

Agenda for a meeting of the Taupiri Community Board to be held in the War Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 7 AUGUST 2023** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Minutes for meeting held on Monday, 10 July 2023 3

5. PUBLIC FORUM

6. REPORTS

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6.4	Chairperson's Report	Verbal
6.5	Community Board Members' Report	Verbal
6.6	Councillors' Reports	Verbal
6.7	Waikato District Council Senior Leadership Update	Verbal

7. PROJECTS

- | | | |
|-----|--------------------------------------|---------------|
| 7.1 | Community Planting and Maintenance | <i>Verbal</i> |
| 7.2 | Taupiri Structure Plan | <i>Verbal</i> |
| 7.3 | Taupiri School updates | <i>Verbal</i> |
| 7.4 | Emergency Procedures – Civil Defence | <i>Verbal</i> |
| 7.5 | Halls | <i>Verbal</i> |

GJ Ion
CHIEF EXECUTIVE

To	Taupiri Community Board
Report title	Confirmation of Minutes
Date:	Monday, 31 July 2023
Report Author:	Robyn Chisholm, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Taupiri Community Board held on Monday, 10 July 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 10 July 2023 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – TCB Minutes, Monday, 10 July 2023

MINUTES for a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 10 JULY 2023** commencing at **6.06pm**.

Present:

Ms J Morley (Chairperson)
Cr J Gibb (*until 6.35pm*)
Ms D Lovell
Mr H Lovell
Cr T Turner

Attending:

Mr J Ebenhoh (Planning & Policy Manager)
Ms L Kellaway (Heritage Advisor)

Ms R Chisholm (Democracy Advisor)
Ms E Saunders (Democracy Advisor)

Mr D Turner (Taupiri Marae)
Mr T George (Taupiri Marae)

The meeting was opened with a Karakia.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms J Morely/Cr Turner)

THAT the Taupiri Community Board accepts the apologies from:

- a. Sharnay Cocup-Hughes for non-attendance; and
- b. Cr J Gibb for early departure.

CARRIED

TCB2307/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms J Morely/Mrs D Lovell)

THAT the agenda for a meeting of the Taupiri Community Board held on Monday, 10 July 2023 be confirmed:

- a. with all items therein being considered in open meeting; and
- b. all reports be received.

CARRIED

TCB2307/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Cr Turner/Mr H Lovell)

THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 15 May 2023 be confirmed as a true and correct record.

CARRIED

TCB2307/03

PUBLIC FORUM

Laura Kellaway – Strategic Advisor – Heritage (Verbal Presentation)

Ms Kellaway addressed the Board and introduced herself in her role as the first Heritage Advisor to be employed at Waikato District Council. She made the following points:

- Ms Kellaway gave a brief overview of her history with Heritage work in NZ, the previous roles she had prior to joining Waikato District Council.
- Additionally, Ms Kellaway outlined what her role with Waikato District Council was going to be and where she fit within the organisation.

Questions/Discussion

- Ms Kellaway responded to queries regarding her level of understanding of Taupiri Heritage information followed by discussion on the history of Maaoridom and sensitivity of how the Heritage information would be managed.
- It was noted that the Board were yet to discuss how to utilise the information and caretaking over that history taonga.

REPORTS

Works and Issues Report
Agenda Item 6.1

The report was received [*TCB2307/02 refers*] and the following discussion was held:

Community Plan

- No further discussion was held.

Wel Green Boxes/Chorus Building/Mural Painting

- Ms Lovell and Mr T George spoke to the Board about the proposed mural (printed copy provided to the Board).
- The Board would like to acknowledge the work of Mr T Turner and expresses their appreciation for the work he has done on this project.

Chorus Building:

- Pictures of the different murals were presented along with the written history.
- Chorus have advised that they would be happy to pay for the mural to be implemented and completed onto their building.

Wel Box

- A further image was presented to the Board for the Wel Boxes.

Proposal for Walkway and Cycle Track in Taupiri

- A further update will be provided to the Board at the next meeting following the meeting that is to be held next week.

Emergency Procedures

- Due to illness, there have been delays, further discussion with the Marae was required. The Chairperson would provide an update at the next meeting.

Neighbourhood Support

- No further discussion was held.

Picnic Tables

- It was noted that this has taken nine (9) months to date, and this was considered too long as it was supposed to be delivered three (3) months ago. There was still no delivery date proposed.
- As advised at the latest Citycare meeting, there was an ongoing delay in installation from October 2022, then February 2023 and to date.

ACTION: The Strategic Planning Manager, Community Growth to follow up with the Open Spaces Team to get a further confirmed date of delivery/installation and come back to the Board.

Ngaruawahia, Hopuhopu & Taupiri Structure Plan/Ngaruawahia Town Centre Plan Update

- There was extensive discussion regarding the Structure Plan and development, including reporting of impacts from the recent development of Button Lane and the potential significant implications of future developments, in particular, around the Bowling Club that had possible cultural implications as a possible Pa site.

- It was noted that the most recent work by Waikato District Council on this has been the cultural assessment that had been done and transport assessment that was currently underway.
- Ms D Tracey, WDC Strategic Planning Manager had been asked to provide an in-person update at the next meeting.
- The Community Board had queries regarding the Development vs the Structure Plan and if any future development was required to adhere to the Structure Plan. How could the community and the Board ensure that these processes were done with the Council? For any development that comes into Council should the community and board not be part of the process and have input into these things?

ACTION: Planning & Policy Manager to come back to the Board with further information re: Taupiri Bowling Club and the potential Development that could be happening behind the club and to confirm whether this is a site of significant.

ACTION: The Board to have an out of cycle workshop in 2 weeks' time (Monday, 24 July) or another alternative date to discuss the Structure Plan further along with marae representatives and Council staff.

Roading signs

- The Board do not want to see this item closed - to stay on the Works & Issues report.
- Do we know when budget might be available? Is it possible to have an update on this on the next works and issues report?

ACTION: Item to stay on the Works & Issues Schedule and indication of budget timeline proposed for this work.

Update to Variation 3 of the Proposed Waikato District Plan

- This item to remain on the schedule.

Gardens at Taupiri Mangawara Bridge

- No further discussion was held.

Lighting at Taupiri Mountain

- No further update from the report as at May 2023 - some lights still not working.

ACTION: Revocation update for Great South Road (WDC vs. Waka Kotahi) and what budget could be affected by this – update at the next Board meeting.

Footpaths/Road Signs/Lighting/Tunnels

- The Planning & Policy Manager provided a further update to the Board from the update on the Works & Issues report and a further update from the Roothing Team which he shared with the Board.

ACTION: Great South Road Lighting – an update on this to be provided to the next Board meeting as no update for quite some time on progress.

Franklin Vets – Potential Mural Opportunity

- No further discussion.

Civil Defence Workshop

- No further discussion.

Walkway/s at the Pa Site

- There was a brief discussion on this Pa site which is still under NZTA at this stage. It was noted there is no representative at this stage as there has been no discussion with Council yet. The item to is to stay on the schedule.

Discretionary Fund Report

- An update was provided by the General Manager, Community Growth on the report.
- Additionally, remuneration updates have been sent to the Board members and the Chairperson has requested further understanding on the amounts to be provided, particularly in consideration of the decreased in numbers on the Board.

ACTION: Further information re: remuneration and the whether the decrease in members equates to additional discretionary funding to be provided to the Board.

Waikato DC Senior Leadership Update:

- It was noted that there is a Policy & Regulatory Committee meeting tomorrow to adopt both the Freedom Camping Bylaw and Trade Waste.

Taupiri Netball Courts

- It was noted that the Chairperson was looking at this further and was still having those discussions with Parks and Facilities about the tennis nets.
- The Chairperson reported receiving an email from East Waikato Netball Centre that supports the cross utilisation of the courts at the Netball Centre
- Could the Board look at putting this on the Blueprints? The Eastern Waikato Netball had been there a long time and it would be good to include this on the plans.
- Need to workshop this idea further and look at doing this on the 24 July as per the previous workshop item or organise to have a further workshop on this topic only.
- There was also discussion on the Rugby Club and an information sheet (plans for the Taupiri Rugby Club Changing Sheds) was handed out by the Chairperson. It was agreed to workshop this together with the Recreation Centre/Netball Courts.

ACTION: Further workshop to be scheduled by the Board to discuss these issues.

Resolved: (Mrs D Lovell/Cr Gibb)

THAT the Taupiri Community Board approves the mural designs as presented for both the Chorus Building and Wel Green Boxes, to be funded by Chorus and proceed with the works.

CARRIED

TCB2307/04

Discretionary Fund Report
Agenda Item 6.2

The report was received [TCB2307/02 refers] and the following discussion was held:

- No applications were received for this meeting.
- It was noted that the new funds from 1 July 2023 would show on the next report.

Blueprints Update Report
Agenda Item 6.4

The report was received [TCB2307/02 refers] and the following discussion was held:

- The Planning & Policy Manager provided a summary of the Blueprint as per his email sent in May 2023.
- It was noted that the timeframe for the survey had been extended to 14 July 2023 which has now been reflected in the resolution.
- There was discussion on what was in the current Taupiri Blueprint and what could be added to it. The Planning & Policy Manager noted that the Blueprint was not for Waikato District Council business as usual and recommends that the Board saves the Blueprint for requests outside of usual Council business.
- It was noted that the marae had not been approached directly regarding the Blueprint. Where did the marae fit in in terms of being able to provide their feedback? Could they provide feedback on the survey as well or do they feed their information through the Board? The Chairperson would provide further information to the Board this week and also liaise with the marae to gain further feedback for the Blueprint.

ACTION: Chairperson to complete the survey and would contact each Board member, as well as the marae representatives for feedback on the Taupiri Blueprint.

Resolved: (Ms Lovell/Cr Turner)

THAT the Taupiri Community Board:

- a. notes the survey for the Blueprint Review closes on 14 July 2023.

CARRIED

TCB2307/04

Chairperson's ReportAgenda Item 6.5

- Received an email from the Mayor re: Mayoral Awards which would be on the next agenda.
- Mr Turner noted that Mr T George would be a great name to put forward for this award.
- The Economic Development Manager contacted The Chairperson regarding who would be the representative from the Board on the district wide working group, and the Chairperson advised that this would be herself.

Councillors' ReportsAgenda Item 6.6

- Both written reports were received.
- Cr Turner noted that having such a large ward means it is hard to get around sometimes but was hoping to have the mana whenua forums completed by next year.

Community Board Members' ReportAgenda Item 6.7

- Daffodil bulbs have been dispersed to Murphy Lane, Great South Road, Taupiri Educare, Cnr Onslow Avenue, Taupiri marae and other places.
- 5,500 daffodil bulbs provided to plant – Board needed to organise a planting day and sought feedback from the members on the best day to carry this out..
- Ms D Lovell noted that the Daffodil bulbs would be advertised on the Community Board and Marae Facebook pages to gauge community interest.

Waikato District Council Senior Leadership UpdateAgenda Item 6.8

- Start of financial year on 1 July – good time to talk about projects/budget.

PROJECTSCommunity Planting and MaintenanceAgenda Item 7.1

- No further discussion was held.

Taupiri Structure PlanAgenda Item 7.2

- No further discussion was held.

Open – Information only

To	Taupiri Community Board
Report title	Works, Actions & Issues Report: Status of Items August 2023
Date:	7 August 2023
Report Author:	Jim Ebenhoh, Planning and Policy Manager
Authorised by:	Clive Morgan, General Manager Community Growth

1. Purpose of the report **Te Take moo te puurongo**

To provide an update on issues arising from the previous meeting and works underway.

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Taupiri Community Board receives the Works and Issues report for July 2023.

3. Attachments **Ngaa taapirihanga**

Attachment 1: Taupiri Community Board's Works and Issues Report – August 2023

Taupiri Community Board's Works and Issues Report – August 2023

	Actions	To Action	Update/Response
1	Community Plan (Community Plan booklet is an ongoing process)	Taupiri Community Board	Ongoing
2	WEL Green Boxes / Chorus Building – Mural Painting	Taupiri Community Board	Ongoing
3	Proposal for Walkway and Cycle Track In Taupiri	Howard Lovell, TCB Member	Ongoing
4	Emergency Procedures The Chair will provide an update at the August meeting.	The Chair, TCB	Ongoing
5	Picnic Tables Please confirm the date of delivery.	Glyn Morgan, Open Spaces	August 2023: Staff have contacted the TCB Chair about this matter. Picnic table delivery is determined by how and when our capital renewals in other communities are delivered/actioned. Citycare have actioned the renewal of a range of picnic tables recently. Unfortunately, the old tables were stolen in the change to the installation of the new tables in the short time period when they were not secured to the concrete pads. Citycare have since been looking for other tables to deliver to the Taupiri community and will get these delivered asap.

	Actions	To Action	Update/Response
6	<p>Ngaruawahia, Hopuhopu & Taupiri Structure Plan / Ngaruawahia Town Centre Plan Update</p> <p>July 2023:</p> <ul style="list-style-type: none"> Further information required re Taupiri Bowling Club and the potential development that could happen behind the club and confirm whether this site is significant. 	<p>Donna Tracey, Leader/Fletcher Bell, Strategic Planning Team</p>	<p>August 2023:</p> <p>Te Putu Street: Residential Development: Consent lodged: 17/01/2021 Rules: Operative Plan (23.53 Number of Dwellings) This type of activity is permitted under the old (Operative plan) and not under the new Proposed Plan</p> <p>Button Lane: Comprehensive residential development Consent lodged: 09/02/22 Rules: Operative Plan (21.56 Comprehensive residential development) This type of activity is permitted under the old (Operative plan) and not under the new Proposed Plan. However, there are appeals wanting to retain this rule. Appellants relating to this appeal are listed below: Havelock Village Ltd Pokeno West and West Pokeno Limited The Surveying Company Limited Their appeals can be found here.</p> <p>Behind Taupiri Bowling Club Subdivision consent lodged: 04/05/2022 Rules: Both the operative and proposed plan.</p>

	Actions	To Action	Update/Response
			<p>Subdivision description (Operative Plan): Residential subdivision to create one additional allotment.</p> <p>Subdivision description (Proposed Plan): Residential subdivision to create one additional allotment.</p> <p>In terms of the cultural significance for the site in question, there is nothing within NZAA nor the Proposed district plan/Operative plan indicating this.</p> <p>This does not necessarily mean that the site is not significance, but that it is not registered.</p> <p>Structure Plan Update: An update of the Structure Plan was given to the Taupiri Community Board on the evening July 24th this included a breakdown what technical assessments were involved and how Taupiri fits into that picture. Additionally, an update of the Engagement the structure plan has had to date was also spoken to and discussed.</p>

	Actions	To Action	Update/Response
7	<p>Roading Signs</p> <p>May 2023:</p> <ul style="list-style-type: none"> • Staff to investigate placement of 'Watch for Children' signs and safe crossings on Te Putu Street, as it is frequented by school children. • Roding Team to attend a future Taupiri Community Board meeting to address the above issues and answer questions posed by elected members. • Chair to liaise with Police regarding a speed counter or speed camera on Te Putu Street. <p>July 2023: Indication of budget timeline proposed for this work.</p>	<p>Attinder Singh, Roding Contract Manager</p> <p>The Chair</p>	<p>August 2023: The request for additional signage has been added to the list of "Network need" LTP spreadsheet for Council approval. Once approved by Council, the delivery will be 2024-2025 financial year.</p>
8	<p>Lighting at Taupiri Mountain</p> <p>July 2023: Revocation update and what budget could be affected by this.</p>	<p>Attinder Singh, Roding Contract Manager</p>	<p>August 2023: Huntly Revocation – Waka Kotahi require iwi approval to close out the project so that the road (Gt South Road from Fisher Road in the north to the Taupiri Interchange) can be vested and Waikato District Council can implement the approved programme of works. The only project in Taupiri relates to threshold treatments outside the urupa on what is currently SH1 (Gt South Road).</p>

	Actions	To Action	Update/Response
9	<p>Footpaths/Road signs/Lighting/Tunnels</p> <p>March 2023:</p> <ul style="list-style-type: none"> The drainage issue on Onslow Ave has been passed onto WDA to investigate. The Team is currently working on high priority work (cyclone damage). <p>May 2023:</p> <ul style="list-style-type: none"> Staff to investigate the entrance to the recently constructed Taupiri residential development from Button Lane. The concern is that the signage, lamps and other objects are occupying space along the road, leading to traffic congestion problems. 	<p>WDA</p> <p>David Bastion, Land Development Engineers</p> <p>WDA, Pauline Giles</p>	<p>August 2023: Staff contacted the TCB Chair, Jo Morley, and a service request has been raised (RDG00480/24).</p> <p>(Please note the Onslow Street footpath request has been added to the LTP works spreadsheet for consideration).</p> <p>August 2023: The Development Engineer Team Leader had a look at recent development works in Taupiri on 22 June 2023. He confirms that all of the new works in the area as a result of the subdivisions are satisfactory and he did not identify anything that creates a traffic safety risk. There was one minor item which could cause problems if not managed. The landscape planting at the intersection of Taraheke Dr and Te Putu St needs to be checked or maintained to ensure visibility is kept clear.</p>

	Actions	To Action	Update/Response
10	<p>Discretionary Fund Report</p> <p>July 2023:</p> <ul style="list-style-type: none"> Further information re remuneration and whether the decrease in members equates to additional discretionary funding to be provided to the Board. 	<p>Jim Ebenhoh, Planning & Policy Manager</p>	<p>August 2023:</p> <p>Discretionary fund budgets are set on a district wide basis and the split to each community board apportioned based on population and rural/urban mix.</p> <p>While salaries are partially funded by the targeted rate that is collected, it is not a factor in determining how much discretionary fund budget is allocated. Discretionary funds will be reviewed as part of the long term plan process.</p> <p>Remuneration for community board members was reviewed in October 2022 as well as June 2023 by the Remuneration Authority. There were slight increases, but these are based on a formula that weighs up a number of factors including population/growth/representation.</p>
11	<p>Taupiri netball courts</p> <p>July 2023:</p> <ul style="list-style-type: none"> Further workshop to be scheduled by the Board to discuss issues. 	<p>The Chair, TCB</p>	<p>Ongoing</p>

Further Information:

- If you have noticed a problem in our district that requires our attention (roading, waters, animals, litter etc.), or have questions regarding one of our services (refuse, recycling, billing etc.) you can **log a request via our online Report it tool**. Please do **NOT** contact the Contractor directly.

To	Taupiri Community Board
Report title	Discretionary Fund Report to 30 June 2023
Date:	07 August 2023
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Taupiri Community Board on the Discretionary fund spend to date, commitments and balance as at 30 June 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Taupiri Community Board receives the report and notes this is up to 30 June 2023.

3. Attachments

Nгаа тааpirihanga

Attachment 1 – Discretionary Fund report to 30 June 2023.

TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)

As at Date: 30-Jun-2023

		GL	1.208.1704
2022/23 Annual Plan			1,624.00
Carry forward from 2021/22			6,007.00
Total Funding			7,631.00
Income			-
Total Income			-
Expenditure			<i>excl GST</i>
07-Nov-22	Payment of \$136.85 (inc GST) to Heartsaver NZ Limited toward the cost of servicing the Taupiri Community AED defibrillator	TCB2209/034	119.00
15-Nov-22	Payment of \$2,000 (inc. GST) to the Taupiri Bowls Club towards upgrade work	TCB2209/03	2,000.00
20-Dec-22	Payment of \$2,000.00 (incl GST) to Manabell NZ towards the cost of a mural wall painting for the local Taupiri Chorus building	TCB2212/04	1,739.13
17-Jan-23	Payment of \$136.85 (inc GST) to Heartsaver NZ Limited toward the cost of servicing the Taupiri Community AED defibrillator	TCB2209/04	134.11
28-Mar-23	Payment to the Community Development Advisor from TCB Discretionary Fund in the amount of \$150 (including GST, if any) for the reimbursement of a Koha for the workshop held at Taupiri Marae on August 16 2021.	TCB2110/03	150.00
Total Expenditure			4,142.24
Net Funding Remaining (Excluding commitments)			3,488.76
Commitments		<i>Amount including GST</i>	<i>Amount excluding GST</i>
Total Commitments			-
Net Funding Remaining (Including commitments)			3,488.76

To	Taupiri Community Board
Report title	Mayor's Community Awards
Date:	Tuesday, 1 August 2023
Report Author:	Ashleigh Fairhead, Executive Assistant
Authorised by:	Tony Whittaker, Chief Operating Officer

1. Purpose of the report

Te Take moo te puurongo

To request the Board provide Her Worship the Mayor with a nomination for the Mayor's Community Awards.

2. Executive summary

Whakaraapopototanga matua

Councillors, community boards and committees are being asked to nominate one recipient each for a Mayoral Community Award. The key purpose of the awards are to recognise volunteer community service. The nominees must:

- a. be a resident of the Waikato District.
- b. be nominated by a ward councillor, community board or community committee member. Those nominations from community boards and committees must come via a formal resolution from that Committee or Board.
- c. have contributed and continue to provide an ongoing voluntary service to the community.

Following the closing of nominations the Mayor will consider the nominees and select the final recipients based on the above criteria. The award recipients will be invited to an awards ceremony to be held in September.

The purpose of this report is to provide a nomination for these awards no later than 11 August 2023. The nomination should include details such as name, address, contact numbers and an explanation of why they should be considered for the award. A template is attached for you to complete and return to her Worship the Mayor for this purpose.

3. Recommendations **Tuutohu-aa-kaimahi**

THAT the Taupiri Community Board nominates _____ for the Mayoral Community Awards.

4. Attachments **Ngaa taapirihanga**

Attachment 1 – Nominee application form

Mayor's Community Awards 2023 Nominations (one per page)

Nominated by	
Ward	
Nominee	
Reason why nominated (no more than 100 words)	
Contact details	
Address	
Phone Number	
Email Address	