

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 5 May 2025** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Minutes for meeting held on Wednesday, 05 March 2025.

3

5. PUBLIC FORUM

6. REPORTS

Council Reports

6.1	Road Name Correction Report	13
6.2	Discretionary Fund Report	15
	a. Discretionary Fund to 14 April 2025	16
	b. North Waikato Discretionary Fund Report	17
6.3	Discretionary Fund Application	18
	a. School Start First Impression Application	22
	b. School Start First Impression Budget	
6.4	Te Kauwhata Works and Issues Report	24

Community Reports

6.5	Councillors Report	40
6.6	Chairpersons Report	<i>Verbal</i>

7. OTHER BUSINESS

CL Hobbs
CHIEF EXECUTIVE

To	Te Kauwhata Community Committee
Report title	Confirmation of Minutes
Date:	28 April 2025
Report Author:	Saveeta Chandar, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 5 March 2025.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee confirms the minutes for a meeting held on Wednesday 5 March 2025 as a true and correct record.

3. Attachments

Ngāa taapirihanga

Approved Minutes of the Te Kauwhata Community Committee meeting held on 5 March 2025.

MINUTES of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 5 MARCH 2025** commencing at **7.00pm**.

Present:

John Cunningham (Chairperson)
Tim Hinton
Courtney Howells
Ian Wrigley
Angela van de Munckhof
Liz Tupuhi
Estelle Jonathan
Lauren Hughes

Apologies:

Cr Marlene Raumati

Absent:

Jo Gurnell

Staff attending:

Craig Hobbs - Chief Executive, Waikato District Council
Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council

Public attending:

Shane McNeill and Jennifer McNeill
Noel Smith, Waikato Regional Council
Jan Sedgwick, former Waikato District Council elected member

1. APOLOGIES AND LEAVE OF ABSENCE

RESOLVED: (JOHN CUNNINGHAM / IAN WRIGLEY)

THAT apologies from Cr Marlene Raumati be received.

CARRIED

TKCC2503/1

2. CONFIRMATION OF STATUS OF AGENDA ITEMS

RESOLVED: ANGELA VAN DE MUNCKHOF / TIM HINTON)

THAT the agenda for the meeting of the Te Kauwhata Community Committee being held on Wednesday 5 March 2025 be confirmed and:

- a. THAT all items therein be considered in open meeting.**
- b. AND FURTHER THAT all reports be received.**

CARRIED

TKCC2503/2

3. DISCLOSURES OF INTEREST

RESOLVED: (JOHN CUNNINGHAM / IAN WRIGLEY)

- Tim Hinton (as per disclosure of interest form).

CARRIED

TKCC2503/3

4. CONFIRMATION OF MINUTES

RESOLVED: (TIM HINTON / JOHN CUNNINGHAM)

THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 5 February 2025 be confirmed as a true and correct with the following corrections:

- Whitney Totorewa name to be replaced with that of Lauren Hughes in the agenda pack.
- Change \$3000,00 to \$3,000.00 and \$500,00 to \$500.00 on page 6 of the agenda.

CARRIED

TKCC2503/4

5. PUBLIC FORUM

There were two items discussed in the public forum.

5.1. Restore Lake Waikare presentation by Shane McNeill

- Mr. McNeill Indicated that since arriving in Te Kauwhata he has identified several environmental issues where there is an opportunity to increase community engagement and achieve good outcomes.
- He spoke about the goals and aspirations of the project and the project area (phase one).
- John thanked Shane for his presentation and indicated the committee's support for the lake restoration project. He advised that since Liz Tupuhi is part of the initiative convened by McNeill, the link back to the Committee will be through Ms. Tupuhi.
- Noel Smith referred to the Whangamarino Working Group focused on getting the lake back to a swimmable status. He advised that the community will be invited for feedback on the draft action plan before being considered by the Waikato Regional Council for approval.

- In response to a question from Estelle Jonathan, Mr. Smith advised that Julian Williams is leading the mana whenua input. Other stakeholders includes the Department of Conservation, Fish and Game and Waikato District Council.
- In response to a question about an updated ecology report Noel Smith advised that Professor Bruce Clarkson from the Waikato Regional Council is invested in this space together with several Regional Council staff.
- John Cunningham noted that there are a lot of staging and sequencing regarding various lake cleanup initiatives that are required but all have a common vision.

5.2. Regional Public Transport Rating Model

- Noel Smith also spoke about the Regional Public Transport Rating Model advising that from 1 July 2025, Waikato district ratepayers will directly pay the Waikato Regional Council to help fund the public transport services (bus services and total mobility services) it operates in the district. However, WDC remains responsible for providing the infrastructure for bus stops and maintaining local roads meaning that WDC will continue to rate for these. Passenger rail (Te Huia) is excluded from the regional rating model for now.
- At this stage of the process (i.e., prior to April 2025), WRC cannot indicate exactly what the rate charge would be per household until after the WRC Annual Plan consultation in April 2025 and when the regional rating model has been confirmed. During the Annual Plan consultation in April, WRC intends to have a rating tool available to indicate these expected charges.
- For the Waikato district the rate splits into two zones with Rangiriri as the proposed dividing line. Those living south of Rangiriri, with no bus service, will pay \$33.58 per year, and those in the urban towns and villages (e.g., Huntly, Ngaaruawaahia, Whatawhata, Raglan, Matangi and Tamahere), \$67.10. North of Rangiriri the proposed yearly rate is \$10.08 for residents in an un-serviced area outside a town, village, or urban zone, and \$23.51 for a township or another serviced area.
- John Cunningham advised that one of the bus stops is immediately outside the Aparangi Retirement Village, which is great as people can use the bus to travel to Pukekohe and Hamilton from there.

6. REPORTS

6.1. Discretionary Fund Report

RESOLVED: (JOHN CUNNINGHAM / IAN WRIGLEY)

- a. THAT the Te Kauwhata Community Committee receives the report for the Te Kauwhata Discretionary Fund to 18 February 2025 and the North Waikato Development Fund report to 18 February 2025.**
- b. AND FUTHER THAT the application from the Te Kauwhata Squash Club for \$6,402.00 be declined but the Te Kauwhata Community Committee will consider a future application from the Squash Club if that application is for the benefit of the wider community.**

CARRIED

TKCC2503/5

Discussion

- John Cunningham has sent the invoice for \$600.00 on behalf of the Fire Brigade to Council's Democracy team.
- Angela enquired about the lights for the rugby club and John Cunningham advised that they were for the top of the field and the lower field.
- There was a discussion on the application from the Te Kauwhata Squash Club for \$6,402 and it was agreed that the Committee would not support the application as it seemed mainly for the benefit of club members.

6.2. Te Kauwhata Works and Issues Report

RESOLVED: (ANGELA VAN DE MUNCKHOF / LIZ TUPUHI)

6.2.1. THAT the Works and Issues report be received.

Discussion:

- Dog park project
 - Ian Wrigley indicated that he canvassed some people on the Dog Park Facebook page regarding an area demarcated for small dogs and that there was general support for this, especially if it had its own entrance.
 - Tim Hinton to follow up with the Council's Open Spaces team to see if there are any material from the Horotiu dog park which can be used to implement this project and any compliance issues.

- Saleyard Road Walkway project
 - John Cunningham informed the Committee that he is meeting Peter Clark, Council's Design team leader, on site on 6 March 2025 as a precursor to the survey work being undertaken, which will form the basis for discussion with KiwiRail.

- Community Identity Strategy project
 - The project team has commenced developing a priority project plan for implementing the Kauwhata Community Identity Strategy
 - John Cunningham suggested that the priority plan can be circulated via email as there is no Committee meeting in April 2025. The Plan should contain the top 4 to 5 priority actions.
 - There was a question about the Kauwhata Wastewater Treatment Plant Mitigation Fund. Vishal to follow up with the Council's Water team about what funds can be used for and if the proposed wastewater wetlands may qualify.

- Te Kauwhata Domain Walkway
 - Stage 2 of the project is dependent on funding through the Council's 2025-2034 Long Term Plan.
 - Tim advised that he will follow up with the project team regarding some planting at the end of the walkway.

- Security cameras

- Vishal Ramduny indicated that the Council's Facilities team has advised that detailed design which was originally scheduled to be completed at the end of February 2025 will now be completed Mid-March 2025. Once a detailed design is received the findings will be shared with the Council's elected members and the specifics for Te Kauwhata will be shared.
- Te Kauwhata Domain Rongoa Garden project
 - Estelle Jonathan advised that she is working on sourcing plants and vegetables with mana whenua.

CARRIED

TKCC2503/6

6.3. Councillors Report

RESOLVED: (JOHN CUNNINGHAM / TIM HINTON)

Update:

- John Cunningham, on behalf of Cr. Marlene Raumati, indicated that the Long Term Plan Consultation Document is expected to be completed soon and will go to Council during the coming weeks for approval prior to consultation.

CARRIED

TKCC2503/7

6.4. Chairperson's Report

RESOLVED: (IAN WRIGLEY/TIM HINTON)

THAT the verbal report from John Cunningham be received.

Update:

- John Cunningham advised that he, Lauren Hughes, and Estelle Jonathan attended the training on the Community Board and Community Committee Plan on 4 March. He noted that the Te Kauwhata Community Committee was the most organized

and well represented Committee. Council's communications advisors, John Brown and Sheryl Flay, were in attendance too.

- In response to a question from Courtney Howells on the liquor licence John Cunningham advised that the liquor licence appeal was lodged with the High Court.
- Mr. Cunningham further advised that the appeal for the Local Alcohol Policy appeal will be heard in April 2025. Liz Tupuhi informed the Committee that the Te Kauwhata Tavern wants to change its licence conditions to convert one of its dining rooms into a liquor store.
- Mr. Cunningham informed the Committee that he and Liz Tupuhi attended the Whangamarino Wetland workshop.
- Mr. Cunningham further indicated that the stream that runs from Lake Waikare to the Whangamarino Wetland has been named 'Rukuwai.'

CARRIED

TKCC2503/8

7. Any other business

- Craig Hobbs indicated he appreciated being present at the Community Committee meeting tonight and thanked the committee members for their time and commitment serving their community. He also indicated that the LTP Consultation Document will be considered by Council next week.

8. ACTIONS

Follow-up Actions	
Action	By whom
Inform the Te Kauwhata Squash Club about the outcome of its funding application.	John Cunningham
Create an enclosed area in the dog park for small dogs.	Ian Wrigley and Tim Hinton
Priority Projects Action Plan for the Community Identity Strategy to be circulated via email prior to the Committee meeting of May 2025.	Community Identity Project Team

Ascertain from Council's Water team what the Te Kauwhata Wastewater Treatment Plant Mitigation Fund can be used for.	Vishal Ramduny
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Minutes confirmed by the Chairperson on 6th day of March 2025 for approval at the next Committee meeting.

JOHN CUNNINGHAM
CHAIRPERSON

Open

To	Te Kauwhata Community Committee
Report title	Road Name Correction – Okarea Road
Date:	7 May 2025
Report Author:	Jobanjeet Singh, Roding Corridor Engineer
Authorised by:	Megan May, General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To inform the Te Kauwhata Community Committee that **Okaeria** Road was originally mis-spelt - the correct spelling is **Okarea** Road.

2. Executive summary

Whakaraapopototanga matua

Trustees of Okarea Marae, which is located in Waerenga, 20km east of Te Kauwhata, approached Council regarding the road name Okaeria being mis-spelt. They requested that the road name be corrected and changed from Okaeria to Okarea.

Following this request, staff presented to the Waikato District Council Infrastructure Committee. There was general support for the name change and requested staff to engage with affected stakeholders which includes property owners living on this road.

This work is underway, and the purpose of this paper is to advise the Te Kauwhata Community Committee of this review.

Once engagement is completed, a report will be submitted to the Infrastructure Committee to provide feedback and, if appropriate, seek support to approve the road name change.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee receives the Road Name Correction – Okarea Road report.

4. Next steps

Ahu whakamua

Following engagement, a report will be submitted to the Infrastructure Committee to present feedback and, if appropriate, seek approval for the road name change from Okaeria Road to Okarea Road.

5. Attachments

Ngaa taapirihanga

There are no attachments for this report.

To	Te Kauwhata Community Committee
Report title	Discretionary Fund Report to 14 April 2025
Date:	07 May 2025
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Alison Diaz Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 14 April 2025

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Te Kauwhata Community:

- a) receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Funding report, and
- b) passes a resolution to set a maximum commitment to the Te Kauwhata Community Response Group from the existing discretionary fund allocation, to allow for the multi-year support that has been requested previously.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 14 April 2025

Attachment 2 – North Waikato Development Fund report to 14 April 2025

TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2024/25 (July 2024 - June 2025)

As at Date: 14-Apr-2025

GL

10-2070-0000-00-25904

2024/25 Annual Plan		4,198.00
Carry forward from 2023/24		20,680.59
Total Funding		24,878.59
Income		
Total Income		-
Expenditure		excl GST
18-Oct-24	Payment of \$500.00 per annum for subsequent financial years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Te Kauwhata Community Emergency Response Group. TKCC2403/05	500.00
18-Dec-24	Payment to Te Kauwhata Events Committee for the traffic management at the Christmas Parade inv 2024/0008 \$2,012.50 TKCC2412/05	2,012.50
06-Nov-24	Payment of \$600.00 to Te Kauwhata Volunteer Fire Brigade for its annual lollie-gifting event inv 0168 3/3/2025 TKCC24011/05	600.00
07-Feb-24	Payment of \$900.00 (Plus GST, if any) to Te Kauwhata Community House towards Childrens Day Splash n Dash inv 0170 08/04/2024 TKCC2402/07	900.00
Total Expenditure		4,012.50
Net Funding Remaining (excluding commitments)		20,866.09
Commitments		excl GST
06-Mar-24	Commitment of \$500.00 per annum for subsequent financial years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Te Kauwhata Community Emergency Response Group. (passes a resolution to set a maximum commitment to the Te Kauwhata Community Response Group from the existing discretionary fund allocation, to allow for the multi-year support that has been requested previously). TKCC2403/05	500.00
Total Commitments		500.00
Net Funding Remaining (Including commitments)		20,366.09

NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2024/25 (July 2024 - June 2025)**Te Kauwhata Allocation****As at Date: 14-Apr-2025**

			RS	18356
Resolutions from TKCC Committee Meeting Minutes & Other Information				
2024/25 Annual Plan				
Reserve Opening Balance				286,765.03
Total Funding				286,765.03
Income				
Interest July 2024 to February 2025				8,088.43
Total Income				8,088.43
Expenditure				
18-Sept-24	Payment to Barakat Contractors to supply and install shade cloths at the dog park inv 15287 30/05/24	TKCC2308/09		3,875.65
26-Jul-24	Payment to TK Sports Domain Lighting Installation PO NGA023873 invoice 2024-30 26/07/2024	TKCC2102/03		57,375.68
12-Nov-24	Payment to Fletchs Covers & Trims to supply and install shade cloths at the dog park inv 0427 12.11.2024	TKCC2308/08		3,774.00
Total Expenditure				65,025.33
Net Funding Remaining (excluding commitments)				229,828.13
Commitments				
Date	Description	Resolution no	breakdown of monies spent	Amount remaining
03-Feb-21	Te Kauwhata Committee supports the use of \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding the construction of the Te Kauwhata Blunt Road Walkway ; (Note: The Committee may not use all the \$150,000 commitment for the Blunt Road walkway).	TKCC2102/03	150,000.00	
03-Nov-21	(Note: that the Committee subsequently at 3 Nov 2021 meeting adjusted this commitment to \$100,000 as part of a discussion the Works and Issues report). As advised by Management Accountant this reduction is to show against Blunt Road Walkway 22.10.2024		(50,000.00)	100,000.00
03-Feb-21	Te Kauwhata Committee supports the use of a further \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding Te Kauwhata Domain lighting project and footpaths within the Domain .	TKCC2102/03	150,000.00	
09-Apr-24	less payment to Te Kauwhata Rugby Football Club for Lighting installation invoice 2024-8 09/04/2024	TKCC2102/03	(92,624.32)	
26-Jul-24	less payment to TK Sports Domain Lighting Installation PO NGA023873 invoice 2024-30 26/07/2024	TKCC2102/03	(57,375.68)	0.00
08-Aug-23	North Waikato Development Fund to get Stage 1 and Stage 2 of the Dog Exercise Park project implemented.	TKCC2308/09	7,738.00	
30-May-24	less payment to Barakat Contractors to supply and install shade cloths at the dog park inv 15287 30/05/24 (currently in suspense account will show as an actual in October month end report)	TKCC2308/09	(3,875.65)	
12-Nov-24	less payment to Fletchs Covers & Trims to supply and install shade cloths at the dog park inv 0427 12.11.2024	TKCC2308/08	(3,774.00)	88.35
Total Commitments				100,088.35
Net Funding Remaining (Including commitments)				129,739.78

Open - Information Only

To	Te Kauwhata Community Committee
Report title	Discretionary Fund Application
Date:	28 April 2025
Report Author:	Saveeta Chandar, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report Te Take moo te puurongo

The purpose of this report is to provide the Discretionary Funding applications received for consideration by the Te Kauwhata Community Committee.

2. Executive summary Whakaraapopototanga matua

The Te Kauwhata Community Committee has received one application for Discretionary Funding from:

1. School Start First Impressions.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee:

- a. approves/partially approves/declines an allocation of \$1,449.20 (plus GST if any) from their Discretionary Funding account to:
 - i. School Start First Impressions
 - ii. for the payment new schooling equipment.

4. Background/Discussion

Koorero whaimaarama/Matapaki

Waikato District Council provides funding to the Te Kauwhata Community Committee to assist community groups, non-commercial groups and voluntary organisations operating within their district for events and projects.

5. Next Steps

Ahu whakamua

Provide the applicants with outcome of their discretionary fund application and provide guidance on timeframes for the completion of funding accountability forms.

6. Attachments

Ngaa taapirihanga

- School Start First Impression Funding Application
- School Start First Impression Budget

Select your Community Board or Committee	Te Kauwhata
Name of your organisation and contact person	School Start First Impressions Jessica Timmins
What is your organisation's purpose/background	Our charity is set up to support Tamariki from hard-to-reach whanau with everything they need to start school in a positive way. By removing the cost barriers of starting school, we are playing our part in getting more Tamariki enrolled and starting their education journey in a positive way.
Phone number	0273366444
Email	jessica@ssfi.org.nz
What is your event / project, including date and location?	Our project is to bring our charity to the Te Kauwhata community for the first time and offering support to vulnerable Tamariki from struggling whanau to become enrolled in school for the first time and start their education journey in a positive way.
How will the wider community benefit from this event/project?	We will relieve the stress of whanau in hardship by removing the cost barriers of enrolment of their Tamariki. The community benefit is more Tamariki attending school
Are you GST registered?	Yes (Do NOT include GST in your budget)

GST Number	117-157-689
What is the total cost of your project/event	3000
What is the total amount you are requesting from the Board?	1449.20
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	We will be using funds from a Lottery grant in 2024 to contribute to this project.
Project Breakdown (itemised costs of funding being sought)	School Bag Contents Budget 2025.xlsx
Has/will funding been sought from other funders?	Yes
If 'Yes', please list the funding organisation(s) and the amount of funding sought	We apply to a number of different funders to be able to keep our charity running. Examples include \$30,000 from Lotteries and \$10,000 from Foundation North.
Describe any donated material / resources provided for the event/project	School Start First Impressions is fortunate to partner with KidsCan who provide us with winter jackets and school shoes and socks for our Tamariki. We are also supported by local knitting groups who donate knitted slippers.

Description	Source	2024 Unit Price inc GST
Pencil themed- 10 in a box	Coin Max Pukekohe	0.50
Griffins bikkies	Griffins donated	0.00
Goggles	K Mart or Lisa Li	6.50
Shoes	Kidscan donated	0.00
School socks	Kidscan donated	0.00
Rain jacket	Kidscan donated	0.00
TV Slippers	Knitting Group - donated	0.00
Backpacks	Lisa Li	16.00
Bubble Makers	The Warehouse or K Mart	0.70
Pencil Sharpeners	Lisa Li	0.50
Stamps	Lisa Li	0.50
Underwear	Lisa Li	9.00
Eraser	Lisa Li	0.20
Activity Books	Scholastic/warehouse	8.00
Books	Scholastic Sale/warehouse	8.00
Drink Bottles	Sistema now Newell	3.00
Lunch Boxes	Sistema	6.60
Family game	The Warehouse	9.00
Swim bag	Sustainable Papakura	2.88
Swimming togs	K Mart	12.00
Hooded Towels	Bed Bath and Beyond	10.00
Felt Tip Pens Te Reo	The Warehouse	4.00
Pencil Case-recycled bottle	The Warehouse	4.99
Pencil with grip	The Warehouse	1.05
Pencils coloured -Te Reo	The Warehouse	4.00
Te Reo cards	The Warehouse	2.50
Stationary (specific to each School)	Various	35.00
TOTAL COST		144.92

Open

To	Te Kauwhata Community Committee
Report title	Works and Issues Report

Date:	7 May 2025
Report Author:	Vishal Ramduny
Authorised by:	Vishal Ramduny Strategic Initiatives and Partnerships Manager

1. Purpose of the report Te Take moo te puurongo

To update the Committee on projects in the Works and Issues report.

2. Executive summary Whakaraapopototanga matua

The Works and Issues update in the attachment relate to the following projects identified by the Community Committee:

Te Kauwhata Works & Issues Projects	Project Manager/Key Contact
Project1: Dog exercise area	Tim Hinton and Ian Wrigley
Project 2: Saleyard Road Walkway	John Cunningham
Project 3: Community Identity Strategy	Courtney Howells and Estelle Jonathan
Project 4: Te Kauwhata Domain - Walkway and Fitness Trail	Tim Hinton
Project 5: Security cameras for Te Kauwhata	Mel Tarawhiti (Facilities Services Manager, Waikato District Council)
Project 6: Te Kauwhata Domain – Rongoa Garden	Tim Hinton and Estelle Jonathan

3. Staff recommendations

Tuutohu-aa-kaimahi

That the Te Kauwhata Committee receives the Works and Issues Report for 7 May 2025.

4. Attachments

Ngaa taapirihanga




Attachment – Works and Issues for Te Kauwhata Community Committee of 7 May 2025.

ATTACHMENT

Te Kauwhata Community Committee Works and Issues Report

For Committee Meeting of 7 May 2025

Key:

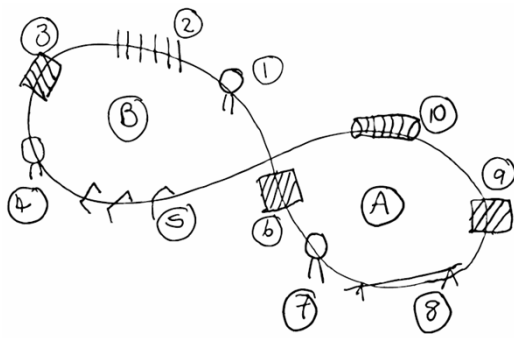
Traffic Light	Definition
1) 	2) Project on track to succeed. 3)
4) 	5) Project planning has commenced OR the project is on hold, but action is being taken to resolve this OR a problem has been identified but no action may be taken at this time, and it is being monitored.
6) 	7) The project has not yet started OR it requires remedial action. 8)

1. Project Name: Development of the dog park exercise area


Project Goal:	Development of the Te Kauwhata dog park to make it an enjoyable space for both dogs and people.
Project Manager:	TBC
Project Members:	Tim Hinton and Ian Wrigley
Council Staff Advisor:	Stephanie Loughnan (Parks and Reserves Technical Support Officer, Waikato District Council)
Status update:	 <p>Phase 1 stages I and II of the project has been completed.</p> <p>- At the 5 March 2025 Committee meeting Ian Wrigley indicated that he canvassed some people on the Dog Park Facebook page regarding an area being demarcated for small dogs and that there was general support for this if it were to have its own entrance. The Committee approved for Ian Wrigley and Tim Hinton to commence work on creating the small dog area.</p>
Funding:	Budgetted for phase 1 and phase 2 stages 1 and II
Likely Completion	<p>Phase 1 – Completed.</p> <p>Phase 2 - June 2025</p>

Project Summary

The Te Kauwhata dog park will be revamped to include a dog agility course and a fenced-off area for the more timid small dogs to play and exercise without fear of being encroached upon by larger dogs. Additionally, the dog park will also benefit from the development of two shaded picnic areas with picnic tables in them so members of the community can enjoy the area more with their families. Parking for overflow of the rugby club events has been fully considered.


Status update of actions from last 3 months	Support needed	Next steps	By When?
<p>PHASE 1: Dog Agility Area</p> <p>Dog agility equipment were cleaned in a working bee on Saturday 29th April 2023 as planned.</p> <p>Dog Agility course proposed to be located between points □ and □ of the dog park shown in the diagram above to minimise parking impact due to TK Domain event overflow.</p> <p>Meeting was had with Dog Agility course designer Denise Ireland on Wednesday 8 May 2023 and the course has been designed in two parts within a figure of 8 formation as shown in the dog park diagram on the previous page. Proposed course layout is shown below:</p>  <p>□□□ Dog Tyre Hoops □ Dog Tunnel □ Dog Weaving Posts □ Dog Hurdles □□□ Dog Jump Platforms □ Dog Seesaw</p> <p>According to Kennel Club H Regulation H(1)(B)1a.(3) – Design:</p> <ul style="list-style-type: none"> The course should require a dog to traverse 10 obstacles, but not more than 20 and all jump obstacles should be the same height All agility obstacles will be laid out 4-5 metres apart between centres of consecutive obstacles using the 	<p>Tim Hinton has agreed this plan with Waikato District Council.</p> <p>Funding to hire equipment to place this equipment on the course has been achieved.</p> <p>Right now the ground is too wet to install the equipment. We are waiting for summer.</p> <p>Community events across 2 phases:</p> <p>9) Working bee to install the equipment will likely happen in September/October/November 2023 once the ground dries up as per course design</p> <ul style="list-style-type: none"> 10) Working bee to paint and finish the equipment in November/December 2023 	<p>Wait for the weather to dry up and then schedule in the working bees. Once we confirm the dates, Adele will send out community support requests on TK community page, Dog park community page and TKCC members</p>	<p>Phase 1 has been completed.</p>

<p>straight line centre-to-centre method to ensure dog jump safety</p> <ul style="list-style-type: none"> The height of all obstacles will be knee height catering for midi dogs <p>There are two courses, A and B. Similar to a golf course with a 9 hole vs. 18 hole golf course, advanced dogs can do both courses A and B together, whereas beginner dogs can just work on one of the courses without interfering with another dog on the other course.</p>			
<p>PHASE 2: Picnic areas 1 and 2</p> <p>Location of the picnic and shaded areas as well as small dog park area confirmed in the diagram above.</p> <p><u>Specifications as follows:</u></p> <p><u>PROJECT INSTALLATION STAGE I</u></p> <p>To kick off the project, we need to install the steel poles as follows. We will source 4 galvanised steel poles per shade sail (2 poles will be lower and 2 higher) The height of the lower poles will be 2.5m above ground with 1m in the ground and the higher poles will be 3.5m above ground with 1.5m in the ground). We need to decide if we want to do a working bee to install the poles.</p> <ul style="list-style-type: none"> 8 x 125mm medium galvanised steel pipe poles with 4 x 3.5m long and 4 x 5m long fitted with caps Excavator and auger drill at \$115per hour Concrete 1.8m3 <p>Anticipated timeframe = 1-2 working days Anticipated cost = Poles 2,484.80 + Auger drill \$276 + Concrete \$805 = \$3,565.80 incl. GST</p> <p><u>PROJECT INSTALLATION STAGE II</u></p> <ul style="list-style-type: none"> Once the poles are in the ground, Peter Fletcher will come to measure the shadesail measurements exactly although it's anticipated that the final shadesail sizing will be approximately 6.5x6.5 = 42.25m2 for each area. 	<p>Items for the TKCC meeting:</p> <p>Funding has been achieved for phase 2, stage I and II.</p> <p><u>STAGE 1 AND II</u></p> <p>Right now the ground is too wet to install the poles. Tim has ordered the poles with Dale Barrakat and once the weather dries a bit, we can proceed with getting the poles in the ground. Once in the ground, Peter will measure the shadesail and completion of installation will be 3 weeks later</p> <p><u>STAGE III</u></p> <p>Picnic tables have been completed.</p>	<p>Keep an eye on weather and once drier, the poles can be installed and Peter can complete the shadesails.</p> <p>Tim and Iansourcing mulch and rounds for completion of area</p>	<p>Phase 2 (Stage I and II) have been completed</p>

<ul style="list-style-type: none"> • He is ordering the Monotec 37015-year fabric warranty in Graphite Charcoal Shade  • He will then make the shadesails with no joins, including stainless steel hardware, d-shackles and chain links. =. A deposit for making the material is not required as we are known to the maker. Takes 2 weeks to make and install once the 8 Poles are in the ground and ready. <p>Anticipated timeframe = 2 working weeks to make and install Anticipated cost = \$4,172.20 incl. GST - Price includes making and fitting the dog park shade</p> <p>PROJECT INSTALLATION STAGE III</p> <p>Tim will source some mulch for the areas under the trees and Jeff will source half rounds to keep mulch/metal all in the area – effort and cost TBD</p> <p>Picnic tables have been sourced but need to be sanded and completed – effort TBD</p>			Timing for Stage III to be determined
<p>PHASE 3: Small dog fenced-off area</p> <ul style="list-style-type: none"> • We mapped out a small dog area in position J above measuring about 40 x 10m2 • We will look into fencing options for this area with a gate so mowing the lawn is still straightforward • We need to feed back once we have explored fencing with Barakat Fencing 	Fencing companies willing to assist	Tim and Ian exploring fencing options	TBD
<p>PHASE 4: Picnic area 3 explored</p> <ul style="list-style-type: none"> • Walkway installed • Gate to dog park to link to walking track installed • Clearing of drain • Removal of trees on the bank so the mural can be viewed • Planting of trees at the far end by the squash court, so mural not obscured 	TBD	TBD	TBD



2. Project Name: Saleyard Road Walkway

Project Goal:	Development of the Saleyard Road Walkway
Project Manager:	John Cunningham
Project Members:	Marlene Raumati, Estelle Jonathan, Tim Hinton, and Whitney Totorewa
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status:	 <p>At the Committee meeting of 5 March 2025 John Cunningham advised the Committee that he is meeting Peter Clark, Council's Design team leader, on site on 6 March 2025 as a precursor to the survey work being undertaken, which will form the basis for discussion with KiwiRail (the survey work is required on the Kiwi Rail land as a prerequisite for accessing a grant). The cost of the survey will be funded from the North Waikato Discretionary Fund (expected to be about \$3500).</p>
Funding	\$150,000 from the North Waikato Development Fund has been allocated to this project with other funding sources being looked at by the Committee plus \$10,000 commitment from TKCC Discretionary Fund. The figure left in the original budget with all outgoings now completed is an increase on the last figure and stands at \$108,612.01 with no further forecast spend.

Likely Completion	TBC
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3. Project Name: Community Identity Strategy

Project Goal:	The development of a community-led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.
Project Managers	Courtney Howells and Estelle Jonathan
Project Members:	Lauren Hughes, Liz Tupuhi and Jo Gurnell
Council Staff Advisor:	Jason Marconi, Economic Development Advisor
External Partner:	Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking
Status update:	 <p>At the 5 March 2028 Committee meeting it was noted that the project team has commenced developing a priority project plan for implementing the Kauwhata Community Identity Strategy. It was agreed that this plan should be circulated (via email) to the Committee by the Project Team before the 7 May Committee meeting.</p>
Funding:	There is funding available from the Council's Blueprint budget to assist with strategy development. Discussions are underway with Kainga Ora for additional funding. It is important to note that this funding is not intended to fund individual projects that may fit within the strategy. Once the Strategy is complete additional funding will be required for initiatives within the Strategy.
Likely Completion	By June 2024 for the Strategy but as this is community led, it will depend on the commitment/ activity of the community.

Project Summary



- A subcommittee drawn from Te Kauwhata Community Committee members and invited stakeholders has formed and meets regularly to guide the development of an Identity Strategy. The purpose of the Strategy is to articulate those things that make our sub-region unique and create a tool for planning and advocacy that will focus future investment and development in Te Kauwhata and Districts in such a way that connects, protects, and celebrates those central pillars:
 - Our unique environment (wetlands, waterways, and associated wildlife)
 - Our unique culture and history (Rangiriri pa and other sites and stories of historic significance)

- The Strategy will be a guiding document stating a 50-year vision and the associated social, economic, environmental, and cultural outcomes sought for Te Kauwhata over the next 50 years. It will also include the short, medium and long-term projects and goals required to achieve that vision.
- The Strategy will broadly cover the geographic area between the five Ngaa Muka marae – Hora Hora, Maurea, Waikare, Taniwha and Okarea. There is an acknowledgement that this is a soft border and important environmental and cultural features such as the Whangamarino Wetlands and the connection between Rangiriri and Meremere may require a flexible, inclusive approach.
- The Strategy will record aspirational, community-led, long-term goals for our region that will be used to:
 - Advocate and inform the planning of other stakeholders in our region including local and regional council.
 - Identify and drive key projects that will realise the goals of the Strategy and cement the Identity of the region internally and nationally.
 - Provide a strategic focus for the development of other community-led amenities.
- Prior to drafting the strategy, the Project Team will lead community and stakeholder consultation. The council has contracted an external agency “Interactionz” to facilitate the community engagement, while Kāinga Ora is funding and organising the Community Day and Community workshop as part of the community Consultation Process.
- The project team collated the community contributions, drawing out common themes and ideas to progress further with relevant stakeholders. The team has used internal resources to draft the Strategy.
- The draft strategy was sent to the Te Kauwhata Community Committee members for feedback in November 2024.
- The feedback was collated and included, and the draft strategy has been sent to the designer for proof reading, formatting and designing with the view of presenting to the Committee in February 2025.
- The final Strategy will include mechanisms for how it will be implemented, monitored, and used. The Project Team will continue to take a key role in these matters and update this document to detail Phase 2 at the proper time.


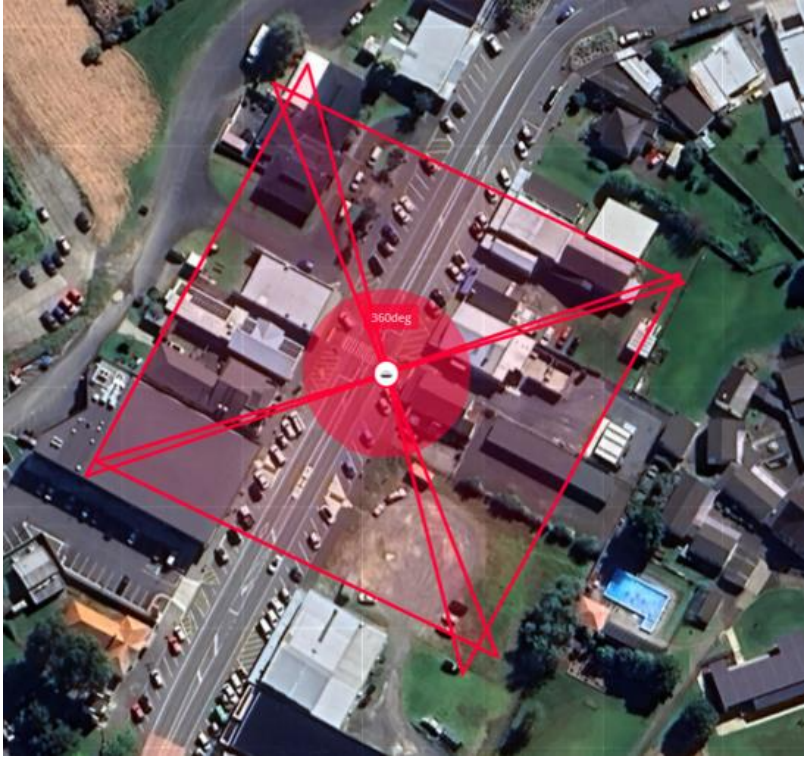
Phase 1				
Action	Support / Resources needed	By Whom	By When	Next Steps
Project Team formed	Admin support to schedule meetings, keep minutes and provide venue	Jason & Tofeeq	Completed	Meet 4-6 weekly
Decide on the common themes for the strategy	Admin support to Schedule meetings, keep minutes and provide venue	Jason & Tofeeq	Completed	Finalise the engagement plan
Community Engagement Plan	Project team to finalise the engagement plan	Project Team	Completed	Organise the community consultation

Consultation events	Communication plan, venues, representation, external facilitator	Project Team	Completed	Community Day, Community workshop, school engagement, mana whenua engagement, online survey, hard copy surveys, community drop-in sessions. (Survey finishes on 10 th May)
Feedback on the consultation process	Promote the community to fill out the survey	Project Team	Completed (1 st May 2024 TKCC meeting)	Give Te Kauwhata Community Committee an update on the Consultation process
Collate feedback		Project Team	5 th June TKCC meeting (Project Team meeting on 29 th May to discuss the feedback)	Present initial feedback to the Te Kauwhata Community Committee
Present final visual output from Community Consultation process and collated community feedback (in a spreadsheet format)		Project Team	July 2024	Collate all the feedback into a document.
Draft document sent for feedback to TKCC members	Competent, strategic writer		Completed (Nov 2024)	
Collate feedback		Jason & Tofeeq	Completed (Dec 2024)	
Final document written	With designer to finalise the design	Jason & Tofeeq	To be presented on Feb 2025 hui	

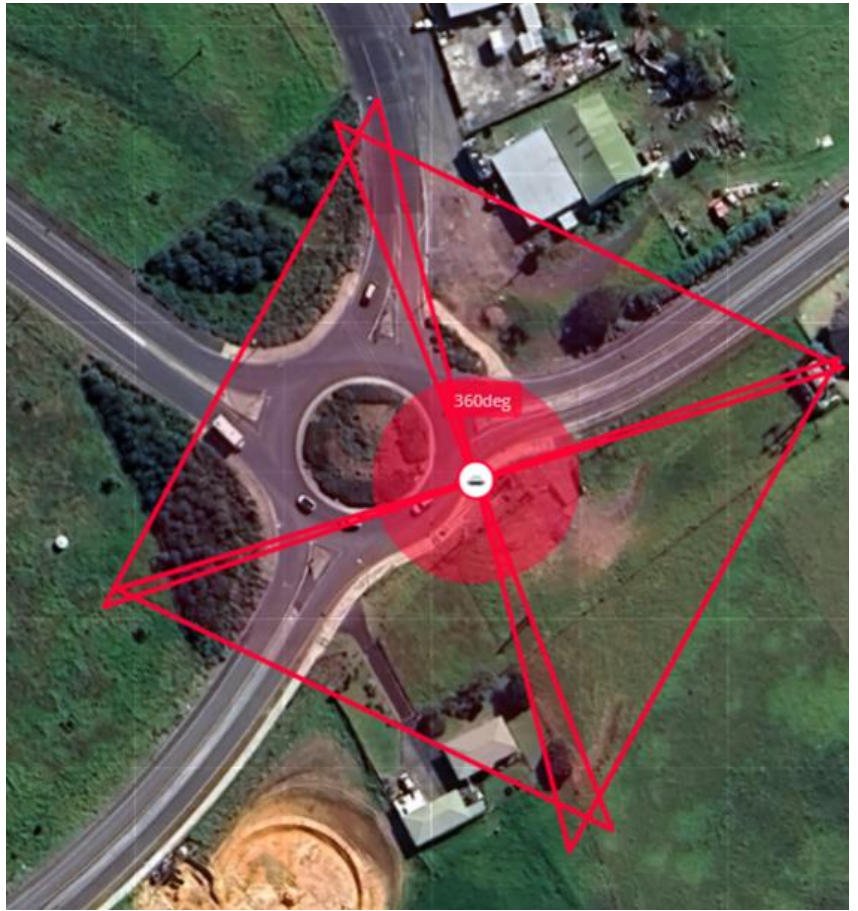
4. Project Name: Te Kauwhata Domain - Walkway and Fitness Trail

Project Goal:	A walkway and fitness trail which will help enhance the health and wellbeing of residents of Te Kauwhata.
Project Manager:	Tim Hinton
Project Members:	John Cunningham
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status update:	<p>Stage 1 – Completed.</p>  <p>Stage 2:</p>  <p>Stage 2 of this project is dependent on funding being made available through the Council's 2025-2034 Long Term Plan.</p>
Funding:	<p>Te Kauwhata Domain Walkway works are to be undertaken as a staged project as follows:</p> <p>Stage 1 \$211,161.50</p> <p>Stage 2 \$306,933.00</p> <p>Total \$518,094.50</p> <p>and in accordance with the available Council LTP budget of \$518,603.62.</p>
Likely Completion	<p>April 2024 (stage 1) - Completed.</p> <p>State 2 - TBC</p>

5. Project Name: Security cameras for Te Kauwhata


Project Goal:	Security cameras for Te Kauwhata township
Project Manager:	Anthony Averill, Deputy General Manager Service Delivery
Project Members:	Te Kauwhata Community Committee
Council Staff Advisor:	n/a
Status:	<div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;">  </div> <div> <p>At the 5 March 2025 Committee meeting it Council staff indicated that the Council's Facilities team has advised that detailed design (which was originally scheduled to be completed at the end of February 2025) will now be completed Mid-March 2025. The Facilities Team has advised that the design work has now been completed and that they are currently working on priority locations/towns according to information provided by NZ Police against indicative costings. At this stage Te Kauwhata has 4 cameras identified through the design process, but due to priority and costings it is likely that only 1 camera per town will be installed until there are more funds available. It should be pointed out that the cameras will have 360 degrees view as per the images below. The Committee is requested to recommend its preferred location for the first camera installation.</p> <p><u>Te Kauwhata Main Street</u></p>  </div> </div>

Te Kauwhata Roundabout (near Waikato Expressway)




Swan Road Waerenga



	<p><u>Scott Road / Rimu Road Design</u></p> 
Funding:	<ul style="list-style-type: none"> ▪ Council currently has an LTP 2021-2031 funding commitment for cameras at Te Kauwhata and Meremere. ▪ On 2 August 2023, the Committee resolved to uncommit \$5,000 for it had allocated for security cameras and re-allocate it back to the Discretionary Fund pool.
Likely Completion	TBC

6. Project Name: Te Kauwhata Domain – Rongoa Garden

Project Goal:	A Rongoa garden promoting wellbeing, the wellbeing of the person, the whenua, the soil, and the water flowing through the whenua.
Project Manager:	Estelle Jonathan
Project Members:	Estelle Jonathan, Jo Gurnell and Tim Hinton.
Council Staff Advisor:	n/a
Status:	 <p>This is at least a five-to-ten-year project, and its success is dependent on a tree canopy being created. At the 5 March 2025 Committee meeting Estelle Jonathan advised that she is working on sourcing plants and vegetables with mana whenua.</p>
Funding:	<ul style="list-style-type: none"> - \$3000 from Council's Placemaking Budget can be used for the irrigation. More funding will be needed for the kahikatea trees.

- There is funding for two years from the Waikato River Authority for the planting of the kahikatea forest.

Likely Completion

TBC



bespoke
LANDSCAPE ARCHITECTS

PLANTING EXTENT MARKUP

KAHIKATEA PLANTING STRATEGY
Lakeside, Te Kauwhata

REV A
21.05.2024

Open – Information Only

To	Te Kauwhata Community Committee
Report title	Councillor's Report
Date:	Wednesday 7 May 2025
Report Author:	Cr Marlene Raumati Waerenga-Whitikahu Ward

Purpose of the Report - Te Take moo te Puurongo

To provide an update on the activities of Councillor Raumati since the Te Kauwhata Community Committee Wednesday 5 March 2025.

Staff recommendations - Tuutohu-aa-Kaimahi

THAT the report from Cr Raumati for the March - April 2025 period be received.

Executive Summary - Whakaraapopototanga Matua

Council Committees March - April 2025

Sustainability and Wellbeing

Hamilton and Waikato Tourism Half-Yearly Report

Hamilton & Waikato Tourism (HWT) is our Regional Tourism Organisation (RTO). Their role is to generate competitive economic benefit through visitor sector strategies focused on increasing visitor length of stay and spend. When visitors spend money in our region, businesses remain viable, employment is available, and we develop prosperous communities.

Hamilton & Waikato Tourism is a subsidiary of Waikato Regional Airport Limited, a Council Controlled Organisation (CCO). We have a commercial board with Richard Leggat appointed as the Chair in December 2021. Richard is joined by Gus Gilmore, as WRAL board representative; Mark Morgan, as the WRAL Chief Executive; and Steve Gow as an independent director.

HWT is funded through a public/private partnership with the region's tourism industry and **four** local authorities including Waikato, Hamilton City, Matamata Piako and Waipaa. This is the six-month progress report covering the period from 1 July 2024 through to 31 December 2024.

Economic and Community Led Development

Economic Development supports business sustainability and growth across the district. Working with regional and national partners to provide businesses with external support and advice to ensure investment is realised by local communities and iwi. A focus is ensuring that investment is driving improved employment and skills opportunities to maximise improved social outcomes for communities and iwi.

Community Led Development supports capability and capacity building for community groups and iwi. In partnership with regional and national agencies, community and iwi are supported through the following training opportunities, governance, stakeholder engagement, financial management and project delivery. A key programme of work is supporting community and iwi to deliver on their Community Aspirations and Blueprint projects.

Performance and Strategy

Long-Term Plan Update

Elected members received a re-introduction to the Long-Term Plan (LTP) process for 2025-2034 LTP at the workshop held on 17 September 2024. Since then, additional workshops have taken place to review key aspects of the LTP, including community pre- engagement results, waste services, district growth projections, the infrastructure strategy, financial strategy and LTP budgets.

Following these workshops, Council have adopted the levels of service and performance measures, Groups of activities, and consultation topics.

Additionally, the Council approved the LTP budgets, the financial strategy and the infrastructure strategy in order for staff to move forward with the audit process.

During the audit process, certain issues were identified, leading to an extension of our audit timeline and a rescheduling of public consultation to 11 April – 11 May. Despite these adjustments, the LTP remains on track for adoption by 30 June 2025. Information on the change to key dates are included in the work programme update.

Over the next three months, the Council will hold a series of meetings to guide decision-making and formally adopt the LTP budgets, consultation document, and final LTP. The Strategy and Performance Committee will continue to receive progress updates, ensuring oversight of all 11 building blocks that contribute to the LTP's development.

Infrastructure

Waste Minimisation and Management Plan 2025 - 2031 Adoption for Consultation

Councils play an important role in managing and minimising waste in New Zealand. The Waste Minimisation Act 2008 gives councils the responsibility to promote effective and efficient waste management and minimisation within their districts. The Act also requires councils to adopt a Waste Minimisation and Management Plan (WMMP), which must be reviewed every six years. The Waste Services Team have prepared a draft WMMP ready for public consultation.

Policy and Regulatory Committee

Submission on Resource Management (Consenting and Other System Changes) Amendment Bill

Government asked for submissions on the Bill, to which Waikato District Council submitted on. The purpose of the Bill (extract - high level outline) is to:

Amend existing provisions in the Resource Management Act 1991 (RMA) relating to infrastructure and energy, housing growth, farming and the primary sector, natural hazards and emergencies and system improvements. The bill would:

- *specify default maximum time frames for consent processing and establish default consent durations for renewable energy and infrastructure consents to improve process and outcome certainty for system users*
- *make it optional for councils to implement the medium density residential standards (MDRS) and provide plan-making processes that are more flexible and support housing growth*
- *clarify the relationship between the RMA and the Fisheries Act 1996 to balance marine protection with fishing rights*

- *provide more tools to deal with natural hazards and emergency events to improve decision-making and efficiency*
- *increase penalties for noncompliance, remove insurance against penalties, enable cost recovery for councils, and enable the consideration of an applicant's compliance history in consent conditions*

After analysis of the Bill's contents, staff worked to make a submission on a number of points. Staff from Council's Resource Management Policy Team and Consents Team prepared a draft, for further engagement, and final submission.

Alcohol Control Bylaw 2020 Review - Approval to Consult

Staff are reviewing the Alcohol Control Bylaw 2020 (the Bylaw) under section 147 of the Local Government Act 2002 (the Act). The purpose of the Bylaw is to reduce alcohol related harm, crime, or disorder in public places through alcohol bans.

An alcohol ban is where it is prohibited to consume or possess alcohol in a public place. Informal engagement with the community was undertaken from 30 October to 8 December 2024 with 126 responses received.

Workshop Updates March - April 2025

Waters CCO
Tree Policy
Section 17A Review
LTP Policies
Treasury Risk Management Policy
Neighbourhood Parks
Open Spaces Maintenance Contract Renewal
Procurement Policy and Briefing

Council Meetings

Council	03 March
Speed Management Plan Hearings	11 March
Extraordinary Council Meeting	11 March
Infrastructure	17 March
Council	26 March
Sustainability and Wellbeing	31 March
Performance and Strategy	01 April
Policy and Regulatory	07 April

Community Events and Other Meetings

TKCC Meeting	05 March
Constituency Meeting	02 April
LTP Online Meeting	14 April
LTP Community Consultation Te Kauwhata	16 April
LTP Community Consultation Meremere	16 April