

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 5 March 2025** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Minutes for meeting held on Wednesday, 05 February 2025.

5. PUBLIC FORUM

6. REPORTS

Council Reports

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Community Reports

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6.5	Chairpersons Report	<i>Verbal</i>

7. OTHER BUSINESS

CL Hobbs
CHIEF EXECUTIVE

To	Te Kauwhata Community Committee
Report title	Confirmation of Minutes
Date:	20 February 2025
Report Author:	Saveeta Chandar, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 5 February 2025.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee confirms the minutes for a meeting held on Wednesday 5 February 2025 as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – 5 February 2025 confirmed minutes

MINUTES of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 5 FEBRUARY 2025** commencing at **7.00pm**.

Present:

John Cunningham (Chairperson)
Tim Hinton
Courtney Howells
Ian Wrigley
Angela van de Munckhof
Liz Tupuhi
Cr Marlene Raumati

Apologies:

Lauren Hughes
Jo Gurnell
Estelle Jonathan

Elected Members and staff attending:

Mayor Jacqui Church, Mayor of Waikato District Council
Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council
Jason Marconi – Community-led Development Advisor, Waikato District Council
Sheryl Flay – Senior Communications Advisor, Waikato District Council
Tofeeq Ahmed – Programme Manager (Placemaking), Kainga Ora

Public attending:

Tom Edwards
Kane Thompson

1. APOLOGIES AND LEAVE OF ABSENCE

RESOLVED: (JOHN CUNNINGHAM / IAN WRIGLEY)

THAT apologies from Estelle Jonathan, Jo Gurnell and Lauren Hughes be received.

CARRIED

TKCC2502/1

2. CONFIRMATION OF STATUS OF AGENDA ITEMS

RESOLVED: (TIM HINTON / ANGELA VAN DE MUNCKHOF)

THAT the agenda for the meeting of the Te Kauwhata Community Committee being held on Wednesday 5 February 2025 be confirmed and:

- a. That all items therein be considered in open meeting.**
- b. And further that all reports be received.**

CARRIED

TKCC2502/2

3. DISCLOSURES OF INTEREST

RESOLVED: (JOHN CUNNINGHAM / IAN WRIGLEY)

- Tim Hinton (as per disclosure of interest form).

CARRIED

TKCC2502/3

4. CONFIRMATION OF MINUTES

RESOLVED: (MARLENE RAUMATI / JOHN CUNNINGHAM)

THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 4 December 2024 be confirmed as a true and correct.

CARRIED

TKCC2502/4

5. PUBLIC FORUM

- There were no items from the public forum.

6. REPORTS

6.1. Discretionary Fund Report

RESOLVED: (JOHN CUNNINGHAM / IAN WRIGLEY)

- a. **THAT the Te Kauwhata Community Committee receives the report for the Te Kauwhata Discretionary Fund to 20 January 2025 and the North Waikato Development Fund report to 20 January 2025.**

CARRIED

TKCC2502/5

Discussion

- Cr Marlene Raumati enquired about the \$600 commitment to the Te Kauwhata Fire Brigade for its annual lollie gifting event has been invoiced. John Cunningham to seek an update from the Fire Brigade for the next meeting.
- Cr Raumati also requested staff to check the status of the funding allocated in the 2023/2024 Financial Year to the Te Kauwhata Community Response Group. The

Committee passed a resolution (TKCC2403/5) in March 2024 allocating \$3000,00 from the Discretionary Fund for the Community Emergency Response Group for 2023/2024 and \$500,00 per annum for subsequent financial years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Group.

6.2. Te Kauwhata Works and Issues Report

RESOLVED: (ANGELA VAN DE MUNCKHOF / LIZ TUPUHI)

6.2.1. THAT the Works and Issues report be received.

6.2.2 AND THAT funding for the survey work on KiwiRail land for the Saleyard Road Walkway Project be paid out of the North Waikato Development Fund.

Discussion:

- Dog park project
 - Tim Hinton advised that minor clean-up work and seating installation under the sails remains to be done.
 - Ian Wrigley volunteered to post a question on the Dog Park Facebook page regarding a small dog area.
 - Cr Raumati advised that it is important that when engagements are held with the community on projects that they understand that any capital work will have a subsequent rate impact.

- Saleyard Road Walkway project
 - John Cunningham informed the Committee that he has been advised by the Council's Strategic Property team that survey work is required on the Kiwi Rail land as a prerequisite for accessing a grant. The cost of the survey will be funded from the North Waikato Discretionary Fund (expected to be about \$3500).

- Community Identity Strategy project
 - Jason Marconi and Tofeeq Ahmed presented the final Community Identity Strategy document.

- Mr. Marconi and Mr. Ahmed thanked the project team (Courtney Howells, Estelle Jonathan, Lauren Hughes, Liz Tupuhi and Jo Gurnell) for their contribution and guidance.
 - Mr. Marconi indicated that the key challenge now is to ensure that the Strategy is implemented.
 - John Cunningham thanked Mr. Marconi, Mr. Ahmed and the project team for their work noting that the engagement was done well. He suggested that the team identify the short term priority actions to guide implementation.
 - Liz Tupuhi also acknowledged the work done by Mr. Marconi and Mr. Ahmed and noted that there are some short term actions that are already underway.
 - Courtney Howells also thanked Mr. Marconi and Mr. Ahmed for their work and indicated that the schools also played a key role in informing the Strategy.
 - Marlene Raumati also thanked Mr. Marconi, Mr. Ahmed and the project team for their work and reminded the team to bear in mind the impact of any project on the general rate as she has a responsibility to ensure that ratepayers are not adversely impacted when Council is trying to keep rate increases low. She suggested that we look at other funding sources such as the Lions. She also suggested that activities like sunset movies in the park can be marketed district-wide to attract external (to Te Kauwhata) visitors. Consideration can therefore be given to procuring external funding for the projects.
 - Mr. Ahmed acknowledged Cr Raumati's comments and agreed that certain events can be used to raise funds.
 - Mr. Marconi indicated that the group has done initial thinking on fundraising.
 - Ian Wrigley advised that the project team could also look at sponsorship and naming rights.
 - Action for the next meeting: The project team to develop a priority project plan for implementing the Te Kauwhata Community Identity Strategy
- Te Kauwhata Domain Walkway
 - Stage 2 of the project is dependent on funding through the Council's 2025-2034 Long Term Plan.
 -
 - Security cameras

- Vishal Ramduny indicated that the Council's Facilities team has advised that detailed design is currently in progress. This phase of the project is expected to be completed by the end of February. He advised that the Facilities team had anticipated that this would be completed by mid-February, however the scope had to change to make the roll-out of cameras more cost effective by utilizing the existing network and infrastructure. Once a detailed design is received the findings will be shared with the Council's elected members. The Project Manager engaged with Te Kauwhata Police to identify camera locations based on surveillance statistics.
- A further update will be provided in March 2025.
- Domain Rongoa Garden project
 - Liz Tupuhi confirmed that there is funding for two years from the Waikato River Authority for the planting of the kahikatea forest.

CARRIED

TKCC2502/6

6.3. Councillors Report

RESOLVED: (JOHN CUNNINGHAM / TIM HINTON)

THAT the verbal update from Cr Marlene Raumati be received.

Update:

- Marlene Raumati confirmed that she is standing for re-election at the 11 October 2025 Local Government Elections.
- Cr Raumati provided an overview of the status of LTP 2025-2034 noting that, for Te Kauwhata, there were several capital projects / upgrades planned over the next nine years to include:
 - Minor road upgrades
 - Te Kauwhata Roundabout (year 9) upgrade
 - Te Kauwhata to Rangiriri footpath upgrade
 - Water supply pump extensions and upgrade
 - Upgrades to the Te Kauwhata Wastewater Treatment Plant
- John Cunningham indicated that Te Kauwhata is well serviced as far as water and wastewater treatment is concerned.

- Cr Raumati advised the Committee that Council's new Chief Executive, Craig Hobbs, has commenced his duties.
- Mayor Jacqui Church acknowledged the involvement of chairperson John Cunningham in the LTP workshops. She informed the committee that the general rate currently sat at 4.25% (which includes the removal of the public transport general rate, which is expected to be collected by the Waikato Regional Council from 1 July 2025 should this approach be adopted by that council).
- In response to a question from Ian Wrigley, the mayor confirmed that Council uses the 'growth-pays-for-growth' approach for development and developers pay for infrastructure cost for their development. However, Council still has an obligation to provide for bulk supply that may have a wider community benefit.

CARRIED

TKCC2502/7

6.4. Chairperson's Report

RESOLVED: (IAN WRIGLEY/TIM HINTON)

THAT the verbal report from John Cunningham be received.

Update:

- John Cunningham commented that the Te Kauwhata Community Committee Plan was finalised in January 2025 and that it is now being printed.
- Mr. Cunningham advised the Committee that there is training scheduled by Council staff for all community boards and committees on their respective committee/board plans for 4-6 March 2025 in Huntly.
- Mr. Cunningham attended a Code of Conduct and Interest Register training course in which it was agreed that, for Community Committee purposes, only information relevant to the Waikato is required to be disclosed.
- Mr. Cunningham advised that he is drafting an article for The Chatter.

CARRIED

TKCC2502/8

7. **Any other business**

- There were no other matters for discussion.

8. **ACTIONS**

Follow-up Actions	
Action	By whom
Follow up with the Te Kauwhata Fire Brigade regarding the invoicing of the \$600 commitment made to it from the Discretionary Fund for its annual lollie gifting event.	John Cunningham
Check the status of the funding allocated in the 2023/2024 Financial Year to the Te Kauwhata Community Response Group. The Committee passed a resolution (TKCC2403/5) in March 2024 allocating \$3000,00 from the Discretionary Fund for the Community Emergency Response Group for 2023/2024 and \$500,00 per annum for subsequent fiscal years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Group.	Vishal Ramduny
Canvas members of the dog park Facebook page regarding a small dog area.	Ian Wrigley
Develop a priority project plan for implementing the Te Kauwhata Community Identity Strategy	Community Identity Strategy Project Team

Minutes confirmed by the Chairperson on 9 th day of February 2025 for approval at the next Committee meeting.

JOHN CUNNINGHAM
CHAIRPERSON

To	Te Kauwhata Community Committee
Report title	Discretionary Fund Report to 18 February 2025
Date:	05 March 2025
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Alison Diaz Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 18 February 2025

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Te Kauwhata Community:

- a) receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Funding report, and
- b) passes a resolution to set a maximum commitment to the Te Kauwhata Community Response Group from the existing discretionary fund allocation, to allow for the multi-year support that has been requested previously.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 18 February 2025

Attachment 2 – North Waikato Development Fund report to 18 February 2025

TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2024/25 (July 2024 - June 2025)
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As at Date: 18-Feb-2025

GL

10-2070-0000-00-25904

2024/25 Annual Plan		4,198.00
Carry forward from 2023/24		20,680.59
Total Funding		24,878.59
 Income		
 Total Income		
		-
 Expenditure		
		<i>excl GST</i>
18-Oct-24	Payment of \$500.00 per annum for subsequent financial years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Te Kauwhata Community Emergency Response Group. TKCC2403/05	500.00
18-Dec-24	Payment to Te Kauwhata Events Committee for the traffic management at the Christmas Parade inv 2024/0008 \$2,012.50 TKCC2412/05	2,012.50
Total Expenditure		2,512.50
Net Funding Remaining (excluding commitments)		22,366.09
 Commitments		
		<i>excl GST</i>
07-Feb-24	Commitment of \$900.00 (Plus GST if any) to Te Kauwhata Community House towards Childrens Day Splash n Dash TKCC2402/07	900.00
06-Mar-24	Commitment of \$500.00 per annum for subsequent financial years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Te Kauwhata Community Emergency Response Group. (passes a resolution to set a maximum commitment to the Te Kauwhata Community Response Group from the existing discretionary fund allocation, to allow for the multi-year support that has been requested previously). TKCC2403/05	500.00
06-Nov-24	Commitment of \$600.00 to Te Kauwhata Volunteer Fire Brigade for its annual lollie-gifting event TKCC24011/05	600.00
Total Commitments		2,000.00
Net Funding Remaining (Including commitments)		20,366.09

NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2024/25 (July 2024 - June 2025)**Te Kauwhata Allocation****As at Date: 17-Feb-2025**

		RS	18356
Resolutions from TKCC Committee Meeting Minutes & Other Information			
2024/25 Annual Plan			
Reserve Opening Balance			286,765.03
Total Funding			286,765.03
Income			
Interest July to October 2024			6,590.42
Total Income			6,590.42
Expenditure			
18-Sept-24	Payment to Barakat Contractors to supply and install shade cloths at the dog park inv 15287 30/05/24	TKCC2308/09	3,875.65
26-Jul-24	Payment to TK Sports Domain Lighting Installation PO NGA023873 invoice 2024-30 26/07/2024	TKCC2102/03	57,375.68
12.11.2024	Payment to Fletchs Covers & Trims to supply and install shade cloths at the dog park inv 0427 12.11.2024	TKCC2308/08	3,774.00
Total Expenditure			65,025.33
Net Funding Remaining (excluding commitments)			228,330.12

Commitments

<i>Date</i>	<i>Description</i>	<i>Resolution no</i>	<i>breakdown of monies spent</i>	<i>Amount remaining</i>
03-Feb-21	Te Kauwhata Committee supports the use of \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding the construction of the Te Kauwhata Blunt Road Walkway ; (Note: The Committee may not use all the \$150,000 commitment for the Blunt Road walkway).	TKCC2102/03	150,000.00	
03-Nov-21	(Note: that the Committee subsequently at 3 Nov 2021 meeting adjusted this commitment to \$100,000 as part of a discussion the Works and Issues report). As advised by Management Accountant this reduction is to show against Blunt Road Walkway 22.10.2024		(50,000.00)	100,000.00
03-Feb-21	Te Kauwhata Committee supports the use of a further \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding Te Kauwhata Domain lighting project and footpaths within the Domain .	TKCC2102/03	150,000.00	
09-Apr-24	less payment to Te Kauwhata Rugby Football Club for Lighting installation invoice 2024-8 09/04/2024	TKCC2102/03	(92,624.32)	
26-Jul-24	less payment to TK Sports Domain Lighting Installation PO NGA023873 invoice 2024-30 26/07/2024	TKCC2102/03	(57,375.68)	0.00
08-Aug-23	North Waikato Development Fund to get Stage 1 and Stage 2 of the Dog Exercise Park project implemented.	TKCC2308/09	7,738.00	
30-May-24	less payment to Barakat Contractors to supply and install shade cloths at the dog park inv 15287 30/05/24 (currently in suspense account will show as an actual in October month end report)	TKCC2308/09	(3,875.65)	
12-Nov-24	less payment to Fletchs Covers & Trims to supply and install shade cloths at the dog park inv 0427 12.11.2024	TKCC2308/08	(3,774.00)	88.35
Total Commitments				100,088.35
Net Funding Remaining (Including commitments)				128,241.77

To	Te Kauwhata Community Committee
Report title	Discretionary Fund Application
Date:	21 February 2025
Report Author:	Saveeta Chandar, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to provide the Discretionary Funding applications received for consideration by the Te Kauwhata Community Committee.

2. Executive summary

Whakaraapopotanga matua

The Te Kauwhata Community Committee has received one application for Discretionary Funding from:

1. Te Kauwhata Squash Club

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee:

- a. **approves/partially approves/declines an allocation of \$6,402.00 (plus GST if any) from their Discretionary Funding account to:**
 - i. **Te Kauwhata Squash Club**
 - ii. **for the payment of a new fridge.**

4. Background/Discussion

Koorero whaimaarama/Matapaki

Waikato District Council provides funding to the Te Kauwhata Community Committee to assist community groups, non-commercial groups and voluntary organisations operating within their district for events and projects.

5. Next Steps

Ahu whakamua

Provide the applicants with outcome of their discretionary fund application and provide guidance on timeframes for the completion of funding accountability forms.

6. Attachments

Ngaa taapirihanga

- DF Squash Club application
- Squash Club Project Proposal

Te Kauwhata

Te Kauwhata Squash Inc.

The Te Kauwhata Squash club was established in 1983 and is an Incorporated Society. It has a proud history of being built by locals who supplied the labour force under the local builder. Being an agricultural area crops were grown & members turned out in force to help get the clubs' build completed.

0274994030

jeff@lakewoodlodge.co.nz

We request support for purchasing a new fridge for the club. The grant would be used when received within a three month period in 2025.

The Club is reliant on a mix of community funding and self-generated income to provide sporting services to the local community. Equipment grants are important to provide our services to members and the community, and to maintain ongoing sustainability of the Club. - Improved sporting services to the community - Provide quality facilities to the community - Improve the clubs sustainability - Grow membership - Support a healthy and social sporting environment - Create development opportunities for men, women, children and youth

Yes (Do NOT include GST in your budget)

019 405 326

6,402

3,000

We will apply to community funders for support of the balance

[project proposal.pdf](#)

Yes

Four Winds Foundation \$3,402

Nil



Mahi Rd, Te Kauwhata 3710

Phone 07 8263208

<https://www.facebook.com/TeKauwhataSquashClub/>

PROJECT PROPOSAL

Purpose

We request support for purchasing a new fridge for the club.

Project

The Club is reliant on a mix of community funding and self-generated income to provide sporting services to the local community.

Equipment grants are important to provide our services to members and the community, and to maintain ongoing sustainability of the Club.

Aim

We aim to offer facilities and support for playing and enjoying squash to the local and wider community and operates for all ages and abilities.

Timeframe

The grant would be used when received within a three month period in 2025.

Management

The grant will be managed by the Club Treasurer overseen by the Club Committee.

Geographical Area

Based in Te Kauwhata, we draw our members and visitors from the whole of the North Waikato/South Auckland area with members coming from Waerenga, Glen Murray, Rangiriri, Onewhero, Huntly, Mercer, Meremere, Ohinewai and Te Kauwhata. Many of the Waikato Tainui hapū of Ngāti Hine, Ngāti Naho, Ngāti Pou and Ngāti Taratikitiki are members of our Squash club.

Objectives

- Improved sporting services to the community
- Provide quality facilities to the community
- Improve the clubs sustainability
- Grow membership
- Support a healthy and social sporting environment
- Create development opportunities for men, women, children and youth

Budget

Vertical triple door fridge	\$6,402
Total amount of request	\$6,402

To | **Te Kauwhata Community Committee**
Report title | **Works and Issues Report**

Date: | 5 March 2025
Report Author: | Vishal Ramduny
Authorised by: | Vishal Ramduny
| Strategic Initiatives and Partnerships Manager

1. Purpose of the report

Te Take moo te puurongo

To update the Committee on projects in the Works and Issues report.

2. Executive summary

Whakaraapopotanga matua

The Works and Issues update in the attachment relate to the following projects identified by the Community Committee:

Te Kauwhata Works & Issues Projects	Project Manager/Key Contact
Project1: Dog exercise area	Tim Hinton and Ian Wrigley
Project 2: Saleyard Road Walkway	John Cunningham
Project 3: Community Identity Strategy	Courtney Howells and Estelle Jonathan
Project 4: Te Kauwhata Domain - Walkway and Fitness Trail	Tim Hinton
Project 5: Security cameras for Te Kauwhata	Mel Tarawhiti (Facilities Services Manager, Waikato District Council)
Project 6: Te Kauwhata Domain – Rongoa Garden	Tim Hinton and Estelle Jonathan

3. Staff recommendations **Tuutohu-aa-kaimahi**

That the Te Kauwhata Committee receives the Works and Issues Report for 5 March 2025.

4. Attachments **Ngaa taapirihanga**

Attachment – Works and Issues for Te Kauwhata Community Committee of 5 March 2025.




ATTACHMENT

Te Kauwhata Community Committee


Works and Issues Report

For Committee Meeting of 5 March 2025

Key:

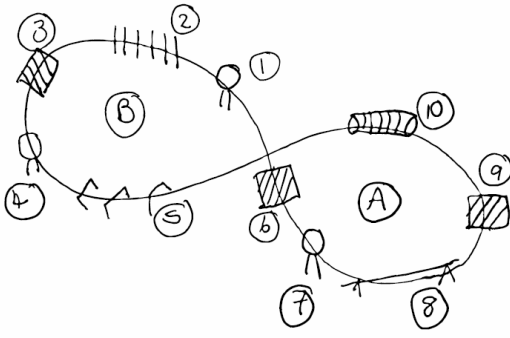
Traffic Light	Definition
1) 	2) Project on track to succeed. 3)
4) 	5) Project planning has commenced OR the project is on hold, but action is being taken to resolve this OR a problem has been identified but no action may be taken at this time, and it is being monitored.
6) 	7) The project has not yet started OR it requires remedial action. 8)

1. Project Name: Development of the dog park exercise area


Project Goal:	Development of the Te Kauwhata dog park to make it an enjoyable space for both dogs and people.
Project Manager:	TBC
Project Members:	Tim Hinton and Ian Wrigley
Council Staff Advisor:	Stephanie Loughnan (Parks and Reserves Technical Support Officer, Waikato District Council)
Status update:	 <p>Phase 1 stages I and II of the project has been completed.</p> <ul style="list-style-type: none"> - At the 5 February Committee meeting Tim Hinton advised that minor clean-up work and seating installation under the sails remains to be done. - Ian Wrigley volunteered to post a question on the Dog Park Facebook page regarding a small dog area.
Funding:	Budgetted for phase 1 and phase 2 stages 1 and II
Likely Completion	April 2024 (Phase 1) - Completed September 2024 (Phase 2)

Project Summary

The TK dog park will be revamped to include a dog agility course and a fenced-off area for the more timid small dogs to play and exercise without fear of being encroached upon by larger dogs. Additionally, the dog park will also benefit from the development of two shaded picnic areas with picnic tables in them so members of the community can enjoy the area more with their families. Parking for overflow of the rugby club events has been fully considered.

Status update of actions from last 3 months	Support needed	Next steps	By When?
<p>PHASE 1: Dog Agility Area</p> <p>Dog agility equipment were cleaned in a working bee on Saturday 29th April 2023 as planned.</p> <p>Dog Agility course proposed to be located between points □ and □ of the dog park shown in the diagram above to minimise parking impact due to TK Domain event overflow.</p> <p>Meeting was had with Dog Agility course designer Denise Ireland on Wednesday 8 May 2023 and the course has been designed in two parts within a figure of 8 formation as shown in the dog park diagram on the previous page. Proposed course layout is shown below:</p>  <p>□□□ Dog Tyre Hoops □ Dog Tunnel □ Dog Weaving Posts □ Dog Hurdles □□□ Dog Jump Platforms □ Dog Seesaw</p> <p>According to Kennel Club H Regulation H(1)(B)1a.(3) – Design:</p> <ul style="list-style-type: none"> The course should require a dog to traverse 10 obstacles, but not more than 20 and all jump obstacles should be the same height All agility obstacles will be laid out 4-5 metres apart between centres of consecutive obstacles using the 	<p>Tim Hinton has agreed this plan with Waikato District Council.</p> <p>Funding to hire equipment to place this equipment on the course has been achieved.</p> <p>Right now the ground is too wet to install the equipment. We are waiting for summer.</p> <p>Community events across 2 phases:</p> <p>9) Working bee to install the equipment will likely happen in September/October/November 2023 once the ground dries up as per course design</p> <ul style="list-style-type: none"> 10) Working bee to paint and finish the equipment in November/December 2023 	<p>Wait for the weather to dry up and then schedule in the working bees. Once we confirm the dates, Adele will send out community support requests on TK community page, Dog park community page and TKCC members</p>	<p>Phase 1 has been completed.</p>

<p>straight line centre-to-centre method to ensure dog jump safety</p> <ul style="list-style-type: none"> The height of all obstacles will be knee height catering for midi dogs <p>There are two courses, A and B. Similar to a golf course with a 9 hole vs. 18 hole golf course, advanced dogs can do both courses A and B together, whereas beginner dogs can just work on one of the courses without interfering with another dog on the other course.</p>			
<p>PHASE 2: Picnic areas 1 and 2</p> <p>Location of the picnic and shaded areas as well as small dog park area confirmed in the diagram above.</p> <p><u>Specifications as follows:</u></p> <p><u>PROJECT INSTALLATION STAGE I</u></p> <p>To kick off the project, we need to install the steel poles as follows. We will source 4 galvanised steel poles per shade sail (2 poles will be lower and 2 higher) The height of the lower poles will be 2.5m above ground with 1m in the ground and the higher poles will be 3.5m above ground with 1.5m in the ground). We need to decide if we want to do a working bee to install the poles.</p> <ul style="list-style-type: none"> 8 x 125mm medium galvanised steel pipe poles with 4 x 3.5m long and 4 x 5m long fitted with caps Excavator and auger drill at \$115per hour Concrete 1.8m3 <p>Anticipated timeframe = 1-2 working days Anticipated cost = Poles 2,484.80 + Auger drill \$276 + Concrete \$805 = \$3,565.80 incl. GST</p> <p><u>PROJECT INSTALLATION STAGE II</u></p> <ul style="list-style-type: none"> Once the poles are in the ground, Peter Fletcher will come to measure the shadesail measurements exactly although it's anticipated that the final shadesail sizing will be approximately 6.5x6.5 = 42.25m² for each area. 	<p>Items for the TKCC meeting:</p> <p>Funding has been achieved for phase 2, stage I and II.</p> <p><u>STAGE 1 AND II</u></p> <p>Right now the ground is too wet to install the poles. Tim has ordered the poles with Dale Barrakat and once the weather dries a bit, we can proceed with getting the poles in the ground. Once in the ground, Peter will measure the shadesail and completion of installation will be 3 weeks later</p> <p><u>STAGE III</u></p> <p>Picnic tables have been completed.</p>	<p>Keep an eye on weather and once drier, the poles can be installed and Peter can complete the shadesails.</p> <p>Tim and lansourcing mulch and rounds for completion of area</p>	<p>Phase 2 (Stage I and II) have been completed</p>


<ul style="list-style-type: none"> • He is ordering the Monotec 37015-year fabric warranty in Graphite Charcoal Shade  • He will then make the shadesails with no joins, including stainless steel hardware, d-shackles and chain links. =. A deposit for making the material is not required as we are known to the maker. Takes 2 weeks to make and install once the 8 Poles are in the ground and ready. <p>Anticipated timeframe = 2 working weeks to make and install Anticipated cost = \$4,172.20 incl. GST - Price includes making and fitting the dog park shade</p> <p>PROJECT INSTALLATION STAGE III</p> <p>Tim will source some mulch for the areas under the trees and Jeff will source half rounds to keep mulch/metal all in the area - effort and cost TBD</p> <p>Picnic tables have been sourced but need to be sanded and completed - effort TBD</p>			Timing for Stage III to be determined
<p>PHASE 3: Small dog fenced-off area</p> <ul style="list-style-type: none"> • We mapped out a small dog area in position J above measuring about 40 x 10m² • We will look into fencing options for this area with a gate so mowing the lawn is still straightforward • We need to feed back once we have explored fencing with Barakat Fencing 	Fencing companies willing to assist	Tim and Ian exploring fencing options	TBD
<p>PHASE 4: Picnic area 3 explored</p> <ul style="list-style-type: none"> • Walkway installed • Gate to dog park to link to walking track installed • Clearing of drain • Removal of trees on the bank so the mural can be viewed • Planting of trees at the far end by the squash court, so mural not obscured 	TBD	TBD	TBD



2. Project Name: Saleyard Road Walkway

Project Goal:	Development of the Saleyard Road Walkway
Project Manager:	John Cunningham
Project Members:	Marlene Raumati, Estelle Jonathan, Tim Hinton, and Whitney Totorewa
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status:	 <p>At the Committee meeting of 5 February 2025 John Cunningham informed the Committee that he has been advised by the Council's Strategic Property team that survey work is required on the Kiwi Rail land as a prerequisite for accessing a grant. The cost of the survey will be funded from the North Waikato Discretionary Fund (expected to be about \$3500).</p>
Funding	\$150,000 from the North Waikato Development Fund has been allocated to this project with other funding sources being looked at by the Committee plus \$10,000 commitment from TKCC Discretionary Fund. The figure left in the original budget with all outgoings now completed is an increase on the last figure and stands at \$108,612.01 with no further forecast spend.
Likely Completion	TBC

3. Project Name: Community Identity Strategy

Project Goal:	The development of a community led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.
Project Managers	Courtney Howells and Estelle Jonathan
Project Members:	Lauren Hughes, Liz Tupuhi and Jo Gurnell
Council Staff Advisor:	Jason Marconi, Economic Development Advisor
External Partner:	Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking
Status update:	 <ul style="list-style-type: none"> - Jason Marconi and Tofeeq Ahmed presented the final Community Identity Strategy document at the 5 February 2025 Committee meeting. - Action for the next meeting: The project team to develop a priority project plan for implementing the Te Kauwhata Community Identity Strategy.
Funding:	There is funding available from the Council's Blueprint budget to assist with strategy development. Discussions are underway with Kainga Ora for additional funding. It is important to note that this funding is not intended to fund individual projects that may fit within the strategy. Once the Strategy is complete additional funding will be required for initiatives within the Strategy.
Likely Completion	By June 2024 for the Strategy but as this is community led, it will depend on the commitment/ activity of the community.

Project Summary

- A subcommittee drawn from Te Kauwhata Community Committee members and invited stakeholders has formed and meets regularly to guide the development of an Identity Strategy. The purpose of the Strategy is to articulate those things that make our sub-region unique and create a tool for planning and advocacy that will focus future investment and development in Te Kauwhata and Districts in such a way that connects, protects, and celebrates those central pillars:
 - Our unique environment (wetlands, waterways, and associated wildlife)
 - Our unique culture and history (Rangiriri pa and other sites and stories of historic significance)
- The Strategy will be a guiding document stating a 50-year vision and the associated social, economic, environmental, and cultural outcomes sought for Te Kauwhata over the next 50



years. It will also include the short, medium and long-term projects and goals required to achieve that vision.

- The Strategy will broadly cover the geographic area between the five Ngaa Muka marae – Hora Hora, Maurea, Waikare, Taniwha and Okarea. There is an acknowledgement that this is a soft border and important environmental and cultural features such as the Whangamarino Wetlands and the connection between Rangiriri and Meremere may require a flexible, inclusive approach.
- The Strategy will record aspirational, community-led, long-term goals for our region that will be used to:
 - Advocate and inform the planning of other stakeholders in our region including local and regional council.
 - Identify and drive key projects that will realise the goals of the Strategy and cement the Identity of the region internally and nationally.
 - Provide a strategic focus for the development of other community-led amenities.
- Prior to drafting the strategy, the Project Team will lead community and stakeholder consultation. The council has contracted an external agency “Interactionz” to facilitate the community engagement, while Kāinga Ora is funding and organising the Community Day and Community workshop as part of the community Consultation Process.
- The project team collated the community contributions, drawing out common themes and ideas to progress further with relevant stakeholders. The team has used internal resources to draft the Strategy.
- The draft strategy was sent to the Te Kauwhata Community Committee members for feedback in November 2024.
- The feedback was collated and included, and the draft strategy has been sent to the designer for proof reading, formatting and designing with the view of presenting to the Committee in February 2025.
- The final Strategy will include mechanisms for how it will be implemented, monitored, and used. The Project Team will continue to take a key role in these matters and update this document to detail Phase 2 at the proper time.


Phase 1				
Action	Support / Resources needed	By Whom	By When	Next Steps
Project Team formed	Admin support to schedule meetings, keep minutes and provide venue	Jason & Tofeeq	Completed	Meet 4-6 weekly
Decide on the common themes for the strategy	Admin support to Schedule meetings, keep minutes and provide venue	Jason & Tofeeq	Completed	Finalise the engagement plan
Community Engagement Plan	Project team to finalise the engagement plan	Project Team	Completed	Organise the community consultation
Consultation events	Communication plan, venues,	Project Team	Completed	Community Day, Community

	representation, external facilitator			workshop, school engagement, mana whenua engagement, online survey, hard copy surveys, community drop-in sessions. (Survey finishes on 10 th May)
Feedback on the consultation process	Promote the community to fill out the survey	Project Team	Completed (1 st May 2024 TKCC meeting)	Give Te Kauwhata Community Committee an update on the Consultation process
Collate feedback		Project Team	5 th June TKCC meeting (Project Team meeting on 29 th May to discuss the feedback)	Present initial feedback to the Te Kauwhata Community Committee
Present final visual output from Community Consultation process and collated community feedback (in a spreadsheet format)		Project Team	July 2024	Collate all the feedback into a document.
Draft document sent for feedback to TKCC members	Competent, strategic writer		Completed (Nov 2024)	
Collate feedback		Jason & Tofeeq	Completed (Dec 2024)	
Final document written	With designer to finalise the design	Jason & Tofeeq	To be presented on Feb 2025 hui	


4. Project Name: Te Kauwhata Domain - Walkway and Fitness Trail

Project Goal:	A walkway and fitness trail which will help enhance the health and wellbeing of residents of Te Kauwhata.
Project Manager:	Tim Hinton
Project Members:	John Cunningham
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status update:	<p>Stage 1 - Completed.</p>  <p>Stage 2:</p>  <p>Stage 2 of this project is dependent on funding being made available through the Council's 2025-2034 Long Term Plan.</p>
Funding:	<p>Te Kauwhata Domain Walkway works are to be undertaken as a staged project as follows:</p> <p>Stage 1 \$211,161.50 Stage 2 \$306,933.00 Total \$518,094.50</p> <p>and in accordance with the available Council LTP budget of \$518,603.62.</p>
Likely Completion	<p>April 2024 (stage 1) - Completed. State 2 - TBC</p>

5. Project Name: Security cameras for Te Kauwhata

Project Goal:	Security cameras for Te Kauwhata township
Project Manager:	Anthony Averill, Deputy General Manager Service Delivery
Project Members:	Te Kauwhata Community Committee
Council Staff Advisor:	n/a
Status:	 <p>- At the 5 February 2025 Committee meeting it was noted that Council's Facilities team has advised that detailed design is currently in progress. This phase of the project is expected to be completed by the end of February. He advised that the Facilities team had anticipated that this would be completed by mid-February, however the scope had to change to make the roll-out of cameras more cost effective by utilizing the existing network and infrastructure. Once a detailed design is received the findings will be shared with the Council's elected members. The Project Manager engaged with Te Kauwhata Police to identify camera locations based on surveillance statistics.</p>
Funding:	<ul style="list-style-type: none"> ▪ Council currently has an LTP 2021-2031 funding commitment for cameras at Te Kauwhata and Meremere. ▪ On 2 August 2023, the Committee resolved to uncommit \$5,000 for it had allocated for security cameras and re-allocate it back to the Discretionary Fund pool.
Likely Completion	TBC

6. Project Name: Te Kauwhata Domain – Rongoa Garden

Project Goal:	A Rongoa garden promoting wellbeing, the wellbeing of the person, the whenua, the soil, and the water flowing through the whenua.
Project Manager:	Estelle Jonathan
Project Members:	Estelle Jonathan, Jo Gurnell and Tim Hinton.
Council Staff Advisor:	n/a
Status:	 <p>This is at least a five to ten year project and its success is dependent on a tree canopy being created.</p>

Funding:

- \$3000 from Council's Placemaking Budget can be used for the irrigation. More funding will be needed for the kahikatea trees.
- There is funding for two years from the Waikato River Authority for the planting of the kahikatea forest.

Likely Completion

TBC



bespoke
LANDSCAPE ARCHITECTS

PLANTING EXTENT MARKUP

KAHIKATEA PLANTING STRATEGY
Lakeside, Te Kauwhata

REV A
21.05.2024

Open – Information Only

To	Te Kauwhata Community Committee
Report title	Councillor's Report
Date:	Wednesday 19 February 2025
Report Author:	Cr Marlene Raumati Waerenga-Whitikahu Ward

Purpose of the Report - Te Take moo te Puurongo

To provide an update on the activities of Councillor Raumati since the Te Kauwhata Community Committee Wednesday 5 February 2025.

Staff recommendations - Tuutohu-aa-Kaimahi

THAT the report from Cr Raumati for the January - February 2025 period be received.

Executive Summary - Whakaraapopotanga Matua

Council Committees February 2025

Infrastructure Committee

Sport Waikato Update

Sport Waikato report showed that \$113,840 has been allocated to key initiatives, throughout the district, including to the AJR Dance Studio – Te Kauwhata Youth Dance Group. Additionally, Sports Waikato supported Professional Learning Development in schools, supporting in particular the Te Kauwhata Kaahui Ako, a cluster of local schools, as teachers explored various perspectives of water safety.

Roading Team

Council's roading team reported on a Road Name Correction request, seeking the Committee's guidance on how best to proceed given funding and potential additional implications.

Mana Whenua notified the roading team of an error in the spelling of the road name Okaeria Rd. Mana Whenua advised that the correct spelling is Okarea, and requested this error be corrected.

Recommended THAT the Infrastructure Committee is requested to provide direction on how to address the alleged historical spelling error of the road name.

The Committee agreed to waive the application fee (as per option two or the report) and pay for five new signs (if approved through the consultation process) – This would follow Policy process and reflects the principle of 'causer pays', avoiding reputation harm to Council, with an unbudgeted expense of est> \$1,650 + GST

Sustainability and Well-Being Committee

Housing Strategy Update

The key outcomes identified in the Strategy are:

- Everyone has access to housing that they need and when they need it
- Everyone has access to a safe and healthy home
- Ensuring that our communities are prospering, resilient and connected
- Delivering on our communities' aspirations together with our housing partners

Rural Discretionary Fund Update

Net Funding Remaining (including commitments)

\$32,039.56

Performance and Strategy Committee

Waters and Rooding Network

Councils water and roading investments requirements, continue to be our biggest challenges, as far as affordability is concerned. Central Government has made it abundantly clear that they will not provide local government with any financial hand-outs. Council will continue to lobby through central governments Funding Environment (funding bucket).

Policy and Regulatory Committee

Adoption of Public Submissions Policy

Recommended that the Committee recommends to Council adopt the Public Submissions Policy 2025

Adoption of the Library Policy

Recommended that the Committee recommends that Council adopt the Library Policy 2025; and revoke the Library Policy 2019 (last updated 2022)

Workshop Updates January – February 2025

Submissions Policy, Library Policy and Trees Policy

Code of Conduct and Conflicts of Interest

LTP x 4 Workshops

Use of Council Land Policy

NZTA Waka Kotahi

Council Meetings

Infrastructure	05 February
Policy and Regulatory	10 February
Sustainability and Wellbeing Committee	17 February
Council Adoption of LTP Budgets	17 February
Performance and Strategy	18 February

Community Events and Other Meetings

TKCC Meeting	05 February
MCC Meeting	13 February
Waerenga School Re-capitation	14 February
TKCH Board Meeting	19 February
Blessing of Lakeside Roads	20 February
Blessing of Taonga Maaori TK Museum	20 February
TK Primary School Whaanau Picnic	20February