



Agenda for a meeting of the Pokeno Community Committee to be held in the Pokeno Community Hall, Corner Great South Road and Market Street, Pokeno on **MONDAY, 26 FEBRUARY 2024** commencing at **7.00PM**.

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

**4. CONFIRMATION OF MINUTES**

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**5. PUBLIC FORUM**

**6. CORRESPONDENCE**

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6.2 Outwards

**7. REPORTS**

7.1 Councillors Report *Written*

7.2 2024-2034 Long Term Plan Update *Verbal*

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7.4.4 Events

7.4.5 Communications

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**9. KEY WORK PROGRAMMES**

9.1 Pokeno Sports Park

9.2 Market Street Hub

9.3 Toilet Block Renewal

**10. GENERAL BUSINESS**

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**CHIEF EXECUTIVE**

<b>To</b>	<b>Pokeno Community Committee</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	Wednesday, 21 February 2024
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To confirm the minutes for a meeting of the Pokeno Community Committee held on:

- Monday, 4 December 2023; and
- Tuesday, 13 February 2024 (Elections).

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the minutes for a meeting of the Pokeno Community Committee held on:**

- a. Monday, 4 December 2023; and**
- b. Tuesday, 13 February 2024 (Elections),**

**be confirmed as a true and correct record.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – PCC Minutes, Monday, 4 December 2023 & Tuesday, 13 February 2024.

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## **POKENO COMMUNITY COMMITTEE**

**Minutes** of the meeting of Pokeno Community Committee held on Monday 4 December 7.00 pm at Pokeno Hall.

### **Present:**

Allen Grainger (Chair), Helen Clotworthy (Deputy Chair), Ginny Bullock (Secretary), Barry Birchall, Bronwyn Heath, Ric Odom, Cecilia Heta  
Mayor Jacqui Church

Councillors: Vern Reeve, Kandi Ngataki, Marlene Raumati (Te Kauwhata)

Visitors: Will Gauntlett (WDC), William Durning (WDC)

Approximately 45-50 members of the public

### **Apologies**

Janet Baillie, Tricia Burns, Andrew Bayly, Casey Costello

Moved Allen Grainger

Seconded Ginny Bullock

### **Confirmation of Status of Agenda**

Moved Ginny Bullock

Seconded Barry Birchall

### **Confirmation of previous minutes 24 October 2023**

Moved Cecilia Heta

Seconded Bronwyn Heath

### **Disclosures of interest**

The register of disclosures of interests is no longer included on agendas but PCC members still have a duty to disclose any interests under this item to the Chairman

## **PUBLIC FORUM**

Allen Grainger suggested that the public discussion regarding the renaming (spelling) of Pokeno take place at the beginning of the meeting out of the order of the agenda

Moved Allen Grainger

Seconded Ginny Bullock

A large number of the public attending the meeting voiced their concerns that Pokeno has been renamed Pookeno by WDC without any consultation with the residents of "Our Town". It appears that WDC has arbitrarily changed the name without local advice in their publications and on their website.

A lively discussion took place with the majority of attendees against any change to the name spelling. A lot of discussion took place regarding the fact that local Maori were displaced during the 1850's wars and lost their lands as a result. It was recommended that the public should visit the Queen's Redoubt for full information on this subject

Worldwide there are many dialects which pronounce place names slightly differently but this does not necessitate a name change.

Education in pronunciation is important and if Pokeno is pronounced correctly a name change might not be necessary ie Pookeno, Pookino, Pawkeno, or Pokeno with a macron over the "o", etc.

Hauptai Montgomery of Ngatai Tamaoho stated that they are happy with Pokeno spelling not being changed and it was agreed that they should have a say in the spelling.

Cr Raumati spoke on both sides of the conversation and agreed that mana whenua should be the decision makers in consultation with the wider community.

Mayor Jacqui responded that the change was made in consultation with Waikato Tainui and the decision was based on discussions back in 2014

Name changes are gazetted by the Geographic Board and this has not happened

Perhaps putting a macron over the “o” would be acceptable to everyone

WDC to come back in the new year with some answers to the public’s concerns

## **OTHER BUSINESS**

Helen Clotworthy reminded the public that the AGM and election of new officers will be taking place on Monday 13 February and asked that people think about joining the committee

Brenda Roberts mentioned that the markets are closing after 22 years at the end of December and asked whether it will be possible to use the Hall and car parks. She was advised that the hall is almost fully booked now. However it was suggested that the WDC-owned land in Market Street could be a venue in the short term

## **CORRESPONDENCE**

In: Various emails from WDC forwarded by Secretary Ginny Bullock to all committee members.

Out: Nil

## **LONG TERM PLAN UPDATE**

Allen Grainger suggested that this be returned to the Community Committee for further discussion next year

Moved Allen Grainger

Seconded Ginny Bullock

Mayor Jacqui advised that there should be less jargon in the reports and she mentioned rates will have to increase in the next fiscal year. She said Hamilton City Council will need a 25% increase to keep up with costs of supplying services to the community.

## **REPORTS**

### **Councillor’s reports**

Cr Ngataki summarised the meeting so far. She also mentioned the following meetings

5 December CBD 4.30 pm to 6.00 pm

12 December at Pokeno Hall at 6.00 pm regarding school bus routes. Ministry of Education, Tuakau College, Waikato Regional Council will be in attendance.

## **SUB-COMMITTEE REPORTS**

No reports were tabled due to the lateness of the meeting

### **Treasurer's report**

As the meeting ran out of time, Helen's report could not be tabled. However she advised that balances are

PCC Account \$2617.85

Savings Plus Account \$20910.12

Website funds balance \$2617.85

### **Events**

#### **Allen summarised:**

Santa Parade 08 December

Great South Road upgrade starting mid-January

Toilets will probably be installed around the same time. It was suggested that these should be installed before Christmas to prevent clashing with Great South Road upgrade. Check with Patrick whether this is possible

Pokeno Sports Park – carpark is pegged out but due to continuing bad weather the project is behind and it is hoped to be completed by 31 March 2024 to ensure new consents do not have to be applied for.

## **NEIGHBOURING COMMITTEE REPORTS**

None

## **KEY WORKS PROGRAMMES**

Will Gauntlett (WDC) advised that we should go to WDC website to see all planned Works and Issues and Capital Projects in the Pokeno area on the Home Page.

He said it is useful that the Key Works has reduced in number in the agenda and was advised that as these are completed/actioned new items will be added

## **MEETING DATES 2024**

Monday 13 February 2024 AGM and election of new officers

Further dates parked for discussion next year with the new committee as to whether the meetings should take place on Monday or Tuesday evenings

Meeting closed at 9.35 pm

**MINUTES** for an Elections meeting of the Pokeno Community Committee held at Pokeno Community Hall, 19 Market Street, Pokeno on **TUESDAY, 13 FEBRUARY 2024** commencing at **7.00pm**

**Present:**

Mr A Grainger (Chairperson)  
Mrs G Bullock  
Ms C Heta  
Mr I Leader  
Mrs B Heath  
Mrs J Baillie  
Mrs H Clotworthy  
Mr J Kaur  
Cr K Ngataki  
Mr H Montgomery  
Mr W Gauntlett  
Ms E Saunders (Senior Democracy Advisor)

7x Members of the Public

The meeting opened with a karakia by Haupai Montgomery.

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mrs Baillie/Mrs Bullock)**

**THAT** the apologies be received from:

- a. **Senior Constable Lorraine Borrell, Doug & Marion Rowe, Cr V Reeve and Trisha Burns for non-attendance.**

**CARRIED**

**PCC2402/01**

## **DISCLOSURES OF INTEREST**

Ms C Heta declared her membership of the Meremere Community Committee.

## **CHAIRPERSONS REPORT**

Agenda Item 3

Mr A Grainger addressed the Committee and the public with his Chairpersons report and his service to the Community over the preceding two years as Chairperson was acknowledged.

**Resolved: (Mr Grainger/Mrs Bullock)**

**THAT the Chairpersons Report be received.**

**CARRIED**

**PCC2402/02**

*After this item Mr A Grainger vacated the Chairpersons seat and Mr W Gauntlett assumed the Chairperson seat for the Call of Nominations.*

## **ELECTION OF COMMITTEE**

Call for Nominations

The following nominations were received for the Committee and all nominations were accepted:

Mr Allen Grainger (Moved: Mrs J Baillie/Second: Mrs M Van Rooyen)

Ms Cecilia Heta (Moved: Mr H Montgomery/Second: Mrs B Heath)

Mr Ian Leader (Moved: Mrs B Heath/Second: Mrs H Clotworthy)

Mrs Brownyn Heath (Moved: Mr I Leader/Second: Ms C Heta)

Mrs Janet Baillie (Moved: Mrs G Bullock/Second: Mr I Leader)

Mrs Helen Clotworthy (Moved: Mrs J Baillie/Second: Ms C Heta)

Mrs Ginny Bullock (Moved: Mrs J Baillie/Second: Mrs H Clotworthy)

Mr Jaspir Kaur (Moved: Mr A Grainger/Second: Mrs G Bullock)

Mr Mike Hoylrod (Moved: Mr A Grainger/Second: Mrs H Clotworthy)

*There being no further nominations the Committee members were all elected unopposed.*



<b>To</b>	<b>Pokeno Community Committee</b>
<b>Report title</b>	<b>Schedule of Meetings 2024</b>
Date:	Wednesday, 21 February 2024
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to seek the Committee’s approval to a proposed schedule of meetings for 2024.

## **2. Executive summary**

### **Whakaraapopotanga matua**

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The Pokeno Community Committee agreed to a meeting schedule whereby the Committee meets on a six-weekly meeting cycle (which aligned with the Council schedule of meetings).

This meeting cycle will enable staff to have sufficient time between meetings to address actions and fully report back to the next Committee meeting.

Following confirmation of availability of Committee members in 2024 it is proposed to meet from 7:00pm on the following dates:

- Monday, 8 April,
  - Monday, 20 May,
  - Monday, 1 July,
  - Monday, 12 August,
  - Monday, 23 September,
  - Monday, 4 November,
  - Monday, 16 December,
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If approved, staff will arrange for meeting invitations to be circulated to Committee members and other stakeholders.

### **3. Staff recommendations** **Tuutohu-aa-kaimahi**

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**THAT the Pokeno Community Committee approves the schedule of Committee meetings for 2024 as follows:**

- **Monday, 8 April,**
- **Monday, 20 May,**
- **Monday, 1 July,**
- **Monday, 12 August,**
- **Monday, 23 September,**
- **Monday, 4 November, and**
- **Monday, 16 December.**

**noting that each meeting will be scheduled to commence at 7.00pm.**

### **4. Attachments** **Ngaa taapirihanga**

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Nil

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<b>To</b>	<b>Pookeno Community Committee</b>
<b>Report title</b>	<b>Pokeno Works and Issues Report – February 2024</b>
Date:	26 February 2024
Report Author:	Soroya McGall, EA to General Manager Community Growth
Authorised by:	Will Gauntlett, Acting General Manager Community Growth

### **1. Purpose of the report** **Te Take moo te puurongo**

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To provide an update on issues arising from the previous meeting and works underway.

### **2. Staff recommendations** **Tuutohu-aa-kaimahi**

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**THAT the Works and Issues report for February 2024 from the General Manager Community Growth be received.**

### **3. Attachments** **Ngaa taapirihanga**

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### Pookeno Community Committee's Works and Issues Report – September 2023

	Issue and Action	Area	Status Update
1.	<p><b>Pookeno Road Layby</b> – the layby near the new traffic lights – Cecelia has had a few complaints re safety of the road. From those who live on Pookeno Road, coming from Tuakau. There are two entries a top one and the bottom one. The entrances are hard to see.</p> <p><b>Action: 3 May 2022</b> Consider options to increase safety/visibility of entry/exit into layby.</p>	Roading / LMC	<p><b>February 2024:</b> Roothing team are considering the use of red paint/markings at the vehicle crossings, update to be provided at next meeting.</p>
2.	<p><b>One Way/No Exit Ford Street</b> Can the “No Exit” sign colour be changed to be more prominent. Suggestions were made to show “No Right Turn” sign or “Residents Only” sign.</p>	Roading / WDA	<p><b>February 2024:</b> The current ‘No Exit’ signs are standard, a sign of a different colour would be non-standard. As Ford Street is a public road, a Residents Only sign cannot be erected.</p> <p>In respect of a “No Right Turn” sign, there is no benefit provided and likely will cause confusion.</p> <p>Action deemed closed.</p>

## Capital Projects Update (January 2023)

### Playgrounds and Sports Parks

#### Pookeno Sports Park – Bulk Earth Works and Carpark Construction

Bulk earthworks are complete with minor tidying up of the landscape fill area, the only outstanding item onsite and for consent compliance close out inclusive of the geotechnical completion report.

The carpark and swale drain construction is now underway. February will focus on kerbing, final pavement construction and landscaping and all works are scheduled for completion by the end of February 2024.



*Pookeno Sports Park – topsoiling of fields to left and carparking construction at right.*

### Roading

#### Munro Road Resilience Improvement

This involves upgrading the culverts beneath Munro Road between Pookeno Rd and Huia Rd, and raising the road to enhance its resilience against potential floods. Also, we are adding a footpath to provide walking/cycling access to the adjacent park.

The consent application has been under evaluation for the past five months, and the works have been tendered.

Physical works are scheduled to start in late <sup>17</sup>February, where the road will be closed off in its entirety.

### **Pookeno Main Street Re-development**

The Main Street project is starting this week, with substantial works underway after Waitangi Day as requested by local businesses. Targeting completion by end of July 2024.



*Main Street looking south*

### **Helenslee Road Minor Improvements**

Pavement construction design and stormwater design is completed. We are working towards the resource consent application and are looking to submit the application by mid-February. We are aiming to start drainage works by mid-February and then following on to the earthworks and pavement work following the completion of drainage work and getting the approval of the resource consent.

### **Pookeno Road - Bridge to Munro Rd**

The project has split into two parts and is prioritising to deliver the first part of the project in the current 2023-24 construction season, and are waiting for resource consent to be submitted and approved. First part of the project is half the length of the roading section, and the footpath alongside as well as shoulder widening to improve the safety.



*Pokeno Bridge looking west along Pokeno Road*

For the second stage the design for the main bridge, pedestrian bridge, and remaining half of the roading will be done with the aim to complete the physical works of the bridges in the year 2024-2025, subject to the design outcome.

### **Great South Road and Pookeno Road Intersection Upgrade**

A new roundabout is set to be constructed at the intersection of Pookeno Road and Great South Road as part of an upgrade project. Originally programmed to commence by the end of January, the project faced a delay due to budgetary constraints prompting a review of its design. Presently, the project is on hold pending resolution of the budget issue.

The project is being delivered by WDA, and the project awaits instructions to commence work. However, the shortfall in the budget has necessitated a pause in proceedings. Following the design review, it was determined that the estimated cost exceeds the allocated budget by approximately 1.7M. Consequently, efforts are underway to draft a report for the Council, seeking additional funding to enable project completion.



Great South Rd / Pokeno Intersection looking south



Great South Rd / Pokeno Intersection Roundabout design

## Facilities

### Pookeno Toilet Replacement

Offsite construction of the toilet block is complete. Site works will commence once building consent has issued, likely to be February - March 2024.