
Supplementary Agenda for a meeting of the Tuakau Community Board to be held at the Tuakau Memorial Hall, George Street, Tuakau on **TUESDAY, 28 NOVEMBER 2023** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

I. PUBLIC FORUM

Tuakau Business Association – refer 6.2D

2. REPORTS

6.2	Discretionary Funding Guidelines (<i>attachment to 6.2</i>)	2
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GJ Ion
CHIEF EXECUTIVE

DISCRETIONARY FUNDING GUIDELINES

How to make a funding application

Waikato District Council provides discretionary funding to assist community groups, non-commercial groups and voluntary organisations operating within the council's rural wards, community boards and the Te Kauwhata and Meremere Community Committees areas.

Funding Mechanisms

1. Waikato District Council Community Boards / Community Committees
2. Waikato District Council Discretionary and Funding Committee

Who can apply?

Any community group, non-commercial group or voluntary organisation can apply for a grant. Specific criteria for each fund are as follows:

1. Waikato District Council Community Boards and the Te Kauwhata and Meremere Community Committees
Community boards and the Te Kauwhata and Meremere Community Committees allocate grants for events and projects in their areas. Applicants must outline how their event or project will contribute to the community board area and wider community. The relevant community board or committee has responsibility for determining grant applications in their area.
2. Waikato District Council Discretionary & Funding Committee
The Discretionary & Funding Committee allocates grants from the Rural Ward Fund. Rural grants are available for events and projects in rural areas and areas that are not served by Community Boards or the Te Kauwhata and Meremere Community Committees. Applicants must outline how their event or project will contribute to the community Rural area and wider community. The Discretionary & Funding Committee has responsibility for determining grant applications in the Rural area.

3. Criteria for grants

Applications are required to meet the following criteria:

- a) Applications will be accepted from community groups, non-commercial groups and voluntary organisations. Applications from individuals will not be accepted.
- b) Applications will need to be made to the relevant community board or committee, or to Council's Discretionary & Funding Committee.

- c) Applications for Christmas parade/events will need to be made to the relevant community board or community committee.
- d) Applicants need to describe in their application why the event or project is important to the community and how the wider community will benefit by the event or project.
- e) Applicants can have in-kind contributions recognised in terms of the non-grant funding component provided they demonstrate good community engagement.
- f) Applications must detail how the monies sought will specifically be used and how the balance of the monies required for the event or project will be obtained.
- g) Capital expenditure items may be considered for grant applications.
- h) Applicants can make more than one application for a grant within a 12-month period provided that the grant being sought is for a different project or event and an accountability statement has been completed.
- i) Applications may be considered from schools where the Ministry of Education will not fully fund the project and the benefits are for the wider community.
- j) Grants will not be considered for events or projects that have already occurred / projects completed (i.e. no retrospective funding).
- k) Grants will not be given to oppose consent decisions, attend conferences or to contest legal cases.
- l) Applications from commercial entities will not be considered.
- m) All applications will need to provide the relevant template describing the event/project, budget and relevant quotes.
- n) The project or event must take place in the Waikato District Council area of jurisdiction.
- o) Council-owned property i.e. halls managed by hall committees and who receive a targeted rate are not eligible for funding.

Eligibility Criteria

Applications are required to meet the following criteria:

- a) Applicants must be either a community groups, non-commercial groups and voluntary organisations
- b) Successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding. This is essential for auditing requirements.
- c) Applicants may be required to attend the community board / community committee and the Discretionary & Funding Committee to present their application.

Funding Rounds

Applications to be presented to the boards/committee's chair or funding representative two weeks prior to the next scheduled meeting.

Presenting your application

Applicants are advised in writing by the community board/committee of the outcome of the funding.

Community Board/Committee Funding Application Form

More from this section ▾

Please note

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Step 1

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Important notes for applicant:

- Prior to submitting your application, please contact the Chair/Funding Representative, to discuss your application requirements and confirm that your application meets the eligibility criteria
- Application form must be completed in full and can be emailed to the Chair/Funding Representative
- All parts of the application need to be completed and all supporting information supplied

Select your Community Board or Committee (Required)

- Huntly
- Meremere
- Ngaruawahia
- Tuakau
- Raglan
- Taupiri
- Te Kauwhata
- Rural-Port Waikato - North and South

Section 1 - Your details

Name of your organisation and contact person (Required)

TUAKAU BUSINESS ASSOCIATION -

What is your organisation's purpose/background (Required)

Who are you? What do you do?

WE ARE THE LOCAL BUSINESS ASSOCIATION - DO GRAFFITI CONTROL - AND TOWN SECURITY CAMERAS AND HAVE WORKED PREVIOUSLY WITH THE C/BOARDS ON THE TOWN'S MURIELS

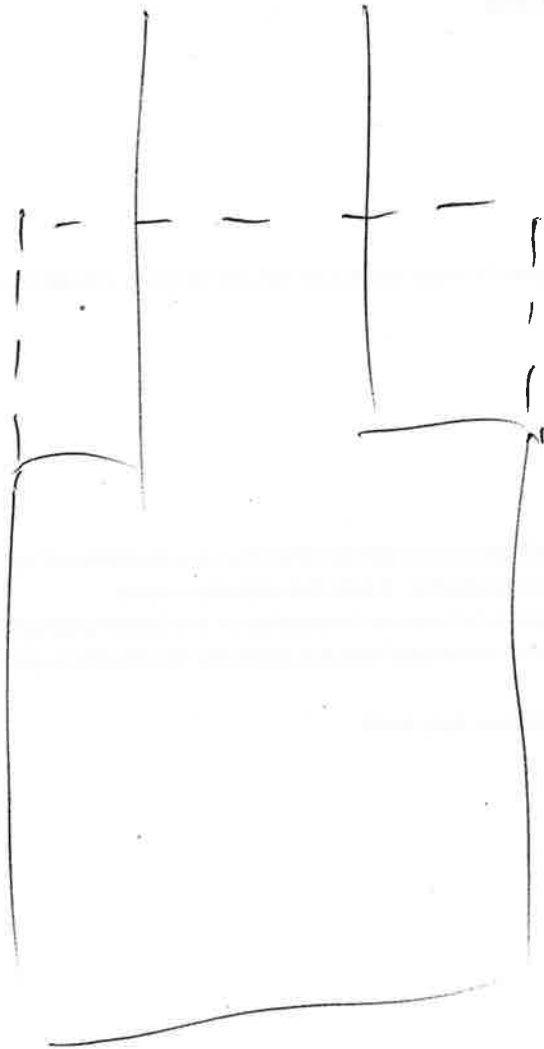
[Privacy - Terms](#)

Phone number (Required)

021 171 9537



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Community Board/Committee Funding Application Form

More from this section ▾

Please note

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Step 2

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Section 2 - Your event/project

What is your event / project, including date and location? (Required)

Please describe in full the project details

A MURAL TO BE PAINTED AS AN ANZAC MEMORIAL - SEE AS ATTACHED (NO DATE UNTIL APPROVAL) ON THE CHIMNEY ON THE TRAKIM TOWN HALL

How will the wider community benefit from this event/project? (Required)

FURTHER REMEMBRANCE TO OUR COMMUNITIE S FALLEN - THE TOWN HALL IS OUR WAR MEMORIAL HALL - THIS VISUAL MURAL ADDS TO THE SIGNIFICANCE OF THE MEMORIAL - 100 years 15/09/24

Are you GST registered? (Required)

- Yes (Do NOT include GST in your budget)
- No (Include GST in your budget)

GST Number

N/A

Next step



Information on this page helpful?



Community Board/Committee Funding Application Form

More from this section ▾

Please note

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Step 3

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Section 3 – Project/Event Costs & Details

PLEASE NOTE: The following documentation **MUST** be supplied with your application:

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT:** Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)

What is the total cost of your project/event (Required)

\$1310.00 INC GST

What is the total amount you are requesting from the Board? (Required)

\$1310.00 INC GST

Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc. (Required)

NO FUNDS / NO INCOME CAN BE DERIVED.

Project Breakdown (itemised costs of funding being sought) (Required)

Choose File No file chosen AS ATTACHED -

Privacy - Terms
Item

Eg Hall hire

Amount

Eg \$300

\$1310.00



8
021 1719537

Email (Required)

Next step

Is the information on this page helpful?



Yes



No



Email (Required)

Next step

Is the information on this page helpful?



Yes



No



Total Amount

\$1310'00

\$300

Has/will funding been sought from other funders? (Required)

Yes

No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

[Empty text box for listing funding organizations]

Describe any donated material / resources provided for the event/project

NONE

By submitting this form you certify that the funding information provided in this application is correct.



[Read the CAPTCHA code](#)

[New code](#)

Please type the code above (Required)

[Empty text box for CAPTCHA code]

Submit

Is the information on this page helpful?



Yes

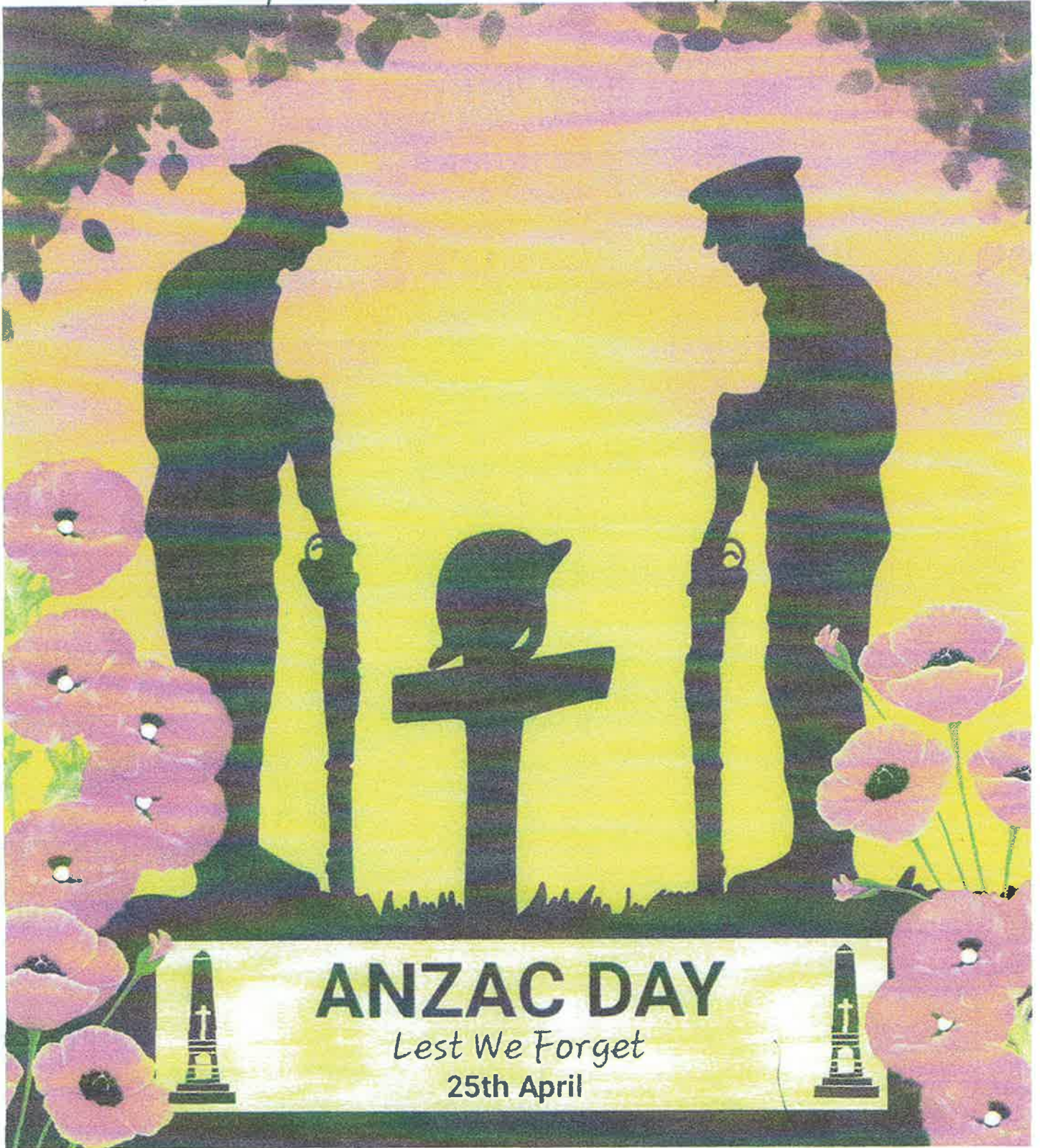


No

Add Text to Above the mural

HALL
100 years
15.09.1924 - 15.09.2024

The bottom AREA
of the chimney.



Since 2010 this will be our 25th mural in Turkuu

Veera



QUOTE

Manabell NZBN: 942904731968
 37 Sandspit Rd, Waiuku.
 Auckland NZ 2123
 (021)175 1324

QUOTE No : 1
 Date : 11/11/2023

GST: 81-657-785

Stuart Graham
 Tuakau & Districts Development Assoc

Date Quoted	Job	Payment Terms	Due Date
11/11/2023	Mural for RSA Tuakau	lump sum, pre payment	upon invoicing

Quantity	Description	Unit Price	Line Total
2.8	Mural per sq/m 1800 x 1600mm	\$180.00	\$ 504.00
1	travel expense materials provided by Manabell, excl graffiti-guard	\$40.00	\$ 40.00

does not include scaffolding or other heights platform needed

visit www.manabell.co.nz/terms-and-conditions

Subtotal	\$	544.00
GST 15.00%	\$	81.60
TOTAL	\$	625.60

Please deposit into bnz account: Manabell Business 02-0308-0042370-000 with Invoice Number as reference

THANK YOU FOR YOUR BUSINESS!

QUOTE

TDDA

Date 16 Nov 2023	COUNTIES SCAFFOLDING LIMITED
Expiry 14 Feb 2024	PO Box 354 PUKEKOHE 2340
Quote Number QU-6667	NEW ZEALAND Phone: 0800 924 807
Reference Hall St Tuakau	
GST Number 070-205-815	

Hall St Tuakau

Scaffold platform and access for mural painting as discussed
 Temporary fencing to be supplied
 If required, any traffic management to be supplied

Description	Quantity	Unit Price	Amount NZD
Deliver/Install/Includes Removal Scaffold as required	1.00	400.00	400.00
Includes hire			
		Subtotal	400.00
		TOTAL GST 15%	60.00
		TOTAL NZD	460.00

To	Tuakau Community Board
Report title	2024 Meeting Schedule
Date:	22 November 2023
Report Author:	Lynette Wainwright, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to seek the Board's approval of a proposed schedule of Board meetings for 2024.

The Tuakau Community Board must agree on a six weekly cycle for the duration of the 2024 year. It is recommended to align with the schedule of meetings for Council and Council Committee meetings.

This meeting cycle will enable staff to have sufficient time between meetings to address actions and fully report back to the next Board meeting.

The Board may wish to meet between each Board meeting with a workshop to discuss its work programme and connect with its community.

If approved, staff will arrange for meeting invitations to be circulated to Board members and other stakeholders.

2. Staff recommendations Tuutohu-aa-kaimahi

THAT the Tuakau Community Board:

a. approves the schedule of Board meetings for 2024 as follows:

- Tuesday, 13 February,
- Tuesday, 26 March,
- Tuesday, 7 May,
- Tuesday, 18 June,
- Tuesday, 30 July,
- Tuesday, 10 September,
- Tuesday, 22 October,
- Tuesday, 3 December, and

b. notes that each meeting will be scheduled to commence at 6.00pm in the Tuakau Memorial Town Hall, George Street, Tuakau.

3. Attachments Ngaa taapirihanga

Nil
