



Agenda for a meeting of the Pōkeno Community Committee to be held in the Pookeno Community Hall, Corner Great South Road and Market Street, Pookeno on **WEDNESDAY, 26 NOVEMBER 2025** commencing at **7.30PM**.

The meeting will be facilitated by the Chief Executive or his delegate until the Committee Elections have been completed and members have appointed a Chairperson.

1. APOLOGIES AND LEAVE OF ABSENCE

2. TERMS OF REFERENCE AND EXPECTATION OF MEMBERS

- 2.1 An explanation will be provided of the Terms of Reference under the 2025-2028 Governance Structure for Community Committees.

3. ELECTION OF COMMITTEE – (MINIMUM 5 MEMBERS; MAXIMUM 12 MEMBERS)

- 3.1 Call for nominations of members (*all nominations must be seconded*)
 3.2 Voting for Committee (*if required – more than 12 nominations*)

4. ELECTION OF OFFICERS – CHAIRPERSON, DEPUTY CHAIRPERSON & SECRETARY

- 4.1 Call for nominations of Chairperson (*from elected committee members only*)

(The elected Chairperson will then assume the Chair for the remainder of the meeting.)

- 4.2 Call for nominations of Deputy Chairperson (*from elected committee members only*)
 4.3 Call for nominations of Committee Secretary (*from elected committee members only*)

5. CONFIRMATION OF MINUTES (APPROVED UNDER DELEGATED AUTHORITY))

The minutes from the last meeting prior to the elections held on Monday, 25 August 2025 were approved and confirmed under delegation of the Chairperson and Chief Executives delegate as the last minutes prior to elections. A copy of the minutes are attached for your information.

6. SCHEDULE OF MEETINGS - 2026

- 6.1 Report: Approval of Committee Meeting schedule for the 2026 year

7. GENERAL BUSINESS

CL Hobbs
CHIEF EXECUTIVE

To	Pōkeno Community Committee
Report title	Terms of Reference and Expectations of Members
Author	Gaylene Kanawa, Democracy Manager
Authorised By	Will Gauntlett, General Manager – Strategy & Growth

1. Purpose of the report

Te Take moo te puurongo

To explain the new Terms of Reference for the Community Committee as adopted by Council on 10 November 2025, the new process implemented for their triennial elections provide an explanation around expectations of members of the Committee.

2. Executive summary

Whakaraapopototanga matua

Community Committees have historically run under a “charter”, however in the last term of Council it was noted these were at times ambiguous and out of date. There were also differences in their terms and the way in which people were elected to a committee.

To ensure we had consistency of all of the Community Committees that Waikato District Council support, it was important to set out a transparent process and expected behaviours of these larger Committees representing their community.

Mayor Aksel Bech also has a view of enabling more participatory democracy and to enable communities to make decisions that affect them directly. To this end, he has developed a set of Terms of Reference, which include delegations to enable this approach and revoked the previous “Charters” that Boards and Committees were operating under.

With increased delegations, comes increased responsibility and Council need to ensure that the Community Committees we support, i.e. Pokeno, Meremere, Te Kauwhata and Tamahere, adhere to Council’s Code of Conduct and meet under the auspices of the Local Government Official Information and Meetings Act 1957.

The new delegations enable the Community Committee, along with their Ward Councillors to sign off road naming, some community leases and over the term the Mayor would like to work through further delegations occurring in the local community.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Pōkeno Community Committee notes the expectations and requirements of Community Committees and their members for the 2025-2028 term.

4. Background/Discussion Koorero whaimaarama/Matpaki

Council has provided support to four (4) Community Committees over a number of previous terms. In some cases, it was due to a Community Committee being implemented in the place of a Community Board (Meremere/Te Kauwhata) and in other cases it was more to provide support to areas with significant growth in our District that did not have a Community Board.

Council have provided Leadership Team support to these Committees, but they have been and will continue to be required to have a secretary appointed. Noting this is an additional time requirement and the Democracy Team are more than willing to assist the secretary on the requirements for minutes (best practice within 10 working days of the meetings).

Each of these Committees have utilised various methods for their elections and varied in their terms (i.e. some annual, some triennial). Council has managed to get agreement from all the Committees that this should be on par with triennial elections and held as soon as possible following the Local Government Elections, i.e. November/December 2025 and November/December 2028.

There have been a number of concerns raised by both the community and organisation around the way in which the four Community Committees have undertaken elections, run their meetings and the members behaviours in some instances. To enable a more transparent process and align the Committees with the Mayor's desire for more participatory democracy, along with local decision-making, Council have set out a process for elections (Attachment 1).

The Mayor has the powers to develop a governance structure for Council to adopt as soon as practicable following an election, which provides for delegations to Committees, Subcommittees and Community Boards. Part of the previous governance structures were "Charters for Community Boards and Committees", which only provided delegations to allocate discretionary funds for some of those communities (it excluded Pokeno and Tamahere).

The Mayor's direction has also been toward more deliberative participatory democracy which is still in a developmental stage but works towards these four Community Committees having more delegations.

To enable this, it is important that they adhere to the same principles and practices of Councillors and Community Boards, i.e.:

1. Meetings to be in line with Local Government Official Information and Meetings Act (LGOIMA) 1957
2. Members to adhere to Waikato District Council Code of Conduct
3. Members to provide Conflicts of Interest returns as per Local Authority Members Interest Act.

We note that the Committees have been adhering to LGOIMA requirements and the Democracy Team have always published agendas and minutes on our website. However, not all Committee members have agreed to adhere to Code of Conduct and Conflicts of Interest requirements.

It is imperative that members of the committee be willing to adhere to these requirements as they are still elected by their community and will be responsible for allocating public money or making decisions that affect public money and need to be transparent when conflicts arise.

At present the delegations only pertain to road naming requests and specific community leases, but work is underway to determine whether further delegations can be made to Community Boards and Committees, which are likely to be implemented when a mid-term review of the governance structure is undertaken by Council in early 2027.

5. Next steps

Ahu whakamua

Once members are elected at this meeting, Council will request a Committee photo and contact details for release on our website.

6. Attachments

Ngaa taapirihanga

Attachment 1 – Election process for Community Committees

Attachment 2 – Terms of Reference for Community Committees



Community Committee Triennial Elections - Process

Introduction

This section sets out the process for undertaking triennial elections for the community committees (partially supported by Council).

- Meremere Community Committee
- Pōkeno Community Committee
- Tamahere Community Committee
- Te Kauwhata Community Committee.

Election and election process

1. Members of community committees shall be elected on a three-year cycle, following the local body elections and after the establishment of a governance structure with TOR.
2. Elections shall be held by public meeting conducted by the chief executive of Council or their nominee, at which candidates will be nominated and elected (the elections meeting). The elections meeting shall be conducted in a manner deemed appropriate by the chief executive.
3. Council will advertise the public meeting and call for nominations to the committee.
4. Any vacancies occurring during the term shall be filled as deemed appropriate by both Council and the committee. The committee may, by resolution, co-opt members to assist as required if the number of members does not exceed the maximum specified in paragraph 1 of the membership of community committee section (see below).
5. Council may assist in filling vacancies as appropriate.
6. All nominated members should either reside within the specified community area or have a vested interest in the community.

The Chief Executive (or his delegate) will call for nominations to the committee either:

- Digitally: via the public Council website on the advertised Committee Elections event or Committee Elections Public Notice with the Community Committee Nomination form attached
- In Person: verbally from members of the public on the day of the elections
- All nominations for membership require both a mover (nominator) and a person to second the nomination (*a person may nominate themselves for the committee*)
- A vote for membership of the Committee will only be required if the number of nominations received exceed the maximum of 12 Committee members

Appointment of Committee Officers (Chairperson/Deputy Chairperson and Secretary)

Once all members of the Committee have been elected the Chief Executive (or his delegate) will call for nominations for the Committee Chairperson:

- A nomination can be received by any member of the Committee and must be seconded by another Committee member
- If more than one nomination is received the Committee members will be required to vote for their preferred Chairperson (either verbally or by a show of hands)
- The candidate with the most votes for Chairperson will be duly elected and assume the Chair for the remainder of the meeting.

Note: If only one nomination for Chairperson is received than a vote by the members will not be required and the member nominated will assume the Chair.

The Chairperson will then call for nominations from the members for the roles of both Deputy Chairperson and Committee Secretary and the same process will follow.



**Community Boards,
Community Committees
and Ward Councillor
Delegations.**

Introduction

This section of the governance structure sets out the terms of reference (TOR) and delegations for the following community boards and community committees (partially supported by Council), along with the additional delegation to ward councillors in conjunction with smaller representative groups of the community:

- Huntly Community Board
 - Ngaaruawaahia Community Board
 - Raglan Community Board
 - Rural-Port Waikato Community Board
 - Taupiri Community Board
 - Tuakau Community Board
-
- Meremere Community Committee
 - Pōkeno Community Committee
 - Tamahere Community Committee
 - Te Kauwhata Community Committee.

This section also outlines the principles of the relationship between Council and a community board or community committee, and that board or committee and the public.

Community boards are separately constituted as unincorporated bodies and their role is set out under s 52 of the Local Government Act 2002 (LGA). Community boards may have powers delegated to them by Council in accordance with sch 7, cl 32 of the LGA.¹

Council provides additional support to four community committees (listed above), which are established by, and represent, their relevant local community. Community committees do not have any legislated role or powers, though may be delegated powers by Council in accordance with sch 7, cl 32 of the LGA.

Delegations to a community board or community committee shall be exercised with proper regard for Council's strategic direction, policies, plans, standing orders, and Council's interpretation of its statutory obligations (as advised by, or on behalf of, Council staff). Such delegations are based on the following principles:

1. Efficient decision-making should be paramount.
2. Conflicts of interest must be avoided where possible and risks of such conflicts minimised.
3. To ensure processes are free from bias and pre-determination, community boards and community committees must not adjudicate issues on which they have advocated or wish to advocate to Council.

¹ Including, but without limitation refer to s 53(3) and sch 7, cl 32(1) of the LGA.

4. Community boards and community committees should proactively and constructively engage with residents and ratepayers on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

1. Do not delegate any function, duty or power which legislation (for example s 53(3), and sch 7, cl 32(1) of the LGA) prohibits from being delegated.
2. Are subject to and do not affect any delegation which Council has already made or subsequently makes to any other committee, Council officer or other member of staff.
3. Are subject to any other legislative requirements that may apply to a particular delegation.
4. Are subject to any Council or Council committee resolution, from time to time, to a community board or community committee that a particular issue must be referred to Council for decision.
5. Reflect that decisions with significant implications should be made by Council (or a Council committee with delegated authority).
6. Reflect that all statutory and legal requirements must be met when a community board or community committee makes a decision under its delegations.

Community committee terms of reference

It is noted that the community committee terms of reference (TOR) are being reviewed at present and are likely to be revised again, as part of the representation review, in early 2027. In the interim these TOR apply to the four community committees listed on page 51.

Election and election process

1. Members of community committees shall be elected on a three-year cycle, following the local body elections and after the establishment of a governance structure with TOR.
2. Elections shall be held by public meeting conducted by the chief executive of Council or their nominee, at which candidates will be nominated and elected (the elections meeting). The elections meeting shall be conducted in a manner deemed appropriate by the chief executive.
3. Council will advertise the public meeting and call for nominations to the committee.

4. Any vacancies occurring during the term shall be filled as deemed appropriate by both Council and the committee. The committee may, by resolution, co-opt members to assist as required if the number of members does not exceed the maximum specified in paragraph 1 of the membership of community committee section (see below).
5. Council may assist in filling vacancies as appropriate.

Purpose

The _____ Community Committee (the Community Committee) is set up by the Waikato District Council (Council) to deal with local issues on behalf of Council in the township and surrounds of _____.

Roles and delegations

The community committee's role shall be as follows:

1. Represent and act as an advocate for the interests of its community.
2. The consideration of and reporting on all matters referred by Council or any matter of interest or concern to the community committee.
3. Maintain an overview of services (e.g., road works, parks, recreational facilities, community activities, and traffic management) provided by Council within the community of _____.
4. The preparation of an annual submission to the budgetary process of the Waikato District Council for expenditure within the community of _____.
5. Communication with community organisations and special interest groups within the community of _____.
6. In the event that the committee that doesn't have specific discretionary funding to allocate, the committee can make an application to Council's Rural Ward Discretionary Fund for the funding of specific projects or events. These grants are available for projects and initiatives in rural areas and areas that are not served by a community board or other committee that receives discretionary funding.
7. To work with the elected hall committee to ensure the management and administration of halls within the _____ area.
8. Any other function and duties may be delegated from time to time to the community committee by Council.
 - a. Pursuant to sch 7, cl 32(3) of the LGA, any sub-delegation of these responsibilities, duties and powers by community committee is hereby expressly prohibited.

Membership of community committee

1. The membership of the community committee shall consist of not fewer than three and no more than 12 elected members plus appointed member(s) from Council.

2. In line with representation reviews and any applicable Local Government Commission determinations, councillor(s) elected in the ward representing the community committee area shall be community committee members either by election or appointment.
3. The role of the appointed councillor(s) shall be the liaison link between Council and the community committee.
4. Community Committee members (of the four committees stated on page 51) are expected to act in accordance with Council's code of conduct and standing orders at all times. This includes the obligation to declare any actual, potential, or perceived conflicts of interest in relation to matters under consideration.

Chairperson

1. The community committee shall appoint a chairperson from within its membership.
2. The community committee shall appoint a deputy chairperson from within its membership.
3. The community committee shall appoint a secretary from within its membership.
4. For community committees with the delegation of discretionary funding, they will need to appoint a funding representative to work with council staff.

Meeting procedures

1. The community committee shall follow the general principles of the New Zealand Standards (NZS 9202:2003) Model Standing Orders including Amendment 1 for Meetings of Local Authorities and other public bodies.
2. Any variance to the standing orders can be decided by a simple majority vote of those members present at a meeting.
3. A quorum of members of the committee shall consist of no fewer than five members.
4. The committee will be responsible for completing, and submitting to Council's Democracy team, minutes for each committee meeting in accordance with guidance provided by Council.
5. Members of the public and external presenters (including Council staff) will be treated with respect and courtesy by committee members.
6. All councillors are entitled to attend community committee meetings and are granted speaking rights on agenda items and general matters. Aside from those formally appointed as members of the committee, attending councillors do not hold voting rights.

Communication

1. The objective is to retain quality relationships between Council and the community committee and the community committee and the public.

Responsibilities of Council

1. Council agrees to hold at least one combined workshop per annum, at which Council will participate with all community committees in discussing issues of mutual interest and clarification will be given on future Council direction.
2. Council may accept representations from the community committee at its ordinary meetings on issues of significance contained within the community board minutes.
3. Council employs the chief executive, and the chief executive employs all staff. The chief executive is accountable to Council, not to the community committee.

Winding-up of the committee

1. The committee may be wound up by resolution of Council in consultation with, or as a result of a request from the committee.



**Committee Member Nomination
for Waikato District Council
Triennial Elections at a Public Meeting held
in the Pōkeno Community Hall at 7:30 pm
on Wednesday, 26th November 2025**

I, _____ (full name)
consent to being nominated for a position on the Pōkeno Community
Committee for a term of three years, for the election being conducted by the
Waikato District Council. I intend to be present at the meeting convened by the
Council for the purpose of conducting the election.

Signature: _____

Date: _____ 2025

Nominated by: _____

Seconded: _____

Vote result: _____ Elected / Not elected Verified by RO: _____



**Committee Member Nomination
for Waikato District Council
Triennial Elections at a Public Meeting
held in the Pōkeno Community Hall at 7:30
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I, _____ (full name)
consent to being nominated for a position on the Pōkeno Community
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Waikato District Council. I intend to be present at the meeting convened by the
Council for the purpose of conducting the election.

Signature: _____

Date: _____ 2025

Nominated by: _____

Seconded: _____

Vote result: _____ Elected / Not elected Verified by RO: _____

To	Pōkeno Community Committee
Report title	Appointment of Chairperson & Deputy Chairperson
Date:	Friday, 14 November 2025
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. EXECUTIVE SUMMARY

WHAKARAAPOTOTANGA MATUA

At the inaugural election meeting the Community Committee is required to appoint a Chairperson and a Deputy Chairperson. Schedule 7 of the Local Government Act 2002 sets out the process for such appointments.

The Local Government Act 2002 requires that a Chairperson and Deputy Chairperson is appointed at the inaugural meeting following the local authority elections. The members need to decide on nominations for these positions. In the event there is more than one nomination then the Chief Executive, or his nominee, will conduct an election in accordance with the Local Government Act 2002.

All elected members of the Community Committee are eligible for election as Chairperson. It does not matter whether the person was elected or appointed by Council.

Members must decide on whom to elect to the two positions. This must be conducted by way of election and resolution of the Community Committee.

A contested election must be conducted in accordance with clause 25, Schedule 7 of the Local Government Act 2002.

There are two options specified in clause 25:

System A

The candidate will be elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting. This system has the following characteristics:

- a. there is a first round of voting for all candidates;
- b. if no candidate is successful in that round, there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
- c. if no candidate is successful in the second round, there is a third, and if necessary subsequent rounds, of voting from which, each time, the candidate with the fewest votes in the previous round is excluded.

In any round of voting, if two or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

System B

The candidate will be elected or appointed if he or she receives more votes than any other candidate. This system has the following characteristics:

- a. there is only one round of voting; and
- b. if two or more candidates tie for the most votes, the tie is resolved by lot.

System B is the recommended approach as it is simple and transparent.

2. STAFF RECOMMENDATIONS

TUUTOHU-AA-KAIMAHI

- a. **THAT the Pōkeno Community Committee resolves to use System B for the election of Chairperson and Deputy Chairperson as detailed in clause 25, Schedule 7 of the Local Government Act 2002;**
- b. **THAT is appointed Chairperson of the Pōkeno Community Committee for the duration of the 2025 – 2028 triennium; and**
- c. **THAT is appointed Deputy Chairperson of the Pōkeno Community Committee for the duration of the 2025 – 2028 triennium.**

3. ATTACHMENTS

NGAA TAAPIRIHANGA

None

.POKENO COMMUNITY COMMITTEE

Minutes of meeting of Pokeno Community Committee held at 7.00 pm at Pokeno Hall on Monday 25 August 2025

Present

Allen Grainger (Chair), Helen Clotworthy (Deputy Chair), Ginny Bullock (Secretary), Janet Baillie, Jay Singh

Mayor: Jacqui Church

Councillors: Vern Reeve, Kandi Ngataki

Visitors: Will Gauntlett (WDC), Liz Saunders WDC, Attinder Singh WDC. Tami Theys WDC, various members of the public

Apologies

Dhanak Humayan

Allen Grainger welcomed everyone to the meeting and advised that there would be a presentation by Will Gauntlett regarding the Pokeno Community Committee Vision Plan 2024-2026.

Allen gave an apology to Rob Chester for any matters that may have been wrongly communicated which was received with acknowledgement

Moved Janet Baillie

Seconded Kandi Ngataki

A letter and motion was received from the floor from a member of the public pointing out that the entire PCC should resign due to not reporting true facts of meetings.

A vote was called. 4 for the motion, balance of the public against, motion denied

Confirmation of Status of Agenda

Moved Ginny Bullock

Seconded Janet Baillie

Confirmation of previous minutes 03 June 2025

Moved Ginny Bullock

Seconded Kandi Ngataki

Confirmation of previous minutes 14 July 2025

Ginny Bullock advised a correction. She said 12000 hits on website last month. This was incorrect. Figure is total amount of hits not per month

Moved Ginny Bullock

Seconded Allen Grainger

Disclosures of interest

The register of disclosures of interests is no longer included on agendas but PCC members still have a duty to disclose any interests under this item to the Chairman

PUBLIC FORUM

Roading

A presentation was made by Attinder Singh from WDC regarding the recent proliferation of large potholes in the main street. The meeting was advised that after inspection, potholes were filled in within 2 weeks of the last PCC meeting.

New top "coating" will be completed by Christmas, subject to weather conditions

Ginny Bullock raised the question of the state of the roundabout at the southbound off ramp from SH1. NZTA only maintains roads, etc to the Give Way sign. Attinder to look into the maintenance of both on/off ramps
Allen asked if a plan of all roads in the Pokeno area can be produced with who is responsible for what, particularly on/off ramp areas on SH1

Pokeno Hall Levy

A question was raised regarding the \$25 levy on Pokeno rates for the hall. This was mistaken for a levy for the new hub/library. This is incorrect. The levy is for upkeep of the existing Pokeno Hall. Elaine Rodrigues said that there is black mould in the hall. After the meeting Helen and Ginny inspected the hall with Elaine. No mould in the toilets, but there is a little patch on the ceiling of the small meeting room which will be addressed.

CORRESPONDENCE

In: Various emails from WDC forwarded by Secretary Ginny Bullock to all committee members.

Letter received from Elaine Rodrigues

COUNCILLOR'S REPORTS

From Kandi Ngataki

Again another semi busy month from 14th July to 25th August

Workshops –

1. Code of Conduct
2. Policy & Bylaws Engagement Process
3. Information Session Strategic Boundaries

Hearings / Deliberations – (like to note that we had a lot of submissions from our Pookeno community)

1. Alcohol Control By-law
2. Neighbourhood Park and Sports Park Reserve Management Plan

Council Hui –

1. Infrastructure Committee
2. District Plan Sub Committee
3. Policy & Regulatory Committee
4. Sustainability & Wellbeing Committee
5. Council Hui

Other –

1. Candidate Information session online
2. Review Draft Submission CDEM
3. Poowhiri / Welcome IAWAI Flowing Waters CCO Establishment Board
4. Pookeno Community Hub Hui
5. Citizenship Ceremony x 2 (another 15 Pookeno citizens sworn in)
6. Pookeno Vision Document Hui

Finally we are in campaign mode now for the next couple of months and well wishes to all those who are standing.

REPORTS

Draft Community Committee Implementation Plan

Will Gauntlett started to discuss the plan. He wanted the public to move around the room and look at the various plans and put stickers/post-it notes on their preferred plan.

Dominique Thurlow filled in details.

However some of the very vociferous public wanted the plan put on various social media outlets first so they could read the plan and make a decision

Presentation was postponed

Sports Park

Master Plan was distributed showing plans of skatepark, destination playground and boardwalk around the park.

Allen Grainger advised that Helen Clotworthy is the major driver behind the development of the Sport Park and has been from the beginning

This will likely be at least a 10 year plan.

Phase 1: preparation

Phase 2: Complete Masterplan for different areas for different activities

Phase 3: Final installation.

Meanwhile fundraising will be in place from now on towards an all-purpose building for all sports including toilets.

A discussion occurred regarding funding. The meeting was advised that funding was already in place for skatepark, destination playground and boardwalk and had been for some time, together with the final laying of topsoil and grass to create 2 multi-purpose playing fields.

The meeting was advised about flooding in the whole area and how new drains have been created already to mitigate this. It is still wet but this will be much improved once new topsoil and grass is laid

Mayor Jacqui spoke to the meeting regarding funding and the current difficulties surrounding waste water issues

Emergency Response

After a request from Linda Spicer, an assurance was given that the \$3000 WDC grant will be accounted for in the main account under a separate subheading exactly the same as other income, ie Christmas Parade

NEIGHBOURING COMMITTEE REPORTS

None

KEY WORKS PROGRAMMES - Will Gauntlett

Capital Works Programme

Details can be found on the WDC website including LTP consultations

Antenno app use is encouraged for council business

Security Cameras

No date for installation yet.

Meeting closed at 8.00 pm

MEETING DATES 2025

Monday 06 October

Monday 10 November

To	Pōkeno Community Committee
Report title	Schedule of Meetings 2026
Date:	Friday, 14 November 2025
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to seek the Committee's approval to a proposed schedule of meetings for 2026.

2. Executive summary

Whakaraapopototanga matua

The Pōkeno Community Committee agreed to a meeting schedule whereby the Committee meets on a six-weekly meeting cycle (which aligned with the Council schedule of meetings).

This meeting cycle will enable staff to have sufficient time between meetings to address actions and fully report back to the next Committee meeting.

Following confirmation of availability of Committee members in 2026 it is proposed to meet from 7:00pm on the following dates:

- Tuesday, 10 February,
 - Tuesday, 24 March,
 - Tuesday, 5 May,
 - Tuesday, 16 June,
 - Tuesday, 8 September,
 - Tuesday, 20 October, and
 - Tuesday, 1 December.
-

If approved, staff will arrange for meeting invitations to be circulated to Committee members and other stakeholders.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Pōkeno Community Committee approves the schedule of Committee meetings for 2026 as follows:

- **Tuesday, 10 February,**
- **Tuesday, 24 March,**
- **Tuesday, 5 May,**
- **Tuesday, 16 June,**
- **Tuesday, 8 September,**
- **Tuesday, 20 October, and**
- **Tuesday, 1 December.**

noting that each meeting will be scheduled to commence at 7.00pm.

4. Attachments **Ngaa taapirihanga**

Nil
