

Agenda for a meeting of the Rural-Port Waikato Community Board at the Naike Community Hall, 3648 Highway 22, Naike on **THURSDAY, 4 APRIL 2024** commencing at **6:30pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

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5. PUBLIC FORUM

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6.5 Enhanced Annual Plan Update

6.6 Waikato District Council Executive Update

6.7 Chairperson's Report

6.8 Councillors Report

6.9 Community Board Members' Report

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CHIEF EXECUTIVE

To	Rural-Port Waikato Community Board
Report title	Confirmation of Minutes
Date:	28 March 2024
Report Author:	Tom Rowland, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Rural-Port Waikato Community Board (RPWCB) held on Thursday, 29 February 2024.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Rural-Port Waikato Community Board held on Thursday, 29 February 2024 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – RPWCB Minutes – 29 February 2024

Minutes for a meeting of the Rural Port Waikato Community Board at Port Waikato Fire Station, 83 Maunsell Road, Port Waikato on **THURSDAY, 29 FEBRUARY 2024** commencing at **6:30pm**.

Present:

Mr B Cameron (Chairperson)
Ms L Fry (Deputy Chairperson)
Ms R Costar
Cr C Eyre

Attending:

Mrs G Kanawa (Democracy Manager)
Mr R MacCulloch (General Manager Customer Support)
Attinder Singh (Transport Operation Lead)

The meeting opened with a karakia at 6:00pm.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Eyre/Ms Fry)

THAT the Rural Port Waikato Community Board accepts the apology from:

- a. Ms F Coker Grey and Cr P Matatahi-Poutapu for non-attendance.

CARRIED

RPWCB2902/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Fry/Cr Eyre)

THAT the agenda and supplementary agenda for the meeting of the Rural Port Waikato Community Board held on Wednesday, 29 February 2024 be confirmed:

- a. that all reports be received.

CARRIED

RPWCB2902/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Fry/Mrs Costar)

THAT the minutes for a meeting of the Rural Port Waikato Community Board held on Thursday, 7 December 2023 be confirmed as a true and correct record.

CARRIED

RPWCB2902/03

Discretionary Fund Applications

Agenda Item 4

The report was received [RPWCB2902/02 refers] and the following discussion was held:

Rural Youth & Adult Literacy Trust:

- Cr Eyre noted her support for the event and the work the trust did for the community.

Resolved: (Cr Eyre/Ms Fry)

THAT the Rural Port Waikato Community Board:

approves an allocation of \$2664.51 (plus GST if any) from their Wellbeing Fund account to:

- i) Rural Youth and Adult Literacy Trust (RYALT)**
- ii) to run a book fair for the wider community**

CARRIED

RPWCB2902/04

Jasmine Craddock:

- The chairperson noted that the application did not meet the qualifying criteria as Discretionary Funding cannot be paid out to an individual.

Resolved: (Mr Cameron/Ms Fry)

THAT the Rural Port Waikato Community Board:

declines an allocation of \$6637.84 (plus GST if any) from their Discretionary Funding account as it does not meet the qualifying criteria to:

- i) Jasmine Craddock**
- ii) for free HIIT Pilates for the Port Waikato Community**

CARRIED

RPWCB2902/05

Sunset Beach Surf-Lifesaving Club:

- Members of the Sunset Beach Surf Lifesaving Service outlined that they wanted to host a thank you celebration to the members of Lifesaving Service.
- Cr Eyre queried if the Lifesaving Service received Government funding with the service noting that they receive funding for equipment but not towards these functions.

Resolved: (Mrs Costar/Cr Eyre)

THAT the Rural Port Waikato Community Board:

approves an allocation of \$1745.00 (plus GST if any) from their Discretionary Funding account to:

i) Sunset Beach Surf Lifesaving Service

ii) For the club's Championship Competitions, Prizegiving and Celebrations

CARRIED

RPWCB2902/06

Progress Update on Waikato District Council Emergency Works Reinstatement
Agenda Item 5

The report was received [*RPWCB2902/02 refers*] and the following discussion was held:

- Staff outlined that all affected roads from Cyclone Gabrielle have been reopened, however some slips remain with work upcoming to fix them.
- Cr Eyre queried if a communications plan had been developed to alert the public to the upcoming road works with staff noting that the public would be given notice of any upcoming roadworks.
- Cr Eyre noted that discussions needed to be held after the repairs to look at how to solidify the land to prevent further slips.
- Member of the Port Waikato Residents of Ratepayers Association noted that clearer communication is needed between the residences and contractors.

REPORTS

Works, Actions & Issues Report: Status of Items October 2023
Agenda Item 6

The report was received [*RPWCB2902/02 refers*] and discussion was held on the following matters:

Port Waikato Stormwater systems

ACTION: To be removed off the actions register.

Graffitied road signs

ACTION: To be removed off the actions register.

Onewhero Area School Road Bus Turn Around area

ACTION: To be removed off the actions register.

Discretionary Fund Applications

ACTION: Democracy Manager to follow up with finance.

Missing Chevron Sign

ACTION: To remain on the report.

Onewhero Reserve

ACTION: To remain on the report.

- *Staff noted that work on the sunset beach toilets have been completed.*
- *Staff noted that the work on Opuatia Tennis Court had been completed.*
- *Staff noted that the Pukekawa Tennis Court is nearly completed.*

Public Forum

Agenda Item 7

- A member of the public noted the need for better communications when larger road works with closures are taking place.
- A member of the public noted the lack of curb and channel maintenance and wanted to know more about the level of services are delivered in the community.
- Cr Eyre encouraged members of the public to use the Council's antenno app to report issues to staff.

Discretionary Fund Report to 22 January 2024

Agenda Item 8

The report was received [*RPWCB2902/02 refers*] and discussion was held:

- Democracy Manager noted that several commitments have not been paid.
- Chairperson queried if the creation of a template is possible to help community groups on how to file through their invoices to the community board.

ACTION: Democracy Manager will follow up with finance on the outstanding commitments in the Discretionary Fund Report.

ACTION: Mrs Costar to follow up on the funding for Onewhero Bowling Club.

Resolved: (Mrs Costar/Mr Cameron)

THAT the Rural Port Waikato Community Board:

- Removes \$500.00 in funding commitment to Waikaretu School's from the Discretionary Fund Report, and**
- approves the reallocation of that \$500.00 in funding from the Rural-Port Waikato Community Board Discretionary Fund to Pukekawa School.**

CARRIED

RPWCB2902/06

2024-234 Long Term Plan Update

Agenda Item 9

Cr Eyre provided a verbal report which was received [*RPWCB2902 refers*] and further discussion was held.

- Cr Eyre noted that Council had voted to defer the LTP until 2025 in place of an enhanced annual plan to allow Council to have more clarity on Water Reforms and Waka Kotahi funding.
- Ms Costar noted her support for the Council's decision.
- The General Manager for Customer Support outlined Watercare's decision to end its contract with Waikato District Council

Community Board/Committee Plans

Agenda Item 6.5

The report was received [RPWCB2902/02 refers] and discussion was held.

- The board members noted that they had begun developing their own plan.

Executive Leadership Update

Agenda Item 6.6

The General Manager Customer Support provided a verbal report was received [RPWCB2902/02 refers] and the following discussion was held.

- The General Manager noted that it was a busy time at Council to start the year.

Chairperson's Report

Agenda Item 6.7

The Chairperson provided a verbal report which was received [RPWCB2902/02 refers] and the following discussion was held.

- The Chairperson noted he had attended several LTP workshops and updated members on the sessions.
- The Chairperson noted his concern over rising costs but said Council has the community interest at heart.

Councillors Report

Agenda Item 6.8

The Councillors provided a verbal report which was received [RPWCB2902/02 refers] and the following discussion was held.

- Cr Eyre updated the community board on the Keeping of Animal bylaw that is going out to public this year.
- Cr Eyre noted that Council was working hard to build relationships with the new coalition government.

Community Board Members' Report

Agenda Item 6.9

The members provided verbal reports which were received [RPWCB2902/02 refers] on the following items.

- Ms Costar noted that the Onewhero Response Group Civil Defence plan had been signed off by council and that they were happy with the work being done.
- Ms Costar queried if there would be any future more indoor sports facilities for Pookeno and the greater area. Cr Eyre responded that there is a district wide focus to find where the needs are for Sports Parks and Reserves and that equity is needed across the district.
- Ms Fry noted that Freedom Camping was becoming an issue at local beaches and dumping rubbish.

ACTION: Staff to investigate how Freedom Camping rangers can aid the Port Waikato District.

There being no further business the meeting was declared closed at 8:41 pm.

Minutes approved and confirmed this day of 2024.

B Cameron
CHAIRPERSON

To	Rural Port Waikato Community Board
Report title	Port Waikato Flood Resilience Funding Project – Community Consultation
Date:	4 April 2024
Report Author:	Mark Curtis, Waters Engineer
Authorised by:	Keith Martin, Waters Manager Roger MacCulloch, General Manager Customer Support

1. Purpose of the report

Te Take moo te puurongo

To provide an update on the Port Waikato Flood Resilience Funding Project and advising that key staff involved with the project will be in attendance to speak to the report.

2. Executive summary

Whakaraapopototanga matua

Port Waikato experienced widespread flooding and damage during the North Island weather events. Property damage was extensive due to flooding, erosion and slips.

To help reduce the serious effects, storms have on the community, Waikato District Council is receiving financial support from Central government, known as the Local Government Flood Resilience Co-investment Fund.

Port Waikato is receiving a total fund of \$3.45M. That total is made up of two parts:

- \$2.35M for Port Waikato Three-Waters Resilience Work
- \$1.1M for Home Owner Support

Below are the topics relating to the Port Waikato Three-Waters Resilience Work project, that will be discussed at the Community Board meeting on Wednesday, 4 April.

- Show preliminary flood modelling results.
 - Outline potential projects/solutions/constraints.
 - Discuss main drivers including resilience and funding requirements.
 - Listen to concerns and priorities.
 - Discuss prioritisation of the recommended projects.
-

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Rural Port Waikato Community Board receives the update on the Port Waikato Resilience Funding Project.

4. Discussion Matapaki

Port Waikato Three-Waters Resilience Work

With regard to the Port Waikato Three-Waters Resilience Work project, the first step is to undertake an investigation that includes flood modelling. This exercise will identify key areas that require improvements, in terms of risk and capacity, and identify 'works' that need to be constructed to reduce future storm damage.

Part of the investigation is to gather information from the community to ensure the impact of the floods are well understood and help us identify the key areas that need attention.

As mentioned in the Executive Summary the staff present will discuss the following with the Board:

- Show preliminary flood modelling results.
- Outline potential projects/solutions/constraints.
- Discuss main drivers including resilience and funding requirements.
- Listen to concerns and priorities.
- Discuss prioritisation of the recommended projects.

5. Next steps Ahu whakamua

Following the investigation phase an assessment will be made to prioritise the improvement works, to ensure that the fund achieves the best outcome for the community. A second community engagement phase will be held to discuss the findings of the assessment, prior to starting the main body of improvement works.

6. Attachments Ngaa taapirihanga

There are no attachments for this report.

To	Rural Port Waikato Community Board
Report title	Works, Actions & Issues Report: Status of Items April 2024
Date:	4 April 2024
Report Author:	Elaine Digby, EA to the General Manager Customer Support
Authorised by:	Roger MacCulloch, General Manager Customer Support

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Rural Port Waikato Community Board on actions and issues arising from the previous meeting and works underway in February.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Rural Port Waikato Works, Actions & Issues Report: Status of Items for April 2024 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – RPW Projects-Issues-Activities and Actions April 2024

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Rural Port Waikato Community Board Actions – April 2024

	Actions	To Action	Update/Response
1.	<p>Discretionary Fund Applications February 2024</p> <p>ACTION: OSPa allocated/received \$2500 but only \$2400 spent – follow-up required for \$100.00 and completed Accountability Form also required.</p> <p>ACTION: Democracy to investigate addition of another column to the funding report to show/record receipt of accountability form.</p> <p>April 2024</p> <p>ACTION: Democracy Manager will follow up with Finance on the outstanding commitments in the Discretionary Fund Report.</p> <p>ACTION: Mrs Costar to follow up on the funding for Onewhero Bowling Club.</p>	<p>Democracy</p> <p>Mrs Costar</p>	<p>February 2024: The accountability forms will be included on the next Agenda once received</p> <p>April 2024: The Democracy Manager will continue to work with Finance and the Funding Representative on obtaining invoices for payment. There has been insufficient time between meetings, and with other Council commitments, to enable us to investigate all outstanding commitments. However, we have separated out the Discretionary Funding report and added a Resilience/Wellbeing Fund report for the \$26,377 provided by the Ministry of Social Development.</p> <p>Update from Mrs Costar will be given at the next meeting.</p>
2.	<p>Missing Chevron Sign February 2024</p> <p>ACTION: Add item for sign replacement at the bottom of Waikaretu Road and Bothwell Loop</p>	<p>Luke McCarthy, Acting Roding Manager, Service Delivery</p>	<p>February 2024: This request RDG01365/21 has been put forward as part of the next LTP.</p> <p>This is what has been proposed: Install PW17 (R) with side road stub and CONCEALED sign for approach from Waikaretu.</p> <p>When that is approved, we can install the sign.</p>

	Actions	To Action	Update/Response
	<p>Road to the Works & Issues schedule, for further investigation.</p> <p>April 2024</p> <p>ACTION: This item to remain on the report</p>		
3.	<p>Onewhero Reserve</p> <p>Council Contractor has not mown the fields since the reserve was undersown.</p> <p>February 2024</p> <p>ACTION: Mrs Costar to email information to the General Manager Community Support to investigate this matter.</p> <p>April 2024</p> <p>ACTION: This item to remain on the report</p>	<p>Stephanie Loughnan, Parks and Reserves Technical Support Officer, Service Delivery</p>	<p>February 2024: The club were aware that there were turf renovations happening on the fields as I spoke with one of the team members (Rowena Massey) who asked when they are allowed to play on the fields again. I advised that they do not need to stay off the pitch and can start using the fields.</p> <p>The mowing contractor has advised that as far as he is aware the mowing has been happening regularly.</p> <p>There may have been a period where the fields were not mown due to the carpark upgrades happening in the space and the entire reserve being closed down for the period of this works.</p> <p>Council understood that this major project was communicated to the club as they are a key stakeholder.</p> <p>Council acknowledges that there has been a gap in communication between community/club and Council and Crystal's departure from Council has contributed towards this. However, the club are still able to reach out to our team any time for assistance or requests and we will do our best to accommodate them.</p>
4.	<p>Freedom Camping</p> <p>Freedom camping is becoming an issue at local beaches and dumping rubbish</p>	<p>Tanya O'Shannessey, Monitoring Team Leader</p>	<p>April 2024: If funding from MBIE for Council's Freedom Camping Ambassador programme continues next summer, staff will endeavour to include periodic patrols at the Port during the 2024/25 camping season to help educate freedom campers of their obligations and curve the anti-social behaviour being experienced by the community.</p>

	Actions	To Action	Update/Response
	<p>April 2024</p> <p>ACTION: Staff to investigate how Freedom Camping rangers can aid the Port Waikato District</p>		<p>Any issues associated with dumped rubbish, at any time of the year, should be logged through the Council website, the Antenno app or by calling our Contact Centre. Compliance staff will then investigate and take the appropriate action. Utilisation of this system appears to be low as there have only been 3 reports of Freedom Camping concerns logged for the Port over the last year.</p>

Projects Update (as of 18 March)

Pukekawa Tennis Court Renewal

Works are nearing completion. Concrete joint has been poured, cracks have been remediated, turf has been placed and sand has been laid. We are currently waiting for the sporting equipment to arrive. Our aim is to have the courts open over the next coming week.



Pukekawa Tennis Courts.

Onewhero Domain Carpark Upgrade

Car Park upgrade is complete.



Before / After



Before / After

To	Rural Port Waikato Community Board
Report title	Discretionary Fund Report to 21 March 2024
Date:	4 April 2024
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Colin Bailey, Finance Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Rural Port Waikato Community Board on the Discretionary Fund and Mental Health Wellbeing Fund, spend to date, commitments and balance as at 21 March 2024.

Accountability reports have also been received from two applicants. Please note the financial proof of expenditure has also been received but should not be included on a public agenda due to privacy issues.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Rural Port Waikato Community Board receives the Discretionary Funding update to 21 March 2024.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 21 March 2024

Attachment 2 – Mental Health Wellbeing Fund report to 21 March 2024

Attachment 3 – Accountability Report – Pukekawa Playcentre

Attachment 4 – Accountability Report – Port Waikato Fishing Club

RURAL PORT WAIKATO COMMUNITY BOARD DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)
As at Date: 21-Mar-2024

	GL	10-2160-0000-00-25904
2023/24 Annual Plan		12,417.54
Carry forward from 2022/23		38,627.00
Total Funding		51,044.54
Income		
Total Income		-
Expenditure		excl GST
31-May-23 Payment to the Onewhero Society of Performing Arts for the amount of \$2,500 (excluding GST) towards a replacement fridge and freezer. RPWCB2303/04		2,500.00
15-Aug-23 Payment to Sunset Beach Lifeguard Service Inc towards the cost to upgrade the Personal Protective Equipment (PPE) for the Sunset Beach Lifesaving Service, Search and Rescue (SAR) Squad. Inv 0784 RPWCB2308/06		2,629.91
30-Aug-23 Payment of \$941.40 (incl. GST) to Onewhero Bowling Incorporated Society towards the cost of umbrellas, blackboard and a mini table board for the re-opening of the Onewhero Bowling Club. Ref 2023-01 RPWCB2308/05		941.00
05-Dec-23 Payment of \$2,400.00 (incl. GST) to Pukekawa Playcentre inv-003 towards the cost of replacing playground cushion fall bark to meet MOE standards. RPWCB2308/07		2,086.96
11-Dec-23 Payment to Opuatia Community Centre inv 51 to purchase a basketball hoop RPWCB2312/05		1,035.00
15-Dec-23 Payment to Onewhero Area School for Pool Chemicals inv 0391 RPWCB2308/09		700.00
Total Expenditure		9,892.87
Net Funding (Excluding commitments)		41,151.67
COMMITMENTS:		excl GST
03-Aug-23 Commitment of \$1,600.00 (incl. GST) from RPWCB DF to Port Waikato Residents and Ratepayers Assoc. towards a project to create heritage signs that will tell local stories of significant events, people and places and give akonga real life work experience. RPWCB2308/08		1,391.30
03-Aug-23 Commitment of \$2,200.00 (plus GST) for pool chemicals at school pools available for community use. \$700.00 to Onewhero Area School, \$500.00 to Waikaretu School , \$500.00 to Naike Community Pool, \$500.00 to Te Kohanga School, \$500.00 to Pukekawa School (remove Waikaretu school and reallocate to Pukekawa School) RPWCB2308/09 RPWCB2902/06	2,200.00	
15-Dec-23 Less payment to Onewhero Area School for Pool Chemicals	(700.00)	1,500.00
14-Sep-23 Commitment of \$1,908.77 (plus GST) from RPWCB DF to Opuatia Community Group to purchase 6 x trestle tables and 1 foldup table RPWCB2309/04		1,908.77
26-Oct-23 Commitment of \$2,000 (incl GST) from RPWCB DF to Port Waikato Residents and Ratepayers Association to hold a Christmas Parade 10/12/23, Kids Beach Dig January 2024 and Music in the Gardens Cobourne Reserve, February 2024. RPWCB2310/04		2,000.00
26-Oct-23 Commitment of \$4,577.00 (plus GST) to Glen Murray Hall Association for repairs to the church roof (external and some internal repairs to the church ceiling). RPWCB2310/06		4,577.00
07-Dec-23 Commitment of \$140.00 (incl GST) to Mr Bruce Cameron for refreshments at Nikau Café Thursday 7 December 2023 RPWCB2312/04		121.74
29-Feb-24 Commitment of \$1,745.00 (Plus GST, if any) to Sunset Beach Surf Lifesaving Service for the clubs Championship Competitions, Prizegiving and Celebrations RPWCB2902/06		1,745.00
Total Commitments		13,243.81
Net Funding Remaining (Including commitments)		27,907.86

RURAL PORT WAIKATO COMMUNITY BOARD MENTAL HEALTH WELLBING FUND REPORT 2023/24 (July 2023 - June 2024)
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As at Date: 21-Mar-2024

GL	10-2160-0000-00-25902
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2023/24 Annual Plan

Carry forward from 2022/23

	Total Funding		-
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Income			
18-Oct-23	Income for Port Waikato Mental Wellbeing Fund from MSD 2160.18052		26,377.00
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Total Income			26,377.00
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Expenditure			
		excl GST	
08-Dec-23	Payment to Port Waikato Volunteer Fire Brigade inv 20231208-Resilience fund (check coding) to hold a Community Christmas Parade and Open Day	RPWCB2312/11	408.91
08-Dec-23	Payment to Port Waikato Residents Ratepayers Assoc inv 426 towards the Christmas parade from Resilience Funding	RPWCB2312/12	312.50
08-Dec-23	Payment to Naikē Community Inc. Soc inv CC13 towards the Community Christmas Party from the Resilience Funding	RPWCB2312/10	822.23
08-Dec-23	Payment to Upper Maire Landcare Society Inc-Inv-2023-1 for the Christmas function from the Resilience Funding	RPWCB2312/08	1,739.13
08-Dec-23	Payment to Wairamarama Community Inc-inv 008 for the Wairamarama Golf Invitational event 2024 from the Resilience Funding	RPWCB2312/07	2,360.00
08-Dec-23	Payment to Port Waikato Fishing Club inv 22023104 towards the Mental Wellbeing Kids Fishing Day from the Resilience Funding	RPWCB2312/06	1,957.23
08-Dec-23	Payment to Glen Murray Community inv 20231208 for the Community Christmas Dinner from the Resilience Funding	RPWCB2312/09	2,251.62
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Total Expenditure			9,851.62
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Net Funding (Excluding commitments)			16,525.38
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COMMITMENTS:			
		excl GST	
26-Oct-23	Commitment of \$2,570.25 (incl GST) from RPWCB DF to Wairamarama Community Inc towards the cost for electrical wiring upgrade for the Wairamarama Community Hall for connection to portable generator.	RPWCB2310/05	2,235.00
29-Feb-24	Commitment of \$2,664.51 (plus GST, if any) from the RPW Resilience Fund to Rural Youth and Adult Literacy Trust (RYALT) to run a book fair for the wider community	RPWCB2902/04	2,664.51
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Total Commitments			4,899.51
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Net Funding Remaining (Including commitments)			11,625.87
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Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding.



Name of Board/ Committee: Rural & Port Waikato Community Board

Organisation/ Initiative name: Pukekawa Playcentre

Postal address: 38 Clarke & Denize Road, Pukekawa

Physical address: 38 Clarke & Denize Road, Pukekawa

Contact details: _____

Name: Rebeckah Peach (secretary/treasurer)

Email: pukekawa@playcentre.org.nz

Amount of funding you received from Waikato District Council \$ 2400.00

How the funding received was spent This funding went towards the cost of replacing our playground bark with ECE-standard softfall bark, as required by the Ministry of Education licensing criteria for us to operate.

NOTE:

- Provide receipts or bank statements for all associated costs.
- Tax invoices not acceptable.
- Please make sure that all receipts are clear and readable, unclear accountability will be returned.

When did your event/project take place? 16 January 2024

Comment on the success of your project and describe the benefits to the community
(Please provide photo documentation of project undertaken)

This was a great success because the Ministry of Education can close down our playground if the bark is not sufficient. Because of this funding, we were able to top up our bark to the correct standard and can keep our playground open for the children. Our playground is an essential part of our playcentre and our playcentre is an essential place for rural Mums and Bubs.

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Rebekah Peach

Position in organisation Secretary / Treasurer

Signature Rpeach Date 20/02/2024

Report on the Port Waikato Kids Fishing Competition January 2024

The Port Waikato Fishing Club Kids Competition was held with support from the Port Waikato Community Board on the 2nd of January 2024 at Maraetai Bay, Port Waikato.

The fishing competition is divided into 3 age groups as follows:

 JUNIORS (UNDER 5) SPRATS ONLY

 INTERMEDIATE (5-10 YEARS) SPRAT + HEAVIEST OTHER

 SENIOR (11 - 14 YEARS) SPRAT + HEAVIEST OTHER

There is also a fun competition for all those who want to participate.

 BEST DRESSED FISH PRIZE

The major prize winners were as follows:

SPRATS:

Junior (under 5)	Intermediate (5-10 years)	Senior (11-14 years)
1st: Tangaroa Brown - .309	1st: Max Brock - .239	1st: Cooper Timmermans - .25
2nd: River Brown - .231	2nd: Cooper Mackay- .212	2nd: Bella Storey - .147
3rd: Diamond Brown - .216	3rd: Jack Massey - .182	3rd: Harrison Gubb - .138

HEAVIEST OTHER: None Caught – Both Intermediate & Senior Prizes Drawn

Congratulations to Millar Cole & Archer Harling

BEST DRESSED FISH:

1st: Harper Foster #8 **2nd:** Alex Pauling #57 **3rd:** Jack Coulter #66

As well as the major prizes there were goody bags and gifts for all participants.

How many people have been assisted?

The weather on the day was perfect we had unprecedented numbers with eighty-nine kids registered for the fishing competition. The children were supported by their families, so there were many people from all parts of the community involved. Just looking at the smiles on the faces it was clear this was a great event.

All activities under this initiative were completed:

The competition was a complete success all activities promised were completed and all the

kids went home with a big smile, great memories, and a prize.

How did this funding allow your organisation to support the purpose of this fund?

Running a competition like this cannot be done without a significant injection of funds. It is getting beyond the financial resources of the PWFC to continue as previously the PWFC has made a loss over a thousand dollars to run this activity. The funding from the Community Board has allowed us to continue running this competition. We have been able to promote and expand the competition and involve many more families from the community. This year's Kids Competition has about 50% more participants than last year.

The highlights

The highlight has to be the incredible number of children and families enjoying themselves in the local environment. The Kids Competition was held on the edge of the sand dunes in Maraetai Bay. This is easily accessible on foot even for a small child. No special equipment is necessary and the sprats are quite literally "at your feet" so no casting is necessary a child fishing has just as much chance of catching a sprat as does the most experienced fisher.

Challenges encountered.

There is a huge amount of work to plan, organize and then carry out an activity like this so some very dedicated volunteers are needed, without whom the Kids Competition could not proceed. The PWFC committee and members stepped up to support this activity ensuring success.

Building on the success. Next steps.

The members of the PWFC are extremely pleased with the success of the Kids Competition and we will be looking for ways to continue this as an annual event. We are also working on a proposal for a competition to encourage and thank the mothers, wives, girlfriends and daughters who took part and supported the PWFC.

Feedback and comments from the community.

The following is a quote from the local community broad sheet (Port Report)

"The morning fishing was busy and successful. The kids enjoyed the lollies and chips they received when they registered. Ice blocks were delivered out later in the morning – A huge thank-you to Sammy from the Wharf Store for donating these!

After weigh in there were sausages available – these were also included in the registration, and available to purchase for others.

The raffles were popular, and we had a lolly scramble.

We had so many fantastic entries in the Best Dressed Fish category, which made for difficult judging!"

We would like to thank the Port Waikato Rural Community Board & Ministry of Social Development for the funding to support this event. Also Sammy from the Port Store for his continued support!

Thanks for the support from MSD and The Rural & Port Waikato Community Board with funding, Sam from the Port Store and Rusty Dog Outdoors. Lastly huge thanks to The Port Waikato Fishing Club committee for getting this event together.

Finances

We kept pretty close to the budget with the final balance being a slight (\$44.41) loss which was covered by the PWFC. This was loss was more than offset by the sausage sizzle (all entrants received free sausage). And raffles that we held on the day.

Below is a summary P&L. Also attached is a printout of the bank statement as required

Expenses

	Budget	Actual Cost	Details	Supplier
BBQ and Goody bags for kids \$438.53	438.53	391.76	\$ 194.89	
			\$ 76.10	Wharf Store in cash
			\$ 70.77	PaK & Save
			\$ 50.00	Wharf Store in cash
1st 2nd 3rd Prizes in each age category (12 prizes) \$1053.67	1053.67	1072.84	\$ 821.84	RustyDog1
			\$ 251.00	RustyDog2
Entry prizes at weigh-in: Warehouse stationary \$232.09	465.73	722.04	298.51	WarehouseStat.
Farmers younger prizes \$84.71			14.99	Farmers
Farmers older prizes \$148.93			70.40	Kmart
			101.00	Pak&Save
			119.00	Spotlight
			11.20	Spotlight
			16.74	Briscoes
			90.20	CrackerJacks
Total Expenses		\$ 2,186.64		

Income

Budget	Actual
\$ 1,957.93	\$ 2,142.23

Community
1957.23 Board Grant
185 Entry Donations

Total Income \$ **2,142.23**

Loss (Income-Expenses) covered by PWFC **-\$ 44.41**

Other Income direct to PWFC	\$ 206.00	Sausage Sizzle
Volunteers from PWFC manned the sausage sizzle and sold raffle tickets.	\$ 286.00	Raffle
	\$ 90.00	Hat Sales
This did well enough to cover the small loss	\$ 582.00	
Final return to PWFC	\$ 537.59	

A few Photographs from the day



Figure 1 Choosing prizes



Figure 2 Dressing Fish



Figure 3 Everyone having a good time



Figure 4 There was plenty of room for all



Figure 5 Handing out one of the major prizes

To	Rural Port Waikato Community Board
Report title	Discretionary Fund Applications
Date:	28 March 2024
Report Author:	Thomas Rowland – Democracy Advisor
Authorised by:	Gaylene Kanawa – Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to provide the Discretionary Funding applications received for consideration by the Rural Port Waikato Community Board.

2. Executive summary

Whakaraapopototanga matua

The Board have received 1 (one) application during this period for the Waikeretu School Centenary Committee to celebrate 100 years since it's establishment. This event is scheduled for 12 and 13 April 2024.

The Board have (less commitments) a total of \$27,907.86 remaining in their Discretionary Fund, which will be refreshed in July 2024.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Rural Port Waikato Community Board:

- a. approves/partially approves/declines an allocation of \$15,800 (excl GST if any) from their Discretionary Funding account to:**
 - i. Waikeretu School Centenary Committee**
 - ii. to support the 100 year commemoration activities at the School.**
-

4. Next steps

Ahu whakamua

If the Board agrees to partial/full funding, the applicant will be requested to send an invoice to democracy@waidc.govt.nz addressed to Waikato District Council, with full address and clearly indicating the amount and GST registered/not registered, along with proof of bank account.

Once that information is received the Democracy Team will process the application for payment and the Funding Representative will forward an accountability form to the applicant.

5. Attachments

Ngaa taapirihanga

Attachment A – Application for Funding – Waikaretu School Centenary Committee

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 27 March 2024, 04:24 PM.

Select your Community Board or Committee	Rural-Port Waikato - North and South
Name of your organisation and contact person	Waikaretu Centenary Committee, Emily Welch
What is your organisation's purpose/background	We are a group of past Students and community members with the purpose of putting on a wonderful event to celebrate 100 years of Waikaretu School.
Phone number	021776486
Email	emilywelch648@gmail.com
What is your event / project, including date and location?	Centenary Celebration for Waikaretu School Held at Waikaretu School On the 12th and 13th April 2024
How will the wider community benefit from this event/project?	<p>Waikaretu School Centenary 12th & 13th April Waikaretu School has always been the heart of our small community. This celebration is all about community as much as it is about the school. The school has always had many community members involved that don't have children at the school. The celebrations will start on Friday the 12th of April with the blessing and opening at dawn of our new Waharoa/entrance way. This will have carvings on it created by master carvers and the ceiling is a piece of artwork telling the school and valley history over the last 100 years. The artwork was completed by the children under the guidance of local artist Sam Welch. This project has involved lots of local volunteers. This event is for everyone to be involved in and enjoy. The official opening if the centenary celebrations will be at 1pm on Friday the 12th April. This will be the current school children's day where they will proudly show off the school as it is now with tours, songs and games. Saturday the 13th of April will be a day to celebrate the past 100 years with former students, current students, community members and staff members. The day will conclude with a sit-down meal and a band. The whole celebration is about connection. Reconnecting current locals, local iwi, past and current students and community members</p>
Are you GST registered?	No (Include GST in your budget)
GST Number	
What is the total cost of your project/event	20000
What is the total amount you are requesting from the Board?	15800

Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	10,000 from ticket sales so far.
Project Breakdown (itemised costs of funding being sought)	<p>Budget Centenary.xlsx</p> <p>Waikaretu Centenary</p> <p>Catering</p> <p>Waharoa/ Entrance Way</p> <p>Kai for after Unvieling 2250</p> <p>Dinner</p> <p>Spit Roast Company 6100</p> <p>Nibbles</p> <p>Supermarket 600</p> <p>Dessert (Run by local Scouts) 900</p> <p>Entertainment</p> <p>Hireage Toliets 1200</p> <p>Band 1500</p> <p>Marquee Hire <u>3250</u></p> <p>Total 15800</p>
Has/will funding been sought from other funders?	No
If 'Yes', please list the funding organisation(s) and the amount of funding sought	
Describe any donated material / resources provided for the event/project	Food to sell for lunch Raffle/Auction items

View response