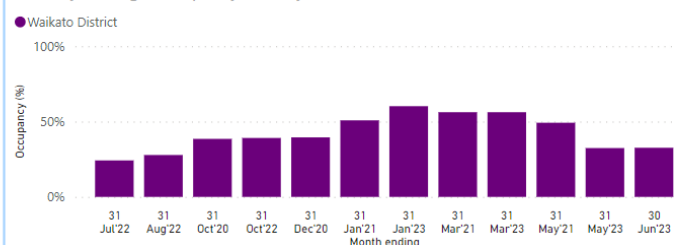
Commercial accommodation in Waikato

Based on the Accommodation Data Programme (commercial accommodation), Waikato district achieved 42.8% occupancy rate for the year ended June 2023. The district provided 211,200 guest nights in the year.

Total Guest Nights by TA



Monthly Average Occupancy Rate by TA

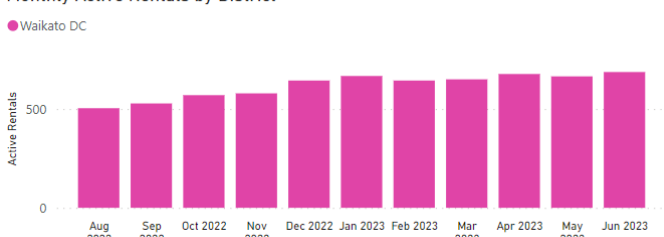


Source: Accommodation Data Plan, MBIE (June 2023)

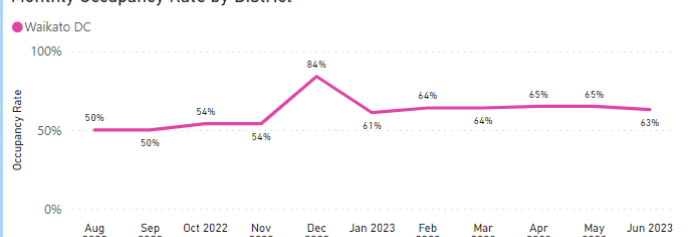
Non-commercial accommodation in Waikato

Waikato District had 687 properties listed on AirBnB during June 2023 as alternative accommodation to the traditional commercial offerings. 155 more than the same time last year. These properties experienced 63% occupancy during June 2023, which was 13% higher than June 2022. For the 12 months June 2023, the average occupancy rate for AirBnB properties in Waikato was 60%.

Monthly Active Rentals by District



Monthly Occupancy Rate by District



Source: AirDNA (June 2023)

Positioning project

DEFINE THE
DESTINATION

BRAND
POSITIONING

TARGET
MARKETS

MARKETING &
PROMOTION
(awareness)

Our Positioning Project is nearing completion with Miles Partnership. Underpinning the DMP, this will create a destination positioning strategy which identifies three to four key pillars on which the current and future destination marketing and management decisions will be based.

Using our Mighty Waikato brand as a foundation the project has considered what the region 'owns' in regard to domestic and international tourism, and how we can position ourselves as a destination going forward – what we want to become known for.

This is not about a brand, campaign, logo or tagline. It is not about one event, attraction or experience; it is about creating a long-term thematic or values-based framework that we will base our destination positioning on.

It is important that this framework supports the short- and long-term goals of Waikato stakeholders and communities and authentically reflects what the Waikato stands for. It will shape how we develop and market the region going forward in all aspects – from consumer, business events, travel trade and media activities to product development and regenerative tourism initiatives.

Resident Sentiment towards Tourism

DATA,
RESEARCH &
ANALYSIS

ATTITUDES

MEASURING
SUCCESS

A substantive research project carried out by Angus & Associates to ascertain what our residents consider to be the benefits of tourism, and what are the challenges that tourism brings to their community. This is the second time that we have conducted this research with the help of the central government covid recovery funding.

The below findings are for the Waikato region as a whole:

- Overall, Waikato residents indicated stronger "Tourism Approval Rating" (TAR) towards visitors compared to New Zealanders as a whole
 - Waikato TAR towards International visitors is 51 while NZers indicate 44 TAR
 - Domestic visitation has a TAR of 67 for Waikato residents and 63 for NZers as a whole
- 85% of our residents say they experienced benefits of tourism, with the top 5 benefits being seen as:
 - More local businesses opening or being able to stay open
 - Opportunities for employment and income
 - Inspired them to travel domestically
 - Greater appreciation of the natural environment
 - A greater variety of goods and services is available than otherwise would be
- At the same time, 75% of residents indicated that they have experienced adverse impacts from tourism. The top 5 impacts noted:
 - More litter and waste generation
 - Greater difficulty finding a car park
 - Takes longer to get to places due to traffic and congestion
 - Damage to the natural environment
 - Feels less safe driving

However, it is pleasing to note that of these, 76% indicated they felt adequate measures are being taken to address these negative impacts.

Hamilton & Waikato TOURISM

We have also received reports for individual Districts. This report has been provided to the executive team at Waikato District Council. Therefore, the below results are for Waikato District residents:

- “Tourism Approval Rating” (TAR) towards International visitors is now at 62 – up from just 35 during our first survey 12 months ago. The TAR towards domestic visitors has also risen – from 55 to 72. These are great results.
- The benefits of tourism as identified by Waikato residents
 - Opportunities for employment
 - More local businesses opening or being able to stay open
 - Has inspired me to travel domestically
 - Has enhanced the profile or identity of my local area
 - Has encouraged a greater appreciation of our historic buildings and sites
- The challenges identified:
 - Greater difficulty finding a car park
 - More litter and waste generation
 - Damage to the natural environment
 - Takes longer to get to places due to traffic/congestion
 - Feels less safe driving

These challenges identified are opportunities for Waikato District Council to consider how these might be mitigated.

This is an important tool to enable us to measure the impact of the visitor sector on our communities and the success of our Destination Management plan. To date, this has been enabled by utilizing the central Government funding and will not be possible as we return to ‘baseline’ funding. However, if this is of use for our council partners, we would happily coordinate this with financial input from our partner councils.

Leisure, Media and Trade Marketing

BRAND
POSITIONING

TARGET
MARKETS

ATTITUDES

MARKETING &
PROMOTION
(awareness)

Domestic marketing

HWT has undertaken a number of marketing campaigns to keep Waikato at the front of minds for those looking to travel domestically, and to highlight key experiences, events, food and beverage and passion points for locals and visitors as they progress through the travel decision-making process. HWT has targeted the drive markets of Auckland, Bay of Plenty, Manawātū and Taranaki; and the fly markets of Wellington and Christchurch; as well as our own Waikato residents. We implemented hero/impact campaigns to drive travel seasonally as well as an ‘always on’ demand layer campaign through Facebook and Google. Similar to our ‘always-on’ Facebook approach, HWT also undertakes year-round activity through Weibo to promote visiting the Waikato to the Chinese New Zealanders community, predominantly in Auckland. The central government funding enabled us to amplify our ‘BAU’ marketing, extend activity to be in market all year round and to include new campaign activity such as the Waikato to Taranaki Way, Berry Month and Matariki.

Matariki

From 16 June to 26 July 2023 HWT are profiling experiences, accommodation and activities as well as all the fantastic events taking place across the region through Matariki ki Waikato. Working in partnership with Matariki ki Waikato, activity targeted Waikato residents and key drive markets through an events guide inserted into various newspapers and via digital channels and printed newspaper ads. Printed event guides were inserted into the Waikato Times, Hamilton Press and Cambridge Edition with a reach of 78,900 and a printed ad was included in King Country News which has a reach of 7,500.

Berry Activation

‘Berry’ has been identified as a key pillar of the region’s food and beverage narrative in our Food & Beverage Tourism Market Development Plan. As such, and in partnership with our F&B Advisory Group, HWT launched the inaugural ‘Berry Month’ campaign in late November to highlight all the places in the region where Waikato locals can pick your own, try tasty berries on the menu, grab a real fruit ice cream or purchase fresh berries to take home. This campaign was scaled back from initial concept due to the devastating frost that impacted the blue berry producers, but the aim is to expand this activity further in 2023 if funding allows.

Events

Events are an important driver for domestic visitation as well as local expenditure and provide great reasons for repeat visitation to a region. We will continue to support regional events throughout the year by profiling them in campaign activity, on social media and coverage on waikatonz.com.

FIFA Women’s World Cup 2023 – HWT supported Hamilton City Council, FIFA and Tourism NZ with tourism related activities for the FIFA Women’s World Cup 2023 Play-Off Tournament in February and the FIFA Women’s World Cup 2023 Tournament in July-August. Alongside Hamilton Central Business Association and Hamilton City Council, HWT co-hosted a FIFA Women’s World Cup 2023 information evening in November for retail, hospitality and tourism providers, from around Hamilton and the Waikato region. The purpose of this evening was to allow businesses to learn more about this major event and how they can get involved.

In partnership with the Waikato i-SITE network, HWT exhibited at the NZMCA Motorhome, Caravan & Leisure Show in September to promote the activities and attractions in the region.

HWT has supported many other regional events during July-June by profiling them in campaign activity, media pitches, on social media and coverage on waikatonz.com.

Waikato to Taranaki Way

Central government funding allowed HWT to partner with Venture Taranaki Tourism to create ‘The Waikato to Taranaki Way’ road journey to encourage visitors and road trippers to discover new experiences while travelling along State Highway 3.

The Waikato to Taranaki Way is a curated map and itinerary for an easy, self-driving journey along the west coast of the North Island from Port Waikato to Paritutu in Taranaki. The itinerary recommends a number of activities and attractions, to discover local stories and facts, places of cultural significance, and stunning views along the way. The road trip was launched in late November and promotion to date has included local and industry media coverage, Auckland International Airport advertising, and a digital marketing campaign.

Always on – Facebook

To ensure we are always in market at the demand level, HWT runs a series of ads across Facebook on an ongoing ‘always on’ basis. The aim of this is to continually keep Waikato at the front of minds and to highlight passion points for locals and visitors as they progress through the travel decision-making process. This ongoing activity has ads designed for both a local Waikato audience as well as visitors from key drive and fly markets with creative and messaging changed out every six weeks.

Summer Campaign

Our Summer campaign – aimed at encouraging travel to the Waikato over the months of late January–March/April launched in mid-January. Targeting key drive and fly markets, Auckland, Bay of Plenty, Central North Island, Wellington and Christchurch, the campaign reminds travellers that there is plenty to do in the Waikato including a great line-up of events over the summer season.

Due to the severe and devastating weather events, this campaign was put on hold in early February and pivoted to become an Autumn Campaign in March 2023.

Summer Events Guide

As in previous years, we created a Summer Events Guide for 2023. This 4-page print supplement highlighted the key events throughout the region during January - April. Targeting our Waikato locals, this guide was inserted into the Hamilton Press, Piako Post, Cambridge Edition and Waikato Herald on 18-20 January. We also provided copies to our local i-SITEs and have published the digital version on our website as well as promotion on social media.

Chinese New Zealanders Chinese New Year

HWT undertakes year-round digital marketing activity through Weibo, Little Red Book and Facebook to encourage visitation the Waikato by the Chinese New Zealanders community. Specific campaigns for Chinese New Year and the April school holidays were also undertaken, with a focus on the Auckland market, to promote exploring the Waikato during these time periods around the themes of family time, nature/seasonality, events and food.

Annual Visitor Guide

The 2023 Official Regional Visitor Guide was launched in late December 2022. 50,000 copies have been, and will continue to be, distributed nationally through isites and airports, displayed at visitor attractions, used at trade shows, and conference delegate packs. This Guide remained a cost-neutral project with advertising sales funding production and distribution.

Media

HWT has continued to work on a number of media pitches over the last twelve months. Born out of our Mighty Local campaign, we managed to secure a regular editorial spot in the Waikato Herald to showcase our local tourism operators and hospitality through to December 2022. We continue to be successful in pitching destination features to domestic publications including Good Magazine, Motorhomes, Caravans and Destinations Magazine, Kia Ora Magazine and Dish Magazine.

International Media

International media attention also increased in line with the borders opening enabling HWT to work with several key overseas media publications and outlets including the following three Australian broadcast shows – The Today Show, Travel Guides and Roads Less Travelled.

HWT also worked alongside Tourism New Zealand with the restart of international media famils and partnered with neighbouring regions, Taupō, Rotorua and Bay of Plenty on a JV with Eleven PR in Australia to secure additional regional coverage across multiple publications including ARE Media and 9Honey.

Roads Less Travelled

HWT worked with Tourism New Zealand and popular Australian broadcast, Roads Less Travelled, to film one of their two NZ episodes in the Waikato in May 2023. This episode included Zealong Tea Estate and Bootleg Brewery. The show partnered with Travello (conversion/booking partner) and NewsCorp's (media partner) ESCAPE travel supplement in its five Sunday Morning mastheads across NSW, VIC, QLD, SA, TAS to further profile the region and tourism operators included in the show. The episode aired on 2 July 2023 to over 400,000 viewers, plus an additional 1m+ viewers on demand, and the printed piece, published in ESCAPE in September 2023, reached an estimated 2.7m readers.



Communications Specialist

HWT employed a 12month Communications Specialist in November 2021. This role was funded from central Government funding. This role sat within the marketing team and created content for all departments across the organisation including media releases and pitches, case studies/testimonials, articles, e-newsletters, web copy and promotional collateral. This was a very welcome addition to the team and allowed HWT to capitalise on further content and media opportunities. Now that this funding has been fully utilised, this contracted position has ended. The consequence is that we will no longer have the resources to elevate our media/content creation to this same level unless additional funding is able to be secured.

Travel Trade

With international borders opening, we have experienced a hybrid model of trade training and sales activity with on- and off-shore travel trade this past twelve months. HWT travelled to North America as part of the 70-person strong NZ contingent for the first Tourism New Zealand KiwiLink event in three years. We represented the region and the wider Thermal Explorer International Marketing Alliance (TEH IMA) of Waikato, Rotorua, Taupō and Ruapehu. HWT also attended KiwiLink Asia; was represented by TEH IMA partner regions at KiwiLink UK/Europe; and undertook several virtual webinars updating North American and Australian travel sellers about the Waikato's tourism experiences and accommodation offering.

Traditionally (in non-covid impacted years) the months of February–May are 'trade season' where a number of national and international travel trade events are held in the lead up to the travel sellers contracting tourism products and building inventory and itineraries for the coming seasons. For this year that has meant HWT joined several neighbouring RTOs on a sales trip to Australia in February, met with over 100 Inbound Tour Operator representatives at the RTO/ITO event in March, co-hosted 180 travel sellers at the Explore Central North Island eXplore Show in April alongside our seven partner RTOs (Coromandel, Bay of Plenty, Rotorua, Taupō, Ruapehu, Tairāwhiti, Hawke's Bay), and attended the first TRENZ in three years where we had 52 15minute appointments with travel trade from all over the globe. HWT was joined at eXplore by 11 Waikato Tourism Operators and at TRENZ by seven Waikato tourism operators.

This year has also seen the re-introduction of international trade famils into NZ, with leisure and incentive famils from the US, UK, Germany, Australia, Japan, China, Philippines, Korea, India and Singapore markets spending time in the region.

HWT also had the unparalleled opportunity to host over 100 Tourism New Zealand staff in November on who were in New Zealand for their Global Hui. We hosted 89 staff on a 'surprise and delight' mini famil at Hamilton Gardens, while another group of 19 key TNZ off-shore staff spent two days exploring the region in more depth with us.

Appendix 1 – Waikato inclusions

For details of specific Waikato inclusion in marketing activities, please see Appendix 1 attached.

Events and Incentives

BRAND
POSITIONINGAMENITIES,
SERVICES &
INFRASTRUCTURETARGET
MARKETS

ATTITUDES

MARKETING &
PROMOTION
(awareness)CAPABILITY &
DEVELOPMENT

Business Events

The HWT partnership model has been reconsidered with the restructured model successfully rolled out and included joint face to face meetings with partners. As an organisation, we have held two successful partner breakfast events.

We have assisted with 14 regional conference bids; proposals are proving hard to win due to funds provided from some of our regional competitors. Lack of higher end accommodation is also a factor; however, we have won five of these bids with a further two still pending.

The Business Events team have attended a number of tradeshows over the year including AIME, Association X, AuSAE Linc, AuSAE IF, MEETINGS, Office PA Show and Corporate PA Summit, representing Waikato as a business events destination region to New Zealand and Australian event planners. During Wellington travel for the Association X event, we partnered with some of our fellow regional convention bureaus (Rotorua, Dunedin and Southland) and held a regional networking event. We hosted around 50 buyers on the night with feedback being they appreciated our collaborative approach and being able to talk with multiple regions at one time.

Waikato has been host region for three prestigious business events, Tourism Summit Aotearoa, NZ Tourism Awards and the inaugural AuSAE IF event. AuSAE IF saw 15 Association executives' event and explore in our region. The event was a mix of workshopping and buyer appointments over 1.5 days and we held a regional cocktail hour where some of our Waikato suppliers joined and networked with attendees, including Hobbiton™ Movie Set. To close off the event we hosted a half day famil before delegates flights departed which saw buyers visit Claudelands & Hobbiton™ Movie Set. We also offered three pre famil itineraries to Tourism Summit Aotearoa attendees and in early December we held a Waikato Mega Famil (first since 2019) which saw 13 quality buyers spend two days with us learning what the Waikato has to offer future delegates, we have already had event bookings from this and both these opportunities including Hobbiton™ Movie Set.

The team have attended Wellington based AuSAE networking luncheons, undertaken sales calls and jointly hosted association executives for lunch alongside AuSAE and H3. Closer to home we jointly hosted local event planners with H3 and attended International Hobbit Day in September. Leveraging off the Hamilton Arts Festival in February we also hosted a group of local buyers alongside Hamilton Gardens at this. Alongside Tourism NZ we hosted a group of researchers at Innovation Park and academics pre-Christmas with regards to the national conference assistance programme (CAP) funding. We also hosted a number of buyers along with some of our regional business events partners at our annual Wellington Soiree, have hosted buyers in Christchurch and Auckland.

We recently launched an 'always on' and retargeting business events campaign which is ongoing and have distributed three industry event e-dms to our database of 2,945 event professionals.

We continue to update our regional image library with a joint Woundcare Conference shoot at Claudelands Conference & Exhibition Centre. We also grew image capacity with capturing our regional Mega famil as well as a shoot at Hamilton Gardens and Jet Park Hotel Hamilton and have had a Waikato regional feature in national event industry publication Meeting Newz as well as taken advertorial space each quarter in Waikato Business News talking to our Waikato audience.

WINTEC student, Janelle joined our team for work experience over a three-week period in May and was a huge help with completing some of our office tasks. We appreciated having the opportunity to help one of our future stars learn and develop during her studies.



Thermal Explorer Regional Events Fund

The four regions of the Thermal Explorer Highway collective including Waikato, Rotorua, Taupō and Ruapehu were approved \$3.75 million for regional events in December 2020. The Regional Tourism Organisations (RTOs), alongside their council partners, developed a collaborative regional events investment plan to drive additional domestic visitation into their regions.

Hamilton & Waikato Tourism were selected as the Lead Entity for the Regional Events Fund across the four regions. The collaboration between Waikato, Rotorua, Taupō and Ruapehu has led to a strong and compelling event proposition for our four regions.

The bulk of the \$3.75 million fund has been allocated through a contestable funding process with successful events being supported over a three-year period. The first two rounds of contestable funding have now been allocated and have resulted in 34 events being allocated \$2.9million. This sees the contestable fund aspect fully utilised and allocated. There have been a number of events that have not been able to go ahead which has caused previously allocated funds to be returned. In December the panel agreed to move forward with a third contestable funding round. This third and final funding round saw the application and evaluation process modified due to the limited funds available. The third funding round opened in January and closed beginning of June 2023.

Funding Agreements have had addendums completed where funded events (from any funding round) have been postponed or cancelled due to COVID-19, weather, event timing etc.

ThermEx capability workshops have been held online and in person over the first two quarters followed by roadshow activity. The Panel held the first series of 'Roadshow' workshops in March and April 2023 in each of the four regions. The Lego® Serious Play® or LSP workshops were all held in-person and facilitated by Rob Bull and Kate Horton from Rogue Builders. The workshop began with a brief update from the Panel on our journey to date and plans for the next 18 months followed by activities based around the question "Beyond the Thermal Explorer Regional Events fund, what does exceptional collaboration look like?".

The Panel met in May 2023 and discussed key objectives and timeline for the remainder of the REF project. Capability will continue for this sector over the next two years including further Thermal Explorer roadshows being planned centred around capability building, event development and feasibility initiatives.

Appendix 1 – Waikato inclusions

For details of specific Waikato event activities, please see Appendix 1 attached.

Development and support



Ambassador programmes

Designed for anyone engaging with manuhiri (visitors) who come to the Waikato, our Ambassador Programmes help create storytellers and ambassadors who can connect with people and authentically engage with what all New Zealanders understand as 'manaakitanga' and 'kaitiakitanga'. There are five unique location centric programmes that will support Kirikiriroa Hamilton, Waikato, Waipā, Waitomo/Ōtorohanga and Matamata-Piako.

Programmes have been provided 'free of charge' to attendees while we utilise central government funding; fees to attend will be applicable when the next workshops are scheduled. To date, for Waikato, we have held three workshops, which resulted in 44 Ambassadors being trained. The next Waikato Ambassador workshop is scheduled to take place 2 November 2023. Registrations are now available via the [website](#).

Regenerative Tourism

The Mighty Waikato Sustainability Programme has been developed in conjunction with InStep and was launched to our operators late January. The Programme provides guidance to operators to measure what they do and identify changes to their business to achieve better regenerative outcomes. We had 20 Waikato operators participate in the programme.

We have introduced a Regenerative tourism section of [waikatozn.com](#) for operators, providing advice and resources to assist operators on their journey. The visitor's section is underway.

Sustainability Moving Workshop

We took our next Sustainability event on the road to Raglan, where 30 attendees were introduced to nine great business operators and heard first-hand how they successfully implemented sustainable practices that not only improved their business, but also contributed to a regenerative future. The unique selection of businesses covered a range of sustainability and regenerative tourism topics, and provided tips and ideas around easily transferrable and cost-effective operations that attendees could adopt in their own operations. We were also joined by sustainability expert, Nicola Turner from Mainstream Green who shared her insights and advice throughout the journey. The attendees also had the opportunity to share their sustainability journey amongst the group, where many discussed their wins, opportunities for collaborations, challenges and solutions.



Tiaki in Waitomo

Tiaki – Care for New Zealand is a national initiative that was created through a collective national desire to share a connection to the natural world, inspiring and helping visitors to travel safely and conscientiously.

As part of our regenerative tourism workstream HWT piloted a programme in Waitomo around embracing the Tiaki kaupapa, which could then be implemented in other parts of the region to help educate other industry members and wider communities as well as our manuhiri about caring for Waikato's environment and people. Many operators are already undertaking some fantastic initiatives which embrace the values of the Tiaki Promise and this can help educate others about what can be achieved.

To date this regenerative tourism initiative has been very well received by all involved, and the next piece of activity is due to launch shortly. As this mahi was enabled with the central Government funding, extending this work to other communities within the region will be dependent on further funding from council stakeholders who are keen to support us in ensuring sustainable destinations within their rohe.

Commercial Accommodation

We utilised central government funding to commission a report by Horwath HTL to consider our commercial accommodation offering and identify needs and opportunities. This report has been provided to our council representatives and is available for anyone who might be considering developing commercial accommodation within the mighty Waikato.

Similarly, we have utilised the additional funding to develop a Commercial Accommodation Profile tool. This has already been utilised for events considering moving to our region. For Waikato, this tool indicates there are 37 commercial accommodation providers in the district, providing 366 stay units. The majority of accommodation in Waikato district is provided by B&Bs and Motels; the majority are 3-3.5 star ratings and average \$150 per night.



Product support provided to cultural operators across the region

The team have provided a variety of support services to our cultural tourism operators. Some of this support has been funded by central government funds allocated to provide consultants; attendance at capability building workshops; and other support has been by the way of one-on-one support with the HWT team:

- Te Ahurei Māori Tourism – now BRONZE Qualmark certified
- Sands of Kawhia Hotel
- Tainui Waka Tourism Inc
- Rangiriri Development
- Okū Tea
- Hine Tours
- Port Waikato Holiday Park
- Te Puna Wai Tours
- River Riders
- Move Your Tinana Kawhia (event)
- NZ Māori Tourism connections and strong relationship developing
- IBCPC Dragon Boat Event – connected organisers with local hapu for assistance

We have recently commissioned a consultant to undertake a Cultural Tourism Gap Analysis. This work is in conjunction with Tainui Waka Tourism Inc.

In addition, the HWT team have been working more with NZ Māori Tourism and have undertaken Te Reo lessons with Fraser High Schools's Adult Learning team.

Capability Building for the Industry

Our central Government funding provided us with the opportunity to offer an accelerated capability building programme. Symposiums, workshops, webinars and one-on-one support has been provided to a range of operators throughout the region. We held 40 events, which enabled 1,364 individuals to attend; along with providing 37 businesses with direct support. Returning to "BAU" funding means this activity will decrease to two symposiums and support for operators from our Development Manager.

Food & Beverage Tourism Strategy

We utilised more central government funding to produce a Food & Beverage Tourism Market Development Strategy for the region. The strategy was developed with consultation from producers, hospitality sector, F&B sector bodies, event managers and caterers. Implementation activity has included:

- Development of an Advisory Group to share in the ownership of the strategy, to help guide direction for the action plan and collaborate on specific projects
- Content creation – new content created and existing refreshed for waikatoz.com, social media content created including Reels, specific media pitching and coverage (see above marketing media section)
- Integration of more F&B based content in HWT campaign activity
- Launching 'Berry Month' campaign and promotion (see marketing section for more detail)
- Image library asset creation – photo and video shoots in Hamilton, Raglan, Te Aroha, Matamata, Morrinsville and Cambridge areas.
- Development of a Waikato Provenance Mark – research to explore if and what a provenance mark for the Waikato could look like.
- Support and encourage feasibility work towards developing a new event for the region.

Weather related State of Emergency

National State of Emergency was announced in response to the damage caused from Cyclone Gabrielle, which has followed closely behind Cyclone Hale. With official advice being “delay travel” and only travel if absolutely necessary, visitation over the summer was lower than we would have expected.

MBIE instigated the Visitor Support Emergency Advisory Group (VSEAG) to support visitors the affected regions – Auckland, Northland, Coromandel, Tairāwhiti, Hawkes Bay and Waikato. This group consisted of TEC, TIA, TNZ, MBIE, NEMA, MFAT, DOC, Ministry of Education, Immigration NZ etc. The purpose of VSEAG is to support the emergency response when the emergency impacts large numbers of visitors and managing the response for those visitors; and then some small part in the "recovery" afterwards.

Our region was initially omitted from the central Government Cyclone Recovery funding therefore HWT strongly advocated for our sector and region to be reconsidered. This resulted in our region being included with the funding allocated to and by Thames Coromandel District Council.

Appendix 1 – Waikato inclusions

For details of specific Waikato inclusion in development activities, please see Appendix 1 attached.

Sustainable funding

As you are aware, HWT received funding from central Government as part of COVID recovery funding packages, as did all RTOs. This additional funding elevated our existing mahi and allowed further workstreams to be implemented, as you will have noticed above throughout our report. This funding has now been utilised.

Now that we return our normal levels of funding our activity will return to pre-covid levels. The projects/workstreams impacted are:

- Food & Beverage – we now have a fantastic Food & Beverage Tourism Market Development Strategy for the region and have created powerful promotional assets. We will include the food and beverage offering within our usual work but will be unable to elevate further or fully realise the recommendations of the Strategy.
- Regenerative Tourism/Sustainability – we are unlikely to be able to provide any major impact with our operators or visitors other than encouraging the use of Tiaki within an operator's offering.
- Communications Specialist – we engaged a Communications specialist which enabled increased content creation and cut-through with media articles and coverage. This activity will return to pre-covid levels.
- Ambassador programmes – workshops were provided free of charge, and we now return to charging an attendance fee to cover the associated costs.
- Capability Building – work will continue as per pre-covid plans – two symposiums per year and our Development Manager available to support operators. However, the extensive and intensive workshop programme which was provided to operators free of charge will no longer be possible to deliver.
- Marketing campaigns – domestic, international and business events promotional activities were substantially elevated and increased in frequency with this funding. This activity returns to pre-covid levels.
- Matariki campaigns were implemented with this funding to support celebrating Matariki in Waikato and the Matariki ki Waikato festival. BAU budgets unfortunately do not allow for this activation to continue.
- Mighty Local campaign – this activity was launched during Covid. Building on existing efforts, the increased focus on targeting locals proved incredibly beneficial in building ongoing awareness of our visitor offerings. This activity did not exist pre-covid and does not fit within our 'normal' funding levels.
- Attraction of Business Events was increased during this period. We were able to host more event buyers in region and out of region than we are able to with usual levels of funding and implement specific digital marketing initiatives.
- Residents and Visitor Sentiment surveys were conducted over two summer seasons, with results available by region and by district. These provide insights into how our residents feel about tourism, the benefits and the perceived/real negative impacts of tourism.
- Data and insights tools have been developed and utilised. These have ongoing annual fees that we'll struggle to pay for the tools we've become accustomed to utilising to provide data to you.
- We have worked with our business events stakeholders to develop a Business Event Strategy for the region, but as yet, have no additional funding to deliver the actions identified by our stakeholders.

We are grateful of payments we receive from our council partners for the services provided, however sustainably delivering to the now elevated stakeholder expectations while managing rising implementation costs is challenging. We are reticent to lose the momentum and traction we have gained through these central government funded projects and would like to continue to successfully deliver the Destination Management Plan.

The government have indicated a 'system wide' review of the tourism sector, including sustainable funding. RTNZ's [Project Tōnui](#) provided an outline of the RTO system and challenges. Hamilton & Waikato Tourism is one of the lowest funded RTOs per capita, receiving \$3.30 per resident. Whereas, Queenstown receives \$172.35 per resident, Rotorua receives \$66.64 per resident, Taupō \$56.26 per resident and West Coast \$30.82. Only three RTOs have lower funding per capita than HWT – Taranaki (\$2.55), Northland (\$3.05) and Auckland who have had major budget cuts meaning they were the lowest this year at \$1.08 per resident, which still resulted in more than our total budget.

We may need to work with partnering councils to realign expectations in our next three-year Service Level Agreement during the pending Long-Term Plan.

Long Term Plan

As previously mentioned, and requested via letter to the Chief Executive in February 2023, HWT will be seeking Waikato District Council increase funding to align to our other council partners who have increased funding by CPI each year, and implement ongoing CPI increases annually.

Currently your council is committed and paying \$150,000 per annum, without any CPI increases being applied. Whereas the other 'like sized' contributors, with contributions originally set at \$150,000, have implemented CPI and are contributing \$183,378 for this current 2023/24 financial year; this will continue to increase by CPI each year, ie: July annually.

The HWT board are seeking the difference between other funding councils be met by your council in the next three-year Service Level Agreement – July 2024-June 2027 – \$183,378 PLUS CPI, then CPI each year.

Like all sectors and businesses, we too are experiencing increasing costs of delivery across all our activities. Income/revenue/funding needs to increase to enable the same level of deliverables – or deliverables/expectations will need to be reassessed.

Conclusion

As we continue to strive for the visitor sector to enrich our communities; as we readjust and return to 'normal' baseline funding; our focus and activity for the coming financial year includes:

- destination marketing with focus on domestic and international visitors;
- attracting travel trade, wholesalers and agents to include our region and operators in their itineraries and sale collateral; assist our operators become 'trade ready'
- proactively work to ensure our region is highly regarded with event organisers; attracting event organisers and conferences to our region
- proactively assist and encourage hotel development in Kirikiriroa Hamilton, which will benefit the wider Waikato region
- assist and encourage operators to embed Regenerative Tourism and sustainability measures into their activity
- deliver Ambassador programmes for Kirikiriroa-Hamilton, Waipā, Ōtorohanga-Waitomo, Waikato and Matamata-Piako districts
- continuing to work with our industry to develop capability; including two industry symposiums
- delivering capability building opportunities with the Regional Events Fund for Waikato, Rotorua, Ruapehu and Taupō while Regional Event Fund remains available
- continuing to lobby and advocate for the visitor sector with Government
- further embed the Waikato Destination Management Plan where resources allow
- continue to partner with neighbouring regions on collaborative activities
- after providing 'partnership holiday' to our partners (while we had central government funding), we'll continue to re-attract 'industry contribution' through our partnership with operators.

On behalf of the board and management of Hamilton & Waikato Tourism, we thank Waikato District Council, our local government partners and the industry for their continued partnership. Your proactive support is greatly appreciated by the tourism sector and our communities.

Nicola Greenwell

Chief Executive
Hamilton & Waikato Tourism
9 October 2023

APPENDIX 1

Marketing activity for Waikato

A summary of specific media, trade and leisure marketing for Waikato is detailed below:

Target market	Campaign or activity	Waikato experiences profiled
Media – domestic & international famils + coverage	Media coverage, hosting and famils profiling Waikato: <ul style="list-style-type: none"> • Dish Magazine • Canvas Magazine • Good Magazine • Waikato Herald • Stuff.co.nz • Motorhome, Caravans and Destinations Magazine • Bare Kiwi • 9Honey AU • Roads Less Travelled • Kia Ora Magazine • Our New Zealand Magazine 	The Shack, Raglan Roast, Workshop Brewing, Orca Eatery & Bar, Three Streams, Raglan Surf School, Zealong Tea Estate, Hunt & Gather Bee Co, Meyer Cheese, Vilagrad Wines, Raglan Food Co, Sculpture Park at Waitakaruru Arboretum, Hampton Downs Motorsport Park, Hakarimata Scenic Reserve, Te Awa – The Great NZ River Ride, Te Toto Gorge, Pukemokemoke Bush Loop, Lake Hakanoa, Punnet Eatery, Raglan township, Bootleg Brewery, Cornerstone Alpacas, WahineMoe, Castaways Resort
Travel Trade – training & events	International trade events and webinars profiling/attended by Waikato: <ul style="list-style-type: none"> • KiwiLink North America • Travel 2 USA virtual training • ECNI Down Under Endeavours USA virtual training • KiwiLink UK/Europe • KiwiLink Asia • AU sales calls • RTO/ITO • eXplore Show • TRENZ • GoWay USA virtual training 	Trade-ready products included: Zealong Tea Estate, Cornerstone Alpacas, Brew Bus – Waikato Tour, Te Awa - the Great NZ River Ride (Riverside Adventures), Sculpture Park at Waitakaruru Arboretum, Thundercross, Hadleigh Boutique Lodge, Castaways Resort, Raglan Surf School, Raglan Rock, Raglan Sunset Motel, WahineMoe, Te Karaka Lodge.
Travel Trade – famil hosting	Hosted in region: <ul style="list-style-type: none"> • Go New Zealand - AU • MTA Travel – AU • ECNI Kiwilink - UK 	Trade-ready products included: Raglan Sunset Motel, WahineMoe, Zealong Tea Estate
Domestic consumer -Local, Hamilton & Waikato	<ul style="list-style-type: none"> • Matariki June – July 2022 • Always On Facebook • Motorhome & Caravan Show • Berry Activation • Waikato to Taranaki Way • Matariki June – July 2023 	Zealong Tea Estate, Te Awa – The Great NZ River Ride, Punnet Eatery, La La Land, Raglan Chocolate, Hakarimata Scenic Reserve, Camarosa, Ruakura Berry Farm, Raglan township, Soundsplash, Matariki ki Waikato events 2022, Thundercross, Cornerstone Alpaca Stud, Castaways Resort, Bridal Veil Falls, Te Ara Kakariki, The Waikato to Taranaki Way, Matariki events 2023, Hampton Downs Motorsport Park, Sculpture Park at Waitakaruru Arboretum, Te Toto Gorge, The Shack
Domestic consumer - External Drive & Fly Markets	<ul style="list-style-type: none"> • Matariki June – July 2022 • Winter Campaign 2022 • Always On Facebook • Motorhome & Caravan Show • Waikato to Taranaki Way • Summer/Autumn Campaign 	Matariki ki Waikato events, Camarosa, Ruakura Berry Farm, Hakarimata Scenic Reserve, Raglan township, Cornerstone Alpaca Stud, Sculpture Park at Waitakaruru Arboretum, Te Toto Gorge, The Shack, Thundercross, Castaways Resort, Te Ara Kakariki, Zealong Tea Estate, Te Awa – The Great NZ River Ride, La La Land, Raglan Chocolate, The Waikato to Taranaki Way, Matariki events 2023, Hampton Downs Motorsport Park

Hamilton & Waikato

TOURISM

Domestic consumer – Chinese New Zealanders	Ongoing campaign activity has continued through our Weibo social media channel, blogs, community forums etc	Woodlands Estate, The Sculpture Park at Waitakaruru Arboretum, Punnet Eatery, Cornerstone Alpaca Stud, Zealong Tea Estate, La La Land, Raglan, Raglan Chocolate, Markets at Woodlands Oval, Stories in the Landscape, Taupiri Sunflower Farm, Hampton Downs Go-Karts, Matariki events, Raglan Boat Charters, Manu Bay Raglan.
Domestic & International consumer	2023 Hamilton & Waikato Regional Visitor Guide	Waikato district and towns profiled in 'Regional highlights', 'North Waikato' and 'Raglan' sections. Waikato district-based tourism operators have advertised in their respective sections. Events based in Waikato have also been profiled in the 'Events' section.
Domestic & international consumer, travel trade and media	Quarterly e-newsletters distributed to our consumer, trade and media databases featuring: The Sculpture Park at Waitakaruru Arboretum, Hampton Downs Motorsport Park, Stories in the Landscape, Port Waikato, The Waikato to Taranaki Way, Soundsplash Music Festival, Raglan Arts Weekend, Raglan Old School Arts Centre, Castaways Resort, Bridal Veil Falls, Mt Karioi, Meyer Cheese, Bootleg Brewery, Woodlands Estate, Zealong Tea Estate, Cornerstone Pink Ribbon Breakfast, Cornerstone Alpaca Stud, ST HITEC New Zealand GTR Festival 2023, Castaways Resort, Raglan township, Te Karaka Lodge	
Domestic & International consumer	Waitomo profiled through HWT's website and various social profiles including Facebook, Instagram, Twitter & YouTube, including: The Waikato to Taranaki Way, Pukemokemo Reserve, Lake Hakanoa, Karakariki Track, Mt Karioi, Bridal Veil Falls, Taupiri Sunflower Farm, Perry Cycle Bridge, Te Awa River Ride, Sunset Beach, Tamahere, Port Waikato, Tauwhare, Vivian Falls, Hakarimata Summit Track, Raglan, Whatawhata Berry Farm, Pancake Rock, Raglan township, Orca Eatery & Bar, Ngarunui Beach, Zealong Tea Estate, Hampton Downs motorsport park, Cornerstone Alpacas Stud, Cornerstone Kitchen, Punnet Eatery, Ngāruawāhia, Hakarimata Scenic Reserve, Lake Hakanoa, Kauri Loop Track, Te Toto Gorge, The Shack, Raglan Fish, Raglan Harbour cruise Wahinemoe, Artist's studios, galleries and shops in Raglan, Surfing & kayaking in Raglan, Hakarimata Kauri Walk, Puketaha, Castaways Resort, Thundercross Valley Dirt Bike Park, Raglan Chocolate. Events featured on social media: The Hampton Downs 2 Hour Race Track Run, Project Ruru, Whiskey Tasting - World Tour, Sensational 60's, Auto Addict, NZ Cherry Blossom Festival, DELIGHT: Blossom in the Park, Hampton Downs Pedal4Prostate, Mid-Winter Christmas Buffet Lunch, Christmas Market, Tamahere Twilight Market, Dream Garden Freedom2Fly Hall, Raglan Growers Market, The Raglan Spirit of Christmas, Raglan Arts Weekend, Stories in the Landscape, Soundsplash Music Festival, Matariki events, Stories in the Landscape, Star Insure MotoFest, Markets at Woodlands Oval, Cornerstone Pink Ribbon Breakfast, ST HITEC New Zealand GTR Festival 2022, Ty Segall & Freedom Band New Zealand Tour 2023, The Boy with Wings, Sorcha Costello, Conor Connolly and Pádraig Ó Dubhghaill.	

Event activity for Waikato

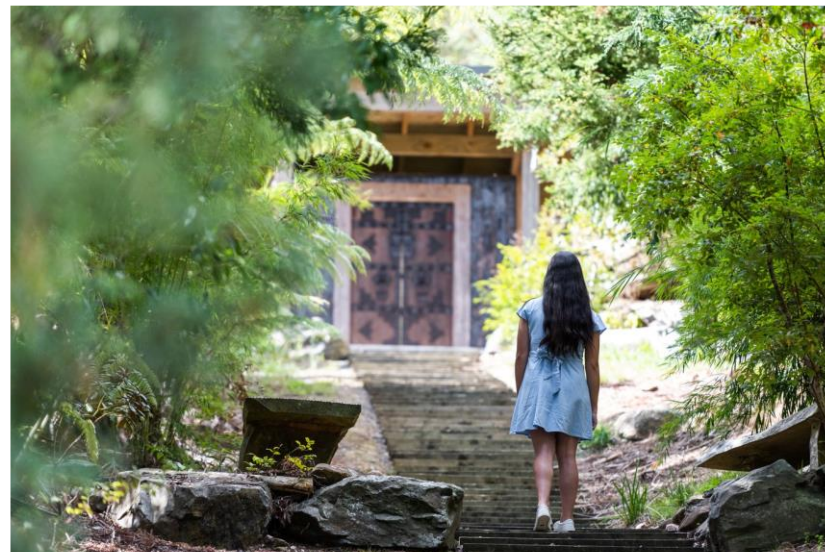
A summary of specific event activities for Waikato is detailed below:

Activity	Campaign or activity
Business Events - Famils & Hosting	<p>Business events have hosted the following:</p> <ul style="list-style-type: none"> • Auckland buyers' lunch • Wellington Soiree • Christchurch buyers' dinner • Mega Famil • AuSAE IF Famil • AuSAE Linc site visits • Hamilton Arts Festival local hosting • Buyers' dinner at Meetings 2023 • Mitre 10 Site visit • Recreation NZ site visit • NZ Young Farmers site visit • Regional networking drinks WLG
Business Events - Attended Events	<p>Events we have attended to promote the region:</p> <ul style="list-style-type: none"> • Meetings 2023 • Association X • AuSAE Linc • Office & PA Show • Corporate PA Summit • AIME • AuSAE networking lunches • Waikato Business Networking Event • Open Waikato Brand Refresh
Business Events - Marketing Activity	<p>Business Events have marketed the region in collateral as follows:</p> <ul style="list-style-type: none"> • 4 x Waikato Business news adverts • Always on campaign • Meeting news feature article • Meeting Newz advert • 3 x eDM
Thermal Explorer Regional Events Fund - Activity	<p>Capability building provided to Waikato, Rotorua, Taupō & Ruapehu regions via REF:</p> <ul style="list-style-type: none"> • November 2022 networking • December 2022 workshop • Lego® Serious Play® roadshow (March – April 2023)
Thermal Explorer Regional Events Fund – Funded Events	<p>Event funding provided to Hamilton-based events:</p> <ul style="list-style-type: none"> • Tourism Summit Aotearoa and Tourism Awards dinner (November 2022) • Hamilton Arts Festival – Toi Ora ki Kirikiriroa (February – March 2023) • Aramex Kiwi Walk and Run Series (April 2023)

Development activity for Waikato

A summary of specific development and capability building activities for Waikato is detailed below:

Activity	Campaign or activity	Waikato experiences involved
Development Support	<p>There were several operator capability building workshops held during the FY:</p> <ul style="list-style-type: none"> • Sustainability Symposium • Content Creation Workshops • Pricing and Packaging Workshop • Working with Trade Workshop • Cultural Operator Hui with Tainui Waka Tourism Inc. • Sustainability Moving Workshop • Organic Social Media • Customer Experience • HR Webinar • Business Plan on a Page <p>The team have provided development support to operators within Waikato district.</p>	<p>Punnet, Thundercross Valley Dirt Bike Park, River Riders, The Sculpture Park at Waitakaruru Arboretum, Te Awa River Ride, Raglan Old School Arts Centre, Raglan iHub, Woodlands Estate, Matahuru Vally Walk, Tino Pai Tours, Zealong Tea, Raglan Sunset Motel, Cornerstone Alpaca Stud, Te Puna Wai Tours, Rangiriri Pa, Raglan Food Co., Xtreme Zero Waste, Whāingaroa Environment Centre, Raglan Falafel, Westcoast Stoneware, SWOP Refillery, Raglan Artisan Bread, Workshop Brewing, Tuakau Hotel, Mercer Landing, Raglan Rock, Hampton Downs, Kimihia Lakes, Tata Valley Development, Te Awa Lakes Development, WahineMoe, Pōkeno Whisky, The Shack, Nikau Cave, Te Karaka Lodge</p>
HWT held events	<p>HWT have held the following events for industry:</p> <ul style="list-style-type: none"> • 4 x HWT partner breakfasts • Open Spaces Forum • 3 x Waikato Ambassador workshops • HWT Symposium 	<p>Thundercross Valley Dirt Bike Park, Smart Waikato, Woodlands Estate, Raglan Kayak, Raglan Boat Charters, Taupiri Sunflower Farm, Palms on George Limited, Create Hosting Ltd, Mercer Landing Kitchen and Bar, Port Waikato, Waikato District Council, Tuakau Hotel, LaValla, Blossom Tradings, Tata Vally Development, Raglan Shuttle, Raglan Chamber of Commerce, Raglan iHub, Raglan Holiday Park, Raglan Sunset Motel, Hampton Downs</p>
Sustainability Check-in	<p>The Sustainability Programme “check-in” was provided to:</p>	<p>Raglan Food Co., Xtreme Zero Waste, Whāingaroa Environment Centre, Raglan Falafel, Westcoast Stoneware, SWOP Refillery, Raglan Artisan Bread, Workshop Brewing, Thundercross Vally Dirt Bike Park, River Riders, The Sculpture Park at Waitakaruru Arboretum, River Riders</p>
Food & Beverage Strategy	<p>A range of F&B operators have been involved with the F&B Strategy mentioned – from consultation in the creation of the Strategy, through to being on the F&B Advisory Group, or hosting photo shoots</p>	<p>Orca, The Shack, Raglan Fish, Isobar, Lala Land, Zealong Tea Estate, Raglan Chocolate, Raglan Roast, Workshop Brewing, Punnet, Cornerstone Kitchen, Camarosa, Lavender Backyard Garden, Ruakura Berry Shop, Tauwhare Berry Farm, LoveBerries, Sunrise Berries, Willbery Farm, Whatawhata Berry Farm, Woodlands Estate Cafe</p>



Regional Insights

(Jul 2022 – Jun 2023)

\$751.6m

for the year;

DOMESTIC Tourism Electronic Card
Transactions
4th
6.4% share of domestic visitor spend

\$105.5m

for the year;

INTERNATIONAL Tourism Electronic
Card Transactions
6th
3.2% share of international visitor spend

SOURCE: MBIE: Tourism Electronic Card
Transactions (YE June 2023)

13.2m visitors to

Waikato during the year;

For the month of JUNE,

1.5m visitors;

2nd

9.2% market share

SOURCE: DataVentures (June 2023)

144,316 delegates

hosted at **799** Business Events

= **9.7%** share

SOURCE: Business Events Data (YE June 2023)

1.3m

commercial guest nights for the year

3.5% share of

commercial guest nights in New
Zealand

57.4% occupancy of
commercial accommodation
(NZ Occupancy = 53.8%)

SOURCE: Accommodation Data Programme
(YE June 2023)

International visitor arrivals

2,537,399

to New Zealand
718% increase on last year

Key Markets:

Australia – 1,234,861

USA – 267,169

UK – 167,551

Prior to Covid-19, NZ welcomed
3,889,796 international visitors per
annum (YE June 2019)

SOURCE: Stats NZ International Visitor Arrivals
(YE June 2023)

**The Mighty
Waikato**

Where magic runs deep

Waikato Insights

Commercial Accommodation

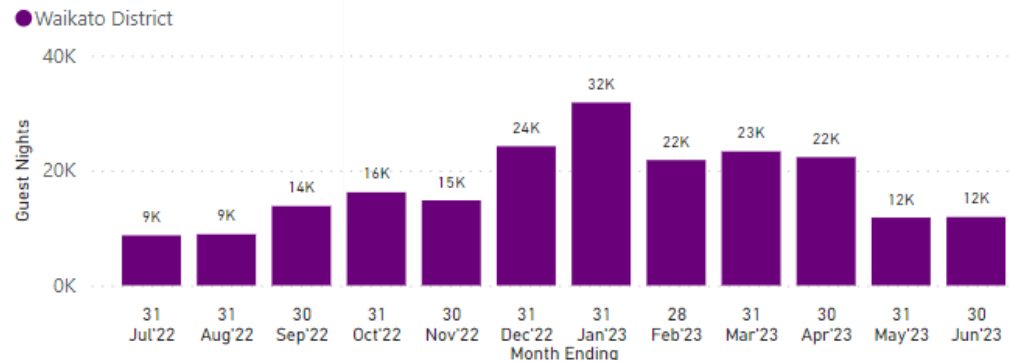
42.8% occupancy (NZ: 53%)

2.1 Average nights stayed

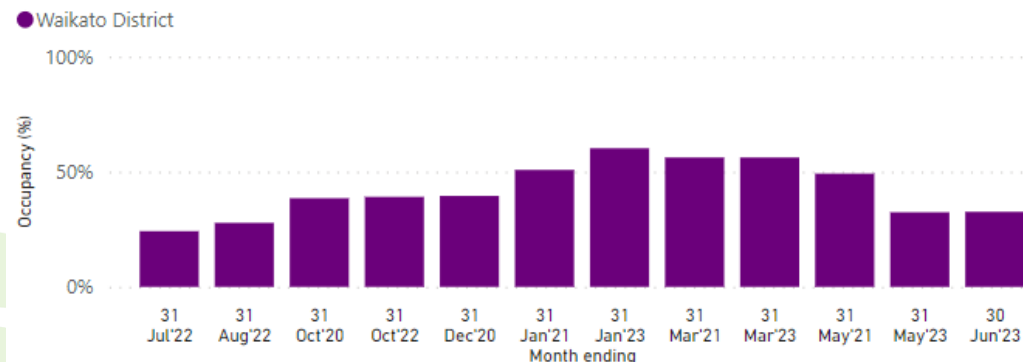
211,200 guest nights

Year End June 2023

Total Guest Nights by TA



Monthly Average Occupancy Rate by TA



Accommodation Data Plan (ADP): year ending June 2023 (MBIE)

(Jul 2022 – Jun 2023)

Visitor Spend

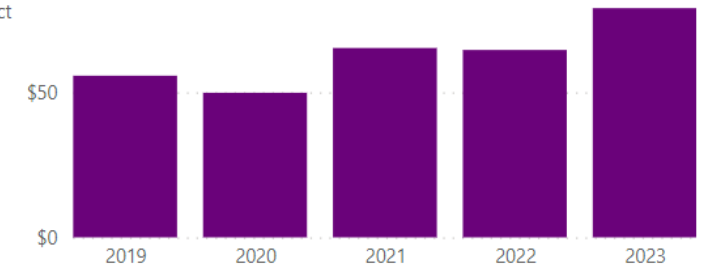
Total Domestic Spend (\$M) -
YE Jun '23

\$79.0

▲ 22.3%
YoY Change

6.4%
Market Share (12 Months)
4
RTO Rank

● Waikato District



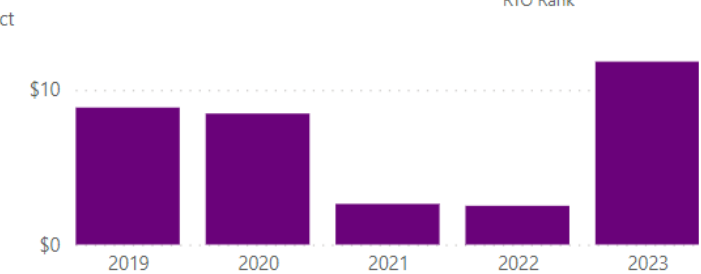
Total International Spend (\$M) -
YE Jun '23

\$11.8

▲ 371.7%
YoY Change

3.2%
Market Share (12 Months)
6
RTO Rank

● Waikato District



Tourism Electronic Card Transactions (TECT): year ending June 2023 (MBIE)

**The Mighty
Waikato**
Where magic runs deep



THE WAIKATO ^{TO} TARANAKI WAY

**The Mighty
Waikato**
Where magic runs deep

TARANAKI

like no other

Experience a mighty road journey – like no other

**The Mighty
Waikato**
Where magic runs deep





AMBASSADOR

WAIKATO





**“You can do
anything
but not
everything”**

David Allen

65



The Mighty Waikato

Where magic runs deep

Kia kaha



Mighty Local

Find out more:
waikatonz.com

To	Sustainability and Wellbeing Committee
Report title	Three Waters Reform Better Off Funding Special Project Update November 2023
Date:	1 November 2023
Report Author:	Deron Sharma, Acting Waters Manager
Authorised by:	Will Gauntlett, Acting General Manager Community Growth

1. Purpose of the report

Te Take moo te puurongo

To inform the Sustainability and Wellbeing Committee (te Komiti) of current workstreams, activities, and key matters under the three waters reform better off funding special project.

2. Executive summary

Whakaraapopototanga matua

In 2021, Te Kāwanatanga o Aotearoa (New Zealand Government) announced the better off funding package, valued at \$500 million, as part of the three waters reform program. Te Kaunihera aa Takiwaa o Waikato's (Waikato District Council's) allocation of this puutea (fund) was initially \$31,531,126. The first 25%, valued at \$7.88 million, was allocated to Kaunihera (Council's) under tranche 1, with the remainder to be introduced on 1 July 2024, contingent upon the three waters reform program progressing through Parliament.

Through the ministerial reset of the three waters reform program, it was announced that the remaining 75% of the better off funding would no longer be available. This means that Kaunihera's allocation of the better off funding is wholly contained within tranche 1.

In September 2022, the better off funding application process saw a total of 115 applications being received, overprescribed with a cumulative value exceeding \$50 million. A standard, procurement process was followed in the evaluation of the longlist to the shortlist. This yielded 20 shortlisted projects with a mix of council led, community led, and iwi led projects, valued at \$6.864 million.

Te Tari Taiwhenua (Department of Internal Affairs, DIA) appointed Crown Infrastructure Partners (CIP) as the monitor of the puutea, whom Kaunihera reports to. Back-to-back funding agreements have been developed, of which Kaunihera and each external applicant will be party to. This is to mitigate any financial risks to Kaunihera and other applicants. To date, three back-to-back funding agreements have been sent to applicants for consideration. Upon receipt of a signed funding agreement, applicants may begin requesting reimbursement for project costs congruent with the claim requirements.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Sustainability and Wellbeing Committee:

- a. notes that the project management for the three waters reform better off funding is ongoing; and**
- b. notes that the reporting frequency to the Committee is quarterly.**

4. Discussion Matapaki

At the last quarterly update, te Komiti was informed that, upon receipt of a variation to the [master funding agreement](#) between Kaunihera and Te Tari Taiwhenua (Te Tari), a legal review would be undertaken. This variation was received on 17 July 2023 (Attachment 1) and the Legal Team assessed that it did not materially and significantly impact the provisions of the original agreement from an operational and legal perspective.

Based on this, a back-to-back funding agreement was drafted by the Legal Team, which maps the obligations placed upon Kaunihera by Te Tari onto each external applicant. This is to minimise financial and legal risks to Kaunihera as well as other applicants. This is predicated on failure in meeting reporting obligations by one applicant being detrimental to other applicants.

Kaimahi (staff) have acknowledged that, by virtue of delays outside of Kaunihera and applicants' control, the initial costings submitted by each applicant will likely be outdated. To that end, a questionnaire (Attachment 2) was sent to each applicant on 4 October 2023 to ascertain the impacts of inflation, supply chain issues, and other cost escalations on the initial costings.

Kaimahi have been meeting with each applicant as well as conducting site visits to augment understanding of project context and better position Kaunihera to provide support to the applicants. This is to ensure that we stay true to Kaunihera's Our Plan Customer and Community Chapter, where we have set the goal to "EMPOWER communities and stakeholders to work with us to build Liveable, Thriving & Connected Communities across our district."

To date, three signed back-to-back funding agreements have been sent to external applicants. This is a reflection of applicants who have responded to the questionnaire sent to them. In discussions with applicants, it was made clear that a receipt of completed questionnaire was a prerequisite for Kaunihera to sign a back-to-back funding agreement. Once the back-to-back funding agreements are signed, Kaunihera can begin reimbursing applicants for project delivery costs upon receipt of an invoice and other supporting documentation required for the claims process.

Kaimahi are currently working through the applicants who have not responded and continue to provide guidance and support. A back-to-back funding agreement is not required for projects delivered by Kaunihera as the master funding agreement with Te Tari covers this. However, to ensure that this process was equitable for both Kaunihera-led projects and community-led projects, no claims were made for internally delivered projects.

5. Next steps

Ahu whakamua

Kaimahi will continue to work with external applicants to expediate the execution of the back-to-back funding agreements.

Kaimahi may now begin to claim for internally delivered projects such as the [Whaaingarua Wharf project](#). To this end, project finance codes and reporting mechanisms are being created.

Moreover, work is being undertaken to map the process for receiving invoices, reports, and processing via the project financial system. The puutea is a grant fund and the funding is administered from Te Tari to Kaunihera (Attachment 3). As such, the process must be understood by relevant kaimahi within Kaunihera to avoid inefficiencies and confusion. This can then be communicated to our applicants. This positions Kaunihera to meet Our Customer and Community Chapter goal of “delivering an effortless experience for our customers in every interaction” and Financial Stewardship goal for “Our customers [to] have trust and confidence in our financial management.”

A further update will be provided to te Komiti in the next quarter. Kaimahi are developing project reporting dashboards which will be a useful visualisation tool when projects enter the execution phase.

6. Attachments

Ngaa taapirihanga

Attachment 1:	Better Off Funding Agreement Variation
Attachment 2:	Questionnaire for Funding Agreement
Attachment 3:	DIA Better Off Fund - CIP Update October 2023



VARIATION AGREEMENT

TO THE

FUNDING AGREEMENT

BETWEEN

DEPARTMENT OF INTERNAL AFFAIRS

AND

WAIKATO DISTRICT COUNCIL

AND

CROWN INFRASTRUCTURE PARTNERS LIMITED
(AS MONITOR)

FOR

WATER SERVICES REFORM PROGRAMME –
BETTER OFF FUND

AGREEMENT

The parties identified below agree to be bound by the terms and conditions of this Agreement.

- 1 **Parties**

The Sovereign in right of New Zealand, acting by and through the Chief Executive of the Department of Internal Affairs (**DIA**)

Waikato District Council (**Recipient**)

Crown Infrastructure Partners Limited (**Monitor**)
- 2 **Background**

DIA, the Recipient and the Monitor are parties to a Funding Agreement dated 16 December 2022 under which DIA agreed to contribute Funding to the Recipient from the “better off” final support package and the Monitor undertakes a review and monitoring role on behalf of DIA (**Funding Agreement**).

At the time the Funding Agreement was executed, reporting by the Recipient under the Funding Agreement was intended to be done through the DIA’s Grant Management System. The parties have subsequently agreed that reporting by the Recipient will, from the date of the execution of this Agreement, be through the Monitor’s Better Off Funding Package Portal.

The parties have agreed to vary the Funding Agreement as set out in this Agreement, with effect from the date of execution of this Agreement by all parties.
- 3 **Defined terms and interpretation**

Except where the context requires otherwise:

 - (a) in this Agreement, defined terms have the meanings given to them in the Funding Agreement; and
 - (b) the provisions of the Funding Agreement relating to interpretation apply to this Agreement.
- 4 **Confirmation of other terms**

The parties confirm that in all other respects, the terms and conditions of the Funding Agreement remain in full force and effect but are extended to include the varied terms recorded in this Agreement.
- 5 **Variation to the Funding Agreement**

Each party agrees that the terms of the Funding Agreement will be varied as follows:

 - (a) **Clause 8 of Part 1** – The references to “*DIA’s Grant Management System portal*” in the first and third paragraphs of clause 8 of Part 1 shall be deleted and replaced with “*Monitor’s Better Off Funding Package Portal*”.
 - (b) **Clause 8 of Part 1** – The alphabetised list below the words “**Each six-monthly report must include the following information:**” shall be deleted and replaced with the following:
 - “(a) *Description of activities undertaken during the relevant six month period (including progress against relevant milestones);*
 - (b) *A summary of expenditure for the relevant six month period (including any co-funding by the Recipient);*
 - (c) *Plans for the next six month period (including a financial forecast for cashflow purposes);*
 - (d) *Any major risks arising or expected to arise with the Permitted Funding Activities, costs or performance of this Agreement, together with actual or proposed mitigations for those risks*

(including, where the Permitted Funding Activities costs are forecast to exceed budgeted costs, how the shortfall is to be funded);

- (e) A summary of the outcomes achieved as a result of the Permitted Funding Activities;*
 - (f) A full restatement of Permitted Funding Activities completed to date and being undertaken in the future; and*
 - (g) Any other information relevant to this Agreement and/or DIA's involvement in connection with the Permitted Funding Activities that is notified by DIA or the Monitor in writing to the Recipient.*
- (c) **Clause 1.2 of Part 2** - The reference to "DIA's Grant Management System portal" in clause 1.2 of Part 2 shall be deleted and replaced with "Monitor's Better Off Funding Package Portal".
- (d) **Clause 1.3(c) of Part 2** – Clause 1.3(c) of Part 2 shall be deleted and replaced with the following:
- (c) *"a summary of worker hours by project for the period covered by the relevant funding request in relation to the Permitted Funding Activities."*

6 Costs

Each party will pay its own costs of negotiating and documenting this Agreement.

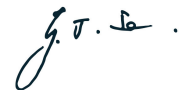
SIGNATURES

SIGNED by the **SOVEREIGN IN RIGHT OF NEW ZEALAND** acting by and through the Executive Director Water Services Reform Programme of the Department of Internal Affairs or his or her authorised delegate:



Name: **Hamiora Bowkett**
 Position: **Executive Director, Water Services Reform Programme**
 Date: 13/07/2023

SIGNED for and on behalf of **WAIKATO DISTRICT COUNCIL** by the person(s) named below, being a person(s) duly authorised to enter into obligations on behalf of the Recipient:



Name: **Gavin Ion**
 Position: **Chief Executive**
 Date: **10 July 2023**

Name:

Position:

Date:

SIGNED for and on behalf of **CROWN INFRASTRUCTURE PARTNERS LIMITED** by the person(s) named below, being a person(s) duly authorised to enter into obligations on behalf of the Monitor:



Name: Graham Mitchell

Position: CEO

Date: 13 June 2023



Name: Kathryn Mitchell

Position: Chief Legal & Risk Officer

Date: 13 June 2023

BETTER OFF FUNDING BACK-TO-BACK AGREEMENT INFORMATION

Project name:	
Address for service:	
Recipient's legal name:	
Status of legal entity:	<e.g. incorporated, limited liability company, co-operative company, society, not for profit, trust
NZBN or charities number:	
Name of recipient's representative:	
Representatives position:	
Representatives cell phone and e-mail:	
Who owns the current asset?	
Who will own the asset once the project is completed?	
Do you have a legal right to do works on the asset?	
Is there any change in scope from the original application?	
Are there any known risks associated with this project?	<e.g. health and safety risks, financial risks, supply chain risks>
Do you have a contingency plan for any cost over runs?	
Do you have a procurement plan?	<please provide your procurement methodology>
Do you have a project manager, or do you need assistance?	
Do you require Waikato District Council to deliver your project?	<if yes please provide who your WDC contact person is>



Several councils have enquired if they have missed a CIP BOF update since July 2023, you haven't. With the frenetic activity getting through the 30 June 2023 formal reporting round, the programme has settled into a more stable rhythm and these updates will now be released on an ad hoc basis. Please don't hesitate to continue getting in touch with your CIP Relationship Manager with issues as they arise.

1. Council invoices for BOF claims are not required

Some council claims are being submitted with an invoice to DIA for the claim amount. DIA do not require and do not use these invoices. Please remind your council finance /accounting teams these invoices are serving no purpose and likely creating more work for council to raise an associated credit note.

2. Project claims

Councils are reminded that the first claim for a project that has an allocation of the overall 10% advance payment needs to attach documentation evidence of how the allocation was expended as well as the claim amount.

3. Standing Calendar and 31 December 2023 formal reporting round details

We are receiving enquiries regarding the end of year reporting round. The programme will be as follows:

	Output	Standing Action	Reporting schedule for 31 December 2023 period	Responsible	Date
	Pre-work. Prior to the 6-month report we recommend that you review your programmes, make any Change Requests that may be appropriate and lodge any claims to bring payments into alignment with your expenditure. This will ensure that your report reflects your actual position at 31 Dec-23. Allow several weeks for your requests and claims to be assessed and approved (actual payments can follow).			Council	Dec-23
1	6-monthly Project Reports ¹	To be submitted within 15 business days after the biannual period end 30 June and 31 December	Allowing for typical New Year holiday period to 10 Jan, anniversary days and the 15 business days provided for report generation	Council	Thu 1 Feb-24
2	Project Report set CIP sign-off	CIP Monitor to review the set of Project Reports with Council and sign off each Project Report	Allow 10 business days (with Waitangi Day 6 Feb-24)	CIP Monitor with Council	Fri 16 Feb-24
3	Project Report set DIA sign-off	DIA to review the Project Reports and sign-off	Allow 5 business days	DIA	Fri 23 Feb-24
4	Programme Summary report	Council to publish the Programme Summary report ² (after full Project Report set signed off by DIA)	Mandatory: Programme commentary for next 6 months, and overall Programme risk RAG. Allow 5 business days	Council	Fri 1 Mar-24
5	Programme Summary CIP sign-off	CIP Monitor to review the Programme Summary report with Council and both parties sign off	Allow 5 business days	CIP Monitor with Council	Fri 8 Mar-24
6	Programme Summary DIA sign-off	DIA to review the Programme Summary report and sign-off	Allow 5 business days (allowing for one anniversary day)	DIA	Mon 18 Mar-24

- Note
1. Project changes can now be lodged with the 6-monthly report; a separate PSR is not required prior to submitting the 6-monthly project report.
 2. Council will be able to track the DIA approvals of the 6-monthly project reports using the timestamps in the CIP BOF Portal.

To	Sustainability & Wellbeing Committee
Report title	Recovery Plan - Cyclone Gabrielle
Date:	1 November 2023
Report Author:	Reece Turner, Recovery Manager
Authorised by:	Kurt Abbott, Executive Manager, Projects & Innovation

1. Purpose of the report

Te Take moo te puurongo

To provide the Sustainability and Wellbeing Committee an update on Waikato District Council (WDC) Cyclone Gabrielle Recovery Plan.

2. Executive summary

Whakaraapopototanga matua

The purpose of this report is to provide an update on activities that are a part of the Recovery Plan.

The Recovery Plan has been developed in line with the four environmental sections, those being, built, social, economic, and natural and focuses on the following:

- Families and Whanau, Business and Communities are well supported
 - Build Resilience to Future Emergencies
 - Rebuild Impacted Infrastructure
 - Regeneration of the Economy
 - Economic support targeted to support businesses most impacted, including business continuity
 - Support the Rural Sector
-

3. Staff recommendations Tuutohu-aa-kaimahi

That the Sustainability and Wellbeing Committee:

- a. receives the report for the Recovery Plan – Cyclone Gabrielle.

4. Discussion Koorero whaimaarama

Families and Whanau, Business and Communities are well supported

In the Recovery Case Management area, Council staff have been in direct contact with stickered homeowners to establish their individual needs and assess what assistance is available. Many of the homeowners who still have a placard are facing multiple complex issues e.g. delays from Earthquake Commission (EQC), limited to no finances, difficulties with access for debris removal or neighbouring trees, newly established natural water run off through their properties.

Furthermore, Council has been proactive in assessing costs in particular the removal of debris that will be required to return to their homes. EQC has indicated to council that their payouts are unlikely to cover all costs.

Homeowners are now beginning to submit applications for the Mayoral Relief Fund to access financial support to assist with the ongoing costs in the clear up of their properties. These people are now nine months post Cyclone Gabrielle and still very much experiencing the impact the natural disaster had on Port Waikato. As insurance and EQC settlements start to be finalised, it is expected that assisted and advice to affected homeowners will increase over the coming 4 months.

Severe Weather Emergency Recovery (Temporary Accommodation) Order 2023

In collaboration with its partner agency, Te Whakaruruhau, the Ministry of Housing and Urban Development (MHUD) has identified ten more families affected by the North Island weather event who meet the criteria for the temporary accommodation programme. These families, identified by Te Whakaruruhau, have all experienced water damage to their homes and need repairs. This order was implemented on 7 August 2023 and is attached as Attachment 1 to this report. It stipulated that the temporary accommodation must be vacated by the end of 9 February 2026, or a resource consent application must be submitted by that date.

Community Wellbeing Funding

WDC has successfully received a grant totalling \$167,715.00 from Ministry of Social Development to help enable the delivery of WDC Social Sector Recovery Plan. The grant will be supporting our Marae Resilience work and will support mental wellbeing initiatives within the Port Waikato communities.

Funding applications for the mental wellbeing fund are currently under development and will be administered on behalf of council by the Port Waikato Community Board. These communities' initiatives will need bring the community together to boost their overall wellbeing and ideally help deliver wellbeing and community initiative indicated within the township Blueprint plans.

Funding

Government Support

	Fund	Amount	Remaining (less committed or spent)
new	Iwi & Community	\$141,338.00	\$141,338.00
new	Mental Wellbeing	\$26,377.00	\$26,377.00
new	Port Waikato Flood Resilience Work	\$2,350,000.00	\$2,350,000.00
	Mayoral Relief Fund	\$190,000.00	\$0.00
	Recovery Office Support	\$500,000.00	\$0.00
	Recovery Office Support	\$110,000.00 23/24 \$110,000.00 24/25	\$0.00

Private Funding

	Fund	Amount	Remaining (less committed or spent)
	Mayoral Relief Fund	\$332,810.91	\$293,386.35

Mayoral Relief Funding

The Mayoral relief fund comprises donations of \$190,000.00 from Central Government and \$332,810.91 in private donations.

As of 18 October 2023, a total of \$160,126.20 in payments has been disbursed to aid those affected by the severe weather events, with a further \$69,298.36 approved for payment.

The remaining funds are allocated to support ongoing impacts on the community and residents, including debris removal, further geotechnical assessments or unexpected expenses.

To ensure the funds reach those in need, the criteria for Mayoral Relief funding has been modified to be applicable only to those residing in Red and Yellow Stickered properties.

Stickered Property Update as of 17 October 2023

Since the cyclone, homeowners and Council staff have worked together and have been able to successfully remove a total of 10 stickers, eight yellows and two reds. This was achieved through proactive advice being provided to landowners, further geotechnical assessments, and proactive and motivated landowners.

The below list is the current total of affected homes in the district.

Sticker	Total
Red	4
Yellow Homes	4
Yellow Garage/Sleep outs	5

Early indications from some homeowners are that the cost to remediate their property will be higher than the value of the land and their predicted insurance payouts. As a result, Council is doing further investigation into the Category 1 – 3 government / council Buy Out process / policy and whether these may apply to this situation.

Build Resilience to Future Emergencies

Marae Resilience Update

The Marae Resilience Strategy is currently in motion, comprising four key components. This strategy is designed to be dynamic, evolving over time as a living document, and will undergo regular reviews as agreed upon.

The first step involves establishing agreements with Civil Defence and Emergency Management (CDEM) to outline the operational requirements for Marae before, during, and after events. These agreements can also serve as a foundation for securing additional resilience support from various sources.

In the short term, staff are focused on enhancing the capacity and relationships between Marae and CDEM through training sessions and capacity-building workshops.

Our long-term objectives include identifying infrastructure ambitions and aspirations that align with community outcomes, informing the Long-Term Plan (LTP). Staff are also undertaking climate adaptation, mitigation, and restoration projects alongside managed retreat approaches.

A key aspect of the strategy involves encouraging government and community agencies to collaborate in a more coordinated manner to support Marae resilience and empower community-led outcomes. Staff are working closely with Iwi and Maaori providers, trusted entities, to facilitate information-sharing workshops, training programs, and collaborative projects that uphold manaakitanga and kaitiakitanga aspirations.

To enable a culture shift, staff are fostering a more integrated approach across agencies, and are currently coordinating capacity and relationship-building workshops alongside other agencies, in collaboration with Huakina Development Trust and Te Puuaha Marae.

Workshops are anticipated to take place from the end of October to mid-November (TBC), with funding from the Ministry of Social Development (MSD) aligned with Marae Resilience Plans. Attendance at the first capacity building workshop will include 12 Marae, each Marae will have representatives of between 3- 5 people. Four agencies will also be in attendance.

Furthermore, staff have engaged with other Maaori providers, with plans to involve them after the workshops in early next year.

Rebuild Impacted Infrastructure

Infrastructure plays a crucial role in fostering economic and social cohesion following a significant weather event. The topics of Roothing and Water will feature prominently in discussions about the Long-Term Plan and Infrastructure development. To facilitate and support the necessary efforts, the Recovery Office has applied to the Government's Flood Resilience Fund.

Roothing

Regarding the road network, staff are in the final stages of our initial response cleanup efforts, which include tree removal, addressing slips, cleaning drainage systems, and clearing debris from the roadsides.

Simultaneously, the Roothing team is actively engaged in preparing applications for Phase 2 (practitioner sites) and Phase 3 (larger complex repair sites) for approval from Waka Kotahi. The Phase 2 application has been successfully submitted and approved by both Waka Kotahi and the Council. Presently, staff are working on the Phase 3 application to Waka Kotahi, and Council has approved the local budget allocation for both Phase 2 and Phase 3.

In addition to these efforts, staff are conducting surveys of our high-risk sites, performing geotechnical investigations, and exploring potential solutions in collaboration with Waka Kotahi.

The subsequent phase involves the execution of repair work for both Phase 2 and Phase 3 sites. For low-risk practitioner sites, staff are leveraging the Waikato District Alliance, while planning to engage the market for specialised work on larger sites.

Furthermore, additional funding has been secured from the Department of Internal Affairs for a comprehensive study on rooothing resilience. This study encompasses several critical aspects:

- Sites that were not approved by Waka Kotahi in previous cyclone applications and historical repairs required on our network.
 - Evaluation of unstable slopes, retaining walls, and various structures.
 - Identification and mitigation of dangerous or high-risk trees on our road network.
-

- Resolution of drainage issues across the district.
- Identification of hotspots and lifeline routes.
- Exploring innovative approaches to enhance the overall resilience of our network for future events.

The aim is to gather this data to build a detailed business case which will play a pivotal role in securing future funding for roading resilience from Waka Kotahi or any other potential central government funding scheme.

Three Waters

WDC has secured funding from the Department of the Prime Minister and Cabinet (DPMC), contingent upon WDC committing \$500,000 as a local contribution for project management costs. The funding comprises two main components: \$350,000 is allocated for a flood modelling initiative, while the remaining \$2,000,000 is earmarked for the stabilisation and rehabilitation of critical stormwater locations in Port Waikato. This work is aimed at mitigating floodwater into residential and property areas during heavy rainfall events, achieved through the installation of either flood gates or water retention pools for controlled discharge to prevent future flooding. The stabilisation and rehabilitation work is a pivotal project that ensures effective stormwater management from the steep slopes near the town's general store and Maunsell Road.

Rural Sector Update

The Ministry of Primary Industries (MPI) continues to operate in a standard fashion. However, the Rural Support Trust remains in response mode, primarily due to industry-related factors. This situation is attributed to a growing demand for assistance stemming from financial and employment challenges. The key triggers for this include Fonterra's downward adjustment of payout predictions, leading to significant staff reductions among dairy farmers. Nevertheless, it's essential to note that financial pressure is not exclusive to the dairy sector, as low commodity prices and high on-farm inflation, averaging around 10-16% over the past two years or 24-26% when combined, are affecting various sectors.

In the regions heavily impacted by the North Island weather events, the land remains saturated. In some cases, there is still a need to address last year's maize crop remnants. Notably, the western areas of the WDC are expected to be drier in comparison to the eastern regions.

Despite the ongoing demands and challenges, several community events are emerging. These events are typically scheduled during quieter periods, considering the demands of lambing, calving, docking, and mating, which occupy farmers' attention. The stream of events has remained consistent throughout the winter and spring seasons.

Recruitment Update

To effectively execute the Recovery Plan, Council has successfully recruited competent personnel who can provide support in various key areas, such as case management, resilience, and adaptive management planning. After two unsuccessful attempts of recruiting a communication specialist we are engaging with a contractor to deliver the communication outputs/requirements.

5. Attachments

Ngaa taapirihanga

Attachment 1: Severe Weather Emergency Recovery (Temporary Accommodation) Order 2023



Severe Weather Emergency Recovery (Temporary Accommodation) Order 2023

Cindy Kiro, Governor-General

Order in Council

At Wellington this 7th day of August 2023

Present:

Her Excellency the Governor-General in Council

This order is made under section 7 of the Severe Weather Emergency Recovery Legislation Act 2023—

- (a) on the advice and with the consent of the Executive Council; and
- (b) on the recommendation of the Minister for the Environment made in accordance with section 8(1) and (2) of that Act.

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Order

1 Title

This order is the Severe Weather Emergency Recovery (Temporary Accommodation) Order 2023.

2 Commencement

This order is treated as having come into force on 1 June 2023.

3 Revocation

This order is revoked on the close of 9 August 2026.

4 Interpretation

- (1) In this order, unless the context otherwise requires,—

Act means the Resource Management Act 1991

affected location means an area of land in a district or region of a local authority listed in clause 5

construction, in relation to temporary accommodation, means construction on the site where the accommodation is to be used

district plan has the meaning given in section 43AA of the Act and for the purposes of this order includes, as relevant, a proposed district plan (that is proposed within the meaning of section 43AAC of the Act)

severe weather event has the meaning given in section 4(1) of the Severe Weather Emergency Recovery Legislation Act 2023

temporary accommodation means accommodation that—

- (a) is provided for persons displaced from their normal place of residence because of—
 - (i) damage to, or destruction of, land or structures caused directly or indirectly by a severe weather event:
 - (ii) repair or reconstruction of structures in response to a severe weather event:
 - (iii) land remediation works in response to a severe weather event:

- (iv) risk of damage to land or structures, or of injury to inhabitants or to passers-by, including risk arising because of the state of adjacent structures as a result of a severe weather event; and
 - (b) is able to be removed or relocated at the expiry of this order.
- (2) A term used in this order that is defined in the Act, but not in this order, has the meaning given in the Act.
- (3) The modification of legislation by this order does not affect the text of the legislation, but requires it to be read as if amended in the manner indicated by this order.

5 Application

This order applies only to the districts or regions of the following local authorities:

- (a) Auckland Council:
- (b) Central Hawke's Bay District Council:
- (c) Far North District Council:
- (d) Gisborne District Council:
- (e) Hastings District Council:
- (f) Hauraki District Council:
- (g) Hawke's Bay Regional Council:
- (h) Kaipara District Council:
- (i) Napier City Council:
- (j) Northland Regional Council:
- (k) Tararua District Council:
- (l) Thames-Coromandel District Council:
- (m) Waikato District Council:
- (n) Wairoa District Council:
- (o) Whangarei District Council.

Modification of requirements relating to construction, installation, or use of temporary accommodation

6 Modification of requirements relating to construction, installation, or use of temporary accommodation

Permitted activity

- (1) The construction, installation, or use of temporary accommodation for a residential activity must be treated as a permitted activity for the purposes of the Act and any secondary legislation, plan, or rule made under the Act.

- (2) Subclause (1) applies only if the construction, installation, or use of the temporary accommodation complies with—
- (a) the requirements in the Schedule; and
 - (b) all other rules except those described in clause 7(1)(a) to (d).

Territorial authority must publish information

- (3) The territorial authority for an affected location on which temporary accommodation is sited must publish on an Internet site to which the public has free access a notice that includes the following information:
- (a) the address of the land on which the temporary accommodation is sited;
 - (b) the number of residential units that comprise the temporary accommodation.

- (4) A territorial authority must publish the information required under subclause (3) as soon as practicable after receiving notice of the temporary accommodation under clause 8 of the Schedule (but there is no requirement for public notice as that term is defined in section 2AB of the Act).

Consent must be applied for by specified date or temporary accommodation removed by specified date

- (5) The owner of land on which temporary accommodation is sited must either—
- (a) apply for a resource consent in respect of the temporary accommodation before the close of 9 February 2026; or
 - (b) remove the temporary accommodation before the close of 9 August 2026.

Application

- (6) This clause applies to temporary accommodation—
- (a) already sited on an affected location when this order commences; or
 - (b) sited on an affected location after this order commences.

7 Relationship with district plan rules

- (1) Subclause (2) applies if the construction, installation, or use of temporary accommodation does not comply with any of the following rules in a district plan:
- (a) a density standard (within the meaning of that term in clause 1(1) of Schedule 3A of the Act);
 - (b) a restriction on the number of residential units on a site;
 - (c) a requirement for permanently sealed roads and accessways;
 - (d) a minimum floor level for residential units.
- (2) This order applies instead of the rule, and a resource consent is not required in respect of the non-compliance of the activity with the rule.

- (3) Temporary accommodation must comply with all other rules in any applicable district plan.

Other matters relating to temporary accommodation

8 Status of activities permitted by this order

- (1) The construction, installation, or use of temporary accommodation—
- (a) retains its status as a permitted activity for the duration of this order; and
 - (b) is to be treated as if it were a permitted activity under the district plan that would, but for this order, apply to the temporary accommodation.
- (2) The construction, installation, or use of temporary accommodation does not—
- (a) give rise to, or create, any existing use right for the land or structures after the expiry of this order; or
 - (b) qualify for—
 - (i) a certificate of compliance under section 139 of the Act; or
 - (ii) an existing use certificate under section 139A of the Act.
- (3) For the purposes of assessing any resource consent application or plan change permitting activities other than construction, installation, or use of the temporary accommodation, the environment in respect of which the assessment is conducted is the environment as it was before—
- (a) the construction, installation, or use of the temporary accommodation; and
 - (b) any other activities were undertaken to establish or service the temporary accommodation (for example, the installation of a septic tank for the accommodation).

9 Enforcement proceedings

- (1) This clause applies in respect of the construction, installation, or use of temporary accommodation that is a permitted activity under this order.
- (2) Despite anything in the Act, only the relevant local authority may take enforcement proceedings (including declaratory proceedings) under Part 12 of the Act in respect of the temporary accommodation.

10 Temporary accommodation must comply with other requirements

This order does not affect any other legal obligations in respect of temporary accommodation, including obligations under national environmental standards and applicable regional rules.

Schedule

Requirements for temporary accommodation to be permitted activity

cl 6

- 1 Temporary accommodation must be set back from boundary**

Temporary accommodation must be set back from any boundary with an adjacent property,—

 - (a) for temporary accommodation on urban zoned land, at least 1 metre from the boundary; or
 - (b) for temporary accommodation on rurally zoned land, at least 3 metres from the boundary.
- 2 Temporary accommodation must not exceed height restrictions**

The maximum height of temporary accommodation must not exceed the relevant height limit for buildings in any applicable district plan.
- 3 Temporary accommodation must meet floor level requirements**

Temporary accommodation must meet any requirement for a minimum floor level set by the relevant consent authority under clause 4 of this schedule.
- 4 Consent authority may set minimum floor level**

 - (1) A consent authority for an affected location may, in writing, set a minimum floor level for temporary accommodation in that area.
 - (2) The minimum floor level must be set for the purpose of managing flood risk.
 - (3) The minimum floor level may override minimum floor level requirements in the applicable district plan.
 - (4) A consent authority may set different minimum floor levels for different areas within its district or region.
- 5 Vehicle crossing must comply with sight line requirements**

Any new vehicle crossing in relation to temporary accommodation must comply with any sight line requirements in any applicable district plan.
- 6 Vehicle accessway must comply with width requirements**

Any vehicle accessway, in relation to temporary accommodation,—

 - (a) must comply with any width requirements contained in any applicable district plan for the number of buildings the accessway services; and
 - (b) is not required to be permanently sealed but must not create a dust hazard.

7 No new roads required

No new roads are required to be provided for vehicle access to temporary accommodation despite clause 6(a) and (b) of this schedule.

8 Notice to local authority

- (1) The owner of land on which temporary accommodation is sited must provide written notice to the territorial authority of the area in which the land is located—
 - (a) stating the address where the accommodation is sited; and
 - (b) stating the number of residential units that comprise the temporary accommodation; and
 - (c) confirming that the purpose of the temporary accommodation is to provide housing for persons displaced from their normal place of residence because of 1 or more of the severe weather events; and
 - (d) confirming that the temporary accommodation meets the requirements set out in this order; and
 - (e) confirming that a resource consent will be applied for before the close of 9 February 2026 or the temporary accommodation will be removed before the close of 9 August 2026.
- (2) The notice must be provided,—
 - (a) for temporary accommodation already sited on an affected location on 9 August 2023, before the close of 9 September 2023; or
 - (b) for temporary accommodation that is sited on an affected location after this order is made, before the siting of the accommodation.

Rachel Hayward,
Clerk of the Executive Council.

Explanatory note

This note is not part of the order, but is intended to indicate its general effect.

This order is made under section 7 of the Severe Weather Emergency Recovery Legislation Act 2023 (the **SWERLA**) and its effect is temporary. It is treated as having come into force on 1 June 2023 and is revoked on the close of 9 August 2026.

The order modifies the Resource Management Act 1991 by treating the construction, installation, or use of temporary accommodation in certain locations affected by the severe weather events defined in the SWERLA (the **severe weather events**) as a permitted activity. This means that a resource consent is not required for the activity. Temporary accommodation is accommodation provided for persons displaced from

their normal place of residence because of a severe weather event and that is able to be removed or relocated at the expiry of the order. However, for the accommodation to be treated as a permitted activity, the following requirements must be met:

- temporary accommodation in urban zoned land must be set back at least 1 metre from the boundary of any adjacent property, and temporary accommodation on rurally zoned land must be set back at least 3 metres from the boundary:
- temporary accommodation must not exceed the relevant height limit for buildings in any applicable district plan:
- any minimum floor levels set by the relevant consent authority to manage flood risk must be complied with:
- any new vehicle crossing must comply with sight line requirements in any applicable district plan:
- any vehicle accessway must comply with certain width requirements:
- the owner of the land on which temporary accommodation is sited must notify the local authority with certain details about the temporary accommodation and must confirm that the accommodation meets the requirements in this order and that either a resource consent will be applied for before the close of 9 February 2026 or the accommodation will be removed before the close of 9 August 2026.

Temporary accommodation that complies with the requirements is a permitted activity whether it is sited on an affected location before 1 June 2023 or on or after that date.

The owner of land on which temporary accommodation is sited must either apply for a resource consent in respect of the temporary accommodation before the close of 9 February 2026 or remove the accommodation by the close of 9 August 2026.

The territorial authority in respect of land on which temporary accommodation is located must provide information about the accommodation on an Internet site to which the public has free access.

The order applies only to land in the districts or regions of the following local authorities:

- Auckland Council:
- Central Hawke's Bay District Council:
- Far North District Council:
- Gisborne District Council:
- Hastings District Council:
- Hauraki District Council:
- Hawke's Bay Regional Council:
- Kaipara District Council:

- Napier City Council:
- Northland Regional Council:
- Tararua District Council:
- Thames-Coromandel District Council:
- Waikato District Council:
- Wairoa District Council:
- Whangārei District Council.

This order modifies the effect of the Resource Management Act 1991 only. It does not modify the effect of other legislation that may apply to the provision of temporary accommodation except for secondary legislation, plans, and rules, under the Resource Management Act 1991.

Statement of reasons

This statement of the Minister's reasons for recommending the making of this order is published in accordance with section 10 of the SWERLA.

The Minister for the Environment (the **relevant Minister**) is satisfied that the order—

- is necessary or desirable for 1 or more purposes of the SWERLA:
- is no broader than is reasonably necessary to address the matters that gave rise to the order:
- does not breach section 11 of the SWERLA:
- does not limit or is a justified limit on the rights and freedoms in the New Zealand Bill of Rights Act 1990.

Order is necessary or desirable for 1 or more purposes of SWERLA and is appropriate

The relevant Minister is satisfied, for the following reasons, that the order is—

- necessary or desirable for 1 or more purposes of the SWERLA; and
- appropriate.

In relation to clause 8(1)(a)(i) of the SWERLA, the order will assist communities and local authorities to provide for the planning, rebuilding, and recovery of affected communities and persons, including—

- the rebuilding of land, infrastructure, and other property of affected communities or of any affected persons:
- facilitating co-ordinated efforts and processes for short-term, medium-term, and long-term recovery:
- facilitating the restoration and improvement of the economic, social, and cultural well-being, and enhancing the resilience, of affected communities or of any affected persons.

Enabling temporary accommodation to be provided without the need for resource consent will help displaced communities and persons recover from the impacts of the severe weather events by ensuring that they can have accommodation in the short-term while longer-term housing solutions are developed. Enabling temporary accommodation for people to live in while their houses are repaired or rebuilt will help with the rebuilding of the property of affected communities and persons.

Order not broader than reasonably necessary

The relevant Minister is satisfied that the order is not broader than is reasonably necessary for the following reasons.

In relation to section 8(1)(a)(ii) of the SWERLA, the order is geographically limited to the 15 districts and regions most acutely impacted by the severe weather events. The order will apply retrospectively from 1 June 2023 until 3 years after it is made to ensure that temporary accommodation can be provided when the national transition period under the Civil Defence Emergency Management Act 2002 expires and to allow sufficient time to develop longer-term solutions.

The modification chosen departs least from the status quo (and purpose of the statutory requirement) because it achieves the purpose of the Resource Management Act 1991 (*see* section 5(1) of that Act).

Enabling temporary accommodation to be provided enables people and communities displaced by the severe weather events to provide for their well-being, health, and safety. Requirements in the order are intended to avoid, remedy, or mitigate adverse effects of activities on the environment.

The order is temporary in nature and focuses on the specific requirement to ensure that people displaced from their normal place of residence can access temporary accommodation. An exclusion preventing long-term existing use rights is included.

Other preconditions satisfied

The following preconditions for recommending the making of an order have also been satisfied:

- the draft order has been reviewed by the Severe Weather Events Recovery Review Panel;
- the draft order has been provided to the Regulations Review Committee;
- the relevant Minister has had regard to the recommendations and comments provided by those bodies;
- the engagement process under section 9 of the SWERLA has been complied with;
- the relevant Minister has considered—
 - the effects on the environment that could occur as a result of the order; and
 - whether any adverse effects can be avoided, remedied, or mitigated.

2023/187 **Severe Weather Emergency Recovery (Temporary
Accommodation) Order 2023**

Issued under the authority of the Legislation Act 2019.
Date of notification in *Gazette*: 8 August 2023.
This order is administered by the Ministry for the Environment.

To	Sustainability & Wellbeing Committee
Report title	Economic and Community Led Development Work Programme
Date:	18 October 2023
Report Author:	Julie Dolan, Economic and Community Led Development Manager
Authorised by:	Will Gauntlett – Acting General Manager Community Growth

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to provide an overview of the Economic and Community Led Development work programme for the last quarter.

A verbal update on the Economic Development and Community Led Development programmes will be provided at the committee meeting by the Economic and Community Led Development Manager.

A further verbal update on the commencement of work with Community Board and Committees will be provided by the Economic and Community Led Development Manager.

2. Executive summary

Whakaraapopototanga matua

The Economic and Community Led Development team work across businesses and communities to leverage key stakeholder relationships and partnerships to improve economic, community and social outcomes for mana whenua, iwi, communities, business, investors, residents, and visitors.

The attached reports outline the previous quarter's work deliverables of the Economic and Community Led Development team.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Sustainability and Wellbeing Committee:

- a. receives the Economic and Community Led Development Work Programme Report.

4. Background Koorero whaimaarama

Economic Development – Economic Development supports business sustainability and growth across the district. Working with regional and national partners to provide businesses with external support and advice to ensure investment is realised by local communities and iwi. A focus is ensuring that investment is driving improved employment and skills training to maximise better social outcomes for communities and iwi. For further information refer to Attachment 1 – The Economic Development Work programme.

Community Led Development – Community Led Development delivers capability building within Boards, Committees, community groups and iwi. In partnership with regional and national agencies, communities and iwi are supported through training and development of governance, stakeholder engagement, financial management and project delivery. For further information refer to Attachment 2 – The Community Led Development Work programme.

Community Led Development works closely with Council's Service Delivery group to support communities and iwi and works with external regional and national agencies to grow community capability and capacity and increase regional and national investment into the district.

Blueprint and Community Aspirations

The Blueprint and Community Aspirations projects identified by communities that could be achieved locally through community groups and with external agency support are also part of the Economic and Community Led Development work programme. A major focus at present is identifying groups within the community or iwi that could be supported to lead projects through the governance and leadership training programme.

Capability for community resilience leadership and governance

Training programmes to better support our communities in the leading of community projects are currently being designed to deliver to Community Boards, Committees and Community Groups. These will cover Te Tiriti O Waitangi, citizen led democracy, stakeholder engagement, governance, funding, and leadership.

Community Board and Committee partnerships

Following an inaugural meeting, hosted by Her Worship the Mayor in May 2023, the Economic and Community led Development Manager and the Democracy Manager have been working with Board and Committee chairs to identify a representative from each group to establish a Board and Committee steering group. This programme of work will seek to identify opportunities for council and boards/committees to partner on community wellbeings and improved connections to the wider community. The first meeting of the steering group takes place in August 2023.

5. Attachments

Ngaa taapirihanga

Attachment 1 – The Economic Development Work programme

Attachment 2 –The Community Led Development Programme

Attachment 1 - Economic Development Quarterly Report - August - October 2023

New Investment Enquiries – Key Account Management	Purpose	Opportunity	Comments
<p><i>Key Account Management</i></p> <ul style="list-style-type: none"> • <u>Updates on existing customers</u> <ul style="list-style-type: none"> ○ Pokeno Medical Centre ○ Mercer Service Centre Redevelopment ○ Sleepyhead ○ Glenegy ○ Van Den Brinks Enterprises, Tuakau ○ Northgate, Horotiu ○ Huntly Medical Centre ○ Mainline steam Heritage Trust ○ Ngati Naho Trust, Te Paina Development 	<ul style="list-style-type: none"> • As part of our key account management activity, we work closely with each investor to understand the requirements and aspirations of their business whilst assessing the broader economic, social and environmental impact of each business proposition and the infrastructure and resources required. • We provide developers with an end-to-end service that supports them to navigate the WDC business providing them with efficiency to support timeframes. We also connect investors/developers with other services and stakeholders that can support them outside of WDC 	<ul style="list-style-type: none"> • With well managed key account management and targeted customer enquiry management, our economic development team aims to make Waikato District the best council to work with in terms of customer service and transparency. • We have a focus around driving high value employment opportunities and positive societal impact for WDC residents. 	<ul style="list-style-type: none"> • The Economic Development Advisor and Growth Funding Team Leader have had a meeting with Pokeno Medical Centre to discuss the calculation of the development contributions for this project. Our Economic Development Advisor will continue to have quarterly catch ups with the developer. • On 8 September, we hosted a group of developers in Mercer/Te Paina, Meremere and Hampton Downs. The meeting brought together key developers in the region with mana whenua to look at ways to work together and aggregate development costs.

New Investment Enquiries – Key Account Management	Purpose	Opportunity	Comments
	<p>regulatory staff.</p> <ul style="list-style-type: none"> • We aim to give a seamless end-to-end service for our customers as they navigate WDC services. 		<ul style="list-style-type: none"> • Infrastructure Development Managers and the Waters Team are currently assessing the infrastructure requirements for the Van Den Brinks development in Tuakau. Once the full industrial park is developed there is potential for up to 1,700 jobs at this site. • Meremere speedway is progressing site works. Economic Development Advisor has connected the group with key stakeholders in the support of developing a trade training option in the area to support young people to gain qualifications to support their career pathway aligned to the motor sport sector and mechanical trades. • NZ Steel have engaged with our planning staff via a

New Investment Enquiries – Key Account Management	Purpose	Opportunity	Comments
			<p>consent pre-application process. They are investigating the feasibility of 3 sites in the Waikato District for the construction of their large steel recycling facility. This development would attract 300 new jobs into the district.</p>

Sustainable Economic Development and Engagement	Purpose	Opportunity	Comments
<p><i>Business Networking/Capability Support</i></p> <ul style="list-style-type: none"> • The team successfully hosted the 'Adapting to Change' workshop for small to medium business on 4 October. 	<ul style="list-style-type: none"> • These events give local businesses the opportunity to showcase their offerings and provide valuable networking opportunity. • In collaboration with our partners, we deliver presentations at these events that relate to the varying needs of each business community in the district. We work on a format to communicate key matters of interest for local businesses including updates from WDC experts. 	<ul style="list-style-type: none"> • By engaging more closely with our business community we can demonstrate WDC's commitment to building the sustainability of local businesses encourage localism and support supplier diversity by connecting local businesses to our contract pipeline and opportunities to tender for WDC contracts. 	<ul style="list-style-type: none"> • The Adapting to Change event received over 40 registrations and had a small waiting list. 16 businesses showed up on the night. <p>Outcomes: Connected locally owned internet service provider Wheronet with our EPMD office to explore opportunities to provide their services in our district. Working with Nest Interiors to find an office space in the Waikato District WDC procurement team were able to gain two local business contacts who can assist with our capital works programme.</p>

Sustainable Economic Development and Engagement	Purpose	Opportunity	Comments
<ul style="list-style-type: none"> • We have partnered with the Tuakau Business Association and Ian Leader from Dottwodot to deliver a digital marketing and communications training workshop in Tuakau on 16 October. • WDC Christmas Business Networking event will be hosted on 15 November at Hampton Downs. 			<ul style="list-style-type: none"> • The event was well received by all with an internal debrief picking up some elements that we will include in our next networking event. • This event is sold out with a waiting list.
<p><i>Business Associations</i></p> <ul style="list-style-type: none"> • The Tuakau Business Association has updated its strategic plan and has progressed to delivering a digital marketing workshop to support the Northern Waikato business community. 	<ul style="list-style-type: none"> • Building the strength and capacity of this association provides a great platform for WDC to understand the wants and needs of the Tuakau Business Community. It is also a way of supporting businesses to build capability and capacity and promote 		<ul style="list-style-type: none"> • The Tuakau Business Association are leading the delivery of a Digital Marketing and Communications workshop on 19 October. The event reached capacity and now holds a waiting list.

Sustainable Economic Development and Engagement	Purpose	Opportunity	Comments
	messages such as working together to 'keep the dollar in the district'.		<ul style="list-style-type: none"> • We are hopeful that the paring back and focusing on the Tuakau Business Association strategy will keep the association moving in the forward momentum it requires to build its relevance and membership.
<ul style="list-style-type: none"> • Engagement with the Raglan Business Chamber is on hold until the new Economic Development Advisor is on board. 	<ul style="list-style-type: none"> • Will be attending meetings on a bimonthly basis to access barriers or opportunities business have and with our partners work, together to find ways we can assist. 	<ul style="list-style-type: none"> • Raglan Chamber is looking to raise their profile and add even more value to their members. We have introduced them to businesses that will help them with their strategy. We plan to co-host an event soon. 	
<p><i>Pakihi Māori (Māori Business)</i></p> <ul style="list-style-type: none"> • Have stated discussion with Matawhaanui Trust in Raahui Pookeka in relation to how WDC and partner agencies can support their enterprise aspirations. 		<ul style="list-style-type: none"> • These engagements provide a chance to gain an understanding of what opportunities and challenges that are facing Maaori businesses in Waikato. 	<ul style="list-style-type: none"> • Our Economic Development Advisor, Procurement Manager and Ministry of Social Development are starting to work more closely with Matawhaanui Trust to look at ways we can

Sustainable Economic Development and Engagement	Purpose	Opportunity	Comments
<ul style="list-style-type: none"> • Have had continued contact Waikato Tainui's Puna Pakihi programme to discuss how WDC can support tribal businesses in our district. 			<p>collectively support their strategic outcomes. Our next meeting is scheduled with the trust and MSD on 18 October.</p> <ul style="list-style-type: none"> • Our Economic Development and Procurement teams will represent WDC at the upcoming Amotai 'meet the buyers' event hosted by Waikato Tanui.

Sector Development/Engagement	Purpose	Opportunity	Comments
<p><i>Tourism</i></p> <p><i>Māori Tourism</i></p> <ul style="list-style-type: none"> • Economic Development Advisor has met with Waikato Tanui's GM Heritage to understand their aspirations with relation to tourism and identify opportunities to work together. 	<ul style="list-style-type: none"> • With the tourism sector identified as a potential growth area for the Waikato District, it is important to know who we can partner with to build capability and capacity within our Maaori Tourism Sector. 	<ul style="list-style-type: none"> • If we can increase our national positioning as a place to visit and partake in cultural tourism experiences, we will increase GDP and improve socio economic outcomes for our indigenous communities. 	<ul style="list-style-type: none"> • Waikato Tainui has requested a monthly hui to share workplans and define areas for collaboration to support the Maaori tourism sector and connect with WDC Strategic Advisor - Heritage.
<p><i>Hamilton Waikato Tourism Ambassador Programme</i></p> <ul style="list-style-type: none"> • Our Economic Development Advisor is supporting the ongoing delivery of the Waikato Tourism Ambassador programme in the Waikato District. 		<ul style="list-style-type: none"> • The opportunities presented by this low-cost programme are many. Important outcomes sought were for business operators to gain a depth of knowledge in local histories to be able to share with visitors and customers. When attendees graduated 	<ul style="list-style-type: none"> • The next event is being hosted in the WDC Committee Room 1 & 2 on 2 November.

Sector Development/Engagement	Purpose	Opportunity	Comments
<p><i>Hamilton Waikato Tourism Council Rep Meeting</i></p> <ul style="list-style-type: none"> Attendance at the biannual Council Rep Meeting with HWT <p><i>Hamilton Waikato Tourism Industry Symposium</i></p> <ul style="list-style-type: none"> Our Economic Development team will attend the upcoming Industry Event in Karapiro to network, gain industry insights and talk to Waikato District tourism businesses. 	<ul style="list-style-type: none"> Our ED team will meet with CEO HWT to discuss regional, and district tourism sector. Our team want to be present to connect with our district businesses and gain industry insights. 	<p>from the programme, they were equipped as local ambassadors of their town and their district and region.</p> <ul style="list-style-type: none"> We need to ensure that the Waikato District is strongly represented in the activity plan and that we receive good value for money from HWT services. 	<ul style="list-style-type: none"> We will meet on Monday 30 October. The event is scheduled for 15 November.

Sector Development/Engagement	Purpose	Opportunity	Comments
<p><i>Rural Economic Advisory Panel</i></p> <p>The Rural Economic Advisory panel (REAP) had its second meeting on 11 September.</p>	<p>The purpose of REAP is to provide pan sector rural economic development guidance and insights to deliver on WDC's Waikato 2070 Growth and Economic Development Strategy and Strategic Priorities.</p>	<p>Three points for success were identified that the group can measure itself against.</p> <ul style="list-style-type: none"> • Advising on Council Policy • Improving employment opportunities for the rural sector. • Increasing awareness of the sector and how it can be promoted to younger people. 	<ul style="list-style-type: none"> • REAP appointed a chair (Cr Eyre) and a deputy chair (Julie Jones). • Terms of Reference were agreed and approved. • REAP will promote the new Economic Advisor role and want to support this role, where and when required. • REAP have agreed to meet quarterly at the Council offices, the next meeting is set for November.

Partner/Stakeholder Engagement	Purpose	Opportunity	Comments
<p><i>MSD</i></p> <ul style="list-style-type: none"> • We remain in contact with work brokers in relation to workforce requirements. 	<ul style="list-style-type: none"> • We will do further proactive with MSD in the future as our workforce development work programme increases. 		<ul style="list-style-type: none"> • Two Waikato District businesses connected with MSD Work Broker to assist with local recruitment.
<p><i>Ports of Auckland.</i></p> <ul style="list-style-type: none"> • Our bimonthly updates with Ports of Auckland to get updates on developments at Horotiu and Auckland port are on hold until the new Economic Development Advisor is in place. <p><i>Te Waka</i></p> <ul style="list-style-type: none"> • Te Waka held their third regional forum for the year where the EDs from the TLAs were able to give an update on projects and activity in 	<ul style="list-style-type: none"> • Keeping this regular dialog puts us front of mind to be brought in when new investors arrive to be able to 	<ul style="list-style-type: none"> • These events provide an opportunity for WDC to build further relationships with the Waikato Pacific Business trust 	<ul style="list-style-type: none"> • The next forum is set for November. • Waikato ED Advisor enjoyed a wonderful event alongside

Partner/Stakeholder Engagement	Purpose	Opportunity	Comments
<p>their area.</p> <ul style="list-style-type: none"> • Te Waka hosted WDC ED advisor at their table for the Inaugural Waikato Pacific Business Awards 	<p>provide key account management if required.</p> <ul style="list-style-type: none"> • To network and give WDC visibility with Te Waka and The Pacific Business Community in the Waikato Region. 	<p>and support Pacifica businesses in our district.</p>	<p>regional ED staff celebrating Waikato Pacific Business excellence.</p>
<p><i>Soda, Regional Business Partner Programme and Callaghan Innovation</i></p>	<ul style="list-style-type: none"> • WDC ED team and the team at Soda have successfully partnered to deliver a Waikato District business capability building programme delivering 'Adapting to Change'. Soda have recently taken over the regional delivery of the MBIE Regional Business Partner Programme and Callaghan Innovation services. This activity is designed to support district wide business 	<ul style="list-style-type: none"> • With business sustainability and resilience being a key priority for businesses in the district, both teams want to ensure that Waikato District Businesses are getting their share of the MBIE investment in growth and innovation programmes (which Soda Administer) via the RBP growth advisors and Callaghan Innovation Navigators. 	<ul style="list-style-type: none"> • With business sustainability and resilience being a key priority for businesses in the district, both teams want to ensure that Waikato District Businesses are getting their share of the MBIE investment in growth and innovation programmes (which Soda Administer) via the RBP growth advisors and Callaghan Innovation Navigators.

Partner/Stakeholder Engagement	Purpose	Opportunity	Comments
	<p>sustainability and growth.</p> <ul style="list-style-type: none"> • We are also looking to host in partnership with Callaghan Innovation the 10 types of innovation workshop with a focus on the construction sector. Our team are currently finalising our sector engagement approach to provide assurance to Callaghan Innovation around numbers that will attend. 		<ul style="list-style-type: none"> • Since our ED advisors first engaged with Soda around 10 months ago we have seen an increase in the number of Waikato District Business accessing the Regional Business Partner programme.
<i>Waikato-Tainui</i>	<ul style="list-style-type: none"> • The ED team have had regular meetings with key staff at Waikato Tainui to strengthen relationships and look at ways to collaborate (see details in Maaori Business and Tourism sections). 	<ul style="list-style-type: none"> • We are working to deliver JMA objectives through integrating our workplan with Waikato Tainui Economic Development Strategy. Our team have been able to work in consultation with Waikato Tainui in relation to several key matters that affect the WDC economic development programme such as 'Economic Development' 	

Partner/Stakeholder Engagement	Purpose	Opportunity	Comments
		<p>brand refresh and now we are entering into further discussion about the following:</p> <ul style="list-style-type: none"> ○ Waikato District Tourism programme, ○ Heritage and Identity strategy, ○ Business capability building ○ Sustainable procurement 	
<i>Te Nehenehenui Trust</i>	<ul style="list-style-type: none"> ●The ED advisor had an initial hui with trust representatives to introduce themselves and start off the korero to form the basis of our delivery on the JMA. 		<ul style="list-style-type: none"> ●Our ED advisor met with GM of the commercial division. Their roopu have just signed off on their strategic plan and are in the process of confirming their 5-year plan. The finalised plans will be shared with us when they are released to the public. The ED advisor shared our Waikato 2070 Growth and Economic Development Strategy and will continue ongoing dialogue.

Wider Economic Development activity	Purpose	Opportunity	Comments
<p><i>Sustainable Procurement Programme</i></p>	<ul style="list-style-type: none"> • WDC's economic development team has been continuing to work closely with the Procurement Manager to map out how we can work together to support sustainable procurement within the organisation. • We see the activation of the procurement teams' vision and approach for attaining our progressive procurement as a key priority as it will fulfil several goals in Waikato 2070. • We have had two meetings with Trina Pohatu and Chad Evans from Waikato Tainui about key next steps to reach our shared JMA objectives in relation to procurement. 	<ul style="list-style-type: none"> • Building the capacity and capability of district small to medium enterprises. • Avoiding economic leakage (where money from our district is then paid to contractors who then circulate it in another economy). • Providing focused and targeted opportunities for Maaori and Pasifika Businesses to build capability and capacity. 	<ul style="list-style-type: none"> • Our procurement manager and ED advisor to meet with Matawhaanui Trust to explore opportunities to work together in the procurement space. • ED and Procurement Staff will attend the upcoming Amotai 'Mett the Buyers' event hosted by Waikato Tainui. • ED and Procurement team are working on a bespoke event in the New Year that aims to surpass our annual sustainable procurement target. • ED Advisor presented to the EPMO team to outline the economic benefits of working towards our sustainable procurement targets.

<p><i>Waikato District Economic Development Brand and Marketing Refresh</i></p>	<ul style="list-style-type: none"> • With the initial brand developed back in 2014 it needed a refresh. The brand was developed in partnership with Waikato Tainui and the tribe are once again keen to see this brand refreshed and bring benefit to the district. • Open Waikato is not only a platform that is designed to attract new business but will hold relevant content and information for our existing businesses and residents that will help them build resilience and sustainability. 	<ul style="list-style-type: none"> • The WDC Economic Development brand will once again become a well-known brand which will highlight and promote the benefits of doing business and investing in our district and becoming part of our communities. • The platform will showcase the interconnection between industry and the communities they are part of. • Our goal is to ensure that Waikato District ranks competitively when investors and residents alike are looking at investment, business growth and sustainability. 	<ul style="list-style-type: none"> • The ED team have been very focused on undertaking a robust process with the brand refresh to ensure the brand is fit for purpose. • Project working group have completed the draft brand strategy. Awaiting updated name suggestions from Waikato Tainui staff. • Project team have completed a design agency brief to develop the visual identity.
<p>Workforce Development</p>	<ul style="list-style-type: none"> • To ensure that our all of our economic development activity is underpinned by a comprehensive, district centered, workforce development activities. 	<ul style="list-style-type: none"> • As our team grows, we will develop a program that will scale up our workforce development activities and outcomes. 	

<p><i>Maaori Workforce Development</i></p>	<ul style="list-style-type: none"> • The plan not only has direct lines to Waikato 2070 but gives clear connection with the blueprint initiatives. • To lift the household GDP or Maaori/Indigenous people in our takiwaa. 	<ul style="list-style-type: none"> • The goal is to increase employment and career opportunities for our residents that lead to quality of life and prosperity. • To see a shift in the average annual salary in our Indigenous Population. To increase the number of Maaori in highly skilled and well-paying jobs. 	<ul style="list-style-type: none"> • Northern ED advisor has had initial meetings with Matawhaanui Trust. Our next steps are to map out how our team will support their workforce development goals for Rahui Pookeka. • Assisting civil contracting businesses to connect with two Maaori Civil Engineer graduates. • Assisting small Te Kowhai based Civil Contracting business to map out their future workforce requirements and connect them to MSD work broker services.
<p><i>Local Business Service</i></p>	<ul style="list-style-type: none"> • To offer a trusted service that supports local businesses to connect with local workforce. 		

<p><i>Workforce Development Programmes</i></p>	<ul style="list-style-type: none"> • The ED team are in the process of researching the workforce development initiatives that are being delivered in the Waikato District. 	<ul style="list-style-type: none"> • Once we understand the current workforce development opportunities and gaps in our district, we will develop and deliver our programme to address the needs identified. 	<ul style="list-style-type: none"> • Assisting civil contracting businesses to connect with two Maaori Civil Engineer graduates. • Our ED and CLD team have engaged with the Tertiary Education Commission and their programme Inspiring Futures. Our HR department have committed to encouraging our staff to participate as Role Models in this programme. • ED and CLD advisors followed up on Tanui JMA actions in relation to workforce development. Vanessa Jenkins shared that the JMA internship programme would be instigated soon. • Our ED team have requested a meeting with Smart Waikato to find out what services they provide
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			<p>to the Waikato District.</p> <ul style="list-style-type: none"> • ED staff plan to connect with Te Riu o Waikato and Oho Mauri to find out more about the workforce development initiatives they deliver in our district.
<i>Business Engagement</i>	<ul style="list-style-type: none"> • Our Northern Advisor has had a growing number of engagements with business operators throughout the district. 	<ul style="list-style-type: none"> • This quarter our business engagement has remained steady. More enquiries are making their way through to us direct from business and via our contacts throughout the district. This is promising as it shows that we are seen as a relevant and trusted service for district businesses. 	<ul style="list-style-type: none"> • We have had over 8 individual Business engagements this quarter on top of the 16-business hosted at the Adapting to Change workshop. • Engagement with local business has covered the following 13 businesses: <ul style="list-style-type: none"> ○ Mercer Landing ○ Karaka Lodge ○ Durham Precinct ○ Blue Borage ○ Clear Property and Project Solutions ○ Genext ○ Cleaning ○ Woodlands Estate ○ Four Square Te Kowhai ○ Total Utilities ○ Our Projects

			<ul style="list-style-type: none">○ UFCS○ Waikato Sheds
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Attachment 2 – Community Led Development Quarterly Report - August - October 2023

Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community Outcomes
<p>Te Kauwhata</p> <p>Te Kauwhata Community Committee Ngā Muka Kainga Ora Community House</p>	<p>Blueprint TK1.1: Build a strong identity based on the river corridor, and the unique qualities of the local area.</p>	<p>A 'Te Kauwhata Identity Strategy' is being developed to articulate an identity for the town and surrounds, which will also serve as a guideline for community projects in the future.</p> <p>A subcommittee drawn from Te Kauwhata Community Committee members and invited stakeholders has formed and meets regularly for the development the strategy.</p> <p>This quarter the subcommittee established a community project lead to coordinate and manage the project.</p> <p>Group discussion established Te Kauwhata 's unique assets and features to underpin two central pillars: 'Our unique environment' and 'Our unique culture and history'</p> <p>It was agreed the strategy will broadly cover the geographic area between the five Nga Muka marae – Hora Hora, Maurea, Waikare, Taniwha and Okaerea. There is acknowledgement that this is a soft border and important</p>	<ul style="list-style-type: none"> • Improving connectivity • Building relationships • Building resilience • Cultural • Environmental • Social • Economic

		<p>environmental and cultural features such as the Whangamarino Wetlands and connection between Rangiriri and Meremere may require a flexible, inclusive approach.</p> <p>We are working towards funding for the creation of a promotional video as a tool to engage the community in the visioning process which will start in early 2024.</p>	
Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community outcomes
<p>Te Puuaha-o-Waikato Port Waikato</p> <p>Port Waikato Community Manawhenua WINTeC Residents and Ratepayers Association Open spaces team</p>	<p>Blueprint PW1.1: Wayfinding and orientation signage, information on history &</p> <p>Blueprint PW1.2: Produce an identity strategy for Port Waikato: Signage project</p>	<p>22 WINTeC students visited Port Waikato for an overnight stay to capture local narratives and artistic influence to help them design 3 historic/ cultural signs for the Port. This included a tour of local marae and places of significance. These initial signs are part of a multi-year project to provide wayfinding trails to the Ports key locations of interest.</p> <p>Once completed, the students will present their work back to the community, to decide which designs are preferred.</p> <p>As part of their preparation, the students also received a short workshop from council staff to understand council procedures for installing signage on council land.</p>	<ul style="list-style-type: none"> • Building relationships Cultural • Social

		In preparation for this project, it was essential for the project lead to consult with mana whenua to ensure appropriate tikanga and opportunities for collaboration were met.	
Te Puuaha-o-Waikato Port Waikato Residents and Ratepayers Association Manawhenua	Blueprint PW3.3: Improve the relationships between Waikato District Council, the local community committee, and local mana whenua	A Te Tiriti workshop was delivered at the community hub to help create better understanding of the history of the Treaty of Waitangi and its implications. The Association agreed that building stronger, authentic relationships with mana whenua is important to enable the community to work together on their aspirations and continue to build on the good will created during the cyclone.	<ul style="list-style-type: none"> • Building relationships • Cultural • Social
Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community outcomes
Te Paina – Mercer Ngāti Naho Mercer Community Committee	Blueprint: MC1.1: Build a strong identity based on the river corridor, and the unique qualities of the local area	With significant developer interest and activity in the Te Paina – Mercer area, the importance of preserving and enhancing the town’s identity has become paramount to both the community committee and mana whenua. The key themes for Te Paina – Mercers identity are <ul style="list-style-type: none"> • its rich history- both Pakehaa and Maaori • Its strategic position as a gateway to the Waikato 	<ul style="list-style-type: none"> • Cultural • Social

		<p>It was agreed that the Community Committee and mana whenua need to work together to create a strategy to articulate Te Paina-Mercer's identity for both now and into the future. An initial consultation meeting will be organised to outline next steps.</p>	
<p>Te Paina – Mercer</p> <p>Ngāti Naho Mercer Community Committee Mainline Steam Trust Young Group Ta Ta valley 21 Promotions Speedway Hampton Downs Mercer Sand Quarry (Holcim)</p>	<p>Mana whenua aspiration: Develop mana whenua land into multi-purpose site including marae, wananga and economic enterprise</p>	<p>A developers' hui was held which was under pinned by Ngati Naho presenting their aspirations for their land along the Awa- including a Marae, freshwater ecology school, economic enterprise, and ecological restoration. Each of the developers then delivered an elevator pitch for their projects followed by discussions around the importance of collaboration, challenges, and opportunities- including the creation of education and job opportunities for locals and the preservation and enhancement of the environment. The concept of Te Paina - Mercer being the gateway to the Waikato resonated strongly throughout the stakeholder group.</p> <p>Future meetings were discussed and consideration of how a 'group voice' could play a significant role for engagement with external agencies such as Waka Kotahi and Kiwi Rail.</p>	<ul style="list-style-type: none"> • Cultural • Social • Environmental • Economic • Building relationships

Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community outcomes
<p>Te Paina – Mercer</p> <p>Ngāti Naho Mercer Community Committee WDC Strategic property and consents teams</p>	<p>Mana whenua aspiration:</p> <p>Remove the gun turret from the war memorial and replace with a pillar/ cenotaph or similar</p>	<p>The presence of the gun turret at Te Paina is problematic for mana whenua in the area. Whilst it is acknowledged that a war memorial is extremely important, mana whenua see the turret as a symbol of divisiveness.</p> <p>Currently we are scoping a process to remove the turret and replace with an alternative structure to determine whether this is achievable/ affordable.</p>	<ul style="list-style-type: none"> • Cultural
<p>Te Paina – Mercer</p> <p>Mercer Community Committee Chorus Strategic property team</p>	<p>Blueprint MC4.2:</p> <p>Consider the development of a community facility with a meeting place. Consider incorporating public toilets.</p>	<p>The old post office building (circa 1920s) sits at the entrance of the southern motorway offramp, is owned by Chorus, and sits in a state of disrepair. The community have identified this building as suitable for a community hub/info centre.</p> <p>We have submitted photos and community feedback regarding the state of the building, and the community's aspirations for it, to the property manager at Chorus with a request to meet to discuss if/ how this would be possible- currently waiting on a response from Chorus.</p> <p>The building also has 2 external toilets which could potentially serve as public toilets- an amenity in short supply at Mercer.</p>	<ul style="list-style-type: none"> • Social • Economic • Sustainable growth

Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community outcomes
<p>Tuakau</p> <p>TESCT Tuakau Men's Shed Councillor Open spaces team Facilities team Community Waikato Menzshed NZ</p>	<p>Community aspiration:</p> <p>Create a Menzshed</p>	<p>The Tuakau Menzshed is rapidly gaining traction with up to 22 registered members meeting at their shed on a weekly basis.</p> <p>Currently they are in the final stages of applying for incorporation.</p> <p>Plans are in place for the development of the shed, upgrading electrical supply, installing a kitchen and accumulating woodwork equipment.</p> <p>Whilst the primary purpose of the Menzshed is to encourage connectivity and mental health for senior men, the group hope to become active in supporting community causes and events.</p>	<ul style="list-style-type: none"> • Social- mental health
<p>Tuakau</p> <p>Tuakau Sports Trust Tuakau College Tuakau Youth Trust Sport Waikato Councillor Service delivery</p>	<p>Blueprint TU4.3:</p> <p>Develop a sports and recreation facility, including consideration of incorporation of the Council's pool facility.</p>	<p>The Tuakau Combined Sports Trust, Tuakau College, Sport Waikato and council met to assess whether there would be sufficient community interest and support for a re-modelling of the operations of Lightbody reserve. In response to Bruce Pulman's proposal of using a model like Pulman Park, (where a Trust manages all operations of the park including field maintenance and development, staff and facilities development under a long-term lease) we discussed the pros and cons compared to the status quo.</p> <p>The college has land pressure with its role expected to grow significantly over the next few years and is open to discussing a partnership</p>	<ul style="list-style-type: none"> • Building relationships • Social

		approach to an indoor facility on neighbouring council land.	
Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community outcomes
Tuakau TESCT Menzshed Mental health NZ WDC Facilities team Various Pacifica groups Pro aid	Blueprint TU4.2: Support the community aspiration for an emergency services hub.	The Tuakau Emergency Services Trust are developing a multi-use facility that supports mental health initiatives for the community. There have been multiple enquiries by other potential user groups such as Pacifica men's garden & a Pacifica Youth group. Currently we are working on a strategic plan and a concept design to grow the facility. Infrastructure such as toilets, water, indoor space and parking are key barriers, that we are trying to mitigate. Once completed we will move into the funding phase.	<ul style="list-style-type: none"> • Building relationships • Social
Tuakau Tuakau and Districts Development Association WDC economic development Dot 2 Dot Marketing Local businesses Pookeno Business Connect	Community Aspiration /Capability building: Create a stronger business community	The TDDA have struggled to engage local business since the pandemic. With the support of the economic development team we are starting a program of workshops hosted by TDDA to provide opportunities for local businesses to upskill, network and find support in a difficult business environment. The first workshop will be held on October 18 th and will cover digital marketing. We are also	<ul style="list-style-type: none"> • Economic • Improve connectivity • Building relationships

		trying to involve the Pokeno Connect business group and build business relationships between the two towns.	
Tuakau Tuakau Youth Trust WDC Funding advisor	Community aspiration: Increase capacity and capability of Youth Group Trust and attract more funding	<p>Sustainable funding for the Tuakau Youth Trust is becoming more difficult as the demand on the program grows. Concerns from potential funders regarding the Governance committee and a lack of transparent record keeping has resulted in the Trust reaching out for assistance.</p> <p>Over the last three months we have hosted three governance training sessions base on the key themes of:</p> <ul style="list-style-type: none"> • Governance vs operations • Best practice for executive committee roles • Communication and running effective meetings • The importance of maintaining accurate, transparent records <p>Once the financial records are up to date our funding advisor will support the trust to create a funding strategy.</p>	<ul style="list-style-type: none"> • Building resilience • Social

Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community outcomes
<p>Pookeno</p> <p>Pookeno Tennis and Recreation Hub WDC lease team Community Waikato WDC Infrastructure projects team Sport Waikato</p>	<p>Community aspiration: Create a new community club/hub at the Pōkeno tennis club to coincide with court refurbishment</p>	<p>Since the re- opening of the courts at Avon Rd reserve in June there has been a surge of community activity.</p> <p>The PTRH have coordinated tennis and basketball coaches to provide free 'give it a go' sessions- with 30 + kids attended opening basketball session, 20 + attended tennis session. There are now regular coaching sessions held each week.</p> <p>Other user groups include Mums and Bubs, a home school group, church group, and a youth group.</p> <p>Support and advice have been provided to the PTRH for governance, incorporation, funding and sponsorship, strategic planning, and leasing.</p> <p>Now fully incorporated the emphasis is on planning for the renovation of the clubrooms (and associated funding) to coincide with the new sport lights installation, and consolidating the committee's ability to manage rapid growth.</p>	<ul style="list-style-type: none"> • Building relationships • Social
<p>Pookeno</p> <p>Crossroads church group Local residents</p>	<p>Community aspiration:</p>	<p>There have been enquiries from the community about council land availability to create a community garden.</p>	<ul style="list-style-type: none"> • Social • Building resilience

WDC Strategic property team	Create a community garden	One group is intending to hold 'how to grow veg at home session. We are assessing potential sites at Avon Rd and Market Rd. Once a site has been established, we will work towards creating a community working group to create a project plan.	
Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community outcomes
Wairamarama Wairamarama Community Inc. Wheronet	Community aspiration: Create a website for the rural Northwest communities	<p>With a growing need for effective and efficient rural communication channels, there is local interest in creating a website.</p> <p>This could serve as an information board for important rural topics (MPI announcements/ support, catchment group announcements etc), local business directory, local events and cultural, historic narratives.</p> <p>Currently we are engaging the communities of Port Waikato, Te Kohanga, Onewhero, Pukekawa, Opuatia, Glen Murray, Waikaretu, Te Akau South and Naikē for expressions of interest to participate as a collective. Initial feedback has been very positive.</p>	<ul style="list-style-type: none"> • Building resilience • Building relationships • Improve connectivity • Social
Akaaka, Otaua, Karioitahi, Whiriwhiri and Maioro	Community aspiration:	This rural area in the far northwest of the district is in the process of forming a catchment group.	<ul style="list-style-type: none"> • Building relationships

Local farmers Landcare Neighbouring catchment groups	Create a catchment group for the area	Connecting this group to other local catchment groups (Wairamarama in particular, as they have just formed a catchment group themselves) as well as Landcare, the aim is to create a cluster for the area for future engagement.	<ul style="list-style-type: none"> • Improve connectivity • Environmental • Social
Onewhero Onewhero school Domain Committee Local contractors WDC Open Spaces Team	Community aspiration: Create a community bike track at the Domain	The Onewhero Domain Committee/ Onewhero School have submitted a concept plan for a pump/ bike track in a small paddock on the Domain. Currently we are working through health and safety procedures before in-kind earthworks will be provided by local digger drivers. Once completed, we will look at what amenities could be funded (shelter, picnic tables, beautification etc...)	<ul style="list-style-type: none"> • Social
Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community outcomes
Whaingaroa, Ngaruawahia and Raahui Pookeka Collective Community Councillors Community Led Development Iwi and Community Partnerships Advisor	Community Blueprints /Aspiration To create new and enhance existing Maara kai Community Gardens across three communities. Ngaruawahia	This is a new initiative. The first meeting to establish the Collective has been held at Council. Plans are now underway to visit Whaingaroa to hear from the Kai swap group, Xtreme Waste composting staff, the Maara kai community gardens and see the new farmer's market as to how these types of initiatives are resourced and	<ul style="list-style-type: none"> • Building resilience • Social • Cultural • Economic • Environment

Waikato Wellbeing Kai Connector Open Spaces and Strategic Property	Communities NG4.1 Undertake strategic conversations around Council-owned land and for reinvigoration of community assets (1).) NG4.2 Produce a planting plan and social space at Te Mana o te Rangi reserve (2).	how the wider community participates/supports to build on the local economy. Community Led Development staff are visiting each community to gage a better understanding of each community needs in the Maara kai space. Staff from Open Spaces and Strategic Property have been made aware of the initiative and a request to investigate land opportunities and ground leases is underway.	
Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community outcomes
Raglan Raglan Naturally Community Led Development Community Development Funding Advisor WDC Staff Strategic Planners – Community Growth	Blueprint RA9.1 Partner with Raglan Naturally in respect to planning processes RA4.3 Support entities undertaking youth social initiatives. Support Raglan Naturally in their prioritised local	Discussions are underway with Raglan Naturally, Community Led Development Advisor, Councillors, and the Chair of Raglan Community Board to explore the alignment and connectivity within Whaingaroa. <ul style="list-style-type: none"> clarify roles and understanding of plans discuss how the 4 parties could support community priorities together and what each other's role could be. Go through some examples. 	<ul style="list-style-type: none"> Building resilience Social Cultural Economic

	initiatives such as local food production, energy self-sufficiency, alternatives to weed spraying, GE free approaches and education regarding climate change	<ul style="list-style-type: none"> decide on relationship building/strengthening that needs to happen between these four parties. <p>The above would work to clarify the Blueprint priority 'Work with RN on planning processes')</p> <p>Raglan Naturally has recently organised two community workshops to connect with local organisations and groups and understand what the community priorities are and how Raglan Naturally can support these.</p> <p>Raglan Naturally Networking & Planning Event and the Sports & Recreation Workshop. A report is being drafted and will be shared with the participants, community and WDC's Community Led Development.</p>	
Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community outcomes
Friendship House _ Raahui Pookeka (Huntly) Arts Hub Strategic Property Community Led Development Friendship House Raahui Pookeka (Arts Huntly)	HU1.1 – Identity Identity HU1.1 Build a strong identity based on the river corridor, and the unique qualities of the local area (refer to DW1.1 to 1.4). For Huntly, consider the	The Huntly Scouts facility has been signed off at the Infrastructure Committee meeting in September 2023 as a designated new arts hub. Strategic Property and Community Led Development are working with Friendship House to finalise the building and ground lease and set a date for occupation.	<ul style="list-style-type: none"> Social Economic Cultural

Councillors Community Led Development Funding	lakes, power, mining, bricks, arts,	<p>The Community Led Development team is working with Friendship House and Raahui Pookeka - Arts Huntly regarding how the new facility will operate day- to -day going forward based on the alignment to the Raahui Arts Strategy document developed in 2023-2024. The Centre will act as the central hub with satellite activity still occurring at the Huntly West Hub. Further support and advice has been provided to the Friendship House Manager to engage with Community Waikato staff to advice further on what legal requirements regarding the governance and employment structure for the new centre are best suited.</p> <p>Multiple people already benefit from this activity and will now be able to proudly have a common space to enjoy more activity. Blueprint budget has been applied for this initiative.</p>	
Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community outcomes
Raahui Pookeka (Huntly) Museum Community Waikato Councillors WDC staff		Re-site the old Huntly Rail Station Building. This initiative is a partnership project with the Huntly Museum, Council, Kiwi Rail and Waka Kotahi.	<ul style="list-style-type: none"> • Economic • Social • Cultural

<p>Community-Led Development Team</p> <p>Community Development Funding Advisor</p> <p>Service Delivery.</p> <p>Strategic Property</p> <p>Community Lease Team</p> <p>Community Led Development Council</p>		<p>The facility will house a new Museum and the public amenities for the Te Huia Train Station.</p> <p>The project is progressing despite the setback with the recent arson attack.</p> <p>Blueprint budget was requested towards stage one of the initiative.</p>	
Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community outcomes
<p>Raahui Pookeka Waka Ama</p> <p>Community-Led Development Team</p> <p>Service Delivery.</p> <p>Community sports sector</p> <p>Councillors</p> <p>Local Iwi</p>	<p>Promote waka ama on the Waikato River and lakes. Medium Economy HU6.1 Promote a Puketirini and Kimihia (east mine) Employment, Skills</p> <p>The town 's assets, the river and the lakes, offer opportunities for recreation and tourism.</p>	<p>The local Raahui Pookeka Waka Ama group has approached Council to negotiate the use of the former Museum site at Lake Puketirini. A new dive school is also interested in this site. Council's Strategic Property and Community Led Development teams have meet with the Waka Ama group to discuss the possibility of a partnership for a shared arrangement on the site. The Waka Ama group is interested in further discussions with the dive school. Waka activities have been occurring at Lake Puketirini since its inception.</p>	<ul style="list-style-type: none"> • Social • Cultural • Economic

		Community Led Development has offered support to the Waka Ama group to apply for a lease from Council.	
Raglan Raglan Destination Management Community Led Development Community Led Development Funding Raglan Naturally	Blueprint/Raglan Naturally Plan Raglan Destination Blueprint: RA1.1	Creating a new look tourism sector that is self-sustaining and thriving, that promotes our unique identity while celebrating our people, our stories and our place. A project report is due and will be provided to the W & S Committee in due course.	<ul style="list-style-type: none"> • Economic • Social • Cultural
Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community outcomes
Ngaruawahia Ngaruawahia Community Board Ngaruawahia Kura (Schools) Ngaruawahia Businesses Community Led Development Open Spaces New World Super Market Community Led Development Funding	Blueprint (NG4.1 U) Beautification Initiative Undertake initiatives to ensure tidy commercial and industrial street frontages. Work with the Community Board, Iwi, and community to increase activity back into the town centre and surrounding areas.	Ngaruawahia Beautification initiative. A Crime Prevention through Urban Design (CEPTED) report has been provided to the Board. The Board want to develop this initiative that will see the creation of two new town entrance signs to welcome visitors. Clean-up the roller doors along the Great South Road business area and create hanging baskets that reflect the natural beauty of the area. The Ngaruawahia Community Board and the Community Led Development Team have designed and planned the project. Board	<ul style="list-style-type: none"> • Social • Economic • Cultural

	Blueprint Build a strong identity based on the river corridor, and the unique qualities of the local area (refer to DW1.1 to 1.4). For Ngaruawahia, consider Te Kiingitanga, the confluence of the Waipa and Waikato Rivers, and the Hakarimata Ranges. and industrial street frontages.	<p>members have each taken on a task and agreed to take this initiative out to the wider community for their input in the creation of this worthy initiative.</p> <p>Blueprint and the Ngaruawahia Community Board budgets are being utilized for this initiative.</p>	
Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community outcomes
Tamahere – Woodlands Heritage Group Matangi, Eureka, Gordonton, Puketaha, Newstead Committees/residents Councils Heritage Advisor Tamahere Church, Tamahere Markets	Blueprint Heritage Signage Project Identity TM1.1 Build a strong identity based on the river corridor, and the unique qualities of the local area (refer to DW1.1 to 1.4). For Tamahere, consider the gully network, Wiremu Tamihana (celebrating	Community Led Development have held a meeting Matangi Heritage representative group to garner feedback on the recently completed Heritage signage initiative and their communities' aspirations for this activity going forward. The Group want to do more signs and organise heritage days to attract visitors to their respective areas. At this meeting it was decided to continue this activity and encompass a wide reach across each area that they sought advice regarding what type of group they want to be and how to obtain not –for –profit legal entity	<ul style="list-style-type: none"> • Social • Economic • Cultural

Tamahere Community Committee Ngaati Haua Community Led Community led Funding Community Waikato	heritage), and the markets.	<p>status for this purpose. Community Led Development has made a referral on their behalf to Community Waikato for their advice. A workshop with the group is planned for October 2023.</p> <p>The Tamahere Signs project continues to be developed. The project lead has meet with the Ngati Haua representative and is waiting for final approval of the narrative being told.</p> <p>Blueprint budget has been applied for the new Tamahere signs.</p>	
Location and Stakeholders involved	Project Overview	Project update	Strategic Focus & Community outcomes
Te Akau South & wider areas	Public Safety Workshop	<p>A Safer Communities workshop is being held for Te Akau, Waingaro, Glen Afton and Pukemiro.</p> <p>Waikato District Council Community Led Development and the Ngaruawahia Police Public Safety Team are running a workshop to hear feedback on what a safer community looks like for each of the above community, and how each can collectively address community and individual safety, resilience to increase safety awareness. In this session we will be discussing what current issues each of areas are facing and</p>	<ul style="list-style-type: none"> • Resilience • Social wellbeing

		how police and communities collectively respond to local needs.	
Te Akau South	Community Aspiration Investigate how the residents of Te Akau South can establish a legal entity to deliver community-based initiatives.	A community group has met with the Community Led Development Advisor and Community Waikato regarding what options are available to establish a legal not-for-profit entity and what purpose this is intended for. There is currently a Residents' and Ratepayers' Association, and the group are wanting to ensure there is alignment to their aspirations and that a new entity does not detract this Committees work in any way. A referral has been made to Community Waikato to continue work with all parties regarding how to progress this.	<ul style="list-style-type: none"> • Resilience • Social

To	Sustainability and Wellbeing Committee
Report title	Climate Response and Resilience Strategy
Date:	1 November 2023
Report Author:	Rachael Goddard, Climate Action & Sustainability Manager
Authorised by:	Will Gauntlett, Acting General Manager Community Growth

1. Purpose of the report

Te Take moo te puurongo

The proposed Climate Response and Resilience Strategy (the Strategy) is a key strategic document which sets direction, aims and emission reduction targets, in alignment with Government expectations and objectives, LGNZ priorities, risk, other councils' climate change plans and strategies, and our Climate Response and Resilience Policy. It also relates to the proposed Climate Risk Assessment, proposed Community Climate Action Plan, Think Tank, and is a key priority in the Climate and Sustainability Works Programme.

The Strategy will be delivered via a revised operational Climate Action Plan (internal) and a new community driven Climate Action Plan (external).

The CRRS went to Council's Executive Leadership Team (ELT) in early October for first stage approval.

This report seeks the Sustainability and Wellbeing Committee's approval to adopt the Climate Response and Resilience Strategy.

2. Executive summary

Whakaraapopototanga matua

In 2022, the Council's 2020 Climate Action Plan was re-prioritised, and a proposal was put forward for the creation of an overarching Climate Response and Resilience Strategy which would map targets, aims and an emissions roadmap. The current Climate Action Plan is being revised to align and deliver on the proposed new Strategy and will be split into an internal action plan and an external (community) action plan.

The Strategy is a district wide approach and aligns with Government and Regional Council commitments and targets. The detailed projects and priorities will fall out of the revised Climate Action Plans. Working groups, key stakeholders and focus groups will feed into the development of these action plans, which will deliver on the overarching Strategy.

The Strategy is in final draft format and is proposed for adoption as is. Though, at the request of the Committee, changes can be made.

3. Staff recommendations Tuutohu-aa-kaimahi

That the Sustainability and Wellbeing Committee:

- a. adopts the Climate Response and Resilience Strategy.**

4. Background Koorero whaimaarama

In August 2020, the Policy and Regulatory Committee adopted an internally focused Climate Response and Resilience Policy. This was updated in early 2022.

In December 2020, a Climate Response and Resilience Action Plan (the Action Plan) was adopted, and Key Performance Indicators on climate change established in the Chief Executive's 2021/22 Business Plan.

A Climate Response and Resilience Strategy was proposed in 2022 as a principal document that would set clear timelines, objectives and targets, pull together and deliver on key council documents, policies and plans, and address risk and community resilience.

It was intended initially that the Strategy be an internal document; this was later extended to include the district. It was also decided that the existing and approved Climate Action Plan would be reworked to align with the new Strategy.

The proposal scope of the Strategy was accepted by the General Manager Community Growth, the Planning and Policy Manager, and the Climate Action and Advisory Group. The Chair of the Sustainability and Wellbeing Committee was also consulted. A draft outline was developed, and a staff focus group fed into the projects and aims. Additional interviews were held with key budget holders to ascertain delivery of projects that aligned with the roadmap and targets.

The Maaori Ward Councillors were invited to provide a cultural lens on the strategy, and the Chair of the Sustainability and Wellbeing Committee inputted throughout the development of the document, as did the Planning and Policy Manager.

During March 2023, internal socialisation of the draft Strategy began, consisting of a series of interviews with the key business owners and budget holders across the organisation, and an Internal Stakeholder Socialisation & Proposed Climate Project & Activity Report was produced.

The process aimed to:

- Gain input from across the business to inform the Strategy,
- Determine the initial response to the core principles of the Strategy and its development,
- Collect information pertaining to the existence, type, and status of climate related projects and activities (including those documented in the existing Climate Action Plan)
- Gauge appetite and potential available budget allocation, for additional projects that contribute to CO₂ emission reduction, climate resilience, or other climate positive outcomes.
- Understand and align existing projects covered in budgets and plans.

The report outlined the findings from the interview process. The business areas that provided information through the interview process included:

- Special Infrastructure Projects
- Solid Waste
- Procurement
- Resilience
- Policy & Planning
- Strategic Initiatives & Partnerships
- Consents
- EPMO
- Roading
- Economic & Community Development
- Contracts & Partnering
- Asset Management
- Community Connections
- Waters

Key findings of the report were:

- The key principles of the strategy were unanimously supported by the business owners and budget holders interviewed.
 - Individual staff members are already trying to support change based on their knowledge and understanding of future requirements.
 - Most teams have several ideas on how environmental outcomes could be prioritised within their business areas.
 - The need for transformational change is recognised and accepted.
-

The following table summarises the type of climate projects and activities identified and how many of each were discussed.

TYPE	NUMBER
Adaptation	5
Education	13
Internal Change	8
Mitigation	21
Resilience	13
Sustainability	11

The 21 projects and activities that have mitigation outcomes have informed the CO₂ emissions reduction road map within the Strategy. Progressing and tracking these activities will support Council to deliver on its CO₂ emissions reduction targets.

In addition, two staff focus group meetings were held and key staff advised on the Strategy. Key staff were also contacted about the feasibility of the projects outlined in the Road Map.

Two external informal community focus groups fed into the objectives and targets in early 2023. See table below of attendees.

A draft of the Strategy was taken to ELT on 5 October 2023 with the following request: *To review the draft Climate Response & Resilience Strategy and, a) confirm where it sits in the strategy framework, and b) approval to go to the Sustainability & Wellbeing Committee.*

It was confirmed that the Strategy should sit at the top level of the Strategic Planning Framework, alongside other District Guiding Strategies such as Waikato 2070, and approval was given to take the proposed Strategy to the Sustainability and Wellbeing Committee.

Following the ELT meeting, the Climate Action and Sustainability Manager met with General Manager Service Delivery to confirm that the projects outlined in the Road Map could be delivered and the majority were budgeted for or planned. Some projects were re-framed, and the remainder agreed.

An Engagement and Communications Plan has been drafted to assist socialise and disseminate the Strategy.

The Climate Action and Sustainability Manager has involved numerous internal and external stakeholders in the development of the Strategy. The following external people were invited to input into the objectives and targets, via an informal focus group:

Representatives invited from:	Attendance
Enviro School Leaders	No
Rangitahi Voices	Yes
Hamilton City Council	Yes
Go Eco	Yes
Waikato Wellbeing Project	Yes
Rural specialist/NZX (Caro Eyre recommended)	Yes
Whaingaroa Environment Centre	Yes
Community Energy Network	Yes
Xtreme Zero Waste	Yes
DHB- Sustainability Officer	No
Waikato Tainui Taiao Manager and sustainability adviser	Yes
Waikato Enterprise agency	No
Raglan Naturally	No
Impact Hub	Yes
Forest & Bird	No
Friendship House Huntly	Yes

The opportunity for more detailed input and collaboration with the community and key stakeholders will come from the proposed reshaped climate action plans.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

In 2015, Mayors and Chairs of New Zealand declared it was critical to have responsive leadership and a holistic approach to climate change, and in 2017 the Local Government New Zealand (LGNZ) statement and commitment was collectively issued.

Climate change and sustainability encompasses, informs and impacts all areas of the organisation, internally and externally. With the catastrophic climate change related weather events this year, it is especially timely and critical that Council reassess how it prepares for an increase in severity and duration of future projected events and broader social, environmental, economic and cultural impacts. Deloitte's recent Turning Point (NZ) report shows inadequate action on climate change could cost \$4.4 billion by 2050.

As a local government authority, Waikato District Council has a vital and mandated role to play in addressing climate change and taking action. We have:

- A statutory responsibility to prepare our communities for the effects of climate change.
- To take an all-hazards approach and mitigate the risks associated with climate change.
- To improve community resilience through public education and local planning.
- To incorporate climate change into existing frameworks, plans, projects and standard decision-making procedures.

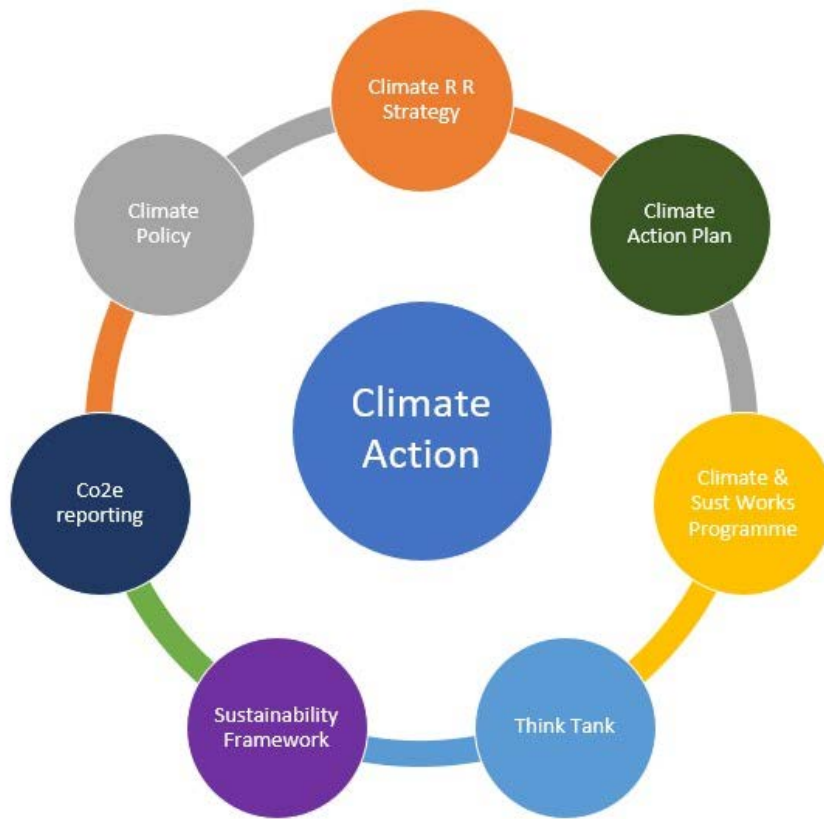
Local Government NZ states that *“the key issues for local government and communities have been discussed at length with the membership and there is strong agreement amongst councils that the big issues and priorities for councils are those as listed below. These issues form the basis of LGNZ policy projects and priorities for the years ahead”*.

1. **INFRASTRUCTURE & FUNDING:** Ensuring infrastructure and associated funding mechanisms are in place to allow for growth, renewals and maintenance across housing, building, transport, broadband, tourism-related, three waters and flood control infrastructure.
2. **RISK & RESILIENCE:** Understanding and addressing risks from natural hazards and other events – both for infrastructure, social cohesion and the environment, acknowledging that our communities and economy rely on both.
3. **ENVIRONMENTAL:** Leading and championing policy and working with central government, iwi and stakeholders to address the increasing impact of environmental issues, including climate change, the quality and quantity of New Zealand's freshwater resources, reducing waste and protecting biodiversity.
4. **SOCIAL:** Working alongside central government and iwi to address social issues and needs in our communities, including a rapidly growing and an ageing population, inequality, housing (including social housing) supply and quality, and community safety.
5. **ECONOMIC:** Developing a range of policy levers to address and fund economic development and growth across all of New Zealand.
6. **CULTURAL:** Work with communities, iwi/Māori, and central government to encourage, promote and support the art and culture to uplift and improve the cultural well-being of all New Zealanders.

All of these council priority areas link, inform and are impacted by climate change. As outlined, local government is mandated to prepare its communities for the impacts of climate change, improve community resilience and make climate change part of existing frameworks, plans, projects and standard decision-making procedures.

The Strategy is the first step setting the direction to deliver on this. It sets a course and commitment for Council and aligns with Government policy, mandates, targets, including more robust and cohesive delivery of projects and connected work streams and priorities.

The diagram below illustrates the links between the Strategy and other plans, initiatives and reporting.



5.1 Options

Ngaa koowhiringa

The Committee has three options:

- (1) Approving the proposed Strategy;
- (2) Requesting further work or amendments prior to it being considered for approval;
- (3) Declining to progress the Strategy at all.

Option One is recommended, based on all the work that has occurred to date and the drivers for this Strategy, as outlined above. Option Two is available should the Committee see the need for any changes to the proposed Strategy. Option Three is not recommended, because of Government alignment, priorities, risk, statutory requirements, community expectations, and links to existing council policies, plans and deliverables, as already outlined in this report.

5.2 Financial considerations

Whaiwhakaaro puutea

There are no material financial considerations associated with the recommendations of this report. Implementation of the Strategy, and any financial impacts, will be considered through the Council's Long-Term Plan and Annual Plan processes. Staff will also seek external funding where available (for example, Council has secured EECA funding for two projects this year, as outlined in the progress report to the Committee).

5.3 Legal considerations

Whaiwhakaaro-aa-ture

Staff confirm that the Strategy complies with the Council's legal and policy requirements. A Strategy is not mandated by legislation but is consistent with Government and Council's own policy guidance, however, aspects of the Strategy are mandated in terms of council's role responding to climate change.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

The Strategy strongly supports and aligns with Waikato 2070, Future Proof, Blueprints, LTP, Asset Management Plans, Activity Management Plans, Waste Minimisation and Management Plan, and Council's risk framework.

The WDC Climate Response & Resilience Policy states: "WDC is committed to addressing climate change impacts locally now and for the future, by aligning operational decisions and policy positions that address greenhouse gas emissions reductions and risk management through appropriate mitigation and adaptation strategies."

Waikato 2070: District Growth and Economic Development Strategy includes as its aims to:

- Promote sustainable and cost-effective land-use patterns.
- Take leadership and build our district to respond to climate change and help mitigate its effects.

In the Direction Implementation section:

- Educate and develop the communities' capabilities to adapt to climate change.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

Climate change impacts will disproportionately affect Maaori wellbeing, health, taonga, traditional practices, cultural and spiritual sites, mahinga kai, hunting and gathering sites and places of historical significance. This in turn will also adversely affect the customs, spiritual, physical, intellectual, and social values that are vital to the health and wellbeing of Maaori identity.

Approximately 80% of marae are located in low lying, coastal areas or near flood-prone rivers. Marae, waahi tapu, and urupaa are at increased risk from climate change.

Reference has been made in the Strategy to Waikato Tainui Environmental Plan and Ture Whaimana.

Advice has also been sought from Council's Community Resilience Adviser and Resilience Manager. Three of the Maaori Ward Councillors have also provided a cultural lens to the Strategy.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

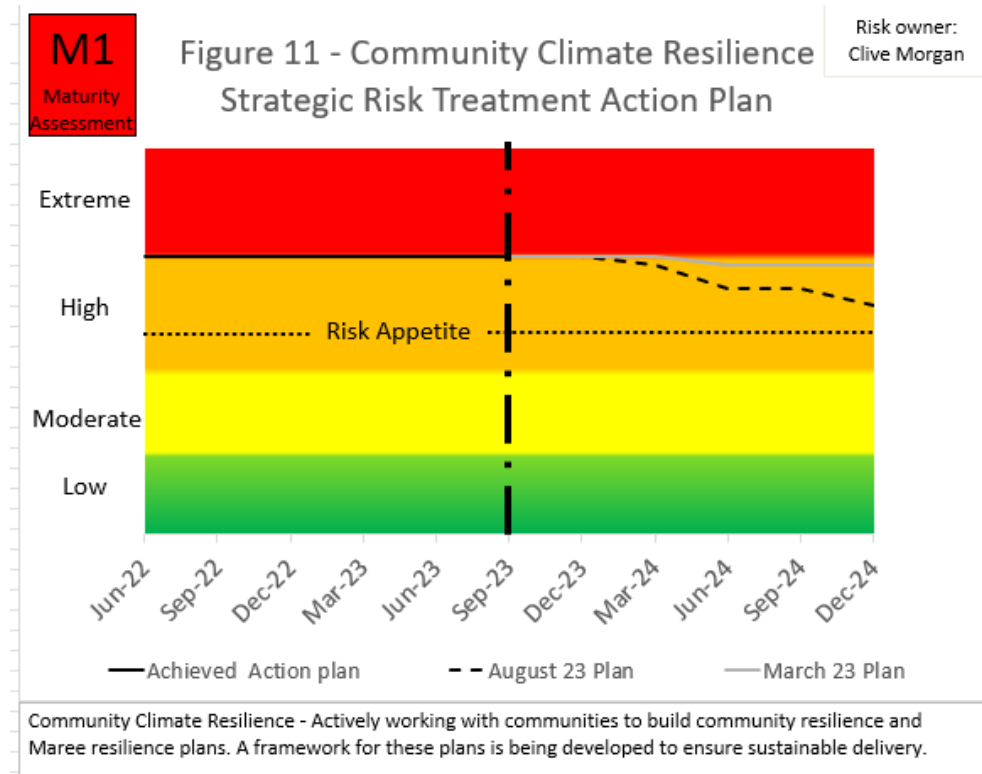
The decisions sought by, and matters covered in, this report are consistent with the Council's [Climate Response and Resilience Policy](#) and [Climate Action Plan](#).

5.7 Risks

Tuuraru

Climate change is well documented and understood in Council's risk planning. The following information are extracts from some Deep Drive work Council staff have done into the risks associated with climate change.

Cause	Risk	Consequence	
Because of	There might be...	Resulting in ...	Factor
Due to <ul style="list-style-type: none"> Increasing climate impacts. Communities holding council accountable for climate relief. Diverse and conflicting needs of communities 	Council may be unable to Support communities to adapt to climate impact	Resulting in <ul style="list-style-type: none"> Significant public scrutiny, Community holding council accountable, Financial impact - Increased emergency support required. 	Extreme



Climate Change Risk Impact Areas

1. Organisational Climate Resilience			2. Infrastructure Climate Resilience.			3. Community Climate Resilience.		
1a. Failure to deliver, align and report on NZ Government and regional council mandated targets, legislation, statutory obligations and deliverables.	H		2a. Council experiences financial impact and scrutiny for failing to assess, prepare and adapt land, assets and infrastructure for the impacts of climate change. In addition, costs for upgrading and preparing for impacts.	M		3a. Council unable to effectively support Communities to mitigate, respond and adapt to climate impacts as required.	M	
1b. Failure to integrate climate change fully and cohesively in policies, strategies, plans and decision making.	M		2b. Council infrastructure is inadequate to protect property, communities and life causing significant cost, legal implications, and severe reputational damage.	H		3b. Communities hold Council accountable for inaction, poor support or untimely response to adverse and increasing climate impacts.	M	
1c. Limited preparedness, awareness and strategic goals actioned, due to low resource/staff expertise to deliver on climate change expectations.	L		2c. Significant financial impact and legal implications associated with poor planning, consent, zoning and consequential remediation and repair work required/managed retreat.	M		3c. Communities criticise council for failed delivery in targets/ achieving Co2 emissions reduction goals resulting in reputational damage.	L	
DIRECT CONTROL			DIRECT CONTROL			DIRECT CONTROL/INFLUENCE		

6. Significance and engagement assessment Aromatawai paahekoheko

6.1 Significance Te Hiranga

The decisions and matters of this report are assessed as low to moderate significance, in accordance with the Council's [Significance and Engagement Policy](#), as the Strategy does not impact economically, require a change to level of service, or impact staffing.

The Climate Action Plans will undergo more engagement with the community and stakeholders as they will provide the detail, priorities and needs of the community.

Community interest may be high.

6.2 Engagement Te Whakatuutakitaki

An Engagement and Comms Plan has been drafted to assist socialise and disseminate the Strategy. A list of key stakeholders is being compiled.

Highest level of engagement	Inform <input type="checkbox"/>	Consult <input type="checkbox"/>	Involve <input checked="" type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
	<p>Two external informal community focus groups provided input into the CRRS, including one staff advisory group, and some of the Maaori Ward Councillors.</p> <p>The concept of the strategy, including objectives and projects were also socialised with key unit and budget holders at council.</p> <p>The Chair of the Sustainability and Wellbeing Committee has provided input and advice throughout, as has the Planning and Policy Manager and Resilience Manager.</p> <p>Next year we will work with our communities to identify needs and co-design the Climate Action Plan (community).</p>				

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	✓	<p>Internal</p> <p>A staff advisory group, the Chair of the Sustainability Committee and some of the Maaori Ward Councillors have been involved. Key budget holders and heads of units were also interviewed.</p>
<input type="checkbox"/>	✓	<input type="checkbox"/>	<p>Community Boards/Community Committees</p> <p>Some WDC councillors with interest and expertise in climate change and sustainability have been involved in the journey and provided input.</p>
<input type="checkbox"/>	✓	<input type="checkbox"/>	<p>Waikato-Tainui/Local iwi and hapuu</p> <p>Local Maari Ward Councillors input.</p> <p>Some engagement and input from Waikato Tainui Taiao Team. Awaiting response from Te Nehenehnui Maniapoto.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
✓	<input type="checkbox"/>	<input type="checkbox"/>	<p>Other</p> <p>As the Climate Action Plans will contain the detail and specific projects, the process will involve much stronger and collaborative engagement with stakeholders and the community.</p>

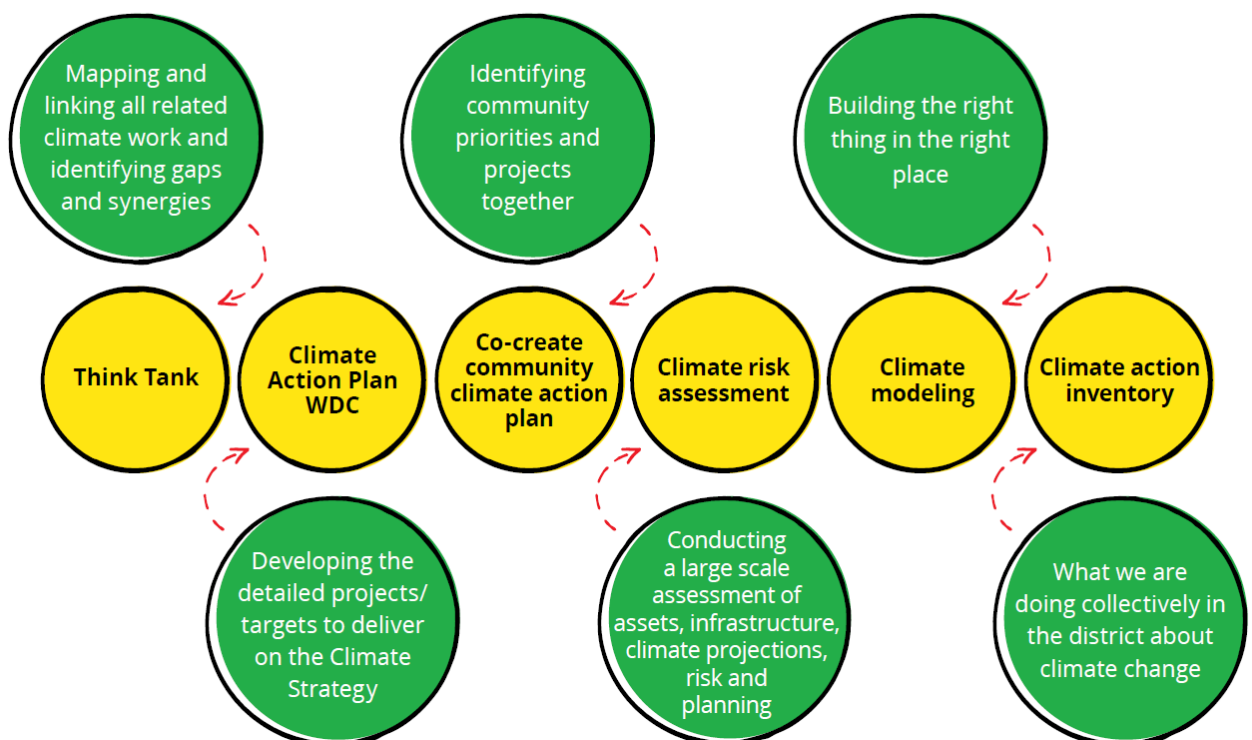
7. Next steps Ahu whakamua

The proposed Strategy is a comprehensive and ambitious strategy focusing on improving the Waikato District's resilience to the impacts of climate change, improving environmental stewardship commitments, supporting operational sustainability, and reducing CO₂ emissions in line with legislative requirements. Initial support from Council business owners and budget holders interviewed was unanimous.

The proposed Strategy includes a range of actions that will require collaboration and partnership across government, business, and the community. Community and staff education is a key enabler for effective development and implementation of the Strategy.

Formalisation, including consistent documentation and reporting, of key project and activity work underpinning the Strategy is required to ensure the strategic objectives are met.

Next steps Me ahu peehea



8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Sustainability & Wellbeing Committee Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Moderate/Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

Attachment 1 – Proposed Climate Response & Resilience Strategy



CLIMATE RESPONSE & RESILIENCE STRATEGY

TE RAUTAKI HURINGA
AAHUARANGI OTE KAUNIHERA
AA TAKIWAA O WAIKATO

2023-2027

NURTURING LIVEABLE, THRIVING, AND CONNECTED COMMUNITIES AMIDST CLIMATE CHANGE

A message from the Mayor and Chief Executive

We have a clear vision to build “liveable, thriving and connected communities”. This vision guides our approach and response to climate change.

Climate change brings big challenges and changes. We have to plan well, move fast, work together, and be fair.

This Strategy guides our thinking, actions and responsibilities to respond to climate change. We know the challenges, and we’re helping our communities to be stronger, adapt, and grow in a good way.

To help drive the Strategy we will work with our community, iwi, and haapu to develop a Climate Action Plan, so we all know what we need, how we will do it, and what we can achieve together.

Around the world, in our country, and in our own backyard, we are seeing and experiencing the impacts of climate change. This affects our environment, our economy, culture, and our wellbeing.

Many councils in New Zealand and beyond are working hard on climate change. We need to act quickly. We have to cut down on things that make

climate change worse. If we don’t, it’ll cost us a lot more later, and things will be much harder for our councils and communities. This strategy sets the vision and targets, and the plan is how we will get there.

But our strategy isn’t just a project on paper. We’re committed to making real progress. We want to work with you to create a future that’s good for everyone. We want a future that’s low on pollution, strong against challenges, resilient and fair for all of us.

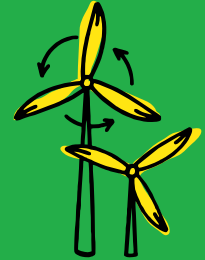


Her Worship, Jacqui Church
Mayor

Gavin Ion
Chief Executive

CLIMATE CHANGE

How do we respond?



Council's Vision

LIVEABLE, THRIVING, CONNECTED COMMUNITIES

HE NOOHANGA AAHURU, HE IWI WHAI ORA, HE HAPORI TVUHONO TAHI

Climate Response & Resilience Strategy Outcome

WE AND OUR COMMUNITIES ARE BUILDING RESILIENCE AND ACTIVELY MITIGATING AND ADAPTING TO CLIMATE CHANGE

Target

Support a reduction in district emissions by 25% by 2030

Target

Reduce organisational emissions by 50% by 2030

Aims =

Aim - 1.

By **connecting** with the community we collectively address our emissions targets.

Aim - 2

Our climate change responses enhance our community's ability to be **resilient** and provide equitable outcomes for all.

Aim - 3

The Waikato district is an adaptable, **liveable** and low carbon community.

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1. PURPOSE

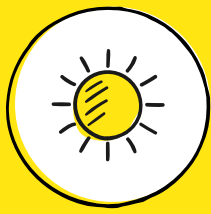
TOITUU TE WHENUA, TOITUU TE TANGATA

Climate change is one of the most critical issues of our time.

We recognise the significance and broad impacts of climate change and understand that we have a statutory and moral responsibility to act to mitigate and adapt to climate change. A climate lens will be applied to our planning and

decision-making processes; aiming to balance our communities' current needs and economic stability with a sustainable future.

The Climate Response & Resilience Strategy provides direction for Waikato District Council to:



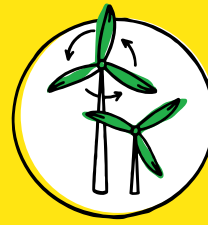
Provide actions and support to mitigate and adapt to climate change



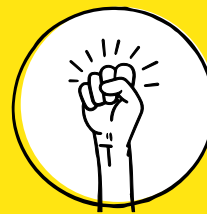
Outline projects that deliver on measurable targets that reduce emissions



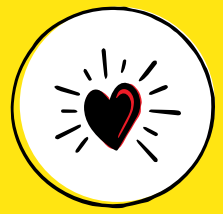
Meet our audit and statutory obligations



Set timelines and targets for CO₂e emission reduction



Build resilience and support community response



Deliver on responsibilities & community expectations

Figure 1. Purpose of strategy.

We want to work with our communities to understand what the priorities and needs are in response to climate change and to develop a community Climate Action Plan together which will drive the Strategy.

This Climate Response & Resilience Strategy supports the Climate Response & Resilience Action Plan by providing a roadmap with targets and timelines that align to key annual projects.

**THE STRATEGY WILL
BE LED BY THE CLIMATE
RESPONSE & RESILIENCE
ACTION PLAN IN
COLLABORATION WITH OUR
COMMUNITIES.**



2. CLIMATE CHANGE HURINGA ĀHUARANGI. KIA HIWA RAA!

The Intergovernmental Panel on Climate Change (IPCC) warns that global warming should be limited to 1.5° C, and that we have a small window in which to act before the effects of climate change become irreversible.

SCIENCE TELLS US THAT LIMITING GLOBAL WARMING TO 1.5° C ABOVE PRE-INDUSTRIAL LEVELS IS ESSENTIAL.

However, it is likely that this threshold will be breached sometime in the next decade.

The number of climate-related disasters has tripled in the last 30 years.

SEA LEVEL IN PARTS OF NEW ZEALAND IS RISING TWICE AS FAST AS PREDICTED

In Aotearoa, the past 10 years have been among the warmest on record and extreme weather events have occurred four to five times more frequently.

We know that extreme weather events are going to become more frequent and severe, and we need to be better prepared. We are likely to experience more

(storms, floods and drought), warmer temperatures, increased health issues, impacts to agriculture, horticulture, biodiversity, supply chains, and infrastructure, which in turn will impact inequality and hardship as the costs for food, petrol, gas and electricity will likely rise.

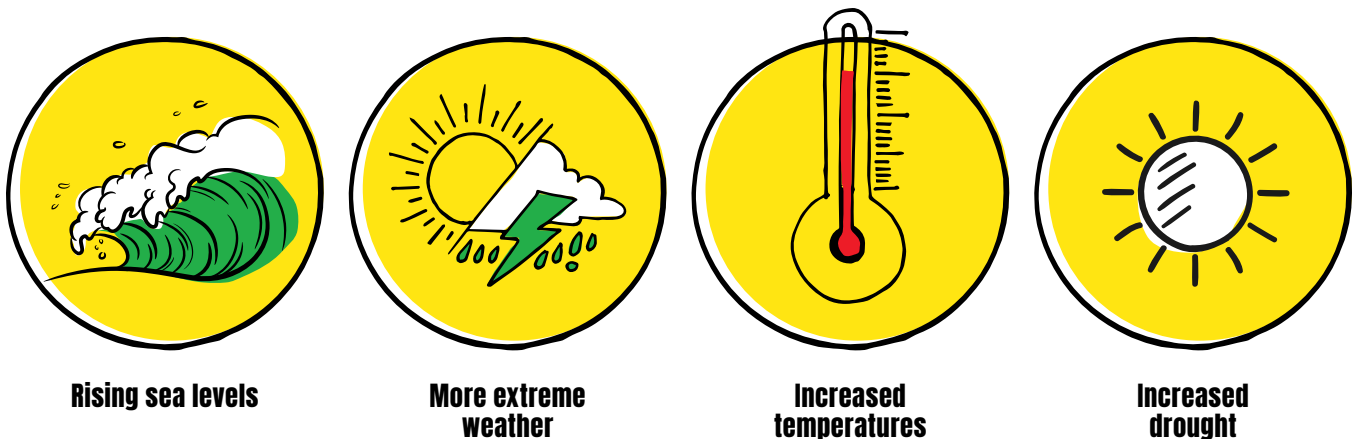


Figure 2. Climate Change projections for our district.

3. LEGISLATION TE WHAKATURETANGA

New Zealand signed up to the Paris Agreement (an international climate treaty) along with 195 other countries in 2016 and also strengthened our commitment at Cop26* (2021), to a 50% reduction in Co₂ by 2030 and carbon neutrality by 2050.

The key acts, conferences, and strategies to meet this target are outlined below. An explanation of the acts and agreements can be found on the councils climate action webpage.

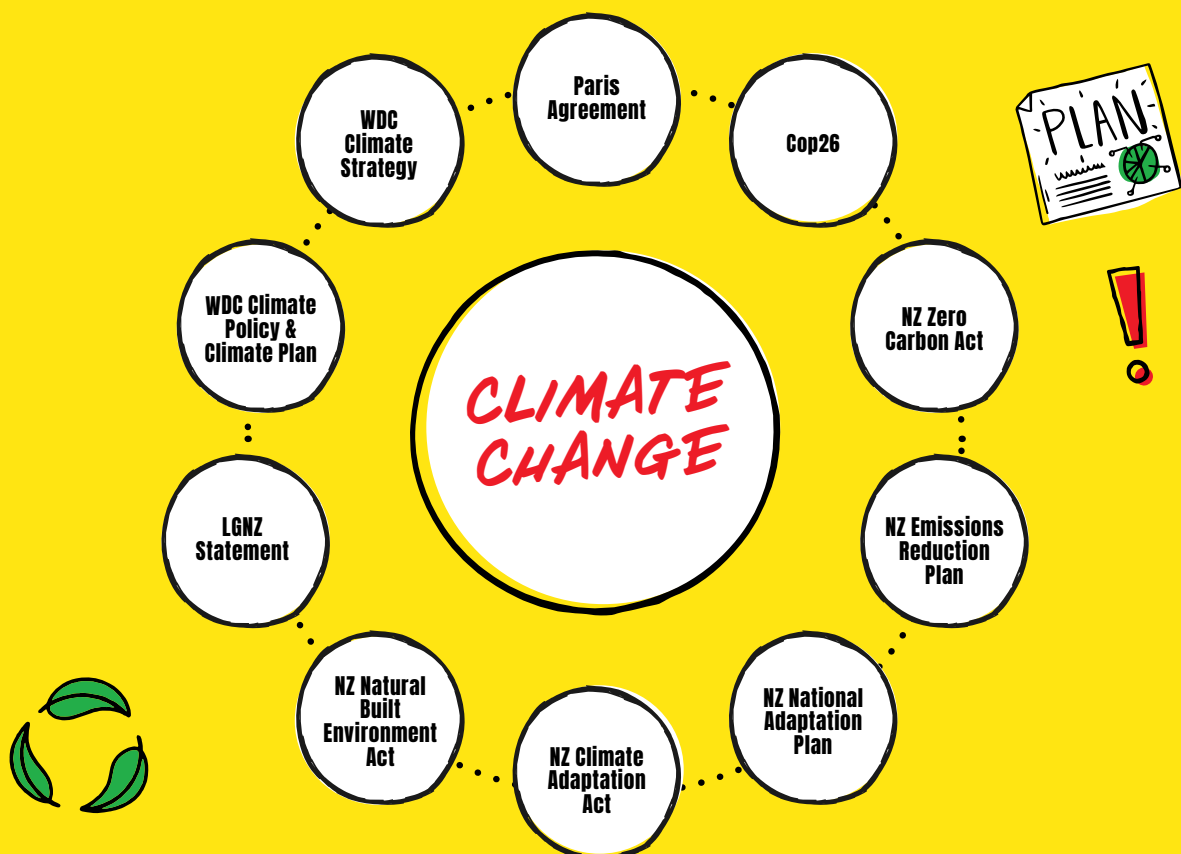


Figure 3. Framework of International and National Acts and Plans to deliver on Climate Change.

The NZ Emissions Reduction Plan (ERP), released in 2022, is the first statutory plan under the Climate Change Response Act, which requires the Government to act to reduce emissions. Councils across the country will play a vital part in achieving the ERP targets.

*COP is an international climate summit held each year by the United Nations. COP is short for "Conference of the Parties," meaning those countries who joined the international treaty called the U.N. Framework Convention on Climate Change.

4. **TOOKU KURA TAIAO, TOOKU ORANGATONUTANGA.** **OUR CLIMATE CHANGE STRATEGY IS OUR WAY OF LIFE.**

He koutu whenua te taea ai te parepare, he koutu taiao whakamaua, he koutu taangata ka herea.

Maaori believe that humans are tightly connected to the land and the natural world

Te Rangi e tuu, Te Papa e takoto, Ngaa Wai e horahia, maaku hei kumanu

The Heavens above – The Earth Below – The widespread waters - For me to tend carefully!

Te ao Maaori views of relationships with the environment, are based on the notions of whakapapa, kaitiakitanga and whanaungatanga.

Whakapapa recognises the connections between everything that exists including people and the natural environment. Kaitiakitanga is guardianship and protection, usually referring to a responsibility to care for the environment. Whanaungatanga is the connection with people.

Partnership with iwi and hapu must be interconnected with wellbeing and climate action, and acknowledge Te Tiriti o Waitangi obligations and partnerships.

Maatauranga maaori **Our world**

Maatauranga Maaori is a term for the unique combined knowledge of ancestors and the experiences of Maaori living in Aotearoa. Maatauranga Maaori, although different from Western Science, is needed and acknowledged to provide a more holistic view and understanding of our environment and relationship with it.

The term includes many forms, such as:

- te reo (language)
- maatauranga (education)
- taonga tuku iho, maatauranga o te taiao (traditional environmental knowledge)
- rongooa (traditional knowledge of cultural practice, such as healing and medicines)
- hii ika (fishing)
- mahinga kai (cultivation)
- whakapapa (geneology), and also,
- manaakitanga (generosity)
- mauri (life force)
- kaitiakitanga (guardianship) to affirm Maaori roles as environmental custodians
- Oranga (wellbeing and good health for people, communities and the environment)
- Mana (customary authority, status, a responsibility to look after and care for a rohe.

Climate change impacts will disproportionately affect Maaori wellbeing, health, taonga, traditional practices, cultural and spiritual sites, mahinga kai, hunting and gathering sites and places of historical significance. This in turn will also adversely affect the customs, spiritual, physical, intellectual, and social values that are vital to the health and wellbeing of Maaori identity.

Te whakanui i te ao Maaori

Te ao Maaori interconnectedness and interrelationships between people and the environment will inform our decision making and actions.

Te Ture Whaimana

We give recognition to the strategic importance of the Waikato River, to cultural, environmental and economic wellbeing, and that restoration, protection of the health and wellbeing of the Waikato River is key. Climate change may impact the river via erosion, temperature and salinity changes, migration of species and increase in pest species.

Approximately 80% of marae are located in low-lying, coastal areas or near flood-prone rivers. Marae, waahi tapu, and urupaa are at increased risk from climate change impacts such as erosion, storms, sea level rise etc (see Te Ao visual).

"WE ACKNOWLEDGE THE IMPORTANCE OF SAFEGUARDING THE UNIQUE CULTURAL HERITAGE AND HERITAGE OF OUR DISTRICT, AND WILL VALUE AND RESPECT BOTH TANGIBLE AND INTANGIBLE HERITAGE (I.E. CULTURAL PRACTICES, TIKANGA, TE AO MAAORI, KNOWLEDGE SYSTEMS, HISTORIC PLACES) THROUGHOUT ADAPTATION, MITIGATION, AND RISK MANAGEMENT AND NATURAL DISASTER AND EMERGENCY RESPONSE."



THE DIAGRAM BELOW PROVIDES A TE AO MAAORI LENS ON HOW THE BROAD ASPECTS OF CLIMATE CHANGE RELATE TO AND INFLUENCE OR IMPACT THE REALMS SOME OF THE ATUA.

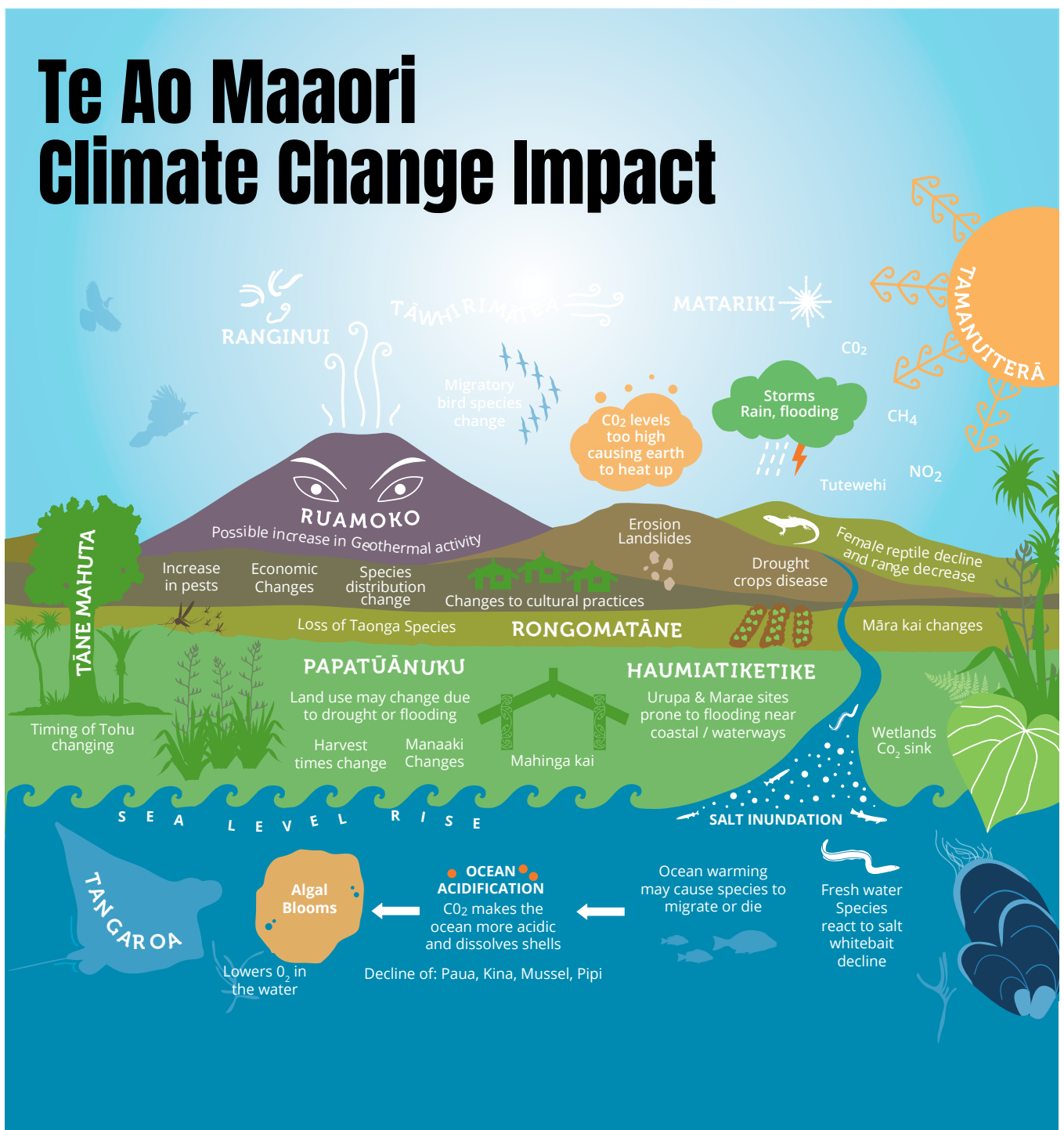


Figure 4: Visual Te Ao Maaori Climate Change

5. THE SUSTAINABLE DEVELOPMENT GOALS NGAA WHAAINGA ATAWHAI

The Sustainable Development Goals (SDGs) are a universal call to action to end poverty, protect the planet and improve the lives and prospects of people.

The 17 Goals were adopted by all United Nations Member States, including New Zealand, in 2015.

Key SDGs are included in this strategy to help understand the broader context and where our actions fit or can influence. We acknowledge the pivotal work that the Waikato Wellbeing Project

is driving to create a more environmentally sustainable, prosperous and inclusive Waikato region by 2030. waikatowellbeingproject.co.nz/detailed-targets/

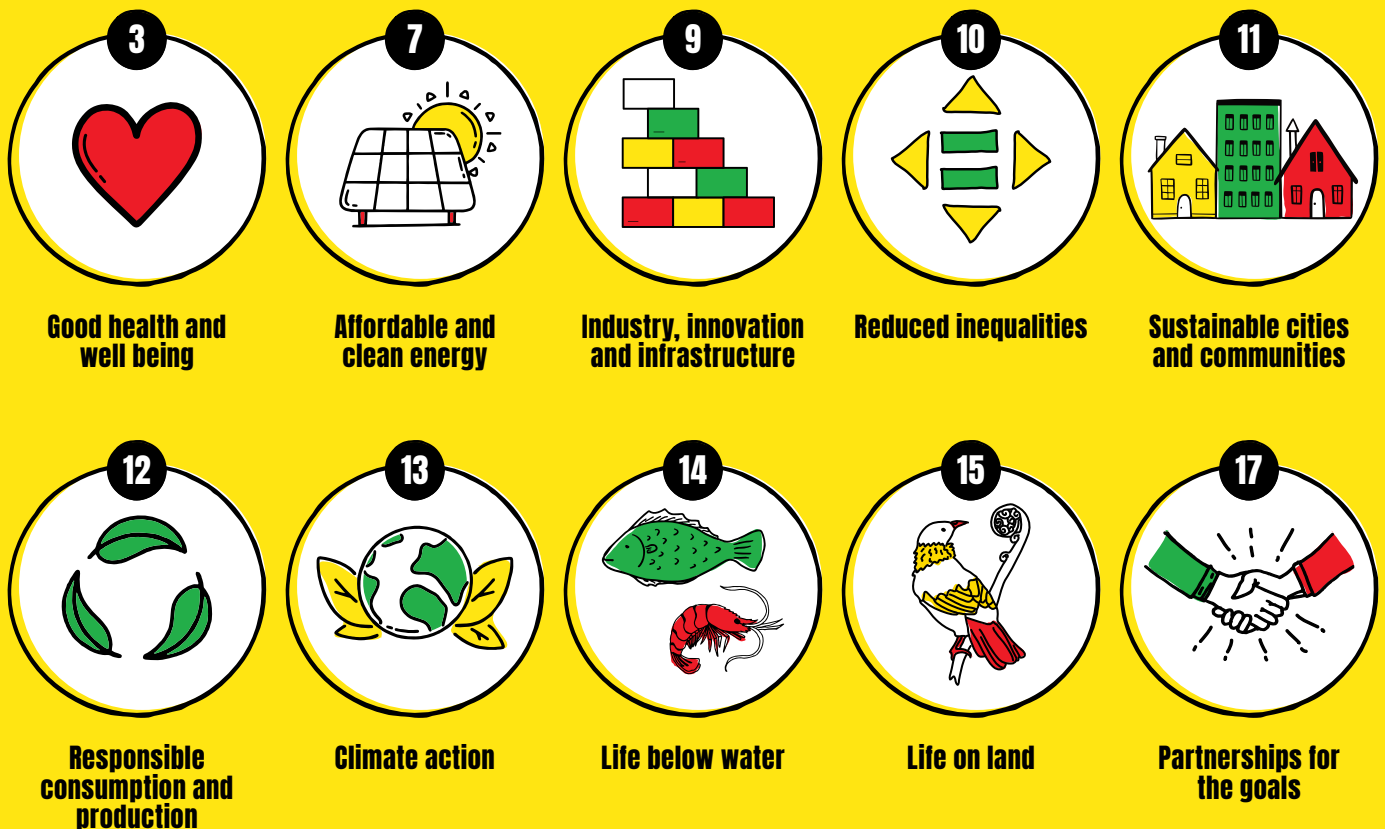


Figure 5. SDG's.

6. PROGRESS SO FAR NGAA TAPUWAE

Waikato District Council has actively and purposefully worked towards emissions reduction since 2019.

Here's our journey so far:

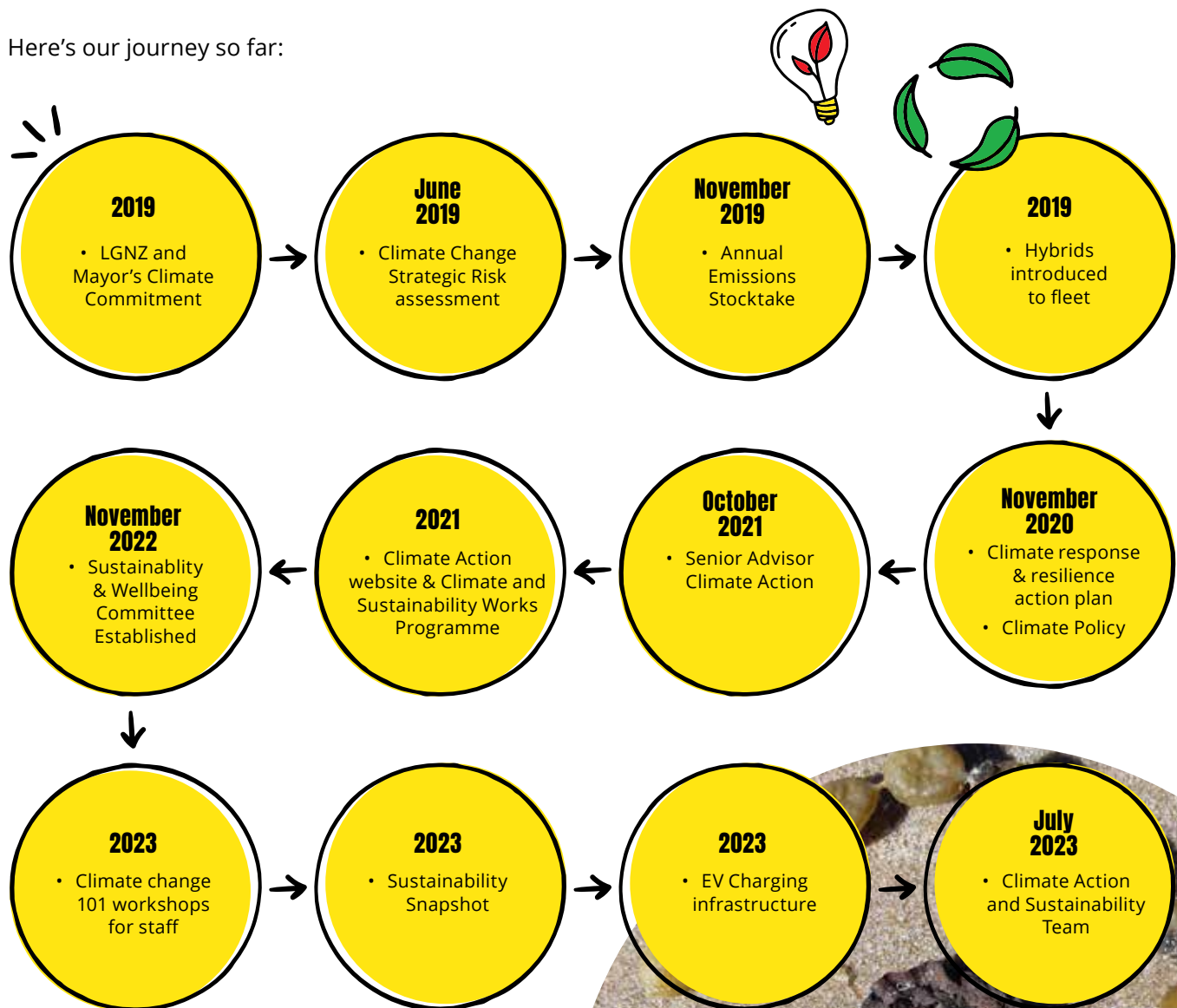


Figure 7: Progress towards emissions reduction.



7. MITIGATION & ADAPTION OBJECTIVES AND TARGETS

E TIMU TE TAI, E PARI TE TAI

For this strategy to be impactful and actionable, objectives and targets must be ambitious for both mitigation and adaptation.

In the diagram below adaptation relates more to water (floods, sea level rise, increases in groundwater, droughts, fires, famine, heat stress).

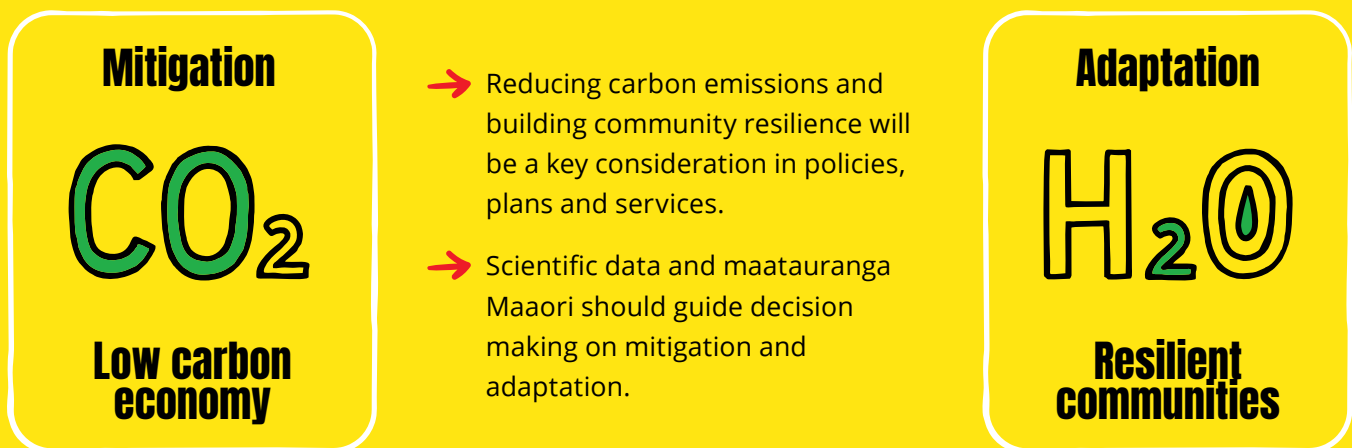


Figure 8. Image from WRC climate change roadmap

MITIGATION: IS ACTION TO MINIMISE CLIMATE CHANGE BY AVOIDING, REDUCING AND REMOVING GREENHOUSE GAS (GHG) EMISSIONS.

ADAPTATION: TO ANTICIPATE, PREPARE FOR, ADJUST AND COPE WITH THE UNAVOIDABLE IMPACTS OF CLIMATE CHANGE.

CLIMATE CHANGE

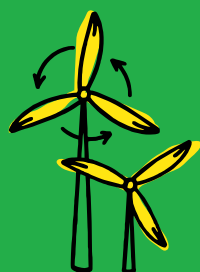
How do we respond?

Mitigation targets

- a. **Our Organisation:** aims to reduce emissions by up to 50% by 2030 in line with science-based targets of 1.5C warming.
- b. **Our Organisation:** aims to be carbon neutral by 2050 in line with Government commitments and expectations.
- c. **Community:** with our communities, we will identify, develop and enable the use of our collective tools, programmes and knowledge to reduce greenhouse gas emissions, aiming for a district wide reduction in emissions by 25% by 2030.

Adaptation objectives

- d. **Our Organisation:** will prepare, respond and plan for the effects of climate change on our organisation, assets, infrastructure, and our communities.
- e. **Our Organisation:** we will embed climate change/action in our organisation, strategies and plans.
- f. **Community:** we will support our communities, in partnership with others, to prepare and adapt to the effects of climate change, aiming to strengthen our climate resilience.



REDUCE
EMISSIONS
BY UP TO
50% BY
2030



8. RESILIENCE HE TOKA TUU MOANA

Resilience is our ability to prepare, respond and adapt to our changing environment, and also recover from events. In the short term we need to respond to disruptive, and high impact emergency events, and also the longer term effects that we are seeing with the changes to our climate.

It is important we also assess risk. This ensures we understand the threats we face in the future and assists us to take a proper approach to decision-making using good data, reporting and evidence.

Resilience is important for the safety and wellbeing of our communities, and the ability to continue in the face of change. We have an important role to play as Council in supporting this with our planning, decision-making, emergency response and community engagement activities.

The 3 key areas of risk for us to address are the **resilience of our infrastructure**, our **communities** and our **organisation**.

How do we become more resilient?

We support the development of resilience and response plans with our communities. These plans aim to identify and assess climate risk impacts, threats, hazards and vulnerability and preparedness. We enable and support community resilience by building awareness of the risks we face, build relationships and connections and develop plans to enable our communities to support each other in the event of disruption.

We aim to take a multi-faceted approach that will consider changes in policy, planning, infrastructure, services, risk management, and overall, the way we do things. The key is reducing greenhouse gas emissions (Co₂e) and adapting to the impacts of climate change.

A key consideration is our infrastructure, where and how we build, including our pipes, structures, houses, roads, bridges etc, allowing for increased climate change projections and planning accordingly.

We need to take into consideration the affordability of investing in quality and robust infrastructure now, balanced against the high cost of responding to damage and repairing infrastructure as weather events become more frequent.

The most vulnerable in our communities are often disproportionately affected by change and natural hazards.

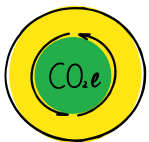
Our approach will consider and listen community to needs and priorities.

ENGAGING WITH MAAORI TO WORK
TOGETHER TO BUILD CLIMATE
RESILIENCE AND HAVE A VOICE IN
DECISION-MAKING

9. WHAT WILL WE DO? KIA MAU KI TE AKA MATUA

WDC have a key role to play in leading by example and also supporting our communities to prepare and respond to climate change.

We can have a direct effect on emission reduction and preparedness via our Long Term Plans, Annual Plans and resource consents, planning, building, infrastructure, waste, procurement and committing to reducing our operation emissions. Indirectly we can influence and support by collaborating, listening to our communities needs, submissions to Government, supporting, educating and advice.



Commit to reducing our operational CO₂e emissions annually and supporting the Waikato district to do the same.



Collaborate with iwi, community, councils, businesses, youth and other stakeholders to educate, prepare, adapt and mitigate the impacts of climate change and work together on your priorities for a Climate Action Plan.



Make climate resilience a strategic objective and embed climate change and action in our plans, policies, decision making, infrastructure and mahi.



Support the development of community resilience and response plans that assist communities to respond to disruptive events.



Assess projects and procurement that have good sustainability outcomes and lessen the impacts of climate change.



Collect and track robust data and report on our climate change targets, whilst providing education for our staff and communities on climate change and taking action.



Invest in organisational resilience to position ourselves to support our communities including risk management, business continuity and disaster preparedness.



Make climate change and sustainability part of our organisational culture, creating an understanding and participation that makes it part of our everyday thinking and decision-making.

10. PRINCIPLES WHICH GUIDE OUR RESPONSE

TE MIRO MAA, TE MIRO PANGO, TE MIRO WHERO

Interconnected

Our response will value Te Ao Maaori and the concept of interconnectedness of our people and environment, enabling understanding and developing respect for the natural environment and our relationship with it. We acknowledge maaori as guardians of the land and the importance of whakapapa.



Future focused

We will be focused on building resilient communities now and into the future.



Community centred

Our approach will take into consideration the impacts and benefits of our actions for our communities. We will consider environmental, social, economic and cultural impacts in our efforts to build an equitable and engaged low carbon future for the Waikato District.



Evidence based

Our response will be relevant, and evidence based through research and understanding.



11. KEY TARGETS AND CLIMATE ROAD MAP

TE ARA TIATIA

The diagram illustrates how we intend to achieve our targets for reducing emissions over time, and some of the key activities and projects that will assist deliver these.



CLIMATE CHANGE ROAD MAP

20

Waikato District Council – Climate Response & Resilience Strategy 2023

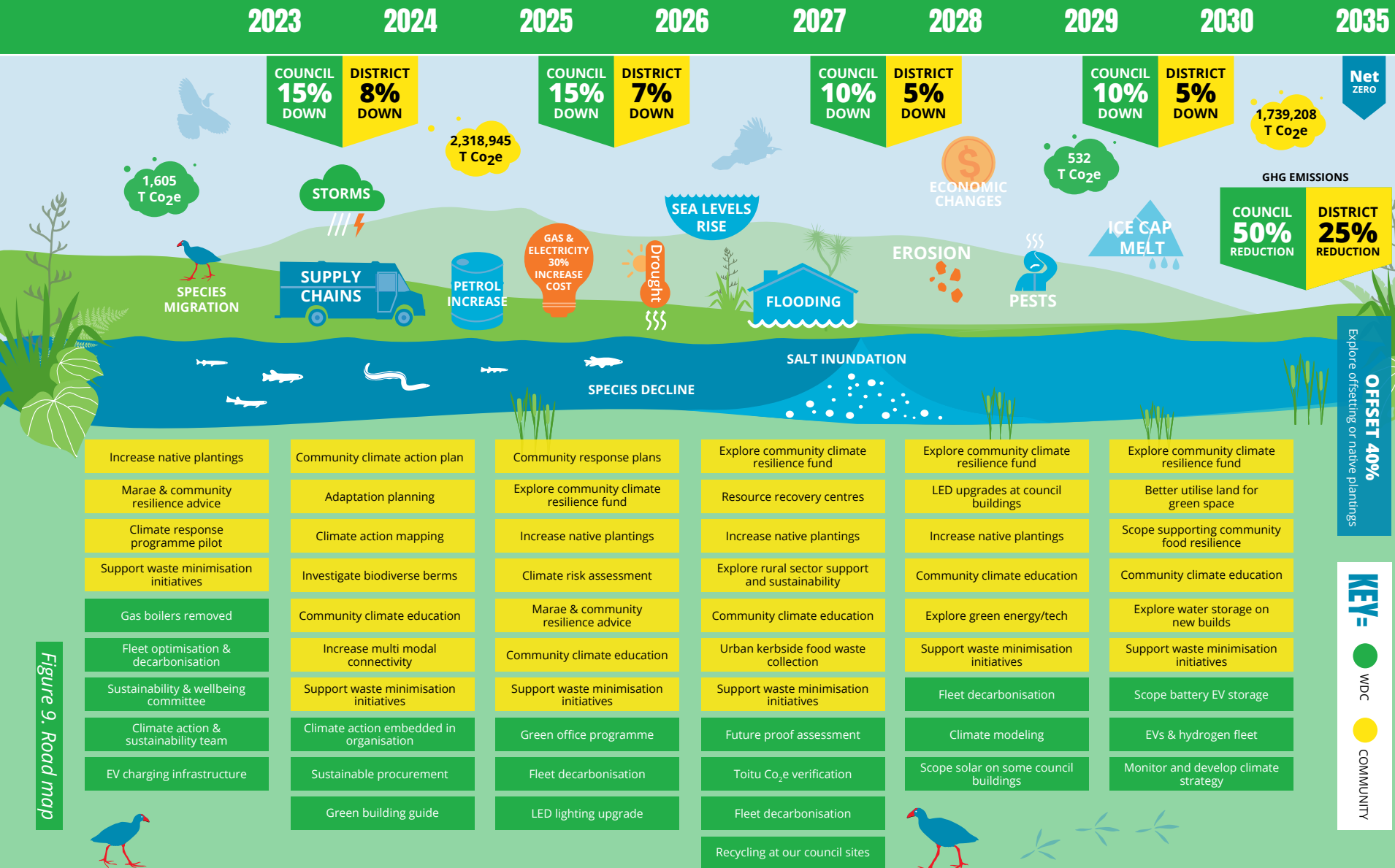


Figure 9. Road map

12. EMISSIONS & IMPACT AREAS

NGAA TUKUWARO ME NGAA TAKIWAA KUA PAANGIA

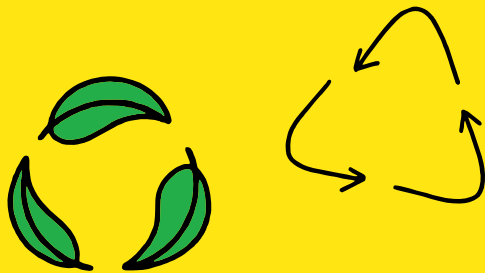
Our emission profile in Waikato is different to other parts of the world, and even New Zealand, due to our agricultural sector. In the Waikato Region, agriculture is the largest emissions source (69%).

We have established a rural economic forum, to better connect and engage with the farming community.

IN 2022 WAIKATO DISTRICT EMISSIONS WERE 2,332,246 tCO₂e

Tonnes Co₂e

Agriculture	1,721,291
Stationary energy	450,305
Transportation	297,225
Waste	47,438
Industry	23,914

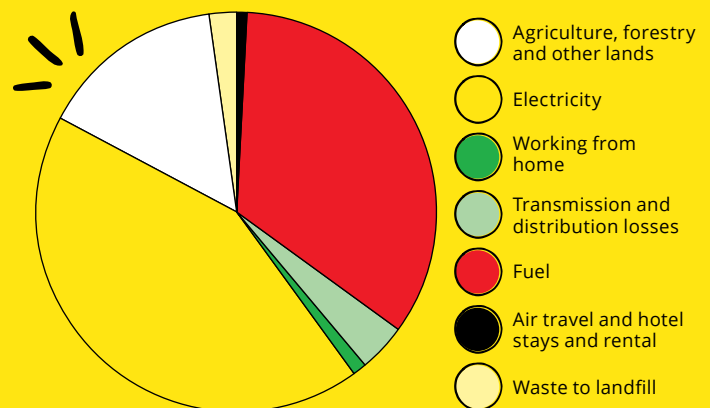


12.1 Council Operational Emissions

Ngaa tukuwaro a ngaa mahi a te Kaunihera

Council's operational emissions comprise of the following:

Waikato GHG Emissions by scope FY22: 1,065 TCO₂e



Waikato District activities generate 19% of Waikato Region's emissions. Our district emissions have decreased by approximately 8.2% compared with 2018/19. The Key Impact Areas diagrams highlight our key impact areas for emission reduction. Addressing these over the next 7 years, combined with the Government's push for renewable energy, should hopefully reduce our emissions by 50% by 2030. We will continue to plan and investigate offsetting and other options for reduction beyond 2030.

13. KEY IMPACT AREAS

NGAA TAKIWAA MATUA E PAANGIA ANA

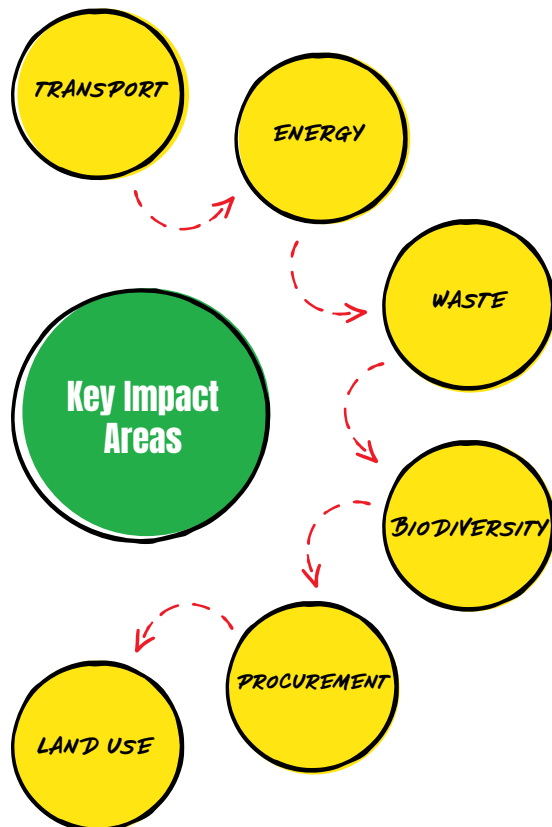


Figure 9. Areas to target.

Our Key Impact Action Areas: internal

- Transition our fleet to hybrid and electric where appropriate.
- Remove gas boilers, install LED lighting and scope energy efficiencies.
- Embed climate change/action in our planning, decision making and actions.
- Increase planting in our reserves/land where practical.
- Implement Green Office programme.
- Develop an Energy Plan.
- Sustainable Procurement Strategy.
- Verify Annual Emissions and report.
- Adopt Sustainable Development Goals.



14. KEY IMPACT ACTION AREAS (COMMUNITY)

NGAA TAKIWAA MATUA E PAANGIA ANA ME ARO (TE HAPORI)

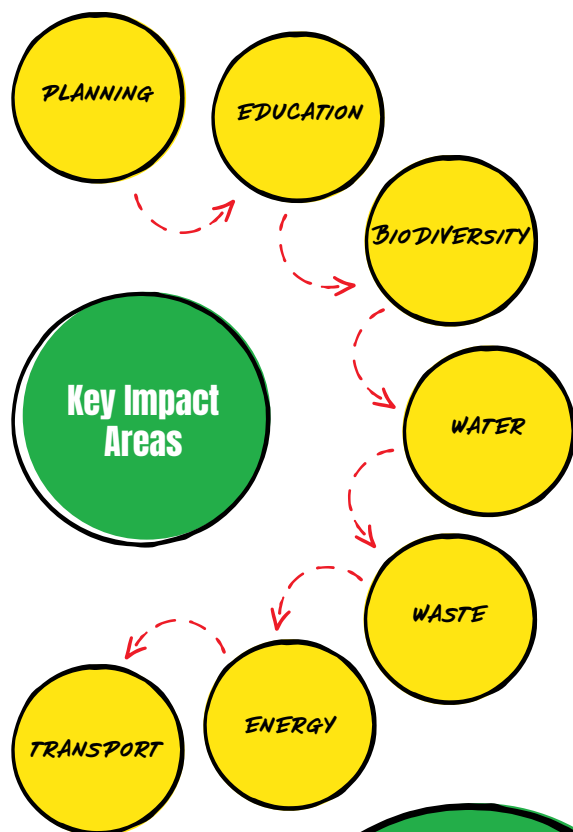
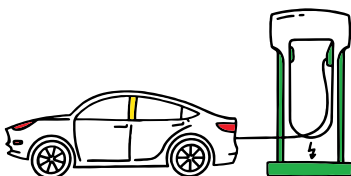
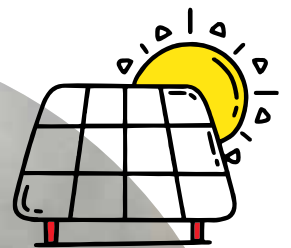


Figure 10.

The new Climate Action Plan will identify community needs and priorities and how we will deliver on the strategy together.

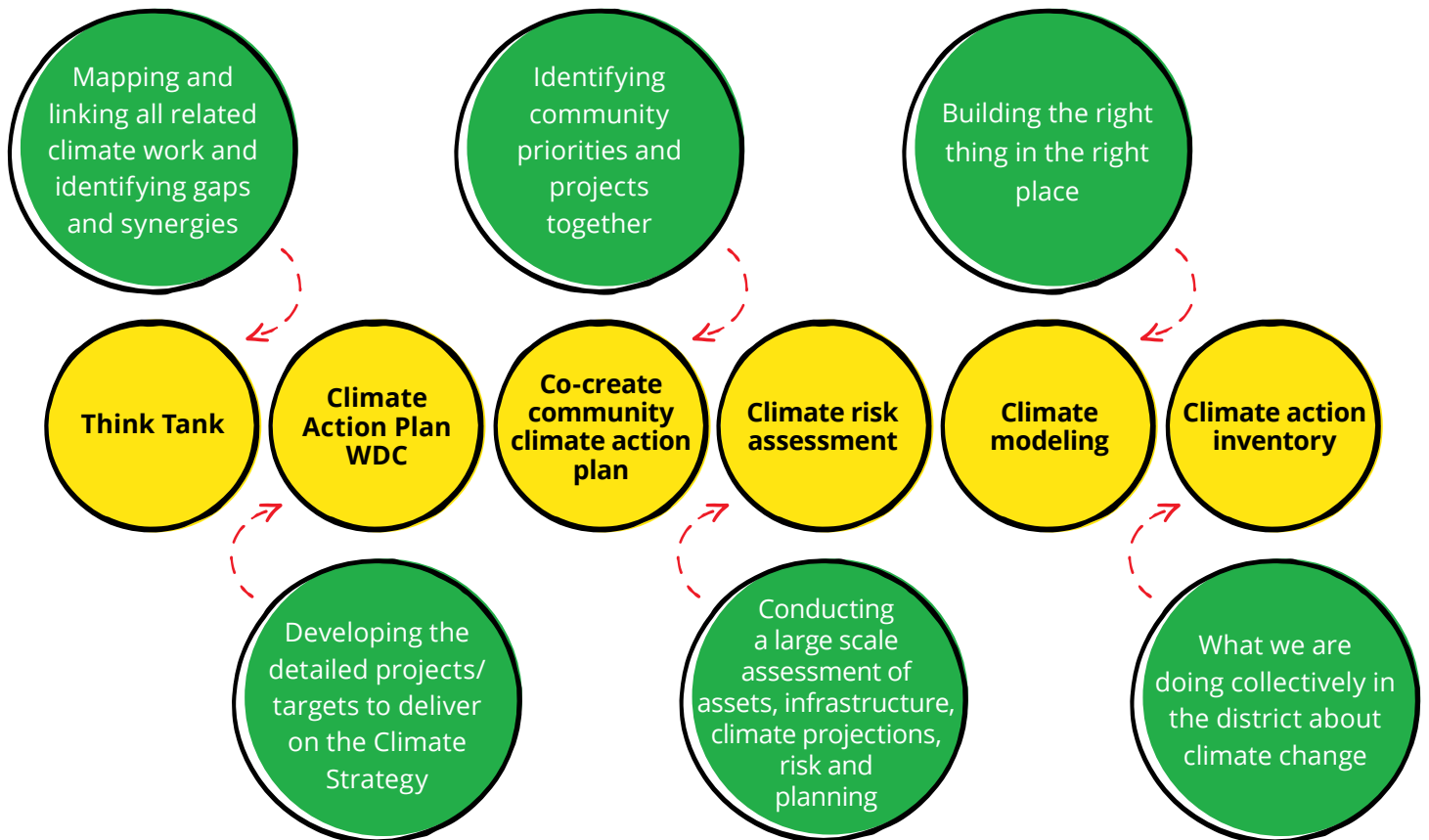
Key Impact Action Areas: external

- Provide education and seek funding for communities on climate action/resilience.
- Increase plantings on reserves/land where possible.
- Climate modelling and risk assessment.
- Scale up future proofing.
- Support mitigation and adaptation.
- Support community response planning.
- Explore Green tech where practical.
- Support a multimodal transport network and EV charging.
- Explore water saving devices, storage and enablers.
- Support the development of resource recovery centres and waste minimisation initiatives.



Next steps

Me ahu peehea



15. GOVERNANCE TE MANA WHAKAHAERE

The Climate Action Strategy will be led and implemented by the Climate Action and Sustainability Team, the Climate Action & Advisory Group and the Council Sustainability & Wellbeing Committee.

The Strategy also requires the support and input of all staff and our communities to make it a reality. We will report annually on our progress to reduce emissions and prepare for the effects of climate change. More substantial reviews will be undertaken every three years to support the development of the Annual Plan and Long Term Plan. A new climate strategy will be developed for beyond 2030.



**TAKING ACTION
TOGETHER
ON CLIMATE
CHANGE**



15. GLOSSARY

TE KUPUTAKA



Adaptation	Making changes or adjustments to moderate and live with the impacts of climate change.
Anthropogenic	Caused or made from human activities. Greenhouse gases created by human activity.
Climate change	Changes in the large-scale, long-term shift in the planet's weather patterns and average temperatures
Climate emergency	Where urgent action is needed to reduce or halt climate change to avoid damage on the environment, people, and communities.
Carbon footprint	The amount of carbon dioxide released into the atmosphere because of the activities of an individual, organisation, or community. 'Carbon' is used as a shorthand to also include other greenhouse gases (e.g., methane and nitrous oxide) which cause climate change.
Carbon neutral	A process where there is no net release of carbon dioxide. The amount of CO ₂ taken out and the amount released are identical. A company or country can also achieve carbon neutrality by means of carbon offsetting.
CO₂e	Carbon dioxide equivalent is a unit for measuring carbon footprints. "CO ₂ e" allows "bundles" of greenhouse gases to be expressed as a single number, comparing the various gases emissions based on their global warming potential.
Cop26	COP26 is the annual United Nations climate change conference. COP stands for Conference of the Parties, and the summit is attended by the countries that signed the United Nations Framework Convention on Climate Change (UNFCCC) .
Biodiversity	The variety of life on Earth in all its forms and interactions. Biodiversity on earth is being lost at an alarming rate. One million animal and plant species are currently threatened with extinction, more than ever before in human history.
LGNZ Statement	This is the Local Government NZ position statement on climate change. Local government recognises a need for proactive collaboration between central and local government which recognises the different mandates and roles for climate change responses.
Local Government Act 2002	This Act provides for democratic and effective local government that recognises the diversity of New Zealand communities.

NZ Emissions Reduction Plan	New Zealand's first emissions reduction plan contains strategies, policies and actions for contributing to global efforts to limit global temperature rise to 1.5°C above pre-industrial levels.
NZ Zero Carbon Act (now called 'Climate Change Response (Zero Carbon) Amendment Act 2019)	This amendment Act provides a framework by which New Zealand can develop and implement clear and stable climate change policies.
NZ National Adaption Plan	The National Adaptation plan considers the impacts of climate change now and into the future and it sets out how NZ will adapt.
NZ Climate Adaptation Act	this Act is intended to address the issues associated with managed retreat such as funding, compensation, land acquisition, liability, and insurance (it is not released yet).
NZ Natural and Built Environment Bill	The Natural and Built Environment Bill, along with the Spatial Planning Bill, replaces the Resource Management Act 1991 (RMA).
Paris agreement	The Paris Agreement is an international treaty on climate change. Adopted in 2015, the agreement covers climate change mitigation, adaptation, and finance.
WDC Climate Policy & Climate Plan	The Climate Response & Resilience Policy enables WDC to take a proactive approach to climate change and emissions reduction, via the delivery of the Climate Action Plan.
Waikato River Authority	The Authority's purpose is to set the primary direction through Te Ture Whaimana o Te Awa o Waikato (Vision & Strategy) to restore and protect the health and wellbeing of the Waikato River and Waipā River.

CLIMATE RESPONSE & RESILIENCE STRATEGY

2023-2027

To	Sustainability and Wellbeing Committee
Report title	Climate Action Progress Update November 2023
Date:	1 November 2023
Report Author:	Rachael Goddard, Climate Action & Sustainability Manager
Authorised by:	Will Gauntlett, Acting General Manager Community Growth

1. Purpose of the report

Te Take moo te puurongo

To update and inform the Sustainability and Wellbeing Committee on the progress of the Climate & Sustainability Works Programme.

2. Executive summary

Whakaraapopototanga matua

Since the last update to the Sustainability and Wellbeing Committee in May 2023, a number of initiatives have been progressed, and further key areas identified for consideration. The following outline the status of key priorities.

Key Area	Status
Embed Climate Action as a Golden Thread/pillar in organisation	In progress
Weighting Assessment Guide for projects, AMP's and decision making	Complete
Climate Response & Resilience Strategy	In progress- near completion
Comms & Engagement Plan for Strategy	Complete
Workshops- staff development Climate Change 101 and 201	In progress- November
Rebrand Comms- Waisite	Complete
Update Climate Action website	In progress- near completion
Educational guides, resources developed	In progress
Co2e Inventory- Annual data collection	In progress
Climate Response Programme pilot	Complete

Key Area	Status
Climate Risk Assessment Proposal	In progress
Think Tank	In progress
Works Planning mapped and prioritised	Complete
EECA Funding LED/Gas Boiler	In progress

3. Staff recommendations Tuutohu-aa-kaimahi

That the Sustainability and Wellbeing Committee:

- a. receives the Climate Action Progress Update for November 2023.**

4. Background Koorero whaimaarama

Climate change and sustainability encompasses, informs and impacts all areas of the organisation, internally and externally.

As a local government authority, Waikato District Council has a vital and mandated role to play in addressing climate change and taking action. We have:

- A statutory responsibility to prepare our communities for the effects of climate change,
- To take an all-hazards approach and mitigate the risks associated with climate change,
- To improve community resilience through public education and local planning,
- To incorporate climate change into existing frameworks, plans, projects and standard decision-making procedures,

The Climate & Sustainability Works Programme has been developed to deliver on the broad aspects of climate change and sustainability, operationally and in our communities. It aligns with Council's Climate Response and Resilience Policy and the revised Council's Climate Response and Resilience Action Plan (the Action Plan). It also relates to the proposed Climate Risk Assessment, Think Tank, and Key Performance Indicators on climate change established in the Chief Executive's Business Plan.

The Climate & Sustainability Works Programme prioritises projects, initiatives and plans and seeks to engage and support staff with related sustainability and climate change mahi.

5. Discussion Matapa

The following key areas for climate action are being progressed by Council staff.

1) Climate Risk Assessment (CRA)

In alignment with Government expectations, the Ministry for the Environment's National Climate Change Risk Assessment, council mandated roles on assessing risk, and Waikato Regional Council's stage I Risk Assessment, it is recommended that we conduct a CRA, taking a three-pronged approach to assessing climate risk in the district and organisation: (a) Assessment of Climate Risk for the District, (b) Assessment and control of climate risks resulting from council activities, and (c) Assessment of risk to Council infrastructure, buildings, and improvements. The Climate Risk Assessment requires identification and science projections and scenarios of possible climate hazards and an overview of areas most likely to be adversely impacted, to enable the council to plan for change, support the community and develop informed adaptation plans and emergency planning requirements. Some of the data is available in-house and will require collating and assessment. A draft proposal has been developed, outlining the process and topics for assessment. The next stage will be to assess what useable data WDC and WRC can provide and collate and identify gaps and needs.

2) Local Government's Role in Climate Change

A summary of Council's mandates and role in preparing our communities for the impacts of climate change has been prepared for councillors, in order to clarify Council's role and purpose in this space (Powerpoint for information attached. The Powerpoint can be viewed when time allows/or the information is needed. It will not be presented at the Committee meeting).

3) Triennial District Co₂e Inventory

Waikato Regional Council and Envirostrat conduct a regional greenhouse gas Inventory report every three years. The 21/22 FY report for Waikato District estimates an **8.2%** reduction in emissions (namely energy and agriculture). The report has already been shared with Councillors via email.

4) Climate action in the organisation

Communications, messaging and process are underway to enable climate change to be part of the organisation's Golden Thread¹. The Climate Action & Sustainability section on council's internal intranet site (Waisite) has been updated with a kete of resources and information, and the climate webpage will be updated later this month. Climate Change 101 and 201 Workshops will be run for staff this month. 90 people have already registered for the first workshop.

5) EECA funding

The Energy Efficiency Conservation Authority (EECA) provides funding for CO₂e emission reduction and energy efficiency. We have applied for an assessment for 50% funding for an LED lighting upgrade in the Ngaaruawahia Office. This is currently being scoped by the Facilities team.

An LED lamp saves approximately 65% - 75% of electricity and a similar amount of CO₂e emissions. The Ngaaruawahia Office uses 394,000 kilowatt hours (kWh) per annum, of which 30% is lighting. The LED upgrade is expected to save 70% of this. The total saving is expected to be 82,740 kWh per year.

6) Engagement & Comms Plan

A plan has been developed to seek community input to drive a new Community Climate Action Plan, which will deliver on the Climate Response & Resilience Strategy. The Climate Response & Resilience Strategy is being brought to the Committee for a decision concurrently with this report.

8). The Think Tank

This piece of mahi aims to bring together our key strategic thinkers, map related sustainability and climate change initiatives, and identify synergies, gaps and efficiencies internally. This will be conducted in 2024 alongside a climate action inventory which aims to also identify projects, actions, synergies, potential collaboration and gaps in the district.

9). Sustainable Development Goals

The intention of the UN 17 SDG's is to move towards sustainable development by addressing and combating global challenges regarding poverty, inequality, climate change, environmental degradation, peace and justice. The New Zealand government is a signatory to the SDGs, and links to Waikato District Council's role are relevant.

¹ The Golden Thread is the organisation prioritisation and alignment between documents such as LTP, Our Plan, Team Plan, My Plan and values and culture.

Climate change and sustainable development are inherently linked; SDG 13 specifically aims at addressing and acting on climate change and its impacts, and Article 7 of the Paris Agreement calls for 'enhancing adaptive capacity, strengthening resilience and reducing vulnerability to climate change, with a view to contributing to sustainable development'.

Council already acknowledge the SDGs in various documents/strategies and need to consider formal adoption. *Please see attached brief prepared by Bessie Clarke, Policy Planner.*

This topic will be workshopped with the Sustainability & Wellbeing Committee in February 2024 prior to recommended adoption of the SDG's.

6. Next steps Ahu whakamua

Following the adoption of the Climate Response & Resilience Strategy, key actions coming up will be:

- Socialising the Climate Response & Resilience Strategy with staff.
- Tailoring support and education to key units to support Climate Response & Resilience Strategy delivery.
- Assessing our processes and systems for the improved collection and collation of data and tracking.
- Redesign of the Climate Action Plan- internal.
- Development of the Community Climate Action Plan- external (community led).
- Think Tank.

We are gaining good momentum with building and delivering impactful responses, systems changes, programmes, plans and policies to mitigate and adapt. Climate action is critical, across council, embedded in our mahi, approach and delivery.

7. Attachments Ngaa taapirihanga

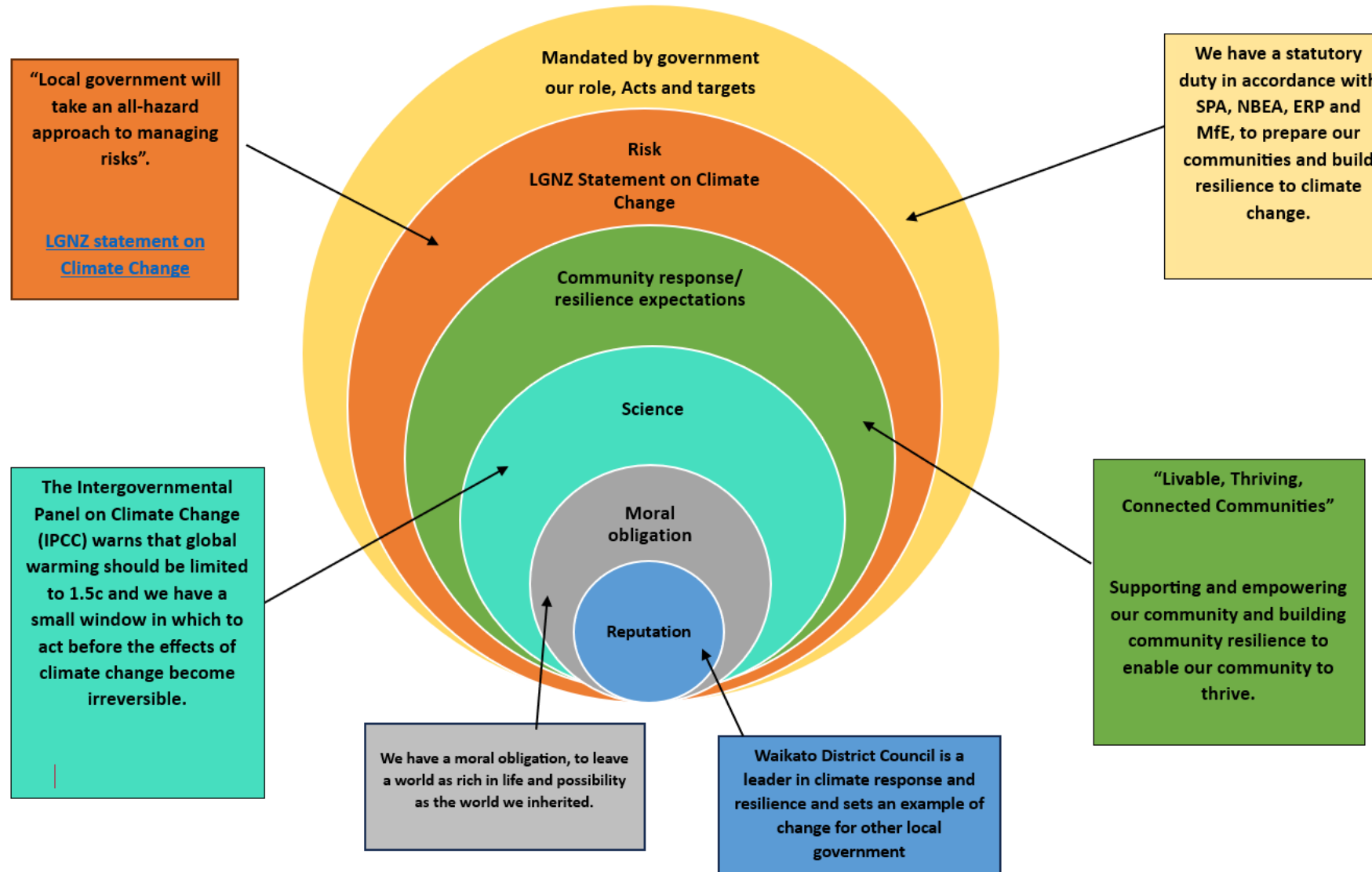
Attachment 1. Sustainable Development Goals Memo.

Attachment 2. Local Government role in climate change- Powerpoint.

Local Government's Role in Responding to Climate Change



Climate Change Response - Local Governments Role

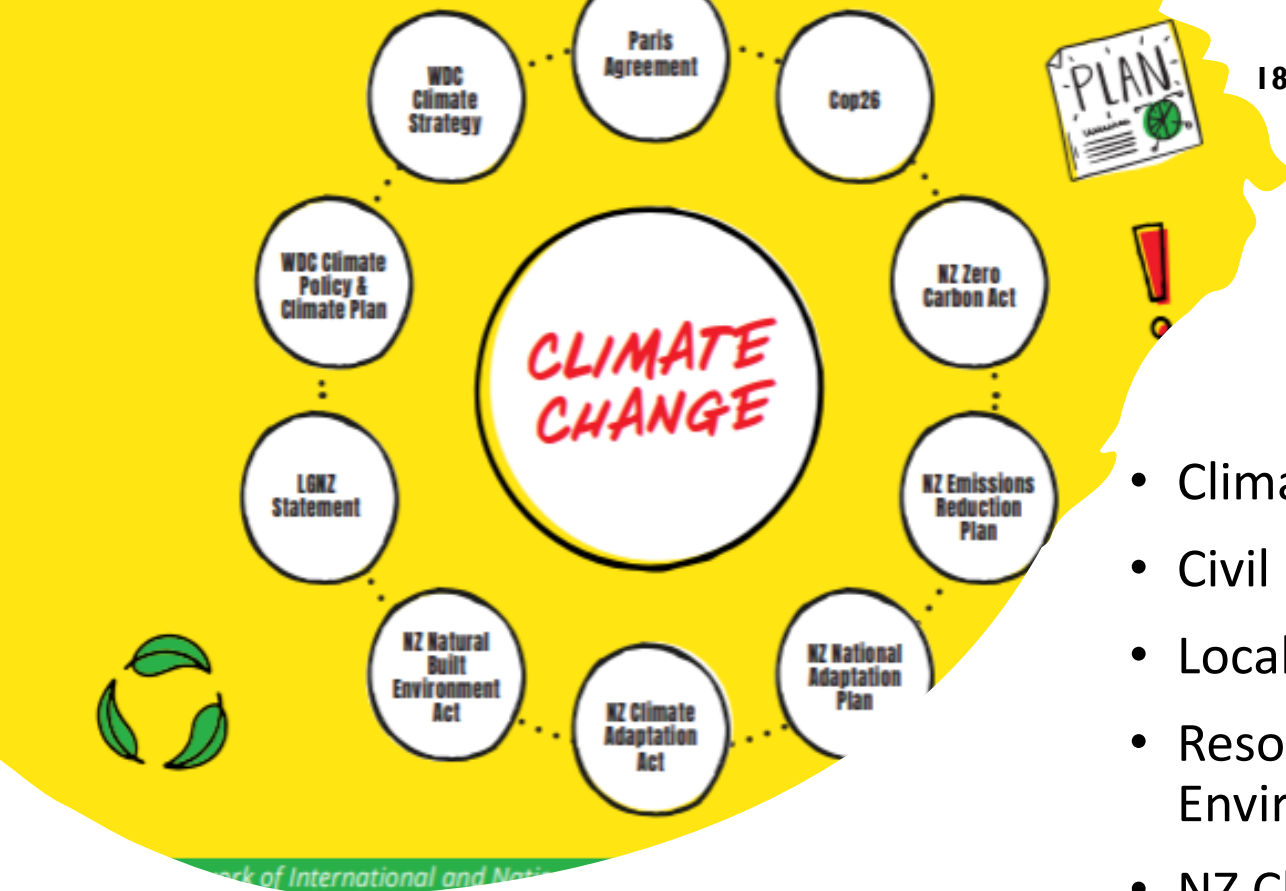


Why?

As a local government authority Waikato District Council has a vital role to play in addressing climate change and taking action, We have:

- A mandated statutory responsibility
- To take an all-hazards approach and mitigate the risks associated with climate change
- A mandated role to prepare and adapt for the effects of climate change
- To take an evidence/science-based approach which calls for action
- An obligation to our community to respond and meet resilience expectations
- To consider the financial impact and cost of inaction

ACTS & LEGISLATION



Council plays a vital role in the ERP targets.

- Climate Change Response Amendment Act 2019
- Civil Defence & Emergency Management Act
- Local Government Leaders Climate Change Declaration
- Resource Management Reform - The Natural and Built Environment Act and the Spatial Planning Act
- NZ Climate Adaptation Act (TBC)
- NZ Emissions Reduction Plan (ERP) - first statutory plan under the Climate Change Response Act, which requires government to act to reduce emissions.
- Proposed National Policy Statement for Natural Hazard Decision-Making
- Paris Agreement



WDC District Plan

WDC Climate Response & Resilience Policy

- Protect people, property and the environment from the projected adverse effects of climate change, including sea level rise.
- (a) The protection of natural ecosystems, including opportunities for the inland migration of coastal habitats; b) The vulnerability of the community;
- Avoid or mitigate the predicted effects of global climate change on natural hazards, especially increased flooding, erosion, fire, and storms. Where there is incomplete information, a precautionary approach should be taken. ...
- WDC is committed to addressing climate change impacts locally now and for the future, by aligning operational decisions and policy positions that address greenhouse gas emissions reductions and risk management through appropriate mitigation and adaptation strategies.

CLIMATE CHANGE

LOCAL GOVERNMENT LEADERS POSITION STATEMENT



Global Artwork by entrants in the Bay of Plenty Environmental Art Awards - Climate Change Theme 2007

This statement defines the position that Councils have collectively adopted on climate change. We commit to playing our part in helping New Zealand face the climate change challenge. The key role we will play is to lead community responses to the risks and opportunities of climate change.

Councils provide a wide range of ratepayer funded services which will be impacted by climate change. These include stormwater management, flood control, biosecurity, land-use and transport planning, civil defence emergency management and water supply. Council services need to be future proofed and made resilient to the impacts of climate change.

We acknowledge that the evidence shows that climate change is occurring and that our understanding of climate change impacts in New Zealand will continue to grow. We will work with our communities to prepare for the future.

OUR POSITION ON CLIMATE CHANGE

We recognise that we must respond to both the actual and potential physical impacts of climate change.

We understand that there are challenges, risks and opportunities for local communities in responding to and managing the impacts of climate change.

We recognise that action now will reduce the future threats and costs of climate change. We know we must plan ahead.

Solutions to climate change challenges will not be a matter of "one size fits all" and we recognise that climate change impacts on communities will vary around New Zealand.

Councils will individually show leadership and environmental responsibility by adopting mitigation and adaptation practices that fit with their community's needs and aspirations.

We have an active interest in shaping Central Government's mitigation policy. We will assist Central Government help local communities to prepare for climate change.

We will work with Central Government to make sure information and research is accessible to our communities. It should help them make informed choices about responding to climate change risks and opportunities.

OUR POSITION ON ADAPTATION TO CLIMATE CHANGE

We have a responsibility to help our communities prepare for and to adapt to the physical effects of climate change.

We will build on the existing work of Councils and communities – recognising that "business as usual" will not get us to where we need to be and that a community-wide effort will be needed to address the impacts of climate change.

Councils will support and actively engage with initiatives that provide guidance and expert advice on adaptation that can be applied at the regional and local level.

We will seek Central Government's support for the development of climate change information and modelling that delivers "local numbers" for local use.

We acknowledge that we will often need to lead on developing engineering and resilience responses to climate change impacts.

Councils will ensure that Resource Management and Local Government legislation is used to encourage adaptation to climate change – particularly when dealing with land-use change.

OUR POSITION ON CLIMATE CHANGE MITIGATION

It is Central Government's role to engage internationally on climate change and to lead mitigation action on behalf of New Zealand.

We have an active interest in providing advice to Central Government on the local consequences of, and the opportunities presented by, international and national policies to reduce green house gas emissions.

Councils will choose their own mitigation projects to meet Central Government requirements and to assist in delivering New Zealand's emission reduction targets.

Councils will support individuals, communities and businesses to lower their emissions and will advocate for Central Government to develop tools that will assist the development of low carbon options for goods and services.

THE FOLLOWING LOCAL GOVERNMENT LEADERS SUPPORT THIS POSITION STATEMENT:

P. Savinell

Mayor of Thames-Coromandel District Council

John Smith

Chair of Environment Bay of Plenty

John Smith

Mayor of Otago District Council

Mark C. Jamman

Chair of Northland Regional Council

W. B. B.

Mayor of South Waikato District Council

Stephen Lamb

Chair of Otago Regional Council

R. G. K.

Mayor of Tasman District Council

Mr. T.

Mayor of New Plymouth District Council

Ch. H.

Chair of Horizons Regional Council

Ch. H.

Mayor of Dunedin City Council

Stuart Balla

Chair of Environment Southland

Stuart Balla

Mayor of Marlborough District Council

Risks to our Communities¹⁸⁸ from Climate Change

LGNZ outlines council should take an all-hazards approach to managing risks, including the risks associated with climate change.

A district risk assessment will support all business units in understanding the increasing risks associated with climate change and plan accordingly, risks may include:

- Rising sea levels and ocean change
- Increased natural disasters
- Floods and storms
- Shoreline erosion
- Rising temperatures
- Rainfall and hail
- Drought



Risk Management and Mitigation

"We must act now to avoid future risk and, at the same time, agree how to manage safety, existing risks, limitations and liabilities to underpin effective mitigation and adaptation"

LGNZ: Local Government Position Statement on Climate Change.



Risks from our actions on the climate

- We must also clearly determine the risks on the environment and GHG emissions from the work we undertaking. Impacts should be assessed at the activity planning stage and should take into consideration:
 - Impacts from the activity on the climate
 - Emissions analysis specific to the activity, with consideration of opportunities for reduction
 - Well-being impacts for the district from the activity
- By understanding the risk of our proposed work, we will be able to take steps to mitigate risks and reduce climate impacts before undertaking the work.

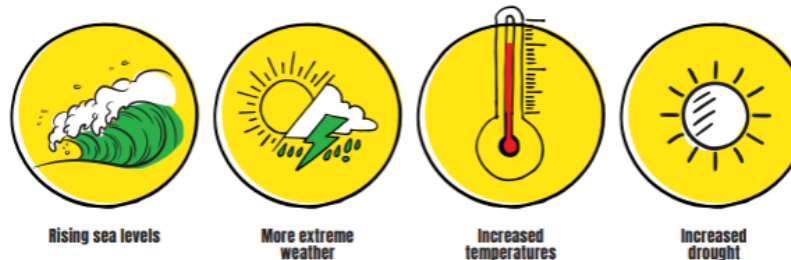
The Science – an evidence based approach

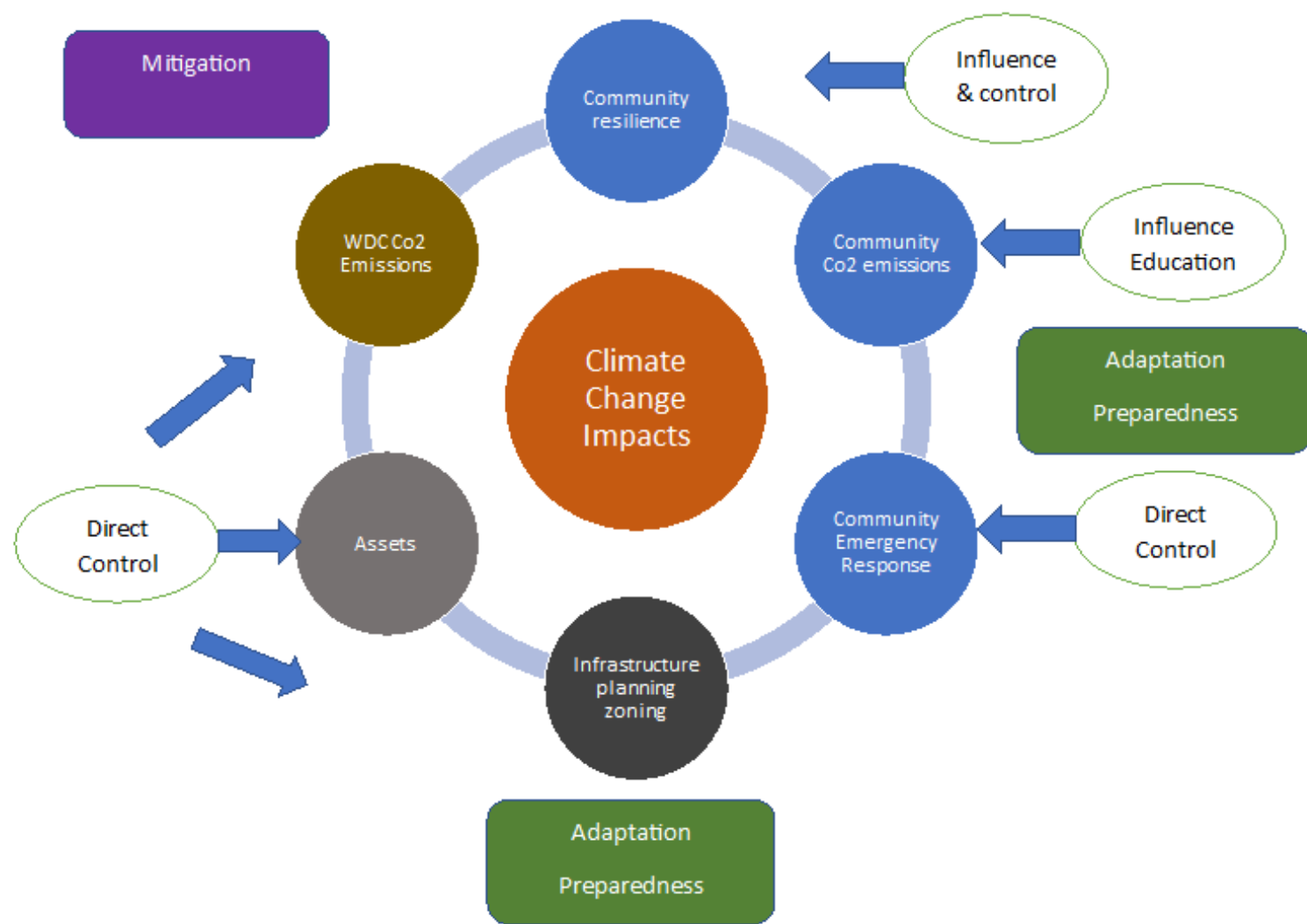
- The intergovernmental panel on climate change (IPCC) warns that global warming should be limited to 1.5 °C and that we have a small window in which to act before the effects of climate change become irreversible.
- The number of climate related disasters has tripled in the last 30 years.
- Current global warming temperatures are approximately 1.2 °C and rising.
- The chance for the average global temperature rising above 1.5°C has increased to almost 50% for the next four-year period between 2023 and 2026.
- “Deep, rapid, and sustained reductions in greenhouse gas emissions would lead to a discernible slowdown in global warming within around two decades”



Reference:

IPCC, 2023: Summary for Policymakers. In: Climate Change 2023: Synthesis Report. Contribution of Working Groups I, II and III to the Sixth Assessment Report of the Intergovernmental Panel on Climate Change [Core Writing Team, H. Lee and J. Romero (eds.)]. IPCC, Geneva, Switzerland





Community response and resilience planning¹⁹²

- Supporting and empowering communities build resilience.
- We want communities that are characterised by equality, social cohesion and inclusiveness.
- Action on climate change requires coherent and consistent governance across central and local government.
- We need to collaborate to achieve the shared vision for prosperous New Zealand Communities in 2050.
- Obligation to lead our community to become “livable, thriving and connected communities” by adapting to climate change and building resilience.
- Obligation to ensure equitability for all members of our community including those which may be disproportionately disadvantaged by climate change.

“Key barriers to adaption are limited resources, lack of private sector and citizen engagement, insufficient mobilization of finances, low climate literacy, lack of political commitment, limited resources and/or slow and low uptake on adaption science and low sense of urgency.”



The cost of inaction

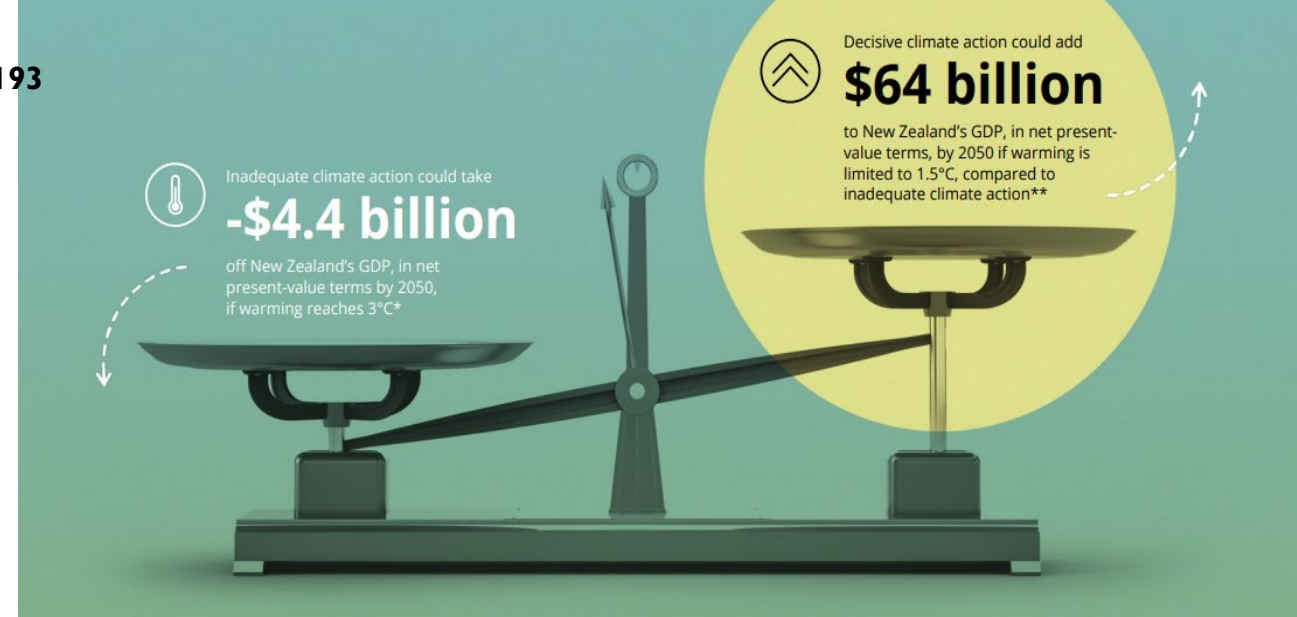
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Financial

- Financial burden of inaction for council and communities. Recent climate related weather events cost over \$19 billion.
- Over \$14 billion of local government infrastructure is at risk from sea level rise (nationally) .
- Deloitte's Turning Point Report (2023) shows decisive action on climate change could add \$64 billion to NZ's economy by 2050, while inadequate action could cost \$4.4 billion.

Physical

- Less job opportunities due to the economic impacts of climate change
- Sea levels continue to rise, creating risk for industry, natural taonga and increased flooding in coastal towns/low lying areas
- Rising temperatures and extreme events lead to crop failure, disease and health threats
- Seasonal volatility – unpredictable weather and increase in significant weather events
- Negative impacts for industry – in particular tourism, horticulture, agriculture and fisheries.



Negative impacts of climate damage on the economy



Heat stress

Lost labour productivity from extreme heat 'slows down' workers and reduces their ability to perform tasks



Sea level rise

Rising sea levels result in loss of productive land, both agricultural and urban, and reduced productivity of low-lying and coastal areas



Stalling productivity and investment

Economies suffer as investment goes to repairing existing assets rather than contributing to new, more productive capital



Health and wellbeing

Increased incidence of disease and mortality disrupts living standards and the lives of the working population



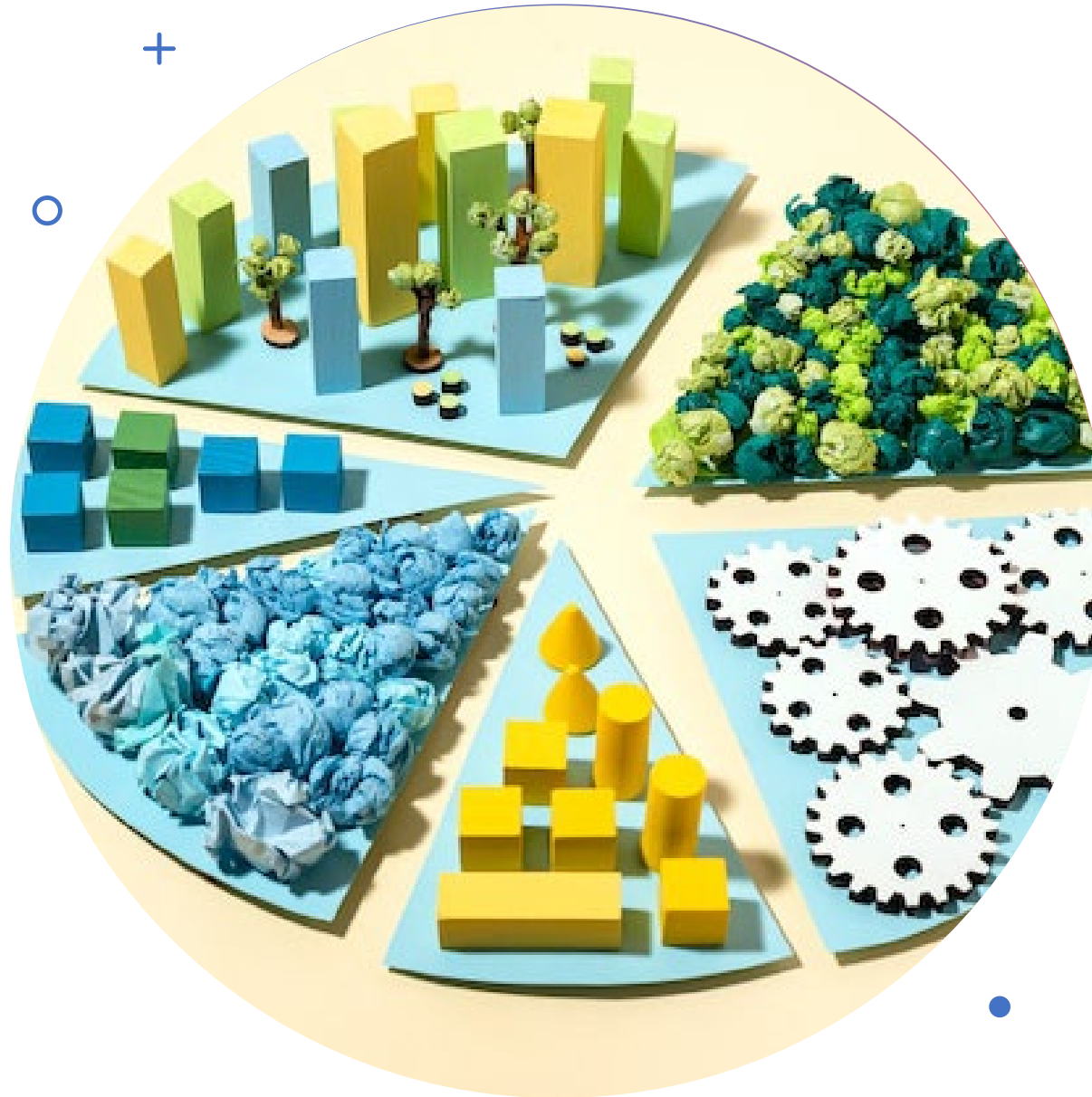
Tourism loss

Loss of tourism and disrupted flow of global currency circulating in economies, impacts business, jobs and livelihoods



Agricultural loss

Reduced agricultural yields from changing climate patterns



Role & Reputation

- Responsive leadership and a holistic approach to climate change is urgent. (LGNZ: position statement on climate change).
- Forward thinking and future focused.
- Planning for a resilient low carbon future with equitable outcomes.
- Responsibility to ensure the safety of our community.

MEMORANDUM

To	Rachael Goddard, Climate Action and Sustainability Manager
From	Bessie Clarke, Policy Planner
Subject	Waikato District Council and the SDGs
Date	4 September 2023

Introduction

The Sustainable Development Goals (SDGs) were adopted by all United Nations Member States in 2015 as part of the 2030 Agenda for Sustainable Development. The SDGs are comprised of 17 unique global goals and are an urgent global call to action to end poverty, protect the planet and ensure that all people enjoy peace and prosperity by 2030.

The 17 SDGs take an integrated approach, recognising the connections between ending of poverty and other deprivations and improving access to health, education, reducing inequalities and enhancing economic growth- whilst simultaneously addressing climate change and preservation of oceans and forests.

The universal nature and scale of the SDGs necessitates cooperation and collaboration across all levels of governance. Whilst implementation largely occurs at the national level, overall achievement is strongly dependant on progress made at the local level. New Zealand is a member state and therefore a signatory to Agenda 2030, however Council has not yet formally adopted the SDGs. Therefore, Waikato District Council (WDC) has requirement to follow through on the national level directives and objectives to achieve the SDGs.

As a territorial authority, Waikato District Council (WDC) is in an advantageous position at a local level to implement the change necessary for the realisation of the SDGs. This memo will examine whether formally adopting the SDGs will provide further benefit to both achieving the SDGs as well as Council's current climate and sustainability objectives.

Relevant SDGs to WDC

The interdependent nature of the SDGs is a deliberate approach to recognise the multiple intersecting; complex challenges faced globally. The agenda is designed to be implemented as positive change simultaneously across various sectors of society, e.g., poverty, health, education, infrastructure, ocean health etc. Eight years on from the adoption of the SDGs, significant challenges remain to realise their completion. Rapidly changing climate, persistent conflicts, inequality, persistent pockets of poverty and hunger, rapid urbanization, and environmental degradation all inhibit their success. Successfully addressing these issues requires an integrated approach that recognises that these challenges, and their solutions, are interrelated.

As a territorial authority, WDC is required to implement various legislation, national and regional policy statements, and strategies from national and regional governance level spanning across several sectors. It can therefore be argued that all 17 SDGs are relevant, as all aspects of our work influence outcomes across all 17 areas.

The Climate Response and Resilience Strategy, currently underway, identifies the following SDGs:

- 3 Good Health and Wellbeing
- 5 Gender Equality
- 6 Clean Water and Sanitation
- 7 Affordable and Clean Energy
- 9 Industry, Innovation, and Infrastructure
- 11 Sustainable Cities and Communities
- 12 Responsible Consumption and Production
- 13 Climate Action
- 14 Life Below Water
- 15 Life on Land
- 17 Partnerships for the Goals

Policy Statement 9.4 of Council's Climate Response and Resilience Policy states *"Set emission reduction targets in line with Central Government and partner Council's commitments e.g., the Paris Agreement, UNSDGs, Glasgow Agreements, Waikato Regional Council."*

The recently adopted Taiao (Nature) in the Waikato Strategy references the SDGs, highlighting SDG 15 ("Life on Land") and the importance the earth, plant life, and forests and the dependence of both humans and millions of other species for their survival.

Localising the SDGs

Whilst majority of the implementation of the SDGs occurs primarily at the national level, achievement of the SDGs depends strongly on action and progress at a local government level.

SDG localisation is the process of translating the 2030 Agenda within the local context and challenges, defining, implementing, and monitoring local actions and strategies to contribute to the overall global achievement of the SDGs. The agenda emphasises the need for an inclusive and localised approach to the SDGs at all levels of governance and partnership with stakeholders in developing and implementing strategies, using transformative implementation and comprehensive methods for monitoring and reporting.

United Cities and Local Government (2018) suggested that local authorities have important responsibilities in promoting the use of public transport, in developing waste management strategies that emphasise reuse and recycling and in helping to mitigate the effects of climate change through emissions reduction¹.

Local stakeholders are critical to the process of the promotion of key values of culture (i.e., heritage, diversity, inclusion) and the transmission of knowledge as drivers and enablers of sustainable and inclusive development. In this context, distinct local cultures, including indigenous communities, minorities, and migrants, are incredibly valuable in the developing local policies, ensuring the process is participative, legitimate, and truly representative of the local communities. More importantly, localisation will ensure that a key component, i.e., diversity, is being embraced.

Example: Waikato Wellbeing Project

¹ https://www.uclg.org/sites/default/files/uclg_y_los_sdg-web.pdf

Established in 2019 between WEL Energy Trust and Waikato Regional Council, using SDGs as a foundation the project identified a set of 2030 wellbeing targets. The vision of the project is a more environmentally sustainable, prosperous, and inclusive Waikato by 2030. The WWP leadership model includes both a Kaitiaki Advisory Board and a group of 25 Manu Taki, each assigned to a certain SDG/target area. Te Ao Māori plays a pivotal role in the Project and the basis for decision making².

Further information about the Waikato Wellbeing Project can be found here <https://www.waikatowellbeingproject.co.nz/projects/>

Formally adopting the SDGs

Currently, Waikato District Council have not formally adopted or recognised the SDGs. This is despite referencing the SDGs throughout multiple documents and acknowledging the importance of sustainability, climate action and sustainable development.

The 2021 Auditor General's review of the Government's preparedness to implement the SDGs noted a lack of political leadership for implementing the 2030 Agenda and the SDGs³. Council's current Climate Action Plan accepts that there is a clear recognition of the crisis currently facing many communities and the importance of immediate action. Section 4.1 Living, Thriving and Connected Communities Vision states the following:

'It is accepted that without drastic action the world will face a significant climate crisis. Council recognises that if it does not progress from discussion to action regarding climate resilience, it is likely that climate hazards will significantly disrupt our vision for liveable, thriving and connected communities within the next 30 years. We have a legal, governmental, and moral obligation to balance our communities' current needs, economic growth and our future.'

The intention of the SDGs is to shift development towards sustainable development by addressing and combating global challenges. The question is whether Council formally adopting and implementing the SDGs will provide any benefit.

Alignment with the SDGs provides a platform to align local priorities with a global agenda and shape sustainability fit for a local context. Research has shown that the closer involvement of local actors when addressing key issues, the greater enhancement of translation of goals into concrete strategies, enhanced task coordination, mobilisation of resources, promotion of social accountability and most importantly, greater influence over decisions that affect them⁴. Greater involvement of local communities generates local ownership of the goals, and ultimately more buy in.

Adopting the SDGs provides an opportunity for Council to vividly show its response to the ever-present global challenges that have increasingly devastating local impacts, e.g., the impacts of extreme weather events caused by climate change on communities such as Port Waikato. Mapping existing strategies to the SDGs also allows for gaps in current priorities to be identified and shift the policy focus to long-term and transformative change.

Links with new Community Outcomes

² <https://www.waikatowellbeingproject.co.nz/>

³ <https://oag.parliament.nz/2021/sdgs>

⁴ <https://www.emerald.com/insight/content/doi/10.1108/978-1-80043-798-220220002/full/html#s2>

Council's new Community Outcomes were adopted on 7 June 2023. Community outcomes provide an opportunity for Council and the communities they serve to define well-being in a local context and how Council will contribute to delivering this.

The SDGs emphasise holistic achievement of sustainability, with many goals and targets strongly connected and dependant on each other. The new community outcomes take a similar approach, by recognising the interaction between the social, cultural, economic and environmental aspects of well-being and the importance of addressing all four to achieve overall well-being.

There are links with the new Community Outcomes with the SDGs, for example:

Community Outcome	Relevant SDG/Target
Cultural: We celebrate all cultures	SDG 10 Reduced Inequalities (<i>specifically Target 10.2 By 2030, empower and promote the social, economic and political inclusion of all, irrespective of age, sex, disability, race, ethnicity, origin, religion or economic or other status</i>)
Economic: We champion sustainable growth in our local economy. We support local enterprise and encourage innovation and socio-economic prosperity for all	SDG 8 Decent Work and Economic Growth, SDG 9 Industry, Innovation, and Infrastructure
Environmental: Waterways which are healthy and create connections. We protect and enhance our soils, water and native biodiversity.	SDG 13 Climate Action, SDG 14 Life Below Water, SDG 15 Life on Land
Social: Communities are connected, safe, accessible and resilient...embrace partnerships to get things done	Connections across all SDGs, however most notably SDG 11 Sustainable and Communities, SDG 13 Climate Action, SDG 17 Partnerships

The links between the community outcomes and the SDGs are one example of how the connection the SDGs have to Council's work. As Council endeavours to embed climate action as the 'golden thread' throughout Council and its functions, adopting and subsequently mapping existing strategies to the SDGs allows for gaps in current priorities to be identified and shift the policy focus to long-term and transformative change.

Formally adopting the SDGs is not a standalone action. It must be followed by affirmative actions and commitments to see success. The following are recommended actions that should follow formally adopting the SDGs:

Staff and community education

Embedding climate change and sustainability into the organisation as the golden thread identifies that in order for this to happen, we must educate and assist our staff and community and encourage them to take action. Induction and continued education to staff across the organisation is an opportunity to educate staff on what the SDGs are, how we can achieve and provides an opportunity to easily identify how a role is contributing to sustainability. Community education is also key. Council had success in this space with the Climate Response Programme which trained 10 community climate advisors.

Reporting

Performance reporting is key in any organisation to review and analyse how the organisation is performing and where changes need to be made. In terms of sustainability this is no different. Adopting the SDGs, in alignment with the Climate Change Roadmap, would need to be accompanied with a dashboard that reports on progress towards them. Reporting has already been identified as a key component of embedding Climate Change and Sustainability as part of the golden thread.

Measuring and reporting on sustainability data, enables greater understanding of where reductions in emissions, waste, energy use, water consumption, and other impacts can take place. The SDG targets and indicators provide a starting point for Council to craft their distinct, local targets and indicators to achieve sustainability and undertake decisive climate action.

Incorporation into Council plans, policies, documents etc

A number of Council documents currently identify the SDGs as a relevant and important. However, they simply mention the goals without further analysis or information of exactly how the policy, plan, strategy etc will contribute to that certain SDG/s. Coupled with enhanced staff awareness, relevant SDGs should be referred to in any Council document along with how they will be met and reported on.

EXAMPLE: Utrecht City Council, Netherlands

Utrecht City Council is a good example of how a local council adopted the SDGs and subsequently continued to report on progress.

In 2018, Utrecht City Council (city in the Netherlands) adopted the SDGs as a guiding framework to position the city's development to be sustainable and inclusive and to increase awareness of the SDGs amongst its residents and businesses. The framework has two main objectives firstly to create and support coalitions with local stakeholders, addressing international sustainable development challenges, and secondly convening and supporting local stakeholders to raise awareness and inspire action at the local level.

Utrecht City Council developed a 'Global Goals Dashboard', which presents SDG data in a user-friendly manner. Internally, it clearly illustrates to employees how the SDGs relate to their work. Externally, it provides an accessible, transparent, and interactive tool, keeping them residents informed about the city's SDG progress.

Conclusion

Action at local government level plays a crucial role in developing and implementing strategies, methods and tools for advancing the SDGs by integrating contextual considerations and mobilising resources and the relevant local actors. The OECD 202 report titled 'A Territorial Approach to the Sustainable Development Goals,' states at least 105 of the 169 targets will not be reached without proper engagement and coordination with local and regional governments.

Waikato District Council already acknowledges the SDGs in various documents/strategies and the need to address them, however this only goes so far. This recognition could be enhanced by formally adopting the SDGs and developing and integrating reporting measures to gather data that can be used at a national level to inform New Zealand's progress towards the SDGs as well as Waikato District's progress in achieving climate and sustainability objectives.

There is an opportunity for Waikato District Council to incorporate reporting measures that assess Council's progress towards certain SDGs that can contribute to data reporting at a national level.

Formally adopting the SDGs clearly illustrates Council's commitment to sustainability and sustainable development. Achieving the SDGs and addressing the complex problems faced at the local, national and global level requires a new approach to ensure we are achieving impact on the ground – one that needs to be people-centric, locally-led and globally supported, and anchored in the spirit and practice of partnership.