

Agenda for a meeting of the Creative Communities Scheme Assessment Committee to be held via audio-visual conference on **THURSDAY, 18 APRIL 2024** commencing at **9.30am**.

*Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.*

*The meeting will open with a Karakia.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

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*The meeting will close with a Karakia.*

GJ Ion  
**CHIEF EXECUTIVE**

## **Creative Communities Scheme Assessment Committee**

**Reports to:** Creative New Zealand and the Council's Discretionary & Funding Committee

**Chairperson:** Councillor Tilly Turner

**Deputy Chairperson:** Mr M Vincent

**Membership:** Two elected members (Councillors Tilly Turner and Mike Keir)  
Two iwi representatives (Toni Herangi, TBA)  
One Arts Council representative (Stuart Shepherd)  
Four community representatives (Mark Vincent; Dionne Christian; Fiona Anderson)

**Meeting frequency:** As and when required, at least twice yearly

**Quorum:** A majority of members (including vacancies)

### **Purpose and Terms of Reference:**

1. To administer the Creative New Zealand Creative Communities Scheme in partnership with Creative New Zealand.
2. To consider applications and allocate funding in accordance with the Creative New Zealand Creative Communities Scheme Guidelines.
3. The Committee's Chairperson will provide an update report to the Council's Discretionary & Funding Committee after each Creative Communities Scheme Assessment Committee meeting.

### **The Committee is delegated the following powers to act:**

- Approval of funding applications to the Creative New Zealand Creative Communities Scheme.
- Appoint community representatives to the Committee.

### **Explanatory Note:**

- Appointments to the Committee are made as follows:
  - a. Immediately following each local authority triennial election, the Council will appoint two elected members. The Creative Communities Scheme Guidelines states that the limitation on the terms served by Committee members does not apply to Council's appointed elected members.
  - b. The iwi representatives shall continue on the Committee following the local authority triennial elections, provided they serve no long than two consecutive terms. New iwi representatives are appointed by Waikato Tainui.
  - c. The Arts Council representative shall continue on the Committee following the local authority triennial elections. The Creative Communities Scheme Guidelines states

that the limitation on the terms served by Committee members does not apply to the Art Council's appointed members. New Arts Council representatives are appointed by Raglan Community Arts Council.

- d. Community representatives shall continue on the Committee following the local authority triennial elections, provided they serve no long than two consecutive terms. New community representatives are appointed by the Committee.
- External appointees to the committee will be entitled to remuneration for attendance at meetings in accordance with the terms agreed between the Council and Creative New Zealand.

<b>To</b>	<b>Creative Communities Scheme Committee</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	Monday, 11 March 2024
Report Author:	Karla Brotherston, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To confirm the minutes for a meeting of the Creative Communities Scheme Committee held on Thursday, 12 October 2023.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the minutes for a meeting of the Creative Communities Scheme Committee held on Thursday, 12 October 2023 be confirmed as a true and correct record.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – CCS Minutes – 12 October 2023

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**MINUTES** for a meeting of the Creative Communities Assessment Scheme Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawaahia on **THURSDAY, 12 OCTOBER 2023** commencing at **9.36am**.

**Present:**

Cr T Turner (Chairperson)  
Cr M Keir [from 9.34am]  
Mr S Sheppard  
Mr M Vincent  
Ms F Anderson  
Ms D Christian

**Attending:**

Ms V Nassar (ETC-Expression through Creativity)  
Ms S Butchart (Raglan Community Arts Council)  
Ms J Anderson (Raglan Community Arts Council)  
Mr R Gallagher (Raglan Community Arts Council)  
Ms S Devlin (Onewhero Society of Performing Arts)  
Ms L Millward (Te Whare Toi o Ngaruawaahia)  
Ms M Jacobi (The Woman by the Sea)  
Ms K Lowes (Xtreme Zero Waste)  
Ms P Guna (Misty Flicks Film Festival Trust)  
Mr D Nagels (Te Akau Music Festival)  
Ms E Shead (Friendship House Huntly)  
Ms L Hughes (Toi Ako Artspace @ Te Kauwhata Community House)  
Ms J Crosbie (North Waikato Sustainable Art Festival)

Ms D Thurlow (Community Led Development Funding Advisor)  
Ms R Chisholm (Democracy Advisor)  
Mrs LM Wainwright (Democracy Advisor)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr M Vincent/Ms F Anderson)**

**THAT the apologies from Ms T Herangi for non-attendance be accepted.**

**CARRIED**

**CCS2310/01**

**CONFIRMATION OF STATUS OF AGENDA****Resolved: (Mr S Sheppard/Ms D Christian)****THAT:**

- a. the agenda for a meeting of the Creative Communities Assessment Scheme Committee held on Thursday, 12 October 2023 be confirmed;
- b. all items therein be considered in open meeting; and
- c. all reports be received.

**CARRIED****CCS2310/02****DISCLOSURES OF INTEREST**

Ms F Anderson advised members of the Committee that she would declare a non-financial conflict of interest in item *Te Akau Music Festival, Daniel Nagels*.

Mr S Sheppard advised members of the Committee that he would declare a non-financial conflict of interest in item *Talking with Nature, Margaret Feeney*.

Ms D Christian advised members of the Committee that she would declare a non-financial interest in item *Woman in the House by the Sea, Miryam Jacobi*

**CONFIRMATION OF MINUTES****Resolved: (Cr Keir/Mr M Vincent)**

**THAT** the minutes of a meeting of the Creative Communities Assessment Scheme Committee held on Thursday, 27 April 2023 be confirmed as a true and correct record of that meeting.

**CARRIED****CCS2310/03****REPORTS****Update on Creative Communities Scheme Assessments**

- Committee members were advised that a new application process was piloted for this round of funding which was largely successful and there were very few issues experienced by from applicants.
- It was noted that at the conclusion of deliberations, discussion would be held regarding potential improvements to the process and how the Committee would like

to receive the application information going forward. It was further noted that hard copy agendas for this funding round had a cost of approximately \$400 each and consideration should be given to what electronic agendas could look like.

- Regarding Application 17A, Raglan Community Arts Council, Gallery Exhibitions, it was noted that this application was not originally identified with a number in the agenda due to the application being received by email and not through the website in the same way as the others. The Committee was asked to consider if this would make this application ineligible.
- Supporting documentation in the form of A3 sheets for reference and rankings was highlighted to the Committee.
- It was noted that not all applicants were speaking to their applications.
- There was an amendment to the location noted for application 1, ETC, Expression through Creativity.
- The budget for application number 25, Lauren Hughes - Toi Ako Artspace @ The Te Kauwhata Community House was noted as supplementary information to the agenda.
- It was agreed that feedback should be sought from the artists on what they had learned, as a follow-up action for successful applications.

## **CREATIVE COMMUNITIES SCHEME APPLICATIONS & ASSESSMENT**

### ETC Expression Through Creativity - Music and Creative Therapy Workshop

The application was received [CCS2310/02 refers], and the following points were noted:

- That the applicant did not attend to present their application online as arranged.
- In discussion regarding the application, it was noted that the event had already taken place as the date for the event was recorded as last week.
- The Committee agreed that the Ministry of Health were a more appropriate avenue for funding this workshop due to the nature of the project being people with disabilities and CCS was not the place to come for funding this.

### North Waikato Sustainable Art Festival - Jane Crosbie (#26)

The application was received [CCS2310/02 refers], and the following points were noted:

- The focus of the festival was noted as the vulnerability of nature and the desire to take sustainability to a new level.
- The applicant responded to the query of whether they have run any festivals previously by advising that they are an internationally acclaimed artist and confirmed that they have experience organising events. The applicant advised that she organised the Pokeno Art Festival and referenced live information still available at [www.pokenoartfestival.com](http://www.pokenoartfestival.com).

- There was discussion regarding the location of the festival and it was advised that the workshops would be run on the applicants 35 acre property and the timing is anticipated to be March 2024.
- It was advised that the marketing for the event would be low cost or free, through artists word of mouth and via social media.
- The applicant confirmed that they have the ability to cater for more than 20 students per day if required. The costings were \$100 per day for tutors, charging, \$25 per student (for a three (3) hour workshop) and two (2) workshops per day.
- The Committee agreed to grant the application in full in the amount of \$2,000 and it should be noted that the event would require marketing.

#### Raglan Community Arts Council Inc - After-school Young Artist Workshops (#2)

The application was received [CCS2310/02 refers], and the following points were noted:

- The applicant attended by video link to seek funding for young artist after school programmes in terms 1 and 2 of 2024, noting that the classes were a popular programme and they wanted to make sure they were kept affordable.
- There are two (2) classes each term with 10 students each class.
  1. Term 1 – Plant Magic with an exhibition in the gallery to be held at the end of the 8 week period
  2. Term 2 – Matariki theme – using clay.
- A breakdown of the costs was given and the cost in full was noted to be \$9,215 with partial funding sought from CCS for \$3,185.25.
- It was advised that the classes were already fully subscribed from having approached local schools and marae as well as using Facebook to advertise the classes. It was further noted that there was a waitlist for the classes.
- In terms of other sponsorship, it was advised that local businesses had been approached for funding however funding had been hard to achieve.
- The experience of the tutors was discussed and it was noted that both of the tutors were ex-teachers and their backgrounds include art and sculpting.
- The Committee agreed to partially fund the application in the amount of \$1,500.

#### Raglan Community Arts Council Inc – Raglan Writers Pop Up Programme (#17)

The application was received [CCS2310/02 refers], and the following points were noted:

- The application for a series of pop-up book programmes promoting local Raglan writers and publishers was presented and it was noted that there were 30 Raglan authors in total that could be approached.

- It was advised that opportunity for the programme was identified when it was found that the gallery at the arts centre had been empty for a period of time.
- The format for the programme was noted as being in-person authors hosting the events with their own promotional material and books. Some examples of local authors having successful events similar were noted as being Tracey Cooper and Colin Chung who did backdrops, food tasting and book signing.
- It was confirmed that Raglan has some book space already in a few local shops as well as the Raglan i-hub. The Pop-up events would give additional opportunities to support writers.
- It was noted that the Pop-up events were anticipated to start off as a series, as an intermediate platform, with a view to it becoming an annual festival type event in the future if well supported.
- It was noted that the costs for the Pop-ups had come from what had initially started as 10 hours work per week and had built up. It was further noted that volunteer support had already been received with more volunteer support anticipated, The costs for funding sought was advised to be for the maximum amount of time without volunteer support.
- Previous support by CCS to the Raglan Community Arts Council was noted to include:
  - Live-in Music Programme, finished in July 2023 and a report for this is expected soon.
  - Ukelele Festival, finished in September 2023 and noted as being a huge success with a report coming soon.
- It was noted that Raglan Arts Council had the highest number of funding/application requests.
- The Committee agreed to partially fund this project in the amount of \$3,000.

#### Raglan Community Arts Council Inc – Raglan Film Festival 2023-24 (#1)

The application was received [CCS2310/02 refers], and the following points were noted:

- A further application from the Raglan Community Arts Council for The Raglan Film Festival was heard.
- It was noted that the Film Festival had been running for 13 years and was a well established and much-loved event. This year, the Raglan Arts Council would like to develop the event further by providing technical assistance and support to the school connector role.
- The Raglan Arts Festival would like to be able to extend the invitation to participate to schools in the wider Waikato District such as Ngaruaawahia and Huntly as well and would like to be able to provide the ability to get credits for NCEA.

- There was discussion regarding ongoing costs for technical equipment and current support from Raglan Sounds and Lighting was noted. It was anticipated that the funding applied for would contribute to technical costs.

#### Raglan Community Arts Council Inc –Community Artists Gallery Exhibition (#17A)

The application was received [CCS2310/02 refers], and the following points were noted:

- The application for an interactive themed community gallery that would include regular meetings and exhibitions on specific workshops and open to participants at all levels, was heard.
- It was noted that the exhibitions would utilise the currently under-utilised gallery space and give artists additional networking opportunities.
- It was noted that the Raglan Community Arts Council had a strategic plan and would consult with the community every five (5) years.

**ACTION:** Ms Jacqueline Anderson to email the Raglan Community Arts Council strategic plan to the Community Led Development Advisor.

#### Onewhero Society of Performing Arts Inc – CLUE (#3)

The report was received [CCS2310/02 refers], and the following points were noted:

- The application for a youth production of the ‘who-dunnit’ play, CLUE, based on the well-known board game involving participation from five local (5) schools and a cast of 11 was presented in person.
- It was noted that costs were for creating new things to enhance the play such as costumes and props.
- It was anticipated that the play would attract close to 600 people across 6 performances.
- The applicants noted that they had been cautious about costs and felt they had the balance correct.
- The applicants were encouraged to send invitations to Cr T Turner and Ms D Thurlow to attend.
- The Committee agreed to fund this project in the amount of \$1,000.

#### Te Whare Toi o Ngaaruaawahia – Tamariki and Whanau Programmes Term 4 2023 (#9)

The application was received [CCS2310/02 refers], and the following points were noted:

- It was noted that the Tamarki Art Programmes was in the third year of running and included a class for 6 to 8 year olds and two (2) classes for 9 to 12 year olds in Term 4 of the year.

- Explanation of Whanau Date night was given to advise that it was not a class a child could do alone and had the intention of fostering relationships with adult and child through art. It was also noted that Whanau Date nights vary between terms.
- It was noted that CCS funding is the only avenue of funding that Te Whare Toi o Ngaaruaawhia apply for.
- It was confirmed that sustainable natural fibres and materials were used in the art making.
- The Committee agreed to partially fund Tamariki and Whanau Programmes Term 4 2023 in the amount of \$100.

#### Te Whare Toi o Ngaaruaawhia – Tamariki and Whanau Art Programmes Term I 2024 (#12)

The application was received [CCS2310/02 refers], and the following points were noted:

- The application for the Tamariki and Whanau Art Programmes was for three(3) classes and three (3) date nights, which were a part of their overall programme and Te Whare Toi o Ngaaruaawhia had applications with CCS to cover different programmes being run over different terms.
- A background was provided of staff and numbers by the applicant and it was noted that the programme was a bigger operation now and more sustainable.
- That the youth programmes were new and no other funders had been found for this Tamariki programme.
- The experience of the art tutors was highlighted and it was confirmed that there were 39 tutors in total across all the programmes and they were all local.
- Te Whare Toi o Ngaaruaawhia stated that they were hoping that this would be the last application for these programmes as they would like to try a different approach and have art activities normalised, not something that had a person had to be enrolled to do.
- The Committee agreed to partially fund the Tamariki and Whanau Art Programmes Term I 2024 in the amount of \$600.

#### Te Whare Toi o Ngaaruaawhia – School Holiday Programme Terms 1 and 2 2024 (#13)

The application was received [CCS2310/02 refers], and the following points were noted:

- The holiday programme was noted as a structured class run in two (2) hr to three (3) hour sessions where children come in and create. Each class is designed for each appropriate age group.
- The cost of each activity was noted as \$10 per child to make it accessible for a whole family so that cost was not a barrier.
- It was noted that each age group has an art programme designed specifically for their age and capabilities, the cost for enrolment being. \$10 per activity per child. To

ensure that price wasn't a barrier to attend the programme, each whanau, including those with multiple children, can attend for one fee of \$10 making the programme more accessible

- The Committee agreed to partially fund the School Holiday Programme for Terms 1 and 2, 2024 in the amount of \$600.

#### The Woman in the House by the Sea (#10)

The application was received [CCS2310/02 refers], and the following points were noted:

- The application for funding of a short mystery/thriller film was not presented in-person.
- It was noted that filming was scheduled for November, dependent on funding.
- The New Zealand Film Commission, Creative New Zealand and Creative Waikato were noted as other potential sources of funding for this project.
- It was noted that an application for funding for this project had been made to the New Zealand Film Festival and it was shortlisted but not successful.
- The Committee agreed to fund this project in the amount of \$1,500.

#### Festive & Fabulous Arts & Crafts – Xtreme Zero Waste (#11)

The application was received [CCS2310/02 refers], and the following points were noted:

- The project to reduce textile and paper waste through creative expression and sewing skills acquisition was heard in-person. The use of different technologies, creating heirloom pieces of art and some that could become family traditions was explained.
- It was advised that there were 12 places in the programme and participants were found mostly through social media. It was anticipated that all 12 places would be filled.
- The possibility of introducing an exhibition was discussed with the applicant who advised that they were open to the idea.
- In discussion regarding ticket prices and costings, the applicant explained that there were small extras such as zips, glue and bias binding that made up part of the funding request.
- Encouragement was given to the applicant to consider sales and exhibition opportunities for example, "bunting bombs".
- The Committee agreed to fund the project in the amount of \$3,000.

The meeting adjourned at 11.59am and resumed at 12.25pm.

Misty Flicks Film Festival Trust – Emerging Wahine Filmmaker Incubator Programme (#18)

The application was received [CCS2310/02 refers], and the following points were noted:

- The application to run two (2) day workshops for emerging female directors was received and reported on page 473 of the agenda. It was noted that due to the small font it was difficult to read.
- It was noted that no budget detail was included in the application which was recorded as being to subsidise the ticket price.
- It was estimated that the Waikato portion of income from the screen industry in New Zealand is approximately \$100 million.
- The dates for the film festival were from Friday, 16 February 2024 to Saturday, 24 February 2024.

Te Akau Music Festival (#20)

The application was received [CCS2310/02 refers], and the following points were noted:

- The small boutique festival of live electronic music and performance was aimed at musicians from all over New Zealand, grouping in the heart of the Waikato in Te Akau with attendance of a few hundred people in the first year.
- The event is for people 18 years of age and over and is to be alcohol and drug free with the view licensing it in the future if successful.
- It was noted that the applicant held events throughout the Waikato and New Zealand including the Secret Safari in Waihi Beach which was very successful.
- It was confirmed that the facilities could cater to numbers anticipated for the event this year.
- Ticket prices for the event were noted as \$80 per person for the weekend and a maximum of 200 tickets would be sold.
- There was discussion regarding the focus on the community and the applicant confirmed that they would be encouraging local community leaders and people to be involved.
- The applicant was encouraged to discuss development further with the Community Growth and Development team, irrespective of outcome.

Reflections – The gift exchange. A cultural journey through the lens (#21)

Agenda Item 6.13

The application was received [CCS2310/02 refers], and the following points were noted:

- The application for a community exhibition of photographs showcasing culture and tradition of Kuikuro people in the Alto Xingu region of the Amazon in Brazil was discussed and the link to our communities was noted as not being very clear.

- It was noted that the exhibition was a photographic exhibition only.

#### Friendship House Huntly – Creative Huntly – The shortfall (#24)

The application was received [CCS2310/02 refers], and the following points were noted:

- Ms E Shead presented an application to deliver a series of art workshops in the Huntly community.
- It was noted that the classes had been well received so far and funding had been found for most classes in 2024, with funding for only the last few required. It was further noted that tutor costs were the main issue.
- There was discussion regarding how the workshops were advertised and it was advised that they are promoted through newsletters in schools, kindergartens and through social media,
- The Committee agree to partially fund this project in the amount of \$2,000.

#### Friendship House Huntly – Art in the Park Huntly

The application was received [CCS2310/02 refers], and the following points were noted:

- A presentation was made in-person for an Art in the Park Festival to be held in Huntly with live entertainment, a craft market and interactive art stations for the community to engage in.
- It was noted that the festival had been run a few years ago, attendance was approximately 500 people and based on feedback, the organisers had made changes to include, change of venue and introduction of a charge for stallholders, with a view to being more self-sustainable and self-funded.
- It was highlighted for the Committee that since the application had been prepared, the Waikato Rocks Trust had reached out to the event organisers and it was possible that it could now be a collaborative event with Waikato Rocks Trust.
- In following discussion it was agreed to proceed with the initial funding request until such time as Waikato Rocks gains support.
- The Committee agreed to fund the Festival in the amount of \$8,000.

#### Toi Ako Artspace @ Te Kauwhata Community (#25)

The application was received [CCS2310/02 refers], and the following points were noted:

- The application was presented for a creative car rally event, featuring a range of art experiences across Waerenga and districts.
- Details of the event included a car rally that had 10 different stops/sites where each car/team built an art form at each stop, building a collaborative collage for display at the end of the event at the church hall.

- It was noted that the timing for the event is anticipated for March 2024.
- The Committee agreed to fully fund the event in the amount of \$4,188.

#### North Waikato Sustainable Art Festival (#26)

The application was received [CCS2310/02 refers], and the following points were noted:

- The application for an inaugural art festival promoting sustainability with a focus on using harakeke to demonstrate Maori art forms such as Rangana was received.
- In discussing the application, the Committee agreed that this event would require more attention to the marketing.
- The Committee agreed to fund this project in the amount of \$2,000.

#### Margaret Feeney (#6)

The application was received [CCS2310/02 refers], and the following points were noted:

- The application for a five day art workshop to create a series of relief sculptures to be made into a public installation was referenced from the agenda.
- There was discussion regarding the similarity of this application to the application made by Grace Thresher for an Open Art Studio weekend and whether it might be suitable for a collaboration between the artists.
- The Committee agreed to fund this project in the amount of \$1,500 and encouraged collaboration with Grace Thresher.

#### Te Kauwhata Squash Club (#9)

The application was received [CCS2310/02 refers], and the following points were noted:

- It was noted that the applicant for this project was a member of the Te Kauwhata Community Committee.
- In discussion regarding the application, the Committee noted a lack of clarity regarding public participation.
- The Committee agreed that this application did not fit the mandate and no funding was awarded.

#### Sunset Collective (#8)

The application was received [CCS2310/02 refers], and the following points were noted:

- The application for an Open Art Studio weekend to create opportunity for the community to engage with local artists and activities was referenced in the agenda.

- There was discussion regarding the timing of the event as well as the similarity of this project to another application and it was noted that collaboration between the artists of the two (2) projects should be encouraged.
- The Committee agreed to fund this project in the amount of \$1,500 and encouraged collaboration with Margaret Feeney.

#### Waikato Hispano Latino Cultural Trust (#14)

The application was received [CCS2310/02 refers], and the following points were noted:

- The application for dance therapy, yoga and arts session in Spanish for children aged two (2) to five (5) years old was referenced from the agenda.
- There was discussion regarding who this project was targeting and it was noted that it seemed unique and that children would love it.
- The Committee agreed that the application seemed credible and agreed to partially fund this project in the amount of \$1,000.

#### Carin Nicola (#15)

The application was received [CCS2310/02 refers], and the following points were noted:

- The application for the development, concept and consultation for a community made sculpture was referenced from the agenda.
- In discussion it was noted that the application was for stage 1 being development and consultation with iwi, which should have already happened.
- There did not appear to be any guaranteed outcome and the Committee agreed that it would be more inclined to fund stage 2 of the project and no fund was awarded for this application.

#### Pamela Kaval – Two (2) Applications (#16)

The application was received [CCS2310/02 refers], and the following points were noted:

- The application for filming of a short comedy film in Ngaaruawaahia including a local cast and crew was referenced from the agenda.
- In discussion it was noted that this was potentially a project that the New Zealand Film Commission could fund.
- The Committee agreed not to fund this application and referred the applicants to the NZ Film Commission.

Evelyn Coulson (#29)

The application was received [CCS2310/02 refers], and the following points were noted:

- The application for circus residency for 'The Travelling Domestics' show was referenced from the agenda and the Committee agreed that it was a great initiative.
- The Committee agreed to partially fund the project in the amount of \$1,500.

Mel Libre (#30)

The application was received [CCS2310/02 refers], and the following points were noted:

- The project for a songwriting workshop for composing and performing songs was referenced from the agenda.
- In discussing the application, it was noted that the Committee does not fund applications for food.
- The Committee agreed to partially fund the project in the amount of \$700.

The Committee agreed to allocate 50% of the Festival funding amount and carry the balance to the next round of funding in 2024.

**Resolved: (Cr M Keir/Ms F Anderson)**

**THAT the Creative Communities Scheme Assessment Committee gave consideration to all applications and allocated funding as follows:**

<b>ETC Expression Through Creativity – Music and Creative Therapy Workshop (#1)</b>	<b>\$0.00</b>
<b>Raglan Community Arts Council Inc – After-school Young Artist Workshops (#2)</b>	<b>\$1500.00</b>
<b>Raglan Community Arts Council – Community Artists Gallery Exhibition (#17A)</b>	<b>\$0.00</b>
<b>Raglan Community Arts Council Inc – Raglan Writers Pop Up Programme (#17)</b>	<b>\$3000.00</b>
<b>Raglan Community Arts Council Inc – Raglan Film Festival 2023-24 (#28)</b>	<b>\$4500.00</b>
<b>Onewhero Society of Performing Acts Inc – CLUE (3)</b>	<b>\$1000.00</b>
<b>Te Whare Toi o Ngaaruaawahia – Tamariki and Whanau Programmes Term 4 2023 (#9)</b>	<b>\$1000.00</b>
<b>Te Whare Toi o Ngaaruaawahia – Tamariki and Whanau Art Programmes Term 1 2024 (#12)</b>	<b>\$600.00</b>
<b>Te Whare Toi o Ngaaruaawahia – School Holiday Programme Terms 1 and 2 2024 (#13)</b>	<b>\$600.00</b>
<b>The Woman in the House by the Sea (#10)</b>	<b>\$1500.00</b>
<b>Festive &amp; Fabulous Arts &amp; Crafts – Xtreme Zero Waste (#11)</b>	<b>\$3000.00</b>
<b>Misty Flicks Film Festival Trust – Emerging Wahine Filmmaker Incubator Programme (#18)</b>	<b>\$0.00</b>
<b>Te Akau Music Festival (#20)</b>	<b>\$0.00</b>
<b>Reflections – The gift exchange. A cultural journey through the lens (#21)</b>	<b>\$0.00</b>
<b>Friendship House Huntly – Creative Huntly – The shortfall (#24)</b>	<b>\$2100.00</b>
<b>Friendship House Huntly – Art in the Park Huntly (#27)</b>	<b>\$8000.00</b>

<b>Toi Ako Artspace @ Te Kauwhata Community (#25)</b>	<b>\$4188.00</b>
<b>North Waikato Sustainable Art Festival (#26)</b>	<b>\$2000.00</b>
<b>Margaret Feeney (#6)</b>	<b>\$1500.00</b>
<b>Te Kauwhata Squash Club (#7)</b>	<b>\$0.00</b>
<b>Sunset Collective (#8)</b>	<b>\$1500.00</b>
<b>Waikato Hispano Latino Cultural Trust (#14)</b>	<b>\$1000.00</b>
<b>Carin Nicola (#15)</b>	<b>\$0.00</b>
<b>Pamela Kaval – Two (2) Applications (#16 and #22)</b>	<b>\$3330.00</b>
<b>Evelyn Coulson (#29)</b>	<b>\$1500.00</b>
<b>Mel Libre (#30)</b>	<b>\$700.00</b>
<b>Total</b>	<b>\$42,488.00</b>
<b><u>CARRIED</u></b>	<b>CCS2310/04</b>

2024 Agenda discussion.

There was discussion regarding what documentation the Committee would like to receive and how they would like to receive it for the next round of funding applications. The following points were noted:

- The agenda document was very large in size, both electronically and physically. Additionally, it was expensive to produce and Committee members would rather see costs go towards funding than administration.
- It was agreed that for future funding applications, the agenda document would be circulated as an electronic document only and a printed A3 summary table of the applications would be provided to Committee members.
- The Committee would like it recorded in the summary document whether the applicant had applied for funding from CCS previously and whether or not they had been successful in their application.
- It was noted that if the applicant had been successful in gaining funding from CCS previously, that the applicant report back to the Committee on the event.
- In discussion regarding the electronic agenda document, it was agreed by the Committee that the application information in the agenda would include:

- hyperlinks/bookmarks for each application,
  - a succinct description of the experience of the tutor/presenter (a maximum of 300 words),
  - an hourly rate, then an outline of how the rate was determined,
  - editable PDF documents,
  - a budget,
  - word counts, no more than 500 words for all fields,
  - whether the applicant had previously applied for funding through CCS, what they had applied for previously and their success,
  - whether the applicant had also applied for funding elsewhere, and
  - a summary sheet that includes anticipated income.
- The Committee would like training to understand the electronic agenda and how to navigate it.

There being no further business the meeting was declared closed at 4.22pm.

The meeting closed with a Karakia.

Minutes approved and confirmed this                      day of                      2023.

Cr T Turner  
**CHAIRPERSON**

<b>To</b>	<b>Creative Communities Scheme Assessment Committee</b>
<b>Report title</b>	<b>Round Two of the 2023/24 Creative Communities Scheme Fund</b>
Date:	19 March 2024
Report Author:	Dominique Thurlow, Community Led Development Advisor: Community Boards and Community Committees
Authorised by:	Will Gauntlett, General Manager Community Growth

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To provide the Creative Communities Scheme Assessment Committee with guidance for making decisions on funding applications received.

## **2. Executive summary**

### **Whakaraapopotanga matua**

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Assessment Committees are at the heart of the success of the Creative Communities Scheme (the CCS). Their key role is assessing applications and allocating funding, in line with the criteria of the CCS and any specific local priorities that have been set by Council, that reflect the needs of the community within the Waikato district.

The purpose of the Creative Communities Scheme Assessment Committee (CCSAC) is to administer Creative New Zealand (CNZ) funding in the Waikato district through the CCS. This includes considering applications and allocating funding in accordance with CNZ's guidelines. Most territorial authorities in New Zealand directly administer their respective CCS funds, except for councils like Hamilton City Council, which delegate administration and distribution to Creative Waikato.

The membership of the Committee is as follows:

- Two elected members - Councillors Tilly Turner and Mike Kier.
- Two iwi representatives – Toni Herangi including one vacancy.
- One Arts Council representative – Stuart Shepherd.
- Four community representatives - Mark Vincent, Dionne Christian, Fiona Anderson including one vacancy.

It is the responsibility of Council to approve the Delegations and Terms of Reference, as per Council's Governance Structure 2019 to 2022.

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### 3. Staff recommendations Tuutohu-aa-kaimahi

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**THAT the Creative Communities Scheme Assessment Committee approve/partially approve/decline funding for the applications in the agenda, in accordance with the Creative Communities Scheme Assessors Guide (as attached to the staff report).**

### 4. Background Koorero whaimaarama

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The Creative Communities Scheme Assessment Committee operates two funding rounds per year. This is the second funding round for the 2023 to 2024 financial year. The criteria and rules of the scheme must be met and considered when making decisions.

This financial year we have been fortunate to receive a one-off payment of \$19,400.46 from Creative New Zealand (CNZ) because of the Covid top-up which can be used for existing festivals within the Waikato District. CNZ have provided criteria and rules that must be given effect to be eligible for this fund.

The Committee, at its 12 October 2023 meeting made the decision to split this one-off Festival Fund into two which resulted in a spend of \$12,500 in the first round, resulting in \$6,555.44 being available for this round.

### 5. Discussion and analysis Taataritanga me ngaa tohutohu

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A ranking/weighting document is attached (Assessor Ranking Sheet). The Committee is required to consider this when ranking the applications - based on the following extract from the Assessors Guide (2018: Pages 6-12), which meets the requirements in a consistent and objective manner (the CCS guidelines are attached).

Page 2 of the Assessors Guide, advises:

Funding criteria for CCS

There are three funding criteria under the CCS:

- Access and participation
- Diversity
- Young people.

This criterion allows the Assessment Committees to make decisions that consider the local context. Committees are encouraged to apply the funding criteria according to the arts needs within their own local council area.

If a member feels that further information is required to make an informed decision, then staff can make the necessary arrangements for clarification or for the provision of any additional information required.

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## 5.1 Financial considerations Whaiwhakaaro puutea

Council delegates the authority to the Creative Communities Scheme Assessment Committee to consider and decide on applications before it, to then allocate and distribute funds from CCNZS, in accordance with the criteria for funding.

The agreement Council has with CNZ does not allow funding more than 15 percent of the previous year's allocation to be carried forward. Should Council wish to carry forward more than 15 percent of the previous year's allocation then approval must be sought from CNZ.

If the amount requested is more than the fund, some form of scaling down may be necessary. There is \$26,845.48 (exclusive of GST) available for distribution in this funding round. Thirty five (35) applications have been received, however of those 5 were deemed ineligible under the Creative New Zealand guidelines. The total amount being requested for **round two** is \$93,051.32 as per amount calculated at the bottom of the ranking sheet.

In relation to the Festival Fund, there is \$6,555.44 (exclusive of GST) available for distribution for this financial year. Two (2) applications have been received. The total amount being requested in this first round is \$6,400.00 as per the amount calculated at the bottom of the ranking sheet.

## 6. Next steps Ahu whakamua

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Before a clear decision can be reached on funding allocation levels, ranking of each application is required prior to the April Assessment Committee meeting.

## 7. Attachments Ngaa taapirihanga

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Attachment 1 - Assessor Ranking Sheet

Attachment 2 - Creative Communities Scheme Assessors Guide

Attachment 3 - Creative Communities Guidelines for Festivals

Attachment 4 - Applications (30)

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## Creative Communities Assessment Sheet ranking key

Assessor Name:

1 being lowest, 4 being highest

App No.	First Name	Last Name	Idea - score out of 4	Process - score out of 4	People - score out of 4	Criteria - score out of 4	Budget - score out of 4	Score out of 20 (combined total idea, process, people, criteria and budget)	Amount Requested	\$ Requested for festival	Amount Recommended	Assessor Comments
1	Theo	Arraj	<b>NOT ELEGIBLE</b>									
2	Ana	Lorite Sicilia							\$2,000.00			
3	Patti	Mitchley							\$4,448.00			
4	Dorothy	Wakeling							\$2,738.00			
5	David	Tasker							\$2,525.00			
6	Abi	Penaliggon	<b>NOT ELEGIBLE</b>									
7	Armin	Schmidt	<b>NOT ELEGIBLE</b>									
8	Monica	Evans							\$3,700.00			
9	Evelyn	Shead							\$1,035.00			
10	Elisabeth	Denis							\$1,105.66			
11	Andrew	Carter	<b>NOT ELEGIBLE</b>									
12	Dione	Kouratoras							\$10,000.00			
13	Stefania Luz	Bratin							\$1,900.00			
14	Rodger	Gallagher							\$6,933.99			
15	Laura	Millward							\$1,048.26			
16	Laura	Millward							\$352.18			
17	Laura	Millward							\$278.78			
18	Caleb	Osborne							\$3,097.78			
19	Brian	Wilson							\$4,182.40			
20	Raglan Community Arts Council	Inc							\$3,122.97			
21	Laura	Millward							\$2,499.99			
22	Sarah	Ulmer							\$4,000.00			
23	Jacqueline	Anderson								\$4,400.00		
24	Aaron	Mooar							\$6,315.31			
25	Mandi	Lynn							\$4,000.00			
26	Mandi	Lynn							\$5,500.00			
27	Iuta	Vaimoso	<b>NOT ELEGIBLE</b>									
28	Jacqueline	Anderson							\$5,000.00			
29	Mandi	Lynn							\$3,528.00			
30	Jane	Crosbie								\$2,000.00		
31	Stefania Luz	Bratin							\$1,100.00			
32	Diwakar	Bhujel							\$3,000.00			
33	Sheryl	Matenga							\$4,520.00			
34	Letari	Tepana							\$4,270.00			

35	Stefania Luz	Bratin							\$850.00			
									<b>\$93,051.32</b>	<b>\$6,400.00</b>		

## CCS Assessor Ranking Sheet

App No	First & Last Name	Organisation	Project name	Name of Venue	Project Brief	No. of participants	Number of viewer/audience members	Funding criteria	Artform or cultural arts	Activity	Amount Requested	Amount Requested for festival	Amount Recommended	Assessor Comments
1	Theo Arraj	<b>NOT ELIGIBLE</b>												
2	Ana Lorite Sicilia	N/A	Puppet Theatre Workshop in Matangi	Matangi Hall	6 days puppet theatre workshop for children aged 7-15, during the second week of Term 1 school holidays in April 2024.	15	50	Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts	Theatre	Workshop/wananga	\$2,000.00			
3	Patti Mitchley	N/A	Life on Mars	Raglan Town Hall	We require assistance to fund the cost of venue, technicians and the hire of lighting and audio visual equipment. Our project is to stage a children's dance production.	70+ Tamariki aged between 6-18 years	250-300	Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts	Dance	Presentation only (performance or concert)	\$4,448.00			
4	Dorothy Wakeling	N/A	The Photography Competition is called - Fleeting Moments of Autumn	Art in Nature Arboretum Trust - 207 Scotsman Valley Road, Tauwhare, Hamilton 3287	We will invite all visitors to the park during the this period to get their cameras out to capture images of this brief time when trees turn colour and the creative opportunities abound.	50	Family members, friends of participants	Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities	Craft/object art	Creation only	\$2,738.00			
5	David Tasker	N/A	Matangi Halloween Extravaganza	Matangi Hall	Family Fun Halloween Extravaganza, with activities for the kids, and live entertainment, and food vendors.	30	300	Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities	Multi-artform (including film)	Creation and presentation	\$2,525.00			

6	Abi Penaliggon	<b>NOT ELIGIBLE</b>												
7	Armin Schmidt	<b>NOT ELIGIBLE</b>												
8	Monica Evans	N/A	Music and moves of Maunga Karioi	Solscape	Our project seeks to develop an inspiring and provocative site-specific dance and music performance, in a bush clearing about five minutes walk from the Solscape carpark on the flanks of Mount Karioi, with a natural soundscape of birdsong and surf.	7	200	Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities	Inter-arts	Creation and presentation	\$3,700.00			
9	Evelyn Shead	N/A	Creative Huntly	Friendship House Huntly	We will be holding a six week Harakeke evening class at Friendship House Huntly. Each class will run for 3 hours and over the 6 weeks participants will learn a variety of techniques as well as the histories and traditions associated with flax weaving. We will also be holding a 10 week series of drama for children and youth that will end in a small performance to showcase the skills they have learned over the term.	40	100	Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities	Multi-artform (including film)	Creation and presentation	\$1,035.00			
10	Elisabeth Denis	N/A	Building Your Artist Portfolio Workshop	Raglan Old School Arts Center	This workshop is a step-by-step creative guide on how to build a digital portfolio for artists with the help of design and visual art and how to translated into a personal website.	30	0	Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities	Visual arts	Workshop/wananga	\$1,105.66			

11	Andrew Carter	<b>NOT ELIGIBLE</b>												
12	Dione Kouratoras	N/A	Creative Futures for Afro-Kiwis: Skills to shape, change and transform	Sunset Beach Community Hub	Creative Futures for Afro-Kiwis: Skills to shape, change and transform A series of four workshops led by recognised experts in the creative field to support our community to grow and thrive across four specific areas: strategic planning, digital design technology and leadership.	125	0	Diversity: Support the diverse artistic cultural traditions of local communities	Inter-arts	Workshop/wananga	\$10,000.00			
13	Stefania Luz Bratin	N/A	"New Horizons: The Art of Meditating and Expressing for Children in Spanish"	Kindergartens Waikato: Raglan, Te Kowhai, Ngaruawahia.	The project proposes a multisensory exploration that integrates music, movement, sounds, body expression, and techniques for regulating emotions.	60-80	60	Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities	Inter-arts	Creation and presentation	\$1,900.00			
14	Rodger Gallagher	N/A	Raglan Arts Weekend 2024	Raglan Old School Arts Centre	This will be Raglan's 14th RAW event: it is a 3 day open studio event where visitors get to talk with 60 artists, ask questions about different creative processes, and have the opportunity to be inspired and/ or buy Whaingaroa art.	60+	7500	Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities	Visual arts	Creation and presentation	\$6,933.99			
15	Laura Millward	N/A	The Mini Art Gallery Project	Te Whare Toi o Ngaaruwaahia Inc - Nga Art	NGA ART would love to build and display two Mini Art Gallery boxes in our Community	40+	Unlimited	Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities	Visual arts	Creation and presentation	\$1,048.26			

16	Laura Millward	N/A	Mood Shift Maker Sessions	Te Whare Toi o Ngaaruwaahia Inc – NGA ART	We would like to run two creative activities in a public space in Ngaaruwaahia. These sessions will be held between 12pm -2pm to encourage workers to create and shift their mood to enhance their afternoons.	40+	N/A	Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities	Craft/object art	Creation only	\$352.18			
17	Laura Millward	N/A	Term 3 2024 Holiday Program	Te Whare Toi O Ngaruawahia Inc - NGA ART	We would like to run two full day holiday programs in the October holidays. One will be for 6-9year olds and one for 9 – 12year olds.	23	n/a	Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts	Craft/object art	Creation only	\$278.78			
18	Caleb Osborne	N/A	The Hatch- Emerging Artists Exhibition	Raglan Town Hall	Provide an exhibiting platform for new emerging artists in Raglan who are working towards submitting new work into an established key local community event: Raglan Arts Weekend 26 – 28 October 2024. This year, we would like to further deepen the mentorship programme that will sit alongside this exhibition.	15	1500	Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities	Visual arts	Creation and presentation	\$3,097.78			
19	Brian Wilson	N/A	Live & Local 2024	Raglan Old School Arts Centre	Monthly showcases for Whaingaroa music and performing arts	70	400+	Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities	Multi-artform (including film)	Presentation only (performance or concert)	\$4,182.40			

20	Raglan Community Arts Council Inc	N/A	After school young artist workshops Term 3/Term 4 2024	Raglan Old School Arts Centre	Four after-school programmes combining sketching, painting, writing, print-making, jewellery, design and sculpture for children age 5-12	40	200	Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts	Inter-arts	Creation and presentation	\$3,122.97			
21	Laura Millward	N/A	NGA ART YOUTH FEST (11 -18 year olds)	Te Whare Toi o Ngaaruwaahia Inc. - NGA ART	NGA ART will run a youth art festival in term 3 2024 where the youth led event will be an exhibit and showcase of their creations from our NGA ART youth classes.	30+	120+	Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts	Multi-artform (including film)	Creation and presentation	\$2,499.99			
22	Sarah Ulmer	N/A	Te Awa River Ride Light Night (Ngaruawahia)	Te Awa River Ride - Lower Waikato Esplanade, Ngaruawahia	The Te Awa River Ride is a 65km concrete path, starting in Ngaruawahia and ending at Lake Karapiro. We want to light up parts of a 2km section of the path from Ngaruawahia in a fun, free, inspirational and totally unique event for the community. Held during winter and in Matariki, we want to give families a reason to get moving, connecting families and friends along the Mighty Waikato River.	500	50	Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities	Multi-artform (including film)	Creation and presentation	\$4,000.00			

23	Jacqueline Anderson	N/A	WRDMO Whaingaroa Raglan Matariki program of events	Whaingaroa Raglan Destination Management Organisation	We wish to organise a NZ Maori Film Festival accompanied by associated Korero talks with knowledgeable guest speakers. In addition to the film screenings and workshop talks, there will also be a gallery exhibition featuring local Maori artists.	20	800+	Diversity: Support the diverse artistic cultural traditions of local communities	Multi- artform (including film)	Creation and presentation		\$4,400.00		
24	Aaron Mooar	N/A	Whaingaroa Talent Factory 2024	Soundsplash HQ and Raglan Town Hall	Whaingaroa Talent Factory is combined workshop and performance event for ages 13-18 with mentoring for successful applicants and an underlying kaupapa of youth mental wellbeing. Mentoring will be provided by established musical acts from Raglan and overseen by experienced industry professionals.	10-15	200	Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts	Music	Workshop/wa nanga	\$6,315.31			
25	Mandi Lynn	N/A	Visual Poetry Jam Workshop and Online Master Classes	Within the Waikato District - TBD following funding	Day workshop for creative and artistic students from schools in the region (and homeschoolers) using cellphone technology to teach photography, visual storytelling and creative critical thinking skills.	30	0	Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts	Visual arts	Workshop/wa nanga	\$4,000.00			

26	Mandi Lynn	N/A	Finding Venus Experience - (Film - Exhibition - Workshop)	Within the Waikato District - TBD following funding	Film Screening and Directors Talk (Finding Venus Film), Somatic (Body Based) Arts Workshop, Photo shoot to build a National Exhibition celebrating the diversity of the female form.	40-60	100+	Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities	Multi-artform (including film)	Creation and presentation	\$5,500.00			
27	Iuta Vaimoso	N/A	<b>NOT ELIGIBLE</b>											
28	Jacqueline Anderson	N/A	Raglan Whaingaroa Water Tower Reservoir public art mural project	Whaingaroa Raglan Destination Management Organisation	The Whaingaroa Raglan Destination Management Organisation (WRDMO) is project leading the mural restoration project on behalf of the community. We are calling out for artists to provide a concept design for the Water Tower.	80-100	Unlimited	Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities	Visual arts	Creation and presentation	\$5,000.00			
App No	First & Last Name	Organisation	Project name	Name of Venue	Project Brief	No. of participants	Number of viewer/ audience members	Funding criteria	Artform or cultural arts	Activity	Amount Requested	Amount Requested for festival	Amount Recommended	Assessor Comments
29	Mandi Lynn	N/A	Mindful Stabbing	It will likely be held at either Waikato, Raglan or Huntly Library.	Imagine a Needle Felting workshop that mates with a well-being workshop and creates vibrant activism badges. These badges represent the change that youth want to see made in the country. They will be celebrated on Instagram and TikTok.	90	Imagery will be placed on TikTok and Instagram on a new channel so it may take a while to build an audience but we will try and spread the reach.	Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts	Craft/ object art	Creation and presentation	\$3,528.00			

30	Jane Crosbie	N/A	North Waikato Sustainable Art Festival	North Waikato Sustainable Art Festival	The sustainable art exhibition will be gold coin donation for all public to attend all weekend, though the workshops will have a minimal cost to attend. The workshops are inclusive, and open to all age groups, nationalities, genders, and cultures.	100	100+	Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities	Nga toi Maori	Creation and presentation		\$2,000.00		
31	Stefania Luz Bratin	N/A	"Living Nature: Sensory Experimentation"	Raglan Old School Arts Centre	What is the nature that dwells within us? In the whisper of the wind and the lull of the river, we find an echo of our deepest essence. We are part of the symphony of nature, woven into the fabric of life, merged with the world around us. In the warm embrace of the sun, we find the spark of passion that burns in our hearts. Each petal, each color, is a unique expression of our essence, an invitation to discover the depth of our being.	20	20	Diversity: Support the diverse artistic cultural traditions of local communities	Visual arts	Creation and presentation	\$1,100.00			

32	Diwakar Bhujel	N/A	Nepali Cultural Art and Music Program for Children	Eureka Hall	Through these available funds and organising these sorts of events continuously, we believe that NNZWFS will be able to nurture a strong sense of cultural identity and belonging among Nepali children in the Waikato region. Further, children's understanding of their heritage will also equip them with valuable knowledge and skills for navigating their multicultural identities.	50	200	Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts	Multi-artform (including film)	Creation and presentation	\$3,000.00			
33	Sheryl Matenga	N/A	Toi Tupu Taken from Kiingi Taawhiaos tongi" Tupu te toi, Ora te toi, Whanake te toi, te toi i ahu mai i Hawaiiiki"	Waahi Paa, Raahui Pookeka Community	Toi tupu aims to provide a tangible way for tamariki Maaori to connect with their culture daily. By integrating Maaori values and aesthetics into early childhood, we are not only supporting cognitive and emotional development but also nurturing a strong sense of identity and belonging.	12	24	Diversity: Support the diverse artistic cultural traditions of local communities	Nga toi Maori	Creation and presentation	\$4,520.00			

34	Letari Tepana	N/A	F1s - Graffiti Workshop	Te Whare Waiora - 63 Rotowaro Road, Huntly	Graffiti workshops are an excellent form of expression for young people, offering them a creative outlet to communicate their thoughts, feelings, and ideas in a visually compelling way. Young artist get to see graffiti and do graffiti under the wings of a local artist.	20	80	Diversity: Support the diverse artistic cultural traditions of local communities	Visual arts	Workshop/wananga	\$4,270.00			
35	Stefania Luz Bratin	N/A		Raglan Old School Arts Centre	create an inclusive and accessible space for people of all backgrounds to engage in creative expression and personal growth through dance, movement and art therapy.	15	15	Diversity: Support the diverse artistic cultural traditions of local communities	Visual arts	Creation and presentation	\$850.00			
										<b>TOTAL</b>	<b>\$93,051.32</b>	<b>\$6,400.00</b>		

# Creative Communities Scheme

Funding for local arts  
Te tono pūtea mō ngā  
manahau a te iwi kainga

## Assessors Guide

2019 - 2022

Updated July 2020

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**This guide outlines the role and responsibilities of the Creative Communities Scheme (CCS) assessment committees.**

FRONT COVER

NZ Ukulele Festival Trust

New Zealand Ukulele  
Festival

The guide includes:

- an introduction to CCS and how the scheme works
- information about assessment committees
- information about the assessment process

As a CCS assessor, you'll need to familiarise yourself with the contents of this guide. You should use it as an ongoing reference.

Your CCS administrator will also provide you with a CCS Application Form and CCS Application Guide. These are the documents that applicants use to make an application.

This is an updated version of the Assessors Guide. It replaces all previous versions.

You can also access the contents of the Assessors Guide on the Creative Communities Online Hub at

<http://ccs.creativenz.govt.nz/help>

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# 1. Introduction to the Creative Communities Scheme

## The purpose of the scheme

The Creative Communities Scheme (CCS) provides funding to communities so New Zealanders can be involved in local arts activities.

The scheme supports a wide range of arts<sup>1</sup> projects under the following art forms: craft/object arts, dance, inter-arts, literature, Māori Arts, multi-artform (including film), music, Pacific Arts, theatre and visual arts.

## About Creative New Zealand and our partnership with local councils

Creative New Zealand, which is a Crown entity, works with local city and district councils to deliver the Creative Communities Scheme.

Creative New Zealand is New Zealand's national agency for developing the arts. We encourage, support and promote the arts in New Zealand for the benefit of all New Zealanders. Our programmes support participation in the arts, not just by professional artists, but by all New Zealanders.

The Creative Communities Scheme is one of the ways we fund a broad range of arts projects in local communities. The Arts Council of New Zealand Toi Aotearoa Act 2014 allows us to allocate funding to other organisations so that they can administer grants in support of arts projects - this includes local councils that have agreed to become community arts providers. We have a written agreement with your local council to administer CCS.

Some councils, in turn, contract a third party to distribute these funds to local arts projects.

## Funds and funding rounds

Each city or district council receives an annual allocation of funds from Creative New Zealand. The total allocation received by each local council consists of:

- > a base grant of \$15,000
- > an allocation of \$0.60 per head of population in the relevant area
- > a GST component.

Each council or third party organisation<sup>2</sup> holds **at least two and a maximum of four** funding rounds each year. In some districts, where the amount to be allocated is very small, Creative New Zealand allows for just one funding round to be run per year.

## Assessment committees

Each council or third party organisation forms an assessment committee to allocate the CCS funding. The assessment committee is made up of councillors and community representatives who are familiar with the broad range of local arts activity. You can read more about the make-up of the assessment committee on page 2 of this guide.

<sup>1</sup> See Glossary for definition of arts

<sup>2</sup> Some councils choose to run CCS through a third party organisation such as the local arts council. For more information on this speak to your local CCS administrator

## 2. Assessment committees

### Role of assessment committees

Assessment committees are at the heart of the success of the Creative Communities Scheme. Their main role is assessing applications and allocating funding, in line with any specific local priorities that have been set by your council.

The assessors (the members of the assessment committee) should collectively have a broad knowledge of the arts activity in your local area.

Other functions of committee members include:

- discussing and making recommendations for promoting the scheme locally
- receiving reports on funded projects and discussing completed projects
- attending performances, exhibitions and other events funded by the Creative Communities Scheme
- attending meetings organised by Creative New Zealand
- contributing to the Annual Evaluation Report to Creative New Zealand
- electing new community representatives to the committee after a public nomination process

### Membership and make-up of assessment committees

#### Council committee, sub-committee or community committee?

The CCS assessment committee can be established as a committee of council, a sub-committee or a community committee.

Decisions made by this committee do not need to be approved or confirmed by your council.

*Whatever form the committee takes, it must meet the following guidelines for membership and decision-making.*

#### Size of the committee

There is no specific requirement for the number of members an assessment committee must have. However, Creative New Zealand strongly recommends that there be at least seven, and not more than 11 members. A committee of nine members works well; having an odd number also assists with voting.

#### Who sits on the committee

Each assessment committee consists of:

#### Representation from local councils and community arts councils

- Local councils may appoint up to two representatives to the assessment committee. These may be elected councillors or community board members with an arts and culture focus or knowledge. Elected councillors and local board members must not make up more than half of an assessment committee.
- Each community arts council in the local area has the right to have a representative on the assessment committee. Community arts councils are organisations that have been formally gazetted under the Arts Council of New Zealand Tei Aotearoa Act 2014 or previous versions of this Act.

#### Community representatives

Community representatives on the assessment committee must be familiar with the range and diversity of local arts activities. Ideally membership of the committee should also reflect the make-up of the local community, eg young people, recent migrants, Asian residents, and local Māori and Pasifika peoples.

At least one member must be of Māori descent and have local knowledge of Māori arts activity. It is recommended that CCS administrators consult with local iwi regarding Māori appointments.

Youth councils, ethnic councils or other community groups do not have an automatic right to be represented on the committee, but they may nominate community representatives for election.

Community representatives can't include elected council members or community board members.

If council staff wish to stand as community representatives they must be there independently of their role in council.

Community representatives must be elected in a public and open way by the existing assessment committee after a public nomination process. Options for doing this include:

- calling for written nominations through newspapers, community noticeboards, direct mail-outs and websites, with representatives being elected by the committee from these nominees
- convening a public meeting where nominations are received from the floor with community representatives then being elected by the committee.

However, if there's a limited response to a call for nominations or a public election process or the committee lacks specific knowledge, the committee (via the CCS administrator) may approach individuals directly and invite them to become members.

Having past members mentor new members can be a great way to support new or younger members as they join the committee.

### **Term of membership**

Community representatives may be appointed or elected for a specified term of up to three years and can serve a maximum of two consecutive terms.

This term limitation does not apply to council or community arts council representatives however we do recommend rotation of council and community arts council representatives to keep the committee fresh.

It's a good idea to have a combination of new and experienced members. To keep this balance we recommend that committee members be replaced over time.

### **Chairperson**

Each year the assessment committee should elect a chairperson.

A person may serve a maximum of three consecutive years as chair.

### **Management of committee meetings**

To be able to make the best funding decisions, committee members must be free to discuss all aspects of an application. For this reason we recommend that assessment committees consider applications in accordance with the public excluded provisions of the Local Government Official Information and Meetings Act 1987 or, if they are a community committee, in private.

Individual councils are responsible for ensuring that meetings of the assessment committees operate in accordance with the relevant council standing orders, including the taking of minutes.

### **Dealing with conflicts of interest**

To maintain the assessment committee's integrity and to guarantee that its decision-making is transparent and impartial, conflicts of interest must be declared and handled appropriately.

Three types of conflict of interest can arise - direct, indirect, and perceived.

These are explained below, along with the procedures that must be followed when these conflicts arise. All members of the committee are responsible for making sure these procedures are followed.

## Direct conflicts of interest

A direct conflict of interest can occur if a committee member applies for funding under the Creative Communities Scheme, or is part of a group that applies and stands to benefit financially or materially from a successful application. In this situation the committee member concerned:

- must declare the conflict of interest as soon as he or she becomes aware of it
- must not assess the application
- must not take part in the decision-making process for that application, and
- must leave the room while the committee is assessing the application.

Alternatively, the committee member or the applicant group can withdraw the application.

A direct conflict of interest can also arise when an assessment committee is operated by a third party such as a community arts council, and the third party applies for funding through the Creative Communities Scheme. Third parties must not be involved in any part of assessment or decision-making process for their applications.

## Indirect conflicts of interest

An indirect conflict of interest can occur when someone else other than the committee member applies but the committee member would benefit financially or otherwise if the application were granted. In these situations the committee member:

- must declare the conflict of interest as soon as he or she becomes aware of it
- must not assess the application
- must not take part in the decision-making process for that application, and
- must leave the room while the committee is assessing the application

Alternatively, the applicant can withdraw the application.

## Perceived conflicts of interest

There is potential for a perceived conflict of interest when a CCS application is made by a family member, friend or associate of a committee member, or by an organisation associated with the committee member. Exactly how this should be dealt with will depend on the particular situation and particular relationship, as explained below:

### Immediate family, and governance or commercial relationships

Committee members must declare a conflict of interest if:

- an application is from an immediate family member, or
- the committee member is involved in the governance of an organisation that has applied, or
- the committee member has a commercial relationship with the applicant.

In these cases, as well as declaring the conflict, the committee member must not assess the application and must leave the room while the committee is assessing it.

An “immediate” family member means a parent, spouse, civil union partner, de facto partner, brother or sister, or child (this includes acknowledged “foster” or “whāngai” siblings or children).

### Other relationships

Perceived conflicts of interest may also arise when there is an application from:

- friends
- relatives that aren't immediate family, or
- people and organisations with whom the committee member is associated.

In these cases the committee member must declare the conflict, but should use their discretion in deciding whether they should participate in the assessment and decision-making process.

### **Recording conflicts of interest**

All conflicts of interest must be noted at the start of the assessment committee meeting that will be considering the relevant application.

The conflict, and the member's absence during the relevant discussions, must be recorded in the minutes of the meeting.

## **Creative New Zealand support available to assessors**

### **Meetings and workshops**

Creative New Zealand organises regular regional meetings and training workshops for CCS administrators and assessors. These are intended to help administrators and assessors develop the knowledge and skills they need to deliver the scheme locally. The meetings are also a valuable opportunity to exchange information with colleagues in neighbouring local council areas.

### **Advice**

Creative New Zealand staff are available to answer any questions you may have about assessing applications or about administering and delivering the scheme generally. These questions should be directed through your local CCS administrator.

### 3. Eligibility requirements and funding criteria

To be successful, applications for funding under the Creative Communities Scheme must:

- meet a number of eligibility requirements before the application can be considered by the CCS assessors (the local CCS administrator will check that the application meets these requirements before passing it on to the assessors)
- show that the proposed project meets one or more of the scheme's three funding criteria (access and participation; diversity; young people). When deciding whether to fund the proposal, you will look carefully at whether and to what extent the proposal meets the selected criterion.

#### Eligibility requirements for CCS

Before an application can be considered by an assessment committee, the CCS administrator will check that it meets all of the following eligibility requirements:

- The applicant
  - if the applicant is an individual they must be a New Zealand citizen or permanent resident; if the application is from a group or organisation, they must be based in New Zealand
  - if the applicant has already received funding from CCS for another project, they must have completed a satisfactory Project Completion Report for the other project before they can make another application, unless the other project is still in progress.
- The application form
  - the application must be on the standard application form provided by Creative New Zealand for the scheme
  - the declaration must be signed.

- The proposed project or proposal
  - must have an arts<sup>3</sup> focus
  - must have identified one of the three funding criteria (see below)
  - must take place within the city or district where the application is made
  - must not have begun before any CCS funding is approved<sup>4</sup>
  - must not already have been funded through Creative New Zealand's other funding programmes
  - must be scheduled to be completed within 12 months after funding is approved.

#### Funding criteria for CCS

Once the administrator has determined that an application is eligible he or she will forward it to the assessment committee to be assessed against the following criteria:

- Access and participation
- Diversity
- Young people.

One of the greatest strengths of CCS is that these funding criteria allow assessment committees to make decisions that take into account the local context. Committees are encouraged to apply the funding criteria according to the arts needs within their own local council's area.

The funding criteria are stated in the application form and all applicants are required to identify the one criterion that their project best relates to.

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<sup>3</sup> See Glossary for definition of arts

<sup>4</sup> Note that some aspects of a project may have already started but an applicant can request support for activity which has not already taken place, eg a community musical: rehearsals may have already started but the group may request support for the presentation costs, eg venue hire that have not already been incurred

## Access and participation

The project will create opportunities for local communities to engage with and participate in local arts activities, eg:

- performances by community choirs, hip-hop groups, theatre companies or poets
- creation of new tukutuku, whakairo or kōwhaiwhai for a local marae
- workshops on printmaking, writing or dancing
- exhibitions by local craft groups promoting weaving, pottery or carving
- festivals featuring local artists
- creation of a film or public artwork by a community
- artist residencies involving local artists or communities
- seminars for the development of local artists.

## Diversity

The project will support the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity, eg:

- workshops, rehearsals, performances, festivals or exhibitions in Māori or Pasifika heritage or contemporary artforms
- workshops, rehearsals, performances, festivals or exhibitions by local migrant communities
- arts projects that bring together groups from a range of different communities
- workshops, rehearsals, performances, festivals or exhibitions by groups with experience of disability or mental illness.

## Young people

The project will enable and encourage young people (under 18) to engage with and actively participate in the arts, eg:

- a group of young people working with an artist to create a mural or street art
- a group of young people creating a film about an issue that's important to them
- publication of a collection of writings by young people
- music workshops for young people
- an exhibition of visual art work by young people.

## Costs that can be funded

The types of costs that can be funded include:

- materials for arts activities or programmes
- venue or equipment hire
- personnel and administrative costs for short-term projects
- promotion and publicity of arts activities.

## Projects that can't be funded

Types of projects that can't be funded under the Creative Communities Scheme include:

- **Projects without an arts focus, eg:**
  - puzzles, upholstery, magic, model-making, commercial design, commercial fashion design, fitness-based dance (such as aerobics or gymnastics), and martial arts (such as tai chi or karate)
- **Film festivals presenting films made outside the local area**
- **Fundraising activities eg:**
  - benefit concerts to raise funds to buy a capital item or to pay for another activity.
- **Projects within the scope of other sectors or organisations, eg:**
  - arts projects in schools or other educational institutions that are the core business of that

institution or are normally funded through curriculum or operating budgets (see section below: Creative Communities Scheme and schools)

- projects that mainly deliver outcomes for other sectors, eg health, heritage or the environment

➤ **Council projects** - which are any projects developed and run by a council or its subsidiary, The latter includes council controlled organisations (CCOs), libraries, art galleries, museums, performing arts venues, economic development agencies and/or bodies that are 50% or more controlled by a council or group of councils.

This criteria does not prevent a local arts group from applying for a project that will use facilities owned and/or operated by a council or its subsidiary. However, an application can only be for the direct project costs of the applicant such as:

- materials for arts activities or programmes
- venue and equipment hire (including council owned or council controlled venues)
- personnel and administrative costs for short-term projects
- promotion and publicity of arts activities.

This criteria does not prevent a council or council subsidiary from applying to Creative New Zealand for funding via our other funding programmes or initiatives.

A body, eg trust or foundation which has been established to deliver outcomes for a council or its subsidiary is not eligible to apply.

➤ **Facilities, eg:**

- projects to develop galleries, marae, theatres and other venues - including the costs of fixed items, whiteware, floor coverings, furnishings, gallery and theatre lights, stage curtains or building restoration

CCS funding is available for new artworks as part of marae projects such as tukutuku, whakairo, whāriki and kōwhaiwhai – however, applications for funding for marae facilities or restoration projects should be made to the Lottery Marae Heritage and Facilities fund, which is administered by the Lottery Grants Board.

### Specific costs that can't be funded

- ongoing administration and service costs (such as salaries) that aren't related to a specific project<sup>5</sup>
- travel for individuals or groups to attend events, presentations or shows outside the local area
- buying capital items or equipment, such as cameras, computers, instruments, costumes, lights or uniforms
- the costs of running fundraising activities
- entry fees for competitions, contests and exams
- prize money, awards and judges' fees for competitions
- payment of royalties
- the paying off of accumulated debt or debt servicing
- buying existing artworks for collections held by, for example, councils, museums, galleries, community groups or individuals.

Where any of the above costs are included in a CCS application, the applicant will need to be able to cover these costs from project income other than CCS funding, eg ticket sales or fundraising

### Creative Communities Scheme and schools

Every school has its own curriculum and teaching programme aligned to the National Curriculum. All state and integrated schools are obliged to deliver the National Curriculum and all are obliged to have trained

<sup>5</sup> Note that CCS can support a proportion of a groups' core costs and/or overheads that relates specifically to the project

and registered teachers that deliver that curriculum. Each school decides what they want to focus on and establishes an annual curriculum and teaching programme that identifies the learning outcomes and the activity to deliver the programme.

CCS cannot fund arts activity which is the responsibility of teachers (including itinerant staff) to deliver. This is arts activity already delivered by teachers as defined in a school's annual curriculum and teaching programme.

### What schools activity can CCS support?

In addition to the activities identified in the curriculum and teaching programme, a school may undertake *additional* activity to complement and enhance its teaching programme. This activity is often referred to as co-curricula or extra-curricular activity. This activity may be eligible for support via CCS as long as it fits other CCS criteria. This might include performances or workshops by visiting artists taking place inside or outside the school, school productions (as long as they are not a primary vehicle for delivery of the school's curriculum and teaching programme) or community-based arts and cultural activities.

How can you tell if the activity is part of the curriculum and teaching programme?

Applicants need to supply a letter from the school principal verifying that *the activity or project is not part of the school's curriculum and teaching programme, has not been identified by teachers as an activity they would offer students themselves and is not primarily a vehicle for assessment*. If an applicant has not supplied this letter an administrator can request this or an assessment committee could allocate funding but make it conditional upon receipt of this letter.

### Test examples for school projects:

**Workshops by visiting artists taking place within the school:** Yes, as long as this is not part of the curriculum and teaching programme, clearly complements what teachers can offer, and the artists are not replacing the role of the teacher.

**School productions:** Yes, in some instances, but not if the production is intended to deliver an aspect/s of the school's curriculum and teaching programme and is primarily a vehicle for assessment.

### Participation by students in a local performing

**arts competition:** Yes, as long as this is not part of the curriculum and teaching programme, clearly complements what teachers can offer and any additional tutors are not replacing the role of the teacher. Eligible costs might include transport to and from the event, materials for the making of costumes or tutor fees.

**NB:** Other CCS funding criteria and exclusions also apply to school projects.

## Support under other Creative New Zealand funding programmes

If the scale or significance of a proposed arts project goes beyond the local level, the project may be a better fit for one of Creative New Zealand's other funding programmes.

Information about the other funding opportunities we provide is available on our website:

[www.creativenz.govt.nz](http://www.creativenz.govt.nz)

## 4. The assessment process

### Key guidelines for assessors

To maintain the integrity of the assessment process, all assessment committees must follow these three key guidelines:

1. Apply the Scheme's funding criteria i.e. all projects must meet one of the funding criteria.
2. Use the Assessors Guide and Assessment Scale to govern decisions.
3. Follow the procedures for dealing with conflicts of interest.

### Stages of the assessment process

When an application for funding under the Creative Communities Scheme has been received and acknowledged by the local CCS administrator, the application passes through the following stages:

1. Checking eligibility requirements (Administrator) – the CCS administrator checks that the application is eligible to be considered by the assessment committee.
2. Distributing applications to assessors (Administrator) – the CCS administrator distributes all the eligible applications to the individual assessors.
3. Applying the Assessment Scale (Individual assessors) – the assessors mark each application against the Assessment Scale, using the Application Marking Sheet to record a mark out of 20. They then return these marks to the administrator.
4. Creating a ranked list (Administrator) – the CCS administrator collates the assessors' marks and creates a ranked list of all applications, from the highest marked to the lowest.

5. Prioritising applications and allocating funding (Assessment committee) – the assessment committee meets to discuss the applications and decide which should have priority for funding.
6. Notifying the applicants (Administrator) – the CCS administrator notifies each applicant in writing of the assessment committee's decision about their application.

### Funding criteria

Funding criteria and examples are given on pages 6 -7 of this guide

### Applying the Assessment Scale

#### Number of assessors per application

Each application should be assessed by all the assessors. However, if this isn't possible because there is a large number of applications, each application must be marked by **at least three** members of the committee who have relevant experience and knowledge of the particular artform.

Assessors must mark applications using the Assessment Scale. This ensures that the assessment process is consistent and objective.

Giving each application a mark against the same scale and same set of questions allows applications to be ranked in priority before the assessment committee meets, and provides a starting point for discussion.

Your administrator will provide you with:

- all the applications you are to assess
- an Assessment Marking Sheet to insert your marks into.

Assessors must complete the Assessment Marking Sheet and return this in time for the administrator to compile a ranked list for the assessment committee meeting.

## How the Assessment Scale works

On the basis of the information provided in each application for Creative Communities Scheme funding, the members of the assessment committee give a mark from 1 to 4 for each of the five assessment areas set out below.

The individual marks for each assessment area will provide a total score out of 20. These are then averaged and a ranked list is created listing the applications with the highest scores at the top.

## The five assessment areas

### Area 1 The idea / Te kaupapa

#### What is it the applicant wants to do?

Give a mark based on your assessment of how strong and well-developed the idea behind the proposed project is.

- 
- 4 The idea / kaupapa is extremely strong and well-developed.

---

  - 3 The idea / kaupapa is generally strong and has merit.

---

  - 2 The idea / kaupapa is under-developed.

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  - 1 The idea / kaupapa is not developed

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### Area 2 The process/Te whakatutuki?

#### How will the applicant carry out the project, and where and when?

Give a mark based on your assessment of the process (creative and/or practical), planning and timeline put forward for the project in the application.

- 
- 4 The process, planning and timeline are extremely well-conceived and convincing.

---

  - 3 The process, planning and timeline are mostly well-conceived and credible.

---

  - 2 Some aspects of the process, planning or timeline are well-conceived.

---

  - 1 The process, planning and timeline are poorly conceived and not convincing, and/or key elements of the process, planning and timeline are incomplete.

---

### Area 3 The people/Ngā tāngata

#### Who is involved?

Give a mark based on your assessment of the relevant experience of the individual or group and their ability to deliver the project.

- 
- 4 The ability and experience of the individual or group involved in the delivery of the project is exceptional.

---

  - 3 The ability and experience of the individual or group involved in the delivery of the project is strong.

---

  - 2 The ability and experience of the individual or group involved in the delivery of the project is below average or unproven.

---

  - 1 The ability and experience of the individual or group involved in the delivery of the project is unknown or not credible.

---

#### Area 4 The criteria/Ngā paearu

##### How will the project deliver to the selected criterion?

Give a mark based on how well the proposed project will deliver to the selected criterion.

- 
- 4 The project has the potential to deliver exceptional results under the selected criterion.
- 
- 3 The project has the potential to deliver strong results under the selected criterion.
- 
- 2 The project has the potential to deliver limited results under the selected criterion.
- 
- 1 The project has the potential to deliver minimal or no results under the selected criterion.
- 

#### Area 5 The budget/ Ngā pūtea

##### How much will the project cost?

Give a mark based on your assessment of how strong the proposed project's financial information is and how reliable its budget is.

- 
- 4 The financial information, including the budget, is realistic, complete and accurate.
- 
- 3 The financial information, including the budget, is mostly complete, realistic and accurate.
- 
- 2 The financial information, including the budget, is incomplete and only partly realistic and accurate.
- 
- 1 The financial information, including the budget, is unrealistic and/or incomplete and/or inaccurate.
- 

## Prioritising applications and allocating funding

The assessment committee meets to decide which applications should have priority for funding. The committee focuses its discussion on:

- what level of support there is among committee members for those applications that scored highly on the Assessment Scale (a total mark between 16 and 20)
- which "middle ground" applications (a mark between 11 and 15) should be given priority
- strategic funding decisions and local funding priorities that may see applications given priority even though they haven't scored as highly as others.

It's appropriate to support a project if the application is eligible and meets the funding criteria and the assessment committee believes the project should have a high priority.

Grants can be made as general contributions to a project or they can be tagged to a specific aspect of the project.

If an application has stated that the applicant is also asking for funding from other sources, the committee will need to consider how likely it is that the applicant will get that other funding and therefore whether the project will be viable.

### Taking a strategic approach to funding decisions

Usually there's pressure on CCS funds and it's not possible to fund all of the creative projects taking place in our communities. Assessment committees will need to take a strategic approach to funding and make decisions that represent the best use of the funds available. It's preferable that the best applications are given adequate support to ensure that they have a good chance of success, rather than spreading funding too thinly over a larger number of applications.

Funding decisions should also be made from a district or city-wide perspective. Rather than considering individual projects in isolation, it's important that assessors are aware of the arts environment in the city or district as a whole and that they aim to fund projects in a way that develops and enhances the arts throughout the local area.

### Declined applications

If the committee decides to decline an application they will need to identify the reason for the decline. These are:

- The application is ineligible
- The application is incomplete
- The project is a low priority for funding

### Specific factors for the committee to consider

When deciding whether a proposed project should be a priority for funding, the committee should consider and discuss the following questions:

- Is there evidence of demand from the community?
- Will the project provide increased, sustained or long-term benefits for the community?
- Will the project contribute to supporting the local arts priorities identified by the local council?
- Is there potential for the project to develop?
- Has the project received CCS support previously and, if so, has the project developed in any significant way?
- Given that priority should be given to strong projects that are likely to be successful, is the proposed level of funding support adequate to ensure that the project will succeed?
- What does the arts environment look like in the local area, and where is support needed? How will the project contribute to the development of the arts within the district or city?

### Deciding the appropriate level of funding for an application

Assessment committees should award the amount and type of assistance that they agree is appropriate, regardless of the amount the applicant has asked for. If the committee decides to grant less than the amount asked for, it must be confident this won't risk making the project unviable.

Local councils or assessment committees must not set an upper limit on how much funding applicants can ask for. However, it's good practice to manage applicants' expectations, and applicants can be given information about the range of funding amounts that have been granted in the past.

Councils and assessment committees also must not specify the level of an applicant's minimum contribution to a project (whether personal or through other funding sources) as a requirement for eligibility under the scheme.

### Projects benefiting more than one council area

Projects that benefit more than one council area can be supported. Individual CCS administrators should liaise with the administrator in an adjacent local council where appropriate.

### Co-operation and joint support

Assessment committees may co-operate and jointly support projects that take place in adjacent local authority areas. This may be achieved through administrators liaising informally with other administrators and committees.

If your council would like to establish formal processes for co-operation and joint support, or would like to operate a joint assessment committee, this must be agreed in writing with Creative New Zealand.

Whether your process is formal or informal, it is recommended that administrators (and relevant management) of the adjacent council discuss and agree the following:

- The principles and considerations behind recommending that applicants submit applications to both committees, eg:
  - shared audiences
  - projects that sit across both boundaries
  - the funding/infrastructure available in each district for different types of projects
  - impacts for applicants
  - timing of closing dates
  - proportions of requests
  - implications of one committee funding and another not.
- Under what circumstances administrators will or won't recommend that applicants submit to both committees
- How administrators will convey this advice to applicants
- How administrators will ensure your advice is consistent
- How administrators will keep each other in the loop.

## 5. Promoting the scheme locally

As well as assessing applications, reading reports and attending CCS-funded events, members of the assessment committee have a very important contribution to make in promoting the scheme effectively.

### Developing a promotion plan

Promoting the scheme well is key to the success of CCS.

Planning is the first step, and it's good practice for assessment committees to set aside time to develop a promotion plan. The plan should be a work-in-progress that's discussed and reviewed regularly. We suggest that you do this at the end of each assessment meeting.

To develop a plan targeted to your own community it may help to start by addressing the following questions. We encourage all assessment committees and administrators to regularly review how the scheme is being promoted. At least once a year the committee should devote some time to consider ways to improve the scheme's promotion.

### Questions that the assessment committee might consider are:

#### Who needs to hear about the scheme?

Brainstorm ideas, using your knowledge about your community. Look at past applications to help identify particular groups or communities who haven't been applying and may need to be targeted.

Some groups are particularly hard to get to. For them, word-of-mouth is best, but in many cases you'll need to find a connection with the group to help you get access to it. Cultural associations, meeting places, schools and social media may be useful starting points.

In thinking about who you need to reach and how to reach them, consider these specific questions:

- > Who is driving arts activities locally?
- > What's new on the local arts scene?
- > How can we encourage applications from a wide range of groups in our community?
- > How will we reach young people?

### How can you support your CCS administrator to promote the scheme?

There are a number of ways you can support your CCS administrator to connect with your community, eg:

- > **Brochures** - Your administrator has CCS brochures and posters. Take some of these with you and pass them on to other artists, arts organisations or community groups. These are also available in pdf format and in a variety of languages
- > **Social media** - Does your council have a Facebook page? Do you or your organisation have a Facebook page? If so, start "liking" and commenting on the council's CCS postings or postings by groups that have been supported
- > **CCS funded events** - Attending CCS funded events and other community events can create good opportunities for promoting the scheme. If you are able to attend these events you might take some copies of the brochures with you in case there are opportunities to share this information.

Note that up to 7.5% of the council's annual CCS allocation can be used for promotion costs. This funding for promotion **cannot** be used to cover administration costs. Some councils have successfully run local promotional events, often based around the opening of an exhibition or a new venue, where they have showcased projects that have been supported through CCS.

## Appendix 1. Glossary (explanation of words and phrases)

### Arts activities

**Craft/Object art:** includes traditional and contemporary applied arts practices of all the peoples of Aotearoa/New Zealand, including Māori and Pasifika peoples and the diverse cultures of people living in Aotearoa/New Zealand today. Genres include, but are not limited to, ceramics, furniture, glass, jewellery, object making, studio-based design, raranga, tāniko, tapa making, textiles, tivaevae, typography, weaving and woodwork.

For projects involving a design component, artists can apply for funding to develop and/or make new work and for the public presentation of the work, but not for the commercial manufacture or production of a work.

**Dance:** includes forms of dance that clearly have an arts and cultural focus (as opposed to aerobics, fitness or martial arts) eg kapa haka, tango, traditional Highland dancing, hip-hop, classical Indian dance, Pacific dance, ballet, tap and jazz.

**Inter-arts:** Inter-arts projects integrate artforms of any cultural tradition, combining them to create a new and distinct work. The result of this integration is a hybrid or fusion of artforms outside of Creative New Zealand's existing artform categories.

**Literature:** includes both fiction and non-fiction

- 'Fiction' includes, but isn't limited to, novels, novellas, short stories, poetry, children's fiction, young adult fiction, graphic novels, illustrated picture books, and speculative fiction such as fantasy fiction, science fiction, detective fiction, and historical fiction.
- 'Non-fiction' includes, but isn't limited to, autobiography, biography, essays, social commentary, literary criticism, reviews, analytical

prose, non-fiction written for children, young adult non-fiction, and writing about the physical and natural sciences.

Literary activities may include poetry readings, local storytelling, writers' and readers' events, and creative writing workshops. Creative New Zealand does NOT consider the following to be literature: instruction manuals, guide books, phrase books, and do-it-yourself and how-to books (including travel guides, gardening books, and recipe books); bibliographies, dictionaries, encyclopedias and professional reference works; newsletters; hymn books; and publisher catalogues.

**Māori arts:** arts activities that can be regarded as strong expressions of Māori identity. They include the following types of arts practice, which can also form the focus of workshops, wānanga and festivals:

- heritage te reo-based artforms, eg whaikōrero, haka, karanga and whakapapa recitation, waiata mōteatea, pao and kōrero paki
- heritage material artforms, eg toi whakairo (carving), tukutuku (wall decoration), kōwhaiwhai (painted rafters), and ngā mahi a te whare pora (weaving, textiles and basketry)
- customary performance arts such taonga puoro, karetao (puppetry), ngā tākaro (string games)
- contemporary Māori arts activities that draw on traditional heritage artforms, fusing them with other elements to create innovative expressions of Māori cultural identity, eg theatre and contemporary dance productions, creative writing, songwriting, and photography.

**Multi-artform (including film):** projects that combine or feature two or more artforms, eg a youth project that combines music and visual arts, or a festival that features dance, music and theatre. Film: includes animation, dance film, documentary film, experimental film, feature film, short film, and moving-image art projects.

Film festivals presenting work created outside your local area are not eligible for support via CCS.

**Music:** includes all music genres, eg classical and contemporary music; popular and rock music; rap and hip-hop; orchestral and choral music; brass bands; opera; jazz; 'world' music; and traditional and contemporary Māori and Pacific Island music.

**Pacific arts:** arts activities that identify with the unique cultural perspectives of individual Pacific nations (such as Samoa, the Cook Islands, Fiji, Tonga, Niue, Tokelau and Tuvalu) as represented by New Zealand's Pasifika communities. Pacific arts activities can include the following types of arts practice, which can also form the focus of workshops, fono and festivals:

- heritage language-based artforms that relate to specific cultural traditions, eg storytelling, chanting and oral history
- heritage material artforms, eg woodcarving, weaving, tivaevae and tapa-making
- traditional dance, theatre and music performance eg Samoan siva (dance) and Cook Island drumming.
- contemporary Pacific arts activities that draw on traditional heritage artforms, fusing them with other elements to create innovative expressions of Pasifika cultural identities, eg theatre and contemporary dance productions, music, creative writing, songwriting and photography.

**Project:** A self-contained activity that is time bound with an identifiable start and end date.

**Theatre:** includes all theatre genres, eg comedy, drama, physical theatre, street theatre, musical theatre, pantomime, circus, clowning, puppetry, mask, and theatre by, with and for children.

**Visual arts:** includes customary and contemporary practices of all the peoples of Aotearoa/New Zealand, including Māori and Pasifika peoples and the diverse cultures of people living in Aotearoa/New Zealand today, eg drawing, painting, installation, kōwhaiwhai, photography, printmaking, sculpture, tā moko, and typography.

## General terms

**Arts:** all forms of creative and interpretative expression (from the Arts Council of New Zealand Toi Aotearoa Act 2014, section 4).

**Artform:** one of various forms of arts practice.

**Community:** a community may be based around a place, a cultural tradition, or commonly held interests or experiences.

**Ethnicity:** an ethnic group is made up of people who have some or all of the following characteristics:

- a common proper name
- one or more elements of common culture, which may include religion, customs or language
- a unique community of interests, feelings and actions
- a shared sense of common origins or ancestry
- a common geographic origin.

**Genre:** a category of artistic, musical or literary composition characterised by a particular style, form or content; a kind or type of work.

**Heritage arts:** artistic expressions and forms reflecting a particular cultural tradition or traditions that continue to be celebrated and practised by New Zealand artists and practitioners, and that are appreciated and supported by New Zealand communities.

**Masterclasses:** classes, workshops, seminars or other training offered by experienced and respected artists and practitioners (see also Wānanga).

**Territorial authority:** a district or city council.

**Wānanga:** a Māori term for a forum or workshop.

## CCS Festival Fund – Guidance for CCS Managers

### Purpose

The CCS Festival Fund is a one-off funding boost from Government, to support **established** festivals that celebrate the life experiences, stories, cultures, and regional identities of New Zealanders, that continue to be impacted by the effects of COVID-19 in 2023.

These funds are intended to help the sector adapt and thrive as we move away from the effects of COVID-19.

It is expected that the funds will improve **access, equity, and arts participation** for all New Zealanders, and provide opportunities for the development of a **resilient** and **sustainable** arts sector.

### Process

CCS Festival Funds will be distributed through standard Creative Communities Scheme funding rounds.<sup>1</sup> Applicants can apply using the **CCS application form**, ensuring they include the word *festival* in the title or project description.

### Eligibility

To apply, applicants must have delivered a festival **at least once** in the previous five years (this may include digital presentation). Applicants should include evidence of previous delivery in their application. You can request extra materials if they have not provided evidence in their initial application.

A **festival** (for the purpose of this fund) involves an **integrated programme of events** and activities featuring one or more artforms, from any cultural tradition, that takes place within a defined area or region over a designated period of time.

### Timeframe

CCS Festival Funds can support eligible festivals that are delivered within 12 months of the grant notification. As this is a one-off fund, festival grants will only be distributed in your CCS funding rounds between August 2023 and May 2024.

### Eligible Costs

Festivals can apply for operational, commissioning, development, and presentation costs. There is no maximum amount a single festival can apply for, but applicants should talk to you about your average CCS grants amounts, and their specific plans for this one-off fund.

### Multiple applications

Festivals may only apply only once per funding round.

### Assessor tips

A strong application should demonstrate how their festival:

- Celebrates the life experiences, stories, and cultures of New Zealanders
- Improves access, equity arts participation
- Provides opportunities for the development of a **resilient** and **sustainable** arts sector

*Note: All standard CCS guidelines and eligibility requirements also apply to this fund*



First name: Ana

Last name: Lorite Sicilia

## Feedback

Name of Venue:

Matangi Hall

Street Address of Venue:

(Events must take place within the Waikato District.)

478 Tauwhare Road MATANGI

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

Other

Details:

European - Spanish

### How did you hear about the Creative Communities Scheme?

Creative NZ website

Please provide how you heard about the Creative Communities Scheme

I have previously applied for funding under the CCS

### The idea / Te Kaupapa: What do you want to do?

*(500 word limit)*

Our mission is to provide a vibrant space for children and young audience in our community to not only delve into the captivating art of puppetry but also to foster a sense of connection and collaboration. Led by professional puppeteers and theatre practitioners, participants will be guided through the creation of four main puppet types, igniting their creativity and curiosity. The magic truly unfolds as these young artists take centre stage, weaving their imaginations into the making of rod puppets, hand puppets, marionettes, and shadow puppets. What sets this workshop apart is our commitment to sustainability, as we transform upcycled materials into extraordinary works of art, emphasizing the beauty of repurposing and eco-conscious creation. The participants will create their own puppets, which they will be able to take home after the completion of the workshop and performance. In this enchanting puppet workshop, we are embarking on a journey that goes beyond the realms of traditional learning.

Through the power of overhead projectors, torches, and an array of screens, shadow puppet theatre becomes a canvas for storytelling that transcends generations and abilities. This project isn't just about artistic creation; it's a bridge that connects diverse minds and hearts, unifying them in the shared joy of puppetry as a universal language of expression.

As the workshop draws to a close, participants will have the remarkable opportunity to showcase their new found puppetry progress through a heartwarming performance for their whānau. This moment not only celebrates the culmination of their creative journey but also serves as a reminder of the boundless potential within each participant and the enduring magic of puppetry.

The heart of this endeavor beats with the rhythm of collaboration, as participants learn the invaluable skills of co-creation and teamwork. It's a journey that extends beyond the workshop's duration, nurturing the seeds of long-term engagement and artistic growth. However, this grand vision requires support to come to fruition. Our aim is to cultivate creativity, foster connections, and build a foundation for lifelong learning through the enchanting world of puppetry. Your generous funding will not only ensure the presence of dedicated professional artists but also cover essential materials, venue hire, and administration efforts.

### The process / Te Whakatukuki: How will the project happen?

*(500 word limit)*

The workshops will span over 6 days during the second week of the school holidays in April. Each session, which will take place at Matangi Hall, will extend for 4 hours, ensuring an immersive exploration of puppetry for the participants. Additionally, a 4-hour session dedicated to rehearsal and performance will conclude the workshop on Saturday, the 27th of April.

Every session will comprise two distinct blocks of activities. The first block will be dedicated to delving into the diverse realm of puppetry, facilitated by the artists. During this segment, participants will have the opportunity to interact with various types of puppets and engage in drama-based exercises to better understand puppet manipulation. The artists themselves will present short performances, showcasing the endless creative possibilities of this captivating art form.

The second block of each session will be centered around the hands-on experience of puppet crafting. The breakdown of sessions is as follows:

- Day 1 (22/04/2024): The participants will be introduced to puppetry through an array of puppet types and drama roles, sparking their curiosity and imagination. They will craft their initial puppets using materials like brown paper, masking tape, and egg cartons.

- Day 2 (23/04/2024): Building on their foundation, participants will delve into the world of hand puppets and mouth puppets. After engaging in role-playing activities that emphasize puppet manipulation techniques, they will craft their very own hand puppets.

- Day 3 (24/04/2024): The creative journey continues as participants finalize their hand puppets from the previous day. Collaboration will be encouraged as they assist one another, if needed. They will also be introduced to the concept of rod puppets, further enhancing their puppetry repertoire through drama exercises and puppet manipulation, culminating in the creation of unique rod puppets.

- Day 4 (25/04/2024): The crafting and exploration will proceed, focusing on string puppets or marionettes. Participants will glean insights from professional marionettes used by the artists in their shows, along with other string puppets. Guided by this experience, they will craft their own marionettes using scarves.

- Day 5 (26/04/2024): The session will spotlight Shadow Theatre, a captivating art form that unlocks endless creative possibilities. Participants will experiment with diverse light sources and materials, ranging from torches and overhead projectors to paper and fabric. Engaging games and explorations will lead to the

creation of basic shadow puppets. Working in small groups of three, they will collaborate on a project centered around the concept of "Papatūānuku" and its four elements, deepening their values of kaitiakitanga, akin to "Pachamama" in South American cultures.

- Day 6 (27/04/2024): This final session will concentrate on rehearsing a short performance under the guidance of the artists. Participants will receive exercises to further refine their newly acquired puppetry skills. At noon, families and visitors are cordially invited to witness the culmination of this creative journey as participants showcase their achievements in a heartwarming performance.

**The people / Nga tangata: Tell us about the key people and/or groups involved.**

*(500 word limit)*

The project will bring together a group of 15 children and young people aged 7 to 15 who will actively participate in this enriching endeavour. A number of children from the local schools have already shown their commitment to the project, and as word spreads, we anticipate more eager participants joining. The venue, Matangi Hall, has previously hosted a successful workshop by Sergio Aguilar and Ana Lorite and remains enthusiastic about their return to the community. While the project is open to school-age children, it necessitates a full commitment to the entire duration.

**Guiding this creative journey will be two accomplished artists – skilled puppeteers and expert jugglers.**

These artists bring extensive experience in teaching and leading community-focused projects. Ana, taking the lead, will spearhead the project's development, while Sergio, who also serves as a teacher, will offer continuous support to the participants as needed.

Back in 2011, Ana and Sergio established Naranjarte, a puppet and circus company headquartered in Madrid, Spain. Their dedication to the arts led them on a global journey from September 2017 to January 2020, researching and honing a program that combines language education, communication, and human connection through the transformative mediums of puppetry and circus. This journey took them across 14 countries on 4 continents, showcasing the cognitive power of these unique art forms. Their passion has resonated with audiences worldwide, as they've delivered over 200 performances to captivated viewers.

Ana boasts a professional puppeteer's credentials, backed by a Master's level Diploma in Puppetry from the UK. She is also a certified educator with a Bachelor's degree in Teaching (Primary Education) and holds full teaching registration in Aotearoa. Sergio's expertise stems from his training at Spain's Carampa Circus School in Circus Performance, further complemented by a two-year Diploma in professional Clown Studies. He works in schools and ECE around Hamilton as a relief teacher.

Ana and Sergio live in Matangi and they use the hall as their rehearsal space to work on their shows. Their connection with Betty Clough, the hall administrator, is well-established, and the support they've garnered from families who participated in their previous workshop (Matangi children's circus and clown workshop) in October 2023 is a testament to their community involvement. They also developed this same Puppet Theatre Workshop in the Karangahake Hall, in December 2024. This earlier workshop received the backing of Hauraki District Creative Communities. (Additional testimonies and supporting information are included with this application.)

**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

(500 word limit)

This project is thoughtfully designed to cater to schoolers and young individuals aged 7 to 15, bringing together a vibrant community of budding artists. Throughout the course of the project, participants will be immersed in a transformative experience where they will:

- Collaborate and learn under the guidance of accomplished international artists, gaining valuable insights into the world of puppetry and performance.
- Discover a powerful outlet for self-expression through the art of puppetry, enabling them to communicate their thoughts, emotions, and stories in an enchanting and unique manner.
- Cultivate "tuakana-reina" relationships, fostering an environment of mutual support and co-creation that transcends individual abilities. In this inclusive space, they will contribute to one another's growth, nurturing a strong sense of community.
- Channel their energies into constructive activities during the school holidays, providing a rewarding outlet for their creativity. This initiative beautifully exemplifies the community's unwavering dedication to nurturing the comprehensive growth of its members.
- Develop an enduring practice of drama exercises, equipping them with essential tools to navigate their formative years and bolster their self-esteem while honing vital communication skills. The puppetry experience will serve as a bridge, allowing children to explore their emotions and boost their confidence.
- Embark on a journey to uncover the enchanting world of Puppetry – an ancient and captivating art form that offers a fresh perspective and unique avenues for personal growth. This exposure to puppetry is a rare opportunity within the community, enriching their experiences in profound ways.

Within the confines of Matangi, there is currently no parallel platform dedicated to puppetry and puppet theatre tailored for children and young people. By filling this void, the project brings a much-needed avenue for creative exploration and skill- building that will undoubtedly resonate with participants and contribute to the broader cultural landscape of the community.

In addition to the immersive experience of the workshop, participants will also receive a special video that captures the highlights of their learning journey. This video will feature enchanting photos and moments from their creative endeavors, providing a cherished keepsake for participants and their whānau to enjoy together. It will serve as a heartwarming reminder of the transformative power of puppetry and the moments of growth, creativity, and collaboration that were shared during this remarkable experience.

## The budget/Ngā pūtea

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

No (Include GST in your budget)

## Project name:

Puppet Theatre Workshop in Matangi

## Funding criteria:

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

## Artform or cultural arts practice:

Theatre

## Activity best describes your project?

Workshop/wānanga

Brief description of project:

(500 word limit)

6 days puppet theatre workshop for children aged 7-15, during the second week of Term 1 school holidays in April 2024.

Start date:

(Date must be no earlier than 18 April 2024)

22/04/2024

Finish date:  
(must be within 12 months of starting date)  
27/04/2024

Number of active participants:  
15

Number of viewer/audience members:  
50

### Project Costs

Project costs		Amount
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		e.g. \$300
Item e.g. hall hire	Detail e.g. 3 days' hire at \$100 per day	Amount
hall hire	6 days hire at \$50 per day	\$300
Workshop facilitator, promotion and Artist's fees - Ana Lorite	24h at \$50 per hour	\$1200
Workshop facilitator, promotion and Artist's fees - Sergio Aguilar	24h at \$50 per hour	\$1200
Materials	An assortment of materials, including masking tape, OHP light bulbs, brown paper rolls, cardboard sheets, glue, scissors and stationary equipment will be employed in the workshops*	\$200
* The indicated amount is an approximate calculation based on past workshops and the cost of materials, considering the variable inflation in the cost of living. Our primary focus is on optimizing the use of upcycled and recycled materials and reducing waste. This budget allocation will cover the materials required for all participants to craft their own puppets.		
<b>Total Costs</b>		<b>\$2000</b>
Project Income		Amount
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		e.g. \$3,750
Income e.g. ticket sales	Detail e.g. 250 tickets at \$15 per ticket	Amount
Participation ticket sales	6 tickets at \$150 (30% to total number of participants)	\$900
<b>Total Income</b>		
Costs less income	<b>This is the maximum amount you can request from CCS</b>	<b>\$2000</b>
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		<b>\$2000</b>

### \$ Total Cost

Total cost being sought from Creative Community Scheme  
2000

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
20&21/5/2023	Karangahake children's circus and clown workshop (Hauraki District CCS)	\$2292	Yes
27&28/5/2023			
25,27,28,29/10/2023	Matangi Children's circus workshop (Waikato District Creative Communities Scheme)	\$2192	Yes
2,3,4,5/10/ 2023	Hamilton children's shadow puppetry workshop (Hamilton city Creative Communities Scheme)	\$2118	Yes
4,5,6,7,8,9/12/2023	Karangahake Puppet Theatre Workshop (Hauraki District CCS)	\$2,271.38	Yes

### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

### You must read and sign the following. Please check each box to show that you have read the information and agree to each section.

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

#### Attached Documents

File
Testimonials Karangahake Children's Puppet Theatre workshop
Naranjarte BIO, Portfolio
Link Videos and press. Puppet Theatre workshop

# Naranjarte - Puppets & Circus

Naranjarte, formed by Ana Lorite and Sergio Aguilar in 2011, is a Spanish company that mixes the arts of puppetry and circus, offering a new theatre format. After developing their careers as performers and educators in Europe, they embarked on a new adventure... From September 2017 to January 2020, they developed a world tour and an educational project: "Puppets and circus: a trip around the world's schools". They visited more than 20 schools in 14 different countries, performed over 200 shows, and interviewed over 80 international teachers and puppeteers as part of their research. In 2018 they arrived in Aotearoa/NZ for the first time and fell in love with the country. They returned to make a life here in January 2020, to continue sharing their passion and skills, and to develop their artistic careers in their chosen home.

Step into the magical realm of Naranjarte, an extraordinary Spanish company founded by the visionary artists Ana Lorite and Sergio Aguilar in 2011. Naranjarte's performances are not merely shows; they are immersive journeys that challenge perceptions and transport audiences to realms of wonder and delight.

Since 2020, Ana & Sergio have made New Zealand their cherished base, settling down and immersing themselves in the vibrant arts community. They have been actively engaged in various creative endeavours, including leading workshops funded by the Creative Communities Scheme, captivating audiences with their performances in diverse venues, like Circa Theatre (2022) and Te Papa museum in Wellington (2023), in collaboration with Wonderlight Theatre Aotearoa. They have recently developed the program "Puppets & Pāniora," which took place during term 3 of 2023 at Te Kura o Te Koutu in Rotorua. This project was supported by the Creatives in Schools Program, and they have already developed 4 workshops about Puppetry and Circus in the Waikato region, showcasing the duo's commitment to sharing their artistic talents and skills with ākonga around Aotearoa/ NZ.

## "The Orange Box":

"The Orange Box," Naranjarte's flagship production, encapsulates the essence of their artistic vision. Step inside this enigmatic world where imagination knows no bounds, and prepare to be enthralled by a

symphony of puppetry, juggling, and illusion unfolding before your eyes. "The Orange Box" is an enchanting visual theatrical performance that seamlessly weaves together the art forms of puppetry, juggling, and language-lean (non-verbal) theatre. It is a journey of captivating characters and a mysterious box that transports the audience to a realm where limitless possibilities come to life.

"The Orange Box" is a delightful tapestry of European tradition, with a special focus on the rich heritage of Spanish circus and puppet theatre. Spain has a long-standing tradition of captivating performances in both the circus and puppetry realms, with a flair for artistic storytelling and breathtaking skill. We draw from this vibrant tradition, infusing elements that mirror the lively, colourful spectacles seen in Spanish performances. From the spirited energy of circus acts to the intricate craftsmanship of traditional puppets, Naranjarte's show pays homage to this captivating European artistry, transporting the spectator to a world where magic and wonder collide.

The audience will enjoy shadow puppets, rod puppets, and marionettes/string puppets while entering into a realm of illusion with juggling. Behold the mesmerizing dance of contact juggling, where spheres appear to defy gravity in the hands of the artists, casting a spell of wonder upon the audience. Delve into the depths of buugeng, a term formed from the fusion of 'martial arts' and 'illusion' in Japanese, resulting in an art form that blends fluid movement and enchanting optical illusions.

Naranjarte has a rich performance history, having presented over 200 shows of the shorter version of "The Orange Box" in 14 different countries. Their performances have spanned diverse audiences and spaces, showcasing the adaptability and universal appeal of their art.

Currently, "The Orange Box" is in the development phase to expand the show's duration from 15 to 50 minutes. We are excited to collaborate with Katrina Chandra, an experienced performing arts director, producer, and programmer, on this endeavour.

"The Orange Box" aims to connect whānau, theatre enthusiasts, puppet and circus lovers, and curious minds, using Puppet and Circus Theatre as a catalyst for sparking creativity and inspiring dreams. Additionally, we aim to engage young audiences in a long-term process, educating them about the arts of puppetry and circus, which may not be as prevalent in their local area.

After the show, Ana and Sergio like to offer an 'Artists Talk' where they share their experiences developing a project about puppetry and circus around the world. This interactive session allows the audience to delve deeper into the behind-the-scenes journey. The artists have presented their research in different venues, festivals, and conferences around the world, including Spain, Bolivia, Peru, Argentina, Indonesia, China, Australia, and New Zealand.

“The Orange Box” + Artists talk is an extraordinary opportunity to be part of a truly one-of-a-kind artistic journey that transcends the ordinary and opens doors to the extraordinary.

### Book:

Ana & Sergio have been diligently working on the writing of a multimedia book, a testament to their experiences and learnings during their 30-month journey around the world researching puppetry, interviewing puppeteers, and enriching the art of puppetry and circus in education, communication, and human connection. The story, narrated by a puppet, is a work in progress, and they are actively exploring a suitable title that encapsulates the essence of their global exploration.

Additionally, the book serves as a reflection on how they have embraced Aotearoa/New Zealand as their chosen home. It captures the unique blend of cultures, experiences, and inspirations that have shaped their artistic journey in this beautiful land.

To bring this project to fruition and complete the development of their show, they are currently seeking funding. Your support in this endeavour would not only contribute to the realization of their artistic vision but also enable them to share their unique journey with a broader audience. If you are interested in partnering with them or have recommendations for potential funding sources, they would be delighted to connect and discuss the possibilities.

### Workshops:

At the heart of Naranjarte's unparalleled workshops lies a mastery of six distinct juggling disciplines, each a testament to their commitment to pushing artistic boundaries. Through these juggling forms, Naranjarte showcases a breathtaking display of technical skill and artistic finesse,

leaving participants in awe of the possibilities that lie within their own hands.

Naranjarte's puppetry workshops extend far beyond entertainment, offering participants a unique opportunity to explore the depths of their creativity and imagination. With a stunning array of enchanting puppets as their canvas, ranging from intricate marionettes that seem to possess a life of their own to expressive hand puppets that blur the lines between reality and fantasy, participants are invited to unleash their inner storytellers and puppeteers. These workshops foster teamwork, communication, creativity and innovation as participants collaborate to breathe life into their puppet creations, discovering the limitless potential of artistic expression.

Furthermore, Naranjarte is not only committed to artistic excellence but also to the well-being of our planet. In recognition of the importance of sustainability, our workshops are designed with eco-conscious principles at their core. Ana & Sergio believe that fostering creativity should not come at the expense of our environment, which is why they strive to minimize the ecological footprint at every step. From using responsibly sourced materials for puppetry creations to implementing energy-efficient practices in their productions, they are dedicated to leaving a positive impact on both artistic minds and the world we inhabit.

By participating in Naranjarte's workshops, you not only embark on a transformative artistic journey but also contribute to a greener and more sustainable future for generations to come.

The power of Naranjarte's workshops lies in their ability to inspire participants of all ages and backgrounds. Whether you're a seasoned performer looking to expand your artistic horizons or an individual seeking to tap into your creative potential, Naranjarte's workshops offer a transformative experience. The fusion of puppetry, juggling, and illusion ignites innovation and fosters a deep sense of accomplishment as participants master new skills and create captivating narratives.

In a world where artistic exploration is more vital than ever, Naranjarte's workshops stand as a testament to the boundless possibilities that emerge when creativity knows no bounds. Prepare to be captivated, inspired, and moved by the artistry, creativity, and sheer versatility that define Naranjarte.

## Brief biographies of personnel:

Ana & Sergio are professional circus artists and puppeteers.

Sergio is the co-creator of Naranjarte. Sergio's specialist skills include clowning, contact juggling, poi, stick, diabolo and buugeng (a combination of the Japanese words for 'martial arts' and 'illusion'). Sergio completed his training in Circus Studies, at Carampa Circus School, Madrid, Spain. Sergio is the juggler for "Wonderkind", by Wonderlight Theatre Aotearoa, and performed at Capital E National Arts Festival "Bite-Size Treats" (2023).

Ana is the co-creator of Naranjarte. Ana makes all the exquisite hand-crafted puppets in Naranjarte's shows. Ana is a professional puppeteer with a Master's level Diploma in Puppetry (UK), and she completed her Drama studies in Cuarta Pared School, Madrid, Spain. She has a Bachelors in Teaching (Primary Education). For her final Degree Project in Primary Education, Ana Lorite obtained an excellent result in terms of rigour, innovation, scientific and educational interest and guidance to generate actions for social change.

Ana is also a qualified and registered teacher in NZ, and a passionate researcher. Ana was the co-creator, performer and puppeteer of "Wonderkind", by Wonderlight Theatre Aotearoa, and performed at Circa Theatre (2022), and also at Capital E National Arts Festival "Bite-Size Treats" (2023). Ana is the puppeteer in "Creativity Everyday", an online project delivered by Creative Waikato and has also completed the ELEVATE training programme with CW.

## Track record of experience and success:

Naranjarte has participated in several festivals including the Edinburgh Fringe Festival (Scotland, 2011), Edinburgh Fringe Festival (Scotland, 2011), Skipton Puppet Festival (U.K., 2013), Titirimundi International Puppet Festival (Spain, 2011/2012/2014), Redondela International Puppet Festival (Spain, 2012/2013), Micro Teatro Por Dinero Theatre (Spain, 2011/2012/2013), Estampes Festival des Marionettes (France, 2016), Jetlag Festival ADM (Netherlands, 2016), Fringe Festival Dunedin (New Zealand 2018), 6th International Puppet Festival in Quanzhou (China 2019), Illawarra Folk Festival (Australia, 2018), Waikato Latin Spring Festival (Aotearoa/NZ, 2022) Whiti Fest Whitianga (Aotearoa/NZ,

2021), Festival of Weird (Aotearoa/NZ, 2023), as well as in theatre halls, markets, halls and community centres. They are also programmed in different events in 2024.

Naranjarte has developed teacher training programs (FUHEM Montserrat School 2015, UNIMA Summer School 2016, and Ciudad Real “Jornadas Pedagógicas” 2016) and conferences (Quanzhou International Puppet Festival 2019 - China; Pipiripi Museum 2019 - Bolivia; Trash Puppets 2018 – Australia; Wellington Victoria University 2018 – New Zealand; Yogyakarta Bersatu Papermoon Puppet Theatre Program 2017 – Indonesia; Segovia UVA 2016 – Spain; Madrid Congress “We learn through play” 2016 – Spain).

Ana Lorite & Sergio Aguilar have also taken part in artistic residencies in France, Bali and Australia to learn about local arts practices, while creating new pieces of work, and performing these creations to the communities (2015-2018).

## Links to Naranjarte’s website and social media:

Website: <https://www.naranjarte.com/>

Social Media:

- Instagram: <https://www.instagram.com/naranjartecom/>

- Facebook: <https://www.facebook.com/naranjartecom/>

- Youtube: <https://www.youtube.com/user/naranjarte>

“Puppetry and Circus: a trip around the world’s schools” - Video:

[https://youtu.be/p5\\_ISITCHog](https://youtu.be/p5_ISITCHog)

## Links to shows:

“The Orange Box” - 15 minute performance:

<https://youtu.be/T7a1Ewl18bU?si=sMHVtwkfmfnBB6gGV>

<https://youtu.be/hHLBMctOoYM?si=DwmJ0TsRPSHduELf>

"Paco" - Walkabout performance:

[https://youtu.be/6crJEqtW1gs?si=1ecnZjk3pZQT\\_isi](https://youtu.be/6crJEqtW1gs?si=1ecnZjk3pZQT_isi)

[https://www.instagram.com/reel/CzPbqd1yBEi/?utm\\_source=ig\\_web\\_copy\\_link&igshid=MzRIODBiNWFIZA==](https://www.instagram.com/reel/CzPbqd1yBEi/?utm_source=ig_web_copy_link&igshid=MzRIODBiNWFIZA==)

## Links to Naranjarte's Workshops in Aotearoa:

<https://www.naranjarte.com/services/teacher-training-courses/>

- "Juggling & Clowning":

[https://youtu.be/6S\\_0CDUtPu0](https://youtu.be/6S_0CDUtPu0)

<https://youtu.be/vpyUQR3VUFg?si=25tC4rn5tZ8V0Yj0>

- "Puppet Theatre":

<https://youtu.be/PUDXONpW-24?si=TejDsRsa0za2-pyv>

<https://youtu.be/xJDfqn604Q?si=Pk-NtlW7t8Q1bSOr>

[https://youtu.be/1TXKBB4Cdxg?si=B7E50plcOuv\\_qg-T](https://youtu.be/1TXKBB4Cdxg?si=B7E50plcOuv_qg-T)

[https://youtu.be/\\_q2tJexvels?si=3M4lf1rhND5mllpA](https://youtu.be/_q2tJexvels?si=3M4lf1rhND5mllpA)



First name: Patti

Last name: Mitchley

## Feedback

Name of Venue:

Raglan Town Hall

Street Address of Venue:

(Events must take place within the Waikato District.)

41 Bow Street RAGLAN

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā    Maori    Pacific Peoples    Middle Eastern/Latin American/African    Other  
 Details:

Whaingaroa Youth Movement are a group of 70 local children of different ethnicities including all of the above plus Asian.

### How did you hear about the Creative Communities Scheme?

Other

Please provide how you heard about the Creative Communities Scheme

We have applied for funding for previous projects dating back to 2003 originally under the

umbrella of Raglan Community Arts Council.

The idea / Te Kaupapa: **What do you want to do?**

*(500 word limit)*

To produce a Children's Community Dance Theatre Production (working title) "Life on Mars". The show will be created and performed by Whaingaroa Youth Movement (est. 2003) 70+ local children aged between 6-18 years.

"Life on Mars" explores our role as kaitiaki and the importance of cherishing and protecting our home planet. With Earth's ecological balance teetering on the brink of collapse, it seems crazy that we find the mega rich exploring refuge in the promise of colonising outer space. We delve into the consequences of ongoing eco-neglect and the urgent need for collective action to preserve our planet. We question the strange new ethics of prioritising space exploration over addressing climate change issues. We travel to outer space and inner space in hope of landing, grounding and growing into our role as the caregivers that Papatuanuku deserves.

The development of this dance work will be supported by local dancers and delivered by an experienced production team. We engage skilled theatre technicians to deliver a high quality production with visual impact. We work with a local set designer to best represent the choreography and themes. We transform the Raglan Town hall, giving the dancers and audience a true theatre experience.

Whaingaroa Youth Movement has been holding annual performance events since 2003. Biannually we create a production in the Town Hall and every other year we perform outdoors in the Wainui Bush Park Reserve. Due to cost and workload we are only able to hold the theatre events every second year and require funding support for technical equipment and personell to do so.

The process / Te Whakatukuki: **How will the project happen?**

*(500 word limit)*

Throughout this year we will coordinate and achieve:

- Pre production planning, funding applications, book venue, equipment and technicians.
- Collate quotes and create budget.
- Concept development, choreographic workshopping with tamariki.
- Development and refinement of movement ideas with dancers.
- Collaborate with graphic artist, set designer, makeup designer and costume stylist.
- Costume, set and props creation and sourcing.
- Refine choreography, rehearse and develop delivery of performance.
- Execute show, manage production team, performers and volunteers.
- Pay bills and fullfill aquittal obligations.

The people / Nga tangata: **Tell us about the key people and/or groups involved.**

*(500 word limit)*

Whaingaroa Youth Movement (est. 2003) is a group of 70 local children aged between 5-18years. We meet for weekly classes in creative and contemporary dance. We engage professional theatre technician and lighting designer Dion Rutherford (Showcase Entertainment, Academy of Performing Arts) along with set designer Simon Willison, to execute this show to a high standard.

WYM has been going for 20+ years so we have the help of ex dance students for make up artists and stylists, stage management and graphic design, photography.

This dance work will be choreographed and developed by the dancers with the guidance and direction of Patti Mitchley. Patti has been producing annual performance events for WYM since 2003. She is a contemporary dancer, freelance production/events coordinator and stage and tour manager. She contracted to the University of Waikato for 10 years. Patti performed at the Hamilton Gardens Arts Festival for 10 seasons also taking production and management roles in her role as Trustee of Waikato Contemporary Dance Projects Trust. Patti was a working committee member and production co ordinator of the Raglan Art to Wear team for 10 years. Patti is committed to supporting creative and contemporary dance in our region including creating opportunities for performance and youth engagement in dance.

The criteria / Nga paearu: **Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

Whaingaroa Youth Movement (est. 2003) “We are about being together; to dance, create and explore ideas collectively. Our performance work is about who we are, where we live and how we see the world”. We focus on creative dance. We work in group tasks to create dances to share and communicate our ideas. This helps to build creativity, confidence, interpersonal skills, decision making, critical thinking, perseverance, focus, collaboration as well as general wellbeing and fitness.

Performance projects are an integral part of our learning, helping to develop our dancers ability to communicate and connect to audiences, share our own stories and perspectives and celebrate our accomplishments. WYM has continued to produce compelling ‘social commentary’ performance work, reflective of our unique and diverse perspective as creative and expressive youth.

### **The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

No (Include GST in your budget)

### **Project name:**

Life on Mars

### **Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

### **Artform or cultural arts practice:**

Dance

**Activity best describes your project?**

Presentation only (performance or concert)

Brief description of project:

*(500 word limit)*

We require assistance to fund the cost of venue, technicians and the hire of lighting and audio visual equipment.

Our project is to stage a children's dance production - Life on Mars

Life on Mars explores our role as kaitiaki and the importance of cherishing and protecting our home planet. With Earth's ecological balance teetering on the brink of collapse, it seems crazy that we find the mega rich exploring refuge in the promise of colonising outer space. We delve into the consequences of ongoing eco-neglect and the urgent need for collective action to preserve our planet. We question the strange new ethics of prioritising space exploration over addressing climate change issues.

We travel to outer space and inner space in hope of landing, grounding and growing into our role as the caregivers that Papatuanuku deserves.

Start date:

*(Date must be no earlier than 18 April 2024)*

06/12/2024

Finish date:

*(must be within 12 months of starting date)*

08/12/2024

Number of active participants:

70+ Tamariki aged between 6-18 years

20+ crew and volunteers

Number of viewer/audience members:

250-300 audience members

**Project Costs**

Project costs		Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		
Item <i>eg hall hire</i>	Detail <i>eg. 3 days' hire at \$100 per day</i>	Amount <i>eg. \$300</i>	donated/disc	CC tagged
Venue Hire	Raglan Town Hall	400.00		400.00
Lighting and AV Equipment	ACLX x 3 days hire, delivery & collect	2,598.00	20% on equip	2,598.00
Lighting design, operation	Head Technician Dion Rutherford x3 days	1,350.00	250.00	1,100.00
Sound and AV Operator	Technician x3 days Eden Chappell	900.00	150.00	750.00
Sound Equipment PA	*donated in full	350.00	350.00	
Set design and construction	Set/props/materialsdesign Si Willison	1,000.00	300.00	

Stage Management	x2 for 3 days	750.00		
Make-Up Design, Stylist	Volunteer team leader Sammy Dekker	400.00		
Costumes & Make-up	seed funds from dancers	1,750.00		
Design & Marketing	social media/AV design, print posters/programmes	500.00		
Documentation	Video and Photography	1,000.00	500.00	
Misc	sound edits, fuel, fixings, hospitality, gifts	450.00		
Project Management	Administration, coordination Patti Mitchley 100hrs	3,800.00	3,800.00	
<b>Total Costs</b>		14,848.00	5,350.00	4,448.00
<b>Project Income</b>				
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.				
<b>Income</b> e.g. ticket sales	<b>Detail</b> e.g. 250 tickets at \$15 per ticket	<b>Amount</b> e.g. \$3,750		
Seed funds from dancers	contribution towards costumes, makeup @\$25	1,750.00		
Door Sales estimate	x3 shows @\$1000 (\$15 adult, \$5 kids)	3,000.00		
In Kind	Discounts arranged, hire & services donated	5,350.00		
Seed funds	Donations from Bush Park show 2023	300.00		
<b>Total Income</b>		10,400.00		
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	4,448.00		
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		\$ 4,448.00		

### \$ Total Cost

Total cost being sought from Creative Community Scheme  
4448

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).			
Date applied	Who to	How much	Confirmed/ unconfirmed
n/a			
Tell us about other grants you have received through the Creative Communities Scheme in the past three years.			
Date	Project title	Amount received	Project completion report submitted (yes/no)
2022	All Under The Same Sky	\$3460.79	YES

### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

**You must read and sign the following. Please check each box to show that you have read the information and agree to each section.**

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

#### Attached Documents

File
Quote Eden Life on Mars
ACLX Quote LIFE ON MARS
allunderthesamesky
dion quote life on mars
LOOK 2
Review for All Under the same Sky (long version)
flashmob2009
LOOK 2016
Neveverland2014
SignOfTheTimes2018 1
SignOfTheTimes2018 3

## Quote for Technical Services

Eden Chappell  
 nextstage98@hotmail.com  
 Ph: 020 4000 3882  
 6/07/2022

For:  
 Whaingaroa Youth Movement  
 Life on Mars  
 Raglan Town Hall  
 December 2024

Date		Hours (estimated)	Total
December 6-8	Pack in, Show, Pack out @ \$40.00/hour	20 hours @\$40	\$800.00
	Travel ex Cambridge		\$100.00
	At discounted rate for community project as arranged		-\$150.00
		Total	\$750.00



ACLX LIMITED  
 2/29 Clem Newby Road  
 Burbush 3200  
 PO Box 5047  
 Frankton 3042  
 Hamilton, New Zealand  
 P: 07 847 6150  
 C: 021 241 5507  
 E: accounts@aclx.nz  
 GST Number: 122-309-657

## QUOTE

Whaingaroa Youth Movement  
 attn. Patti Mitchley

Raglan

### Quote LIFE ON MARS

Project number: 9495  
 Project name: Life on Mars  
 Location:

GST Number 122-309-657  
 Quotation number: 007401  
 Quotation version: 1  
 Quotation date: 16/02/2024  
 Valid until: 17/03/2024  
 Payment: 20th of the month  
 Created by: Gareth Amyes

### Time schedule

Prep	06/12/2024 12:00	06/12/2024 14:00
Delivery	06/12/2024 14:00	06/12/2024 15:00
Usage period	07/12/2024 08:30	09/12/2024 17:00
Planning period	07/12/2024 08:30	09/12/2024 17:00
Pickup	09/12/2024 16:00	09/12/2024 17:00

Equipment	Unit price	Factor	Discount	Price
<b>Lighting</b>				
2 3 to 5 pin xlr	\$ 1.00	1.5	20%	\$ 2.40
2 5 to 3 pin xlr	\$ 1.00	1.5	20%	\$ 2.40
1 Dimmer 12 ch dmx	\$ 50.00	1.2	20%	\$ 48.00
4 Pacific profile (On Turtle Stands)	\$ 25.00	1.2	20%	\$ 96.00
4 Pacific 45-75 deg lens tube	\$ 12.50	1.2	20%	\$ 48.00
2 FusionPAR H VII	\$ 20.00	1.1	20%	\$ 35.20
2 TrueCON (Neutrik powerCON True 1 Cable)	\$ 0.00	1.4	20%	\$ 0.00
14 FusionPAR Q XII	\$ 25.00	1.4	20%	\$ 392.00
1 Martin M-2PC Console	\$ 150.00	1.3	20%	\$ 156.00
1 All In One Computer for M-PC or ON-PC	\$ 60.00	1.5	20%	\$ 72.00
8 Rama PC 1.2k	\$ 20.00	1.2	20%	\$ 153.60
8 Rama Barndoor	\$ 0.00	1.5	20%	\$ 0.00



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## QUOTE

Equipment	Unit price	Factor	Discount	Price
1 Windows Laptops for M-PC and On-PC	\$ 0.00	3	20%	\$ 0.00
<b>Total Lighting:</b>				<b>\$ 1,005.60</b>
<b>Vision</b>				
1 Projector Epson 5500 WUXGA	\$ 180.00	1.3	20%	\$ 187.20
1 Projector bracket	\$ 10.00	1.25	20%	\$ 10.00
1 IEC Cable	\$ 0.00	2	20%	\$ 0.00
1 HDMI Cable 1m	\$ 3.00	1.4	20%	\$ 3.36
1 40m SDI Cable	\$ 3.00	1.4	20%	\$ 3.36
2 HDMI Cable 5m	\$ 3.00	1.4	20%	\$ 6.72
1 UpDownCross HD	\$ 40.00	1.2	20%	\$ 38.40
1 clicker	\$ 25.00	1.5	20%	\$ 30.00
1 HDMI Cable 5m	\$ 3.00	1.4	20%	\$ 3.36
1 48mm Scaffold Clamp 90 Deg fixed	\$ 0.80	2	20%	\$ 1.28
1 UpDownCross HD	\$ 40.00	1.2	20%	\$ 38.40
3 48mm Scaffold Clamp 90 Deg fixed	\$ 0.80	1.5	20%	\$ 2.88
14 TrueCON (Neutrik powerCON True 1 Cable)	\$ 3.00	1.2	20%	\$ 40.32
1 Scaff Pipe 1m	\$ 5.00	1.4	20%	\$ 5.60
1 Scaff Pipe 2m	\$ 5.00	2	20%	\$ 8.00
<b>Total Vision:</b>				<b>\$ 378.88</b>
<b>Data Cable</b>				
8 Dmx 1m	\$ 3.00	1.8	20%	\$ 34.56
12 Dmx 2m	\$ 3.00	1.8	20%	\$ 51.84
6 Dmx 3m	\$ 3.00	1.8	20%	\$ 25.92
8 Dmx 5m	\$ 3.00	1.8	20%	\$ 34.56
1 Dmx 15m	\$ 0.00	1	20%	\$ 0.00
2 Dmx 10m	\$ 4.50	1.8	20%	\$ 12.96
1 Dmx 15m	\$ 3.00	1.8	20%	\$ 4.32
<b>Total Data Cable:</b>				<b>\$ 164.16</b>
<b>Power</b>				
1 32A Cable 50m	\$ 30.00	1.3	20%	\$ 31.20
1 Power cable 7m	\$ 0.00	1	20%	\$ 0.00
9 Power cable 10m	\$ 3.33	1.4	20%	\$ 33.60
4 Power cable 2M	\$ 3.00	1.4	20%	\$ 13.44
10 Power cable 3M	\$ 3.00	1.4	20%	\$ 33.60
8 Power cable 5m	\$ 3.00	1.4	20%	\$ 26.88
10 Power cable 15m	\$ 3.00	1.4	20%	\$ 33.60
8 Power cable 3M	\$ 0.00	1	20%	\$ 0.00
4 Power cable 5m	\$ 6.00	1.4	20%	\$ 26.88
10 Power cable 15m	\$ 3.00	1.4	20%	\$ 33.60
1 Power cable 30m	\$ 3.00	1.4	20%	\$ 3.36
1 Socoplex Cable 20m	\$ 20.00	1.2	20%	\$ 19.20
1 Socoplex Cable15m	\$ 20.00	1.2	20%	\$ 19.20



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## QUOTE

Equipment	Unit price	Factor	Discount	Price
2 Socoplex female tail set	\$ 5.00	1.4	20%	\$ 11.20
1 Socoplex male Panel 4 way	\$ 10.00	1.4	20%	\$ 11.20
<b>Total Power:</b>				<b>\$ 296.96</b>
<b>Rigging</b>				
4 Quatro Truss 2.5m 290V	\$ 25.00	1.2	20%	\$ 96.00
4 Quatro Truss base plate & pins	\$ 12.50	1.2	20%	\$ 48.00
<b>Total Rigging:</b>				<b>\$ 144.00</b>
<b>Tape</b>				
2 Black Gaffa Tape	\$ 15.00	1		\$ 30.00
<b>Total Tape:</b>				<b>\$ 30.00</b>

Crew	From	Until	Price
<b>Prep</b>			
1 Technician	06/12/2024 12:00	06/12/2024 14:00	\$ 120.00
<b>Total Prep:</b>			<b>\$ 120.00</b>
<b>Delivery</b>			
8.45am Onsite			
1 Technician	06/12/2024 14:00	06/12/2024 15:00	\$ 60.00
<b>Total Delivery:</b>			<b>\$ 60.00</b>
<b>Pickup</b>			
1 Technician	09/12/2024 16:00	09/12/2024 17:00	\$ 60.00
<b>Total Pickup:</b>			<b>\$ 60.00</b>

### Total

Total rental equipment:	\$ 1,989.60
Total sale items:	\$ 30.00
Total crew:	\$ 240.00
<b>Price excl. GST:</b>	<b>\$ 2,259.60</b>
15% GST:	\$ 338.94
<b>Price incl. GST:</b>	<b>\$ 2,598.54</b>



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## QUOTE

### Additional conditions

ACLX's Standard terms and conditions apply <https://www.aclx.co.nz/terms-and-conditions.html>  
Invoices not paid by the due date will automatically have any discounts removed, and will incur penalty 2.5% interest per month

\*\*\*PLEASE NOTE OUR NEW BANK ACCOUNT NUMBER\*\*\*  
01-0450-0487127-00

Payments can be made directly into ACLX LIMITED  
01-0450-0487127-00

### Confirmation of quotation 007401

[Click here to digitally sign the quotation](#)

---

## DION RUTHERFORD

### QUOTE

17 Paul Cres

Hamilton

Ph: 021 176 2433

IRD# 83 959 864

NOT GST Registered

Attention: Patti Mitchley  
Whaingaroa Youth Movement

Project: Life On Mars

Raglan Town Hall Dec 2024

Description	Quantity	Unit Price	Cost
Lighting Design Fee	1	\$500.00	\$500.00
Labour Technician	14	\$55.00	\$770.00
Travel	1	\$80.00	\$80.00
		Subtotal	\$1,350.00
		DISCOUNT	(\$250.00)
		Total	\$1,100.00

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Because we are – All Under the Same Sky

This weekend the Whaingaroa Youth Movement were back to the Town Hall with their latest and 20th show, *All Under the Same Sky*. As if in reflection of the performance, which felt like a break in the rain, the skies cleared and we were offered a gap in the clouds. With the stage roofed in upside down umbrellas, it was as if the performers extracted us from the weather of life to immerse us in their understanding of what it means to live in a world that is constantly changing.

Opening with a sequence to *Imogen Heap's 'Wait it out'*, the first group of dancers used their movements to pose questions reflected in the lyrics, “Where do we go from here?”, an apt contemplation after the last few years of disruptions, but also of those moments in time, especially when we are young, and ask ourselves who we are or what next?

Subsequent music, visuals and choreography suggested the value of collaboration, support for one another and companionship as we walk these questions together, but also the importance of making your own path - for example, though cohesive, each dancer performed in their own unique way, often in pairs or smaller groups using deliberate variations on the same movements.

With “Running out of Patience”, the familiar feeling of being in life’s waiting room was so clearly encapsulated, with the dancers running, but not going anywhere and alluding to the hands of a clock that move forward — only to move back again. Haven’t we all felt that we should be progressing but somehow we’re not, that we are blocked or even moving backwards? I remember this feeling being strong when I was younger, but recognise how especially relevant it is after the recent turbulence we are all now recovering from.

“Burden”, a sequence to *Ibeyi's 'I carried this for years'* offered a stunning visual image of what it is like to carry the impatience and confusion of living (and of youth), along with demonstrating how the WYM creates community with the older dancers working with the younger. This somewhat heavier interlude was followed by an upbeat, joyous sequence “You do You, I’ll do me”, throughout which the glowing faces of the audience mirrored those of the beaming performers, who brought so much play to their movements. Even more levity came next with the youngest dancers in their gorgeous sequence that reminds us of how simple it is, to just enjoy being - and that they, our youngest, are still some of our greatest teachers — we must put down our burdens in order to find joy.

The concept of finding the threads of who we are within the fabric of us all and the forever changing world around us was clear through the closing three sequences, as the dancers moved in ways that recognised the changing, becoming and adapting required of us as we grow into ourselves - flowing together, moving as one and yet also as individuals.

The show concludes with an uplifting atmosphere and the suggestion that as we are moved by the weather of living, each of us has the capacity to adapt and choose our path both by connecting to what makes us individuals, and what makes us the same. It’s not all sunshine, but we can make it.

The Whaingaroa Youth Movement, led by the brilliant Patti Mitchley and her dedicated team, supported by an expertly curated soundtrack and inspired animation by Ella Green, manage to express their own experiences - of being young people in this world, and yet cleverly at the same time the experiences, thoughts and emotions we all feel as humans on this earth. We are together, yet individual, we feel, move and express ourselves differently, but we are all under the same sky.

Amy Rivers

First name: Dorothy

Last name: Wakeling

## Feedback

Name of Venue:

Art in Nature Arboretum Trust - 207 Scotsman Valley Road, Tauwhare, Hamilton 3287

Street Address of Venue:

(Events must take place within the Waikato District.)

207 Scotsman Valley Road TAUWHARE

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā

Details:

The Park is open to all ethnicities

### How did you hear about the Creative Communities Scheme?

Council website

Please provide how you heard about the Creative Communities Scheme

We have applied previously

**The idea / Te Kaupapa: What do you want to do?***(500 word limit)*

We request support for our Autumn Photography Competition.

The Photography Competition is called - Fleeting Moments of Autumn to be held at the Art in Nature Arboretum 20th April – 19 May 2024.

**The process / Te Whakatukuki: How will the project happen?***(500 word limit)*

We will invite all visitors to the park during the this period to get their cameras out to capture images of this brief time when trees turn colour and the creative opportunities abound. Whether they glimpse an opportunity to take a photo that portrays the season or want to take a step further and make an installation with natural materials, we encourage participation in this competition.

The opportunity to engage with nature to make temporary art is available all year around here at the park but autumn provides more diverse natural materials to spark imaginations. Just like famous ephemeral artists Andy Goldsworthy and Richard Schilling, you can gather all sorts of natural materials to assemble ideas: leaves, pods, twigs, flax string, flower petals, fruit, and pebbles—all of which can make extraordinary installations to photograph on the ground, hanging from trees, or floating on water. We now encourage a little scavenging here to collect materials and get creative with them.

**The people / Nga tangata: Tell us about the key people and/or groups involved.***(500 word limit)*

The competition will be judged by Photographer Mark Hamilton (see [www.markhamilton.nz](http://www.markhamilton.nz) and instagram: marham1160) who will select 15 photographs which will be printed and exhibited in the Sculpture Park and at Welcome Swallow Gallery in Hamilton East during June or July. The photography exhibitions will be curated by Mori Regev-Dayan.

Our Arts Administrator will organise the event who is overseen by the Governance Board.

**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

By receiving support for art project costs, this will improve the organisations sustainability and provide an accessible woodland park where imaginations are inspired, creative exploration encouraged and mental & physical health nurtured.

- Curating the tree collection for carbon sequestration and global biodiversity
- b) Curating the sculpture collection
- c) Ongoing rehabilitation and management of the formerly derelict quarry site
- d) Insuring the park is an accessible, safe, and welcoming recreational space for visitors
- e) Providing natural materials and creative resources and space for art-in-nature education
- f) Recognising that the park's long-term protection ultimately relies on sound business for revenue to cover costs

- g) Enriching the collection of trees and shrubs of geographical and botanical interest, with specific reference to endangerment and rarity
- h) Continuing to forge links with tangata whenua (Ngati Haua)
- i) Continuing to foster relationships with local authorities and government, as well as education providers.
- j) Sourcing ongoing funding from multiple sources

---

### The budget/Ngā pūtea

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

---

### Project name:

The Photography Competition is called - Fleeting Moments of Autumn

---

### Funding criteria:

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

---

### Artform or cultural arts practice:

Craft/object art

---

### Activity best describes your project?

Creation only

---

Brief description of project:

*(500 word limit)*

We will invite all visitors to the park during the this period to get their cameras out to capture images of this brief time when trees turn colour and the creative opportunities abound. Whether they glimpse an opportunity to take a photo that portrays the season or want to take a step further and make an installation with natural materials, we encourage participation in this competition.

The opportunity to engage with nature to make temporary art is available all year around here at the park but autumn provides more diverse natural materials to spark imaginations. Just like famous ephemeral artists Andy Goldsworthy and Richard Schilling, you can gather all sorts of natural materials to assemble ideas: leaves, pods, twigs, flax string, flower petals, fruit, and pebbles—all of which can make extraordinary installations to photograph on the ground, hanging from trees, or floating on water. We now encourage a little scavenging here to collect materials and get creative with them.

---

Start date:

*(Date must be no earlier than 18 April 2024)*

20/04/2024



### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

### You must read and sign the following. Please check each box to show that you have read the information and agree to each section.

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

### Do you agree:

I/We agree

### Attached Documents

File
2023 Annual Accounts - Art In Nature Arboretum Trust (1)
Calendar for 2024-2025 year
cover letter
Park Strategy 2024



## The Sculpture Park

at Waitakaruru Arboretum

Waikato's art-in-nature experience

### Our vision is to be:

An accessible woodland park where imaginations are inspired, creative exploration encouraged and mental & physical health nurtured.

- A place for the whole family or groups of friends to enjoy together – a great destination to meet up with others.
- It has many layers of interest to engage a diverse range of people.
- A destination that contributes significantly to the region by attracting national and international visitors and that also serves the local community and Waikato businesses as an outstanding venue for meetings, promotions, and staff training.
- A rehabilitated quarry site where care of the environment is a core driver.
- National recognition as a significant destination for inspiring creativity, biodiversity and rehabilitation of land.

### About the Arboretum and Gardens

This former quarry, transformed into an arboretum over the past 30 years, provides the foundation for this unique park concept. The constraints created by the quarrying operation still impact on how the park can be maintained as an attractive and safe place for visitors to come.

The park houses a very large collection of trees, shrubs, and herbaceous plants predominantly planted by geographic origin. The trees are registered as a permanent forest, providing significant long-term carbon sequestration, under New Zealand's Emissions Trading Scheme.

Planting, pruning, felling dead trees, irrigating gardens and monitoring this dynamic site requires personnel who can check the pathways regularly and undertake quick action with weather and seasonal changes. The visual attractiveness of the park for visitors is a top priority. Propagation and planning ahead for replacement and supplementary planting is part of the park's operations.

The park is open every day and has increasing visitor numbers. Over the past 12 months we have had 7000 visitors.

The park is one of the Trip Advisor Top Ten Attractions to Hamilton. Our high rating on Google attracts many visitors.

Increasingly people are coming because of personal recommendations from friends and relatives.

### Events

The Trust has invested in seasonal events and diverse ways for people to know of the park.

Visitors borrow our re-usable guides to explore the park – identifying trees and information about the artists' sculptures.

The park's events draw attention to the park in different seasons for different audiences. These signature events are designed to draw families and individuals to the park.

- Seeds of Renewal
- Photography Competition
- Project Ruru
- Blossom in the Park
- Creative Play
- Sculpture Exhibition
- Twilight in the Park

We've invented 'Out of the Box' – a problem-solving game a bit like an outdoor escape room adventure for which we can charge more per person. This suits families and groups of between 4 – 10 people. A more sophisticated version is UNCONFINED for business team-building that can accommodate around 24 players.

Because the park attracts lots of families, we initiated 'Find the Roosting Ruru' an activity which is especially suited to young people and the young at heart. Visitors look out for the 15 different artists' interpretations of our native owl. This is also a part of the park's Education Resource Pack for school visits. In addition, we are providing a good package for international students as they start to return to our regional schools.

The park can be hired by businesses for staff training and team building. We have developed a guide to businesses and community that helps inspire the options for using this venue. We also have weddings and wedding photos taken here.

The park also has a small Ruru-themed shop where visitors can purchase souvenirs.

The café opened in February, providing brands such as Duck Island Ice Cream, Ozone coffee, and Volare pastries.

### Services provided by Art-in-Nature Arboretum Trust

The park is a 17.5 ha rehabilitation of a former derelict quarry undertaken over a 30+ year period. The arboretum contains a large collection of trees, shrubs, and herbaceous plants representing global botanical diversity. It's a registered permanent forest sink more than 30,000 trees. The planting is integrated into a landscape of ponds, rocks, pathways and art works.

The Trust aims to heighten environmental awareness.

1. Habitat for a variety of native birds and NZ's long-tail bat.
2. Long-term carbon sequestration (registered under New Zealand's ETS)
3. Practical learning opportunities for arboricultural and horticultural students (Wintec/Te Pukenga)
4. Planting diversity that is of interest to gardeners and other nature lovers
5. A beautiful diverse location for visitors to enjoy and a venue suited to a range of events
6. An outdoor opportunity to replenish mental and physical wellbeing and build resilience
7. Organising seasonal events that highlight rehabilitation
8. The park provided the location for and organiser of over 25 sculpture and arts events. Its 2km art-in-nature trail currently houses a collection of more than 100 sculptures. Examples of art and creativity are integrated along the trail. Interactive engagement opportunities for creativity are diverse.
9. A unique holistic experience for all ages—an opportunity for shared experience with family and friends as there is so much to notice, engage with, and talk about.
10. Arts and environmental educational opportunities for all ages
11. Interactive art-in-nature games for mixed groups
12. Provision of an affordable opportunity for recreation

### 2024 Priorities

- Increase revenue from broader range of income streams to cover true costs of operations with emphasis upon government funding (local and central sources)
- Developing and retaining good quality staff so the park relies less on voluntary workers
- Increase visitor numbers to more than 10,000 annually and beyond
- Forge long-term relationships with more organisations and businesses

First name: David

Last name: Tasker

## Feedback

Name of Venue:

Matangi Hall

Street Address of Venue:

(Events must take place within the Waikato District.)

478 Tauwhare Road MATANGI

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā

Details:

### How did you hear about the Creative Communities Scheme?

Other

Please provide how you heard about the Creative Communities Scheme

Previous Applicant

### The idea / Te Kaupapa: **What do you want to do?**

*(500 word limit)*

I would like to create a family friendly Halloween event, to give the rural kids somewhere safe to celebrate and get creative with the fun that comes with Halloween. This event is designed so that everyone who comes along has put creative thought and artistic execution into each and every one of their looks. Part of this event will have performances from myself, and other entertainers. From a fake fortune teller to a witch puppet performed by a professional puppeteer, with some Sanderson Sisters Hocus Pocus thrown in for good measure, this event has proven to be a winner for the community. There will be a UV Blacklight spooky art display, Apple Bobbing, Feed the pumpkin game, as added extras, as well as costume competitions throughout the night. Even face painting.

### The process / Te Whakatukuki: **How will the project happen?**

*(500 word limit)*

Firstly the event poster will be designed along with all the social media promotional material for marketing.

I have my performers all ready from last year, and I may add a couple more in the mix. I would like to find some kids performing groups to also come along and perform on the stage, be it the Drury Lane Dance kids, and/or some of the kids from Talents of the Pacific Arts. I would organize 2 - 3 food trucks to cater for the public. David's Emporium have shown interest in sponsoring this year with a few decorations. I will need to source a few more decorations, to add to the decorations I got last year. I also will buy enough supplies for each child to receive a goodie bag on arrival. Temu is our friend in this case. I will Hire a low fog machine from Waikato Sound and Lighting to help with atmosphere, and I have my own lighting to light the dance floor and stage for performers. I would promote this via social media and with printed corflute signs on the side of the road in Matangi, and via school news letters with Goodwood, Matangi, Tamahere, and Newstead primary. Tickets will be \$10 per child and Adults get in free with their paying child. This way the parents aren't having to pay huge amounts for the family to go and it keeps it very affordable. Those who buy tickets online get to enter through an express entry line, and those who buy at the door, will have their own separate line. This will help to reduce having a huge line out the door as people enter. As the kids and adults enter they are free to roam throughout the hall, checking out each of the different activities, have a dance on the dance floor, enjoy the live entertainment, and have fun being kids (or big kids).

This event would run from 5pm until 9pm.

Afterwards, we pack out, clean up, and have a big rest, because it is exhausting by the end of it all.

Then I do the accountability report and share all the photos.

### The people / Nga tangata: **Tell us about the key people and/or groups involved.**

*(500 word limit)*

David Tasker / Piper Blaster - Producer/Director/MC/ performer

David has been a creative his whole life. Studied music intensely at Bethlehem College, and then at Wintec. David has since expanded his skills, and is now the nationally known drag diva, Piper Blaster. Piper has a social media following, an active YouTube channel. David has most recently headlined his own solo show at NZ Fringe, performed at the Hamilton Arts Festival, and is about to feature a collection of drag looks down the runway at Tauranga Fringe.

Dennis Ralph aka Gloriousole - fake fortune teller

Hamilton Icon for the last 40 years. Gloria has been there and done it twice. Has performed nationally and internationally. An is currently a drama tutor for Stage Craft at Riverlea Theatre. Gloria is Pipers Drag-Mother and mentor.

Toastie Sandwich - Current Reigning MX Mooloo

Toastie one of our performers and helps to run a station. Current reigning Mx Mooloo Winner. They have been using her reign to her full advantage performing here in Hamilton, but also up in Auckland. As part of the Haus of Blaster, she is a valuable member who strives for perfection and extending themselves in all areas of drag creation.

Brendan Watson - Front of House. Brendan was on the door last year, and did a great job. He will do that job again this year, along with my sister Sarah Tasker. Between them, they will keep the flow of people coming into the venue.

Ifat Vayner - Puppeteer. Ifat is a wonderful professional puppeteer from Israel, who performed a witch character with a big caldron last year. I would love to have her back this year. The children really loved her character.

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**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

access and participation: This gives access to performers to perform for an audience, and it gives all the attendees a chance to participate and get involved with the activities, and the chance to get creative with their costume for the night.

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**The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

No (Include GST in your budget)

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**Project name:**

Matangi Halloween Extravaganza

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**Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

**Artform or cultural arts practice:**

Multi-artform (including film)

**Activity best describes your project?**

Creation and presentation

Brief description of project:

(500 word limit)

Family Fun Halloween Extravaganza, with activities for the kids, and live entertainment, and food vendors.

Start date:

(Date must be no earlier than 18 April 2024)

01/05/2024

Finish date:

(must be within 12 months of starting date)

31/10/2024

Number of active participants:

6-30 depending on if I manage to get some performance groups to join. I have reached out.

Number of viewer/audience members:

300

**Project Costs**

Project costs		
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		
Item <i>e.g. hall hire</i>	Detail <i>e.g. 3 days' hire at \$100 per day</i>	Amount <i>e.g. \$300</i>
Matangi Hall Hire	1 Day	200
Sound Equipment/Smoke Machine	Waikato Sound & Lighting	400
Advertising	Corflute Signs, Social Media Paid advertising	400
Marketing & Social Media Design	5 hours @ \$40 per hour	200
Administration	15 hours @ \$30 per hour	450
Director Fee	5 Hours @ \$50 per hour	250
MC/Host	4 Hours @ \$100 per hour	400
Set and Decorations	Halloween Theme	300
Apples	for Bobbing	60
Apra Fees	music rights	85
Performers	live entertainers and performance groups	1000
Travel	To pick up equipment and set up advertising signage, to and from venue.	130
Confectionary	From Rainbow Confectionary & The Warehouse for Goodie Bags and Prizes	400
Goodie Bag supplies	Temu. Enough to make 200x goodie bags	250
<b>Total Costs</b>		<b>4525</b>
Project Income		
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		
Income <i>e.g. ticket sales</i>	Detail <i>e.g. 250 tickets at \$15 per ticket</i>	Amount <i>e.g. \$3,750</i>
Ticket Sales	200 x \$10	\$2000
<b>Total Income</b>		

Costs less income This is the maximum amount you can request from CCS  
 ENTER amount you are requesting from Creative Communities Scheme


**\$ Total Cost**

Total cost being sought from Creative Community Scheme  
 2525

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

**Important Other financial information**

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

**You must read and sign the following. Please check each box to show that you have read the information and agree to each section.**

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

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- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
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- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
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- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

## Attached Documents

File
Reference Dennis Ralph
396530918_1415851712308798_6493238395222407073_n
396729052_1415852088975427_1403997629941621844_n
396732971_1415852045642098_7652138800976940099_n
396720949_1415851968975439_7005279015836749435_n
396720072_1415851955642107_2913504684155892116_n

## Reference RE David Tasker

I have known and worked with David Tasker on a number of projects and have found him to be an energetic, constructive artistic collaborator, and inspiring in regards his focus on achieving his goals.

As a musical director/composer/and arranger he has a bank of talents to bring to creative musical projects and has experience his ability as a musical director for large scale shows and small.

As a designer he must be one of the up and coming creatives, designing for the stage .screen or event. He has a natural talent and focus, as well having studied current trends and directions.

As a writer I have found David to bring a cohesive script together, and his current pageant proves the summation of all of his skills.

I recommend that David application is taken to heart by funders as he has found a genuine need in the area of entertainment. He is focused, and has the energy to see this project through.

Dennis Ralph

Life Member

Hamilton Playbox Repretory Soc Inc



First name: Monica

Last name: Evans

## Feedback

Name of Venue:

Solscape

Street Address of Venue:

(Events must take place within the Waikato District.)

611 Wainui Road RAGLAN

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā    Other

Details:

Our group's ethnicities include Pākehā, German, British, Reunion Island

### How did you hear about the Creative Communities Scheme?

Word of mouth

Please provide how you heard about the Creative Communities Scheme

I heard from a friend who works at Creative Waikato

The idea / Te Kaupapa: **What do you want to do?**

*(500 word limit)*

Our small group of Whāingaroa-based contemporary dancers would like to devise and perform a site-specific dance performance, accompanied by live improvised music played on a white baby grand piano, in a forest clearing on the slopes of Maunga Karioi.

The process / Te Whakatukuki: **How will the project happen?**

*(500 word limit)*

Our group will conduct research by speaking with iwi and other local experts to learn more about the social and natural history of the site, and will then devise a performance, drawing on site-specific dance methodologies.

We will then collaborate with the piano-provider and sound tech (Joe Dobson of Undergrand, who travels Aotearoa with his baby grand piano and sets up performances in inspiring places) and improviser (Wellington-based Ed Zucollo is interested, but we may also be able to find someone appropriate who is more local) to add to the soundscape, and offer the surprising and provocative visual of a grand piano in the middle of the bush.

We will then carry out a series of free public performances over one weekend in the spring of 2024 or early autumn of 2025.

The people / Nga tangata: **Tell us about the key people and/or groups involved.**

*(500 word limit)*

I am part of a small group of contemporary dancers based in Whāingaroa that have been gathering regularly over the past three years to explore and perform site-specific dance in a number of locations around Whāingaroa and Kirikiriroa.

The group was instigated by local contemporary dance artist Johanna Claus and formed the heart of her PhD research project, 'Site-Specific Dance Rituals in the Anthropocene'. <https://johannaclaus8.wixsite.com/johanna-claus?fbclid=IwAR2RqJrKK0ZskPQCFWeZLaulGAFHcPgDZu2g3uAWnoleGcpKrz7eDvXKXMs>

Other group members include:

Ruth Hare: the director of Raglan Theatre Academy and a multidisciplinary performer:  
[www.raglantheatreacademy.co.nz](http://www.raglantheatreacademy.co.nz)

Vanessa Mateja: a somatic dance practitioner, and one of the owners of SolScape:  
[www.solScape.co.nz](http://www.solScape.co.nz)

Hana Allouard: a contemporary dancer from Reunion Island:  
<https://www.instagram.com/narcissefoxx/>

Me, Monica Evans: an environmental journalist and an experienced dance and circus teacher and performer, who ran my own community dance school Nika Dance from 2012-2018:  
[www.monicaevans.org](http://www.monicaevans.org) [www.facebook.com/nikadancenz](https://www.facebook.com/nikadancenz)

Joe Dobson sets up multidisciplinary arts events with his piano throughout the country through his business Undergrand. [www.undergrand.co.nz](http://www.undergrand.co.nz)

Ed Zucollo is a talented improvisational piano performer who performs across Aotearoa.  
[www.edzucollo.com](http://www.edzucollo.com)

The criteria / Nga paearu: **Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

This project will bring our local community together in an inspiring location that many are not yet aware of, to experience accessible site-specific performance and expand their relationship with Maunga Karioi and with various art forms, using the provocative juxtaposition of a stereotypically "high art" instrument (grand piano) in native forest and exploring what happens when we do so. We will tap our extensive local networks (theatre academy, local dance community, schools and kindergartens, marae, etc) to encourage and inspire young people to attend.

### The budget/Ngā pūtea

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

### Project name:

Music and moves of Maunga Karioi

### Funding criteria:

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

### Artform or cultural arts practice:

Inter-arts

### Activity best describes your project?

Creation and presentation

Brief description of project:

*(500 word limit)*

Our project seeks to develop an inspiring and provocative site-specific dance and music performance, in a bush clearing about five minutes walk from the Solscape carpark on the flanks of Mount Karioi, with a natural soundscape of birdsong and surf. There is ample parking and toilet facilities nearby.

Start date:

*(Date must be no earlier than 18 April 2024)*

10/07/2024

Finish date:

*(must be within 12 months of starting date)*

31/10/2024

Number of active participants:

7

Number of viewer/audience members:

200

## Project Costs

<b>Project costs</b>	Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
<b>Item</b> <i>eg hall hire</i>	<b>Detail</b> <i>eg. 3 days' hire at \$100 per day</i>	<b>Amount</b> <i>eg. \$300</i>
<b>Piano hire</b>	Lump sum for transport, setup, PA, etc over one weekend	1200
Musician's devising/performance fee	This will include rehearsal and sound check with the dance group on the day of the event	500
Musician transport	Eg flights from Wellington if required	300
<b>Dancer work creation and performance payments</b>	\$300 per dancer x 5 dancers	1500
<b>Admin and event management</b>	Coordination, admin, publicity	200
<b>Poster design</b>	Poster for web and printing for display around Whāingaroa (incl printing costs)	200
<b>Total Costs</b>		
<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income</b> <i>eg. ticket sales</i>	<b>Detail</b> <i>eg. 250 tickets at \$15 per ticket</i>	<b>Amount</b> <i>eg. \$3,750</i>
<b>Total Income</b>		
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		

**\$ Total Cost**

Total cost being sought from Creative Community Scheme  
3700

n/a

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

**Important Other financial information**

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

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**You must read and sign the following. Please check each box to show that you have read the information and agree to each section.**

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

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- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

Attached Documents

File
Hanna Allouard during one of our group's site-specific performances
Vanessa Mateja during one of our group's performances
Ruth Hare during one of our group's site-specific performances
Group members in site-specific dance performance
Undergrand piano in forest

First name: Evelyn

Last name: Shead

## Feedback

Name of Venue:

Friendship House Huntly

Street Address of Venue:

(Events must take place within the Waikato District.)

55 William Street HUNTLY

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā

Details:

### How did you hear about the Creative Communities Scheme?

Other

Please provide how you heard about the Creative Communities Scheme

Previous applicant

**The idea / Te Kaupapa: What do you want to do?**

*(500 word limit)*

We would like to run a six week Harakeke workshop to provide our community members with the opportunity to learn the techniques and histories associated with this art form.

We would also like to run a 10 week Drama workshop for children and youth in our community as it has been requested many times by our community members via feedback and community survey.

**The process / Te Whakatukuki: How will the project happen?**

*(500 word limit)*

Friendship House and Creative Huntly will provide the booking means and hall hireage to hold these workshops alongside the tutors. We will run a series of 6 evening harakeke workshops and 10 Saturday drama workshops.

**The people / Nga tangata: Tell us about the key people and/or groups involved.**

*(500 word limit)*

Friendship House - Victoria - Manager

Creative Huntly - Evelyn and Sasha - Art Coordinators

Mary Marshall - Flax Weaver and Korowai Tutor

Benny Marama - Benny has just completed the Whiri Te Tangata programme through Creative Waikato, Benny works in Hamilton closely with the Meteor providing drama opportunities to underprivileged children

**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

We will open our classes for all in our community to register.

We will utilise social media, local paper, school newsletters and other advertising means to get word out to all that we can.

This will enable us to reach a wide section of our community and help us deliver to our selected criterion.

**The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

**Project name:**

Creative Huntly

**Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

**Artform or cultural arts practice:**

Multi-artform (including film)

**Activity best describes your project?**

Creation and presentation

Brief description of project:

*(500 word limit)*

We will be holding a six week Harakeke evening class at Friendship House Huntly. Each class will run for 3 hours and over the 6 weeks participants will learn a variety of techniques as well as the histories and traditions associated with flax weaving.

We will also be holding a 10 week series of drama for children and youth that will end in a small performance to showcase the skills they have learned over the term. This will provide an introduction into drama practises and will be a pilot programme to be continued if the numbers are there.

Start date:

*(Date must be no earlier than 18 April 2024)*

01/07/2024

Finish date:

*(must be within 12 months of starting date)*

31/12/2024

Number of *active* participants:

40

Number of viewer/audience members:

100

**Project Costs**

**Project costs**

Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.

**Item** *eg hall hire*

**Detail** *eg. 3 days' hire at \$100 per day*

**Amount**  
*e.g. \$300*

Venue Hire	St Johns Hall Hire \$50 x16	\$800
Drama Tutor	tutor costs including travel	\$1000
Harakeke Tutor	Tutor costs including harvesting time	\$735
<b>Total Costs</b>		<b>\$2535</b>
<p><b>Project Income</b> Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.</p>		
<b>Income</b> e.g. ticket sales	<b>Detail</b> e.g. 250 tickets at \$15 per ticket	<b>Amount</b> e.g. \$3,750
Harakeke ticket	15 x \$20	\$300
Drama Ticket	20 x \$20	\$400
Hall Hire in kind support	\$50 x 16	\$800
<b>Total Income</b>		<b>\$1500</b>
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	<b>\$1035</b>
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		<b>\$1035</b>

### \$ Total Cost

Total cost being sought from Creative Community Scheme

1035

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

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- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

## Attached Documents

File
Benny-Marama-Quote (2)
Harakeke quote
FHHCT 2022 Financial Statements (1)

## Price Quote # 0002

Issue Date: 5 Mar 24

### MADE FOR

**Creative Huntly**  
55 William Street  
Huntly

DESCRIPTION	QTY	UNIT PRICE	SUBTOTAL
Playwriting workshop services over ten weeks – two hours per session	20	35.00	\$700.00
Travel expenses	10	30.00	\$300.00

SUBTOTAL \$1000.00

LESS WT \$170.00

**Total \$830.00**

### PAYMENT DETAILS:

B MARAMA

38-9020-0043674-05

# QUOTE

For  
 Friendship House (Huntly)  
 Community Charitable Trust  
 55 William Street Huntly

Quote No. 18  
 March 5, 2024

Description		Amount Due	
6 Week Harakeke Weaving programme for beginners and intermediate weavers. 3.5 hours per class including preparation time. 12 participants	21 hours	\$35	\$735
TOTAL:			\$735

Mary Marshall  
 Manuka Road  
 marymarshall1610@gmail.com



First name: Elisabeth

Last name: Denis

## Feedback

Name of Venue:

Raglan Old School Arts Center

Street Address of Venue:

(Events must take place within the Waikato District.)

5 Stewart Street RAGLAN

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā

Details:

### How did you hear about the Creative Communities Scheme?

Word of mouth

Please provide how you heard about the Creative Communities Scheme

### The idea / Te Kaupapa: **What do you want to do?**

*(500 word limit)*

I am excited to introduce a transformative workshop aimed at building artist portfolios, integrating visual art and presentation techniques while offering the possibility of website translation. This initiative stems from my engagement with both young and adult artists in Raglan, who exhibit impressive technological proficiency but express a genuine need for guidance in curating and presenting their visual art portfolios effectively. Acknowledging this demand, I am dedicated to creating a supportive environment where aspiring artists can refine their skills and confidently showcase their creations. Through this workshop, participants will gain invaluable insights and practical skills to craft compelling artist portfolios aligned with their individual goals and aspirations, empowering them to navigate the art world with confidence and purpose.

This workshop is designed to be a transformative experience, providing participants with the tools and knowledge necessary to elevate their artistic practice. By following the structured outline, attendees will delve into the intricacies of visual art curation, presentation techniques, and the seamless translation of portfolios into dynamic websites. With a focus on fostering creativity and self-expression, this workshop aims to equip participants with the confidence and proficiency needed to thrive in the ever-evolving artistic landscape. Together, we will embark on a journey of exploration and growth, empowering artists to articulate their unique visions and leave a lasting impact on the world of art.

### The process / Te Whakatukuki: **How will the project happen?**

*(500 word limit)*

I have outlined the itinerary for the day, ensuring clarity and coherence in the workshop's unfolding. Each step of the workshop has been thoughtfully considered to optimize participant engagement and learning outcomes. Additionally, I have proactively reached out to the Raglan Old School Arts Center, gauging their interest in hosting the workshop. Their enthusiastic response and confirmation of available space underscore their support for the initiative. To gauge community interest, I have initiated conversations within the community and garnered expressions of interest from prospective participants. These testimonials, which I will include with this application, reflect the enthusiasm and endorsement of the workshop from within the community. Upon approval of this application, I will promptly secure a date at the Raglan Old School Arts Center. Subsequently, I will undertake comprehensive marketing efforts to ensure widespread awareness of the workshop. Leveraging my expertise in marketing communications and event coordination, I will craft a marketing kit to disseminate information about the workshop. Furthermore, the Raglan Old School Arts Center will amplify the promotional efforts by featuring the workshop in various channels including Raglan Radio, The Raglan monthly 'What's on' pamphlet, hanging the poster inside their building, and share the workshop in the Raglan Chronicle. Additionally, they will communicate workshop details to their extensive member database, maximizing outreach potential. I commit to initiating the workshop's promotion at least 1.5 months prior to the scheduled date. During this period, I will meticulously prepare a PowerPoint presentation based on the comprehensive PDF document outlining the workshop's structure and content, which is attached herewith. In summary, through meticulous planning, proactive engagement, and strategic marketing efforts, I am poised to deliver a workshop that not only meets but exceeds the expectations of our community.

### The people / Nga tangata: **Tell us about the key people and/or groups involved.**

*(500 word limit)*

For Youth 14+: This workshop is tailored to empower artists of all ages, particularly youth aged 14 and above. The genesis of this workshop emerged from my interactions with young artists in Raglan who

possess exceptional technological prowess but seek guidance in effectively curating and presenting their visual arts portfolios. Recognizing this need, I am committed to providing a platform where young artists can refine their skills and showcase their work with confidence.

For All Ages: This workshop is crafted to uplift artists of every age demographic, fostering a collaborative environment where creativity knows no bounds. Regardless of age, this workshop offers a valuable opportunity for artists to enhance their craft and refine their portfolio presentation skills. Whether they are a seasoned artist or just beginning their creative journey, they will find inspiration and support in this inclusive workshop setting.

The Old School Arts Centre is run by the Raglan Community Arts Council Inc.

Presenter of the workshop : Elisabeth Denis. *Élisabeth Denis is an interdisciplinary artist focusing on writing, and producing films. Her work explores relational aesthetics, journalistic and non-fiction writing, interactive installations, political and social art. In 2020-2021, she contributed to the arts and music field as a film festival coordinator for RAFFA, and a concert coordinator for OSAC and Banished Music. In 2022 and 2023, she composed the photojournalistic series small gestures : exploring the memories of a lived life in collaboration with the residents of the Raglan Rest Home and Hospital (published in the Raglan Chronicle). In 2023, she wrote for Local RAG magazine, and has created an academic piece on the Gender divide in Kabuki theater as a contributing writer for Deeper Japan. She received a literary grant from AFÉA (UQUAM - Montreal), a grant from Community Fund Raglan Co. towards Small Gestures, and was a selected resident twice for the Can Serrat research and production center in 2023 and 2024 (residency - Spain). In 2024, she was invited at the The Cuban Book Institute (the 32nd Havana International Book Fair) by the director of international relations Yailan Rodríguez Moret, as well as being a selected participant to perform poetry at the Hamilton Arts Festival Toi Ora ki Kirikiriroa 2024 in New-Zealand. She assumes a role of leadership and was characterized by Tesh, co-founder, and Head of Impact at Raglan Co, as a catalyst for community engagement. Her impactful involvement within Raglan is exemplified by her position as an art tutor at Laboratory NZ, a multi-disciplinary arts school. She also served as the founder of Guerilla Art Jams series, orchestrating multi-disciplinary interactive exhibitions and concerts in Raglan. Her work was mentioned in the international New-Zealand Herald, in Creative Waikato social press, by WIFT (women in Film and Television New-Zealand), in Beautiful Bizarre magazine in Australia, at the Raglan Radio, and in the Waikato Times.* [www.elisabethdenis.com](http://www.elisabethdenis.com)

The criteria / Nga paearu: **Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

(500 word limit)

1. Accessible Learning Environment: The workshop will be structured to ensure accessibility for participants from diverse backgrounds. By offering the workshop at a central location in Raglan, such as the Old School Arts Center, I'm ensuring that it's easily reachable for individuals of varying socioeconomic statuses. Additionally, the workshop materials and content is designed to accommodate different learning styles (visual, auditory, and kinaesthetic) and abilities, fostering inclusivity and ensuring that all participants can engage meaningfully with the material.
2. Promotion and Outreach: Prioritizing diversity and inclusion, I'll actively promote the workshop across diverse channels within the community : Raglan area school, Raglan Radio, Raglan Ihub, Raglan Chronicle, and posters all around town. This includes leveraging digital platforms, local community centers, schools, and youth organizations to reach a wide audience. Moreover, targeted outreach efforts will specifically engage marginalized groups and encourage their participation in the workshop.

3. **Tailored Content for Young Artists:** Recognizing the importance of engaging young artists, the workshop content will be designed to resonate with their interests, aspirations, and technological fluency. Incorporating elements such as digital portfolio creation and website translation aligns with the preferences and skillsets of younger generations, making the workshop more appealing and relevant to their needs.
4. **Financial Accessibility:** To ensure equitable access, the workshop fees will remain accessible. I commit to providing scholarships for participants who may face financial barriers. This proactive approach enables individuals from diverse socioeconomic backgrounds to participate fully in the workshop without facing undue financial burden.
5. **Cultivating a Supportive Community:** Beyond the workshop itself, I am fostering a supportive and inclusive community of artists by engaging in this way. I am encouraging networking opportunities, peer collaboration, and ongoing support channels post-workshop to further enhance access, participation, and diversity within the artistic community.

### The budget/Ngā pūtea

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

No (Include GST in your budget)

### Project name:

Building Your Artist Portfolio Workshop

### Funding criteria:

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

### Artform or cultural arts practice:

Visual arts

### Activity best describes your project?

Workshop/wānanga

Brief description of project:

*(500 word limit)*

This workshop is a step-by-step creative guide on how to build a digital portfolio for artists with the help of design and visual art and how to translated into a personal website. A portfolio is a way for artists to 'show, not tell' what they are capable of. It is an important thing to have to apply for funding, to present themselves to others in the frame of a collaboration or to contact a gallery, theatre or a film festival to display their work.

Kindly be advised that the workshop itself will span a full day, offering participants an immersive learning experience. However, it's important to note that post-production tasks, including the creation of the course materials on PowerPoint and the development of the marketing campaign, will commence approximately one month prior to the workshop date. This strategic timeline allows for meticulous preparation and effective promotion, ensuring that participants receive the highest quality content and maximizing engagement with the workshop

Start date:

(Date must be no earlier than 18 April 2024)

01/07/2024

Finish date:

(must be within 12 months of starting date)

30/07/2024

Number of active participants:

30

Number of viewer/audience members:

0

## Project Costs

Project costs		Amount
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		e.g. \$300
Item e.g. hall hire	Detail e.g. 3 days' hire at \$100 per day	Amount
Venue hire : room hire for two days workshop	1 day hire at \$110 a day	\$110
Protector hire	At Raglan Old School Arts Center : On-site hire of new Video/Projection Equipment/ offsite hire of older Video/Projection equipment \$25	\$25
Artist fees on the full day workshop	Artist fees	\$400
Preparation 20 hours	Research and building the workshop on power point with visuals and instructions. 30h an hour.	\$600
Printing cost for posters (promotion) in color	Print at Waikato Library for about 50 copies including posters and flyers : <a href="https://www.waikatodistrict.govt.nz/docs/default-source/your-council/fees-and-charges/fees-and-charges-2021-2024-pdf.pdf?sfvrsn=89e093c9_6">https://www.waikatodistrict.govt.nz/docs/default-source/your-council/fees-and-charges/fees-and-charges-2021-2024-pdf.pdf?sfvrsn=89e093c9_6</a>	\$50
Add in Raglan classified	2 column ads are 6x2 \$61.44+gst (\$70.66)	\$70.66
<b>Total Costs</b>		<b>\$1255.66</b>
Project Income		Amount
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		e.g. \$3,750
Income e.g. ticket sales	Detail e.g. 250 tickets at \$15 per ticket	Amount
ticket sales	30 participants for \$5 a ticket	\$150
<b>Total Income</b>		<b>\$150</b>
Costs less income	This is the maximum amount you can request from CCS	\$1105.66
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		<b>\$1105.66</b>

**\$ Total Cost**

Total cost being sought from Creative Community Scheme  
1105.66

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed
N.A			

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

**Important Other financial information**

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- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

## Attached Documents

File
CCS.ED.MARCH2024

# *Building your artist portfolio: a workshop guide*

Presented by Elisabeth Denis

## Workshop Outline

### Introduction

Welcome participants and introduce yourself.

Explain the purpose and objectives of the workshop: to guide artists in building a strong portfolio.

Provide an overview of the workshop agenda.

### Understanding the Importance of a Portfolio

Discuss why having a portfolio is essential for artists.

Highlight the role of a portfolio in showcasing skills, style, and versatility.

Share examples of successful artist portfolios for inspiration.

### Identifying Your Audience and Purpose

Encourage participants to define their target audience and the purpose of their portfolio (e.g., seeking gallery representation, applying for grants, attracting commissions).

Discuss how understanding audience and purpose influences portfolio content and presentation.

### Selecting Your Best Work

Guide participants through the process of critically evaluating their artwork.

Discuss criteria for selecting pieces, such as technical skill, originality, and coherence.

Provide tips on organizing and curating artwork to create a cohesive narrative or theme.

### Documenting and Presenting Your Artwork

Demonstrate techniques for photographing or scanning artwork effectively.

Discuss the importance of high-quality images in digital portfolios.

Provide guidance on presenting physical artwork, including framing, matting, and labeling.

### Creating a Digital Portfolio

Introduce participants to various platforms and tools for creating digital portfolios (e.g., websites, social media, portfolio hosting sites).

Discuss best practices for designing and organizing digital portfolios.

Provide tips on writing artist statements, biographies, and descriptions for each artwork.



5 March 2024

To Whom it May Concern,

**Re: Raglan Old School Arts Centre Support for Elisabeth Denis**

On behalf of the Raglan Community Arts Council I would like to express our support for Elisabeth Denis and her workshop "Creating Your Artist Portfolio".

Elisabeth is considered a valued member of the local arts community and we look forward to having her here.

Please feel free to contact me with any questions.

Yours sincerely,

Max King  
Administration Officer

Raglan Community Arts Council Inc.  
Raglan Old School Arts Centre, 5 Stewart St, Raglan 3265, New Zealand: Phone 07 825 0023  
Email [info@raglanartscentre.co.nz](mailto:info@raglanartscentre.co.nz) [www.raglanartscentre.co.nz](http://www.raglanartscentre.co.nz)

**THANK YOU TO OUR SUPPORTERS:**



WAIKATO DISTRICT  
WELLBEING TRUST



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RAGLAN SUPER VALUE . MAZDA FOUNDATION . RAGLAN CHRONICLE . INSTITUTE OF AWESOME  
RAGLAN FOUR SQUARE . NORAH HOWELL TRUST . RAY WHITE RAGLAN . RAGLAN HOLIDAY PARK . BLUE SKY TRUST  
RAGLAN LIGHTING AND SOUND . KIWI DESIGNER HOMES . WANNA INTERNET . TONY SLY POTTERY



# QUOTE

Elisabeth Denis

Date  
5 Mar 2024  
Expiry  
1 Jul 2024  
Quote Number  
QU-0047  
Reference  
Room Hire - Max  
GST Number  
55-079-161

Raglan Community  
Arts Council Inc.  
5 Stewart Street  
Raglan 3225  
Waikato  
NEW ZEALAND

## Building Your Artist Portfolio Workshop

Description	Quantity	Unit Price	Amount NZD
Hire of Eva's Room, Saturday 13 July 0800-2000. Arts Workshop Rate, full day hire	1.00	110.00	110.00
		INCLUDES GST 15%	14.35
		TOTAL NZD	110.00



First name: Dione

Last name: Kouratoras

## Feedback

Name of Venue:

Sunset Beach Community Hub

Street Address of Venue:

(Events must take place within the Waikato District.)

1 Ocean View Road TUAKAU

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

Middle Eastern/Latin American/African    Other

Details:

Afro-Kiwi community including those of African, Afro-Caribbean, Black-Māori and Black-Pasifika descent.

### How did you hear about the Creative Communities Scheme?

Creative NZ website

Please provide how you heard about the Creative Communities Scheme

### The idea / Te Kaupapa: **What do you want to do?**

*(500 word limit)*

From July 2024 - June 2025 Black Creatives Aotearoa (BCA) will embark on a multi-stage creative and cultural process to guide and shape BCA's future as the leading creative entrepreneur organisation for Afro-Kiwis in Aotearoa. Our aim is to develop and implement strategic initiatives to cultivate strong leadership skills, enhance business acumen and expand digital literacy within the creative sector for the Afro-Kiwi community. As a national organisation we know that our presence in the Waikato has not been maximised and seek to prioritize our community here.

Specific workshops with renowned experts in the field including Tim Walker (Pākehā), Jacob Frost (African-American), Anabel Fernandez (Afro-Cuban) and Dione Joseph (Caribbean) will be held in the Waikato region with approximately 30 workshop attendees at each event. Topics will include

- Consulting services covering topics like crafting strategic plans, analysing financial statements, and optimising operations for sustainable growth.
- Immersive entrepreneurial workshops focused on monetising creativity, building profitable creative ventures, grasping the importance of motivation, and fostering an empowered business mindset.
- Digital skills building workshops to close the digital divide, honing abilities in areas like social media marketing, branding, design, and e-commerce; creative use of AI for entrepreneurs
- Creative business incubation projects with hands-on mentoring to equip our communities with the tools needed to launch and scale successful companies

See HOW section for more details on process

#### THE ASK

We are asking for costs associated with

i) paying the experts in the field for their time, energy and expertise (see attached quotes from Tim Walker, Dr. Anabel Fernandez Santana, Jacob Frost and Dione Joseph) ii) a stipend for 120 participants to cover costs of travel, time away from work etc.

We are applying for funding from other sources to cover costs of venues, catering, marketing and promotion, as well as the professional digital recording and photography of these events to ensure accessibility to all our community across Aotearoa.

#### CONTEXT

Black Creatives Aotearoa (BCA) is a vibrant community network of artists with Black (African/Caribbean, African diaspora whakapapa) residing in Aotearoa. Established in February 2018, our core mission is to empower and facilitate our community (over 640 members at time of application) across New Zealand to connect, create, and collaborate within the arts. Over the past five years, BCA has excelled in fostering a rich platform for Black identifying artists of various disciplines. Our leadership is also recognised as exceptional for the manaakitanga we exhibit. We have facilitated the development of new plays, highlighted photographers, poets, sonic and visual artists in diverse exhibitions, and expanded our literary community through workshops exploring short stories, poetry, and mixed media. Notably, we launched the first Afro-Kiwi zine, propelling our visibility as an often underestimated minority.

We have a growing community in the Waikato and it is our aim to nurture and support those who live in this region by ensuring that they have the support to grow their creative skills but also feel that these workshops are available and accessible and welcome their participation.

### The process / Te Whakatukuki: **How will the project happen?**

*(500 word limit)*

Workshops will be organised between July-Dec 2024.

An EOI will be circulated in advance via BCA's private FB group (650 members +) across social media (3.2K likes on FB, 2.2K followers on IG); newsletters and other allied organisations.

Details of each workshop are below. We will be keeping attendees to 30 participants max and the workshops will be run from (9am-4pm with breaks for morning and afternoon tea, and lunch).

The emphasis will be to strengthen the skills of creative entrepreneurs of the Afro-Kiwi community in the Waikato by providing these highly bespoke workshops that respond to the growing Afro-Kiwi community's needs.

<b>Timothy Walker: Entrepreneurship Strategy</b>
<b>Strategic Planning Consultation</b>
Review of current business strategies and financials
Facilitated strategic planning sessions
Drafting 3-year strategic plan
<b>Financial Management Workshop Series</b>
Basic financial literacy workshop
Intermediate financial management workshop
Advanced financial analysis workshop
<b>Organisational Capacity Building</b>
Customized training on financial controls
Systems analysis and integration

<b>Dr. Anabel Fernandez Santana [Anagram Designs]: Digital Interaction</b>
<b>Website Design &amp; Development</b>
Custom web design
Website development
Ecommerce platform integration
Website testing and optimisation
<b>Digital Project Design</b>
Audit of current digital infrastructure
Digital transformation strategy session
Technical specifications documentation
<b>Social Media &amp; Digital Marketing</b>
Social media audit and recommendations
Social media graphics and content calendars
Digital marketing workshops
<b>Community Engagement Strategy</b>
Facilitated strategy workshop
Printing and distribution
Project management
Reporting and assessment
<b>Dione Joseph: To be a Leader</b>
<b>Futuristic Leadership</b>

Executive coaching
Bespoke strategic vision plan
<b>Relational Leadership Training</b>
Communication and trust workshop
Conflict resolution and dignity workshop
Team building offsite
<b>Leading as Women of Colour Series</b>
Imposter syndrome coaching
Executive presence workshop
Allyship in the workplace
<b>Jacob Frost: Motivation and Technology</b>
<b>Digital Literacy Core Curriculum</b>
Intro to Business Technology
Essential Business Software
Optimizing Your Tech Stack
<b>Supplemental Technical Training</b>
AI and Automation fundamentals
Data Analytics
The Necessity of Motivation in the workplace
<b>Startup Incubator Program</b>
Pitch preparation and venture capital raising workshop
Patent and IP education workshop
Prototyping "sprint" session
<b>Motivation</b>
Cultivating grit and growth mindset
Content Development

The people / Nga tangata: **Tell us about the key people and/or groups involved.**

*(500 word limit)*

TIM WALKER has over 30-years' experience in the cultural sector, having worked at a senior level in the museum and art gallery sector. He was Director of Museums for Hutt City from 1998-2008 and prior to that Tim was the Senior Art Curator and Senior Art Concept Developer at The National Art Gallery / Museum of New Zealand Te Papa Tongarewa between 1988 and 1998. In that role he played a significant role in the planning and development of Te Papa. Tim established Tim Walker Associates to allow greater scope to contribute to partnership building and fresh strategic thinking aimed at building capacity across the cultural sector in response to fast changing social, cultural, technological and funding trends. Tim works actively as a mentor with emerging and established sector leaders.

JACOB FROST is armed with an academic arsenal including a bachelor's degree in cinema and television, a master's in creative industries, another in media, and yet another in business management. He also has a decade of ICT experience from desktop support to system administration catering to clients around the globe. He's a polymath in every sense. Hailing from the captivating archipelago of Cabo Verde, his multicultural background and lived experiences in numerous locales have honed his ability to weave a tapestry of global perspectives into BCA's evolving narrative. With a dedication to the synergy of technology and artistry he brings to our global team a wealth of experience that engages the boundaries of imagination.

Dr. ANABEL FERNANDEZ SANTANA has a background in social science, communication and social innovation. She brings to the team a passion for equity and critical thinking. Her approach to social innovation and

project evaluation puts whānau and communities at the center as agents of change. She completed her Ph.D in Social Science at AUT, focusing on culturally affirming methodologies for knowledge construction. Her master's research focused on evaluation strategies for local cultural and audiovisual projects in the Caribbean. She was an editor and contributor of the book "Affirming Methodologies: Research and Education in the Caribbean" recently published by Routledge. Her passion is to connect the tools of research and design thinking with community action to drive social change.

DIONE JOSEPH'S passions and skills are at the intersections of the creative sector, social innovation and community action. She is a writer and strategist, director and dramaturg, speaker and facilitator. Her creativity and commitment are focused on elevating and amplifying the voices of the BIPOC (Black, Indigenous, People of Colour) communities through exploring the power of story, creating systems change and shaping space and communities to grow in alignment with our environment, our ancestral ways of knowing and new ways of being. She is an alumna of the New Zealand Leadership Program and the first New Zealander at the prestigious Lincoln Center Directors Lab. She is the founder of Black Creatives Aotearoa the only arts organisation in Aotearoa dedicated to supporting the African/Caribbean and diaspora community.

Black Creatives Aotearoa

[www.blackcreativesaotearoa.com](http://www.blackcreativesaotearoa.com)

**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

This project aligns with both diversity as well as access and participation.

The Black community in New Zealand is marginalised and phenomenally underrepresented within the creative entrepreneurship sector. Diversity has often been relegated to Māori, Pacific and Asian but very little for the black community who has been here, en masse, since the 1950s. It is vital to address our shared history, the growing presence of the Maori-Black and Pasifika-Black community and the number of mixed New Zealanders who have Black ancestry. It is necessary to normalise the inclusion of Black voices, bodies and experiences in creative entrepreneurship, strategic planning, leadership, technology and beyond.

In addition, this project will also improve access and participation by:

Sustaining careers in the arts by professionally remunerating the team and contributors at equitable rates on par with other professionals; creating new opportunities for professional black creatives to showcase their skills specifically across editorial and curatorial roles, writing, visual arts, audio arts, design, marketing, production as well as event management, photography, videography and community engagement.

Encouraging collaboration and mentorship as BCA follows a tuakana and teina learning format assuring our emerging practitioner's the support and infrastructure for success by connecting and orienting them with the industry's processes, etiquettes and artistic culture.

By creating employment opportunities for black creatives, by black creatives we are changing long-standing models of exclusion and disenfranchisement that have prevented our stories from being told in mainstage spaces. The Black population in Waikato is a growing vibrant community and the number of our artists continues to swell. Our contribution to the socio-cultural fabric of the

Waikato, bringing our diverse heritages, stories, cultural practices and innovation contribute towards the Waikato having a unique cultural identity with a creative economy that is both robust and thriving.

The benefits for the team coming together for Building BCA's roadmap towards a thriving Afro-Kiwi Future for Creative Entrepreneurs includes:

- Increasing capacity and capability for Black Creatives through offering professional pathways, mentorship, exposure, opportunities and industry remuneration.
- Creating new opportunities and relationships with other cities so we can continue to grow our community's activities across Aotearoa.
- Providing exposure, experience and promotion to Afro-Kiwi entrepreneurs of different experience levels and backgrounds
- Providing a safe space for Black people to share their experiences and receive strengths-based
- Workshops for the public to enable engagement, discussion and greater sharing of knowledge and experience

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### **The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

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### **Project name:**

Creative Futures for Afro-Kiwis: Skills to shape, change and transform

---

### **Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Diversity: Support the diverse artistic cultural traditions of local communities

---

### **Artform or cultural arts practice:**

Inter-arts

---

### **Activity best describes your project?**

Workshop/wānanga

---

Brief description of project:

(500 word limit)

Creative Futures for Afro-Kiwis: Skills to shape, change and transform

A series of four workshops led by recognised experts in the creative field to support our community to grow and thrive across four specific areas: strategic planning, digital design technology and leadership.

Start date:

(Date must be no earlier than 18 April 2024)

01/07/2024

Finish date:

(must be within 12 months of starting date)

30/12/2024

Number of active participants:

125

Number of viewer/audience members:

0

### Project Costs

For this application to Creative Waikato, we are asking for a contribution towards our creative speakers and facilitators. We have also applied to the Ethnic Community Development Fund (results not known at time of application) to support us with this project. Other associated costs including administration, marketing, presentation (printing etc) photography, videography and venue hire.

Your contribution towards our speakers not only enables a sustainable career for our Afro-Kiwi communities but also enables us in turn to reflect back a fee that is truly representative of the talents, skills, experience and knowledge of these individuals.

Timothy Walker: Entrepreneurship Strategy \$2,500

Dr. Anabel Fernandez Santana [Anagram Designs]: Digital Interaction \$2,500

Dione Joseph: To be a Leader \$2,500

Jacob Frost: Motivation and Technology \$2,500

Project costs		
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		
Item eg hall hire	Detail e.g. 3 days' hire at \$100 per day	Amount e.g. \$300

<b>Total Costs</b>		
<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income</b> e.g. ticket sales	<b>Detail</b> e.g. 250 tickets at \$15 per ticket	<b>Amount</b> e.g. \$3,750
<b>Total Income</b>		
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		

**\$ Total Cost**

Total cost being sought from Creative Community Scheme  
10000

Ethnic Community Development Fund - funds not confirmed as yet.

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

**Important Other financial information**

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

**You must read and sign the following. Please check each box to show that you have read the information and agree to each section.**

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

## Attached Documents

File

No records to display.



First name: Stefania Luz

Last name: Bratin

## Feedback

Name of Venue:

Kindergartens Waikato: Raglan, Te Kowhai, Ngāruawāhia.

Street Address of Venue:

(Events must take place within the Waikato District.)

0 Bedford Road TE KOWHAI

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

Other

Details:

Latin America

**How did you hear about the Creative Communities Scheme?**Creative NZ website

---

Please provide how you heard about the Creative Communities Scheme

My name is Stefania Luz Bratin, and I reside in Hamilton, New Zealand. I work as an integral therapist, and artist, and conduct workshops for children, young adults, and adults. I learned about the CCS funding program through the "Elevate" course offered by Creatives in Waikato.

In 2023, I had the opportunity to conduct my first workshop with this type of funding at the Kindergartens of Waikato. It was titled "Danzando Cuentos: Dance Therapy, Yoga, and Art for Children in Spanish." The workshop began in November 2023 and will conclude at the end of March 2024. I'll soon share some lovely reviews from the teachers and send the rest as soon as they become available.

---

**The idea / Te Kaupapa: What do you want to do?***(500 word limit)*

Considering the importance of developing creative workshops for children, it occurred to me the idea of continuing the possibility of accompanying the learning of a new language, Spanish, through such a beautiful channel as holistic education. A perspective that is much needed in our current times, as the world requires more awareness, self-work, and collaboration with others, and what better way to do it than at an early age.

I created the possibility of a new project: "New Horizons: The Art of Meditating and Expressing for Children in Spanish." Due to the positive reviews received, I came up with the idea of developing a new stage for the third term of the year. This stage will consist of two sessions per kindergarten, introducing new tools and techniques for continued learning and enriching emotional regulation, body expression, and music skills. The project's development will take place monthly.

---

**The process / Te Whakatukuki: How will the project happen?***(500 word limit)*

The project will take place at Kindergartens of Waikato: Raglan, Te Kowhai, Ngāruawāhia. There will be two sessions per kindergarten, spread over one month. Each session will be one hour long, accounting for the time required for creation, preparation, and planning for each meeting.

---

**The people / Nga tangata: Tell us about the key people and/or groups involved.**

*(500 word limit)*

In the kindergartens of Te Kowhai, Raglan, and Ngaruawahia, most children are New Zealand-born, but there are also many children whose parents come from other countries. During our gatherings, it's common to share our roots and cultural traditions while exploring new forms of communication. Through the language of art, we aim to cultivate love, diversity, empathy, and understanding among all participants.

**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

Our project is tailored to captivate children aged 2 to 5 in the Kindergartens of Waikato. Delivered in Spanish, our initiative transforms into a vibrant space where movement arts and cultural richness intertwine, fostering integration from an early age.

With an innovative educational and therapeutic approach, each child will embark on a transformative journey, both individually and as part of the group. Through playful games and creative stimuli, little ones will learn to express themselves physically, uncovering the joy of authenticity and self-expression from within.

Emphasizing the significance of personal integrity and emotional education from the earliest years, our project offers a safe and nurturing environment where every child is valued and respected.

Sessions, brimming with vitality and fun, will encompass moments of listening, rhythm, dance therapy, theater, and yoga. The project will unfold over a month, with two exciting encounters per kindergarten. Our aim is to bring this enriching experience to kindergartens in Te Kowhai, Raglan, and Ngaruawahia, totaling four centers where children will explore and grow together.

### **The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

No (Include GST in your budget)

### **Project name:**

"New Horizons: The Art of Meditating and Expressing for Children in Spanish"

### **Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

### **Artform or cultural arts practice:**

Inter-arts

**Activity best describes your project?**

Creation and presentation

Brief description of project:

*(500 word limit)*

The project "New Horizons: The Art of Meditating and Expressing for Children in Spanish" proposes a multisensory exploration that integrates music, movement, sounds, body expression, and techniques for regulating emotions. In this space, silence becomes a reflective pause, while rhythm sets the pace for an enriching and novel experience.

The Spanish language, besides being a means of communication, stands as a bridge to the Spanish-speaking culture and community. Through yoga, dance, and other contemplative practices, children have the opportunity to embark on an inner journey where they discover new forms of expression and connection with themselves and others.

This project aims to stimulate creativity, foster emotional development, and introspection in a cultivated and enriching environment where music and movement are fundamental tools for discovery and personal expression.

Start date:

*(Date must be no earlier than 18 April 2024)*

02/08/2024

Finish date:

*(must be within 12 months of starting date)*

06/09/2024

Number of *active* participants:

In each kindergarten, there are around 15 to 20 children per group. With four kindergartens in total, there is a combined total of 60 to 80 children.

Number of viewer/audience members:

An estimated group of 15 children per kindergarten is anticipated, making a total of 60 children, considering four kindergartens.

## Project Costs

0

Costos del proyecto

Anote todos los costos de su proyecto e incluya los detalles, por ejemplo, materiales, alquiler del lugar, promoción, alquiler de equipos, honorarios de los artistas y costos de personal.

**Artículo, por ejemplo, alquiler de salas** Detalle *p.e. Alquiler de 3 días a \$100 por día.* Cantidad  
, p.e. \$300

Artist Leader	16 hours for \$100	1600
Petrol		100
Printing materials, flyers, brochures, cards, etc.		200

Costos totales		
Ingresos del proyecto	Anota todos los ingresos que obtendrás para tu proyecto por la venta de entradas, venta de obras de arte, otras subvenciones, donaciones, fondos propios y otras recaudaciones de fondos. No incluya el monto que solicitará a CCS.	
Ingresos, p.e. venta de boletos	Detalle p.e. 250 boletos a \$15 por boleto	Cantidad, p.e. \$3,750
I will not sell tickets, it's a project for the kindergarten community of Waikato		
Ingresos totales		1900
Cuesta menos ingresos	Este es el monto máximo que puedes solicitar al CCS	0
INGRESE el monto que solicita al Programa de Comunidades Creativas		1900

**\$ Total Cost**

Total cost being sought from Creative Community Scheme

1900

Cuéntenos sobre cualquier otro financiamiento que haya solicitado o recibido para este proyecto (recuerde que no puede recibir fondos para su proyecto tanto de CCS como de otros programas de financiamiento de Creative New Zealand).

Fecha aplicada	A quien	Cuánto	Confirmado/ no confirmado

Cuéntenos sobre otras subvenciones que haya recibido a través del Programa de Comunidades Creativas en los últimos tres años.

Fecha	Título del Proyecto	Cantidad de finalización recibida	Informe del proyecto presentado (sí/no)
12 october 2023	"Danzando Cuentos" : Dance therapy, Yoga, Art for children in Spanish.	1150	yes

**Important Other financial information**

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

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I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

Attached Documents

File
Danzando Cuentos
Children_english
Cv Steff Luz Bratin.pdf (1)
PHOTO-2024-03-05-00-50-46 (13)
PHOTO-2024-03-05-00-50-46 (12)
PHOTO-2024-03-05-00-50-46 (11)
PHOTO-2024-03-05-00-50-46 (10)
PHOTO-2024-03-05-00-50-46 (8)
Reviews
PHOTO-2024-03-05-00-50-46 (3)
PHOTO-2024-03-05-00-50-46 (2)

# Danzando Cuentos

*Dance therapy, Yoga and Art for children in Spanish*

Steff Luz ✨  
Integral Therapist



*Accompanying and inspiring children... ✨*

*The creation of movements and new creative languages to play and share.*



*Tour of the Association's Kindergartens Waikato ✨*

*Locations:*

*Ngaruawahia, Te Kowhai, Raglán*



*Artistic project supported by :*

**Creative  
Waikato  
Toi Waikato**

**WAIKATO  
HISPANO LATINO  
CULTURAL TRUST**

**Waikato  
District Council**

## Welcome artists

### What are our resources for creating?



#### 🎵 Listening

We will work from stories that will invite us to play with the imagination and the senses. Through activities where we can detect external and internal sounds.

#### 🎵 The Rhythm

The importance of connecting with our own rhythm, through proprioceptivity, awareness about our body.

#### 🎵 Dance Therapy

Promote the deployment of our authentic movements, encouraged by creative proposals in relation to music.

#### 🎵 Theatre

Emphasis will be placed on expression through the stimulation of our skills and the incorporation of techniques. From voice, gestures, communication, among other tools.

#### 🎵 Yoga and Meditation

We will develop physical and mental exercises, performing "asanas" postures. Moments related to breathing and connection with oneself and others will be facilitated.

## About me...

I am Stefania Luz Bratin, born in Argentina, Buenos Aires. I am a Psychomotorist, Dance Therapist, Yoga Guide for children.

Art is my passion in all its forms, especially dance, writing, photography, theatre and yoga. I am interested in human relations, I believe in social work, in the creation and creativity of the human group.

I value education, culture, psychology, communication, anything that creates empathy with another and weaves networks of action.



To attend a trial class, make an appointment via:  
 Cel: +64 272844443  
 Email: luzbratin@gmail.com

Danzandocumentos  
 presents:

Dance therapy, Yoga  
 and Art for children  
 in Spanish

## The personal process

Children are creators of infinite worlds, and it is a good opportunity to express themselves through playful proposals, each one will find their own language of expression.

The starting point of each individual or group work in this case is to promote the encounter between the children and me, in my role as facilitator. We know that this is the basis of all joint work.

Daniel Calmels, renowned psychomotor therapist, points out how important it is to accompany the process of the subject/group, not only from the knowledge of the other's body but also from the role of the therapist in being his/her body the mediator in the work with the other/group.

In this sense, I take the role of "putting the body", through my therapeutic role, to embody knowledge and impart it from experience and play resources.



## Goals

142

- Promote the ability to observe and record stimulation.
- Create new forms and ways of linking with oneself and with the other.
- Generate spaces for exploration and psycho-corporal work through playfulness.
- Recognize and represent the various effects that work together in the unity of mind and body, in movement and as well as their motivations.



## The meetings

For these meetings, an integrating vision of the different artistic languages was conceived to approach the being in its totality, taking into account spontaneity and freedom of expression in the work meetings.

### What will our meetings be like?

- ★ A beginning consists of an opening ritual and a warm-up thought with a short game format depending on the topic to be worked on.
- ★ Then an experiential activity is developed to link music, movement and group encounter situations to deepen self-knowledge. Promoting expression and its link with emotions.
- ★ Finally, we return to the "moment of calm" and close with a reflection.

## Specifications

### Hourly/duration/frequency charge

Dance, yoga and art sessions take place during the agreed sessions. Distributed in weekly meetings of 45 to 60 minutes, depending on the possibilities of the group or the child.



# Danzando Cuentos

Dance therapy, Yoga and Art in Spanish for Children.

Integral therapist and art therapist: Stefania Luz Bratin

## Reviews:

Very engaging, our children of different ages enjoyed their time with Stefania. Thank you for the experience and how calmly you engaged our tamariki

First name: Rodger

Last name: Gallagher

## Feedback

Name of Venue:

Raglan Old School Arts Centre

Street Address of Venue:

(Events must take place within the Waikato District.)

5 Stewart Street RAGLAN

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā    Maori

Details:

### How did you hear about the Creative Communities Scheme?

Social media

Please provide how you heard about the Creative Communities Scheme

We have been gratefully supported by the Creative Communities Scheme for the RAGLAN ARTS WEEKEND for many years. Our initial discovery about the scheme was through social media.

The idea / Te Kaupapa: **What do you want to do?**

*(500 word limit)*

The Raglan Community Arts Council wants to continue to work with local Maori and NZ European artists to encourage and develop our artistic community.

During its 14 year history, the Raglan Arts Weekend (RAW) has built up a loyal following of art aficionados that **visit Whaingaroa to be inspired by the art scene and explore the region through the self-guided arts trail**. 2023's RAW saw 60 Raglan-based artists sign up. RAW's visitors are not only from the immediate surrounds. Our data includes Wellington, Whangarei, Auckland, Christchurch, as well as further afield including Australia, Germany, the Netherlands and the States.

It's not only about the art trail. Our **vision for RAW is to make the event even more engaging, interactive, fun and inclusive, by including more 'immersive' experiences for visitors, namely a sculpture trail, guest artist talks, demonstrations and workshops**.

Last year, the addition of 3 new elements – a dedicated **emerging artist exhibition**, an opening **cocktail launch**, and a **RAW-artist-only bus tour of studios** – added cohesion and a strong sense of community to the event that was refreshing, both for artists and visitors. It felt like the event reached a new level of operating, that we had 'moments' where we all came together to celebrate the talent that resides in Raglan, and the support that comes from afar.

This year, we want to **cement the three new elements** within the programme, whilst streamlining ways we achieve things. We also want to progress discussions around a possible **Sculpture Trail** on the Rangitahi Peninsula.

However, there have been a number of new nearby art trails and art fairs vying for attention and consumer spend, including the Bay of Plenty Open Studios launched this year. Now that RAW has some exciting new elements, we want to ensure we put the right marketing spend behind them to get as diverse an audience as possible into Whaingaroa. We also need a bigger team to achieve what we set out to do as it has grown beyond the small team.

Event costs have risen again, in some cases by \$1000, most notably in printing costs and advertising costs.

As the event grows, the foundations also grow:

- The database needs updating and direct marketing put in place (ie: a monthly Mailchimp newsletter) to communicate directly with potential visitors
- Research needs to be done into new newspaper columns, art magazines and e-zines for potential stories about RAW. These need to be written and promoted
- The web site is very data heavy and requires a content manager to upload content to minimize cost of web agency
- An administrative person needs to be hired to support the RAW co-ordinator in registration, the Preview Exhibition, running the new elements, marketing support, and administrative tasks

We are therefore requesting funding to help with capacity and capability building (these key foundations above) to ensure we can support the current growth and future plans for RAW.

The process / Te Whakatukuki: **How will the project happen?**

*(500 word limit)*

RAW has been working on a diversified business model for a number of years that does not solely rely on grant income. In addition to the income from grants (including The Chartwell Trust, Raglan Community Board and WDC CCS), artist registration, art sales and brochure advertisers, we have also now secured two long term Raglan partners: Rangitahi and Bayleys Real Estate. We have developed elements for these companies to support that play directly into their brand ethos, and so have been able to secure their commitment for at least a few years. This is enabling us to forge ahead with our new elements.

There are 7 components to our Te Kaupapa this year:

1. Art trail: 3 days over Labour Weekend, 26-28 October 2024
2. "The Hatch" Emerging Artists Exhibition, 25 – 28 October 2024
3. Preview Exhibition: Three weeks prior to RAW (3 October to 28 October 2024)
4. . Opening Launch and RAW 'Artist Connect' Studio Tour
5. Raglan Arts Guide: 6000 art guide booklets
6. Better **audience engagement**: through web site, large signage/official RAW artist flags, social media engagement, Mailchimp newsletter
7. Branded partnerships that are long term and go beyond simple advertising

---

**The people / Nga tangata: Tell us about the key people and/or groups involved.**

*(500 word limit)*

RAW is open to any artist based in the Whaingaroa catchment area and currently producing work. It offers them an opportunity to exhibit a body of work in their own studio or at the Raglan Old School Arts Centre. We anticipate that 60 Whaingaroa artists will take part this year (the same amount as last year which was our largest RAW yet and nearly double its size three years ago)

RAW has officially partnered with Rangitahi Peninsula and Bayleys Real Estate as prime sponsors of our event, in an effort to secure more funding to support growth.

From the Raglan Community Arts Council (RCAC) management committee, Rodger Gallagher and Jane Galloway have overall responsibility.

Nicky Brzeska is the RAW Co-ordinator bringing significant international PR and event experience. This will be the fifth RAW event she is driving. Nicky is also responsible for managing and directing the many volunteers we have on board.

Nicky will be supported by Caleb Osborne, who ran The Hatch, the emerging artists exhibition last year. She will also be supported by Shona Butchart, who will be driving registration, the opening

launch, the artist bus tour and the web site management (should we get funding for this).

The criteria / Nga paearu: Tell us how this project will deliver to your selected

criterion: access and participation, diversity of young people.

(500 word limit)

**Access and participation:**

The events attract large numbers of visitors to Raglan allowing them to appreciate local Whaingaroa visual arts in studio settings. We will be progressing discussions around a Sculpture Trail which we hope our visitors will soon be able to enjoy. Next year, we will possibly try some workshops or talks as we move to a more participative model. This year, we will continue to provide visitors access to new, young talent through our Emerging Artists Exhibition and help create even more opportunities for them to mingle with our artists at both our Preview Exhibition opening night and RAW Launch cocktail event ahead of the weekend itself.

It's not only the organisers working to make the event more interactive. Each year, the artists think about how they can engage visitors to make their studios as appealing as possible. Some have arts activities for children, whilst others sculpt stone on-site or partake in 1-minute emotive watercolour paintings as examples, but all artists provide opportunities for visitors to engage in the creative process, learn and ask questions.

The shift in focus to content online (through the web site and social platforms such as Facebook and Instagram) means that we can engage a much larger and potentially more diverse/dispersed audience too.

Due to the continuing success of Raglan Arts Weekend it:

- Allows access for visitors to visual art studios
- Allows access by artists to the community at large
- Provides an opportunity for artists to participate in a large visual arts event
- Ensures that artists create and present new local visual arts works
- Produces content online that can continue to inspire and educate people long after the event is finished.

**The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

**Project name:**

Raglan Arts Weekend 2024

**Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

**Artform or cultural arts practice:**

Visual arts

**Activity best describes your project?**

Creation and presentation

Brief description of project:

*(500 word limit)*

This will be Raglan's 14<sup>th</sup> RAW event: it is a 3 day open studio event where visitors get to talk with 60 artists, ask questions about different creative processes, and have the opportunity to be inspired and/ or buy Whaingaroa art. At its heart is a self-guided art trail around Whaingaroa to visit studios. It is supported by a web site, a 'Raglan Arts Guide' booklet and a 3-week Preview Exhibition at the Raglan Old School Arts Centre, the hub for creativity within Raglan. Last year, we launched 3 new aspects: an Emerging Artists Exhibition to nurture grassroots talent, an 'Artist-Connect' bus to support peer relationships among artists and an opening cocktail event to welcome visitors to Whaingaroa. This year, we are having initial discussions about a potential Sculpture Trail on the Rangitahi Peninsula.

Start date:

*(Date must be no earlier than 18 April 2024)*

25/10/2024

Finish date:

*(must be within 12 months of starting date)*

28/10/2024

Number of active participants:

60 plus

Number of viewer/audience members:

7500

**Project Costs**

Project costs		Amount
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		
Item <i>eg hall hire</i>	Detail <i>eg. 3 days' hire at \$100 per day</i>	<i>eg. \$300</i>
Insufficient space for whole budget. Have attached budget in the correct format within this application.		
<b>Total Costs</b>		48, 837.30
Project Income		Amount
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		
Income <i>eg. ticket sales</i>	Detail <i>eg. 250 tickets at \$15 per ticket</i>	<i>eg. \$3,750</i>

Insufficient space for budget; budget in correct format attached to this application form

<b>Total Income</b>		41,900.31
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	6936.99
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		6936.99

### \$ Total Cost

Total cost being sought from Creative Community Scheme  
6933.99

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed
Still to be applied	Raglan Community Board -estimated receiving 4000	4000	unconfirmed
Still to be applied	Chartwell Trust - estimated receiving 5000	7500	unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
Insufficient space. Have attached form in the correct format with all CCS grants that have been successful			

### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

**You must read and sign the following. Please check each box to show that you have read the information and agree to each section.**

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
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- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

## Attached Documents

File
RAW list of CCS applications
RAW Budget Income Expenditure
230331-RCAC-Performance-Report-Audit-Signed 22-23 Accounts
240306-RCAC-Reserves Policy
Mafia design RAW 2024
Q-312768 - Printhouse, Raglan Arts Brochure
Raglan Signs RAW 2024 quote - includes 10%

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
28/04/22	Strategic Planning facilitation RCAC 5 year plan	675	Yes
28/04/22	Matariki	2000	Yes
28/04/22	Live and Local	4000	Yes
28/04/22	Film Festival Support 2022	1840	Yes
28/04/22	Young artist multi-media afterschool term series 2022 T3/T4	2000	Yes
10/22	Artist Talks	800	Yes
10/22	2023 T1/T2 after school multimedia workshop series	2000	Yes
10/22	Clay Festival	422	Yes
21/11/23	Writers Program 24	3000	Yes
21/11/23	After School Arts Workshops	1500	Yes
24/10/23	Film Festival 23/24	4500	May 2024
13/06/23	Ukelele Festival	1000	Yes
13/06/23	Matariki	1989	Yes
13/06/23	H2 After School Arts	1725	Yes
16/06/23	2023 Raglan Arts Weekend	3917.38	Yes
16/06/23	Live and Local	2200.00	Yes

## The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section .

Are you GST registered? Yes  Do NOT include GST in your budget  
 No  Include GST in your budget

<b>Project costs</b>	Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
<b>Item e.g. hall hire</b>	<b>Detail e.g. 3 days' hire at \$100 per day</b>	<b>Amount e.g. \$300</b>
PR	PR Consultant: 7 press releases, targeted media sell-in, advertorial copy writing, story crafting 32 hours @ \$65 Media list updating, coverage tracking and management	2340
Advertising	Raglan Chronicle and LOCAL RAG double page spread; 2 x advertorials	1153.36
Signage	Signage and banner for Hotel	1984.95
Graphic design	Brochure, web site, all imagery for 2024, posters, invites, signage design	3150
Social media		999.99
Web site	Updating content inclu partial artist entries, new front page news item, system for updating 2023 artists	1900
Web site back end	Domain names, Wpbakery updates	350
Printing	5000 brochures, 32 pages with fold out map; 1000 A5 flyers	4180
Event co-ord and project management	Running RAW, helping with The Hatch, running Opening Cocktail Night and Artist Connect Bus Tour, securing sponsorships and partners, brand partner management, advertising, grants, artist registration, brochure/web site management, content creation for all marketing, management of signage and marketing, artist liaison, supplier liaison, reporting, measurement etc (558 hours @ \$35 per hour)	19,775
Admin support	Registration, web, cocktail party, bus tour	3650.00
Preview Exhibition	Old School gallery rent, preparation, curation and display hire, event costs, gallery assistant staffing costs over 3 week/weekend period (in addition to artist volunteers), opening night, gallery assistance	4591
Artist connect Launch event and bus tour	Rock it and Raglan Shuttle costs	4543
Postage	Event co-ordination, project management, launch guide, preview exhibition, sponsorship and partner engagement	220.00
<b>Total Costs</b>		<b>\$48,837.30</b>
<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income e.g. ticket sales</b>	<b>Detail e.g. 250 tickets at \$15 per ticket</b>	<b>Amount e.g. \$3,750</b>

Artist registration	Estimated at 40	<b>6956.52</b>
Group entry registration	Estimated at 1	<b>347.83</b>
Emerging Artists registration	One entry	<b>347.83</b>
Lead partners	Rangitahi (\$8000); Bayleys (\$3500); Tony Sly (\$1000) ALL UNCONFIRMED	<b>12500</b>
Brochure advertisers	6 @ \$500 adverts; 2 @ \$350 ALL UNCONFIRMED	<b>3700</b>
Grants	Raglan Community Board (estimated at about \$4000) Chartwell Trust (estimated at 5k) BOTH UNCONFIRMED	9000
Opening launch and bus tour	Ticket sales	<b>2510</b>
Sales	Artwork sales commissions	<b>5000</b>
Donations	Display stands, donations	<b>0</b>
Domain names		<b>300</b>
Surplus from 2023 RAW		<b>1238.13</b>
<b>Total Income</b>		<b>\$ 41,900.31</b>
<b>Costs less income</b>	<i>This is the maximum amount you can request from CCS</i>	<b>\$ 6936.99</b>
<b>Amount you are requesting from the Creative Communities Scheme</b>		<b>\$ 6936.99</b>

#### Reserves Policy:

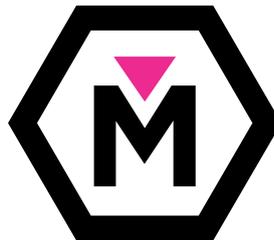
Most money held is tagged. It is either held for a specific purpose (Creative Communities Scheme, The Lion Foundation, Lottery Local Grants, Waikato District Council and WEL Energy Trust) or held on an umbrella basis for groups such as Clay Shed, Art to Wear, or the Youth Arts Fund.

We are holding donations and grants for installing a lift and a seating structure in the Creative Space building. The Lion Foundation grant is for specific operating costs and will be used in the coming months.

Some money is held for operational purposes/ current liabilities such as annual leave provision, income/expenditure fluctuations and for PAYE/ GST.

6<sup>th</sup> March 2024

## ESTIMATE


**MAFIA<sup>®</sup>**  
**DESIGN**

MAFIA DESIGN LIMITED

N° 3075385

GST: 105 359 497

**Date:** 01 March 2024

**To:** Raglan Old School Arts Centre

**Attention:** Nicole Brzeska

**Address:** 5 Stewart Street, Raglan 3225

**Description**
**Design and layout of brochure**

 Design, layout, proofing, set up  
 Same format as last year Will cap at 42.

**Collateral Graphics**
**Signage**

- Highway sign
- Roundabout sign
- Pub banner
- Water Tower sign

**Imagery**

- RAW No dates Image
- RAW with dates Image
- RAW Signature

**Classified adverts**

- RAW What's On advert
- Preview Exhibition What's On advert

**A4 Posters**

- RAW poster
- Preview Exhibition poster
- What's on inside Preview Exhibition poster
- Rock it Cocktail reception poster

**A5 flyer**

- RAW flyer

**Invitations**

- Preview Exhibition invite
- Rock it invite

**LOCAL RAG advertorial and map amends**
**Total Hours:** 42 Hrs @ \$95.00 per hour

**Note:** Price my vary depending on the amount of changes done to the graphics above.

**Subtotal** 3,990.00

**GST** 598.50

**Total** 4,588.50

**Due Date: 01 APR 2024**

A deposit of 50% maybe required at the discretion of Mafia Design Ltd prior to start of job including any artwork, proofing, sampling. Balance due on collection or prior shipping unless by prior arrangement. This is to the discretion of Mafia design Ltd. All products remain the property of Mafia Design Ltd until paid in full.

 Bank Details: ANZ, MAFIA DESIGN LIMITED, Current Account N° **060185 0450031-00**
**MAFIA DESIGN APPRECIATES YOUR BUSINESS**

696C Te Hutewai Road, Raglan 3296, New Zealand +64 21 113 0747 • miguel@mafiafdesign.co.nz

26th February 2024

Attention **NICKY BRZESKA****Raglan Community Arts Council**

5 Stewart Street

Raglan 3225

Phone (07) 825-0023

E-Mail nicky@raglanartscentre.co.nz

PO Box 5544, Hamilton 3242 142 Kent Street, Hamilton 3204

Website www.phprint.co.nz Email admin@phprint.co.nz

Free phone 0800 747 746 (07 847 8102)

**QUOTE : 312760****Client No : 25593****From : Steve O'Toole****Estimator : Craig Wilson**


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**Thank you for the opportunity to quote the following, we trust it meets your requirements.**

Job Title **RAGLAN ARTS WEEKEND BROCHURE 2024**  
 Job Description **32PP SADDLE STITCHED, PRINTED 4X PROCESS**  
**\*BEING 28PP + 4PP FOLD OUT (LEFT OR RIGHT)**  
**TO BE COLLECTED.**

Stock **SAPPHIRE LASER OFFSET 120GSM (MINIMUM 70% PEFC)**  
 Ink Info **4xPROCESS**  
 Size Open/Flat **210 X 198**  
 Size Bound **DLE Portrait**

Material supplied by client: Print Ready PDF file

Proofs required: Colour Lazer Proof

<b>Quantities</b>	<b>5,000</b>	<b>6,000</b>	<b>7,000</b>
<b>To Supply</b>	<b>\$ 4,410.00</b>	<b>\$ 4,995.00</b>	<b>\$ 5,576.00</b>
Plus GST: (@ 15%)	661.50	749.25	836.40
<b>Total Price:</b>	<b>\$ 5,071.50</b>	<b>\$ 5,744.25</b>	<b>\$ 6,412.40</b>
<i>Unit Price (Ex GST):</i>	<i>\$ 0.882</i>	<i>\$ 0.833</i>	<i>\$ 0.797</i>

This quote is submitted in good faith based on information you have supplied to us. Terms of business are as stated in our 'Terms of Trade' and payment is strictly 20th of the month following delivery, unless pre-arranged. A copy of our 'Terms of Trade' can be downloaded and viewed from our website at www.phprint.co.nz. Prices are based on 70% image coverage and are for delivery to one Raglan address unless otherwise stated. Any origination costs are subject to sighting the material and the brief supplied by the client. Unless stated prices are based on 'print ready' PDF files being supplied by the client. Any changes or corrections to files will incur additional charges at our standard rates. While every endeavour will be made to provide commercially acceptable products, there is no guarantee that production prints will exactly match the colour proofs supplied due to variation in proof preparations and the substrates used. This quote is valid for 1 months (until 26 MAR 2024) and is subject to availability of stock. We look forward to working with you and providing you with a quality product.

\*\*\* \*A 10% discount will be applied at invoicing.

Pricing would be 5000/\$3969 + gst, 6000/\$4496 + gst &amp; 7000/\$5019 + gst

Regards

Steve O'Toole



## Raglan Sign Company Ltd

4 Helen Place, Raglan 3225  
p. 07 825 8609 m. 0274 374 467

**GST Number: 94-161-557**

## Quote

**Bill To:** Raglan Community Arts Council  
Raglan Arts Weekend Raglan,

**Quote Number** 02195  
**Quote Date** 29/02/2024

Item	Description	Unit Price	Quantity	Subtotal
1800mm x 1200mm sign with frame	Supply 5mm corflute sign with digitally printed graphics. Supply frame and install on site. Remove frame at end of event where needed. (Frame remains the property of Raglan Sign Co.) x1 Waitetuna Road (on Farm) x1 Okete Road (in paddock) x1 Hills Road Corner of Bow St and Bankart Street (Round about sign) Price covers installation, removal, labour and vehicle charge.	341.00	4	1,364
4000mm x 1000mm Banner Overlay	Supply digitally printed banner, hemmed with eyelets.	528.00	1	528.00
Water Tower Corflute Sign	Supply 1600mm x 1200mm corflute sign. Install on water tower site and remove at end of event.	313.50	1	313.50
<b>Item Total</b>				<b>NZ\$2,205.50</b>
<b>GST (15%)</b>				<b>NZ\$330.83</b>
<b>Total</b>				<b>NZ\$2,536.33</b>

Thank you for choosing Raglan Sign Company to supply a quote.

This quote is valid for 30 days from the date the Quote was issued (at top of invoice)

This quote is confidential and not to be given or shown to other businesses or people other than those this quote is addressed to.

Any proofs, layouts and /or designs provided in association with this quote remain the property of Raglan Sign Company until paid for in full. Any proofs, layouts and / or designs provided at the quote stage are confidential and are not to be given or shown to other businesses / or people than those this quote is addressed to.



First name: Laura

Last name: Millward

## Feedback

Name of Venue:

Te Whare Toi o Ngaaruawaahia Inc - Ngā Art

Street Address of Venue:

(Events must take place within the Waikato District.)

18 Herschel Street NGARUAWAHIA

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā    Maori    Pacific Peoples    Other

Details:

Our classes and events are open to all people within our community regardless of race.

### How did you hear about the Creative Communities Scheme?

Other

Please provide how you heard about the Creative Communities Scheme

Current Recipient

The idea / Te Kaupapa: **What do you want to do?**

*(500 word limit)*

NGĀ ART prides itself on making art accessible to all. We relish opportunities to support local artists in all their forms. We have a passion to beautify and uplift our community. We would love to pilot the installation of two mini art Galleries in our community. These will be installed in public areas so that our community can access the arts.

The process / Te Whakatukuki: **How will the project happen?**

*(500 word limit)*

The purpose of the Mini Art Gallery project is to encourage artistic expression and to share those creations with community members. Mini art galleries are wooden weatherproof boxes where the interior reflects that of a life like gallery. Each month NGĀ ART staff will invite artists to exhibit miniature bodies of work. These will include pottery, painting, drawing, photography and more. Artists will be both well known and budding. We offer a range of art classes at our centre and would love to invite Tamariki, youth and adults of all ages to be involved. Mini galleries will be fitted with sensor lights so art can be enjoyed at any time of the day. Boxes will be monitored and checked routinely by NGĀ ART staff and volunteers. We will have mini canvases available to use for tamariki and rangatahi who will then exhibit these completed works in our mini galleries.

The people / Nga tangata: **Tell us about the key people and/or groups involved.**

*(500 word limit)*

We have enlisted the help of an amazing local retired Engineer to design and build our galleries. He will also install light features. Staff at NGĀ ART will invite and install mini exhibitions. We will have QR Codes with links to participating artists and the narrative that supports their piece. New exhibits will be advertised on all our social media platforms, we will also post on our local community pages and on the pages of outer lying areas such as Taupiri, Waingaro, Horotiu, Glen Massey and Te Kowhai. The promotion of these works to all members of our community will be integral to the success of this project.

The criteria / Nga paearu: **Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

Our mini art galleries will allow multiple creators the opportunity to participate in the creation and exhibition of arts, the key to this project is making the arts accessible. These will include, tamariki, rangatahi, pakeke and kaumatua. These galleries will be in a public space to maximise public engagement. We know these will be a wonderful addition to the Ngaaruawaahia community and we hope they are the beginning of something uplifting and wonderful in our town. This is a project that can be added to in the future as we attempt to add to the vibrancy our Ngaaruawaahia

### **The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

**Project name:**

The Mini Art Gallery Project

**Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

**Artform or cultural arts practice:**

Visual arts

**Activity best describes your project?**

Creation and presentation

Brief description of project:

(500 word limit)

NGĀ ART would love to build and display two Mini Art Gallery boxes in our Community

Start date:

(Date must be no earlier than 18 April 2024)

17/07/2024

Finish date:

(must be within 12 months of starting date)

22/09/2024

Number of active participants:

40+

Number of viewer/audience members:

Unlimited . We would hope that these are viewed by many people.

**Project Costs**

Project costs		
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		
Item eg hall hire	Detail e.g. 3 days' hire at \$100 per day	Amount e.g. \$300
Building Labour	14 hours, \$30 per hour	420.00
Installation	4 hours, \$30 per hour	120.00
Materials	Plywood, Perspex, no more nails, screws, roof metal, corner L, Hinges, nails, posts, cement, Led lights, PIR, switch, battery holder, rechargeable batteries. Mini canvases	598.26
<b>Total Costs</b>		<b>1048.26</b>

<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income e.g. ticket sales</b>	<b>Detail e.g. 250 tickets at \$15 per ticket</b>	<b>Amount e.g. \$3,750</b>
	Nil.	
<b>Total Income</b>		0.00
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	1048.26
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		1048.26

**\$ Total Cost**

Total cost being sought from Creative Community Scheme  
1048.26

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/unconfirmed
Nil – We apply to other funders for other classes/projects			

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
Nov 2021	Teen Time Term 4 2021	613.00	Yes
Oct 2022	Glow Art Exhibition	2000.00	Yes
March 2023	Tamariki and Whanau Art Programs Term 2 2023	2098.31	Yes
Oct 2023	School Holiday Programs Term 1 and 2 2024	600.00	No- Not yet held
Oct 2023	Tamariki and Whanau Programs Term 4 2023	1000.00	No deferred to Term 1 2024 due to funding dates

**Important Other financial information**

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

**You must read and sign the following. Please check each box to show that you have read the information and agree to each section.**

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

## Attached Documents

File
Mini Art Gallery pics
Signed stamped 2023 Annual Accounts

First name: Laura

Last name: Millward

## Feedback

Name of Venue:

Te Whare Toi o Ngaaruawaahia Inc – NGĀ ART

Street Address of Venue:

(Events must take place within the Waikato District.)

18 Herschel Street NGARUAWAHIA

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā    Maori    Pacific Peoples    Middle Eastern/Latin American/African    Other  
 Details:

Our classes/events are open to all ethnicities.

### How did you hear about the Creative Communities Scheme?

Other

Please provide how you heard about the Creative Communities Scheme

Current Recipient

The idea / Te Kaupapa: **What do you want to do?**

*(500 word limit)*

As study conducted by Creative Waikato concluded that “Adding a little creativity to your daily routine can support an increased capacity for problem solving, broaden your perspectives and enhance your ability to think innovatively. Encourage more regular proactive mindfulness and support improved health and well-being This isn’t just for artists. It is for everyone regardless of sector, industry, level of previous experience and can be valuable for people of any age. It is about encouraging you to think like an artist and enable more creativity as a powerful life skill”. We would love to offer these outcomes to our community by holding two **Mood Shift Maker Sessions** in our community public spaces during term 3 of 2024, these will be run by our NGĀ ART tutors. The activities we have selected are.

- Terracotta pot painting and planting
- Creating a beaded key chain

Puti Puti (flower) Weaving will also be offered at both days

The process / Te Whakatukuki: **How will the project happen?**

*(500 word limit)*

Staff from NGĀ ART will set up and facilitate these sessions. They will be set up in a public space in Ngaaruawaahia. The area/areas will look inviting and friendly and music will also help to set the mood. Sessions will run from 12pm – 2pm as to encourage workers on their lunch breaks to come and have a go. Participants will be able to make and take their item on the same day.

The people / Nga tangata: **Tell us about the key people and/or groups involved.**

*(500 word limit)*

NGĀ ART will have up to 4 staff at our Mood Shift Maker sessions they will instruct and support participants to give the activity a try. Our Raranga tutor will set up a whariki (mat) for those who want to sit and learn how to make harakere puti puti (flax flowers). We will advertise on all our social media platforms including community notice boards and send invites to local businesses. We will also hang posters in local businesses to try and build hype and get participants to come and join us.

The criteria / Nga paearu: **Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

Our Mood Shift Maker Sessions will provide opportunities for members in our community to engage and participate in the arts. They will leave feeling uplifted to finish off their day, they will experience the many benefits of adding creativity in their daily lives. NGĀ ART is passionate about giving everyone an opportunity to access the arts. We are excited about this project and look forward to injecting more creativity into our cool little community.

**The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

**Project name:**

Mood Shift Maker Sessions

**Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

**Artform or cultural arts practice:**

Craft/object art

**Activity best describes your project?**

Creation only

Brief description of project:

*(500 word limit)*

We would like to run two creative activities in a public space in Ngaaruawaahia. These sessions will be held between 12pm -2pm to encourage workers to create and shift their mood to enhance their afternoons.

Start date:

*(Date must be no earlier than 18 April 2024)*

22/07/2024

Finish date:

*(must be within 12 months of starting date)*

27/09/2024

Number of *active* participants:

40+

Number of viewer/audience members:

N/A

**Project Costs**

**Project costs** Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.

**Item** *eg*  
hall hire

**Detail** *eg. 3 days' hire at \$100 per day*

**Amount**  
*eg. \$300*

Materials	Silicone Beads, key ring parts, Jewellery pliers, wax cord, terracotta pots, soil, plants, paint brushes, paint pens, sew on patches, fabric markers, needles, cotton.	352.18
<b>Total Costs</b>		<b>352.18</b>
<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income</b>		<b>Amount</b>
<i>e.g. ticket sales</i>	<b>Detail</b> e.g. 250 tickets at \$15 per ticket	<i>e.g. \$3,750</i>
Nil	This activity is free to participants	
<b>Total Income</b>		<b>0.00</b>
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	<b>352.18</b>
	<b>ENTER amount you are requesting from Creative Communities Scheme</b>	<b>352.18</b>

**\$ Total Cost**

Total cost being sought from Creative Community Scheme  
352.18

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/unconfirmed
Nil	We apply to other funders for other classes and activities		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
Nov 2021	Teen Time Term 4 2021	613.00	Yes
Oct 2022	Glow Art Exhibition	2000.00	Yes
March 2023	Tamariki and Whanau Art Programs Term 2 2023	2098.31	Yes
Oct 2023	School Holiday Programs Term 1 and 2 2024	600.00	No Not yet Held
Oct 2023	Tamariki and Whanau Art Programs Term 4 2023	1000.00	No. Deferred to Term 1 2024 due to funding grant dates

**Important Other financial information**

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

**You must read and sign the following. Please check each box to show that you have read the information and agree to each section.**

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

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- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
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- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
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- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
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- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

#### Attached Documents

File
Mood Shift Workshop pics
Mood shift Workshop pic 2
Signed stamped 2023 Annual Accounts



First name: Laura

Last name: Millward

## Feedback

Name of Venue:

Te Whare Toi O Ngaruawahia Inc - NGĀ ART

Street Address of Venue:

(Events must take place within the Waikato District.)

18 Herschel Street NGARUAWAHIA

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā    Maori    Pacific Peoples    Middle Eastern/Latin American/African    Other  
 Details:

Our classes /events are open to all ethnicities.

### How did you hear about the Creative Communities Scheme?

Other

Please provide how you heard about the Creative Communities Scheme

Current Recipient

The idea / Te Kaupapa: **What do you want to do?**

*(500 word limit)*

We would love to offer the opportunity for Tamariki to enrol in one of two full day art programs.

Tamariki will learn skills in collage, drawing, painting, craft and design.

Tamariki will use a great variety of tools and materials. They will get to create up to 5 little art and craft projects including;

Masking tape name art

Fun drink Mixed media collage

Dragon fly drawing

Egg Carton Animal portraits

The process / Te Whakatukuki: **How will the project happen?**

*(500 word limit)*

Tamariki will enrol in one of 2 full day art and craft programs, programs will run from 9:30 am – 2:pm, they will be held at Te Whare Toi o Ngaaruawaahia – NGĀ ART, 18 Herschel Street. Our Art centre has a large work room and lodge room that we can utilise for these days. Tamariki will be under the care and direction of experienced tutor Monique Heward. We will also have an assistant to aid in the care and help of the Tamariki. Tamariki will be able to move around the centre during the day participating in the activities previously mentioned. They will enjoy breaks throughout the day and be able to enjoy some outside time at the centre. Our Art centre is warm, fun and inviting.

The people / Nga tangata: **Tell us about the key people and/or groups involved.**

*(500 word limit)*

On Monday the 1<sup>st</sup> of October we will have a full day Art and Craft Holiday program for 10 Tamariki aged between 6 – 8yrs.

On Tuesday 2<sup>nd</sup> of October, we will hold the same programme for 13 Tamariki aged between 9 – 12yrs.

Activities will be slightly adapted to each age group and are suitable for both boys and girls. These activities will provide fun, wholesome, creative experiences for up to 23 Tamariki in our Ngaaruawaahia community and outer lying areas.

Our tutor for our program will be local artist/tutor Monique Heward. Monique has a background in early childhood education and practices art herself. She has been working with Tamariki at our art centre for several years. Her programs are bright and fun and focus on areas of interest to a wide range of Tamariki. She and our centre aim to equip Tamariki with a range of skills but mostly we encourage and foster a love for the arts and creativity. NGĀ ART is a charitable organisation that believes creative opportunities should be accessible to all. Funding is integral to that accessibility.

The criteria / Nga paearu: **Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

There is currently very little in the way of holiday activities provided in Ngaaruawaahia. We would love to provide these workshops to our community and outer lying areas. We believe they are a great way to enable young people to engage with and participate in the arts.

**The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

**Project name:**

Term 3 2024 Holiday Program

**Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

**Artform or cultural arts practice:**

Craft/object art

**Activity best describes your project?**

Creation only

Brief description of project:

*(500 word limit)*

We would like to run two full day holiday programs in the October holidays. One will be for 6-9year olds and one for 9 – 12year olds.

Start date:

*(Date must be no earlier than 18 April 2024)*

01/10/2024

Finish date:

*(must be within 12 months of starting date)*

03/10/2024

Number of active participants:

23

Number of viewer/audience members:

n/a

## Project Costs

Project costs		Amount
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		e.g. \$300
Item e.g. hall hire	Detail e.g. 3 days' hire at \$100 per day	Amount
Tutor Cost	12 Hours @ \$30 per hour	360.00
Materials	Terracotta pots, Baubles, cartridge paper, trim, flowers, wood cutouts	266.60
<b>Total Costs</b>		<b>626.60</b>
Project Income		Amount
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		e.g. \$3,750
Income e.g. ticket sales	Detail e.g. 250 tickets at \$15 per ticket	Amount
Participant Fee	23 @ \$17.39 exc gst	347.82
<b>Total Income</b>		<b>347.82</b>
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	<b>278.78</b>
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		<b>278.78</b>

## \$ Total Cost

Total cost being sought from Creative Community Scheme  
278.78

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed
nil	We apply to other funders for other classes		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
Nov 2021	Teen Time Term 4 2021	613.00	yes
Oct 2022	Glow Art Exhibition	2000.00	yes
March 2023	Tamariki and Whanau Art Programs Term 2 2023	2098.31	yes
Oct 2023	School Holiday Programs Term 1 and 2 2024	600.00	No - not yet held
Oct 2023	Tamariki and Whanau Programs Term 4 2023	1000.00	No- deferred to term 1 2024 due to funding payment dates

## Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

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- Participate in any funding audit of my organisation or project conducted by the local council
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- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

#### Attached Documents

File
School Holiday Program pics
Signed stamped 2023 Annual Accounts



First name: Caleb

Last name: Osborne

## Feedback

Name of Venue:

Raglan Town Hall

Street Address of Venue:

(Events must take place within the Waikato District.)

41 Bow Street RAGLAN

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā

Details:

### How did you hear about the Creative Communities Scheme?

Social media

Please provide how you heard about the Creative Communities Scheme  
through WDC social media platforms

The idea / Te Kaupapa: **What do you want to do?**

(500 word limit)

The Kaupapa behind this project is to provide a platform - "**The Hatch**" - for Whaingaroa(Raglan) emerging artists to come together, collaborate and share best practice. It aims to facilitate mentorship between new talent and established art talent in Raglan.

It culminates in emerging artists presenting themselves and their artworks in a dedicated Emerging Artists exhibition In the Town Hall over the Raglan Arts Weekend.

Last year saw the launch of The Hatch, and it was very successful with 16 artists aged from early 20's to late 60's participate in a series of meet ups, get advice on creating a portfolio, pricing, exhibiting, marketing etc, and be supported to present a body of work in the Town Hall over the Raglan Arts Weekend. There was a diverse range of mediums including oil/acrylic paint, potters, illustration, digital media-including architectural software design and jewellery making. Between 200-300 people attended the exhibition, a significant amount of art sales occurred, 4 artists were approached by local gallery owners to sell work through their gallery, and two artists had profiles published (Waikato Times/Local RAG).

We would like to replicate what we did last year, but also **formalise the Mentorship Programme we begun last year.**

The process / Te Whakatukuki: **How will the project happen?**

(500 word limit)

There are 4 elements:

1. Identifying the next wave of The Hatch emerging artists for 2024 (a formal **registration** process)
2. Providing a supportive environment to foster collaboration and share ideas between these emerging artists (meet-ups and social media activations)
3. Connect The Hatch 2024 emerging talent with established Whaingaroa artists in a Hatch **Mentorship** Programme (a series of **workshops**)
4. Put on The Hatch Emerging Artists Exhibition in the Town Hall over Raglan Arts Weekend to showcase the new Whaingaroa talent (a 3 day showcase)

The foundations have all been laid in 2023 and the team is well placed to work towards identifying, nurturing and assisting new Raglan artists in one of their first public exhibitions. We would like to have an Opening Night again on Friday 25th October 2024 with live music, refreshments and a fun, supportive environment with friends and whanau (elements 1, 2 and 4).

However, we would like to build upon last year with the formalising of The Hatch Mentorship Programme (element 3).

This would involve connecting our new artists with Established Artists in Raglan through a series of workshops to be held on topics including: framing and prints, presentation in an exhibition, how to price work, commoditising work etc. We would also offer one to one support teeing up relevant artists together, e.g. Jane Galloway could provide art critiques and advice for painters, Tony Sly for ceramics, Jean Carbon for textiles etc. This would be in the run up to RAW.

Throughout the programme, The Hatch would work with RAW to identify marketing opportunities to promote the artists, including social media, advertising, signage, newspaper articles and radio interviews.

The people / Nga tangata: Tell us about the key people and/or groups involved.

(500 word limit)

This event is for Emerging Artists in the Raglan community and surrounding area. This provides an opportunity for these artists to exhibit their works as a collective, addressing some of the barriers they may face with exhibiting their works.

There are two requirements for artists to register for The Hatch- Emerging Artists Exhibition. The first being that they are considered an Emerging Artist (outlined in our registration information), second that they live or have a connection to the local area. Preference will be given to artists who have had limited exhibition experience, not solely receiving an arts-based income and are interested in and/or have started to develop business capability around their works. This allows for a wide cross section of the community to participate in this event and for the celebration and acknowledgement of the diverse Raglan community.

The Raglan Town Hall gives the event capacity for up to 16 Raglan-based EAs to exhibit their works. The project will be managed by Caleb Osborne, with support from Nicky Brzeska.

**Caleb Osborne** ran "The Hatch" last year and was also one of the 16 participating emerging artists in the Town Hall. He also brings experience to this event through his involvement in the arts sector in roles such as facilitator of Creative Expressions art class run through Waikato Society of Arts (WSA), Creative Waikato board member (recently appointed), Radio DJ and Trustee of Raglan Community Radio and co-curator of emerging group-exhibition run during last RAW October 2022. Caleb is also a practicing artist, who himself falls into the emerging artist category.

**Nicky Brzeska** is the Raglan Arts Weekend coordinator, a role she has been doing since 2019 when she was hired to re-energise the event. It is now bigger than ever with 45 participating artists, a new brand and logo, web site, revised brochure and new mechanics such as the opening cocktail night and artist bus tour. She has nearly 30 years public relations and event management experience, most notably as deputy managing director of a 45-person team for a London based international PR firm, where she worked for 16 years before heading to New Zealand.

Possible mentors who will be approached to formalize our mentorship programme should we get funding include: Chris Meek, Jane Galloway, Miranda J Caird, Sam Mathers, Brodie Reynolds. Informal and positive conversations have been had with a number of these people already.

Rangitahi is a key partner of The Hatch, and for the Raglan Arts Weekend itself. This partnership will continue in 2024.

The event is governed by the Raglan Community Arts Council Inc, a not-for-profit organisation, responsible for many successful art programs and events in the Raglan community.

The criteria / Nga paearu: Tell us how this project will deliver to your selected

criterion: access and participation, diversity of young people.

(500 word limit)

RAW is one of the largest annually run arts event in the region, attracting large numbers of visitors to Raglan over the long weekend, as well as engagement from the local community.

The Hatch exhibition showcases local new artists, being run by and for creatives in the community. It allows emerging artists to exhibit their portfolios in a large visual arts event. The venue is community facing and in the centre of the Raglan township, further enabling the capacity for artist exposure. This event has the potential to act as a platform for Emerging Artist promotion and building of future business capability.

The Raglan Town Hall is a main feature of community events in Raglan, ranging from live music, local-school performances and events, exhibitions and community meetings. The central location and what the venue represents will help to facilitate local community engagement with the event.

This event is being consciously run to minimise barriers that EAs can face when exhibiting, maximising opportunity for local emerging artists to participate in the event. This is being done through:

- providing a central venue and platform for exhibiting
- providing exhibition materials required i.e. partition walls, plinths and hanging fixtures
- reducing the cost of entry fees
- not using commission rates for works purchased
- providing support and guidance from more established community artists and event management with promotion of works and the exhibiting process.
- Providing PR and advertisement of event

### The budget/Ngā pūtea

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

No (Include GST in your budget)

### Project name:

The Hatch- Emerging Artists Exhibition

### Funding criteria:

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

### Artform or cultural arts practice:

Visual arts

### Activity best describes your project?

Creation and presentation

Brief description of project:

(500 word limit)

Provide an exhibiting platform– The Hatch - for new emerging artists in Raglan who are working towards submitting new work into an established key local community event: Raglan Arts Weekend 26 – 28 October 2024.

This year, we would like to further deepen the mentorship programme that will sit alongside this exhibition.

Start date:

(Date must be no earlier than 18 April 2024)

22/04/2024

Finish date:

(must be within 12 months of starting date)

28/10/2024

Number of active participants:

15

Number of viewer/audience members:

1500

### Project Costs

Project costs

Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.

Detail e.g. 3 days' hire at \$100 per day  
Amount e.g. \$300

Item eg hall hire

Advertising- local newspaper	Raglan Chronicle- Colour advertisements in 'What's On' section 10cm high x 1 col wide @ \$58.79 per ad x 2	\$117.58
Signage	Raglan Sign Company- 2 corflute signs: 1x 1500x900 @ \$215.00 + GST, 1x 900mm x 500mm @ \$108.00 + GST each	\$371.45
Event coordination- Caleb Osborne	Event management and coordination of the project- approx hrs 33.3 hrs @ \$30.00 per hour	\$1000.00
Event support – Nicole Brzeska	Support from Nicole Brzeska, approximate 8 hours @ \$35	\$280
Hall Hire	4 day hire @ community rates + serving alcohol on premise	\$165.00
Exhibition Opening Dj	2-3 hour time slot during exhibition opening- informal quote received- tbc	\$200.00
Design (adverts, posters, signage etc)	Mafia Design – 5 hours	\$431.25

Advertising- RAW Brochure	Advertising Emerging Artists collective -full Page	\$977.50
Partition Wall Hire	4 day hire of 8 Display panels @ \$20 + GST per panel with 25% community discount	\$480.00
PR	N Brzeska- 3 press releases, photos from RAW weekend to profile success of Emerging Artists Exhibition, RAW dbl page advertorial in LOCAL RAG(magazine). 10 Hours PR work @ \$65 per Hour	\$650.00
Social Media	Social media content and promoting Hatch – 2 -4 posts	\$150
Artist workshops	Established artists led workshop/talks tbc @ approx. \$50.00 per Hour x 3	\$150.00
RAW entry fee	Registration fee for RAW as collective	\$400
<b>Total Costs</b>		<b>\$5372.78</b>
<b>Project Income</b>		Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.
<b>Income</b> e.g. ticket sales		<b>Detail</b> e.g. 250 tickets at \$15 per ticket <b>Amount</b> e.g. \$3,750
<b>Artist registration</b>		15 artists @ \$85.00 GST included \$1275
<b>Sponsorship</b>		Business Sponsorship- Rangitahi \$1000
<b>Total Income</b>		\$2275 TBC
<b>Costs less income</b>		<b>This is the maximum amount you can request from CCS</b> \$3097.78
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		<b>\$3097.78</b>

**\$ Total Cost**

Total cost being sought from Creative Community Scheme  
3097.78

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed
N/A			

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

### You must read and sign the following. Please check each box to show that you have read the information and agree to each section.

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

### Do you agree:

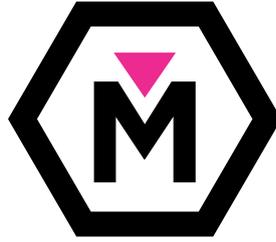
I/We agree

### Attached Documents

File

File
2024 RAW_The Hatch_quote
Event management and Coordination Costing 2024
Invoice-02196
raw quote 2 2024
Caleb Osborne Creative Expressions Marketing RAW 2024 Quote

## ESTIMATE



**MAFIA<sup>®</sup>**  
**DESIGN**

**MAFIA DESIGN LIMITED**

**N° 3075385**

**GST: 105 359 497**

**Date:** 01 March 2024

**To:** The Hatch

**Attention:** Caleb Osborne

**Address:**

**Description**

**The Hatch graphics – 5 hrs @ \$75.00**

- The Hatch What's On advert for Chronicle
- The Hatch advert for the brochure
- The Hatch poster for around town
- The Hatch – two signs (1x 1500 x 900 for entrance to exhibition; 1x 900mm x 500mm for roundabout)

**Total Hours:** 5 Hrs @ \$75.00 per hour

**Note:** Price may vary depending on the amount of changes done to the graphics above.

**Subtotal** 375.00

**GST** 56.25

**Total** 431.25

**Due Date: 01 APR 2024**

A deposit of 50% may be required at the discretion of Mafia Design Ltd prior to start of job including any artwork, proofing, sampling. Balance due on collection or prior shipping unless by prior arrangement. This is to the discretion of Mafia Design Ltd. All products remain the property of Mafia Design Ltd until paid in full.

Bank Details: ANZ, MAFIA DESIGN LIMITED, Current Account N° **060185 0450031-00**

**MAFIA DESIGN APPRECIATES YOUR BUSINESS**

696C Te Hutewai Road, Raglan 3296, New Zealand +64 21 113 0747 • miguel@mafia-design.co.nz

### Event management/coordination Approximate Costing of the Event

The event management and coordination of The Hatch Project 2024 will be led by Caleb Osborne with support from Nicky Brzeska and will be broken down into the following areas, the emerging artists collective will also be contributing through-out certain areas of the promotion/exhibiting process:

#### 1. Engaging Emerging Artists for RAW registration

Contacting emerging artists in community through community engagement/developing content for registration through RAW website and other media platforms- approx. 3 hours @ \$30.00 per hr

#### 2. Emerging Artists collaboration knowledge/resource sharing

Working with emerging artists collective to assess needs and supports required for promotion of artists work and exhibition- approx. 4 hrs @ \$30.00 per hr

Supporting artists if required with the digitising their art works professionally, with high quality images suitable for online promotion and supporting artists with generating work, catalog and artist bios- approx. 3 hrs @ \$30.00 per hr

#### 3. Capacity building via mentoring/artist development workshops

Engaging with established artists to provided informal workshops for building of skills required for promotion and exhibition/organising workshops- approx. 3 hrs @ \$30.00 per hr

#### 4. RAW exhibition preparation/participation

Supporting promotion of the event in led up to RAW exhibition, via existing RCAC/RAW platforms include the RAW/ROSAC website and social media and Raglan Community Radio advertisement/ radio interviews- approx. 6 hrs @ \$30.00 per hr

#### 5 Raglan Arts Weekend- The Hatch- run over 3 days

Setting up the Raglan Town hall for the exhibition opening on Friday evening, which will include the following:

- Setting up exhibition materials/decorations
- coordinating the setting up of partition walls, hanging materials and plyths
- coordinating artists works and bios
- coordinating hanging works

- hanging all relevant signage
- arranging music and live DJ
- organising beverages and possibly food
- organising payment methods and artists bank details

approx. 14 hrs @ \$30.00 per hr

the running of the 3-day exhibition will be shared by The Hatch artists but will be coordinated by Caleb Osborne with support from Nicky Brzeska.

**Approx Total hours:** 33 hrs @ \$30.00 per hr

**Approx Total Cost:** \$1000.00



## Raglan Sign Company Ltd

4 Helen Place, Raglan 3225  
p. 07 825 8609 m. 0274 374 467

**GST Number: 94-161-557**

## Quote

**Bill To:** Caleb Osborne / Hatch  
Raglan,

**Quote Number** 02196  
**Quote Date** 29/02/2024

Item	Description	Unit Price	Quantity	Subtotal
1500mm x 900mm Sign Advertising the Event	Supply 5mm corflute sign with digitally printed graphics.	215.00	1	215.00
900mm x 500mm Sign Advertising the Event	Supply 5mm corflute sign with digitally printed graphics.	108.00	1	108.00
<b>Item Total</b>				NZ\$323.00
<b>GST (15%)</b>				NZ\$48.45
<b>Total</b>				<b>NZ\$371.45</b>

Thank you for choosing Raglan Sign Company to supply a quote.

This quote is valid for 30 days from the date the Quote was issued (at top of invoice)

This quote is confidential and not to be given or shown to other businesses or people other than those this quote is addressed to.

Any proofs, layouts and /or designs provided in association with this quote remain the property of Raglan Sign Company until paid for in full. Any proofs, layouts and / or designs provided at the quote stage are confidential and are not to be given or shown to other businesses / or people than those this quote is addressed to.

Raglan Ink Ltd  
P O Box 234  
Raglan

Date: 29/2/24

Client: **Caleb Osborne, Hatch**

We thank you for your enquiry and the opportunity to quote the following.

We trust it meets your requirements.

**Quotation for: Newspaper Advertising**

2 x classified What's On adverts (Hatch registrations/ Hatch opening)

\$51.12 + gst each

Total Price \$102.24 +gst

This quote is valid until 29/12/24 and is based of 'print ready' material being supplied by client.

We look forward to working with you and providing you with a quality product.

This quote is submitted in good faith based on information you have supplied to us.

If the job specification changes, we will contact you before exceeding the quoted price.

Kind regards,  
Raglan Ink Team



Caleb Osborne

*Creative Expressions*

3293 State Highway 23,

Raglan, Waikato, 329, New Zealand

[calebdanielosborne@hotmail.com](mailto:calebdanielosborne@hotmail.com)

**Date:** 06/03/2024

---

**Client:** The Hatch-Emerging Artist Exhibition

---

**Description:**

Quote for the Event management and coordination of the project.

Aprox 33 hrs over duration of project.

---

**Total Hours:** 33 Hours of event management/coordination work @ \$30.00 per hr

**Amount:** \$1000.00

---

**GST:** N/A

**Total Price:** \$1000.00

---

*Thank you kindly for your business*

First name: Brian

Last name: Wilson

## Feedback

Name of Venue:

Raglan Old School Arts Centre

Street Address of Venue:

(Events must take place within the Waikato District.)

5 Stewart Street RAGLAN

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā    Maori    Middle Eastern/Latin American/African

Details:

Raglan's population - local Maori, Pakeha and international immigrants, plus long-stay visitors

### How did you hear about the Creative Communities Scheme?

Council website

Please provide how you heard about the Creative Communities Scheme

As a community arts organisation we apply regularly for a range of events

**The idea / Te Kaupapa: What do you want to do?**

*(500 word limit)*

'Live & Local' is a monthly showcase for Whaingaroa music and performing arts which has been running for three years.

We wish to continue this concert series. It has been not only a great showcase for performers, but a platform for trying out new material, collaborations and technology and increasing the level of professional presentation. Live & Local has also become a valued arts and social event for local audiences.

**The process / Te Whakatukuki: How will the project happen?**

*(500 word limit)*

The concerts are organized by the Raglan Old School Arts Centre's Music Co-ordinator, who handles booking, artists liaison and publicity. Three acts each month (and sometimes four if there are younger or beginning performers who only want to do a half set), 30 min sets each (or 15 min in the case of half sets). Sound is provided free of charge by one of our sponsors (Raglan Light & Sound), also mentoring for younger sound crew. Acts are found from: word of mouth, talent-spotting, advertising, and acts contacting us. An open access approach applies as long as acts can meet minimum requirements (e.g for info and promo material) by deadline. Concerts are held monthly, staffed by volunteers. Entry is by koha to keep the shows affordable for all and a grassroots event. The comparatively early finish also makes Live & Local accessible across the community: for families with young children, maybe for older people who want an early night, and for the 20-somethings who may be going onto a late-night venue after this.

**The people / Nga tangata: Tell us about the key people and/or groups involved.**

*(500 word limit)*

The ROSAC Music Co-ordinator is responsible for the event, assisted by volunteers, the committee member for Music events, and Raglan Light & Sound.

**The Music Co-ordinator is currently Penni Bousfield – a professional musician and theatre practitioner with a strong history of organising concerts and small festivals. She holds a Masters in Theatre Directing from Toi Whakaari NZ Drama School and has worked across the performing arts industry.**

The committee member for music is Brian Wilson, who has held this position for three years. Brian has a background in business, advertising and music.

Ray Diprose from Raglan Light & Sound sponsors the event by providing sound and lighting equipment and technical support free of charge. He is also now mentoring younger sound crew. When he is not available his co-worker Nicholas Stevens does the sound. Nick is a local musician and music teacher. He is sight impaired so requires a driver when he is doing the sound for us.

Acts have included circus performers, writers, dance groups, and musical acts of all kinds from professional to high school students, solos duos, bands and large groups. Music genres have included singer-songwriters, traditional folk, waiata Maori, Latin American and more. All acts based in Raglan and surrounding area.

Raglan Community Radio supports with interviews with the acts and The Local Rag magazine provides a half page coverage each month.

**Live & Local is sponsored by Mark Frost from Bayley's Real Estate (cake and beverages for café sales at the event).**

The criteria / Nga paearu: Tell us how this project will deliver to your selected

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

Acts have included circus performers, writers, dance groups, and musical acts of all genres and kinds from professional to high school students. An open access approach applies as long as acts can meet minimum requirements (e.g for info and promo material) by deadline. We are constantly encouraging new acts.

Entry is by koha to keep the shows affordable for all and a grassroots event.

The comparatively early finish also makes Live & Local accessible across the community: for families with young children, maybe for older people who want an early night, and for the 20-somethings who may be going onto a late-night venue after this.

Acts have used Live & Local as a springboard to professional gigs and major music and arts festivals.

### The budget/Ngā pūtea

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

### Project name:

Live & Local 2024

### Funding criteria:

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

### Artform or cultural arts practice:

Multi-artform (including film)

### Activity best describes your project?

Presentation only (performance or concert)

Brief description of project:

*(500 word limit)*

### Monthly showcases for Whaingaroa music and performing arts

Start date:

*(Date must be no earlier than 18 April 2024)*

01/06/2024

Finish date:  
(must be within 12 months of starting date)  
31/05/2025

Number of active participants:  
Approx 70

Number of viewer/audience members:  
400+

### Project Costs

Project costs		Amount
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		
Item e.g. hall hire	Detail e.g. 3 days' hire at \$100 per day	e.g. \$300
Venue hire	Raglan Old School concert hire rate 11 bookings at community rate \$95 per hire	\$1045.00
Artist payment	3 acts @ \$100 @ x 11 concerts	\$3300.00
Staff - Admin time & marketing, MC	10 hrs of admin per month, 3 hrs MC per show @ \$25.54	\$2809.40
Poster printing	\$35 x 11	\$385.00
Driver	For back-up sound person when required @ &80	\$240.00
Sound and lights	PA, LED lighting, operator	FoC
<b>Total Costs</b>	<b>\$7779.40</b>	
Project Income		Amount
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		
Income e.g. ticket sales	Detail e.g. 250 tickets at \$15 per ticket	e.g. \$3,750
Entry - koha	Average \$243 x 11	\$2673.00
Bar sales	From sponsored product	\$924
<b>Total Income</b>		<b>\$3597.00</b>
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	<b>\$4182.40</b>
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		<b>\$4182.40</b>

### \$ Total Cost

Total cost being sought from Creative Community Scheme  
4182.4

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/unconfirmed
Ongoing	Raglan Light & Sound	FoC sound and lights	Confirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

### You must read and sign the following. Please check each box to show that you have read the information and agree to each section.

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- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

### Do you agree:

I/We agree

### Attached Documents

File
Reservs (Funding app)
Teresa L&L endorsement
Bruci L&L endorsement
LIVE & LOCAL generic pic .jpg
Live Local April 23 poster .jpg

File
Live Local June 23 poster_page-0001
Live Local Oct poster_page-0001
Live Local Nov 23 poster_page-0001

**From:** Rodger Gallagher  
**Sent:** Wednesday, 6 March 2024 9:22 AM  
**To:** Penni Bousfield ( [penni@raglanartscentre.co.nz](mailto:penni@raglanartscentre.co.nz) ) <[penni@raglanartscentre.co.nz](mailto:penni@raglanartscentre.co.nz)>; Shona Butchart <[shona@raglanartscentre.co.nz](mailto:shona@raglanartscentre.co.nz)>  
**Cc:** robyn <[robyn@qrm.co.nz](mailto:robyn@qrm.co.nz)>; Brian Wilson <[nz.brianwilson@gmail.com](mailto:nz.brianwilson@gmail.com)>  
**Subject:** Information for CCS applications

Hi Penni and Shona

Some info needed for the CCS applications.

Attached are the audited performance report for year ending 31.03.23 and the updated reserves policy.

Recent CCS grants:

Writers Program 24 - \$3,000 on 21.11.23  
After School Arts Workshops \$1,500 on 21.11.23  
Film Festival 23/24 \$4,500 on 24.10.23

And a few more from the first half of 2023:

23 Ukulele Festival \$1,000 13.6.23  
23 Matariki \$1989 13.6.23  
23 H2 After School Arts \$1725 13.6.23  
23 RAW \$3917.38 16.6.23  
23 Live & Local \$2,200 16.6.23

Thanks,

Rodger

Hi Penni,

I'm so sorry I missed this your reporting I have been busy with songwriting, preparing for the Brazen music festival, and learning all the ropes to be a self-managed artist however yes this is such a great event I would love to send my thoughts on why music events such as these are so important for encouraging the young artist in our community to perform at L&L, which can then lead them onto all sorts of opportunities.

The Live and Local events have been a fantastic space for me as a developing artist, giving me the platform to take the next step as a solo artist and showcase my originals to the Raglan community. It was very encouraging to hear the positive feedback from the audience, who asked where they could listen to my songs. This experience and feedback encouraged me to write more songs. I am now working towards an album, am playing my first major music festival in April and am in the works of launching my career as a recording and touring musician.

I moved to Raglan as it was a town that encouraged art and culture and in my experience as a musician over the past 15 years, it has been the small music venues and local music events which have given me the platform to showcase my work and talents and helped me grow as an artist and performer. This grant is vital for a community with such talent bubbling away at all corners and would be a great asset to have again in our community.

Thank you

Teresa Michels

Hi there, I'm Bruci Jordan, I'm a musician based in Raglan. Live and locals has been such a good thing in our community as we have a venue with good setup to perform and get some feedback of our crafting. Also, I got to know so many local talented artist that I would never get to know if wasn't through the live and locals.

Penni has been doing such a great job also, organizing everything for us with love and care. It's amazing to have this event going on. Our little community, as it give us one more reason to keep writing songs knowing that we have a space to present them. We also get paid which is amazing to get recognized as artists.

I wish we could have a live and locals in every little community in New Zealand. Thanks for the support Raglan old school, we appreciate your efforts.



First name:

Raglan Community Arts Council

Last name: Inc

## Feedback

Name of Venue:

Raglan Old School Arts Centre

Street Address of Venue:

(Events must take place within the Waikato District.)

5 Stewart Street RAGLAN

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā    Maori    Pacific Peoples    Middle Eastern/Latin American/African    Other  
 Details:

Raglan Community Arts Council is a community organisation and we have members of all ethnicities.

### How did you hear about the Creative Communities Scheme?

Word of mouth

Please provide how you heard about the Creative Communities Scheme  
Well-known in the arts community

---

**The idea / Te Kaupapa: What do you want to do?**

*(500 word limit)*

Multimedia art classes for ages 5-12

The tamariki will benefit from learning with experienced specialised art tutors

They will be exposed to new ideas and art to spark creativity

Their personal expressions of creativity will be valued

Themes are firmly grounded in our local place and experiences, allowing tamariki to recognise and express their own stories.

There are no other programmes for tamariki in Whāingaroa-Raglan which concentrate on visual & object art – sports and performance art are well-catered for and do not suit all tamariki.

---

**The process / Te Whakatukuki: How will the project happen?**

*(500 word limit)*

Two art work streams after school with Term 3 and Term 4 as outlined below:

Term 3 Theme – Pop Art: 3.30pm – 5pm Mondays 29 July – 16 Sept 2024 and Thursdays 1 August – 19 Sept 2024.

The Pop Art movement was about everyday objects and modern culture as the objects of art – we will bring this lens to the everyday lives of our tamariki. Students will learn about the art created by pop artists such as Andy Warhol and Roy Lichtenstein. They will create their own versions using watercolours and simple paint. They will design a clay sculpture of a food item such as a burger or other food which is meaningful to them in their everyday lives.

Term 4 Theme: Water 3.30pm – 5pm Mondays 21 Oct – 16 Dec 2024. Thursdays 24 Oct – 12 Dec 2024.

As the weather warms up the tamariki will be looking forward to getting back in the sea! Our theme this term will be water – with a bit of Christmas too as our students get very excited. We will be looking at the variety of representations of water by famous and not-so famous artists across many styles and cultures and trying our hand at some different styles of painting. We will be using water to marbled paper for gift wrap, designing and making clay vases and flower frogs for gifts.

---

**The people / Nga tangata: Tell us about the key people and/or groups involved.**

*(500 word limit)*

We are very lucky to have 2 amazing art tutors. They both have a wealth of experience, and their contrasting personal practices and philosophies means we offer a rich art experience to our tamariki. Our tutors are supported by 2 Year 13 students – it is great for the tamariki to have tuakana around. We have 2 places per term sponsored by a local donor – the school well-being team selects children who they feel will benefit from the programme. We market the classes through our website, by posters, on Facebook and Instagram, in our local newspaper and through emails to our list of people interested in kids workshops.

**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

Our young artists are given guidance by experienced tutors and community advisors, which include mentoring and sharing knowledge of art, nature and cultural aspects. The workshops provide an all-inclusive, accessible and safe creative environment for children to create art based on relevant art themes celebrating individual experience, diversity and te taiao. This is an important opportunity to be in a space where art and creativity are valued and tamariki will benefit from this experience now and in the future.

**The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

**Project name:**

After school young artist workshops Term 3/Term 4 2024

**Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

**Artform or cultural arts practice:**

Inter-arts

**Activity best describes your project?**

Creation and presentation

Brief description of project:

*(500 word limit)*

Four after-school programmes combining sketching, painting, writing, print-making, jewellery, design and sculpture for children age 5-12

Start date:  
(Date must be no earlier than 18 April 2024)  
29/07/2024

Finish date:  
(must be within 12 months of starting date)  
16/12/2024

Number of active participants:  
40

Number of viewer/audience members:  
200

### Project Costs

Project costs		Amount
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		
Item e.g. hall hire	Detail e.g. 3 days' hire at \$100 per day	e.g. \$300
Tutor fees	Arts tutors @ \$35/hour 23 hours per workshop, 2 workshops per term, 4 workshops total = 92 hours	\$3220
Tutor's assistant koha	Helping Hand tutor koha 32 x \$30	\$960
Venue Hire	Raglan Old School - 32 bookings at community hire rate \$40 per hire	\$1113.04
Materials	glazes, clay, firing costs, paper, paint, liquid dye	\$709.33
LGL database and website	Developing online form, creating website content 4 hours @ \$30 (2 terms)	\$120
Registrations and communications	Enquiries, processing registrations & payments, ongoing communication with caregivers and school, co-ordinate exhibition and collection of work 40 hours @ \$30 (one hour per young artist)	\$1200
Programme Planning	Tutor meetings, programme planning and content, reporting 12 hours @ \$30 (2 terms)	\$360
Marketing	Social media, FB, mail chimp, graphic design poster, newspaper advertising 4 hours @ \$30 (2 terms)	\$120
RCAC systems & processes	The use of RCAC systems and processes at 25% of total tutor fees, wages	\$1255
Food	Healthy after-school snack to support learning - \$3 x 32 sessions	\$96
<b>Total Costs</b>		<b>\$9153.37</b>
Project Income		Amount
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		
Income e.g. ticket sales	Detail e.g. 250 tickets at \$15 per ticket	e.g. \$3,750
participant contribution	Student fees 6 students per class = 24 students total @ \$100 each	\$2400
participant contribution	Student fees 2 students per class = 8 students total @ sibling rate \$91.30 each	\$730.4
Sponsored places	Targeted donation to support fees-free attendance for 1 student per class = 4 students total	\$460
Whare Uku contribution	Donation by Whare Uku to support reduced fees	\$460
Art sale	Sales of art work by contributing students – 2 totem poles @ \$280	\$560
Whare Uku contribution	Donation by Whare Uku to support increased pay rate for tutors and Helping Hands	\$1420
Volunteer support	Local artists talk given to young artists – 2 hours	\$0
Volunteer support	RCAC member time loading and unloading kiln – 4 hours	\$0
Volunteer support	RCAC member time mentoring tutors – 2 hours per tutor, 4 hours total	\$0
<b>Total Income</b>		<b>\$6030</b>

Costs less income	This is the maximum amount you can request from CCS	\$3122.97
ENTER amount you are requesting from Creative Communities Scheme		\$3122.97

### \$ Total Cost

Total cost being sought from Creative Community Scheme  
3122.97

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
13/6//23	Raglan Ukulele Festival	\$1000	yes
13/6//23	Raglan Arts Weekend	<b>\$3917.38</b>	yes
13/6//23	T3T4 2023 Young Artists	\$1752	yes
13/6//23	Live and Local music programme	\$2200	yes
13/6//23	Matariki celebrations	\$1989	yes
21/11/23	Writers Programme	\$3000	<b>Project not yet completed - no</b>
21/11/23	T1/T2 Young Artists	\$1500	Project not yet completed - no
21/11/23	Film Festival	\$4500	Project not yet completed - no

### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

### You must read and sign the following. Please check each box to show that you have read the information and agree to each section.

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

## Attached Documents

File
230331-RCAC-Performance-Report-Audit-Signed 22-23 Accounts
240306-RCAC-Reserves Policy
RCAC-CCSNZ-T3-T4-24-afterschool-young-artist-grant Clay Shed quote
RCAC-CCSNZ-T3-T4-24-afterschool-young-artist-grant Office Max quote
RCAC-CCSNZ-T3-T4-24-afterschool-young-artist-grant Quote QU0036 Office work
RCAC-CCSNZ-T3-T4-24-afterschool-young-artist-grant Quote QU0048 Room hire
RCAC-CCSNZ-T3-T4-24-afterschool-young-artist-grant Tutor Quote Arlene Maidment
RCAC-CCSNZ-T3-T4-24-afterschool-young-artist-grant Tutor Quote Belinda Thomas

Reserves Policy:

Most money held is tagged. It is either held for a specific purpose (Creative Communities Scheme, The Lion Foundation, Lottery Local Grants, Waikato District Council and WEL Energy Trust) or held on an umbrella basis for groups such as Clay Shed, Art to Wear, or the Youth Arts Fund.

We are holding donations and grants for installing a lift and a seating structure in the Creative Space building. The Lion Foundation grant is for specific operating costs and will be used in the coming months.

Some money is held for operational purposes/ current liabilities such as annual leave provision, income/expenditure fluctuations and for PAYE/ GST.

6<sup>th</sup> March 2024

**Raglan Community Clay Shed**  
**Supplier of Clay and Art Materials to the Raglan Community**  
**5 Stewart St**  
**Raglan 3225**  
**Clay Shed Coordinator Susanne Giessen-Prinz - 0274290480**

Young Artist Workshops Term 3 & Term 4 2024

Quote for Materials Valid till 10.05.2024

<b>Item</b>	<b>Quantity</b>	<b>Unit cost exc GST</b>	<b>Total ex GST</b>
Bags of clay	6	\$33	\$198
Firing costs	4	\$43.48	\$173.92
Food-safe paintable glazes	4	\$49.56	\$198.24
Glaze technician to create glazes	2 hours	\$30	\$60
<b>Total exc. GST</b>			<b>\$630.16</b>
<b>GST</b>			<b>\$94.52</b>
<b>Total inc. GST</b>			<b>\$724.68</b>

# Your Order Details

# \$79.17

Plus GST - \$11.88  
Total - \$91.05

**i** Being Entered

Order Details	Delivery Address
<b>Order Date:</b> 06/03/2024 <b>Warehouse Code:</b> BOAH (Auckland DC Highbrook)	

Cartridge Paper Pad A3 120gsm 60 Leaves  
Code: 2857324

In Stock

Order Qty	Unit Description	Item Price	Line Price	Shipped Amount
2	EACH	\$16.16	\$32.32	\$0.00

Five Star Ezi-Dye Painting Dye 500ml Blue  
Code: 2832593

In Stock

Order Qty	Unit Description	Item Price	Line Price	Shipped Amount
1	EACH	\$7.26	\$7.26	\$0.00

Five Star Ezi-Dye Painting Dye 500ml Green  
Code: 2832607

In Stock

Order Qty	Unit Description	Item Price	Line Price	Shipped Amount
1	EACH	\$7.26	\$7.26	\$0.00

Five Star Ezi-Dye Painting Dye 500ml Purple  
Code: 2832623

In Stock

Order Qty	Unit Description	Item Price	Line Price	Shipped Amount
1	EACH	\$7.26	\$7.26	\$0.00

Five Star Ezi-Dye Painting Dye 500ml Yellow  
Code: 2832658

In Stock

Order Qty	Unit Description	Item Price	Line Price	Shipped Amount
1	EACH	\$7.26	\$7.26	\$0.00

Five Star Ezi-Dye Painting Dye 500ml Red

Code: 2832631

In Stock

Order Qty	Unit Description	Item Price	Line Price	Shipped Amount
1	EACH	\$7.26	\$7.26	\$0.00

Fas Student Acrylic Paint 500ml Black

Code: 2829959

In Stock

Order Qty	Unit Description	Item Price	Line Price	Shipped Amount
1	EACH	\$10.55	\$10.55	\$0.00

<b>Subtotal (ex GST)</b>	<b>\$79.17</b>
Plus GST	\$11.88
<b>Total (inc GST)</b>	<b>\$91.05</b>



# QUOTE

After School Art Classes

**Date**  
6 Mar 2024

**Expiry**  
6 Jun 2024

**Quote Number**  
QU-0036

**GST Number**  
55-079-161

Raglan Community Arts  
Council Inc.  
5 Stewart Street  
Raglan 3225  
Waikato  
NEW ZEALAND

## Quote for office work Term 3 & Term 4 2024

Work to be undertaken by Old School Arts Centre employee @ \$30 per hour

Description	Quantity	Unit Price	Amount NZD
Registration database/online form programming, website work	4.00	30.00	120.00
Processing registrations and communications	40.00	30.00	1,200.00
Marketing	4.00	30.00	120.00
Meetings and planning, reporting	12.00	30.00	360.00
Contribution to overhead costs @ 25% of total tutor fees and wages	1.00	1,255.00	1,255.00
		<b>TOTAL NZD</b>	<b>3,055.00</b>



# QUOTE

After School Art Classes

**Date**  
6 Mar 2024

**Expiry**  
6 Jun 2024

**Quote Number**  
QU-0048

**Reference**  
Shona - room hire

**GST Number**  
55-079-161

Raglan Community Arts  
Council Inc.  
5 Stewart Street  
Raglan 3225  
Waikato  
NEW ZEALAND

## After School Arts Classes

Room hire Term 3 & Term 4 2024

Description	Quantity	Unit Price	Amount NZD
Room Hire for class Term 3 2024 - Mondays 3pm - 6pm 29/07, 5/08, 12/08, 19/08, 26/08, 2/09, 9/09, 16/09	8.00	40.00	320.00
Room Hire for class Term 3 2024 - Thursdays 3pm - 6pm 1/08, 8/08, 15/08, 22/08, 29/08, 5/09, 12/08, 19/09	8.00	40.00	320.00
Room Hire for class Term 4 2024 - Mondays 3pm - 6pm 21/10, 4/11, 11/11, 18/11, 25/11, 2/12, 9/12, 16/12	8.00	40.00	320.00
Room Hire for class Term 4 2024 - Thursdays 3pm - 6pm 24/10, 31/10, 7/11, 14/11, 21/11, 28/11, 6/12, 13/12	8.00	40.00	320.00
		INCLUDES GST 15%	166.96
		<b>TOTAL NZD</b>	<b>1,280.00</b>

*Quote*

Date...5/03/2023

Tutor	Arlene Maidment		
Address:	80 Upper Wainui Road Raglan		
TO:	Raglan Community Arts Council		
Address:	5 Stewart St, Raglan		
Description of goods or services	Qty	Rate	Amount
<b>After-school Arts classes term 3 2024</b>			
Thursday class 1 Aug – 19 Sept			
Class Time: 8 classes 3pm till 5.30pm inc prep/clear up	20hrs	\$35	\$700
Kiln firing bisque/glaze load/unload	2 hrs	\$35	\$70
Planning	1 hr	\$35	\$35
<b>After-school arts classes term 4 2024</b>			
Thursday class 24 Oct – 12 Dec			
Class Time: 8 classes 3pm till 5.30pm inc prep/clear up	20hrs	\$35	\$700
Kiln firing bisque/glaze load/unload	2 hrs	\$35	\$70
Planning	1 hrs	\$35	\$35
<b>Total</b>			<b>\$1610</b>

**HELPING HAND Assistant:****16 classes @ \$30 = \$480**

*Quote*

Date...5/03/2023

Tutor	Belinda Thomas		
Address:	65 Lorenzen Bay Road Raglan		
TO:	Raglan Community Arts Council		
Address:	5 Stewart St, Raglan		
Description of goods or services	Qty	Rate	Amount
<b>After-school Arts classes term 3 2024</b>			
Monday class 29 July – 16 Sept			
Class Time: 8 classes 3pm till 5.30pm inc prep/clear up	20hrs	\$35	\$700
Kiln firing bisque/glaze load/unload	2 hrs	\$35	\$70
Planning	1 hr	\$35	\$35
<b>After-school arts classes term 4 2024</b>			
Monday class 21 Oct – 16 Dec (no class Labour Day 28 Oct)			
Class Time: 8 classes 3pm till 5.30pm inc prep/clear up	20hrs	\$35	\$700
Kiln firing bisque/glaze load/unload	2 hrs	\$35	\$70
Planning	1 hrs	\$35	\$35
<b>Total</b>			<b>\$1610</b>

**HELPING HAND Assistant:****16 classes @ \$30 = \$480**

First name: Laura

Last name: Millward

## Feedback

Name of Venue:

Te Whare Toi o Ngaaruawaahia Inc. – NGĀ ART

Street Address of Venue:

(Events must take place within the Waikato District.)

18 Herschel Street NGARUAWAHIA

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā    Maori    Pacific Peoples    Middle Eastern/Latin American/African    Other

Details:

Our events are open to all ethnicities

### How did you hear about the Creative Communities Scheme?

Other

Please provide how you heard about the Creative Communities Scheme

Current Recipient

The idea / Te Kaupapa: **What do you want to do?**

*(500 word limit)*

By creating and hosting a NGĀ ART Youth Fest for Ngaaruawaahia, our overarching goal is to empower and inspire the youth of our community through art and creativity. Here's what we aim to achieve with this event:

**Community Engagement:** We want to foster a sense of belonging and community pride among the youth of Ngaaruawaahia by providing a platform for them to showcase their talents, interact with peers, and contribute to the cultural vibrancy of our town.

**Youth Empowerment:** Through workshops, performances, and interactive activities, we aim to empower young people to express themselves creatively, build confidence in their abilities, and recognize the value of their voices and perspectives.

**Skill Development:** By offering a variety of hands-on workshops and educational opportunities, we hope to equip youth with new skills and experiences that will not only enrich their personal lives but also enhance their academic and professional prospects.

**Celebration of Diversity:** We want to celebrate the rich diversity of artistic expression within our community and encourage young people to explore different cultural traditions, artistic styles, and creative mediums.

**Promotion of Entrepreneurship:** By providing opportunities for young artists to showcase their work, we hope to encourage entrepreneurship and economic empowerment among youth, while also promoting the importance of supporting local talent and creativity.

**Inspiration and Aspiration:** Through exposure to professional artists, creative mentors, and role models, we aim to inspire youth to pursue their passions and aspirations, whether in the arts or other areas of interest.

**Social Connection:** By creating a fun and welcoming atmosphere where youth can socialize, collaborate, and form connections with peers and mentors, we hope to combat social isolation and promote a sense of camaraderie and mutual support within our community.

Overall, our goal is to create a positive and inclusive space where young people can explore, create, and connect, ultimately contributing to the cultural enrichment, social cohesion, and overall well-being of Ngaaruawaahia.

The process / Te Whakatukuki: **How will the project happen?**

*(500 word limit)*

The NGĀ ART Youth Fest for Ngaaruawaahia will be spearheaded by our dedicated Youth Arts Coordinator, Ahsin Ahsin, who brings a wealth of experience and passion for empowering young people through the arts. Here's how the project will unfold under Ahsin's leadership:

- He will engage with local schools, youth organisations, and community groups to raise awareness about the Youth Fest and solicit input from young people regarding their interests and preferences. This will ensure that the event is tailored to the needs and aspirations of

the target audience

- Drawing on Ahsin's expertise in youth arts education, he will curate a dynamic program of workshops, performances, and activities that cater to a diverse range of interests and skill levels. This may include liaising with artists, educators, and performers to design engaging and interactive sessions that align with the event's objectives
- Ahsin will actively recruit youth participants to take part in the Youth Fest, providing information about the event, workshop registration details, and any necessary materials or resources.
- The NGĀ ART manager, Laura will oversee the logistical aspects of the Youth Fest, including venue coordination, equipment setup, volunteer management, and participant registration.

Following the Youth Fest, Ahsin will conduct an evaluation to assess the impact of the event and gather feedback from participants, volunteers, and stakeholders.

**The people / Nga tangata: Tell us about the key people and/or groups involved.**

*(500 word limit)*

All staff at NGĀ ART will play a part in making this event successful. We have a large database of youth from our past youth programmes, so we will be sure to access youth via this method. We will also work with local schools to access the youth to encourage their participation and attendance.

**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

The event will be held at NGĀ ART which for our community is a central location and scheduled at a time that is convenient for young people to attend, maximizing access and participation from diverse segments of the community. Ahsin will actively involve young people in the planning, development, and execution of the Youth Fest, providing opportunities for them to take on leadership roles, contribute ideas, and showcase their talents. The event will feature a wide range of artistic disciplines, workshops, and performances that reflect the cultural diversity and creative interests of Ngaaruawaahia's youth population. Efforts will be made to ensure that the event represents and celebrates the unique backgrounds, perspectives, and talents of young people from different ethnic, cultural, and socio-economic backgrounds.

**The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

**Project name:**

NGĀ ART YOUTH FEST (11 -18 year olds)

**Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

**Artform or cultural arts practice:**

Multi-artform (including film)

**Activity best describes your project?**

Creation and presentation

Brief description of project:

*(500 word limit)*

NGĀ ART will run a youth art festival in term 3 2024 where the youth led event will be an exhibit and showcase of their creations from our NGĀ ART youth classes. Our exhibition room will also feature a live art demo by youth (a large mural done by the participants in the Mural 101 Workshop in our exhibition room), mini art workshops for youth, performances by youth, live music and an art market by the youth. In order for this event to be successful we need to run two extra youth classes that contribute to the event. These are our Murals 101 and Digital Design workshops and will lead in to the event so that the young creatives can deliver the live mural painting at the event and feature multidisciplinary arts.

Start date:

*(Date must be no earlier than 18 April 2024)*

01/07/2024

Finish date:

*(must be within 12 months of starting date)*

30/10/2024

Number of *active* participants:

30+

Number of viewer/audience members:

120+

**Project Costs**

Project costs		Amount
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		e.g. \$300
Item e.g. hall hire	Detail e.g. 3 days' hire at \$100 per day	
Murals 101 Workshop Tutor Hours	18 hours @\$30 (4 weeks of class plus live painting at the event)	540.00
Murals 101 Workshop Resources	Paint brushes, paper, mini rollers and drop sheets	173.91
Digital Design workshop Tutor hours	18 hours @\$30 (6 weeks of classes)	540.00
Digital Design workshop resources	Sketchbooks, pens, pencils, markers, rulers, and erasers for hands-on design exercises and brainstorming sessions. Software for computers/iPad and printing costs.	347.83
Youth coordinator hours for exhibition set up.	14 hours @ \$30	420.00
Exhibition costs	Nylon, wire, wire clips, backing board, frames	173.91
Music for event	DJ and live music	347.83

Art Workshops at the event	Mixture of art resources from beads, felt, glue, paint pens, thread, paper	173.91
<b>Total Costs</b>		<b>2717.39</b>
<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income</b> e.g. ticket sales	<b>Detail</b> e.g. 250 tickets at \$15 per ticket	<b>Amount</b> e.g. \$3,750
Digital Design workshop	\$21.74 x 10 (gross cost is \$25 for a 6 week class)	217.40
<b>Total Income</b>		<b>217.40</b>
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	<b>2499.99</b>
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		<b>2499.99</b>

**\$ Total Cost**

Total cost being sought from Creative Community Scheme  
2499.99

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed
	NIL	We apply to other funders for other projects/events	

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

**Important Other financial information**

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

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**You must read and sign the following. Please check each box to show that you have read the information and agree to each section.**

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

## Attached Documents

File
Signed stamped 2023 Annual Accounts



First name: Sarah

Last name: Ulmer

## Feedback

Name of Venue:

Te Awa River Ride - Lower Waikato Esplanade, Ngaruawahia

Street Address of Venue:

(Events must take place within the Waikato District.)

0 Lower Waikato Esplanade NGARUAWAHIA

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā

Details:

### How did you hear about the Creative Communities Scheme?

Word of mouth

Please provide how you heard about the Creative Communities Scheme

From a council staff member.

**The idea / Te Kaupapa: What do you want to do?***(500 word limit)*

We want to light up parts of the Te Awa River Ride in Ngaruawahia in a fun, free, inspirational and totally unique event for the community. Held during winter and in Matariki, we want to give families a reason to get moving, connecting families and friends along the Mighty Waikato River.

**The process / Te Whakatukuki: How will the project happen?***(500 word limit)*

We have run one of these events in Waipa in 2023 which was really successful. We would contract out the lighting of the path to a professional company and we (our Trust and in conjunction with the Ngaruawahia Community House) would manage all other aspects to the event including:

- live music
- activity stations
- food trucks
- promotion

**The people / Nga tangata: Tell us about the key people and/or groups involved.***(500 word limit)*

The Te Awa River Ride Charitable Trust would manage the event, with support from the Ngaruawahia Community House, Ngaruawahia Community Board and local businesses.

**The criteria / Nga paearu: Tell us how this project will deliver to your selected****criterion: access and participation, diversity of young people.***(500 word limit)*

Our selected criterion is that of ACCESS and PARTICIPATION.

By providing a really unique, fun and accessible event for everyone (and free!), we aim to get the Ngaruawahia community excited about getting together and moving outdoors along the Te Awa River Ride.

We will have fun activities set up along the route, live music and food trucks - giving the community plenty of reasons to get together and participate!

**The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

**Project name:**

Te Awa River Ride Light Night (Ngaruawahia)

**Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

**Artform or cultural arts practice:**

Multi-artform (including film)

**Activity best describes your project?**

Creation and presentation

Brief description of project:

*(500 word limit)*

The Te Awa River Ride is a 65km concrete path, starting in Ngaruawahia and ending at Lake Karapiro. We want to light up parts of a 2km section of the path from Ngaruawahia in a fun, free, inspirational and totally unique event for the community. Held during winter and in Matariki, we want to give families a reason to get moving, connecting families and friends along the Mighty Waikato River. The path is an easy Grade 1-2 concrete path so is also accessible for all users. Simply walking/scooting or cycling the 2km section after dark and experiencing the light forms is a unique experience, but we also provide activity stations along the way for kids to make their own glow-in-the-dark art or facepaint, live music at different points to enjoy and even a hot chocolate e-bike at the turnaround installation! Allowing the whole community to participate in different activities in a really unique experience.

Start date:

*(Date must be no earlier than 18 April 2024)*

22/06/2024

Finish date:

*(must be within 12 months of starting date)*

22/06/2024

Number of active participants:

500

Number of viewer/audience members:

50

**Project Costs**

Project costs		
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		
Item <i>eg hall hire</i>	Detail <i>e.g.</i>	Amount <i>e.g. \$300</i>
	3 days' hire at \$100 per day	

Lighting installations	All art and light installs along the route	12369
Light giveaways	400 bike lights	1600
Activity stations	glow in the dark paint/crayons/misc	1000
Promotion	Print advertising/signage	2000
<b>Total Costs</b>		<b>16969</b>
<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income</b> e.g. ticket sales	<b>Detail</b> e.g. 250 tickets at \$15 per ticket	<b>Amount</b> e.g. \$3,750
No ticket sales	This is a free event to the public	0
Sponsorship	We are yet to confirm sponsors but will be approaching businesses	2000
Other grants	We are yet to apply to other funders, but will be doing so before the event	4000
Own funds		5000
<b>Total Income</b>		<b>11000</b>
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	<b>5969</b>
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		<b>4000</b>

### \$ Total Cost

Total cost being sought from Creative Community Scheme

4000

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed
None	None to date but we aim to apply for grants shortly as stated above.		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
None	None.		

### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

**You must read and sign the following. Please check each box to show that you have read the information and agree to each section.**

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

#### Attached Documents

File
Signed FY23 Financial Statements
2024_Light Night Poster_Ngaruawahia



First name: Jacqueline

Last name: Anderson

## Feedback

Name of Venue:

Whaingaroa Raglan Destination Management Organisation

Street Address of Venue:

(Events must take place within the Waikato District.)

5 Stewart Street RAGLAN

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā    Maori    Pacific Peoples

Details:

### How did you hear about the Creative Communities Scheme?

Council website

Please provide how you heard about the Creative Communities Scheme

Council website

### The idea / Te Kaupapa: **What do you want to do?**

(500 word limit)

WRDMO Matariki program of events. We wish to organise a NZ Māori Film Festival accompanied by associated Kōrero talks with knowledgeable guest speakers. In addition to the film screenings and workshop talks, there will also be a gallery exhibition featuring local Māori artists which will also have a video to showcase and demonstrate the development, mahi and stories behind their art. Matariki day Friday 28<sup>th</sup> June will also include a hangi and sharing of kai as we celebrate Matariki together with our community and guests.

Our theme for our Matariki event is ‘The strength of Mātauranga Māori to gather from the past and create pathways to the future’ We will be organising a series of 6 films combined with 6 workshops kōrero talks to run alongside our carefully selected curated films. Each of the films and talks will have a different theme based on the ocean, stars, navigation, environmental, education and local history specific to Whāingaroa with a connection from the past and pathways to the future.

In addition to the film festival and workshop program we will also have a collaboration of local Māori artists who will be exhibiting their artwork in a gallery space for 2 weeks. The exhibition will also feature a film of the participating artists which will document and showcase their art work. The film will run alongside the exhibition which will be open daily from 10am – 2pm for 10 days (28 June to 7 July).

Our Matariki public holiday scheduled for Friday 28<sup>th</sup> June will be the official launch date of our celebrations. We will also be organising traditional kai food as part of our Matariki celebrations which will begin at 3pm.

Rangiānehu Mātāmua (Rangi Mātāmua) ONZM is a New Zealand indigenous studies and Māori cultural astronomy academic and is Professor of Mātauranga Māori at Massey University and author of several books. Rangi Mātāmua in his book ‘The Star of the Year’ quotes ‘*Matariki is greater than it’s connection to new life and it’s remembrance of the deceased. Matariki transcends boundary, religion, political agenda and even race. Matariki has different meanings for different people, and in a new age it has become a marker, not only of culture but also of national identity. Perhaps the future of Matariki is best portrayed in the following proverb: ‘Matariki ki tua o ngā whetū’; ‘Matariki of endless possibilities’.*

Our organising roopu embrace this proverb also and will work towards informing, engaging and educating our community as we share and celebrate Matariki together

### The process / Te Whakatakuki: **How will the project happen?**

(500 word limit)

The official opening of our event is Friday 28th June 3pm which will take place at the historic local community Raglan Old School Arts Centre. The program will run from 28th June until Sunday 7th July and will include 6 films and workshops/wānangas. The exhibition will be open daily from 10am – 2pm for 10 days. The program is as follows:

Wednesday 26th June + Thursday 27th June: curation of art exhibition and set up

Friday 28th June: Opening/welcome/mihi, Exhibition opening, hangi/kai, film and kōrero workshop talk

Saturday 29th June: Exhibition open 10am – 2pm, 4pm – 8pm NZ film and kōrero talk

Sunday 30th June: Exhibition open 10am – 2pm + additional 10am – 2pm Toreparu Wetland site visit, 4pm – 8pm NZ film and kōrero talk

Monday 1st July: Exhibition open 10am – 2pm, 4pm – 8pm NZ film and kōrero talk

Tuesday 2nd July: Exhibition open 10am – 2pm

Wednesday 3rd July: Exhibition open 10am – 2pm, 4pm – 8pm NZ film and kōrero talk

Thursday 4th July: Exhibition open 10am – 2pm

Friday 5th July: Exhibition open 10am – 2pm, 4pm – 8pm NZ film and kōrero talk

Saturday 6th July: Exhibition open 10am – 2pm

Sunday 7th July: Exhibition open 10am – 2pm followed by pack down of exhibition

**The people / Nga tangata: Tell us about the key people and/or groups involved.**

(500 word limit)

- Maryann Tuao will be curating a selection of 6 NZ films for our Matariki program. Maryann is an experienced videographer and film maker having produced many documentaries herself. Maryann also has strong connections within the NZ film industry and will bring a wealth of knowledge and skill to the program. Maryann will be sourcing films from the NZ Film Commission who has an extensive library of films available to hire. Maryann will also be collaborating with *Leo Koziol*, Festival Director at Wairoa *Maori Film Festival*, Founder of Wairoa *Māori Film Festival* and Curator for NZIFF Whānau Mārama for additional assistance in support of our Matariki Film Festival and program of events.
- Michelle Levy is part of the research and administration organising team who has been involved in many community led projects.
- Simon Te Wheoro is a local contemporary Māori visual artist of Ngati Ranginui, Ngati Mahanga, Te Aupouri descent. Simon will be curating a gallery exhibition as a collaboration with other local artists.
- Workshops will be Māori led and will include knowledgeable, motivational and respected guest speakers in our community. **There will be 6 guest speakers in total.**

We also wish to include a site visit to the Toreparu Wetland Restoration Project at Motakotako Marae. This site visit will also be followed by with an environmental film and **guest speakers will include** Taruke Thomson and Mahuru Robb both of whom are the key drivers behind Toreparu wetland which is a 223ha hidden ecological gem on the coast between Karioi Maunga and Aotea harbour. This is an important intergenerational project that is a collaboration with hapū, freshwater experts, landowners, key organisations and the community.

**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

(500 word limit)

We will be promoting our event via various marketing channels, social media, radio interviews, posters and our local newspaper, event finder and other free website providers. We wish to ensure that, or event is widely promoted to encourage a diverse range of participation from within our community of all ages. As Matariki is also a public holiday and a long weekend, there will be many visitors and tourists to our township who will also be invited to attend all our events within the program. We will also be promoting to our local schools for our younger generation to also participate, be inspired and educated

### **The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

**Project name:**  
WRDMO Whaingaroa Raglan Matariki program of events

**Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Diversity: Support the diverse artistic cultural traditions of local communities

**Artform or cultural arts practice:**

Multi-artform (including film)

**Activity best describes your project?**

Creation and presentation

Brief description of project:

*(500 word limit)*

We wish to organise a NZ Māori Film Festival accompanied by associated Kōrero talks with knowledgeable guest speakers. In addition to the film screenings and workshop talks, there will also be a gallery exhibition featuring local Māori artists which will also have a video to showcase and demonstrate the development, mahi and stories behind their art. Matariki day Friday 28<sup>th</sup> June will also include a hangi and sharing of kai as we celebrate Matariki together with our community and guests

Start date:

*(Date must be no earlier than 18 April 2024)*

18/04/2024

Finish date:

*(must be within 12 months of starting date)*

30/06/2024

Number of *active* participants:

20

Number of viewer/audience members:

800+

**Project Costs**

**Project costs**

Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.

Item *eg hall hire*

Detail *eg 3 days' hire at \$100 per day*

**Amount**  
*eg \$300*

Contractor	Item	Amount
	Coordination fees for event delivery of Matariki programme, PR marketing, posters @ 76 hours	\$3,040

Marketing costs	Raglan Chronicle editorial/advertisements	\$300
Film distribution fees	6x films @ \$65 each + Courier fees NZ Film Commission	\$900
Speakers	Kōrero talks associated with each film 3 hours per guest speaker including preparation/research @ \$150 per hour x3 hrs x 6 speakers	\$2,700
Venue hire	Raglan Old School Arts gallery, kitchen, Eva's room	\$509
Kaumātua	Koha powhiri/mihi	\$200
Film and video	Coordination fees for IT support exhibition + film curation	\$1,200
Environmental site visit	Toreparu wetland koha	\$200
Incidentals	Industry advice/sundry items/contingency items	\$361



**Total Costs** 9,200.00

**Project Income**

Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising.

Do not include the amount you will be requesting from CCS.

Income e.g. ticket sales

Detail e.g. 250 tickets at \$15 per ticket

**Amount**  
e.g. \$3,750

Raglan Naturally	Funding support (confirmed)	\$2,000
Business community sponsorship	Additional funding support (unconfirmed)	\$1000
Koha workshop attendees	Koha for guest speakers per Kōrero @ say \$150 per session x 6	\$900
Koha film festival attendees	Koha for film festival entry @ say \$150 per session x 6	\$900

**Total Income** 4,800.00

Costs less income

This is the maximum amount you can request from CCS

**\$4,400.00**

ENTER amount you are requesting from Creative Communities Scheme

**\$4,400.00**

### \$ Total Cost

Total cost being sought from Creative Community Scheme  
4400

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed
Tell us about other grants you have received through the Creative Communities Scheme in the past three years.			
Date	Project title	Amount received	Project completion report submitted (yes/no)

### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

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If this application is successful, I/we agree to:

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- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
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- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
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- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

Do you agree:  
I/We agree

## Attached Documents

File
PRoP QUOTE 001 poutama rites of passage
Quote QU0046 ROSAC
Invoice 202404 Maryann Tuao
Quote 009 WRDMO Matariki

**Poutama Rites of Passage Trust**

55 Hauroto Bay Rd, Raglan  
 Raglan 3295  
 Waikato  
 P: 02727787899  
 E: tiaki@poutamarites.com

**QUOTE**

**To:** Jacqueline Anderson c/o Whaingaroa Raglan  
 Destination Management Organisation (WRDMO)  
**Quote No:** 001  
**Date:** 27/02/2024

Description	Hours	Rate	Total
Whaingaroa Raglan Destination Management Organisation Services provided			
Matariki Film Festival Screening – Poutama Rites of Passage Presentation (including preparation)	3	\$150.00	\$450.00
Mileage - Whatawhata Return	67km	\$0.95/km	\$63.65
<b>SUB TOTAL</b>			\$513.65
<b>GST (use if GST registered)</b>			\$77.05
<b>TOTAL</b>			590.70

Bank account details for Direct Credit:

*Poutama Rites of Passage Trust*

*38 9019 0295049 01*

Quote valid for 3 months from above date



# QUOTE

Whaingaroa-Raglan Destination Management Organisation

**Date**  
26 Feb 2024

**Expiry**  
27 Mar 2024

**Quote Number**  
QU-0046

**Reference**  
Shona - Matariki

**GST Number**  
55-079-161

Raglan Community Arts  
Council Inc.  
5 Stewart Street  
Raglan 3225  
Waikato  
NEW ZEALAND

## Matariki 2024

Description	Quantity	Unit Price	Amount NZD
Hire of Eva's Room for movies screenings - community rate 12pm - 8pm Friday 28 June, 3pm - 8pm Saturday 29 June, 12pm - 8pm Sunday 30 June, 3pm - 8pm Monday 1 July, 3pm - 8pm Wednesday 3 July	5.00	40.00	200.00
Hire of AV equipment for movies screenings	5.00	25.00	125.00
Hire of St Lazarus Kitchen for Matariki hākari Friday 28 June 10am - 8pm	1.00	70.00	70.00
Full hire of Gallery including floor space for Matariki exhibition 26 June - 7 July	190.00	1.00	190.00
		INCLUDES GST 15%	76.30
		<b>TOTAL NZD</b>	<b>585.00</b>

6 Beerescourt Road,  
Hamilton 3600

021 251 4676

**Date:** 05/03/2024

**INVOICE:202404**

**Invoice for Payable:**

Whaingaroa Raglan Destination Management Organisation

**Event:** Matariki Film and Art Festival

<b>Description</b>	<b>Unit price</b>	<b>TOTALS</b>
Curation of 6x Film Screenings	\$40/8hrs	\$320.00
Facilitating IT technology and support for 6x films	\$40/6hrs	\$240.00
Film Distribution Fees		\$800.00
Courier Fees		\$100.00

Edit film content provided by contributing artists to showcase about their mahi at the exhibition		\$400.00
Incidental Costs/film materials		\$300.00

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**TOTAL**            **\$2,160.00**

Please forward payment Account

**Name:** M I Tuao

BNZ

02-0316-0100948-011

Thank you.

**JACQUELINE ANDERSON**

43 Norrie Ave

Raglan 3225 | Waikato

P: 021 157 5812

E: [jacquelineanderson00@gmail.com](mailto:jacquelineanderson00@gmail.com)

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**QUOTE****To:**

Charlie Young c/o Whaingaroa  
Raglan Destination  
Management Organisation  
(WRDMO)

**Quote No:**

#009

**Date:**

26/2/2023

Description		Hours	Rate	Total
<b>Whaingaroa Raglan Matariki program of events</b>				
Project management event services for Matariki program 2024 (community hourly rate)			\$40.00	
1	General coordination and associated tasks	20		\$800.00
2	WDC CCS grant application & presentation to committee	8		320.00
3	Develop project scope in collaboration with WRDMO	5		\$200.00
4	PR, poster design, Raglan Chronicle listings, radio interviews and facilitation of guest speakers	10		\$400.00
5	Website and social media general content/images	5		\$200.00
6	Budget planning ongoing/invoice prep e.g. grant providers/sponsors	8		\$320.00
7	Secure additional funding, sponsorship as required	10		\$400.00
8	Project completion and final reporting/accountability end	10		\$400.00
<b>TOTAL (GST not included – not registered)</b>		<b>76</b>	<b>\$40</b>	<b>\$3,040.00</b>

First name: Aaron

Last name: Mooar

## Feedback

Name of Venue:

Soundsplash HQ and Raglan Town Hall

Street Address of Venue:

(Events must take place within the Waikato District.)

39 Bow Street RAGLAN

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

Other

Details:

We serve the entire community, so every ethnicity that lives in our broadcast area.

### How did you hear about the Creative Communities Scheme?

Word of mouth

Please provide how you heard about the Creative Communities Scheme

This is not our first application so not entirely sure but I think it was word of mouth

**The idea / Te Kaupapa: What do you want to do?***(500 word limit)*

The 4th Whaingaroa Talent Factory is an event that gives young people the opportunity to be involved in music, through either performing, organising the event or simply enjoying the show in an alcohol-free environment - as there aren't a lot of opportunities for youth to do this safely in our community.

We are also using it to connect young talent with professional musicians who will be their mentors as they prepare for the performance night.

We know there is a lot of talent in our community that we have yet to connect with so rather than creating a high pressure competitive environment, which can be off-putting for many of this age group, we're trying create a positive environment - while also imparting the importance of professional music industry standards.

We also embrace the philosophy of tuakana-teina where our experienced leadership group of event managers and industry professionals provide guidance for our younger group of mentors as they in-turn work with the 13-18 year old performers.

We also want to take the chance to intervene early in an artist's career and inform them about good music industry practice and copyright issues. We may develop this idea further in the future but for this year will be asking our mentors to include this as part of their guidance.

**Please see our facebook page for a look at last year's event**

<https://www.facebook.com/whaingarootalentfactory>

**The process / Te Whakatukuki: How will the project happen?***(500 word limit)*

We will advertise for interested musicians, singers and MCs aged between 13 -18 in Mid-August. They'll meet with our mentors near the start of the term 3-4 school holidays and then spend the holiday period implementing advice from them while preparing for the show, which will be held during the last weekend of the holidays. They will have the opportunity to perform in a professional environment with professional equipment, performance fees and a large and supportive audience - something that is usually a first for our youngest performers.

**The people / Nga tangata: Tell us about the key people and/or groups involved.***(500 word limit)*

Aaron Mooar, Raglan Community Radio - providing admin, publicity and organisational support.

Mike Rarere, Raglan Community House - providing organisational support, funding and supervising security

Naomi Tuaepepe - CSR Studios/Soundsplash Festival, - organisational support, musical equipment and expertise, industry contacts.

Mentors - yet to be chosen but are always musicians that are close in age to our participants and have industry experience including touring, writing and recording music.

Musicians. Approximately 10-15 young people ages 13-18 who have sufficient ability/experience to make the step up to entertaining an audience.

Volunteer crew; we rely on volunteers to be on the door, run the sausage sizzle, clean up and record video of the event as well.

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**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

The event delivers to the U18 group by creating opportunities for them to participate in live music - something they are normally excluded from in Raglan where our venues are all R18.

It addresses the problem of a lack of activities for that age group locally. It also provides opportunities for young performers to develop their passion for music - and their performance/songwriting skills. Previous participants have gone on to perform at local venues and the Soundsplash festival and in one case to win one of the two eligibility slots at the Waikato Rockquest. Some also had the opportunity to work with experienced musicians writing and recording music through contacts they made at this event.

The nationwide Rockquest Competition is another similar project but our point of differences are:

- 1) A much stronger focus on the mentor process with our young people meeting their mentors approximately 10 days before the show - so they have time to put the advice into practice.
- 2) A positive supportive environment (while imparting expectations of a professional standard). We are aware that many talented people in this age group avoid the high-stress environment of a competition.
- 3) We are deliberately catering to young people who don't go to the well-resourced high schools of Hamilton.

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**The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

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**Project name:**

Whaingaroa Talent Factory 2024

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**Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

**Artform or cultural arts practice:**

Music

**Activity best describes your project?**

Workshop/wānanga

Brief description of project:

*(500 word limit)*

Whaingaroa Talent Factory is combined workshop and performance event for ages 13-18 with mentoring for successful applicants and an underlying kaupapa of youth mental wellbeing.

Mentoring will be provided by established musical acts from Raglan and overseen by experienced industry professionals.

Whaingaroa Talent Factory is a combined project of Raglan Community Radio, Raglan Community House and Soundsplash Event Management.

Please see our facebook page for a look at last year's event

<https://www.facebook.com/whaingarootalentfactory>

Start date:

*(Date must be no earlier than 18 April 2024)*

30/09/2024

Finish date:

*(must be within 12 months of starting date)*

12/10/2024

Number of *active* participants:

10-15

Number of viewer/audience members:

200

**Project Costs**

Project costs		Amount
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		e.g. \$300
Item eg hall hire	Detail e.g. 3 days' hire at \$100 per day	Amount
hall hire	weekend hire at community rate	69.57
PA & Lighting	one day hire	1565.22
Instrument back line	free use from Soundsplash	217.39
Security		352.17
Performance fee	from Community House	1500
Event management	includes \$700 in donated time	3700
Mentor & Crew Koha		1400
artwork & Advertising	includes \$260.78 donated	521.74
photographer		150
Food	includes \$100 donation for sausage sizzle	304.35
<b>Total Costs</b>		<b>9,780.44</b>
Project Income		
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		

Income e.g. ticket sales	Detail e.g. 250 tickets at \$15 per ticket	Amount e.g. \$3,750
Existing funds	donations from last year	700
donated equipment	from Soundsplash	217.39
donated hours	Community House, Community Radio, Soundsplash	700
donated advertising	Community Radio and local newspaper	260.78
donated food		86.96
performer fee		1500
<b>Total Income</b>		<b>3465.13</b>
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	<b>6315.31</b>
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		<b>6315.31</b>

### \$ Total Cost

Total cost being sought from Creative Community Scheme  
6315.31

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed
no other applications yet			

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
2023	Whaingaroa Talent Factory 2023	\$1,828.87	yes

### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

**You must read and sign the following. Please check each box to show that you have read the information and agree to each section.**

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

## Attached Documents

File
Raglan Chronicle - WTF Complete Mentoring July 2023
Raglan Chronicle WTF showcase 2023 130723

***XLNZ******Security Services*****Quote:1-2024****Event Date: October 2024. (TBC)****Quote for Raglan Community Radio event****Whaaingaroa Talent Factory 2024 Security .**

Quantity- Personnel	Hours- 5.30pm- 10pm	Hourly Rate		Total
3	4.5	\$30		\$405
				<b>\$405</b>

**Contact:*****M.Rarere******XLNZ Director******PH.0210676060***

## Raglan light and Sound Quote for 12 October 2024

**Raglan Radio**

Nicholas Stevens Raglan Light and Sound.

8B Harakeke Place

Flax Cove

RAGLAN

2X Mackie 18 inch subs 1000watts

2X DB Tech stage opera 421s double 12inch 600watt tops

4X Biema stage monitors 900watts each

2X Electro voice 12inch stage monitors 1000watts each

6X Led parcans on dmx mixer

4X hot spots (face lights) on dmx mixer

this includes delivery set up and pack down \_\_\_\_\_ \$1,150

Sound man from hamilton (J Mac, Steven Dobbs) \_\_\_\_\_ \$650

**Total** \_\_\_\_\_ **\$1,800**



First name: Mandi

Last name: Lynn

## Feedback

Name of Venue:

Within the Waikato District - TBD following funding

Street Address of Venue:

(Events must take place within the Waikato District.)

142 Main Street HUNTLY

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā    Maori

Details:

We have Cultural Advisers and a Kaumatua Trustee / volunteer in our group (letter of support attached)

### How did you hear about the Creative Communities Scheme?

Council website

Please provide how you heard about the Creative Communities Scheme

Website

## The idea / Te Kaupapa: What do you want to do?

### *(500 word limit)*

We organise a day workshop for creative and artistic students from schools in the region (and homeschoolers) using cellphone technology to teach photography, visual storytelling and creative critical thinking skills. Scholarships for further on-line classes for a year of mentorship are available for any students who apply.

#### The Cellphone Paradox

Cellphones and kids usually equal frustration for adults. Zoning out and checking out of family and community. But if you want to engage a teen nowadays one of the best ways to reach them is through their phone.

Our youth codeveloped program celebrates the amazing piece of creative technology that our students are packing and shows them how to use it for good in their community.

When we first started Click Happy we were teaching only with DSLR's but this limited the kids who could participate to those who had the equipment. So we have shifted to making it a cellphone friendly course because that is, we have found, what most have, even in the lower-decile regions.

Regional youth are brought together usually at a local venue to learn cellphone photography / street photography from a master photographer. Some schools host the events too.

The students learn to use their phones like DSLR's and get training on composition. This year we are creating a rainbow exhibition made up of students "treasures" We bring 9 boxes with us, one for each colour of the rainbow plus black and white full of fabric and items all in the same colour scheme.

The youth then get to experiment with creating monochromatic images featuring their treasure. Then they move to another colour and get to have a live experience of colour theory and how different colours interact. The images collected will be used in a national photography exhibition of youth photography. The students are offered a chance to continue studying online (at no additional cost) and join youth from all over the country to develop their visual storytelling skills in Click Happy Plus.

#### Click Happy Plus - On-line - Weekly Mentorship

Youth who attended the workshop are able to join up to Click Happy Plus On-line (at no cost), students are taught documentary photography skills by a past winner of New Zealand's Creative Photographer of the Year and then are challenged to use their skills to create a photographic essay for a local non profit / community organisation.

Helping to shift youth from checked-out consumers to compassionate community-focused creators.

See some of our past Workshops here: <https://clickhappy.org/workshops/>

## The process / Te Whakatukuki: How will the project happen?

### *(500 word limit)*

The workshops organized by our Trust are a culmination of dedication, collaboration, and a passion for empowering young voices in the realm of visual arts. We embark on this journey with a clear mission: to provide opportunities for youth from diverse backgrounds, including those who are often marginalized or overlooked, to explore and express themselves through photography. Here's an overview of our initiatives:

The timing and scheduling of our workshops are intricately tied to securing funding. Once the necessary resources are in place, we embark on a proactive outreach effort, targeting schools, libraries, and community centers across the region. Our focus is on reaching out to the most underprivileged or geographically isolated schools first, ensuring that opportunities for artistic expression are accessible to all. Our workshops cater to youth/students from Years 7+ to Year 13, as well as teachers, youth workers, and homeschoolers.

Collaborating closely with local libraries, our flagship workshop, the Visual Poetry Jam, aims to nurture creativity and confidence in young artists. Through a series of mini-workshops, participants are guided through innovative exercises such as "Fail Forward over the Rainbow," "Perspectives of a Dog and a Drone," and "Improve on it," all designed to ignite their imagination and technical skills. In addition, we offer an "Emotional Literacy through Photography" option, providing a reflective space for participants to explore and express their emotions.

Upon completion of the in-person workshops, participants are invited to join Click Happy Plus - Online, where they receive further mentorship and training in documentary photography. Led by experienced mentors, students learn to use their artistic skills to support local nonprofits and community organizations, fostering a sense of civic engagement and social responsibility.

One of the unique aspects of our program is the Click Happy's Student Run National Image Critique Channel. This platform allows students to engage in peer-to-peer critique and support, fostering a sense of community and collaboration. Through this channel, students not only hone their technical skills but also develop critical thinking and communication abilities, essential for success in the artistic field.

Our efforts have yielded remarkable results, with students like Ava Thomas, Mattheus Elwood, and Sophie Hansen receiving recognition and accolades for their outstanding work. These success stories serve as a testament to the transformative power of our program, empowering young artists to reach their full potential and make a meaningful impact in the world of photography.

## The people / Nga tangata: Tell us about the key people and/or groups involved.

### *(500 word limit)*

Local Library - In most of the regions we work in, our first point of contact is the local library which usually provides a venue for the workshops and helps us make contact with local youth and schools. This works in two directions because the libraries are always looking for exciting content to offer the local youth and they also struggle to engage with this age group so libraries are always keen to have youth focused programs.

Schools, Homeschoolers and youth in the area can sign up for the Workshops. Schools are given an opportunity to put forward visual artists to the program and we give them the information needed on how to prepare their phones before coming to the course. If students do not have a phone or camera we are able to or provide them with a tablet/phone to use on the day from our lending library. Schools often also provide adult supervision for the workshop.

Every Body is a Treasure Trust (<https://everybodyisatreasure.org/>) - Coordinates the events - Pre Production, communications, registrations, consent form collation, and liaising with communities, fund management and the tech support for running the programs.

Mandi Lynn (<https://mandi-lynn.com/>) - For the past 30 years Mandi has worked at the intersection of women's hauora and creativity. She is a holistic health nurse and somatic / eco therapist as well as an award-winning master photographer, community artist, and film maker. Mandi is deeply curious about the intersection of the creative process, the body, the mind, and the spirit. She has developed a unique framework that acts as a diagnostic tool to pinpoint blocked creative flow within the body called the Embodied Creativity Framework. Mandi is the founder and director of Every Body is a Treasure Trust. She is a past winner of New Zealand's Creative Photographer of the Year and a TEDx speaker. She has led her Trust to win both the Health and Wellbeing category for the Wellington Community awards as well as this year's Arts and Culture award for the creative workshops, film, and youth magazine that the trust has produced.

Click Happy Interns - Youth who have completed the full program and who now support the youth coming through the Telegram channel. The interns also help to manage our social media pages and help to plan events. (<https://clickhappy.org/>)

## The criteria / Nga paearu: Tell us how this project will deliver to your selected

### critterion: access and participation, diversity of young people.

*(500 word limit)*

The Click Happy Plus project is a remarkable initiative led by youth, for youth. It fosters a vibrant community of young artists nationwide, providing a platform for them to support, critique, and encourage one another's creative endeavors. Through Visual Poetry Jams and online engagement, participants not only enhance their artistic skills but also forge connections with peers from diverse backgrounds.

An essential aspect of the project is its commitment to inclusivity and equity. By specifically targeting schools and regions with low socioeconomic status or geographical isolation, Click Happy Plus ensures that creative opportunities are accessible to all, regardless of privilege. This approach addresses the challenges faced by disadvantaged youth who lack resources and support to pursue their artistic interests.

The project embraces diversity in all its forms, including Maori, Pacific, neurodiverse, female, LGBTQ+, immigrant, and disabled youth. By amplifying the voices of marginalized communities, Click Happy Plus creates a space where every individual feels valued and empowered to express themselves creatively.

Testimonials from educators underscore the impact of the project on underserved communities. Teachers and principals highlight the transformative potential of creative programs for students who may otherwise lack access to such opportunities. From overcoming self-doubt to acquiring essential skills in visual storytelling, Click Happy Plus empowers youth to unleash their creative potential.

One notable outcome of the project is the creation of "Create Happy" magazine, envisioned and produced by a core group of Click Happy students. This youth-led publication celebrates innovation, compassion, guts, and impact, reflecting the values championed by its creators. The magazine not only showcases the talent of young artists but also serves as a platform for amplifying their voices and connecting communities across New Zealand.

The story of Lola Fisher, the magazine's inaugural editor, exemplifies the transformative power of Click Happy Plus. Mentored by the program for three years, Lola's leadership, bravery, and creativity were recognized with the Girl Boss Innovation Award in 2022. Her journey from homeschooler to magazine editor inspires others to embrace their potential and pursue their passions fearlessly.

In conclusion, Click Happy Plus is more than just a photography program; it's a catalyst for social change and community empowerment. By nurturing the next generation of artists and leaders, the project not only enriches individual lives but also strengthens the fabric of society. Through collaboration, creativity, and compassion, Click Happy Plus is shaping a brighter future for youth across New Zealand.

## The budget/Ngā pūtea

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

## Project name:

Visual Poetry Jam Workshop and Online Master Classes

## Funding criteria:

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

## Artform or cultural arts practice:

Visual arts

**Activity best describes your project?**

Workshop/wānanga

Brief description of project:

*(500 word limit)*

Day workshop for creative and artistic students from schools in the region (and homeschoolers) using cellphone technology to teach photography, visual storytelling and creative critical thinking skills. Scholarships for further on-line classes for a year of mentorship are available for any students who apply.

Start date:

*(Date must be no earlier than 18 April 2024)*

19/04/2024

Finish date:

*(must be within 12 months of starting date)*

19/04/2025

Number of active participants:

Up to 30

Number of viewer/audience members:

0

**Project Costs**

Project costs		
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		
Item <i>eg hall hire</i>	Detail <i>eg. 3 days' hire at \$100 per day</i>	Amount <i>e.g. \$300</i>
Visual Poetry Workshop	"Visual Poetry Jam - 1 day Workshop • Administration • Facilitation and teaching • Expenses"	4720
Online Programme - Click Happy Plus access for regional Youth	Click Happy Plus access for regional Youth • Weekly Zoom Master Classes to learn Photography/Artistic Creativity Process/Wellbeing • "Year Long" Administration • Program/Project Administration & Technical Support/Expenses	3200
Equipment/Venue Hire	Camera Lending Library Hire and Venue Hire	600
<b>Total Costs</b>		<b>8520</b>
Project Income		
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		
Income <i>e.g. ticket sales</i>	Detail <i>e.g. 250 tickets at \$15 per ticket</i>	Amount <i>e.g. \$3,750</i>
Donated by Every Body is a Treasure Trust	Year Long Click Happy Plus Online & Technical Support	3200
Donated by Every Body is a Treasure Trust	Camera Lending Library Hire and Venue Hire	600
<b>Total Income</b>		<b>3800</b>
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	<b>4720</b>
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		<b>4000</b>

**\$ Total Cost**

Total cost being sought from Creative Community Scheme

4000

Exceeded 500 words... See Attachment

20/21	Dunedin Arts	3974	yes
20/21	Dunedin (Click)	3973	yes
20/21	Dunedin (Mojo)	4000	yes
20/21	Hamilton (ClickHappy)	2000	yes
20/21	Manukau (ClickHappy)	3500	yes
20/21	Henderson (ClickHappy)	4500	yes
20/21	Kaipatiki (Clickhappy)	4500	yes
20/21	Masterton (ClickHappy)	2000	yes
20/21	Papakura (ClickHappy)	4500	yes
20/21	Waikato (Click)	2000	yes
20/21	Waikato (Mojo) – 2 attempts to put on events – both cancelled due to COVID – Fund returned	1500	yes
20/21	Waitomo (ClickHappy)	3500	yes
20/21	Wellington (ClickHappy)	4500	yes
21/22	Invercargill (ClickHappy)	2700	yes
21/22	Hauraki - Visual Poetry Jam & Online Class	4000	yes
21/22	South Taranaki - Visual Poetry Jam & Online Class	3300	yes
21/22	Porirua - Visual Poetry Jam & Online Class	4000	yes

20/21	Dunedin Arts	3974	yes
21/22	Grey - Visual Poetry Jam & Online Class	3478	yes
21/22	Masterton - Visual Poetry Jam & Online Class	4000	yes
21/22	Ōpōtiki - Visual Poetry Jam & Online Class	4000	yes
21/22	Ruapehu - Visual Poetry Jam & Online Class	4000	yes
21/22	Waitaki - Visual Poetry Jam & Online Class	2000	yes
21/22	Whanganui - Visual Poetry Jam & Online Class	3500	yes
21/22	Carterton - Visual Poetry Jam & Online Class	2000	yes
21/22	Auckland – SouthEast - Visual Poetry Jam & Online Class	1800	yes
21/22	Auckland - NorthWest - Visual Poetry Jam & Online Class	3200	yes

### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

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If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

## Attached Documents

File
PreviousCCGrants
ReservesStatement_Signed
Quote QU0180
Quote QU0181
00_Kaumatuas Letter (Faithe Hanrahan) - Letter of Support
2023 Performance Report - Every Body is a Treasure Trust - SM

**Other Financial Information**

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	To Who	How much	Confirmed/ Unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project Title	Amount Received	Project Completion Report Submitted
20/21	Dunedin Arts	3974	yes
20/21	Dunedin (Click)	3973	yes
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20/21	Hamilton (ClickHappy)	2000	yes
20/21	Manukau (ClickHappy)	3500	yes
20/21	Henderson (ClickHappy)	4500	yes
20/21	Kaipatiki (Clickhappy)	4500	yes
20/21	Masterton (ClickHappy)	2000	yes
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20/21	Waitomo (ClickHappy)	3500	yes
20/21	Wellington (ClickHappy)	4500	yes
21/22	Invercargill (ClickHappy)	2700	yes
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21/22	Grey - Visual Poetry Jam & Online Class	3478	yes
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21/22	Whanganui - Visual Poetry Jam & Online Class	3500	yes
21/22	Carterton - Visual Poetry Jam & Online Class	2000	yes
21/22	Auckland – SouthEast - Visual Poetry Jam & Online Class	1800	yes
21/22	Auckland - NorthWest - Visual Poetry Jam & Online Class	3200	yes

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22/23	Whakatāne - Visual Poetry Jam & Online Class	4000	yes
22/23	Far North - Visual Poetry Jam & Online Class	3500	yes
22/23	Gore - Visual Poetry Jam & Online Class	3800	yes
22/23	Whangarei - Visual Poetry Jam & Online Class	4000	Extension
22/23	Kaipara - Visual Poetry Jam & Online Class	2800	yes
22/23	Ashburton - Visual Poetry Jam & Online Class	3000	yes
22/23	New Plymouth - Visual Poetry Jam and Online Class	1000	Extension
22/23	Timaru - Visual Poetry Jam & Online Class	3800	yes
22/23	Queenstown Lakes - Visual Poetry Jam & Online Class	1000	yes
22/23	Central Otago - Visual Poetry Jam & Online Class	2700	yes
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22/23	Southland - Visual Poetry Jam & Online Class	2780	pending
22/23	Dunedin - Visual Poetry Jam & Online Class	2780	yes
23/24	Otorohanga - Visual Poetry Jam & Online Class	3500	Extension
23/24	South Waikato - Visual Poetry Jam & Online Class	2780	pending
23/24	Gisborne - Visual Poetry Jam & Online Class	3500	yes
23/24	Hastings - Visual Poetry Jam & Online Class	2800	yes
23/24	Wellington - Visual Poetry Jam & Online Class	3500	yes
23/24	UpperHutt – Podcast for CreateHappy Magazine	2488	new

### Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy



# QUOTE

Everybody is a Treasure Trust  
191 Plateau Road  
Te Marua  
Upper Hutt 5018  
NEW ZEALAND

**Date**  
7 Mar 2024

Clever Koru Ltd (Mandi  
Lynn)

**Quote Number**  
QU-0180

191 Plateau Road

**Reference**  
Waikato District - Visual  
Poetry Jam

Te Marua

Upper Hutt

NEW ZEALAND

**GST Number**  
100126249

Description	Quantity	Unit Price	Amount NZD
Pre Project Preparation / Pre Project Administration / Teaching Content • Connecting with community groups, schools, libraries, homeschooling organizations in the area • Booking in and preparing teacher/librarian/group • Collecting, collating bookings and communicating with the local teacher/librarian/students • Send emails/TXTs to students. • Shared device prep/charging/data wipes • Consent forms/followup/FAQ's General Expenses • Fuel/Vehicle rental - To and From Region • Per Diem/Accommodation - Caravan Site Rental • Sundry Art Supplies/Props/Marketing/Printing Project Presentation/Facilitation and Setup • Facilitation and teaching • Venue preparation/Venue tidy/Packing down Post Event Administration • Cleaning loaned equipment gear • Downloading imagery from cloud uploads from participants/devices - cataloguing • Backup storage/posting online/media clips • Performing a retrospective of workshop and noting any tweaks or changes necessary. Review of feedback forms/testimonials • Reporting • Registering students keen to be part of the "Click Happy Plus" Online program and getting them onboarded into the next intake of students.	1.00	4,720.00	4,720.00
		Subtotal	4,720.00
		TOTAL GST 15%	708.00
		<b>TOTAL NZD</b>	<b>5,428.00</b>



# QUOTE

Everybody is a Treasure Trust  
 191 Plateau Road  
 Te Marua  
 Upper Hutt 5018  
 NEW ZEALAND

**Date**  
 7 Mar 2024

**Quote Number**  
 QU-0181

**Reference**  
 Waikato District - "Click  
 Happy Plus" Year Long  
 Online Programme

**GST Number**  
 100126249

Clever Koru Ltd (Mandi  
 Lynn)  
 191 Plateau Road  
 Te Marua  
 Upper Hutt  
 NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Click Happy Plus access for regional Youth • Weekly Zoom Master Classes to learn Documentary Photography from Mandi Lynn • "Year Long" • Weekly image challenges • Image critiques • Mentorship while working on a non-profit/community project photo essay • Chance to be selected to be featured in our Web series/Art Exhibits	40.00	80.00	3,200.00
Click Happy Plus Project Administration & Technical Support • eMailing and TXT support • Webservices	0.00	0.00	0.00
		Subtotal	3,200.00
		TOTAL GST 15%	480.00
		<b>TOTAL NZD</b>	<b>3,680.00</b>



Church Street

Opotiki

3122

Saturday 26 March 2022

To whom it may concern

I am writing this letter to support Mandi Lynn’s application for financial assistance to enable her to continue her work as an artist, seek mentorship to assist with development of the Click Happy programme, and to complete her masters study around the possibility of using Click Happy as a bi-culturally acceptable arts tool for supporting the mental well-being of rangatahi in schools.

I am the specialist arts teacher (dance, drama, music, visual arts) and teacher in charge of ORS students (special needs students who require on-going high levels of differentiated support such as ASD) at Opotiki Primary School, a decile 1 school with 94% Maori students. In my role as the above, Mandi was referred to me just prior to the summer of 2021, when she through the Click Happy Trust offered 10 students and staff the opportunity to participate in a photography course for six weeks. As a result I enrolled myself and five students.

I saw Click Happy not only as a great opportunity to learn new artistic skills in an area that the school needed to become more proficient in (digital art), but also as a means of sharing students stories and understandings around a host of other things they are

currently involved in. Some of these include our new Mana Potential Programme (learning/behaviour management programme that supports the school's values of Manaakitia, Tohetoa, Kaitiakitanga), the Manutaki (school leadership) programme, World Vision involvement (2022 theme around sustainable water), the Youth for the Environment programme, the Battle Upstream programme and various other initiatives around environmental awareness. I also saw this as a great way to increase student ownership of their work by getting them to shoot images and evidence of their own learning journeys, and then being able to share these with peers and whanau through their personal online journals (Seesaw), the school newsletter and the end of year magazine.

Having completed the summer programme and put myself in the shoes of the students, I have been inspired to continue the journey by continuing on with the 201 Course which will lead to helping promote the cause of a non for profit organisation. In doing so, I have been given access to another modified version of Click Happy 101, as well as been offered the opportunity to be a mentor for the new inductees, a member on the newly developing indigenous arm, given a voice in helping to deliver a Maori lens/ worldview regarding course content. I am grateful for being granted the opportunity to modify the programme to work with a small group of ten students in the school and to contribute to the Click Happy Monochromatic Rainbow Challenge Exhibition.

I have chosen to do all of the above because firstly, I believe that the intention of the kaupapa is honest in its intent to assist students in becoming more aware of their own personal well-being through a well thought out programme built around values and emotions that mirrors much of the rhetoric around the current state of mental well-being within education at present. Secondly, because it actively promotes the student voice (personal and group) which research suggests is imperative if today's learners are to make sense of learning in any meaningful context. Thirdly, through continuous questioning and regular weekly, face to face online chats and feedback, involving other teachers and students themselves, the programme continues to evolve to meet the changing demands of learning in a non prescriptive Covid world. Lastly, because it is

FUN and I have learned so much that I want to continue to be enthused and pass that on to the kids I work with, and hopefully they in turn to their peers.

Through chats online, Zoom hui and seeing her TED Talks video I have come to know Mandi as a person of integrity who has committed her life to making a difference in the life of rangatahi by sharing her artistic talents. She is also authentic in wanting to reflect the bicultural make up of the schools and rangatahi she works with. For this reason also I have agreed to help mentor her as a kaumatua in writing a book on her experiences. The challenges are many, ideas too copious to count, time and resources always insufficient. But, she is a lady of determination and grit and I know that with the right support she will achieve her dreams in passing forward her skills, knowledge and unique worldview of the place rangatahi have in helping to build a better future for everybody.

Naku noa,



Faithe Hanrahan  
M.Ed Psychology (Massey University)



First name: Mandi

Last name: Lynn

## Feedback

Name of Venue:

Within the Waikato District - TBD following funding

Street Address of Venue:

(Events must take place within the Waikato District.)

142 Main Street HUNTLY

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā    Maori

Details:

We have Cultural Advisers and a Kaumātua Trustee / volunteer in our group

### How did you hear about the Creative Communities Scheme?

Council website

Please provide how you heard about the Creative Communities Scheme

Website

## The idea / Te Kaupapa: What do you want to do?

*(500 word limit)*

Mandi Lynn's journey from a simple question asked by her 5 year old niece, "Aunty Mandi, Am I fat?", to a full-fledged movement addressing body shame is nothing short of inspiring. It's a testament to the power of art, conversation, and community in tackling deeply ingrained issues.

The Finding Venus Experience is not just a series of events; it's a transformative journey. It begins with the "Every Body Is A Treasure Workshop," where participants embark on a journey of self-discovery, learning to embrace their bodies as they are, treasures to be celebrated rather than criticized.

Next comes "The Luscious Order Of Golden Shieldmaidens Photoshoot," a unique opportunity for individuals to become part of something bigger than themselves. Covered in golden clay, they become living sculptures, embodying strength, beauty, and resilience.

The experience culminates in a film screening and artist talk, where Mandi Lynn shares her story and the vision behind Finding Venus. It's a chance for dialogue, reflection, and connection, sparking conversations that challenge societal norms and empower individuals to rewrite their own narratives.

But the impact doesn't stop there. The projected exhibition brings the artwork to the public eye, inviting viewers to see themselves reflected in the diverse array of bodies on display. It's a celebration of authenticity, diversity, and self-love, challenging conventional beauty standards and inspiring others to embrace their uniqueness.

Through it all, the goal remains clear: to collect 600 images that serve as a counterpoint to the filtered, distorted images bombarding us daily. It's a call to action, a reminder that every body is worthy of love, respect, and celebration.

As Mandi Lynn puts it, the Finding Venus Experience is about more than just art; it's about reclaiming our bodies, our creativity, and our power. It's about stepping out of the role of NPC and becoming active players in our own lives, embracing our emotions, our vulnerabilities, and our strengths.

In a world where body shame affects millions, Finding Venus offers a glimmer of hope, a reminder that change is possible, one conversation, one workshop, one photo at a time.

Let's join the movement, celebrate our bodies, and rewrite the narrative together.

Mandi Lynn TEDx Talk: <https://youtu.be/TGllbuDsQBg>

## The process / Te Whakatukuki: How will the project happen?

*(500 word limit)*

### TIMELINE

#### LOGISTICS

- Done 3-6 months prior to workshop.

#### MARKETING

- Done 1 month prior to workshop

#### WEEKEND EXPERIENCE

- Production of the weekend-long festival of body positivity

#### REPORTING

- Creation of Tiktok video (a day after) and reporting of the weekend to Stakeholders.

### Pre Workshop Logistics

1) Collaboration - Networking - Connect with the local women's groups, home-school parents, Library and schools. Usually we organize a partnership with a library, art gallery, or women's centre.

3-6 months prior to the workshop.

2) Secure a venue and crew accommodation - In the past this has been a town hall plus hiring an airbnb house or holiday park accommodation for the weekend for the event crew. The requirements are that the venue needs to be wheelchair friendly and be private enough to do the photoshoot without exposing the women. Hiring the full town hall for the weekend usually works well.

3) Marketing - Usually done a month prior to the workshop using social media and school newsletters and PR. It seems to make for a fun story to write about for the local papers, just a bit saucy and playful and it usually goes viral with lots of comments in the local community Facebook pages.

Here is one example :

<https://www.stuff.co.nz/entertainment/film/104489190/striving-for-generation-mojo>

### The Finding Venus Experience:

1)Every body is a Treasure Workshop

- Body Positive Creative Somatic Workshop for families
- Embodied Creativity Framework exploration
- Body Maps - uncovering our personal body stories
- 5 Elements - Shedding that which is no longer needed
- Mindful Movement - Experiencing full embodiment

2)Induction into the Luscious Order of Golden Shield Maidens (Photoshoot)

- 18+ who identify as females to participate.

- 3 words ritual

- Photoshoot covered in golden clay

3)Finding Venus - Exhibition & Film

- Projected Exhibition

- Artist Talk

- Film Screening

## The people / Nga tangata: Tell us about the key people and/or groups involved.

*(500 word limit)*

Every Body is a Treasure Trust (<https://everybodysatreasure.org/>) - Coordinates the events - Pre Production, communications, registrations, consent form collation, and liaising with communities, fund management and the tech support for running the programs.

Mandi Lynn (<https://mandi-lynn.com/>) - For the past 30 years Mandi has worked at the intersection of women's hauora and creativity. She is a holistic health nurse and somatic / eco therapist as well as an award-winning master photographer, community artist, and film maker. Mandi is deeply curious about the intersection of the creative process, the body, the mind, and the spirit. She has developed a unique framework that acts as a diagnostic tool to pinpoint blocked creative flow within the body called the Embodied Creativity Framework. Mandi is the founder and director of Every Body is a Treasure Trust. She is a past winner of New Zealand's Creative Photographer of the Year and a TEDx speaker. She has led her Trust to win both the Health and Wellbeing category for the Wellington Community awards as well as this year's Arts and Culture award for the creative workshops, film, and youth magazine that the trust has produced.

Lola Fisher (<https://createhappy.org/>) One of the collateral goals of creating the movie was also to develop female storytelling talent. Lola is our poster child for that kaupapa. She attended the initial workshop in Bulls and subsequently joined Click Happy, Mandi's visual storytelling program. She went on and founded Create Happy magazine at 13 with a handful of other students from the program average age of 14. The magazine now is run by over 40 young journalists from around the country and holds a Compassionate Journalism workshop once a year for budding young writers featuring some of New Zealand's top journalists. Lola has turned out to be a logistical genius and will be helping to handle all of the logistics and planning.

The Luscious Order of Golden Shieldmaidens (<https://everybodyisatreasure.org/the-luscious-order/>) These are the brave women of all ages and ethnicities that have bared their heart and boobs to be part of this project. There are over 300 of them and they are looking for another 300 to join their ranks.

Crew - Each workshop requires a crew of at least 3 to help set up and facilitate. This is a revolving collection usually made up of members of the Luscious Order of Golden Shield Maidens and occasionally students from Create Happy Magazine or Workaway Volunteers.

## The criteria / Nga paearu: Tell us how this project will deliver to your selected

### critterion: access and participation, diversity of young people.

#### (500 word limit)

Access and Participation - The events are always free of charge to attend. The purpose is to make sure that we get as many people able to experience the workshop as possible. We also make it a point to hold the workshops in areas that are not your standard big city locations. For example the first experience of the new format we have developed, will be happening on Great Barrier Island in late February.

We are inclusive of anyone who identifies as female for the photoshoot and we ensure that the workshops are always held at venues that are wheelchair accessible.

The Every Body is a Treasure Workshop is open to everyone.

## The budget/Ngā pūtea

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

## Project name:

Finding Venus Experience - (Film - Exhibition - Workshop)

## Funding criteria:

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

## Artform or cultural arts practice:

Multi-artform (including film)

## Activity best describes your project?

Creation and presentation

Brief description of project:

*(500 word limit)*

- Film Screening and Directors Talk (Finding Venus Film)
- Somatic (Body Based) Arts Workshop
- Photo shoot to build a National Exhibition celebrating the diversity of the female form
- Projected Exhibition
- Collection of Body Stories for future projects.

Start date:

*(Date must be no earlier than 18 April 2024)*

19/04/2024

Finish date:

*(must be within 12 months of starting date)*

19/04/2025

Number of active participants:

40-60

Number of viewer/audience members:

100 plus

## Project Costs

Project costs		Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.
Item <i>eg hall hire</i>	Detail <i>eg. 3 days' hire at \$100 per day</i>	Amount <i>eg. \$300</i>
Venue Hire	3 days hire of hall	450
Finding Venus Experience - (Film - Exhibition - Workshop)	<ul style="list-style-type: none"> <li>• Crew Accommodation</li> <li>• Fuel</li> <li>• Logistic / Facilitator / Artists Fees</li> <li>• Workshop Supplies &amp; Expenses</li> <li>• Volunteer Koha (T-Shirts)</li> </ul>	6450
<b>Total Costs</b>		6900
Project Income		Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.
Income <i>eg. ticket sales</i>	Detail <i>eg. 250 tickets at \$15 per ticket</i>	Amount <i>eg. \$3,750</i>
Donated by Every Body is a Treasure Trust	Venue Hire	450
Donated by Every Body is a Treasure Trust	Logistic / Facilitator / Artists Fees	950
<b>Total Income</b>		1400
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	5500
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		5500

**\$ Total Cost**

Total cost being sought from Creative Community Scheme

5500

Exceeds 500 word count

See attachment

### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

### You must read and sign the following. Please check each box to show that you have read the information and agree to each section.

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
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- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

### Do you agree:

I/We agree

### Attached Documents

File
PreviousCCGrants

File
ReservesStatement_Signed
2023 Performance Report - Every Body is a Treasure Trust - SM
FindingVenusExperience-Slideshow-Optimized
Quote QU0179

**Other Financial Information**

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

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21/22	Porirua - Visual Poetry Jam & Online Class	4000	yes
21/22	Grey - Visual Poetry Jam & Online Class	3478	yes
21/22	Masterton - Visual Poetry Jam & Online Class	4000	yes
21/22	Ōpōtiki - Visual Poetry Jam & Online Class	4000	yes
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22/23	Taupō - Visual Poetry Jam & Online Class	3000	yes
22/23	Whanganui - Visual Poetry Jam & Online Class	2780	pending
22/23	Manawatū - Visual Poetry Jam & Online Class	3000	pending
22/23	Napier - Visual Poetry Jam & Online Class	600	yes
22/23	South Taranaki - Visual Poetry Jam & Online Class	2780	yes
22/23	Waimate - Visual Poetry Jam & Online Class	2780	yes
22/23	Ruapehu - Visual Poetry Jam & Online Class	1390	pending
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23/24	Otorohanga - Visual Poetry Jam & Online Class	3500	Extension
23/24	South Waikato - Visual Poetry Jam & Online Class	2780	pending
23/24	Gisborne - Visual Poetry Jam & Online Class	3500	yes
23/24	Hastings - Visual Poetry Jam & Online Class	2800	yes
23/24	Wellington - Visual Poetry Jam & Online Class	3500	yes
23/24	UpperHutt – Podcast for CreateHappy Magazine	2488	new

### Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy



EVERY BODY  
IS A TREASURE  
CHARITABLE TRUST

Reserves Statement as of year ended 31 March 2023 :

At Every Body Is A Treasure Charitable Trust, we recognize the importance of maintaining prudent financial management practices to ensure the sustainability and resilience of our operations. This reserves statement aims to provide clarity on our financial position for the fiscal years 2022/2023 and 2023/2024.

In the fiscal year 2022/2023, we experienced a surplus in our cash reserves. This surplus was primarily attributed to project delays resulting from COVID-19 restrictions, which posed significant challenges to project delivery. As a consequence, we encountered lower-than-anticipated outflows of funds for project facilitation, leading to the accumulation of excess cash reserves.

However, the onset of the fiscal year 2023/2024 presented an unforeseen challenge in the form of a significant reduction in funding. There was a prevailing assumption among funding committees that our organization was financially abundant, which, unfortunately, was not the case. Despite having reserves, these funds were allocated to specific projects as standing liabilities, particularly those under the Creative Communities initiative. These reserves were essential for undertaking projects tied to the funding we had received.

Furthermore, the reduction in available funding was exacerbated by the broader impact of COVID-19 on various funding organizations, contributing to the financial constraints we faced.

In light of these challenges, we remain committed to transparency regarding our financial situation. We understand the importance of providing stakeholders with a clear understanding of the financial realities we confront. Despite these constraints, we are dedicated to our mission and will continue to innovate and seek funding opportunities to support our programs and initiatives.

We express our gratitude for the understanding and continued support of our stakeholders as we navigate these financial complexities. Your support is invaluable as we strive to fulfill our commitment to serving our community and achieving our organizational objectives.

Digitally signed by Craig Thompson  
DN: cn=Craig Thompson, c=NZ,  
ou=Every Body Is A Treasure Charitable  
Trust (CC56586),  
email=thetrust@everybodyisatreasure.org  
Date: 2024.02.29 19:08:22 +13'00'



# QUOTE

Everybody is a Treasure Trust  
191 Plateau Road  
Te Marua  
Upper Hutt 5018  
NEW ZEALAND

**Date**

7 Mar 2024

Clever Koru Ltd (Mandi  
Lynn)

**Quote Number**

QU-0179

191 Plateau Road

Te Marua

Upper Hutt

**Reference**

Waikato District - Finding  
Venus Experience - (Film -  
Exhibition - Workshop)

NEW ZEALAND

**GST Number**

100126249

Description	Quantity	Unit Price	Amount NZD
Finding Venus Experience - (Film - Exhibition - Workshop) • Crew Accommodation/Food • Fuel (to and from region/crew) • Logistics/Facilitator Fees (80 Hours) • Workshop Supplies & Expenses • Volunteer Koha (T-Shirts)	1.00	6,450.00	6,450.00
		Subtotal	6,450.00
		TOTAL GST 15%	967.50
		<b>TOTAL NZD</b>	<b>7,417.50</b>

First name: Jacqueline

Last name: Anderson

## Feedback

Name of Venue:

Whaingaroa Raglan Destination Management Organisation

Street Address of Venue:

(Events must take place within the Waikato District.)

15 Wainui Road RAGLAN

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā

Details:

### How did you hear about the Creative Communities Scheme?

Council website

Please provide how you heard about the Creative Communities Scheme

Council website

### The idea / Te Kaupapa: **What do you want to do?**

*(500 word limit)*

The Whāingaroa Raglan Destination Management Organisation (WRDMO) is project leading the mural restoration project as a community placemaking project. Destination Management is a process of coordinating the management of all aspects of a destination that contributes to a visitors' experience considering the needs of visitors, residents, businesses and the environment. One of the key objectives for the WRDMO is "To create a sense of place by connecting our communities and organisations together". The water tower mural project will connect our community together to celebrate our people, our place and our stories.

There are also additional strategic community outcomes identified by Raglan Naturally (RN) who developed a community plan for Whāingaroa which was adopted in 2020. Within the community blueprint, there are several workstreams focused on Arts, Business and Employment, Community Wellbeing, Destination and Visitor Management. With a focus on achieving RN aspirations the following key pathways identified are relevant to the water tower mural restoration project

#### Arts:

identify, create and design spaces in the village for public art, sculptures, cultural art, murals, installations and creative innovative art projects

#### Destination & Visitor Management:

Ensure a range of authentic experiences that help to showcase our people, our landscape, our stories, our history, our place

Maintain the character of the town, keep the Raglan vibe alive.

Waikato District Council (WDC) is the asset owner of the Raglan water tower. The WDC vision is for "Liveable, Thriving and Connected Communities The vision is that we work together as a district to build liveable, thriving and connected communities as our district grows. Liveable communities are well-planned and people-friendly, providing for a range of quality residential options, social infrastructure, walkways and open spaces. They reflect what's important to people and support a shared sense of belonging both to the local community and the wider district. Thriving communities participate in Council decision-making and community-led projects, provide input into the management of their local assets, and sustain the local business sector providing local employment.

The water tower is located on the corner of Norrie Ave and Main Road opposite the Raglan BP Station and is a dominant feature on the landscape as visitors and our community enter the central business zone of Raglan. Recent upgrades to the surrounding area in this location has included new mobile network towers.

The process that has been identified is a fair and transparent process for all artists to have the opportunity to be involved and submit a design concept as part of the selection process.

### The process / Te Whakatukuki: **How will the project happen?**

*(500 word limit)*

**Community Consultation:** As a community led project, a survey was prepared with 261 responses received to determine if there was a need for the water tower mural and if yes, what themes they would like to see on the design of the mural. 68.5% responders want a fresh new mural. 24% think it needs a touch up, 6.9% said do nothing. The survey data was collected over a period of 4 days and was shared to

the Raglan Naturally database and social media.

#### The Expression of Interest (EOI) process

The EOI call for artists is the first phase of the project. We invite all artists interested in submitting an EOI. Five artists will be shortlisted from the EOI submission process. EOI period process occurs during March 2024. Depending on EOI's received a maximum number of 5 artists (or less) will be shortlisted from the submissions.

Detailed Design Concept Project Plan The selected 5 artists (or less) will receive \$500 into their designated bank account and must sign an agreement to confirm that they wish to submit a full Design Concept Proposal as the next stage of the process. This fee is to support the artist and in good faith acknowledge their time and support in preparing a further detailed Design Concept Plan for the advisory panel to consider further. This process will take place during the month of April to submit their full Design Concept project plan proposal for the Advisory Panel to consider. The selected winning design and artist will be engaged to begin mural work with a contract prepared to be signed. The contract for services will be prepared based upon information supplied within the artist Detailed Design Concept Plan. Partial payment will be paid to the winning artist to begin the project and full payment upon completion of the project.

#### Review of artist design briefs- selection process

- Design briefs received / reviewed by advisory panel
- Meetings scheduled with advisory panel for review and assessment of EOI's + final Design Concept Plans.
- Arrange interviews where required with advisory panel for individual artists (5) to present their Design Concept Plans and Q&A session from panel
- Artist selected | full budget identified
- Contract for services/MoU for initial payment plan and final payment on delivery of mural completion

Work commences mural implementation : Selected artist begins painting within agreed time frame and budget.

#### Project completion

- Mural completed. Powhiri mihi as a community 'launch
- Sponsor and history board installed.
- Landscaping plan implemented.

Key milestones:

Call for artists EoI/Design concepts	March 2024
Review of artist design briefs, artist selection	March – May
Work commences	May – artist project plan
Project completion	May TBC artist design

Note: expected deadline for completion of project is 20<sup>th</sup> November 2024 or sooner

**The people / Nga tangata: Tell us about the key people and/or groups involved.**

*(500 word limit)*

An advisory panel has been established to support and lead the project on behalf of the WRDMO. The advisory panel is Jean Carbon representing Raglan Community Arts Council, Sherry Coulson Community Lead, Sean Pohau Ellison (Tainui o Tainui), Atutahi Chris Riki Wahanga (Ngati Mahanga-Hourua) and Sonny Matenga (Ngati Tamainupo). We are grateful for the support from our local Hapu representatives on the advisory panel to help guide us with their expertise and knowledge of the area.

We are also engaging youth representation on the project from the Raglan Youth Collective who will be an asset to the team ensuring there is a youth voice within the advisory panel.

Jean has been nominated to represent the Raglan Community Arts Council and is a well-known established local fibre and fabric artist who has created large scale gallery installations using silk fabrics. Jean has also been the Project Leader for Raglan Art to Wear, a much-loved community event held in Whaingaroa for over 20 years. Sherry Coulson is the owner of Raglan Counselling, a Cognitive Behavior Therapy practice busy in our Community for over 20 years. She is also an active Arts supporter who has known the Water Tower through all its phases

The WRDMO has engaged the services of Jacqueline Anderson to facilitate the advisory panel throughout the process of seeking an artist for the water tower mural project. Jacqueline has been involved in the development and implementation of many community art events and projects in her previous role as Manager of the Raglan Old School Arts Centre. Jacqueline is currently the Manager of the Raglan iHub and is also currently a part time Event coordinator for the Raglan Community Arts Council.

The project is also supported by Rolande Paekau, **Hapū Hapori Engagement Coordinator** Raglan Naturally and Gabrielle Parson **Community-Led Development Coordinator**.

As Waikato District Council is also the asset owner of the project, we are also working collaboratively with Glyn Morgan, Manager Open Spaces, Keith Martin, WDC Water Tower Asset Manager, Mathew Telfer Manager Watercare Services and Robert Ball, Networks Operation Manager to ensure all H&S issues are addressed and for the development of a landscape plan around the surrounding area.

Artists will also be involved as part of the design submission process.

---

**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

This is a community led project driven by a need and want identified by the community. The water tower is a dominant feature upon entering Raglan. This project will deliver a public art mural for the community who have engaged and are involved in this process. The process identified is a fair and transparent process to ensure all artists can submit a design concept. Raglan Whaingaroa is a diverse community – the water tower is significant as an asset, as a functioning and operating water tower and as a large-scale structure.

This project is also engaging with hapu, key community members, our business community, youth and community members of all ages. The new mural design will be a visual asset for our diverse community. As part of the project we will also include a historic timeline of the water tower including providing where the source of the water and spring has come from, the quality of the water, the story of the original design work initiated in the late 1980s by the Raglan Community Arts Council and artists involved as well as the restoration work required in 2015. The story board will also include the kaupapa behind the new mural art work. The story board will also include sponsorship to acknowledge funding support received for the project

---

**The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

**Project name:**

Raglan Whaingaroa Water Tower Reservoir public art mural project

**Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

**Artform or cultural arts practice:**

Visual arts

**Activity best describes your project?**

Creation and presentation

Brief description of project:

*(500 word limit)*

The Whāingaroa Raglan Destination Management Organisation (WRDMO) is project leading the mural restoration project on behalf of the community. We are calling out for artists to provide a concept design for the Water Tower. All submitted designs will be reviewed by an advisory panel and judged on relative criteria based on community outcomes. The selected winning artist will transform the water tower into a stunning and beautiful piece of art work. This iconic structure located on the corner of Bow St and Norrie Ave opposite the BP stations is the very first and the last significant structure that is visible to all locals and visitors who enter our community. It is currently in a significant state of disrepair.

Start date:

*(Date must be no earlier than 18 April 2024)*

18/04/2024

Finish date:

*(must be within 12 months of starting date)*

31/01/2025

Number of active participants:

80-100

Number of viewer/audience members:

Unlimited

**Project Costs**

**Project costs**

Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.

Item *eg hall hire*

Detail *eg 3 days' hire at \$100 per day*

Amount  
*eg. \$300*

Contractor	Project management services for the delivery of a public art mural as a community led initiative 150 hours as per WRDMO quote #008 (Note: quote for purpose of Water Tower project only, any remaining hours unused in this quote will remain within the WRDMO budget)	\$8,250
Marketing costs	Raglan Chronicle editorial/advertisements, posters including design	\$300
Concept artist fees	Up to 5 artists concept fees to be prepared @ \$500 per artist	\$2,500
Artist fee	Unknown - projected costs up to \$50k	\$50,000
Access equipment	Unknown - projected costs up to \$3k	\$3,000
Materials	Unknown - projected costs up to \$5k	\$5,000
Landscaping	WDC operations	\$0
Sponsor board	Unknown - projected costs up to \$3k	\$3,000
Advisory panel koha	Expression of aroha for support/knowledge sharing @ \$500 per panel member	\$2,500
Incidentals	Industry advice/sundry items/contingency items	\$3,000

Total Costs

\$77,550

Project Income

Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising.  
Do not include the amount you will be requesting from CCS.

Income e.g. ticket sales

Detail e.g. 250 tickets at \$15 per ticket

**Amount**  
e.g. \$3,750

Waikato District Council	Blueprint funding (confirmed)	\$20,000
Raglan Naturally	Additional funding support	\$20,000
Business community sponsorship	Additional funding support	\$15,000
Business Sponsorship major	Additional agency funding support from key utility providers	\$17,550

Total Income

\$72,550.00

Costs less income

This is the maximum amount you can request from CCS

ENTER amount you are requesting from Creative Communities Scheme

\$5,000.00

**\$ Total Cost**

Total cost being sought from Creative Community Scheme  
5000

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).			
Date applied	Who to	How much	Confirmed/ unconfirmed
Waikato District Council Community Blueprint fund	Dc 2023	\$20k	Confirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.			
Date	Project title	Amount received	Project completion report submitted (yes/no)

**Important Other financial information**

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

**You must read and sign the following. Please check each box to show that you have read the information and agree to each section.**

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

## Attached Documents

File
Performance_Report 31.03.2023 Signed
WRDMO Water Survey reformatted for CCS

WRDMO Water Survey 02/03/024 – 06/03/2024 to Raglan Naturally Database + Facebook Social Media

## Raglan Whaingaroa Water Tower Survey

261 responses



Please indicate below what you would like for the water reservoir tower:

260 out of 261 answered



First name: Mandi

Last name: Lynn

## Feedback

### Name of Venue:

It will likely be a Waikato library, as this is whom we have partnered with in the past. Raglan Library or Huntley is likely where I will go. But it may also be a school visit. This will all be worked out once we know if we are funded or not, as it is quite time-consuming and can be disappointing if we get everyone excited and on board and then we are not able to fund the workshop.

### Street Address of Venue:

(Events must take place within the Waikato District.)

7 Bow Street RAGLAN

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā

Details:

### How did you hear about the Creative Communities Scheme?

Creative NZ website

Please provide how you heard about the Creative Communities Scheme

Was years ago have been applying.

**The idea / Te Kaupapa: What do you want to do?***(500 word limit)*

Needle Felting workshops for youth combine our award-winning well-being workshops with wool and stabby things. Needle felting is the only hobby where you stab something until it becomes cute. It is the perfect combination of getting out of your frustration and creating a piece of wearable art that lets people know what you are passionate about.

We will lead workshops teaching techniques of needle felting in three dimensions to create activism badges designed and built by the students in a 3-hour workshop. In our pilot workshops on Great Barrier Island, students aged 5 to over 50 actively stabbed their creations into existence. In the pilot workshops, **we ran them for an hour, and the students were grumpy that they didn't get to do as much as they would like, and we didn't have as much time as we would need to teach the techniques of using three-dimensional art.** So, we are expanding the workshops and giving the students a creative challenge to complete by the end of the workshop.

Exhibition:

Once the students have completed their badges we will photograph them and compile them into a Tik Tok Video that celebrates and shares what they have created with the world. And post the images on a Mindful Stabbing Instagram page that we will be creating.

The images will be retained for a possible future exhibition of student work.

We will put on at least 3 three hour workshops with different students in the Waikato.

**The process / Te Whakatukuki: How will the project happen?***(500 word limit)*

Historically, we have collaborated with libraries for our venue and invited schools and homeschoolers to participate. This workshop will be run in a similar vein.

Students will be shown basic needle felting methods and advanced methods of creating three-dimensional pieces. The first bit will be playful experimentation with techniques. Then, the final focus will be on designing and completing a piece that either represents a subject that the students are excited about or it can be a political piece that makes a statement about something they feel strongly about.

Our unique selling point is that Mindful Stabbing is needle felting with a mindful well-being creativity class attached. Our workshop explores Embodied Creativity, which unpacks how historical creative injuries and unacknowledged traumas and occasionally experiences at school can impact our creative capacity. But we don't leave you feeling stink about injuries that were beyond your control but instead teach you the 10 C's of Embodied Creativity and how to regain your creative mojo if you have lost it.

We will hold a morning workshop for a school group, an afternoon workshop, and then an evening workshop for adults.

When we go to schools we usually target schools who are in the lower deciles to increase the

opportunities offered to the students.

---

**The people / Nga tangata: Tell us about the key people and/or groups involved.**

*(500 word limit)*

At the point of writing this application, it will be Mandi Lynn, the teacher of the workshop. However, by the time of the meeting, We should have a tentative venue secured and at least two schools interested in bringing a group of students to come and participate in the workshop.

Mandi is a past winner of New Zealand's Creative Photographer of the Year and is a creative youth worker who developed the Click Happy photography program for youth. She is the founding and current mentor of Create Happy Media, New Zealand's largest teen-for-teen media outlet. She mentors young creatives from across the country through Zoom and live workshops. Her work for Every Body is a Treasure Trust recently won the Arts and Culture Award for the Wellington Community Awards. But for the purposes of this workshop, Mandi will be sharing her dirty little secret of wool hoarding and the bizarre and wonderful creations that she makes to keep her creativity flowing even when she is meant to be sitting still relaxing. Needle felting feeds her wool addiction as she makes three-dimensional animals **that she plans on eventually using for a stop-motion film.** Mandi holds a bachelor's of Nursing and is a Somatic Therapist as well as a needs-based coach who specialises in supporting people to become powerful creatives and build functional creative teams. Mostly she likes to be with creative people doing creative things and showing people how to undo damage to their creative zones of genius.

Creative Unlearning of limiting beliefs though stabbing things how she will be teaching this workshop.

---

**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

Young People. The workshop is targeted at young people however it usually becomes more difficult getting the teachers to stop needle felting as it is incredibly addictive.

Needle felting is trending and easy and fun to do.

It is also obviously about arts participation as

---

**The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

---

**Project name:**

Mindful Stabbing

**Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

**Artform or cultural arts practice:**

Craft/object art

**Activity best describes your project?**

Creation and presentation

Brief description of project:

*(500 word limit)*

Imagine a Needle Felting workshop that mates with a well-being workshop and creates vibrant activism badges. These badges represent the change that youth want to see made in the country. They will be celebrated on Instagram and TikTok. A catalogue of their vision will be sent to the Minister for the Environment and the Minister for Youth.

Students are given a chance to stab out their frustrations and turn them into positive, non-violent, creative pieces of visual activism. Heartivism in action.

Start date:

*(Date must be no earlier than 18 April 2024)*

01/06/2024

Finish date:

*(must be within 12 months of starting date)*

05/04/2025

Number of *active* participants:

90

Number of viewer/audience members:

Imagery will be placed on TikTok and Instagram on a new channel so it may take a while to build an audience but we will try and spread the reach.

At least two ministers for parliament - the minister for the Environment and the Minister for Youth.

Project Costs

Please see attached budget.

<b>Project costs</b>		Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.
<b>Item</b> <i>eg hall hire</i>	<b>Detail</b> <i>eg. 3 days' hire at \$100 per day</i>	<b>Amount</b> <i>eg. \$300</i>
<b>Total Costs</b>		
<b>Project Income</b>		Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.
<b>Income</b> <i>eg. ticket sales</i>	<b>Detail</b> <i>eg. 250 tickets at \$15 per ticket</i>	<b>Amount</b> <i>eg. \$3,750</i>
<b>Total Income</b>		
<b>Costs less income</b>		This is the maximum amount you can request from CCS
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		

**\$ Total Cost**

Total cost being sought from Creative Community Scheme  
3528

Please see attached.

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

**Important Other financial information**

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need

include your reserves statement or policy

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- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
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- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

Attached Documents

File
Mindful Stabbing budget.xlsx - DETAILED ACTIVITY BUDGET (1)
Quote QU0178
Creative Communities work



TOTAL PROJECT REVENUE (B)	\$8,048.90
REVENUE (B) LESS COSTS (A) = (DEFICIT/SURPLUS)	-\$0.00



# QUOTE

Everybody is a Treasure Trust  
 191 Plateau Road  
 Te Marua  
 Upper Hutt 5018  
 NEW ZEALAND

**Date**

7 Mar 2024

Clever Koru Ltd (Mandi  
 Lynn)

**Quote Number**

QU-0178

191 Plateau Road

Te Marua

**Reference**

Waikato District - "Mindful  
 Stabbing Workshop"

Upper Hutt

NEW ZEALAND

**GST Number**

100126249

Description	Quantity	Unit Price	Amount NZD
"Mindful Stabbing Workshop" • Logistics/Administration/Facilitator Fees	1.00	2,070.00	2,070.00
"Mindful Stabbing Workshop" • Workshop Supplies & Expenses	1.00	310.00	310.00
"Mindful Stabbing Workshop" • General Expenses (Fuel, Per Diem etc)	1.00	1,020.00	1,020.00
		Subtotal	3,400.00
		TOTAL GST 15%	510.00
		<b>TOTAL NZD</b>	<b>3,910.00</b>

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## Every Body is a Treasure Creative Community Grants 2020-2024

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.			
Date	Project Title	Amount Received	Project Completion Report Submitted
20/21	Dunedin Arts	3974	yes
20/21	Dunedin (Click)	3973	yes
20/21	Dunedin (Mojo)	4000	yes
20/21	Hamilton (ClickHappy)	2000	yes
20/21	Manukau (ClickHappy)	3500	yes
20/21	Henderson (ClickHappy)	4500	yes
20/21	Kaipatiki (Clickhappy)	4500	yes
20/21	Masterton (ClickHappy)	2000	yes
20/21	Papakura (ClickHappy)	4500	yes
20/21	Waikato (Click)	2000	yes
20/21	Waikato (Mojo) – 2 attempts to put on events – both cancelled due to COVID – Fund returned	1500	yes
20/21	Waitomo (ClickHappy)	3500	yes
20/21	Wellington (ClickHappy)	4500	yes
21/22	Invercargill (ClickHappy)	2700	yes
21/22	Hauraki - Visual Poetry Jam & Online Class	4000	yes
21/22	South Taranaki - Visual Poetry Jam & Online Class	3300	yes
21/22	Porirua - Visual Poetry Jam & Online Class	4000	yes
21/22	Grey - Visual Poetry Jam & Online Class	3478	yes
21/22	Masterton - Visual Poetry Jam & Online Class	4000	yes
21/22	Ōpōtiki - Visual Poetry Jam & Online Class	4000	yes
21/22	Ruapehu - Visual Poetry Jam & Online Class	4000	yes
21/22	Waitaki - Visual Poetry Jam & Online Class	2000	yes
21/22	Whanganui - Visual Poetry Jam & Online Class	3500	yes
21/22	Carterton - Visual Poetry Jam & Online Class	2000	yes
21/22	Auckland – SouthEast - Visual Poetry Jam & Online Class	1800	yes
21/22	Auckland - NorthWest - Visual Poetry Jam & Online Class	3200	yes

# PROJECT DETAILS (budget)

Date	Project Title	Amount Received	Project Completion Report Submitted
22/23	Rangitikei - Visual Poetry Jam & Online Class	4000	yes
22/23	Whakatāne - Visual Poetry Jam & Online Class	4000	yes
22/23	Far North - Visual Poetry Jam & Online Class	3500	yes
22/23	Gore - Visual Poetry Jam & Online Class	3800	yes
22/23	Whangarei - Visual Poetry Jam & Online Class	4000	Extension
22/23	Kaipara - Visual Poetry Jam & Online Class	2800	yes
22/23	Ashburton - Visual Poetry Jam & Online Class	3000	yes
22/23	New Plymouth - Visual Poetry Jam and Online Class	1000	Extension
22/23	Timaru - Visual Poetry Jam & Online Class	3800	yes
22/23	Queenstown Lakes - Visual Poetry Jam & Online Class	1000	yes
22/23	Central Otago - Visual Poetry Jam & Online Class	2700	yes
22/23	Waimakariri - Visual Poetry Jam and Online Class	3000	pending
22/23	Taupō - Visual Poetry Jam & Online Class	3000	pending
22/23	Whanganui - Visual Poetry Jam & Online Class	2780	pending
22/23	Manawatū - Visual Poetry Jam & Online Class	3000	pending
22/23	Napier - Visual Poetry Jam & Online Class	600	pending
22/23	South Taranaki - Visual Poetry Jam & Online Class	2780	pending
22/23	Waimate - Visual Poetry Jam & Online Class	2780	yes
22/23	Ruapehu - Visual Poetry Jam & Online Class	1390	pending
22/23	Christchurch - Visual Poetry Jam & Online Class	3000	yes
22/23	Southland - Visual Poetry Jam & Online Class	2780	pending
22/23	Dunedin - Visual Poetry Jam & Online Class	2780	yes
23/24	Otorohanga - Visual Poetry Jam & Online Class	3500	Extension
23/24	South Waikato - Visual Poetry Jam & Online Class	2780	pending
23/24	Gisborne - Visual Poetry Jam & Online Class	3500	pending
23/24	Hastings - Visual Poetry Jam & Online Class	2800	pending
23/24	Wellington - Visual Poetry Jam & Online Class	3500	yes
23/24	UpperHutt – Podcast for CreateHappy Magazine	2488	new

## Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

First name: Jane

Last name: Crosbie

## Feedback

Name of Venue:

North Waikato Sustainable Art Festival

Street Address of Venue:

(Events must take place within the Waikato District.)

7A Bluff Road POKENO

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

New Zealand European/Pākehā

Details:

### How did you hear about the Creative Communities Scheme?

Social media

Please provide how you heard about the Creative Communities Scheme

Facebook

**The idea / Te Kaupapa: What do you want to do?***(500 word limit)*

Art Festival

**The process / Te Whakatukuki: How will the project happen?***(500 word limit)*

Hold an inaugural art festival that promotes sustainability by focusing on harakeke in March 2025 as a sustainable art material, in particular demonstrating with pride that Maori Arts forms such as Raranga are 100% sustainable art practises. The art festival will hold educational workshops engaging people from Pokeno and surrounding districts, who are interested in Raranga and Sustainable art. Raranga is a beautiful sustainable art form. Harakeke is a beautiful art material that is 100% sustainable. It is totally eco-friendly, totally earth friendly, and is composed of 100% biodegradable fibre. It is also incredibly versatile lending itself to all manner of 3D art works. We believe the public should be educated more about sustainable art forms and materials and Nga Toi, as sustainable art forms prevalent in the Waikato. In addition to workshops we will hold a sustainable arts exhibition.

**The people / Nga tangata: Tell us about the key people and/or groups involved.***(500 word limit)*

We have invited professional Raranga tutors from the Waikato to hold Raranga workshops. In addition other Waikato artists will be displaying their sustainable art works at the venue. The property selected for the Sustainable Art Festival is a 100% organic property with organic gardens on display during the festival. The property supports biodiversity with areas of native bush, Waikato wetlands with native flora and fauna, as well as gardens that use only natural fertilizers and environmentally friendly methods of weed and pest control. Funding is needed to cover the costs of professional Raranga tutors who will be holding workshops Saturday and Sunday. Professional tutors and supervisors who will demonstrate the principles of Kaitiakitanga are necessary. It is hoped this will be the first of many to come North Waikato Sustainable Art Festivals.

**The criteria / Nga paearu: Tell us how this project will deliver to your selected****criterion: access and participation, diversity of young people.***(500 word limit)*

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

**The budget/Ngā pūtea**see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

**Project name:**

North Waikato Sustainable Art Festival

**Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

**Artform or cultural arts practice:**

Ngā toi Māori

**Activity best describes your project?**

Creation and presentation

Brief description of project:

*(500 word limit)*

The sustainable art exhibition will be gold coin donation for all public to attend all weekend, though the workshops will have a minimal cost to attend. The workshops are inclusive, and open to all age groups, nationalities, genders, and cultures. The public will have the chance to learn about Nga Toi in a non-museum environment, actually seeing Maori art being created in the form of Raranga. At the venue they will also see the principles of Kaitiakitanga displayed.

Start date:

*(Date must be no earlier than 18 April 2024)*

08/03/2025

Finish date:

*(must be within 12 months of starting date)*

09/03/2025

Number of active participants:

Up to 100 people over the weekend

Number of viewer/audience members:

hundreds over the weekend

**Project Costs**

Project costs		Amount
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		
Item <i>eg hall hire</i>	Detail <i>e.g. 3 days' hire at \$100 per day</i>	Amount <i>e.g. \$300</i>
marquee	1200.00	
seating	600.00	
payment of tutors	2000.00	
toilets	500.00	
<b>Total Costs</b>		
Project Income		Amount
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		
Income <i>e.g. ticket sales</i>	Detail <i>e.g. 250 tickets at \$15 per ticket</i>	Amount <i>e.g. \$3,750</i>
ticket sales	\$1000.00	
funding	\$2000.00	
sponsorship	\$1300.00	
<b>Total Income</b>		\$4300
<b>Costs less income</b>		\$4300
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		\$2000

**\$ Total Cost**

Total cost being sought from Creative Community Scheme

2000

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed
received \$2000 in 2023 for 2024 festival			

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

### You must read and sign the following. Please check each box to show that you have read the information and agree to each section.

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**  
I/We agree

#### Attached Documents

File
------

No records to display.



First name: Stefania Luz

Last name: Bratin

## Feedback

Name of Venue:

Raglan Old School Arts Centre

Street Address of Venue:

(Events must take place within the Waikato District.)

11 Arapatiki Street RAGLAN

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

Other

Details:

Latin America

### How did you hear about the Creative Communities Scheme?

Creative NZ website

Please provide how you heard about the Creative Communities Scheme

Greetings,

I am Stefania Luz Bratin, a resident of Hamilton, New Zealand. I engage in the roles of an integral therapist, artist, and facilitator of workshops for children, young adults, and adults. My introduction to the CCS funding program came about through participation in the "Elevate" course offered by Creatives in Waikato.

In the year 2023, I was honored with the opportunity to conduct my debut workshop under the auspices of the CCS funding at Waikato Kindergartens. Titled "Danzando Cuentos: Dance Therapy, Yoga, and Art for Children in Spanish," the workshop commenced in November 2023 and is slated to conclude by the end of March 2024. I am currently in the process of gathering heartwarming feedback from the participating educators, some of which I will be pleased to share with you shortly.

---

**The idea / Te Kaupapa: What do you want to do?**

*(500 word limit)*

Get ready for a one-of-a-kind journey of self-discovery at our immersive photography exhibition and multisensory experience! Step into our space and let yourself be captivated by the mesmerizing images of nature we've carefully curated just for you.

Each photograph is a unique reflection of the essence and beauty of the natural world in its purest form. From the grandeur of landscapes to the subtle details of flora and fauna, every image is infused with history and emotion, inviting you to dive into a deep and meaningful inner journey.

But our exhibition goes beyond the visual. With the integration of multisensory elements, every step you take will be an immersive and transformative experience. Listen to the gentle whisper of the wind, feel the texture of the earth beneath your bare feet, and let the fresh scents of nature envelop you in a warm and comforting embrace.

Every detail has been thoughtfully designed to guide you on a personal journey of reflection and connection with your surroundings. It's an invitation to disconnect from the hustle and bustle of everyday life and immerse yourself in the serenity and harmony that only nature can offer.

Join us in this unique experience and discover the beauty that resides within you and the world around you. We're eagerly awaiting to share this unforgettable journey with you.

---

**The process / Te Whakatukuki: How will the project happen?**

*(500 word limit)*

The project will take place on one day of a weekend, in the afternoon/evening

---

**The people / Nga tangata: Tell us about the key people and/or groups involved.**

*(500 word limit)*

The project will be open to the entire community, inviting individuals who feel called to participate in this immersive and meaningful exhibition. Its purpose is to promote art, creativity, and feelings of well-being, fostering a sense of connection and engagement among participants.

---

The criteria / Nga paearu: **Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

The project embraces diversity, inclusion, and the integration of cultures, welcoming participation from children, youth, and adults alike. It is designed to be inclusive and accessible to all.

### **The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

### **Project name:**

"Living Nature: Sensory Experimentation"

### **Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Diversity: Support the diverse artistic cultural traditions of local communities

### **Artform or cultural arts practice:**

Visual arts

### **Activity best describes your project?**

Creation and presentation

Brief description of project:

*(500 word limit)*

What is the nature that dwells within us?

In the whisper of the wind and the lull of the river, we find an echo of our deepest essence. We are part of the symphony of nature, woven into the fabric of life, merged with the world around us.

In the warm embrace of the sun, we find the spark of passion that burns in our hearts. We are light and shadow, strength and calm, reflected in the nuances of day and night.

The flowers that bloom within us, with their intoxicating fragrance, are symbols of our own inner beauty. Each petal, each color, is a unique expression of our essence, an invitation to discover the depth of our being.

In the contemplation of the world around us, we find the peace that resides in the depths of our being. We are witnesses to the infinite beauty that surrounds us, reflected in every leaf, in every ray of light that filters through the branches of the trees.

Thus, in the nature that dwells within us, we find the answer to the deepest question of our existence. We are part of an infinite universe, connected by the invisible threads that bind all things, reminding us that we are one with all that exists.

It will be an experience through a journey of photographs and multisensory experiences.

Start date:

(Date must be no earlier than 18 April 2024)

21/09/2024

Finish date:

(must be within 12 months of starting date)

21/09/2024

Number of active participants:

20

Number of viewer/audience members:

20

### Project Costs

Project costs		Amount
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		e.g. \$300
Item e.g. hall hire	Detail e.g. 3 days' hire at \$100 per day	Amount
Room rental	Room rental per day: \$100	100
Artist's Work	3 hours of on-site work, 4 hours of planning, creation, and organization, totaling 6 hours at NZD 100 per hour	700
Materials	Printing materials for 7 high-quality A1 photographs, estimated cost of \$50 per photograph	350
Additional work materials	Notebooks, pens, pencils, stationery items, etc	250
<b>Total Costs</b>		
Project Income		Amount
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		e.g. \$3,750
Income e.g. ticket sales	Detail e.g. 250 tickets at \$15 per ticket	Amount
ticket sales	20 tickets at \$10 per ticket	200
<b>Total Income</b>		1400
Costs less income	This is the maximum amount you can request from CCS	200
ENTER amount you are requesting from Creative Communities Scheme		1200

**\$ Total Cost**

Total cost being sought from Creative Community Scheme  
1100

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
12 October 2023	"Danzando Cuentos" : Dance therapy, Yoga, Art for children in Spanish.	1150	yes

**Important Other financial information**

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

**You must read and sign the following. Please check each box to show that you have read the information and agree to each section.**

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

## Attached Documents

File
Cv Steff Luz Bratin.pdf (1)
Visual Journey Danzando Cuentos Project Steff Luz B
Raiz- Dance therapy for Women in Spanish Creatives in Waikato and the Waipa District Council CCS
Review Ana Lorite
Review Belen Pesantes
Review Eugenia



*Raiz*



## **Dance therapy, Workshop in Spanish for Women**

### Participant Workshop Review:

I am writing to express my sincere gratitude for the dance art workshop “Raiz: Conscious Movement, Bioenergetics, and Art” that I had the pleasure of participating in. Your selection of materials and texts, along with your calming guidance, created an immersive experience that felt like a journey to my inner self. Each session was accompanied by meticulously chosen songs, enhancing the overall atmosphere.

After just two sessions, I not only discovered a newfound sense of inner peace but also found inspiration to write a story delving into the depths of my roots, connecting with different facets of myself. Thank you for orchestrating such a transformative and inspiring workshop. Your passion and skill as a facilitator are truly commendable. I highly recommend this workshop to everyone!

Ana Lorite





First name: Diwakar

Last name: Bhujel

## Feedback

Name of Venue:

Eureka Hall

Street Address of Venue:

(Events must take place within the Waikato District.)

101 Hunter Road EUREKA

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

Other

Details:

People of Nepali Origin

## How did you hear about the Creative Communities Scheme?

Council website

Please provide how you heard about the Creative Communities Scheme

We keep checking for funding resources for various activities of our society. Council is one of the funding providers. So, we keep checking their websites. Hence, we came to know about this scheme.

### The idea / Te Kaupapa: **What do you want to do?**

*(500 word limit)*

We would like to conduct the following activities.

#### **Arts**

1. Art classes for kids
2. Nepali Cultural Arts Workshop where people produce their art work to reflect their culture, heritage and festivals

#### **Cultural Music and Dance:**

1. Run training classes to play cultural instruments like harmonium, flutes, madal (Nepali drum) and keyboard. Run Dance class with a professional teacher.
2. Provide coaching for kids to play Nepali songs using keyboard, guitar and related instruments
3. Purchase classical and modern cultural musical instruments.
4. Also aim to showcase the practised songs/dance to wider community across Waikato besides society's regular events and festivals

#### **Festivals**

1. Celebrate Major festivals like Teej, Dashain and Tihar. Teej, Dashain and Tihar are major unique festivals of Nepali people. These are great occasion where people show their cultural talents.

### The process / Te Whakatukuki: **How will the project happen?**

*(500 word limit)*

#### **Project Management**

NNZWFS has an executive committee that makes the decisions for planning, operations and reporting the events. For each activity, we appoint a coordinator and several other members including the general members work together to complete the project. The project will be planned in an annual calendar and delivered as per the plan.

#### **Training from Waikato Art School**

For arts, we will work with Waikato Art School to run a workshop to create interest in arts among the children. We will also search within the community who might have interest and expertise in arts and are willing to help the project.

#### **Art Workshop**

We will conduct theme based workshops to make cultural arts to reflect Nepali Culture, Heritage and Festivals. All the interested children and adults will be informed to attend this workshop. They will be encouraged to do their artwork and display in a dedicated show or on the sidelines of some other events or festivals including those

### **Music**

We will purchase Nepali cultural musical instruments.

We will hire coaches and train the interested people.

Children will be trained to play Nepali songs on keyboards.

### **Festivals**

Teej, Dashain and Tihar are our major festivals which we will celebrate with greater participation. We organize cultural performances from various participants. Fun games, drama, cultural parade, social dances and food are major attractions. The great art works completed by the participants will also be exhibited on such occasions.

**The people / Nga tangata: Tell us about the key people and/or groups involved.**

*(500 word limit)*

Website:

<https://www.nnzwfs.co.nz/>

Facebook

<https://www.facebook.com/NNZWFS>

NNZWFS is a community of migrants with Nepali origin. There are nearly 350 registered members in this community besides several others who are not the members yet but are living at various locations in Waikato. They are now either citizens, permanent residents, workers or students. Since they have departed from their country, they miss their culture, art and community a lot. The young kids especially are deprived of their cultural learning and exposure. That is where we want to come up and help the kids learn and practice the skills and talents.

All the members of the Society can participate in the activities. People from all ages, gender and regions of Waikato are able to participate in these activities.

These sorts of activities can bring them closer and provide their cultural needs to them and bring to the cultural activities and events we organize.

**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

Our society activities are targeted for people of various age and gender groups from Waikato region. We communicate it widely through emails, Facebook, and personal acquaintances. Everyone is free to join and have equal access.

### The budget/Ngā pūtea

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

No (Include GST in your budget)

### Project name:

Nepali Cultural Art and Music Program for Children

### Funding criteria:

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

### Artform or cultural arts practice:

Multi-artform (including film)

### Activity best describes your project?

Creation and presentation

Brief description of project:

*(500 word limit)*

Nepal New Zealand Waikato Friendship Society (NNZWFS) is dedicated to enhancing cultural connectivity among children in the Waikato region, recognizing the challenges they face due to demanding school schedules, busy parents, and geographical distance from Nepal. In response, NNZWFS envisions creating a platform where children from the diverse Nepali community in the Waikato region can come together to celebrate their heritage through arts and cultural activities. Preservation and promotion of culture to our generations is the core vision of our Society.

To realize this vision, NNZWFS plans to organize a one-day exhibition aimed at fostering active engagement with Nepali culture. Central to this initiative is securing funding to cover essential expenses such as acquiring musical instruments, funding coaching classes, and hiring skilled instructors for various art forms. The announcement of this funding fits nicely with our plan to conduct this exhibition.

Prior to the exhibition, the society intends to offer multiple coaching classes led by experienced instructors proficient in Nepali dance and musical instruments. These classes will not only provide children with opportunities to refine their skills but also enable them to express their creativity and deepen their understanding of Nepali culture. It will make children confident prior to performing directly into the exhibition. For arts, a professional coach will be hired. Preference will be given to the coaches who have a prior understanding of Nepali arts. Meanwhile for music and dance, coaches that are passionate about preserving and promoting Nepali art and culture will be sought within New Zealand and hired. We believe that these instructors will not only impart technical skills but also instill a sense of pride and appreciation for cultural heritage among the children.

By incorporating these budget allocations into our plan, NNZWFS aims to provide children with

the necessary resources such as piano, guitar, coaches, stationery and coaches and support to fully engage with and contribute to the cultural activities organized by the society. Through these available funds and organising these sorts of events continuously, we believe that NNZWFS will be able to nurture a strong sense of cultural identity and belonging among Nepali children in the Waikato region. Further, children's understanding of their heritage will also equip them with valuable knowledge and skills for navigating their multicultural identities.

Start date:

(Date must be no earlier than 18 April 2024)

01/05/2024

Finish date:

(must be within 12 months of starting date)

31/03/2025

Number of active participants:

Approximately 50 people including children, art instructors, music coaches and parents are expected to be actively involved in this program.

We have 11 executive members, 2 mentors and 2 advisors. Besides that we have several subcommittees focusing key events, projects and activities with coordinator for each. Altogether nearly 30 people are actively participating for leading and supporting the events. However, there is huge participation from general members during events and festivals organized by our Society

Number of viewer/audience members:

Usually, 200 people (approx) attend the events organised by NNZWFS. The art and music performances are showcased on those occasions.

### Project Costs

Project costs		Amount
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		e.g. \$300
Item e.g. hall hire	Detail e.g. 3 days' hire at \$100 per day	Amount
Materials	Purchase of musical instruments	
Keyboard	1 keyboard costing up to \$500	500
Guitar	1 Guitar costing up to \$500	500
Artistry stationery	Related art materials, paints, paper, etc	500
Coaching fee for keyboard	Up to 20 Hours at \$50 per hour	1000
Coaching fee for artistry	1 full day at \$800 per day	800
Coaching fee for Harmonium	Up to 20 Hours at \$50 per hour	1000
Coaching fee for Guitar	Up to 20 Hours at \$50 per hour	1000
Hall Hire	40 hours @ \$30 per hour	1200
<b>Total Costs</b>	Total costs related to this project activities.	<b>6500</b>
Project Income		
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		
Income e.g. ticket sales	Detail e.g. 250 tickets at \$15 per ticket	Amount
COGS	We will be applying for funds under COGS. We will be using the fund received partially for this project.	1500

Lottery Grants	We will be applying for funds under lottery grants. We intend to use fund from this Grants partially. Majority of the events are covered under this Grants but we are not sure about how much fund will be granted under Lottery <sup>2000</sup> Grants Scheme.	
<b>Total Income</b>		3500
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	3000
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		3000

**\$ Total Cost**

Total cost being sought from Creative Community Scheme  
3000

We have not received any fund for this particular project. This is our new program.  
Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

**Important Other financial information**

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

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**You must read and sign the following. Please check each box to show that you have read the information and agree to each section.**

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

#### Attached Documents

File
Bank Transactions of Nepal New Zealand Waikato Friendship Society Inc_20240307

First name: Sheryl

Last name: Matenga

## Feedback

Name of Venue:

Waahi Paa,

Raahui Pookeka Community

Street Address of Venue:

(Events must take place within the Waikato District.)

177 Harris Street HUNTLY

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

Maori

Details:

### How did you hear about the Creative Communities Scheme?

Poster/flyer/brochure

Please provide how you heard about the Creative Communities Scheme  
Waikato District Council facebook post

**The idea / Te Kaupapa: What do you want to do?**

*(500 word limit)*

Project proposal - Toi tupu

Toi Maaori Toys and learning resources for tamariki.

Our toi tupu project is an innovative initiative aimed at embedding the rich heritage of Te Aao Maaori into the lives of tamariki (children) from conception. Understanding the intrinsic rights of our children to grow up in environments where their Maaori identity is not just occasionally acknowledged, but consistently celebrated, Toi offers a transformative approach.

This project will develop workshops for expectant mothers to create toys and learning resources that are steeped in Maaori culture, ensuring that from birth, our children are surrounded by patters, visuals, and environments that affirm their place in the world and solidify Te Aao Maaori as their foundational landscape.

**The process / Te Whakatukuki: How will the project happen?**

*(500 word limit)*

Methodology

1. Workshop development.

We will establish a series of workshops led by skilled Maaori artisans and educators. These workshops will guide participation in creating a range of toys and learning materials, incorporating traditional maaori patterns, imagery and values.

2. Resource creation.

The toys and resources will be designed to cater to various developmental stages from sensory toys for infants to more complex puzzles and story telling aids for toddlers. The use of natural, eco friendly materials will be emphasized to foster a connection with the environment.

3. Community engagement.

Engage the wider Maaori community in the development process to ensure a diverse range of perspectives and ideas are included, making the resources truly representative of Te Aao Maaori.

**The people / Nga tangata: Tell us about the key people and/or groups involved.**

*(500 word limit)*

Waahine Maaori. Hapuu maamaa. Kuia. Ruuruhi. Rangatahi

As we know the scale of motherhood is a wide ranging scale.

We invite expecting Maamaa, or Maamaa who have recently had a peepi (within 4months) to ensure our taaonga are age appropriate

---

**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

Toi/Toy workshops for wahine Maaori can be a fantastic way to provide a creative outlet, relaxation, and socialisation for maamaa.

Not only will it foster creativity, provide a forum for self-expression but it also offers a supportive community for Maamaa to connect with one another.

Too often our Maamaa are left to shephard the family that we overlook the importance of selfcare, selftime and self exploration that we isolate ourselves to our home, through this tho we are able to provide a supportive and non-judgmental environment to foster a sense of community and allowing maamaa to express themselves freely through Toi/Toy/Art

---

**The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

No (Include GST in your budget)

---

**Project name:**

Toi Tupu

Taken from Kiingi Taawhiao tongi

"Tupu te toi, Ora te toi, Whanake te toi, te toi i ahu mai i Hawaiiiki"

---

**Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Diversity: Support the diverse artistic cultural traditions of local communities

---

**Artform or cultural arts practice:**

Ngā toi Māori

**Activity best describes your project?**

Creation and presentation

Brief description of project:

*(500 word limit)*

Toi tupu aims to provide a tangible way for tamariki Maori to connect with their culture daily. By integrating Maori values and aesthetics into early childhood, we are not only supporting cognitive and emotional development but also nurturing a strong sense of identity and belonging.

This approach promises to enrich the lives of our children, giving them the confidence and pride of being Maaori in all aspects of life.

Through Toi Tupu, we envision a future where tamariki Maaori are surrounded by and interact with their heritage from the earliest stages of life. This initiative is more than just creating toys; its about weaving the essence of te Ao Maaori into the everyday fabric of our childrens lives, ensuring they grow up knowing they can be Maaori every day, everywhere, unreservedly.

Start date:

*(Date must be no earlier than 18 April 2024)*

24/04/2024

Finish date:

*(must be within 12 months of starting date)*

18/06/2024

Number of active participants:

12

Number of viewer/audience members:

24

**Project Costs**

Project costs		
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		
Item <i>eg hall hire</i>	Detail <i>eg. 3 days' hire at \$100 per day</i>	Amount <i>eg. \$300</i>
Koha ki te Marae	\$100 per session x8	\$800
Kapu tii moments / supper	\$80 per session x (40 people) x8	\$640
Facilitation cost	\$200 koha x8 facilitators (1 every week over 8weeks)	\$1600
Play gym frame	\$80each x 12	\$960
Taaonga taputapu - resources	Wool - Poi pompom x5	\$50
	\$8 Macarme rope x 15	\$120
	Macarme accessories - poles, balls etc	\$80
	Kono rattles	\$50
	Taaonga Puoro	\$220
<b>Total Costs</b>		<b>\$4,520</b>
Project Income		
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		
Income <i>eg. ticket sales</i>	Detail <i>eg. 250 tickets at \$15 per ticket</i>	Amount <i>eg. \$3,750</i>
In kind support	Kai karakia to lift the tapu when harvesting harakeke	

Harakeke harvest from Marae  
 Waiata oriori (composers)  
 My coordination

**Total Income**

Costs less income **This is the maximum amount you can request from CCS**  
 ENTER amount you are requesting from Creative Communities Scheme

**\$ Total Cost**

Total cost being sought from Creative Community Scheme  
 4520

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

**Important Other financial information**

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

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**Do you agree:**

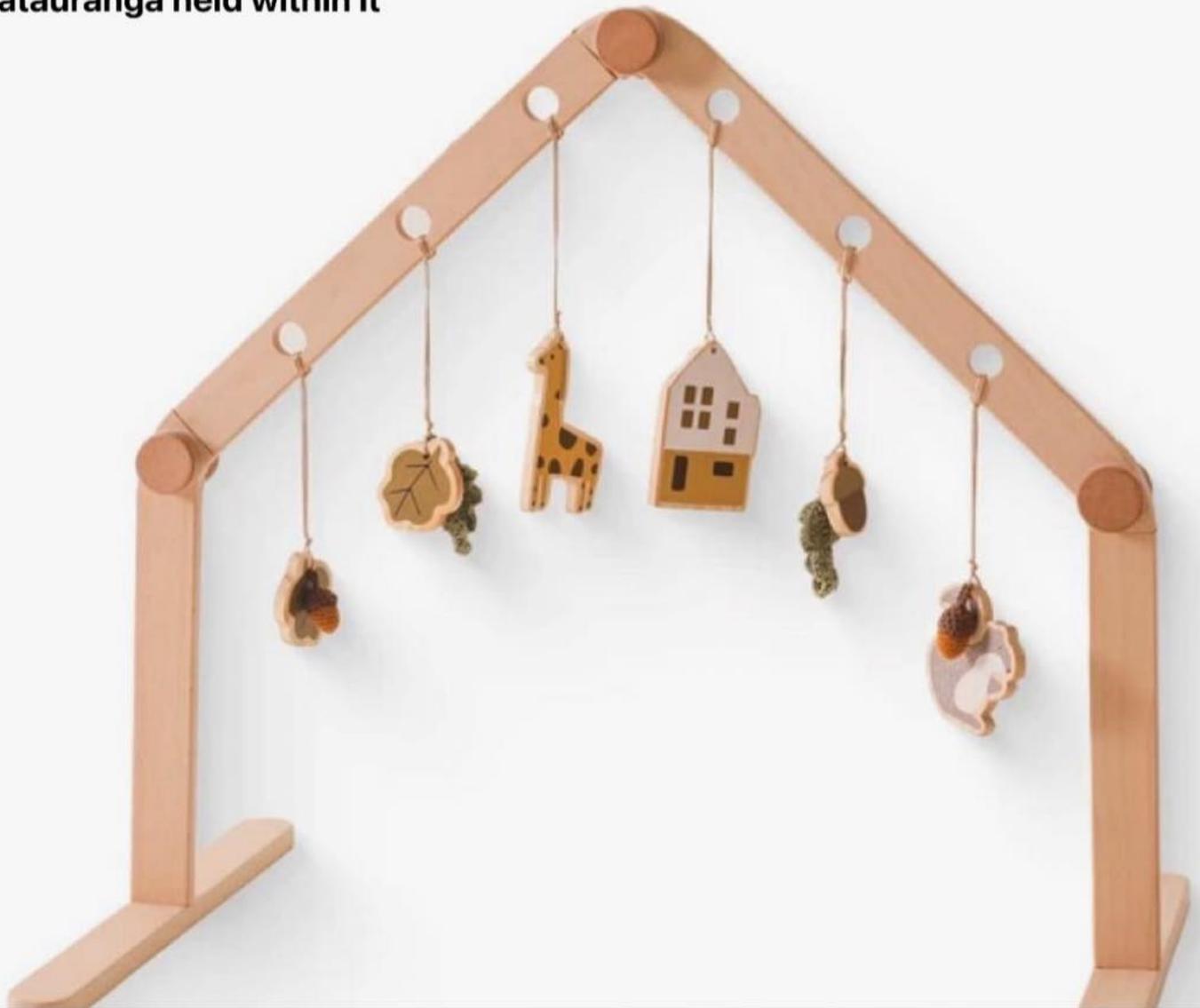
I/We agree

## Attached Documents

File
431202713_3621958781357660_1437284633706060952_n

**Example.**

**Kia marae te hanga -  
referencing the Marae & the  
matauranga held within it**



**Example of Taaonga Maaori.  
Maori toys.**

First name: Letari

Last name: Tepana

## Feedback

Name of Venue:

Te Whare Waiora - 63 Rotowaro Road, Huntly

Street Address of Venue:

(Events must take place within the Waikato District.)

63 Rotowaro Road HUNTLY

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

Maori

Details:

### How did you hear about the Creative Communities Scheme?

Word of mouth

Please provide how you heard about the Creative Communities Scheme

Sheryl Matenga

**The idea / Te Kaupapa: What do you want to do?***(500 word limit)*

I want to run a 10 week graffiti workshop with young people in Raahui Pookeka, Huntly.

**The process / Te Whakatukuki: How will the project happen?***(500 word limit)*

Over 10 weeks rangatahi will have the opportunity to be taught under my years of experience.

Organising a community graffiti workshop involves several key steps to ensure its success and positive impact on young people and the wider community.

A rangatahi needs assessment took place on Sunday 25th of March when a Raahui Pookeka Rangatahi waananga was called for young people in Raahui Pookeka. What was evident from these findings were that young people wanted better access to art they are passionate about - which is graffiti. Of the 87 youth that attended that day, over a half asked to have a Graffiti workshop to learn about the origins of graffiti, the rules associated with the culture and practical skills to obtain and use as a way to express creativity.

**Graffiti workshop**

10 week kaupapa

1 night per week - 10 classes.

**Week 1: Introduction to Graffiti**

Whanaungatanga

Overview of graffiti art history and culture

Introduction to basic graffiti techniques and styles

Discussion on the significance of graffiti as a form of expression

**Week 2: Understanding Materials and Safety**

Introduction to different types of graffiti materials (e.g., spray paint, markers)

Safety guidelines for handling graffiti materials

Practice sessions on handling and using graffiti tools safely

**Week 3: Lettering and Typography**

Introduction to graffiti lettering styles and typography

Practice sessions on sketching and designing graffiti letterforms

Exploration of different lettering techniques and effects

**Week 4: Color Theory and Composition**

Introduction to color theory principles and color combinations

Practice sessions on mixing and applying graffiti paint colors

Exploration of composition techniques and visual storytelling in graffiti art

### Week 5: Character Design

Introduction to graffiti character design and illustration  
Practice sessions on sketching and designing graffiti characters  
Exploration of different character styles and expressions

### Week 6: Stenciling and Sticker Art

Introduction to stenciling techniques and stencil design  
Practice sessions on creating stencils and applying them in graffiti art  
Introduction to sticker art techniques and design concepts

### Week 7: Mural Planning and Execution

Overview of mural planning process and considerations  
Group brainstorming and sketching sessions for mural ideas  
Collaboration on designing and planning a community mural project

### Week 8: Community Mural Project (Part 1)

Preparing the mural site and surface for painting  
Group discussion and finalization of mural design  
Beginning the process of transferring the mural design onto the wall

### Week 9: Community Mural Project (Part 2)

Continuing work on painting the community mural  
Collaboration and teamwork in executing different elements of the mural design  
Addressing challenges and making adjustments as needed

### Week 10: Mural Completion and Reflection

Final touches and detailing on the community mural  
Celebration and unveiling of the completed mural project  
Group reflection on the graffiti workshop experience, sharing insights and lessons learned

---

**The people / Nga tangata: Tell us about the key people and/or groups involved.**

*(500 word limit)*

Any young people interested in participating in understanding graffiti.

---

**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

Graffiti is a complex and multifaceted form of art and expression that has evolved over the years as are young people.

Graffiti is seen as a form of rebellion against authority, and it allows young people to express

themselves in ways that may challenge societal norms and constraints. For many young people, graffiti serves as a creative outlet. It allows them to experiment with art, colors, and lettering styles, which can be a means of self-expression and artistic development, it also provides a platform for young individuals to establish their own identities and convey their personal messages, beliefs, and emotions through their artwork.

It's important to note that while graffiti can be a powerful form of youth expression, it can also raise legal and ethical issues, as it often involves painting on private property without permission. It is also equally important to note that, over the years, my art has been widely acknowledged by local spaces such as the Taniwharau Rugby League Club - on the front of their club buildings. I have worked alongside liquor stores in a strategic manner to reduce their public adverts by replacing it with meaningful messages like 'he rongoaa te koorero' encouraging to find strength in talking. And one of my all time memories, travelling with Te Kaahui Rangatahi to do graffiti at all Poukai Marae in 2015 - which to this day is still displayed at Marae.

The opportunity to influence a new era of young graffiti artist is promising. Taking their talents from tagging to murals and being commissioned to do so will challenge and change perceptions of an aging community.

---

### **The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

No (Include GST in your budget)

### **Project name:**

F1s - Graffiti Workshop

### **Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Diversity: Support the diverse artistic cultural traditions of local communities

### **Artform or cultural arts practice:**

Visual arts

### **Activity best describes your project?**

Workshop/wānanga

Brief description of project:

*(500 word limit)*

Graffiti workshops are an excellent form of expression for young people, offering them a creative outlet to communicate their thoughts, feelings, and ideas in a visually compelling way. Young artists get to see graffiti and do graffiti under the wings of a local artist.

Start date:

(Date must be no earlier than 18 April 2024)

26/04/2024

Finish date:

(must be within 12 months of starting date)

28/06/2024

Number of active participants:

20

Number of viewer/audience members:

80

### Project Costs

Project costs		Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.
Item e.g. hall hire	Detail e.g. 3 days' hire at \$100 per day	Amount e.g. \$300
Materials and supplies		
Spray cans	\$12 x 100	\$1200
Paint pens	Packs	\$400
Canvases	\$16 x 20	\$320
Black wall paint		\$250
Kai	x 10 weeks	\$1000
Black books	x20	\$400
Paint rollers & drop cloths		\$200
Venue koha	\$50 x 10 weeks	\$500
<b>Total Costs</b>		<b>4,270</b>
Project Income		Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.
Income e.g. ticket sales	Detail e.g. 250 tickets at \$15 per ticket	Amount e.g. \$3,750
In kind		
Facilitation fees		
Promotion		
Networking opportunities		
<b>Total Income</b>		
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	
<b>ENTER amount you are requesting from Creative Communities Scheme</b>		

### \$ Total Cost

Total cost being sought from Creative Community Scheme

4270

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

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- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
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- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

Attached Documents

File

429814350\_744652267736007\_8103152771519685842\_n



First name: Stefania Luz

Last name: Bratin

## Feedback

Name of Venue:

Raglan Old School Arts Centre

Street Address of Venue:

(Events must take place within the Waikato District.)

11 Arapatiki Street RAGLAN

### Before submitting your application, complete this checklist:

My project has an arts focus    My project takes place in the local authority district that i am applying to    I have answered all of the questions in this form    I have provided quotes and other financial details    I have provided other supporting documentation    I have read and signed the declaration    I have made a copy of this application for my records

Name on bank account:

GST Number:

Bank account number:

### Ethnicity of applicant/group

Other

Details:

Latin America

### How did you hear about the Creative Communities Scheme?

Creative NZ website

Please provide how you heard about the Creative Communities Scheme

I'm Stefania Luz Bratin, based in Hamilton, New Zealand. I work as an integral therapist, artist, and workshop facilitator for children, young adults, and adults. I learned about the CCS funding program through the "Elevate" course by Creatives in Waikato.

In 2023, I conducted my first workshop supported by CCS funding at Waikato Kindergartens. Titled "Danzando Cuentos: Dance Therapy, Yoga, and Art for Children in Spanish," the workshop ran from November 2023 to March 2024. I'm currently collecting feedback from participating educators and will share it soon.

---

**The idea / Te Kaupapa: What do you want to do?**

*(500 word limit)*

The idea or te kaupapa is to create an inclusive and accessible space for people of all backgrounds to engage in creative expression and personal growth through dance, movement, and art therapy. Through workshops, classes, and events, the aim is to foster a supportive community where individuals can explore their emotions, cultivate self-awareness, and develop new skills in a nurturing environment. The ultimate goal is to promote well-being, empowerment, and connection among participants while celebrating diversity and creativity.

---

**The process / Te Whakatukuki: How will the project happen?**

*(500 word limit)*

**Planning and Workshop Design:** Define the workshop's objectives and design the content for the single-day event. Select activities that fit within the time frame and can provide a meaningful and satisfying experience for participants.

**Activity Selection for the Workshop:** Carefully choose activities that can offer participants a comprehensive experience within the limited time available. Look for dynamic activities that encourage participation and creative exploration.

**Preparation of Materials and Space:** Ensure all necessary materials are prepared for the workshop day. Adjust the space to allow for free movement and creativity during the planned activities.

**Promotion and Registration for the Workshop:** Promote the workshop through various channels to ensure good attendance. Establish a registration process to manage attendance and comply with capacity limits.

**Implementation of the Workshop:** On the day of the workshop, carry out the planned activities according to a detailed schedule. Provide a safe and welcoming environment where participants can feel comfortable exploring and expressing themselves freely.

**Evaluation and Feedback:** At the end of the workshop, gather feedback from participants to assess the effectiveness of the event and collect ideas for future workshops. Analyze the feedback to identify areas for improvement and necessary adjustments.

**Follow-up and Gratitude:** Express gratitude to participants for their attendance and participation in the workshop. Provide information about future events and resources related to the workshop theme.

This approach will offer a rich and meaningful experience in just one day, giving participants the opportunity to explore and experiment with dance, movement, and creativity in a supportive and learning-focused environment.

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**The people / Nga tangata: Tell us about the key people and/or groups involved.**

*(500 word limit)*

In the one-day workshop with adults, my role as a dance therapist is pivotal in guiding and facilitating an environment of exploration, expression, and personal growth through movement and creativity. Here's a description from my perspective:

**Process Facilitator:** As a dance therapist, my focus is on creating a safe and welcoming atmosphere where participants feel comfortable exploring and expressing themselves freely through movement. My role is to facilitate this process, providing structure and support while allowing participants to delve into their own inner experiences.

**Observer and Guide:** Throughout the workshop, I am attentive to participants' bodily, emotional, and energetic expressions. I observe how they engage with movement and with each other, using these observations to tailor activities and offer guidance as needed.

**Creator of Reflection Spaces:** Following each activity, I provide opportunities for participants to reflect on their experiences and share their thoughts and feelings in an environment of respect and active listening. These moments of reflection are crucial for integrating movement experiences into a therapeutic context.

**Facilitator of Self-Exploration Processes:** I employ therapeutic techniques and approaches to help participants deepen their self-awareness, explore emotions and movement patterns, and discover new forms of expression and connection with themselves and others.

**Creator of a Care and Support Environment:** My goal is to establish an atmosphere of care and support where participants feel safe to explore areas of vulnerability and challenge. I foster empathy and mutual understanding among participants, promoting a sense of community and belonging.

In summary, my role as a dance therapist in the one-day workshop with adults is to cultivate a space for healing, self-exploration, and personal growth through movement and creative expression. I work collaboratively with participants to facilitate a therapeutic journey that enhances connection with oneself and others, fostering emotional and physical well-being.

**The criteria / Nga paearu: Tell us how this project will deliver to your selected**

**criterion: access and participation, diversity of young people.**

*(500 word limit)*

**Inclusive Access:** Right from the outset, our commitment lies in ensuring that our workshop remains accessible to all adults keen on participating. We'll tailor schedules and pricing to ensure they're affordable and convenient for a variety of individuals with different commitments and resources.

**Diverse Participant Engagement:** We value and celebrate diversity in our sessions. Our aim is to attract adults of different ages, cultural backgrounds, abilities, and life experiences. Through a variety of activities and approaches, we seek to create an environment where everyone feels welcomed and represented.

**Creating a Safe Space:** It's paramount for us to create an environment where participants feel safe to explore and express themselves freely. We'll foster an atmosphere of mutual respect, confidentiality, and emotional support, where adults can share their experiences openly and without judgment.

**Inclusion of Varied Perspectives:** We recognize the importance of including a variety of perspectives and approaches in our workshop. Through activities that encourage reflection and the exchange of ideas, we encourage participants to explore different viewpoints and enrich their understanding of the world and themselves.

**Continuous Evaluation and Feedback:** We're committed to actively listening to participants' opinions and suggestions to continuously improve our workshop. We'll implement evaluation and feedback mechanisms that allow us to adapt and adjust the program according to the community's needs and expectations.

In summary, our workshop for adults is built on the principles of accessibility, diversity, emotional safety, and continuous learning. We strive to create a welcoming and enriching space where adults can explore, learn, and grow together, regardless of their backgrounds or prior experiences.

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### **The budget/Ngā pūtea**

see the [CSS Application Guide](#) for more details on how to complete this section.

Are you GST registered?

Yes (Do NOT include GST in your budget)

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### **Project name:**

Raiz : Dance Movement, Therapy, and Creativity for Adults

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### **Funding criteria:**

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Diversity: Support the diverse artistic cultural traditions of local communities

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### **Artform or cultural arts practice:**

Dance

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### **Activity best describes your project?**

Creation and presentation

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Brief description of project:

*(500 word limit)*

The project aims to create an inclusive and transformative space where adults can explore the interconnectedness of dance, movement, therapy, and creativity. Through a variety of activities, participants delve into personal expression, emotional exploration, and community building. The project emphasizes fostering a supportive environment for personal growth and holistic well-being through movement and creative exploration.

Start date:

(Date must be no earlier than 18 April 2024)

24/08/2024

Finish date:

(must be within 12 months of starting date)

24/08/2024

Number of active participants:

15

Number of viewer/audience members:

15

### Project Costs

Project costs		Amount
Write down all the costs of your project and include the details, e.g. materials, venue hire, promotion, equipment hire, artist fees and personnel costs.		
Item e.g. hall hire	Detail e.g. 3 days' hire at \$100 per day	e.g. \$300
Hall rental	half an hour	200
Artist fees	5 hours of work at \$80 per hour (including planning and organizational hours)	400
Working elements	candles, incense, set of cards, pens, notebooks, fabrics, prints	400
<b>Total Costs</b>		<b>1000</b>
Project Income		Amount
Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		
Income e.g. ticket sales	Detail e.g. 250 tickets at \$15 per ticket	e.g. \$3,750
ticket sales	15 tickets at \$10 per ticket	150
<b>Total Income</b>		<b>150</b>
Costs less income	This is the maximum amount you can request from CCS	850
ENTER amount you are requesting from Creative Communities Scheme		850

### \$ Total Cost

Total cost being sought from Creative Community Scheme

850

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programs).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

### Important Other financial information

Groups or organisations must provide the relevant audited accounts or income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you need include your reserves statement or policy

Applications and queries can be emailed to [creative.communities@waidc.govt.nz](mailto:creative.communities@waidc.govt.nz)

### You must read and sign the following. Please check each box to show that you have read the information and agree to each section.

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- Complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- Complete the project within a year of the funding being approved
- Complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- Return any unspent funds
- Keep receipts and a record of all expenditure for seven years
- Participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- Acknowledge CCS funding at event openings, presentations, or performances
- Use the CCS logo in all publicity (e.g. poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and details/photos about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

**Do you agree:**

I/We agree

#### Attached Documents

File
Cv Steff Luz Bratin.pdf (1)
Review Ana Lorite
Review Belen Pesantes
Review Eugenia
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Raiz
Raiz- Dance therapy for Women in Spanish Creatives in Waikato and the Waipa District Council CCS



Raiz



## **Dance therapy, Workshop in Spanish for Women**

### Participant Workshop Review:

I am writing to express my sincere gratitude for the dance art workshop “Raiz: Conscious Movement, Bioenergetics, and Art” that I had the pleasure of participating in. Your selection of materials and texts, along with your calming guidance, created an immersive experience that felt like a journey to my inner self. Each session was accompanied by meticulously chosen songs, enhancing the overall atmosphere.

After just two sessions, I not only discovered a newfound sense of inner peace but also found inspiration to write a story delving into the depths of my roots, connecting with different facets of myself. Thank you for orchestrating such a transformative and inspiring workshop. Your passion and skill as a facilitator are truly commendable. I highly recommend this workshop to everyone!

Ana Lorite