

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the Te Kauwhata Rugby Clubrooms, Mahi Road, Te Kauwhata on **WEDNESDAY, 4 FEBRUARY 2026** commencing at **7.00pm**.

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

**4. CONFIRMATION OF MINUTES**

Minutes for meeting held on Wednesday, 3 December 2025 Y

**5. PUBLIC FORUM**

**6. BOARD REPORTS**

6.1 Te Kauwhata Community Committee Plan – January 2026 Update Y

**7. REPORTS**

7.1 Te Kauwhata Works and Issues Report Y

7.2 Discretionary Fund Report

a. Discretionary Fund to 20 October 2025

b. North Waikato Discretionary Fund Report

7.3 Councillors Report *verbal*

**8. GENERAL BUSINESS**

CL Hobbs  
**CHIEF EXECUTIVE**

# Te Kauwhata

## COMMUNITY COMMITTEE PLAN

### Connection/ Tuuhononga

Advocating and celebrating events that bring our community together.

### Unity/ Kotahitanga

Relationship building with our community.

### Prosperity - Taurikura

Encouraging growth and investment that benefits our community.

### Engagement / Whakahoahoa

Facilitate opportunities for the community to connect on relevant issues.



**Vision** - Listen to and work with the community, mana whenua, partners and other organisations to protect, grow and enhance the environmental, social, cultural and economic prosperity of the Te Kauwhata area to enable a connected diverse and thriving community.

<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	Thursday, 29 January 2026
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 3 December 2025.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Te Kauwhata Community Committee confirms the minutes for a meeting held on Wednesday 3 December 2025 as a true and correct record.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Approved Minutes of the Te Kauwhata Community Committee meeting held on 3 December 2025.

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<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Te Kauwhata Community Committee Plan update – January 2026</b>
<b>Date:</b>	Thursday, 29 January 2026
<b>Report Author:</b>	Elizabeth Saunders, Senior Democracy Advisor
<b>Authorised by:</b>	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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Providing an opportunity for the Te Kauwhata Community Committee to report back on the delivery of their action plan.

To provide organisational updates that tie in with the actions/outcomes within the Te Kauwhata Community Committee Plan.

## **2. Executive summary**

### **Whakaraapopotanga matua**

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The Te Kauwhata Community Committee adopted their Community Committee Plan in January 2025, which outlined their vision for the following two (2) years. Following the adoption of the plan, the Community Led Development Advisor continued to work with the board on the action plan which would determine the outputs for which the Board could report on and measure achievements.

The Democracy Team have worked with the Community Led Development Advisor to create a report template which would provide each of the actions and for future reports will request updates from members prior to the agenda closing to enable these to be placed against the action plan. This report also provides an opportunity for the organisation to provide updates on activities/initiatives they are involved with that tie into the plan.

This will enable the community to see prior to the meeting whether there is something they would like to provide the board with feedback on and provide another mechanism for the community to engage with the Board at their six-weekly meetings.

### 3. Staff recommendations

#### Tuutohu-aa-kaimahi

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**THAT the Kauwhata Community Committee receives the Te Kauwhata Action Plan update for December 2025.**

### 4. Background

#### Koorero whaimaarama

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In June 2023, Mrs JA Church invited Community Board and Committee members to meet with her and Councillors to workshop how the partnership with Council could be improved and strengthened, to drive better outcomes for communities. Follow up meetings between Board and Committee members with Council Managers from Democracy and Economic and Community Led Development agreed that Boards and Committees would focus on leadership on the 4 Wellbeing's, Economic, Social, Cultural and Environmental.

In November 2023, a dedicated Council staff resource to this work programme was identified and has been working closely with members of Boards and Committees to develop their framework and future work programme of focus.

It could also enable more regular updates from the organisation that tie in with board priorities. As a result, a number of hui have been held with the Community Community to identify to establish its direction and priorities for the next two (2) years. To this end, it has developed a plan for a two year period that outlines its goals and aspirations that it is wanting to achieve under each of the 4 well-beings, including goals around engagement.

### 5. Community Board Priorities

#### Ngaa Whakaarotau o te Poari Hapori

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The Te Kauwhata Community Committees five (5) priorities are as follows:

1. Taiao – Protection, enhancement and education about our taonga
2. Prosperity (*Taurikura*) – Growth, investment, and tourism are encouraged, and the dollar is spent in Te Kauwhata
3. Unity (*Kotahitanga*) – *Grow and strengthen our partnerships with Ngaa Muka, Ngā Muka Development Trust, Waikato District Council and the local community to build enduring relationships*
4. Connection – Improve social cohesion to ensure communities are connected and feel a sense of belonging.
5. Engagement (*Tuuhononga*) – We are committed to citizen-led decision making

## 5.1 Taiao

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- 5.1.1 *We have a unique environment with the Whangamarino Wetland, which covers 7,000 hectares. It has major recreational, historical and economic values and has been designated an international Ramsar site in recognition of its status as an area of outstanding biodiversity. With the recent fire that destroyed over 1000 hectares of this wetland the Community Committees will gain an understanding of the role it can play in its recovery.*

### January Update:

No January update provided - members may have verbal update to add.

## 5.2 Prosperity Taurikura

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- 5.2.1 *A thriving economy is dependent on growth, investment and tourism and all have a considerable positive impact on Te Kauwhata. As such, the Community Committee, in partnership with others will explore opportunities to attract visitors to the village.*
- 5.2.2 *In partnership with others, a stocktake of existing events and visitor attractions will be undertaken. Upon completion these events and attractions will be promoted through a variety of communication channels.*

### January Update:

No January update provided – members may have verbal update to add.

## 5.3 Unity Kotahitanga

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- 5.3.1 *As a Community Committee we are committed to deepening our connection and growing a greater awareness of our local history. To do this we will work alongside Ngaa Muka to explore and create this awareness*
- 5.3.2 *A Rongoa garden promoting wellbeing of the person, the whenua, the soil, and the water flowing through the whenua is created.*

### January Update:

No December update provided - members may have verbal update to add.



## 5.4 Connection Tuuhononga

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- 5.4.1 *We will promote and celebrate cultural events that reflect who Te Kauwhata is, such as the A&P Show, the Christmas Parade, ANZAC day.*
- 5.4.2 *Our Domain is a central hub for our community. Therefore, we will promote the various activities that take place in this hub that bring our community together and advocate for the enhancement of the existing facilities.*
- 5.4.3 *Development of the Te Kauwhata dog park to make it an enjoyable space for both dogs and people.*
- 5.4.4 *Development of a walkway on Saleyard Road*
- 5.4.5 *Develop a walkway and fitness trail in the Te Kauwhata Domain to support and enhance the health and wellbeing of our community.*

### January Update:

No January update provided - members may have verbal update to add.

## 5.5 Engagement Tuuhononga

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- 5.5.1 *The voice of our community matters. We will encourage the voice of our community through engagement on Long Term Plans, Policy reviews and other matters Council is engaging on.*
- 5.5.2 *We are committed to communicating the issues and outcomes, in plain English, out to our communities using a variety of communication channels.*
- 5.5.3 *Oversee the Community Identity Strategy*

### January Update

The election of the new Te Kauwhata Community Committee will took place on the 3<sup>rd</sup> of December 2025. A new Chairperson has been elected in Mr Tim Hinton and the Committee have opted to change the venue for their meetings to the Te Kauwhata Rugby Club.

The Community Committee plan can be reviewed by the new members after the elections and any feedback can be provided to the Democracy Team or the Community Led Development Advisor.



## **6. Next Steps**

### **Ahu whakamua**

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The Board will report back at the next meeting with its updated reports on the delivery of its action.

## **7. Attachments**

### **Ngaa taapirihanga**

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None

<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Discretionary Fund Report to 21 January 2026</b>
<b>Date:</b>	04 February 2026
<b>Report Author:</b>	Jen Schimanski Support Accountant
<b>Authorised by:</b>	Joleen McKenzie, Finance Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 21 January 2026.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Te Kauwhata Community Committee:**

- a. receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Funding report; and**
- b. notes the resolution to shift the transaction from NWDF to TKCC DF has been processed within the finance team.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Discretionary Fund report to 21 January 2026.

Attachment 2 – North Waikato Development Fund report to 21 January 2026.

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**TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2025/26 (July 2025 - June 2026)**

As at Date: 21-Jan-2026

GL

10-2070-0000-00-25904

<b>2025/26 Annual Plan</b>	4,198.00
<b>Carry forward from 2024/25</b>	21,483.89
<b>Total Funding</b>	<b>25,681.89</b>

**Income**

<b>Total Income</b>	<b>-</b>
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**Expenditure** *excl GST*

01-Aug-25	Payment of \$5,457.60 (plus GST, if any) towards to cost of the CCTV cameras at the Te Kauwhata Library inv 11899 15/09/2025	TKCC2508/05	5,457.60
05-Dec-25	Payment of \$900.00 (plus GST, if any) Te Kauwhata & Districts Information & Support Centre for the Splash'n Dash event in March 2026.	TKCC2512/08	900.00
05-Nov-25	Payment of \$1,000.00 (plus GST, if any) towards Diwali Celebrations for the Te Kauwhata Events Committee inv 2025/00011	TKCC2511/06	1,000.00
12-Nov-25	Payment of \$1,950.00 (plus GST, if any) towards the costs of traffic control for the 2025 Christmas Parade for Independent Traffic Control Ltd. Inv 2025/00012	TKCC2511/07	1,950.00
31 July 2025	Payment of \$1,717.16 (incl GST) for repairs to the CCTV security camera in Te Kauwhata inv 11361 from NWDF 17/4/2025 transferred from NWDF per resoluion TKCC2511/05	TKCC2505/06	1,493.18

<b>Total Expenditure</b>	<b>10,800.78</b>
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<b>Net Funding Remaining (excluding commitments)</b>	<b>14,881.11</b>
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**Commitments** *excl GST*

06-Mar-24	Commitment of \$500.00 per annum for subsequent financial years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Te Kauwhata Community Emergency Response Group. A maximum commitment of \$1,500.00.	TKCC2403/05	1,500.00
18-Oct-24	Less payment \$500.00 resolution TKCC2403/05	TKCC2403/05	(500.00)

<b>Total Commitments</b>	<b>1,000.00</b>
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<b>Net Funding Remaining (Including commitments)</b>	<b>13,881.11</b>
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# NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2025/26 (July 2025 - June 2026)

Te Kauwhata Allocation

As at Date: 21-Jan-2026

RS

18356

## Resolutions from TKCC Committee Meeting Minutes & Other Information

2025/26

Reserve Opening Balance

231,998.99

Total Funding

231,998.99

## Income

Interest July 2025 to January 2026

4,088.84

Total Income

4,088.84

## Expenditure

Total Expenditure

-

Net Funding Remaining (excluding commitments)

236,087.83

## Commitments

Date	Description	Resolution no	breakdown of monies spent	Amount remaining
03-Feb-21	Te Kauwhata Committee supports the use of \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding the construction of the <b>Te Kauwhata Blunt Road Walkway</b> ; (Note: The Committee may not use all the \$150,000 commitment for the Blunt Road walkway).	TKCC2102/03	150,000.00	
03-Nov-21	(Note: that the Committee subsequently at 3 Nov 2021 meeting adjusted this commitment to \$100,000 as part of a discussion the Works and Issues report). As advised by Management Accountant this reduction is to show against Blunt Road Walkway 22.10.2024		(50,000.00)	100,000.00
08-Aug-23	North Waikato Development Fund to get Stage 1 and Stage 2 of the Dog Exercise Park project implemented. <b>(resolution required to return \$88.35 to pool of funds).</b>	TKCC2308/09	7,738.00	
30-May-24	less payment to Barakat Contractors to supply and install shade cloth poles at the dog park inv 15287 30/05/24	TKCC2308/09	(3,875.65)	
12-Nov-24	less payment to Fletchs Covers & Trims to supply and install shade cloths at the dog park inv 0427 12.11.2024	TKCC2308/08	(3,774.00)	88.35

Total Commitments

100,088.35

Net Funding Remaining (Including commitments)

135,999.48

<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Works and Issues Report – February 2026</b>
Date:	4 February 2026
Report Author:	Soroya McGall, EA to General Manager Strategy & Growth
Authorised by:	Kuirangi Barnsdall, Strategic Initiatives and Partnerships Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To provide an update to the Te Kauwhata Community Committee on actions and issues arising from the previous meeting and works underway.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**That the Works and Issues report from the Strategic Initiatives and Partnerships Manager be received.**

## **3. Attachments**

### **Ngaa taapirihanga**

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1. Works and Issues Report February 2026

## Te Kauwhata Community Committee Works and Issues Report – February 2026

	Issue and Action	Area	Status Update
1.	<b>CCTV Cameras</b>	Facilities Service Manager	<b>February 2026:</b>  The enabling works for the project are nearly complete. The plinth and cabinet have now been installed, and all enabling works are on track to be finished by the end of January. Procurement and installation of the camera equipment will follow, with completion expected in March.
2.	<b>Creative Communities Fund</b>  Community-Led Development Advisor to follow up with Matua Ivan to discuss Council's Creative Communities Scheme	Community-Led Development Advisor / Strategic Initiatives and Partnerships Manager	<b>February 2026:</b>  Council staff connected with Matua Ivan. This item is considered closed and will be removed from the Works and Issues Report.

## **Capital Projects Update** (as of 20 January 2025)

### **Stormwater**

#### Mahi Road

Stormwater Network Upgrades are ongoing.

### **Water**

#### Western B reservoir

Remedial works have commenced this week.

The works will install a new roof and liner in the timber reservoir.

**Note:** a Governance Report is due to be published in a few weeks. Further information will be available following the release of this report.