

Agenda for a meeting of the Infrastructure Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaaruaawahia on **WEDNESDAY, 8 NOVEMBER 2023** commencing at **9.30am**.

*Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.*

*The meeting will be opened with a Karakia.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

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*The meeting will be closed with a Karakia.*

GJ Ion  
**CHIEF EXECUTIVE**

# Infrastructure Committee

<b>Reports to:</b>	The Council
<b>Chairperson:</b>	Cr Eugene Patterson
<b>Deputy Chairperson:</b>	Cr David Whyte
<b>Membership:</b>	The Mayor and all Councillors
<b>Meeting frequency:</b>	Six-weekly
<b>Quorum:</b>	Majority of the members (including vacancies)

## Purpose

The Infrastructure Committee is responsible for:

1. Guiding sustainable, physical development and growth of the Council's infrastructure to meet current and future needs.
2. Oversight and monitoring of efficient, safe and sustainable roading and transport, and waste management.
3. Governance of District's parks, reserves, community facilities and cemeteries.

***In addition to the common delegations on page 10, the Infrastructure Committee is delegated the following Terms of Reference and powers:***

## Terms of Reference:

1. To provide direction on strategic priorities for core infrastructure aligned to the District's development, and oversight of strategic projects associated with those activities.
2. To guide the development and implementation of the 30 Year Infrastructure Plan.
3. To support and provide direction regarding Council's involvement in regional alliances, plans, initiatives and forums for regional infrastructure and shared services (for example, Regional Transport Committee).
4. To monitor and make decisions in relation to Council-owned community centres, facilities and halls.

## The Committee is delegated the following powers to act:

- Approval of acquisition (including lease) of property, or disposal (including lease) of property owned by the Council, (where such acquisition or disposal falls within the Long Term Plan and exceeds the Chief Executive's delegation).
- Approval of easements, rights of way and other interests over property on behalf of Council.
- Approval of all matters under the Public Works Act 1981, unless such delegation is prohibited by legislation or is otherwise expressly reserved by Council or delegated to the Chief Executive or staff.
- Approval of road names in the Waikato District in accordance with Council policy.

- Approval of any proposal to stop any road.
- Hearing any written objections on a proposal to stop any road, and to recommend to Council its decision in relation to such objections.
- Approval of alterations and transfers within the provisional programme of capital works as prepared for the Long Term Plan and Annual Plan, subject to the overall scope of the programme remaining unchanged and the programme remaining within overall budget.
- Approval of tender procedures adopted from time to time within the guidelines as set down by Waka Kotahi New Zealand Transport Agency for competitive pricing procedures (CPP), or other authorities where funding or subsidies are subject to their approval.
- Approval of traffic regulatory measures defined as:
  - a. Compulsory Stop Signs
  - b. Give Way Signs
  - c. No Passing Areas
  - d. No Stopping/Parking Provisions
  - e. Speed Restrictions
  - f. Turning Bays
  - g. Weight Restrictions on Bridges (Posting of Bridges).
- For all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977, the power to:
  - a. Approve leases, subleases, licences, and easements (in relation to land and/or buildings).
  - b. Approve amendments to management plans.
  - c. Adopt or change names of reserves.
  - d. Make any decision under a management plan which provides that it may not be made by a Council officer (for example, agree a concession), provided that any decision that has a significant impact under the management plan is recommended to Council for approval.
  - e. Recommend to Council for approval anything that would change the ownership of such land.

For clarity, the committee is delegated all powers of the Council as administering body under the Reserves Act 1977, unless such delegation is prohibited by legislation or is otherwise expressly reserved by Council or delegated to the Chief Executive or staff.
- Enquire into and dispose of any objection to a notice issued pursuant to Section 335 (1) of the Local Government Act 1974 requiring payment of a sum of money for the construction of a vehicle crossing by the Council (section 335(3) Local Government Act 1974). Should a decision be made to reject the objection and reaffirm the requirements in the notice, to authorise that an application be made to the District Court, (section 335(4) Local Government Act 1974) Act, for an order confirming the notice.
- Consider and approve subsidies for the installation of stock underpasses in extraordinary circumstances in accordance with Council policy and bylaws.

<b>To</b>	<b>Infrastructure Committee</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	30 October 2023
Report Author:	Robyn Chisholm – Democracy Advisor
Authorised by:	Gaylene Kanawa – Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To confirm the minutes for a meeting of the Infrastructure (INF) Committee held on Wednesday, 27 September 2023.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Infrastructure Committee:**

- a. **confirms the minutes for a meeting of the Infrastructure (INF) Committee held on Wednesday 27 September 2023 as a true and correct record.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Infrastructure Minutes – 27 September 2023

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Minutes for a meeting of the Infrastructure Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaaruawaahia **WEDNESDAY, 27 SEPTEMBER 2023** commencing at **9.30am**.

**Present:**

Cr EM Patterson (Chairperson)  
Cr D Whyte (Deputy Chairperson)  
Cr C Beavis  
Her Worship the Mayor, Mrs JA Church  
Cr JM Gibb  
Cr C Eyre  
Cr M Keir  
Cr P Matatahi-Poutapu  
Cr M Raumati  
Cr V Reeve  
Cr L Thomson  
Cr P Thomson  
Cr T Turner

**Attending:**

Mr GJ Ion (Chief Executive)  
Mr T Whittaker (Chief Operating Officer)  
Ms M May (Acting General Manager – Service Delivery)  
Ms A Diaz (Chief Financial Officer)  
Mr A Averill (Deputy General Manager, Service Delivery)  
Mr G Dela Rue (Waikato District Alliance Manager)  
Mrs W Chambers (Waikato District Alliance Business Manager)  
Mrs H Coalter (Acting Growth & Analytics Manager)  
Mr P Henderson (Transport Planning Team Leader)  
Mr A Singh (Transport Operations Team Leader)  
Mr J Singh (Roding Corridor Engineer)  
Mr M Telfer (Watercare – Manager Waikato Operations)  
Mr L McCarthy (Acting Roding Manager)  
7x Staff - Waikato District Alliance Staff  
Mr D Amore (Raglan Community Board Chairperson)  
Mrs S Lynch  
Ms E Saunders (Senior Democracy Advisor)

*The Committee opened the meeting with a Karakia.*

### **APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Cr L Thomson/Her Worship the Mayor, Mrs JA Church)**

**That the Infrastructure Committee accept the apologies from:**

- a. Cr J Gibb for non-attendance.

**CARRIED**

**INF2309/01**

### **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Patterson/P Thomson)**

**THAT the agenda for a meeting of the Infrastructure Committee held on Wednesday, 27 September 2023 be confirmed:**

- a. with all items therein being considered in the open meeting, with the exception of those items detailed at agenda item 7, which shall be
- b. all reports be received.

**CARRIED**

**INF2309/02**

### **DISCLOSURES OF INTEREST**

It was noted that Cr D Whyte would declare a non-financial conflict of interest with Huntly Arts.

It was noted that Cr M Raumati would declare a non-financial conflict of interest as mana whenua for the Land Acquisition item in Rangiriri.

It was noted by Her Worship the Mayor, Mrs JA Church and Cr V Reeve that they would declare a non-financial conflict of interest in the Young Group.

### **CONFIRMATION OF MINUTES**

**Resolved: (Crs Patterson/Cr Turner)**

**THAT the minutes for a meeting of the Infrastructure (INF) Committee held on Wednesday, 16 August 2023 be confirmed as a true and correct record.**

**CARRIED**

**INF2309/03**

## **ACTION REGISTER**

Agenda Item 5.

The report was received [INF2309/02 refers], and the following discussion was held.

- A question was raised in relation to the Sunset Beach Toilet Facility.

## **REPORTS**

Waikato District Alliance Update (Presentation)

Agenda Item 6.1

Mr G Dela Rue spoke to a Powerpoint Presentation [INF2309/02 refers], and the following discussion was held:

- Opening koorero from Waikato District Alliance (WDA) and an introduction of the presentation by Mr Dela Rue.
- The presentation spoke to the key highlights over the last year of the WDA and what the key focus areas have been. Mr Dela Rue introduced key WDA staff who spoke to their roles and their personal highlights.
- An overview of the successful team culture and the meaning behind the WDA Koropatu (overcome the challenge) design was provided along with the recent individual and team successes.
- The Councillors acknowledged the work that was done by WDA in the Wainui Road Footpath. It was further noted that with benchmarking against other Council the WDA is extremely valuable with great work being done.
- It was noted that WDA have an unsealed Roothing Engineering who engages with the communities and has relationships with high frequency users.
- Waahine Toa Roopu – is there any plans or support in place to advance women into engineering qualifications or anything similar? There is not a specific fund for engineering qualifications but development of all staff is a high priority with opportunities being created.

**Resolved: (Crs Patterson/L Thomson)**

**That the Waikato District Alliance presentation be noted.**

**CARRIED**

**INF2309/04**

Roading Projects Status Update and Funding Recommendations  
Agenda Item 6.2

The report was received [INF2309/02 refers], taken as read and the following discussion was held:

- If there is one project in the resolution that an elected member has issues with, can it be pulled from the resolution and all other projects passed? It was noted that there is always an opportunity to look at projects further and amend if required but staff would need to look further at the funding implications.
- A query was raised in regard to the surplus and the scope of details for projects which were answered by the Acting Roading Manager.
- The Harrisville Bridge Project overview was provided by Acting Service Delivery General Manager along with further clarification of why the works are required.
- A brief discussion was held about the floating line for schools, and it was noted that the intention is to deliver this. It was further queried if elected members had an opportunity to have further input into this and it was decided to take this conversation offline for further discussion.
- The Pookeno Bridge Project was discussed along with the best way to track these projects.

**Resolved: (Her Worship the Mayor, Mrs JA Church/Cr P Thomson)**

**THAT the Infrastructure Committee recommends that Council:**

- a. **approves returning approximately \$1.785M to Waka Kotahi for Local Road Improvements and Road to Zero Projects.**
- b. **approves the establishment of a new 2024 project for District Wide School Signs and approves the reallocation of the local share savings from Local Road Improvements and completed Road to Zero Projects.**
- c. **approves the establishment of a new 2024 project for the Horotiu Raised Platform project to be funded by Waka Kotahi subsidy and voluntary contributions from developers.**
- d. **approves the redirection of the Harrisville Road Bridge FY2024 project budget to the service bridge to enable the relocation of services and replacement of the bridge.**
- e. **acknowledges the second phase to replace the Harrisville Road Bridge estimated at \$2.5M will be included in the LTP 2024-2034 and phased in the 2025 financial year.**
- f. **notes the risk of Pokeno Road Bridge Project and Harrisville Bridge Project being unfunded by Waka Kotahi in next LTP and approves additional local share funding for the project OR waits for subsequent LTP for Waka Kotahi to fund the project.**
- g. **notes the initial capital programme bid of circa \$32M per annum proposed to be submitted to Waka Kotahi in October 2023.**

**CARRIED**

**INF2309/05**



Proposal to grant a lease on Reserve Land at Pukekawa to Te Whaanui Tupu Ngaatahi o Aotearoa | Playcentre Aotearoa  
 Agenda Item 6.3

The report was received [INF2309/02 refers], and the following discussion was held:

- It was confirmed that depending on the content of the Reserve Management Plan it would determine what goes out for public consultation when leases are coming to an end.
- The concern around the sentence in the resolution “subject to mana whenua engagement” was raised and it was confirmed that engagement has not yet occurred. It was noted in response to the query “Why has engagement not been undertaken yet and what if mana whenua say no?” that work is being undertaken on leasing processes as the process is being worked under a number of old policies and as part of the process change mana whenua engagement will be worked into it.
- It was confirmed that there are no risks when it comes to not having a formal lease agreement in place since 2015 as there is a mechanism called “holding over” which allows for the process to play out. It was further noted that staff are working their way through a number of expiring leases and making sure they are getting done inside timeframes.
- It was noted that the mana whenua engagement process has not completed as yet and the Deputy General Manager Service Delivery wanted to acknowledge that.
- Do we have an understanding of how many outstanding leases we have and what the timelines are for those leases? It was noted that staff would come back to the Policy & Regulatory Committee and provide an update on this.

**ACTION:** Staff to provide further information to the Committee which outlines the list of outstanding leases and the timelines involved with that.

**Resolved: (Cr Eyre/Her Worship the Mayor, Mrs JA Church)**

**THAT the Infrastructure Committee:**

- a. **subject to Mana Whenua engagement, approves a ground lease of Local Purpose Reserve at 38 Clark and Denize Road, Pukekawa to Te Whānau Tupu Ngātahi o Aotearoa/Playcentre Aotearoa in accordance with Section 61(2A)(a) of the Reserves Act 1977.**
- b. **notes that the land is described as Lot 6 DPS 50732 comprising 0.4716 hectares. The lease area is shown in Attachment I – ‘Plan of Proposed Lease Area’ of this report.**

**CARRIED**

**INF2309/06**

*The meeting adjourned at 10.48am and resumed at 11.09am.*

Onewhero Domain – Proposal to grant ground leases on reserve land to Onewhero Society of Performing Arts (OSPA) and Onewhero Bowling Club (OBC)  
Agenda Item 6.4

The report was received [INF2308/02 refers], and no further discussion was held:

**Resolved: (Crs P Thomson/Cr Eyre)**

**THAT the Infrastructure Committee:**

- a. subject to engagement with Mana Whenua, approves a ground lease of part of the Onewhero Domain to the Onewhero Society of Performing Arts in accordance with Section 54 of the Reserves Act 1977; and
- b. subject to engagement with Mana Whenua, approves a ground lease of part of the Onewhero Domain to the Onewhero Bowling Club in accordance with Section 54 of the Reserves Act 1977.
- c. notes that the land area affected by the proposed leases for OSPA and OBC is described as being Part Allotment 89 Onewhero Parish, further delineated on Attachment I – *Plan of Proposed Lease Areas of this report*.

**CARRIED**

**INF2309/07**

Licence to occupy reserve for the Bush Tramway Club Inc  
Agenda Item 6.5

The report was received [INF2308/02 refers], and no further discussion was held:

**Resolved: (Crs Eyre/Whyte)**

**THAT Infrastructure Committee:**

- a. approves the granting of a Licence, subject to section 54 the Reserves Act 1977, to the Bush Tramway Club Incorporated for a term of 10 years; and
- b. that the Applicant is to meet all costs incurred through the process; and
- c. the Chief Executive be delegated authority to execute all relevant documentation to give effect to the resolution, upon him being satisfied there are no matters raised by mana whenua against the proposal.

**CARRIED**

**INF2308/08**

Council Office Lease at Tuakau  
Agenda Item 6.6

The report was received [INF2309/02 refers], and it was noted that both Her Worship the Mayor, Mrs JA Church and Cr V Reeve stepped back from the item and did not participate in any discussion. There was no further discussion on this item.

**Resolved: (Crs Beavis/Ngataki)**

**THAT the Infrastructure Committee:**

- a. approves the variation between Council and Young Investors Limited to extend the term of the existing lease by a total of 4 years (comprising an initial term of 2 years and a further 2-year right of renewal); and
- b. delegates authority to the Chief Operating Officer to execute all relevant documentation to give effect to the resolution.

**CARRIED**

**INF2309/09**

Proposed extension to Leased area Raglan Surf Lifesaving Club, Raglan  
Agenda Item 6.7

The report was received [INF2309/02 refers], and no further discussion was held:

**Resolved: (Crs L Thomson/Her Worship the Mayor, Mrs JA Church)**

**THAT the Infrastructure Committee:**

- a. exercises its delegated authority under Section 54 of the Reserves Act 1977 to grant a lease to the Raglan Surf Life Saving Club ("the Club") Incorporated being part of Lot 1 DPS 44506, subject to the Club:
  - i. finalising engagement with Iwi/Hapuu regarding the proposal to extend the building and the planting of the reserve and leased area.
  - ii. obtaining any required resource and building consents to undertake the construction.
  - iii. meeting all costs of this process, should any be incurred by Council.
- b. and delegates to the Chief Executive authority to execute all relevant documentation to give effect to the resolution, provided he is satisfied by the outcome of the engagement with relevant Hapuu/Iwi.

**CARRIED**

**INF2309/10**

Lease for car park area to Ministry of Education, Te Kowhai  
Agenda Item 6.8

The report was received [INF2308/02 refers], and the following discussion was held:

- A brief overview was provided on the process of sub-leasing and it was noted that Council have no liability for the maintenance.

**Resolved: (Crs Beavis/Whyte)**

**THAT the Infrastructure Committee:**

- approves the granting of a lease for a car park to the Ministry of Education (“MoE”) on land delineated on Attachment I, being 507m<sup>2</sup> of Allotment 217 Horotiu PSH, SA29D/24; and**
- delegates to the Chief Executive authority to execute all relevant documentation to give effect to the resolution.**

**CARRIED**

**INF2309/11**

Hakanoa Domain – proposal to grant a lease on reserve land to Friendship House Huntly Community Charitable Trust  
Agenda Item 6.9

The report was received [INF2308/02 refers], and no further discussion was held.

- It was noted that Cr D Whyte did not take part in the voting for this item and abstained.

**Resolved: (Crs Beavis/P Thomson)**

**THAT the Infrastructure Committee:**

- pursuant to Section 54 of the Reserve Act 1977, exercise its delegated authority as Lessor, to grant a lease to Friendship House Huntly Community Charitable Trust of the former Huntly Scout Building in Hakanoa Domain, including ground area of approximately 625 square metres, being part of Part Allot 540 Taupiri PSH and part of Allot 776 Taupiri PSH, further delineated on Attachment I: Proposed Leased Area.**
- being satisfied that the functions and purposes of the Reserves Act 1977 have been considered, that the statutory processes have been met, and that the decision is a reasonable one, exercises its authority, as delegated by the Minister of Conservation, to grant consent for the lease at Hakanoa Domain to Friendship House Huntly Community Charitable Trust.**
- delegates to the Chief Executive the authority to negotiate and conclude the lease agreement and execute all relevant documentation to give effect to this resolution.**

**CARRIED**

**INF2309/12**

Waikato District Council Three Waters Township Review  
Agenda Item 6.10

The report was received [INF2308/02 refers], and the following discussion was held:

- It was noted that in relation to the Huntly Wastewater Treatment Plant the proposed works is a temporary solution designed to make the plant compliant and a paper is going to the next Water Governance Board meeting.
- There were two queries around the management of halls team and pricing of projects which were addressed by the Waikato Operations Manager for Watercare.
- A question was raised in regard to discharge points along the Waikato River and the expiry dates of those current resource consents. What options are being explored for these discharge points and what mana whenua is involved? It was noted that there is an extensive and detailed process to go through with consent renewal and technologies change along the way.
- The process for those three (3) points of discharge have not started yet but it was noted that the Meremere plant had extensive engagement with mana whenua and expires in 2055.
- It was further noted that whilst there are some consents that aren't in alignment with Te Ture Whaimana (as some are over 30 years old) all future consents will take these principles into consideration.
- In response to a question in regard to Springhill Prison and Government contributions it was noted that whilst the Government is exempt from paying Development Contributions they most certainly pay the targeted rates every year for Springhill.
- It was further noted by Cr Ngataki that the principles of Te Ture Whaimana and alignment with consenting services are upheld.
- It was noted by Her Worship the Mayor, Mrs JA Church that having maps included in the report showing the location of the project along with a link to the project page on the Council Website would be great and easy to navigate.
- It was also noted that some visibility on the Tamahere Drainage area on the project page on the Council website would be good.

## Bridges Weight and Speed Restrictions

### Agenda Item 6.11

The report was received [*INF2308/02 refers*], and the following discussion was held:

- It was confirmed that public notification through media channels along with social media posts are used to convey the heavy vehicle limits on bridges and heavy vehicles also need to apply for permits when they are wanting to transport outside of the weight restriction.
- A brief discussion was held in regard to the lessons learned with this paper and it was noted that whilst staff have previously just wanted to get the work done or underway there has been a big element of education with this paper.
- It was noted that there is a strategy for bridges and staff may need to come back to Council and workshop this strategy further which is supported by the elected members.
- It was asked whether staff are looking for some type of narrowing on the Harrisville Bridge. It was noted that the Harrisville Bridge will be narrower and staff can work towards reducing speed.

**Resolved: (Her Worship the Mayor, Mrs JA Church/Cr Ngataki)**

**THAT the Infrastructure Committee:**

- a. **approves the new bridge speed and/or weight restrictions as detailed within the body of this report, in accordance with Regulation 11 of the Heavy Motor Vehicle Regulations 1974 and the Vehicle Dimension and Mass (VDAM) Rule 2016.**
- b. **approves the removal of the Kerr Road (RP 5) Bridge Weight and Speed Restriction.**
- c. **approves retrospectively changes made in 2022.**

**CARRIED**

**INF2309/13**

Capital Project Delivery Portfolio Update  
Agenda Item 6.12

The report was received [INF2308/02 refers], and the following discussion was held:

- Te Kauwhata Domain/Playground query – there were conversations with the Te Kauwhata Community in regards to a destination playground and the community opted to upgrade the existing playground and put other funds into the domain.
- It was noted that on Page 134 Highway 22 is noted as being in the wrong ward.
- It was asked whether initial estimates and actuals columns could be added to the report moving forward and it was noted that the finance team are currently working through ways for this to happen.
- An extensive conversation was had in relation to CCTV and it was noted that Hamilton City Council (HCC) currently monitor our CCTV and they have a direct line with NZ Police and the technology that they have is very intuitive. The project is being put on hold however discussions have been had with HCC and Council are trying to understand the cost implications. Council are proposing to start progressing some of the designs and purchase the hardware so the team can hit the ground running once the project is up and running again.
- It was noted that the maintenance budget for the CCTV is not shown in the report but this would be good to have on hand. This will be incorporated into the HCC budget and they will also be monitoring the entire district including the old Franklin section.
- An update on the Better Off Funding will be provided by the Three Waters Reform Project Manager offline.
- Concerns were raised with the CCTV feed for the entire district going through HCC along with no input being given from the community or councillors and it was advised that this discussion would be taken offline.

## **EXCLUSION OF THE PUBLIC**

**Resolved: (Crs Ngataki/L Thomson)**

**THAT the public be excluded from the following parts of the proceedings of this meeting.**

- a. **The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item PEX 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item PEX 2.1 Acquisition of Land for Water Reservoir - Maatangi		
Item PEX 2.2 Acquisition of Land for treated wastewater disposal - Rangiriri		
Item PEX 2.3 Land Acquisition for New Roundabout – Horsham Downs	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item PEX 2.4 Land Acquisition for Road Improvement - Pookeno		
Item PEX 2.5 WDA Variation for Huntly Renewals Programme 2023/24		
Item PEX 2.6 Contract No 14/314 Waikato District Alliance – Increase of Approved Contract Sum		
Item PEX 2.7 Approval for additional funds to support storm damage repairs		

- b. This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:



Item No.	Section	Interest
<b>Item PEX 1 Confirmation of Minutes</b>	<b>Refer to the previous Public Excluded reason in the agenda for this meeting.</b>	
<b>Item PEX 2.1 Acquisition of Land for Water Reservoir - Maatangi</b>	<b>7(2)(i)</b>	<b>To enable negotiations to carry on without prejudice or disadvantage.</b>
<b>Item PEX 2.2 Acquisition of Land for treated wastewater disposal - Rangiriri</b>	<b>7(2)(i)</b>	<b>To enable negotiations to carry on without prejudice or disadvantage.</b>
<b>Item PEX 2.3 Land Acquisition for New Roundabout – Horsham Downs</b>	<b>7(2)(i)</b>	<b>To enable negotiations to carry on without prejudice or disadvantage.</b>
<b>Item PEX 2.4 Land Acquisition for Road Improvement - Pookeno</b>	<b>7(2)(i)</b>	<b>To enable negotiations to carry on without prejudice or disadvantage.</b>
<b>Item PEX 2.5 WDA Variation for Huntly Renewals Programme 2023/24</b>	<b>7(2)(c)(i)</b>  <b>7(2)(h)</b>  <b>7(2)(i)</b>  <b>7(2)(j)</b>	<b>To protect information that is subject to an obligation of confidence and to ensure the information avenue remains open, when it is in the public interest for it to do so.</b> <b>To enable commercial activities to be carried out without prejudice or disadvantage.</b> <b>To enable negotiations to carry on without prejudice or disadvantage.</b> <b>To prevent use of the information for improper gain or advantage</b>
<b>Item PEX 2.6 Contract No 14/314 Waikato District Alliance – Increase of Approved Contract Sum</b>	<b>7(2)(h)</b>  <b>7(2)(i)</b>	<b>To enable commercial activities to be carried out without prejudice or disadvantage.</b> <b>To enable negotiations to carry on without prejudice or disadvantage.</b>
<b>Item PEX 2.7 Approval for additional funds to support storm damage repairs</b>	<b>7(2)(h)</b>  <b>7(2)(i)</b>	<b>To enable commercial activities to be carried out without prejudice or disadvantage.</b> <b>To enable negotiations to carry on without prejudice or disadvantage.</b>

- c. **Mat Telfer (Watercare)** be permitted to stay for the duration of Agenda Item PEX2.1 & PEX2.2 due to his expertise on the Maatangi Reservoir and Rangiriri Wastewater Project.

**CARRIED**

**INF2309/14**

*Resolutions INF2308/15 - INF2308/23 are contained in the public excluded section of these minutes.*

There being no further business the meeting was declared closed at 1.34pm

The Committee closed the meeting with a Karakia.

Minutes approved and confirmed this                      day of                      2023.

EM Patterson  
**CHAIRPERSON**

<b>To</b>	<b>Infrastructure Committee</b>
<b>Report Title</b>	<b>Actions Register – November 2023</b>
Date:	8 November 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Megan May, General Manager Service Delivery

## 1. **PURPOSE OF THE REPORT** **TE TAKE MOO TE PUURONGO**

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To provide the Infrastructure Committee with an update on actions arising from the 27 September 2023 meeting.

## 2. **STAFF RECOMMENDATIONS** **TUUTOHU-AA-KAIMAHI**

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**That the Actions Register – November 2023 be received.**

## 3. **ATTACHMENTS** **NGAA TAAPIRIHANGA**

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Attachment 1 – Infrastructure Committee’s Action Register – November 2023 (within report)

**Infrastructure Committee's Actions Register – November 2023**

	Meeting Date	Item and Action	Person / Team Responsible	Status Update
1.	27/09/2023	<b>Outstanding Leases</b> Staff to provide further information to the Committee which outlines the list of outstanding leases and the timelines involved with that.	Michelle Brown, Strategic Property	A workshop will be held on 20 <sup>th</sup> November 2023 to give an overview of Strategic Property's leasing portfolio, including the number of leases outstanding, current lease income and progress to bring the portfolio up to date.

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<b>To</b>	<b>Infrastructure Committee</b>
<b>Report title</b>	<b>Lease of Land for Public Toilets</b>
Date:	8 November 2023
Report Author:	Daniel Lincoln, Property Portfolio Advisor
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To inform the Infrastructure Committee of a recommendation to enter into a new lease with Kiwirail Limited for an existing toilet block in Ngaaruawaahia.

To seek approval to enter into a lease agreement with Kiwirail Limited.

## **2. Executive summary**

### **Whakaraapopototanga matua**

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The Ngaruawahia Borough Council entered into a deed of lease with New Zealand Government Railways Department in 1978 to construct a public toilet on railway land. The lease was granted for a term of one year and continued yearly until ended by one of the parties in accordance with the conditions of the lease.

The two parties to this agreement are now Waikato District Council ("the Council") and Kiwirail Limited (who manage/lease railway land on behalf of the New Zealand Railways Corporation) respectively.

In August of 2023, Kiwirail Limited ("Kiwirail") contacted the Council stating that the lease was coming up for renewal and that it would be more appropriate if a new lease was entered into for a 9-year term, along with an increased annual fee which aligns with their new minimum fee for non-commercial leases (being \$1,500.00 + GST).

This report contains recommendations, which if approved, would enable Council to enter into a new lease with Kiwirail for the existing public toilet.

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### 3. Staff recommendations

#### Tuutohu-aa-kaimahi

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**THAT the Infrastructure Committee:**

- a. **approves Council to enter into a new lease with Kiwirail for the public toilet located on railway land being part of LINZ parcel ID 4568115 and further delineated on Attachment 1, for a term of nine (9) years.**
- b. **delegates to the Chief Operating Officer the authority to execute all relevant documentation to give effect to the resolution.**

### 4. Background

#### Koorero whaimaarama

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The Ngaruawahia Borough Council entered into a deed of lease with New Zealand Government Railways Department in 1978 for a public toilet constructed on railway land in 1960, for a term of one year, and continuing yearly until ended in accordance with the conditions of the lease.

The two parties to this agreement are now Waikato District Council (“the Council”) and Kiwirail (who manage/lease railway land on behalf of the New Zealand Railways Corporation) respectively.

While the Ngaaruawaahia Town Centre Plan is silent on this toilet, it is supported by the Strategic Planning team.

In August of 2023, Kiwirail contacted the Council stating that the lease was coming up for renewal and that it would be more appropriate if a new lease was entered into for a 9-year term, along with an increased annual rental which aligns with their new minimum rental for non-commercial licences (being \$1,500.00 + GST).

This report contains recommendations, which if approved, would enable Council to enter into a new lease with Kiwirail for the existing public toilet.





## 5. Discussion and analysis Taataritanga me ngaa tohutohu

### Term

A 9-year term is offered by Kiwirail.

Council staff believe that this site continues to be a suitable location for a public toilet and there are no plans or budget to construct another toilet elsewhere in Ngaaruawaahia so a term of 9 years is considered appropriate. Council staff will ensure the clauses of the lease allow flexibility for earlier termination if required for relocation of the toilet block.

### Lease Fee

The lease started with an annual rental of \$25.00 in 1978, and slowly increased to \$75.00. Kiwirail informed Council of a rental increase to \$1,500.00 + GST p/a to align with their new minimum fee for non-commercial leases.

As the lease can be terminated by the Lessor at the yearly renewal, Council cannot hold Kiwirail to the current lease rental.

This rental is still relatively low for a 64m<sup>2</sup> area and will be covered by the existing public toilet budget.



**Social**

This public toilet is situated on the main through-road of Ngaruawahia (near the town centre) and provides an important public service. Council's Public Toilet Strategy estimates an average daily use of 305 users to this site (data gathered in 2014)

Council's Public Toilet Strategy requires that we strive to maintain accessibility to this public toilet and all toilets across the district.

**Economic**

Council will incur a relatively low cost for the occupation of this site, despite the increase, and the public benefit will outweigh the annual rental.

However, annual maintenance costs are the main costs for a public toilet. To minimise the impact of these costs, Council ensures its portfolio of public toilets are appropriately located to maximise public service, while minimising costs.

**Environmental**

As the building already exists on the land there will be no new environmental impacts. There are no proposals to expand the building.

**Culture**

There are no proposed changes to the use of the land for a lease that has been in existence since 1978 on this basis. Council does not consider it necessary to consult with Iwi or hapuu for a renewal of the lease of this land.

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## **5.1 Options**

### **Ngaa koowhiringa**

Staff have assessed that there are two reasonable and viable options for the Infrastructure Committee to consider. This assessment reflects the level of significance (see paragraph 6.1) and relevant factors considered in completing the options assessment. The options are set out below.

#### **Option 1: Approve Council to enter into a lease with Kiwirail for the public toilet.**

The new lease will enable the Council to continue providing a public toilet to the community and visitors of Ngaaruawaahia.

#### **Option 2: Decline Council to enter into a lease with Kiwirail for the public toilet.**

Should the recommendations of this report not be approved, Council will be required to remove this toilet block from the land. Council will need to look for an alternate site to provide this public service.

**Staff recommend Option 1.**

## **5.2 Financial considerations**

### **Whaiwhakaaro puutea**

Council will incur an annual rental of \$1,500.00 + GST, plus ongoing maintenance fees to keep the toilet tidy and available to the public, as the building is owned by Council.

These fees (annual rental and ongoing maintenance fees) are covered under the public toilets budget managed by the facilities team.

## **5.3 Legal considerations**

### **Whaiwhakaaro-aa-ture**

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

## **5.4 Strategy and policy considerations**

### **Whaiwhakaaro whakamaaherehere kaupapa here**

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

The Waikato District Council Public Toilet Strategy notes that while Council has no statutory requirement to provide public toilets, adequate provision will assist the Council is meeting its wider strategic outcomes. Particularly – creating a sustainable, healthy and safe Waikato.

## **5.5 Maaori and cultural considerations**

### **Whaiwhakaaro Maaori me oona tikanga**

This is a renewal for an existing lease of land for a public toilet facility, Council is the Lessee and there are not expected to be any new cultural considerations.

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## 5.6 Climate response and resilience considerations

### Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council.

## 5.7 Risks

### Tuuraru

The Overall Risk Profile is Low as determined by Council's Risk Profile Assessment Tool.

## 6. Significance and engagement assessment

### Aromatawai paahekoheko

### 6.1 Significance

#### Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

### 6.2 Engagement

#### Te Whakatuutakitaki

Internal engagement with key stakeholders within Council has been undertaken and their views considered.

Highest level of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Council facilities team who manages the public toilet network were consulted. They support the ongoing leasing of this site for this public toilet.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Internal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

## 7. Next steps

### Ahu whakamua

Should the recommendations be approved by Council, the following steps will require action in order to conclude the matter:

- a. Negotiate terms of the lease to ensure they're suitable for Council.
- b. Enter into a new lease with Kiwirail for this public toilet site.

## 8. Confirmation of statutory compliance

### Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with the Infrastructure Committee's Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages ( <i>Section 5.1</i> ).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy ( <i>Section 6.1</i> ).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance ( <i>Section 6.2</i> ).	Confirmed
The report considers impact on Maaori ( <i>Section 5.5</i> )	Confirmed
The report and recommendations are consistent with Council's plans and policies ( <i>Section 5.4</i> ).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities ( <i>Section 5.3</i> ).	Confirmed

## 9. Attachments

### Ngaa taapirihanga

Attachment 1 – Aerial plan of lease area



## Attachment 1 – Plan of Ngaaruawaahia – Great South Road – Toilet Site



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<b>To</b>	<b>Infrastructure Committee</b>
<b>Report title</b>	<b>Te Kauwhata Squash Incorporated Lease</b>
Date:	8 November 2023
Report Author:	Daniel Lincoln, Property Portfolio Advisor
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To inform the Infrastructure Committee of an application received from the Te Kauwhata Squash Incorporated requesting a new lease of their existing club building.

#### **AND**

To seek approval under section 54 of the Reserves Act 1977 to enter into a lease with the Club.

## **2. Executive summary**

### **Whakaraapopototanga matua**

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Waikato District Council ("the Council") has received an application from the Te Kauwhata Squash Incorporated ("the Club") for a new lease for their club building on the Te Kauwhata Domain, being Section 76 Te Kauwhata TNSP.

The Club's previous lease, granted for 33 years on 01 September 1983 (with a 33 year right of renewal), expired in 2016 when the Club did not exercise the right of renewal.

As the Club owns the building improvements on the land, Council will only be considering whether to grant a ground lease for the footprint of the building.

This report contains recommendations, which if approved, would enable the lease to be granted, subject to conditions.

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### 3. Staff recommendations Tuutohu-aa-kaimahi

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**THAT the Infrastructure Committee:**

- a. **subject to Council staff engaging with mana whenua regarding this proposal exercises its delegated authority under Section 54 of the Reserves Act 1977 to grant a lease to Te Kauwhata Squash Incorporated (“the Club”) of 370 m<sup>2</sup> being part of Section 76 Te Kauwhata TNSP, for a term of 10 years with 2 rights of renewal for 10 years each (30 years total).**
- b. **delegates to the Chief Operating Officer authority to execute all relevant documentation to give effect to the resolution, provided he is satisfied by the outcome of the engagement with relevant hapuu/iwi.**

### 4. Background Koorero whaimaarama

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Waikato District Council (“the Council”) has received an application from Te Kauwhata Squash Incorporated (“the Club”) for a new lease for their club building on the Te Kauwhata Domain, being Section 76 Te Kauwhata TNSP.

The Club’s previous lease, granted for 33 years on 01 September 1983 (with a 33 year right of renewal), expired in 2016 when the Club did not exercise the right of renewal.

Council consider that the Club’s lease is in conformity with and contemplated by the management plan.

As the Club owns the building improvements on the land, Council will only be considering whether to grant a ground lease for the footprint of the building of 370m<sup>2</sup>.



## 5. Discussion and analysis

### Taataritanga me ngaa tohutohu

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#### Term

Council recommends a term of 30 years, comprised of an initial term of 10 years, with two further 10-year rights of renewal.

A term of 30-years is considered appropriate for a ground lease for a well-established community group. The club's previous lease was granted for a term of 33 + 33 years, however, a lease exceeding 35 years creates complications under the Resource Management Act.

#### Lease Rental

The lease rental will be consistent with Council's Community Leases. This rental is currently \$10.00 + GST but is being reviewed. The lease will provide for regular rent reviews.

#### Social

The Club as an incorporated society is a not-for-profit entity that focuses on supporting and enhancing recreational use of the reserve for the community of Te Kauwhata.

Supporting this lease will support Te Kauwhata and will meet the objectives of the reserve and its classification as a recreation reserve.

#### Economic

Council will only incur staff costs for the processing of this lease. Moreover, as the building is owned by the Club, all ongoing maintenance costs will be met by the Club.

#### Environmental

As the building already exists on the land there will be no new environmental impacts. There are no proposals to expand the building in the foreseeable future.

#### Culture

As the Reserve is Crown derived, the land is subject to the Waikato Raupatu Claims Settlement Act 1995. Council staff will engage with mana whenua to ensure that they have no objections to the proposed new lease.

#### Land Origin

The reserve is formerly Crown Land that was part of the Waikato Raupatu Confiscation Area.

Section 76 Te Kauwhata TNSP was formed from SO 508561 and classified as a recreation reserve by gazette (pg2848) in 1980.

The land is now vested in Council (in trust) as a recreation reserve pursuant to section 26A of the Reserves Act 1977.

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## 5.1 Options

### Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Infrastructure Committee to consider. This assessment reflects the level of significance (see paragraph 6.1) and relevant factors considered in completing the options assessment. The options are set out below.

#### **Option 1: As the delegated authority under the Reserves Act 1977, the Committee may grant a new lease to the Club**

The new lease will enable the Club to support Te Kauwhata's community by facilitating recreational activities on the recreation reserve.

The Sports Park Reserve Management Plan and Council teams support the granting of a new lease.

#### **Option 2: Council can decline to exercise its delegated authority to grant a new lease to the Club**

Should the recommendations of this report not be approved, the Club will be required to remove their facilities from the land. This will be problematic for the sporting teams who rely on the facilities and will be disruptive to Te Kauwhata Community.

**Staff recommend Option 1.**

## 5.2 Financial considerations

### Whaiwhakaaro puutea

Council will incur no external financial costs for the processing of this lease. Moreover, as the building is owned by the Club, all ongoing maintenance costs will be met by the Club.

There are no material financial considerations associated with the recommendations of this report.

## 5.3 Legal considerations

### Whaiwhakaaro-aa-ture

This lease is being considered under section 54(1)(b) of the Reserves Act 1977 which gives power for Council to grant leases to community organisations on recreation reserves.

The Minister of Conservation has delegated decision making powers under this section of the Act for recreation reserves vested in territorial authorities.

Pursuant to sections 54(2) & (2A) of the Reserves Act, new leases on a recreation reserve are required to be publicly notified unless the lease is consistent with The Reserve Management Plan.

The Sports Park Reserve Management Plan supports the Club's presence on the reserve and supports the granting of leases for existing facilities that enable active recreation. Therefore, it is considered that public notification is not required. Staff confirm that the preferred option complies with the Council's legal and policy requirements.

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## **Purpose for which the land is held**

When granting a lease under section 54, consideration should also be given to the purpose for which the land is held. This reserve is classified as a recreation reserve and managed pursuant to s17 of the Act.

## **Section 17 – Recreation Reserve**

- *The purpose of providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities.*
- *Where scenic, historic, archaeological, biological, geological, or other scientific features or indigenous flora or fauna or wildlife are present on the reserve, those features or that flora or fauna or wildlife shall be managed and protected to the extent compatible with the principal or primary purpose of the reserve:*
- *those qualities of the reserve which contribute to the pleasantness, harmony, and cohesion of the natural environment and to the better use and enjoyment of the reserve shall be conserved:*

It is considered that this lease activity fits the above criteria because it supports recreation activities and enables the enjoyment of the public.

The activity will not present any impacts detrimental to the values of the reserve and will not significantly impact other users of the reserve.

Therefore, it is considered that the lease activity is consistent with the purpose for which the land is held.

## **5.4 Strategy and policy considerations**

### **Whaiwhakaaro whakamaaherehere kaupapa here**

#### **Reserve Management Plan**

Section 2.9.5 of the Sports Park Reserve Management Plan recognises that the lease expired on 31 August 2016, and policy 4 for this reserve recommends the granting of a lease to the Club.

It is clear that the Club's lease is in conformity with and contemplated by the management plan.

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

## **5.5 Maaori and cultural considerations**

### **Whaiwhakaaro Maaori me oona tikanga**

Council and Waikato-Tainui have entered into a Joint Management Agreement in accordance with the Waikato-Tainui Raupatu Claims (Waikato River) Settlement Act 2010. The agreement acknowledges that Council has rights and responsibilities with regard to management of reserves under Reserves Act 1977.

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The agreement also acknowledges that Council has a requirement to consult to determine appropriate management of Crown land under Council control and to consider how management decisions that may impact on future return of the land to Waikato-Tainui.

This consultation requirement is set out within the Sports Park Reserve Management Plan.

Council staff will engage with mana whenua to ensure that they have no objections to the proposed new lease.

## 5.6 Climate response and resilience considerations

### Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council.

## 5.7 Risks

### Tuuraru

The Overall Risk Profile is Low as determined by Council's Risk Profile Assessment Tool.

## 6. Significance and engagement assessment

### Aromatawai paahekoheko

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### 6.1 Significance

#### Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

### 6.2 Engagement

#### Te Whakatuutakitaki

Internal engagement with key stakeholders within Council (Open Spaces & Reserves Planning team) has been undertaken and their views considered.

Highest level of engagement	Inform	Consult	Involve	Collaborate	Empower
	✓	✓	<input type="checkbox"/>	✓	✓
<i>Consult</i>	<i>Council teams were consulted prior to this report.</i> <i>Iwi and Hapuu will be consulted after this resolution is passed.</i>				

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State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	✓	Internal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
✓	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

## 7. Next steps Ahu whakamua

Should the recommendations be approved by Council, the following steps will require action in order to conclude the matter:

- a. Continued hapuu engagement.
- b. Prepare & execute the new Lease in favour of the Club.

## 8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Infrastructure Committee's Terms of Reference and Delegations.	Confirmed
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The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages ( <i>Section 5.1</i> ).	Confirmed
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Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy ( <i>Section 6.1</i> ).	Low
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The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance ( <i>Section 6.2</i> ).	Confirmed
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The report considers impact on Maaori ( <i>Section 5.5</i> )	Confirmed
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The report and recommendations are consistent with Council's plans and policies ( <i>Section 5.4</i> ).	Confirmed
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The report and recommendations comply with Council's legal duties and responsibilities ( <i>Section 5.3</i> ).	Confirmed
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## 9. Attachments

### Ngaa taapirihanga

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Attachment 1 – Aerial plan of lease area

## Attachment 1 – Aerial plan of lease area



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<b>To</b>	<b>Infrastructure Committee</b>
<b>Report title</b>	<b>Thistle Football Club Incorporated Lease</b>
Date:	8 November 2023
Report Author:	Daniel Lincoln, Property Portfolio Advisor
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

## **1. Purpose of the report**

### **Te Take moo te puurongo**

---

To inform the Infrastructure Committee of an application received from the Thistle Football Club Incorporated for a new lease of their existing club building.

#### **AND**

To seek approval under section 54 of the Reserves Act 1977 to enter into a lease with the Club.

## **2. Executive summary**

### **Whakaraapopototanga matua**

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Waikato District Council ("the Council") has received an application from the Thistle Football Club Incorporated ("the Club") for a new lease for their club building on the Lake Hakanoa Reserve, Huntly.

The Club's previous lease, granted on 01 June 1991 (with a perpetual right of renewal), expired in 2001 when the Club did not exercise the right of renewal.

As the Club own the building improvements on the land, Council will only be considering whether to grant a ground lease for the footprint of the building.

This report contains recommendations, which if approved, would enable the lease to be granted, subject to conditions.

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### 3. Staff recommendations Tuutohu-aa-kaimahi

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**THAT the Infrastructure Committee:**

- a. **subject to Council staff engaging with mana whenua regarding this proposal, exercises its delegated authority under Section 54 of the Reserves Act 1977 to grant a lease to the Thistle Football Club Incorporated ("the Club") of 405m<sup>2</sup> being part of Allotment 776 Taupiri Parish, for a term of 10 years with 2 rights of renewal for 10 years each (30 years total).**
- b. **delegates to the Chief Operating Officer authority to execute all relevant documentation to give effect to the resolution, provided he is satisfied by the outcome of the engagement with relevant hapuu/iwi.**

### 4. Background Koorero whaimaarama

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Waikato District Council ("the Council") has received an application from the Thistle Football Club Incorporated ("the Club") for a new lease for their club building on the Lake Hakanoa Reserve, Huntly.

The Club's previous lease, granted on 01 June 1991 (with a perpetual right of renewal), expired in 2001 when the Club did not exercise the right of renewal. The Club has only recently become aware of this situation.

As the Club own the building improvements on the land, Council will only be considering whether to grant a ground lease for the footprint of the building of 405m<sup>2</sup>.

Council consider that the Club's lease is in conformity with and contemplated by the Huntly Domain and Lake Hakanoa Reserve Management Plan.





## 5. Discussion and analysis

### Taataritanga me ngaa tohutohu

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#### Term

Council recommends a term of 30 years, comprised of an initial term of 10 years, with two further 10-year rights of renewal.

A term of 30-years is considered appropriate for a ground lease for a well-established community group. The club's previous lease was granted in perpetuity, however, a lease exceeding 35 years creates complications under the Resource Management Act.

#### Lease Rental

The lease rental will be consistent with Council's use fees and charges for Community Leases. This rental is currently \$10.00 + GST but is being reviewed. The lease will provide for regular rent reviews.

#### Social

The Club as an incorporated society is a not-for-profit entity that focuses on supporting and enhancing recreational use of the reserve for the community of Huntly.

Supporting this lease will support Huntly and will meet the objectives of the reserve and its classification as a recreation reserve.

#### Economic

Council will only incur staff costs for the processing of this lease. Moreover, as the building is owned by the Club, all ongoing maintenance costs will be met by the Club.

#### Environmental

As the building already exists on the land there will be no new environmental impacts. There are no proposals to expand the building in the foreseeable future.

#### Culture

As the Reserve is Crown derived, the land is subject to the Waikato Raupatu Claims Settlement Act 1995. Council staff will engage with mana whenua to ensure that they have no objections to the proposed new lease.

#### Land Origin

The reserve is formerly Crown Land that was part of the Waikato Raupatu Confiscation Area, then reserved as part of Huntly Athlete Park Domain and later classified as a recreation reserve in 1978.

The land is now vested (in trust) in Council as a recreation reserve.

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## 5.1 Options

### Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Infrastructure Committee to consider. This assessment reflects the level of significance (see paragraph 6.1) and relevant factors considered in completing the options assessment. The options are set out below.

#### **Option 1: As the delegated authority under the Reserves Act 1977, the Committee may grant a new lease to the Club**

The new lease will enable the Club to support Huntly's community by facilitating recreational activities on the recreation reserve.

The Huntly Domain and Lake Hakanoa Reserve Management Plan supports existing recreation activities and Council teams support the granting of a new lease.

#### **Option 2: Council can decline to exercise its delegated authority to grant a new lease to the Club**

Should the recommendations of this report not be approved, the Club will be required to remove their facilities from the land. This will be problematic for the sporting teams who rely on the facilities and will be disruptive to the Huntly Community.

**Staff recommend Option 1.**

## 5.2 Financial considerations

### Whaiwhakaaro puutea

Council will incur no financial costs for the processing of this lease. Moreover, as the building is owned by the Club, all ongoing maintenance costs will be met by the Club.

There are no material financial considerations associated with the recommendations of this report.

## 5.3 Legal considerations

### Whaiwhakaaro-aa-ture

This lease is being considered under section 54(1)(b) of the Reserves Act 1977 which gives power for Council to grant leases to community organisations on recreation reserves.

The Minister of Conservation has delegated decision making powers under this section of the Act for recreation reserves vested in territorial authorities.

Pursuant to ss 54(2) & (2A) of the Reserves Act, new leases on a recreation reserve are required to be publicly notified unless the lease is consistent with The Reserve Management Plan.

The Huntly Domain and Lake Hakanoa Reserve Management Plan supports the Club's presence on the reserve and supports the granting of leases for existing facilities that enable active recreation. Therefore, it is considered that public notification is not required. Staff confirm that the preferred option complies with the Council's legal and policy requirements.

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### **Purpose for which the land is held**

When granting a lease under section 54, consideration should also be given to the purpose for which the land is held. This reserve is classified as a recreation reserve and managed pursuant to s17 of the Act.

### **Section 17 – Recreation Reserve**

- *The purpose of providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities.*
- *Where scenic, historic, archaeological, biological, geological, or other scientific features or indigenous flora or fauna or wildlife are present on the reserve, those features or that flora or fauna or wildlife shall be managed and protected to the extent compatible with the principal or primary purpose of the reserve:*
- *those qualities of the reserve which contribute to the pleasantness, harmony, and cohesion of the natural environment and to the better use and enjoyment of the reserve shall be conserved:*

It is considered that this lease activity fits the above criteria because it supports recreation activities and enables the enjoyment of the public.

The activity will not present any impacts detrimental to the values of the reserve and will not significantly impact other users of the reserve.

Therefore, it is considered that the lease activity is consistent with the purpose for which the land is held.

## **5.4 Strategy and policy considerations**

### **Whaiwhakaaro whakamaaherehere kaupapa here**

#### **Reserve Management Plan**

The Huntly Domain and Lake Hakanoa Reserve Management Plan specifically mentions the Club's building and leased occupation of the Domain, and it also notes that the lease expired on 01 June 2001.

There is no specific commentary in the Management Plan as to whether this lease should be approved or not.

However, the Management Plan sets out objectives for the Huntly Domain which includes a focus on maintenance of existing sporting facilities and resources for active recreation and only considers the removal of assets/facilities where they are not actively utilised for their intended purposes.

In summary, it is considered that the Club's lease is in conformity with and contemplated by the management plan.

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

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## 5.5 Maaori and cultural considerations

### Whaiwhakaaro Maaori me oona tikanga

The Huntly Domain and Lake Hakanoa Reserve Management Plan promotes active co-management of the Reserve between key agencies and groups.

Objective 7 of the Management Plan prescribes integrated management of the Reserve and encourages ongoing communication with interest groups.

Council staff will engage with mana whenua to ensure that they have no objections to the proposed new lease.

## 5.6 Climate response and resilience considerations

### Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council.

## 5.7 Risks

### Tuuraru

The Overall Risk Profile is Low as determined by Council's Risk Profile Assessment Tool.

# 6. Significance and engagement assessment

## Aromatawai paahekoheko

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## 6.1 Significance

### Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

## 6.2 Engagement

### Te Whakatuutakitaki

Internal engagement with key stakeholders within Council (Open Spaces & Reserves Planning team) has been undertaken and their views considered.

Highest level of engagement	Inform ✓	Consult ✓	Involve ✓	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Consult</i>	<i>Council teams were consulted prior to this report.</i> <i>Iwi and Hapuu will be consulted after this resolution is passed.</i>				

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State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	✓	Internal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
✓	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

## 7. Next steps Ahu whakamua

Should the recommendations be approved by Council, the following steps will require action in order to conclude the matter:

- a. Continued hapuu engagement.
- b. Prepare & execute the new Lease in favour of the Club.

## 8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Infrastructure Committee's Terms of Reference and Delegations. Confirmed

The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (*Section 5.1*). Confirmed

Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (*Section 6.1*). Low

The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance ( <i>Section 6.2</i> ).	Confirmed
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The report considers impact on Maaori ( <i>Section 5.5</i> )	Confirmed
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The report and recommendations are consistent with Council's plans and policies ( <i>Section 5.4</i> ).	Confirmed
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The report and recommendations comply with Council's legal duties and responsibilities ( <i>Section 5.3</i> ).	Confirmed
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## 9. Attachments

### Ngaa taapirihanga

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Attachment 1 – Aerial plan of lease area

## Attachment 1 – Aerial plan of lease area



<b>To</b>	<b>Infrastructure Committee</b>
<b>Report title</b>	<b>Capital Project Delivery Portfolio Update</b>
Date:	8 November 2023
Report Author:	Kirsty Wellington, Enterprise Project Management Office Manager Kurt Abbot, Executive Manager, Projects & Innovation
Authorised by:	Megan May, General Manager Service Delivery

## **1. Purpose of the report**

### **Te Take moo te puurongo**

To inform the Infrastructure Committee of delivery progress against the Capital Projects of Waikato District Council (WDC) and advise of actions taken to improve delivery of this work.

This report also introduces oversight of project delivery risk and its relevant control plan. This information has previously been reported to Audit & Assurance committee but will now sit within Infrastructure Committee reports.

## **2. Executive summary**

### **Whakaraapopototanga matua**

The year has started well with project spend significantly ahead of previous years. The Project Delivery teams are highly engaged and excited to get into the physical delivery phase of their projects.

Quality project data, including up to date accurate information continues to be a primary focus for the EPMO governance & quality team to ensure early indicators of project issues, risks, budget and schedule issues are visible and transparent to the EPMO Lead Team, Business Owners and Sponsors for early intervention and remediation. The team is providing ongoing support for the project managers and engineers throughout the project lifecycle from initiate, design, and procurement, contract management into delivery, then handover to the Service Delivery team as they close out the projects.

No significant business decisions are required of the committee within this report. The Portfolio has two Red Issues, no action is required from the committee, issue details are documented below.

### 3. Staff recommendations Tuutohu-aa-kaimahi

That the Infrastructure Committee receives the Capital Project Delivery report.

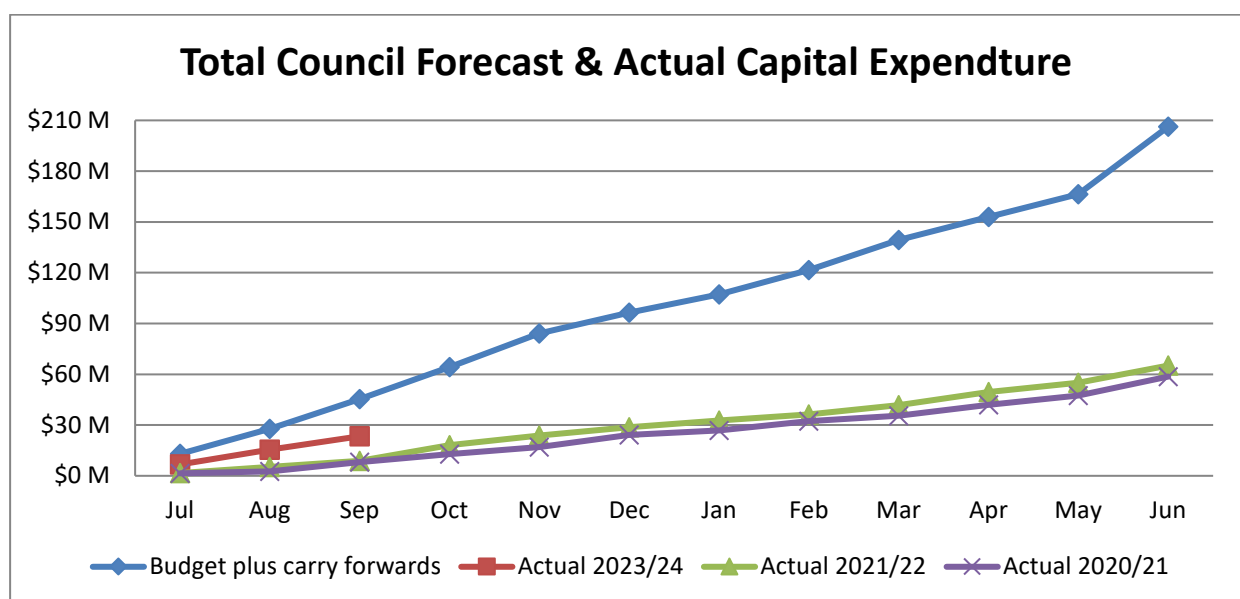
### 4. Discussion and analysis Taataritanga me ngaa tohutohu

#### 4.1 Capital Projects Financials

Capital Portfolio budgets and actuals as at 30 September 2023. To be included in the next Infrastructure Committee report:

- Forecast spend to 30 June 2024 (not included in this report due to timing of financial report)
- EPMO vs Service Delivery budgets and actuals.

	Annual Plan Budget 23/24	Carry Forward Budgets 22/23	Total Budgets 23/24	Actual Spend to 30 Sept 2023
<b>COMCONN (Community Connections)</b>	\$14,754,821	\$24,740,285	\$39,495,106	\$2,226,561
<b>CONPART (Roding)</b>	\$19,595,453	\$29,936,810	\$49,532,263	\$5,298,938
<b>STRATPROP (Strategic Property)</b>	\$2,562,692	\$5,923,748	\$8,486,440	\$2,399,189
<b>SWASTE (Solid Waste)</b>	\$295,899	\$3,200,157	\$3,496,056	\$167,617
<b>Total (Excl Waters)</b>	<b>\$37,208,865</b>	<b>\$63,801,000</b>	<b>\$101,009,865</b>	<b>\$10,092,305</b>





## 4.2 Capital Projects Portfolio

There are currently 108 projects displaying as underway in CAMMS (WDC Project Management tool). Details of in-flight projects and their delivery phase within the Capital Delivery portfolio. *Capital Projects Portfolio Dashboard - Attachment 2.*

### Red Issues

#### PR-21257 Pookeno Road Bridge, Footpath and Road Widening (Pookeno Road Resilience Improvements)

A change of scope has been necessitated due to a Waters project on the same site. The project has been rescoped and detailed design, based on the new scope, will be completed this financial year with physical works planned for 24/25 year.

#### PR-21287 Buckland Rd Minor Improvements

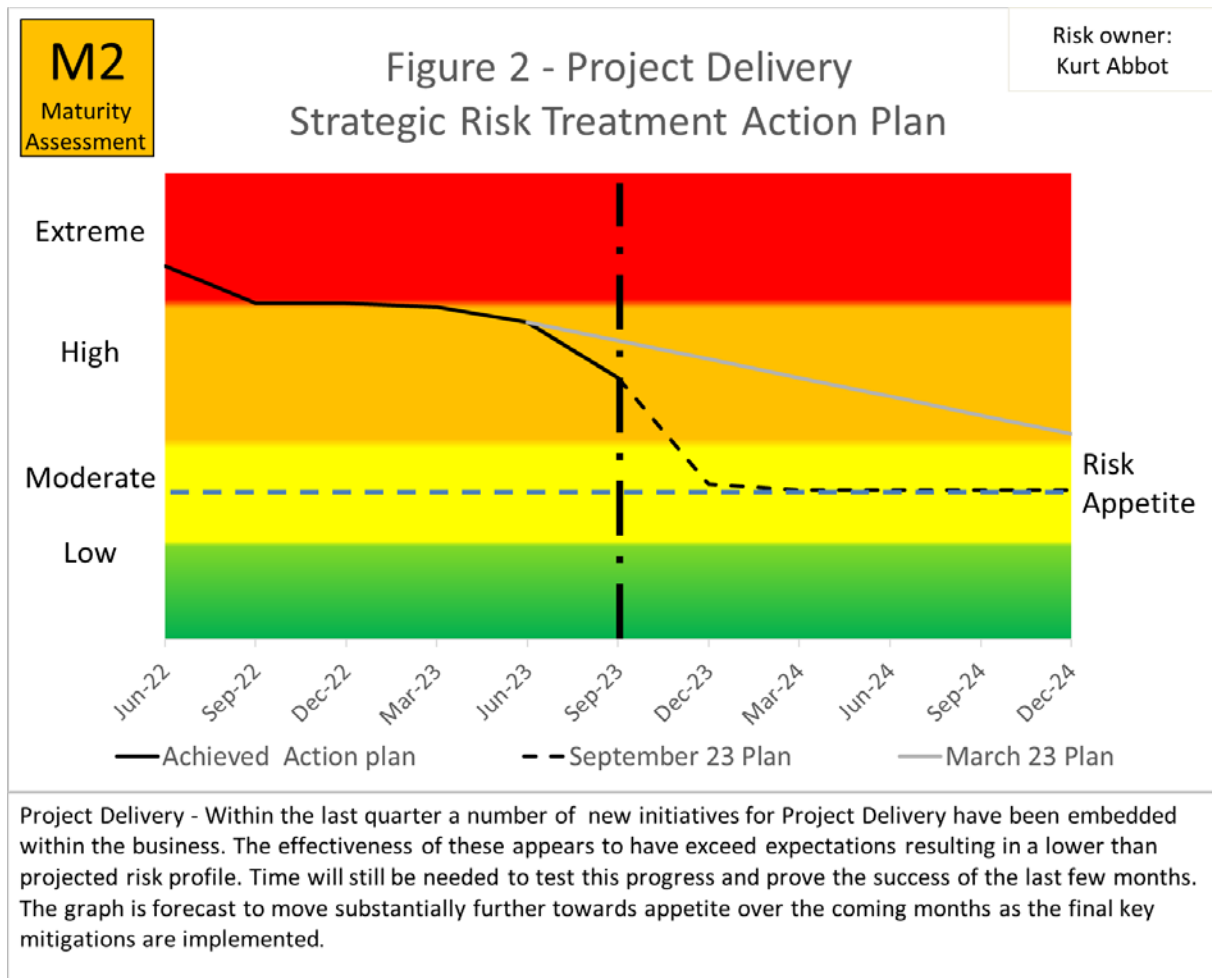
1. The assigned budget is insufficient to deliver the Buckland & George Roundabout.
2. A water main upgrade project is planned within the same vicinity.

The projects will be coordinated to ensure both projects can commence construction simultaneously, budget dependent work will commence in 24/25.

### Project updates from September Report

- CCTV project has initiated design planning in anticipation of a signed MOU with Hamilton City Council.
  - North Waikato Resource Recovery Centre project – EPMO has been engaged to manage the project, this ensures synergies, cost efficiencies and collaboration with the Tuakau Dog Pound project as they manage the builds and operations on the same site.
-

### 4.3 Risk & Assurance



#### Key actions achieved past period

- Contract Management - Working together with the contract management improvement programme. This includes the accounts payable automation improvements which has completed user acceptance testing and will have roll on benefits to capital projects.

#### Key actions next period

- Project estimation - Work is currently underway to undertake this analysis for the upcoming LTP.
- Review of operating structure of EPMO – 12-month review of EPMO against expectations from organisational restructure.
- Utilisation/embedment of new project financial reporting tool

#### Risk control plan

A more detailed risk control plan is attached as an Appendix. The risk control plan captures the substantive treatment options that when in place and operating effectively will bring the risk back into appetite. Risk treatments can vary in complexity from significant improvement projects to recruitment and retention of appropriate staff.

## Emerging risks

### Weather

Inclement weather will always pose a risk to many of our infrastructure projects. Current predictions are that this summer/construction season will be dry and hot. This will be advantageous for delivery of planned work programmes.

### Change in Government Policy

Change in Government Policy may impact our ability to forward plan projects with certainty. While this will not impact the current financial year delivery, it may impact projects that are currently being planned for delivery in year one of the 2024/34 LTP. However, mitigations are currently in place to create an agile project management system that will give council best chance of adapting if change occurs.

### New Financial System

The new system will offer clear enhancements and visibility of financials for project delivery. However, the bedding in period may offer some risk as staff become more proficient with the tools and practices and processes are embedded.

## 5. Next Steps Ahu Whakamua

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Ongoing close monitoring of the delivery of the infrastructure portfolio to ensure we deliver our programme within the cost constraints and timeframes of our capital projects programme.

Update Project forecasting to reflect the projected spend profile against confirmed project budgets for 23/24 Capital Portfolio.

There will be continued support of the EPMO project delivery teams to ensure up to date project data for project transparency, communications and engagement.

Programme reporting dashboards developed to deliver “at a glance” visibility at a programme level.

Working closely with Business Owners to identify project synergies, minimise cost inefficiencies and ongoing support of the business for timely decision making to mitigate time, scope and budget risks to projects.

## 6. Attachments Ngaa taapirihanga

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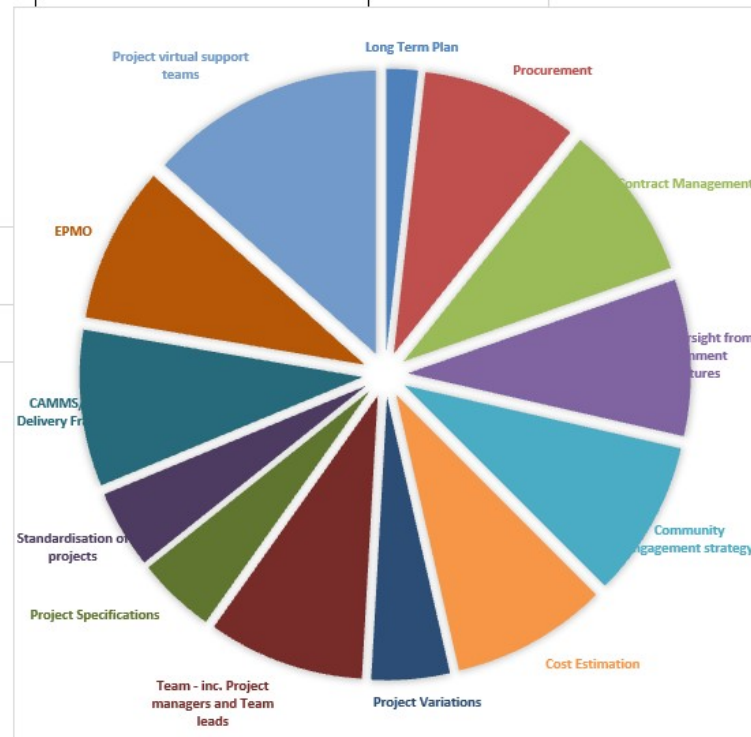
Attachment 1 - Risk control plan tool

Attachment 2 - Capital Projects Portfolio Dashboard

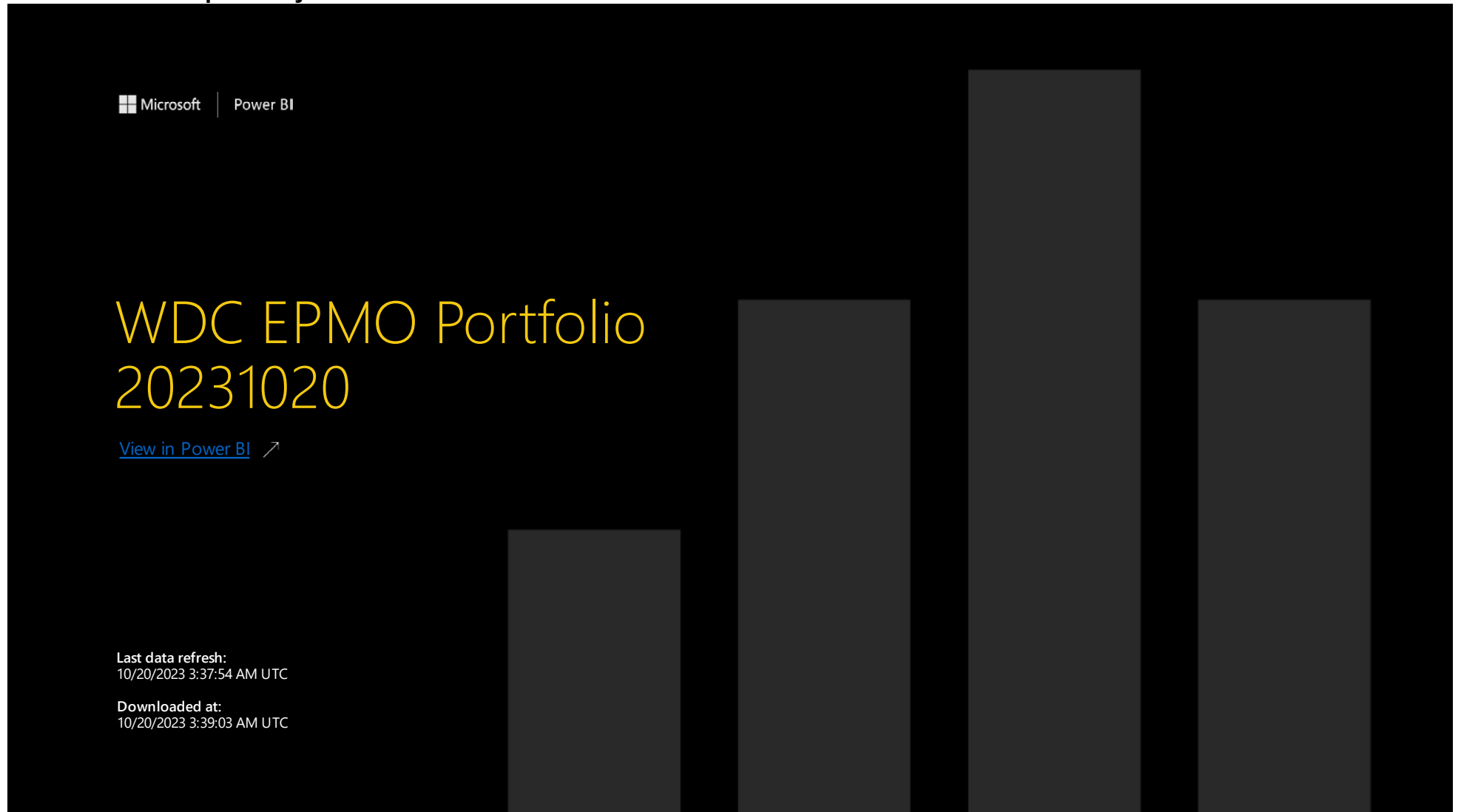
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## Attachment 1 - Risk control plan tool

Project Delivery - Strategic Risk Control Plan Tool												
Risk ID	Risk			Treatment								
	Cause	Risk	Consequence	Recommended Treatment				Treatment Effectiveness				Remaining Risk Score
	Because of ...	There might be...	Resulting in ...	Treatment Title	Treatment Description	Treatment importance (10/5/2)	Weight of treatment importance (%)	Treatment Effectiveness	Rationale for Treatment Effectiveness	Status	Estimated Timeframe for Implementation	
	Due to •Lack of capacity. •Lack of capability (Planning and management practices)	Council may be Unable to deliver key services and projects	Resulting in Time, quality, and cost requirements of project delivery not met.		Specific - Clearly define the plan, aligning it to the identified risk. Make it meaningful and appropriate to achieve a desired outcome.	Treatment is/ has: Critical and essential - 10 Significant role- 5 Minimal impact - 2		High - H Medium - M Low - L			Timely: Expected date to be in place and Maximum score.	2.34
	Management practices - Lack of management practices resulting in failure to deliver projects successfully due to ineffective internal systems			Long Term Plan	<p><b>Long Term Plan</b></p> <p>Every three years Council creates Long Term Plan (LTP) works streams that capture programmed works scheduled to deliver the LTP commitments. These work streams include annual Activity Management Plans (AMPs) that dictate which programmes will be undertaken (through projects and initiatives) for the subsequent period.</p> <p>The LTP is also used to re-set community expectations by re-forecasting historic LTP projects. This allows periodic re-consideration of projects and appropriate re-allocation of budgets.</p> <p>The LTP has also been updated to reflect the additional pressures and complexities resulting from Covid-19.</p> <p>This treatment impacts the likelihood of the risk by detailing and</p>	112	2	0.017857143	H	In Place		
				Procurement	<b>Procurement</b> Procurement analysts in place for the effective procurement of processes and policies to assist with project delivery.	10	0.089285714	M	Still working to align consistency alongside project delivery timeline	In Place	Dec-23	
				Contract Management	Contracts team to deliver effective and efficient processes and policies.	10	0.089285714	M	Working alongside contract management improvement	In Place	Dec-23	
				PGG - Oversight from Government Structures	<p><b>Oversight from Governance structures</b></p> <p>CAPEX projects - Capital Projects Tracking Governance Group reviews and agrees CAPEX works programmes with Rooding alliance. The governance structure improves connection between delivery and senior leadership to assist in resolving issues and streamlining delivery. It also creates visibility for GM and PMO of roading portfolio projects. (GM level group).</p> <p>Water governance board established to serve a similar function in for water projects.</p>	10	0.089285714	H	High level of fluctuation. Currently working well.	In Place		
				Community engagement strategy	<b>Community engagement strategy</b> Each project is set up with a communication plan and steering group to	10	0.089285714	M	Templates and guidelines developed. Not fully implemented	Partially In Place	Dec-23	
	Exceeding budget estimations due to poor management of scope definition and project planning			Cost Estimation	<b>Cost estimations.</b> LTP covers the cost estimations for project management resource estimated	10	0.089285714	H	New project framework is ensuring budgets are adequate and	Partially In Place	Dec-23	
	Scope change during project			Project Variations	<b>Project variations.</b> Managing of project variations is entirely reliant on project managers directly	5	0.044642857	H	New operating model and process ensure well defined scope	In Place		
	Quality - Poor quality works not fit for purpose due to inappropriate spec and poor quality control			Team - inc. Project managers and Team leads	<b>Team leaders</b> Recruitment of quality team leads and development of quality project	10	0.089285714	H		In Place		
				Project Specifications	<b>Project Specifications</b> Contract documents identifying specifications for projects to follow.	5	0.044642857	M	Opportunity to quality check standards against design	In Place	Mar-24	
				Standardisation of projects	<b>Standardisation of projects</b> Standard and repetitive projects types, such as toilets blocks and	5	0.044642857	M	Opportunities exist to improve in the future but has been fully	In Place	Mar-24	
	Management practices - Lack of management practices resulting in failure to deliver projects successfully due to			CAMMS/ Project Delivery Framework.	<b>CAMMS/ Project Delivery Framework.</b> Developed to provide an expectation and direction for project managers.	10	0.089285714	H	Lessons learnt repository not yet in place. Final small	In Place		
				EPMO	<b>EPMO</b> PMO developed updates for CAMM and providing training sessions and 1on1 support for users.	10	0.089285714	H		In Place		
				Project virtual support teams	Regular meetings between EPMO, procurement teams, zero harm, legal and contracts teams to provide planning, guidance and consistence. Improved	15	0.133928571	H		In Place		



## Attachment 2 – Capital Projects Portfolio Dashboard





## CAPITAL PORTFOLIO DASHBOARD @ 20/10/23

Project Status

All

Ward

All

Portfolio

All

Program

All

In Flight Projects

108

2023 Budget

\$101.0M

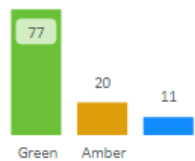
## Projects by Program and Phase

Program	CLOSE	DELIVER	INITIATE	PLAN & DESIGN	Total
Council Facilities	1	4	3	9	17
Open Spaces	6	12	5	22	45
Roading	4	8	3	21	36
Solid Waste		1	2		3
Strategic Property		1		1	2
Venues and Events	1	2		2	5
Total	12	28	13	55	108

## Projects in Defect Period

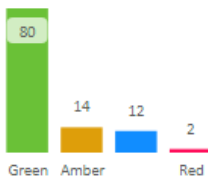
Project Code	Project Name	Status	#
PR-21327	Te Kohanga Playground	Defect Period	1
PR-21331	Pokeno Tennis court and deck	Defect Period	1
PR-21332	Huntly Tennis courts	Defect Period	1
PR-21337	Maraetai Playground	Defect Period	1
Total			4

## RISK RAG STATUS - RED



Project Code	Project Name	Risk
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## ISSUE RAG STATUS - RED

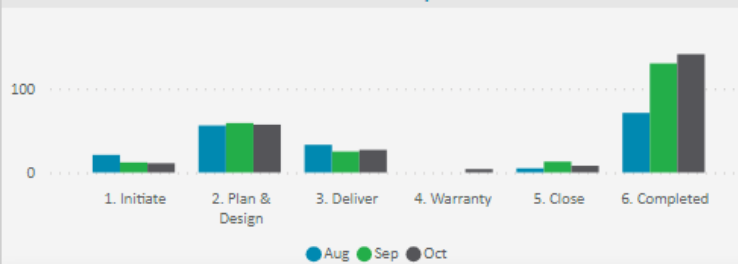


Project Code	Project Name	Issues
PR-21257	Pokeno road resilience improvements	1
PR-21287	Buckland Rd minor improvements 2024	1
Total		2

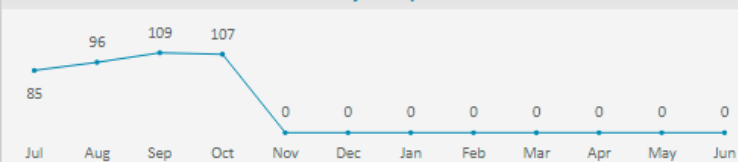
## 2023 YTD Service Delivery Budget \$M

Group	Annual Plan	Carry Fwds	Total Budget	Forecast	Actuals	Variance
1. Community Connections	\$14.8M	\$24.7M	\$39.5M	\$8.4M	\$2.2M	\$37.3M
2. Strategic Property	\$2.6M	\$5.9M	\$8.5M	\$4.1M	\$2.4M	\$6.1M
3. Solid Waste	\$0.3M	\$3.2M	\$3.5M	\$0.3M	\$0.2M	\$3.3M
4. Roading	\$19.6M	\$29.9M	\$49.5M	\$11M	\$5.3M	\$44.2M
Total	\$37.3M	\$63.7M	\$101M	\$23.8M	\$10.1M	\$90.9M

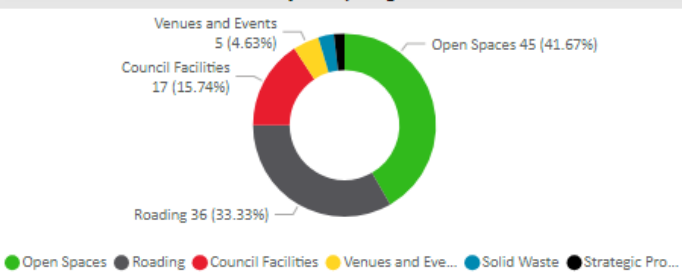
## Three Month Comparison



## Total Projects by Month



## Projects by Program



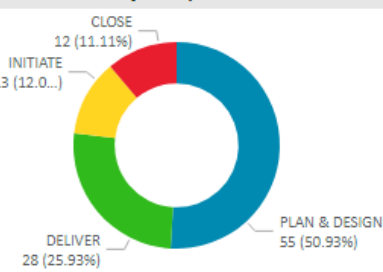
## Tai Runga Takiwaa Wards

Maori Ward	#
Tai Runga Takiwaa	44
Newcastle-	21
Horotiu	1
Horsham Downs	2
Ngaruawahia	12
Rotokauri	1
Taupiri	1
Te Kowhai	2
Whatawhata	2
Ngaruawahia	2
Ngaruawahia	2
Tamahere-Woodlands	8
Gordonton	5
Tamahere	3
Waerenga-Whitikahu	2
Taupiri	1
Whitikahu	1
Western Districts	2
Te Akau	2
Whaingaroa	9
Raglan	9
Total	44

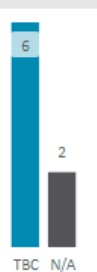
## Tai Raro Takiwaa Wards

Maori Ward	#
Tai Raro Takiwaa	56
Awaroa-Maramarua	4
Aka Aka	1
Kariotahi	1
Mangatangi	1
Mangatawhiri	1
Huntly	11
Huntly	11
Tuakau-Pokeno	28
Pokeno	15
Tuakau	13
Tuakau-Pokeno	2
Pokeno	1
Tuakau	1
Waerenga-Whitikahu	3
Tahuna	1
Te Kauwhata	2
Western Districts	7
Onewhero	1
Port Waikato	2
Pukekawa	2
Ruawaro	1
Te Kohanga	1
Whaingaroa	1
Raglan	1
Total	56

## Projects by Phase



## Wards TBC



Total	13
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## CAPITAL - PLAN & DESIGN @ 20/10/23

## Overall Progress

Ward

## Portfolio

Phase

## Projects

All

All Community Connections 

PLAN &amp; DESIGN

33

[illegible]



CAPITAL - PLAN & DESIGN cont @ 20/10/23					Overall Progres...	Ward	Portfolio	Phase	Projects			
					All	All	Multiple selections	PLAN & DESIGN	22			
Phase	Portfolio	Project Code	Project Name	Town	% Complete	Forecast Finish	Risk	Issues	Scope & Quality	Schedule	Overall Status	#
PLAN & DESIGN	Contracts and Partnering	PR-21215	Harrisville Road Bridge Replacements	Tuakau	16	07-26	▲	●	●	▲	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21222	Huia road resilience improvements	Tuakau	36	04-24	●	●	●	▲	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21223	Munro Road Resilience and Footpath	Pokeno	29	06-24	▲	●	●	◆	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21225	Bus shelters 2022	District	50	09-22	●	●	▲	◆	▲	1
PLAN & DESIGN	Contracts and Partnering	PR-21228	Pokeno Main Street	Pokeno	77	06-24	▲	▲	●	●	▲	1
PLAN & DESIGN	Contracts and Partnering	PR-21229	Pookeno Rd resilience - Bridge to Munro Rd	Pokeno	34	06-25	●	▲	▲	▲	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21239	Te Akau road 4490 bridge	Te Akau	54	10-23	●	●	●	▲	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21243	Fullerton road bridge	Rotokauri	57	10-23	●	●	●	▲	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21246	Helenslee road minor improvements	Pokeno	66	06-24	▲	▲	●	●	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21249	Great South Road and Pokeno Road Intersection Upgrade	Pokeno	41	06-24	▲	▲	●	▲	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21257	Pokeno road resilience improvements	Pokeno	39	05-24	▲	◆	●	●	▲	1
PLAN & DESIGN	Contracts and Partnering	PR-21264	Dean road/great south road intersection upgrade	Pokeno	73	10-24	▲	▲	●	●	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21279	Tahuna road minor improvements 2024	Tahuna	66	12-23	●	●	●	●	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21280	Whitkahu road minor improvements	Gordonton	70	05-24	●	●	●	●	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21282	Hakarimata road minor improvements - unsubsidised	Ngaruawahia	72	11-23	●	●	●	●	◆	1
PLAN & DESIGN	Contracts and Partnering	PR-21380	District wide footpaths - unsubsidised program	District	58	05-23	▲	▲	▲	◆	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21388	Intersection (Roundabout) Upgrade Munro/Pokeno	Pokeno	59	08-24	●	●	●	●	●	1
PLAN & DESIGN	Contracts and Partnering	PR-22007	River Road and Lake Road Roundabout	Ngaruawahia	56	06-24	▲	▲	●	●	▲	1
PLAN & DESIGN	Contracts and Partnering	PR-22014	Horotiu Link Road	Horotiu	61	09-24	▲	▲	▲	●	●	1
PLAN & DESIGN	Contracts and Partnering	PR-22018	Te Akau road 4490 bridge	Te Akau	62	06-23				◆		1
PLAN & DESIGN	Contracts and Partnering	PR-22130	Ngaruawahia - Festival Way (between Galbraith and Old Taupiri Rd)	Ngaruawahia	7	12-25	●	●	●	◆	◆	1
PLAN & DESIGN	Property and Assets	PR-22144	Property General / District wide / Land Purchase / Tregoweth Lane	Huntly	63	02-23				◆		1
Total												22

## CAPITAL - DELIVER @ 20/10/23

Overall Status

Ward

Portfolio

Phase

Projects

28

[illegible]

[illegible]

CAPITAL - TUAKAU-POKENO WARD @ 20/10/23								Phase		Overall Progres...		Ward		Portfolio		Program	
								All		All		Tuakau-Pokeno		All		All	
Maori Ward	Ward	Town	Delivery Category	Phase	Status	Code	Project Name	% Complete	Forecast Finish	Overall Status	Risk	Issues	Scope & Quality	Schedule	#		
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	LTP Project	INITIATE	Not Started	PR-21184	Council Facilities / Public Toilets / Pokeno Toilet Replacement	0	06-21	▲	▲	▲	●	◆	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	CLOSE	Completed	PR-21269	Bankier road safety network improvements	100	09-23	▲	●	●	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	DELIVER	In Progress	PR-21268	Ridge Road Pokeno Road Safety Network Improvements	62	06-24	▲	●	●	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	INITIATE	In Progress	PR-21248	Pokeno road minor improvements and Pedestrians Bridge	35	02-24	▲	▲	▲	●	▲	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	PLAN & DESIGN	In Progress	PR-21228	Pokeno Main Street	77	06-24	●	▲	▲	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	PLAN & DESIGN	In Progress	PR-21246	Helenslee road minor improvements	66	06-24	▲	▲	▲	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	PLAN & DESIGN	In Progress	PR-21249	Great South Road and Pokeno Road Intersection Upgrade	41	06-24	▲	▲	▲	●	▲	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	PLAN & DESIGN	In Progress	PR-21257	Pokeno road resilience improvements	39	05-24	●	▲	◆	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	PLAN & DESIGN	In Progress	PR-21388	Intersection (Roundabout) Upgrade Munro/Pokeno	59	08-24	▲	●	●	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	CLOSE	Completed	PR-21331	Pokeno Tennis court and deck	100	09-23	▲	●	●	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	DELIVER	In Progress	PR-21114	Open Spaces / Council controlled project in Pokeno / Sports Park / SP-1a	76	12-23	▲	●	●	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	INITIATE	Not Started	PR-21389	Pokeno Market Square Development	0	07-28	▲				●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	PLAN & DESIGN	In Progress	PR-21223	Munro Road Resilience and Footpath	29	06-24	▲	▲	●	●	◆	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	PLAN & DESIGN	In Progress	PR-21229	Pokeno Rd resilience - Bridge to Munro Rd	34	06-25	▲	●	▲	▲	▲	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	PLAN & DESIGN	In Progress	PR-21264	Dean road/great south road intersection upgrade	73	10-24	▲	▲	▲	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDA Managed	DELIVER	In Progress	PR-21233	Harrisville road safety network improvements 2023	73	08-24	▲	▲	●	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDA Managed	DELIVER	In Progress	PR-21256	Highway 22 resilience improvements	84	10-23	▲	●	●	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDA Managed	DELIVER	In Progress	PR-21287	Buckland Rd minor improvements 2024	44	10-24	●	▲	◆	▲	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	DELIVER	In Progress	PR-21122	Tuakau Hall Refurbishment	90	10-23	▲	●	●	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	DELIVER	In Progress	PR-22064	Tuakau - Henderson Hall Street Carpark Upgrade	79	11-23	▲	●	●	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-1628	Tuakau aquatic centre	91	12-23	▲	●	●	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-21106	Buckland Road Sports Field and Playground	47	03-24	▲	●	●	●	▲	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-21187	Tuakau Dog Pound New Build	68	05-24	▲	●	●	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-21215	Harrisville Road Bridge Replacements	16	07-26	▲	▲	●	●	▲	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-21222	Huia road resilience improvements	36	04-24	▲	●	●	●	▲	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-21329	Dr John Lightbody Court Renewal	68	04-24	▲	●	●	●	●	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-22056	Tuakau - West Street Carpark Upgrade	12	06-24	▲	●	●	●	▲	1		
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-22069	Tuakau - St Stephens Avenue Carpark Upgrade	18	06-24	▲	●	●	●	●	1		
Total															28		



[illegible]



CAPITAL - NEWCASTLE-NGARUAWAHIA WARD @ 20/10/23


Phase

## Overall Status

Ward

## Portfolio

## Program

All All 

Newcastle-Ngaruaw... ▼

All All [illegible]

[illegible]



[illegible]







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<b>To</b>	<b>Infrastructure Committee</b>
<b>Report title</b>	<b>Exclusion of the Public</b>
Date:	30 October 2023
Report Author:	Robyn Chisholm, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## 1. Staff recommendations

### Tuutohu-aa-kaimahi

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**THAT the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
<b>Item PEX 1 Confirmation of Minutes</b>	<b>Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987</b>	<b>Section 7(2)(i)</b>
<b>Item PEX 2.1 Strategic Land Acquisition - Raglan</b>		

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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 1 Confirmation of Minutes	Refer to the previous Public Excluded reason in the agenda for this meeting.	
Item PEX 2.1 Strategic Land Acquisition - Raglan	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.

## 2. Attachments

### Ngaa taapirihanga

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There are no attachments for this report.

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