



Agenda for a meeting of the Pōkeno Community Committee to be held in the Pookeno Community Hall, Corner Great South Road and Market Street, Pookeno on **MONDAY, 25 AUGUST 2025** commencing at **7.00PM**.

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

**4. CONFIRMATION OF MINUTES**

Meeting held on Tuesday, 14 July 2025

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**5. PUBLIC FORUM**

**6. CORRESPONDENCE**

6.1 Inwards

6.2 Outwards

**7. REPORTS**

7.1 Councillors Report

*Written*

7.2 Draft Community Committee Implementation Plan

7.3 Final Sports Park Masterplan

**8. PCC COMMUNITY WORKS PROGRAMME – (ALL PROJECTS)**

8.1 Works & Issues Report – August 2025

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**9. GENERAL BUSINESS**

CL Hobbs  
**CHIEF EXECUTIVE**

<b>To</b>	<b>Pōkeno Community Committee</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	Monday, 18 August 2025
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

### **1. Purpose of the report** **Te Take moo te puurongo**

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To confirm the minutes for a meeting of the Pōkeno Community Committee held on Monday, 14 July 2025.

### **2. Staff recommendations** **Tuutohu-aa-kaimahi**

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**THAT the minutes for a meeting of the Pōkeno Community Committee held on Monday, 14 July 2025 be confirmed as a true and correct record.**

### **3. Attachments** **Ngaa taapirihanga**

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Attachment 1 – PCC Minutes, Monday, 14 July 2025

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## **.POKENO COMMUNITY COMMITTEE**

Minutes of meeting of Pokeno Community Committee held at 7.00 pm at Pokeno Hall on Monday 14 July 2025

### **Present**

Allen Grainger (Chair), Helen Clotworthy (Deputy Chair), Ginny Bullock (Secretary), Janet Baillie, Jay Singh, Dhanak Humayun  
Mayor Jacqui Church

Councillor: Vern Reeve

Visitors: Jenni Wild (NZTA), Members of new roading company Higgins, Will Gauntlett (WDC), various members of the public

### **Apologies**

Kandi Ngataki

Allen Grainger welcomed everyone to the meeting and advised that the agenda will be changed slightly so that the roading experts could present their report on the potholes in Pokeno first so that they can get back to work. Higgins advised that doing a temporary fix would use a large amount of the 25/26 budget.

### **Confirmation of Status of Agenda**

Moved Allen Grainger  
Seconded Janet Baillie

### **Confirmation of previous minutes 03 June 2025**

In relation to the minutes, a document was received from the floor and taken in to Correspondence for appraisal. Minutes were not confirmed on the night

### **Disclosures of interest**

The register of disclosures of interests is no longer included on agendas but PCC members still have a duty to disclose any interests under this item to the Chairman

## **PUBLIC FORUM**

### **Roading**

A presentation was made by John and Luke from Higgins and Attinder from WDC regarding the proliferation of large potholes in the main street. The meeting was advised that inspections are taking place currently and that it is expected that the complex work will commence within the next 2 weeks. It will mean that the road is closed overnight for at least 2 nights to enable the work to be completed. Subject to weather conditions

A question was asked regarding road sweeping and the meeting was advised that this will now be taking place regularly once works are completed.

### **NZTA**

Jenni Wild presented an update regarding the Papakura to Drury upgrade to State Highway 1.

5 new bridges to be built

Waikato Pipeline has to be rerouted

Northbound and southbound lanes to be raised to the height of the bridges already in place over the railway and will be widened

New traffic lights at the intersection with SH22 at Drury

New truck weighing station is being built which will be automated and new gantries will be used to advise truckies

Information dates at Drury School on 23 August and 29 November

She advised to check the NZTA website for updates

Jenni was reminded about the maintenance of the Pokeno roundabout southbound from SH1 which is very overgrown and dangerous. She is going to look into it and advise the PCC

### **Police Initiative**

Allen advised the meeting regarding the recent update from the Police under Senior Sargeant Melody Brown, based in Pukekohe. They have started a New Initiative for the South Auckland and North Waikato area (under Counties Manukau Police), to try and get a handle on what is happening out there.

Meetings are going to be held monthly, so the PCC will split our attendance so as we all can contribute

## **CORRESPONDENCE**

In: Various emails from WDC forwarded by Secretary Ginny Bullock to all committee members.

## **COUNCILLOR'S REPORTS**

### **Vern Reeve**

Vern advised WDC Long Term Plan was adopted on 30 June. He also advised the meeting that he sat in his car in Pokeno last week and counted the number of trucks travelling through the township which are the biggest problem and this volume was causing the potholes to be much larger and deeper

No further update on the bridge on Pokeno Road near the school

## **SUB-COMMITTEE REPORTS**

### **Strategy and Growth / Pokeno Realm**

A meeting was held last week regarding the design for the Pokeno Hub in Market Street. The architects are in the process of finalising the plans so construction can commence. Funding is already in place for this development

### **Treasurer's report**

\$3000 received from Council for Civil Defence and placed in the Admin account. As per other deposits and payments from the PCC Admin account, all are clearly identified and audited.

#### **Balances**

Admin account \$13064.78

Saving account \$21752.02

Helen advised that at the moment, the committee has only just over \$800 towards the Santa Parade this year. WDC are not covering costs for parades this year, so a sponsor is required. Allen is working on this currently.

### **Facilities**

We still need someone to volunteer to create the lip on the new pathway by the Hall. Helen asked if anyone could donate this to the community.

## **Sports Park**

Haupai spoke to the meeting regarding the joint fundraising initiative between Marae and PCC. New committee is being formed with new bank account.

A discussion was held regarding how and when the fundraising will be divided between PCC and Marae Committee

This will be done annually at the end of financial year when a report has to go to Internal Affairs.

Allen contacted Joel from Tata Holdings last month regarding access through Helenslee Road to the sports park to enable access safely for children from the school. He has still not heard back

This will likely be a 10 year plan.

Phase1: preparation

Phase 2: Complete Masterplan for different areas for different activities

Phase 3: Final installation.

Meanwhile fundraising should be in place from now on.

## **Communications**

No updates at the moment. Approximately 12000 “hits” on the website monthly

## **Events**

The only one in the diary is the Christmas Parade which will be held on Friday 05 December

## **NEIGHBOURING COMMITTEE REPORTS**

None

## **KEY WORKS PROGRAMMES - Will Gauntlett**

### **Capital Works Programme**

Details can be found on the WDC website including LTP consultations

### **Security Cameras**

Detailed design is now complete and council is now prioritising sites and procuring suppliers to undertake installation. Will to get back to the committee regarding a date for installation

### **Munro Road upgrade**

In relation to the delay in the development of Munro Road, the Pokeno Committee asks for a further discussion owing to the fact that Munro Road is vital to the development of the new Sports Park. No date set for reconstruction of the road and bridge due to lack of funding

No funding for improvement to Munro Road and bridge but this must be completed before park can become fully functional. Unfortunately a major electrical cable runs the length of Munro Road and this will be extremely expensive to remove before the road upgrade can be done. Costs have escalated by 400% since before Covid.

## **OPEN FORUM**

A meeting is planned in conjunction with WDC at the Tennis Club. Questions in advance. Electronic short survey. Online ad and Facebook pages. Date TBA

Allen to meet with Rob Chester to discuss how WATCH and PCC go together  
Date to be advised.

In conclusion, a discussion took place regarding Council operations and costs and where did PCC fit in cost structure.

Meeting closed at 10.00 pm

## **MEETING DATES 2025**

Monday 25<sup>th</sup> August



<b>To</b>	<b>Pōkeno Community Committee</b>
<b>Report title</b>	<b>PCC Community Works and Issues Report – August 2025</b>
Date:	25 August 2025
Report Author:	Soroya McGall, EA to General Manager Strategy & Growth
Authorised by:	Will Gauntlett, General Manager Strategy & Growth

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To provide an update on issues arising from the previous meeting and works underway.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Pōkeno Community Committee receives the Works and Issues report from the General Manager Strategy & Growth for August 2025.**

## **3. Attachments**

### **Ngaa taapirihanga**

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1. Works and Issues Report August 2025

**Pookeno Community Committee's Works and Issues Report – August 2025**

***No current Issues or Actions to Report***

## **Works Programme Update** (as of August 2025)

### **Pookeno Sports Park, Munro Road**

The Masterplan is now complete.

### **CCTV Cameras**

Enabling works across the district have started, the contractor is currently working with service companies.

Council is currently working with NZ Police to discuss detail of software system compatibility. The tender for installation is still active and will be reviewed once confirmation of software compatibility is finalised.

### **Market Street Hub**

Preliminary design of the Hub is nearly complete. Cost estimate for preliminary design will follow, along with resource consent application.