

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the Te Kauwhata Rugby Clubrooms, Mahi Road, Te Kauwhata on **WEDNESDAY, 4 MARCH 2026** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

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5. PUBLIC FORUM

6. REPORTS

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6.3 Councillors Report (Written)

6.4 Chairpersons Report (Verbal)

7. GENERAL BUSINESS

CL Hobbs
CHIEF EXECUTIVE

Introduction

This section of the governance structure sets out the terms of reference (TOR) and delegations for the following community boards and community committees (partially supported by Council), along with the additional delegation to ward councillors in conjunction with smaller representative groups of the community:

- Huntly Community Board
 - Ngaaruawaahia Community Board
 - Raglan Community Board
 - Rural-Port Waikato Community Board
 - Taupiri Community Board
 - Tuakau Community Board
-
- Meremere Community Committee
 - Pōkeno Community Committee
 - Tamahere Community Committee
 - Te Kauwhata Community Committee.

This section also outlines the principles of the relationship between Council and a community board or community committee, and that board or committee and the public.

Community boards are separately constituted as unincorporated bodies and their role is set out under s 52 of the Local Government Act 2002 (LGA). Community boards may have powers delegated to them by Council in accordance with sch 7, cl 32 of the LGA.¹

Council provides additional support to four community committees (listed above), which are established by, and represent, their relevant local community. Community committees do not have any legislated role or powers, though may be delegated powers by Council in accordance with sch 7, cl 32 of the LGA.

Delegations to a community board or community committee shall be exercised with proper regard for Council's strategic direction, policies, plans, standing orders, and Council's interpretation of its statutory obligations (as advised by, or on behalf of, Council staff). Such delegations are based on the following principles:

1. Efficient decision-making should be paramount.
2. Conflicts of interest must be avoided where possible and risks of such conflicts minimised.
3. To ensure processes are free from bias and pre-determination, community boards and community committees must not adjudicate issues on which they have advocated or wish to advocate to Council.

¹ Including, but without limitation refer to s 53(3) and sch 7, cl 32(1) of the LGA.

4. Community boards and community committees should proactively and constructively engage with residents and ratepayers on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

1. Do not delegate any function, duty or power which legislation (for example s 53(3), and sch 7, cl 32(1) of the LGA) prohibits from being delegated.
2. Are subject to and do not affect any delegation which Council has already made or subsequently makes to any other committee, Council officer or other member of staff.
3. Are subject to any other legislative requirements that may apply to a particular delegation.
4. Are subject to any Council or Council committee resolution, from time to time, to a community board or community committee that a particular issue must be referred to Council for decision.
5. Reflect that decisions with significant implications should be made by Council (or a Council committee with delegated authority).
6. Reflect that all statutory and legal requirements must be met when a community board or community committee makes a decision under its delegations.

Community committee terms of reference

It is noted that the community committee terms of reference (TOR) are being reviewed at present and are likely to be revised again, as part of the representation review, in early 2027. In the interim these TOR apply to the four community committees listed on page 51.

Election and election process

1. Members of community committees shall be elected on a three-year cycle, following the local body elections and after the establishment of a governance structure with TOR.
2. Elections shall be held by public meeting conducted by the chief executive of Council or their nominee, at which candidates will be nominated and elected (the elections meeting). The elections meeting shall be conducted in a manner deemed appropriate by the chief executive.
3. Council will advertise the public meeting and call for nominations to the committee.

4. Any vacancies occurring during the term shall be filled as deemed appropriate by both Council and the committee. The committee may, by resolution, co-opt members to assist as required if the number of members does not exceed the maximum specified in paragraph 1 of the membership of community committee section (see below).
5. Council may assist in filling vacancies as appropriate.

Purpose

The _____ Community Committee (the Community Committee) is set up by the Waikato District Council (Council) to deal with local issues on behalf of Council in the township and surrounds of _____.

Roles and delegations

The community committee's role shall be as follows:

1. Represent and act as an advocate for the interests of its community.
2. The consideration of and reporting on all matters referred by Council or any matter of interest or concern to the community committee.
3. Maintain an overview of services (e.g., road works, parks, recreational facilities, community activities, and traffic management) provided by Council within the community of _____.
4. The preparation of an annual submission to the budgetary process of the Waikato District Council for expenditure within the community of _____.
5. Communication with community organisations and special interest groups within the community of _____.
6. In the event that the committee that doesn't have specific discretionary funding to allocate, the committee can make an application to Council's Rural Ward Discretionary Fund for the funding of specific projects or events. These grants are available for projects and initiatives in rural areas and areas that are not served by a community board or other committee that receives discretionary funding.
7. To work with the elected hall committee to ensure the management and administration of halls within the _____ area.
8. Any other function and duties may be delegated from time to time to the community committee by Council.
 - a. Pursuant to sch 7, cl 32(3) of the LGA, any sub-delegation of these responsibilities, duties and powers by community committee is hereby expressly prohibited.

Membership of community committee

1. The membership of the community committee shall consist of not fewer than three and no more than 12 elected members plus appointed member(s) from Council.

2. In line with representation reviews and any applicable Local Government Commission determinations, councillor(s) elected in the ward representing the community committee area shall be community committee members either by election or appointment.
3. The role of the appointed councillor(s) shall be the liaison link between Council and the community committee.
4. Community Committee members (of the four committees stated on page 51) are expected to act in accordance with Council's code of conduct and standing orders at all times. This includes the obligation to declare any actual, potential, or perceived conflicts of interest in relation to matters under consideration.

Chairperson

1. The community committee shall appoint a chairperson from within its membership.
2. The community committee shall appoint a deputy chairperson from within its membership.
3. The community committee shall appoint a secretary from within its membership.
4. For community committees with the delegation of discretionary funding, they will need to appoint a funding representative to work with council staff.

Meeting procedures

1. The community committee shall follow the general principles of the New Zealand Standards (NZS 9202:2003) Model Standing Orders including Amendment 1 for Meetings of Local Authorities and other public bodies.
2. Any variance to the standing orders can be decided by a simple majority vote of those members present at a meeting.
3. A quorum of members of the committee shall consist of no fewer than five members.
4. The committee will be responsible for completing, and submitting to Council's Democracy team, minutes for each committee meeting in accordance with guidance provided by Council.
5. Members of the public and external presenters (including Council staff) will be treated with respect and courtesy by committee members.
6. All councillors are entitled to attend community committee meetings and are granted speaking rights on agenda items and general matters. Aside from those formally appointed as members of the committee, attending councillors do not hold voting rights.

Communication

1. The objective is to retain quality relationships between Council and the community committee and the community committee and the public.

Responsibilities of Council

1. Council agrees to hold at least one combined workshop per annum, at which Council will participate with all community committees in discussing issues of mutual interest and clarification will be given on future Council direction.
2. Council may accept representations from the community committee at its ordinary meetings on issues of significance contained within the community board minutes.
3. Council employs the chief executive, and the chief executive employs all staff. The chief executive is accountable to Council, not to the community committee.

Winding-up of the committee

1. The committee may be wound up by resolution of Council in consultation with, or as a result of a request from the committee.

Te Kauwhata

COMMUNITY COMMITTEE PLAN

Connection/ Tuuhononga

Advocating and celebrating events that bring our community together.

Unity/ Kotahitanga

Relationship building with our community.



Prosperity - Taurikura

Encouraging growth and investment that benefits our community.

Engagement / Whakahoahoa

Facilitate opportunities for the community to connect on relevant issues.

Vision - Listen to and work with the community, mana whenua, partners and other organisations to protect, grow and enhance the environmental, social, cultural and economic prosperity of the Te Kauwhata area to enable a connected diverse and thriving community.

To	Te Kauwhata Community Committee
Report title	Confirmation of Minutes
Date:	Wednesday, 25 February 2026
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Karla Brotherston, Principal Advisor

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 4 February 2026.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee confirms the minutes for a meeting held on Wednesday, 4 February 2026 as a true and correct record.

3. Attachments

Ngaa taapirihanga

TKCC Unconfirmed Minutes – 260204 (February 2026)

MINUTES of a meeting of the Te Kauwhata Community Committee held at the Te Kauwhata Rugby Club, Mahi Road, Te Kauwhata on **WEDNESDAY, 4 FEBRUARY 2026** commencing at **7.00pm**.

Present:

Mr Tim Hinton (Chairperson)
Ms Angela van den Munckhof (Deputy Chairperson)
Ms Lauren Hughes
Ms Estelle Jonathan
Mrs Liz Tupuhi
Mr Ian Wrigley
Ms Harjeet Kaur
Mr Courtney Howells
Mr Mike Peters
Mr Derek Peel
Councillor Marlene Raumati

Staff Attending:

Mrs K Barnsdall (Strategic Initiatives & Partnership Manager)
Ms E Saunders (Senior Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

There were no apologies received for the meeting.

CONFIRMATION OF STATUS OF AGENDA

Resolved: (Cr Raumati/Mr Peel)

THAT the agenda for a meeting of the Te Kauwhata Community Committee held on Wednesday, 4 February 2026 be confirmed:

- a. with all items therein being considered in open meeting; and**
- b. all reports be received.**

CARRIED

TKCC2602/1

DISCLOSURES OF INTEREST

There were no disclosures of interest.

MINUTES FOR CONFIRMATION

Resolved: (Ms Jonathan/Mr Wrigley)

THAT the minutes for a meeting of the Te Kauwhata Community Committee held on Wednesday, 3 December 2025 be confirmed as a true and correct record.

CARRIED

TKCC2602/2

PUBLIC FORUM

- There were no members of the public present however it was noted by the Chair that the venue for the Committee meetings for 2026 has been changed to the Te Kauwhata Rugby Clubrooms and this will be advertised.

ACTION: Senior Democracy Advisor to update Committee page on the Council website to show meeting venue as Te Kauwhata Rugby Club.

BOARD REPORTS**6.1 Te Kauwhata Community Committee Plan – January 2026 Update**

The report was received (*TKCC2602/1 refers*) and the following discussion was held:

- It was noted by the Senior Democracy Advisor that there are no updates for the Committee plan this month.
- Moving forward Committee members are able to provide updates to their specific projects or any work they are undertaking and update the report for the Committees information.
- The Chairperson noted the plan is a live document so any updates or additions can be made and members can provide further information.

REPORTS

7.1 Te Kauwhata Works & Issues Report

The report was received (*TKCC2602/1 refers*) and the following discussion was held:

- The Creative Communities Fund item can be removed from the report as it is now closed.

ACTION: Creative Communities Fund Item to be removed.

- Cr Raumati confirmed she will follow up on the March 2026 expected completion date for CCTV cameras with Council.

ACTION: Senior Leadership Team (SLT) representative to follow this action up with Council staff and update Works & Issues report.

7.2 Discretionary Fund Report

The report was received (*TKCC2602/1 refers*) and the following discussion was held:

- The Senior Democracy Advisor noted for the Committee that all commitments for 2025 have been processed and paid.
- The Committee noted the resolution for the transfer of \$1,717.16 for CCTV security camera repairs (Invoice: 11361) from the North Waikato Development Fund (NWDF) to the Te Kauwhata Community Committee Discretionary Fund as per resolution TKCC2511/05.
- Cr Raumati queried whether the funds for the Dog Exercise Park (\$88.35 – Resolution: TKCC2308/09) had been returned to the fund or whether a resolution was required before this could happen? The Senior Democracy Advisor will confirm with finance.

ACTION: Senior Democracy Advisor to follow up with Finance to determine if TKCC2308/09 (\$88.35) requires a resolution from the Committee before returning to the fund.

Resolved: (Cr Raumati/Ms Tupuhi)**THAT the Te Kauwhata Community Committee:**

- a. receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Funding report; and**
- b. notes the resolution to shift the transaction from NWDF to TKCC DF has been processed within the finance team.**

CARRIED**TKCC2602/3**7.3 Councillors Report

The verbal report along with a copy of the Councillors Chatter Newspaper article was received (*TKCC2602/2 refers*) and the following discussion was held:

- An update on the Council Finance 101 workshop that was held this week in Chambers was provided with the feedback that the workshop was enjoyable and there is some good work happening in the Finance space.
- Apologies were given to the Committee for the lateness of the report however it was noted that Councillors only returned to Chambers this week.
- A comment was made in regards to the Chatter Newspaper article with a feeling that it seemed adversarial in tone. Councillor Raumati acknowledged the tone of the article and noted this is the tone and direction set by His Worship the Mayor.
- The mandates coming from Central Government, along with the many pieces of legislation that is being imposed on Councils without any funding attached puts so much pressure on the Waikato District Ratepayers.
- The Rates Capping Policy, Resource Management Act (RMA) changes as well as Infrastructure Funding & Financing Amendments are just some of the pieces of legislation that Central Government are proposing and it is unknown what the costs to Council will be to implement these changes.
- The impact on our Communities from these pieces of legislation is unclear and discussions are happening across all Councils at this time.
- Councillors are hitting the ground running in 2026 with a full calendar of meetings and workshops already scheduled in the Chambers.

GENERAL BUSINESS

The following items were raised under General Business:

- A reminder that the Stakeholder Engagement Training session is taking place on Wednesday, 18th February 2026 at 5.30pm. The calendar appointment needs to be re-sent as it was accidentally deleted from calendars.

Lake Waikare Project:

- Mrs Tupuhi gave the Committee an update on the Lake Waikare project and advised a draft Action Plan has been developed for review.
- A meeting with the Meremere Community Committee was suggested in order to share information on the project and get an understanding of what the plan is moving forward.

ACTION: Mrs Tupuhi to touch base with the Meremere Community Committee to organise a joint meeting to update members on the Lake Waikare project (Before the end of February 2026).

- There are three (3) significant & transformative actions for this project: Reforestation, Flood Scheme and Intensification of Land Use.
- Work that is underway for the project was outlined for the Committee as well as “What’s Next” in the project space which was noted as Wetlands Management along with management of Subdivisions moving forward.
- The draft Action Plan is currently with the Working group for their final input and upon completion will progress to Government Minister Tama Potaka for consideration. It was further noted that the Working Group have had discussions around the possibility of implementing a Governance Body for this project.
- In response to a query from the Committee it was noted the Working Group are hoping to have input on funding from Central Government.

Speed Bumps – Main Road:

- The Committee had a robust discussion on the speed bumps in the Main Street of town and the impact they have had since being installed.
- Feedback was a mix of both positive and negative from across the Community.
- On a positive side the bumps have slowed the traffic going through the Main Street significantly and pedestrians feel more safe when crossing the road.
- From a Business Owner perspective the feedback to date has noted no change in the traffic speed through town, large trucks travelling over the bumps at speed are causing damage to the buildings and it is very noisy.

- Cr Raumati noted that Business owners are entitled to their views as well as those members of the community who are happy with the speed bump installation and her role as Councillor is to take all feedback or concerns to Council as well as the positive comments.
- The discussion ensued with Committee members all expressing their opinions on the speed bumps and their different ideas.
- It was noted that striking a balance between pedestrian safety and the issues raised by Business owners requires sensitivity from the Committee and further discussion and moving forward it would be best practice to let Community members know that these discussions are being had by the Committee and to come along to meetings to express their opinions.
- It was noted that there are a few options on the table for alternative routes for heavy trucks & traffic travelling through town but none that are viable at this stage.
- There are ongoing discussions as well as ideas being submitted to Central Government such as a GST on Rooding Levies being distributed back to communities that have issues with their roading network.

Community Committee Facebook Page:

- The Committee are moving forward with the creation of a Community Committee Facebook page and queried with Council staff what the best set up of this page would be and which Committee member would be the Facebook Administrator.
- The Chair noted his vision of the Committee having a strong link to the wider Community and having the platform to ensure any relevant information or key project updates that may have an effect on members of the public would be beneficial for Te Kauwhata.
- The Senior Democracy Advisor noted that links to Committee Agendas for upcoming meetings as well as the confirmed Minutes of the meetings would be great to have posted on the Facebook page as well as notification of meeting dates.
- A brief discussion was had in relation to information that Council posts on the WDC Facebook page and what is appropriate to share on their own Community page and the standards around this.
- It was further noted by the Strategic Initiatives & Partnership Manager that it is important to differentiate between Committee information and Council information and to let Council deal with any issues with information posted on their page.

ACTION: WDC staff to provide communications support, including branding resources, social media guidelines, and/or training material to assist TKCC in setting up their new community page. Share any relevant digital collateral (e.g., TKCC community plan profiles and PDF).

Blunt Road Walkway: Funding Discussion:

- Cr Raumati noted that there is a good vibe to start of the 2026 year and it is good to see a real diversity in the membership sitting at the Committee table this triennium.
- A query was raised around the current funding commitment on the North Waikato Development Fund for the Blunt Road walkway and the possibility of re-committing this money to other potential projects in the Community was put on the table for discussion.
- The Chairperson gave the Committee an overview of the Blunt Road Walkway project and what has occurred to date. The project appears to have stalled and if there is no timeframe for work on the project to start or even move forward then the Committee are invited to come back to the next meeting with some thoughts or ideas on the proposed re-commitment and how best to proceed.

Te Kumete Road (Boatrap):

- An ongoing issue at Te Kumete Road was raised by the Committee and the work done to date by Mr Peel was acknowledged by Cr Raumati.
- Cr Raumati advised that discussions have been had with key Council staff and there is not a lot of options from a legislative perspective that can be done but Police have also been made aware of the issue.
- Cr Raumati believes this is an issue that sits outside the remit of the Community Committee; there are multiple issues at play with behaviour.
- It was noted that the length of time Council took to address this issue was too long and could have been handled earlier.
- It was noted that the vast majority of members think that this issue is out of the jurisdiction of the Committee and to leave Council (either Waikato District or Waikato Regional) and NZ Police to deal with this.

ACTION: WDC staff to connect with Waikato Regional Council. Confirm which agency is responsible for managing this area (the individual appears to be set up on the boat ramp by the river). Provide WRC with information and context regarding the Te Kumete Road issues raised by the public.

Other Business:

- The next meeting of the Te Kauwhata Events Committee (which Mr Peel is also a member of) is happening next week and any updates or relevant information will be provided at the next meeting.

- The Te Kauwhata Athletics Club operate out of the Domain on Monday nights and the Committee have received a written request from the Club for permission to install a storage box/room at the Domain to keep their equipment in safely.
- The Athletics Club have already received funding for the storage box/room and a container has been purchased and ready to install if permission is receive.
- The Chairperson is keen to support this initiative for the Athletics Club as the member numbers total over 100 from the local community and the Committee are in agreement to support this proposal as well.

ACTION: Council staff to follow up with the Parks & Reserves team to confirm storage options for the Te Kauwhata Athletics Club and what potential implications are for the Te Kauwhata Rugby Club lease, along with suitable locations for the storage container.

There being no further business the meeting was declared closed at 8.29pm.

Minutes confirmed and approved on day of 2026.

Mr Tim Hinton
CHAIRPERSON

kui

To	Te Kauwhata Community Committee
Report title	Works and Issues Report – March 2026
Date:	4 March 2026
Report Author:	Kuiarangi Barnsdall, Strategic Initiatives and Partnerships Manager
Authorised by:	Kuiarangi Barnsdall, Strategic Initiatives and Partnerships Manager

1. Purpose of the report

Te Take moo te puurongo

To provide an update to the Te Kauwhata Community Committee on actions and issues arising from the previous meeting and works underway.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee receives the Works and Issues report for March 2026 from the Strategic Initiatives and Partnerships Manager.

3. Attachments

Ngaa taapirihanga

1. Works and Issues Report March 2026

Te Kauwhata Community Committee Works and Issues Report – March 2026

	Issue and Action	Area	Status Update
1.	<p>Public Forum:</p> <p>Senior Democracy Advisor to update Te Kauwhata Community Committee page on Council website to show meeting venue at Te Kauwhata Rugby Club.</p>	Senior Democracy Advisor	<p>March 2026:</p> <p>The website has been updated to show meetings are held in the Te Kauwhata Rugby Club, Mahi Road, Te Kauwhata unless otherwise stated or advertised on the Council's Events page.</p> <p><i>This item is considered closed and will be removed from the Works and Issues Report.</i></p>
2.	<p>CCTV Cameras:</p> <p>Councilor Raumati confirmed she will follow up on the March 2026 expected completion date for CCTV cameras with Council.</p> <p>Action: Senior Leadership Team Representative to follow this action with Council staff and update Works & Issues report.</p>	SLT representative	<p>March 2026:</p> <p>Senior Project Manager is providing regular email updates to TKCC members. These updates will continue until the work is completed. Latest updates:</p> <ul style="list-style-type: none"> • Budget has allowed for the installation of one 360° camera and one ANPR camera at the Te Kauwhata roundabout. Location based on priority site ranking from stakeholder engagement. • Ducting works completed to route cabling between the streetlight pole and the new CCTV cabinet. • Camera Supply & Install contract awarded to Opito following an open tender. Equipment orders have been placed. • Power connection to the site is complete. • Camera installation is expected by end of March 2026..
3	<p>Discretionary Fund Report:</p> <p>The Senior Democracy Advisor will confirm with finance if resolution is required for \$88.35.</p> <p>Action: Senior Democracy Advisor to follow up with Finance to determine if TKCC2308/09 (\$88.35) requires a resolution from the Committee before returning to the fund.</p>	Senior Democracy Advisor	<p>March 2026:</p> <p>The Democracy team confirm a Resolution is required by the TKCC which will be included with the Discretionary/North Waikato Development Funding Report at the March 2026 meeting.</p>

4	<p>Lake Waikare Project:</p> <p>Mrs Tupuhi to touch base with the Meremere Community Committee to organise a joint meeting to update members on the Lake Waikare project (Before the end of February 2026).</p>	Mrs Liz Tupuhi	<p>March 2026:</p> <p>Update to be provided directly to the TKCC by Mrs Tupuhi.</p>
5	<p>Community Committee Facebook Page:</p> <p>WDC staff to provide communications support, including branding resources, social media guidelines, and/or training material to assist TKCC in setting up their new community page. Share any relevant digital collateral (e.g., TKCC community plan profiles and PDF)</p>	Senior Leadership Representative / Senior Comms Advisor	<p>March:</p> <p>The Senior Comms Advisor has been in touch with TKCC and provided social media guidelines and branding advice.</p> <p><i>This item is considered closed and will be removed from the Works and Issues Report.</i></p>
6	<p>Te Kumete Road (Boat Ramp):</p> <p>WDC staff to connect with Waikato Regional Council. Confirm which agency is responsible for managing this area (the individual appears to be set up on the boat ramp by the river). Provide WRC with information and context regarding the Te Kumete Road issues raised by the public.</p>	Senior Leadership Representative	<p>March:</p> <p>Council staff have confirmed the land is owned by WDC. Staff will continue to monitor the situation. Members of the public should contact NZ Police if they have any safety concerns. No additional action is required from TKCC.</p> <p><i>This item is considered closed and will be removed from the Works and Issues Report.</i></p>
7	<p>Te Kauwhata Athletics Club Storage</p> <p>WDC staff to confirm storage options for TK Athletics Club, any implications for TK Rugby Club lease, and suitable locations for storage container.</p>	Senior Leadership Representative	<p>March:</p> <p>Open Spaces Services Manager has confirmed that the TK Domain, is a recreation reserve. Under the Reserves Act, any temporary or permanent structure requires a lease from Council. Staff confirmed that TK Athletics can contact the Strategic Property team at strategic.property@waidc.govt.nz.</p> <p><i>This item is considered closed and will be removed from the Works and Issues Report.</i></p>
8	<p>Te Kauwhata Road Roding bollards and signage</p> <p>WDC staff to confirm purpose and status of bollards at the Mahi Rd/Te Kauwhata Rd</p>	Senior Leadership Representative	<p>March:</p> <p>Bollards are a temporary solution until funding becomes available for a permanent kerb-and-channel upgrade (not currently funded in the LTP).</p>

	<p>intersection. Complaints also received about side mirrors of trucks clipping <i>Give Way</i> signs at Scott Rd/Te Kauwhata Rd roundabout – staff to confirm if any adjustments can be made.</p>		<p>Roading staff to work with Lakeside Team to have signs relocated as necessary as soon as possible. Staff to report back to TKCC once resolved.</p> <p><i>This item is considered closed and will be removed from the Works and Issues Report.</i></p>
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Capital Projects Update (as of 18 February 2025)

Waters

Te Kauwhata Road – Lakeside Watermain Upgrade

This upgrade forms part of the broader 2024-27 Water Renewals Programme and is a key project supporting long-term growth and service deliver within Te Kauwhata and the Lakeside Development area.

The project involves the planned upgrade of approximately 1,700m of existing 200mm PVC pipeline to a 335mm PE100 watermain along Te Kauwhata Road, significantly reducing head loss and improving network capacity to meet the ultimate population demands of the township and surrounding growth area.

While only limited physical works are proposed in the current financial year, this project focusses on design confirmation, coordination with other infrastructure projects, and delivery planning to enable efficient mobilisation when the major funding allocation becomes available next year.

Progress Update:

A deed of grant has been obtained, with the remaining KiwiRail processes to be completed closer to the new financial year.

To	Te Kauwhata Community Committee
Report title	Discretionary Fund Report to 12 February 2026
Date:	04 March 2026
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Paul Conder, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 12 February 2026

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee:

- a. receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Fund to 12 February 2026, and**
- b. resolves to return the amount of \$88.35 (#TKCC2803/09) be returned to the North Waikato Development Fund pool.**

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 12 February 2026

Attachment 2 – North Waikato Development Fund report to 12 February 2026

TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2025/26 (July 2025 - June 2026)
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As at Date: 12-Feb-2026

GL

10-2070-0000-00-25904

2025/26 Annual Plan		4,198.00	
Carry forward from 2024/25		21,483.89	
Total Funding		25,681.89	
 Income			
 Total Income			
		-	
 Expenditure			
			excl GST
01-Aug-25	Payment of \$5,457.60 (plus GST, if any) towards to cost of the CCTV cameras at the Te Kauwhata Library inv I1899 15/09/2025	TKCC2508/05	5,457.60
05-Dec-25	Payment of \$900.00 (plus GST, if any) Te Kauwhata & Districts Information & Support Centre for the Splash'n Dash event in March 2026.	TKCC2512/08	900.00
05-Nov-25	Payment of \$1,000.00 (plus GST, if any) towards Diwali Celebrations for the Te Kauwhata Events Committee inv 2025/00011	TKCC2511/06	1,000.00
12-Nov-25	Payment of \$1,950.00 (plus GST, if any) towards the costs of traffic control for the 2025 Christmas Parade for Independent Traffic Control Ltd. Inv 2025/00012	TKCC2511/07	1,950.00
31 July 2025	Payment of \$1,717.16 (incl GST) for repairs to the CCTV security camera in Te Kauwhata inv I1361 from NWDF 17/4/2025 transferred from NWDF per resolution TKCC2511/05	TKCC2505/06	1,493.18
03-Feb-25	Transfer of \$500.00 to the Community Response Group per year	TKCC2403/05	500.00
Total Expenditure			11,300.78
 Net Funding Remaining (excluding commitments)			14,381.11
 Commitments			
			excl GST
06-Mar-24	Commitment of \$500.00 per annum for subsequent financial years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Te Kauwhata Community Emergency Response Group. A maximum commitment of \$1,500.00.	TKCC2403/05	1,500.00
18-Oct-24	Less payment \$500.00 resolution TKCC2403/05	TKCC2403/05	(500.00)
03-Feb-26	Less payment \$500.00 resolution TKCC2403/05 transfer jnl GJ37000 doc file 13264	TKCC2403/05	(500.00)
Total Commitments			500.00
 Net Funding Remaining (Including commitments)			13,881.11

NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2025/26 (July 2025 - June 2026)
Te Kauwhata Allocation
As at Date: 12-Feb-2026

	RS	18356
Resolutions from TKCC Committee Meeting Minutes & Other Information 2025/26		
Reserve Opening Balance		231,998.99
Total Funding		<u>231,998.99</u>
Income		
Interest July 2025 to January 2026		4,663.24
Total Income		<u>4,663.24</u>
Expenditure		
Total Expenditure		<u>-</u>
Net Funding Remaining (excluding commitments)		<u>236,662.23</u>

Commitments

Date	Description	Resolution no	breakdown of monie	Amount remaining
03-Feb-21	Te Kauwhata Committee supports the use of \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding the construction of the Te Kauwhata Blunt Road Walkway ; (Note: The Committee may not use all the \$150,000 commitment for the Blunt Road walkway).	TKCC2102/03	150,000.00	
03-Nov-21	(Note: that the Committee subsequently at 3 Nov 2021 meeting adjusted this commitment to \$100,000 as part of a discussion the Works and Issues report). As advised by Management Accountant this reduction is to show against Blunt Road Walkway 22.10.2024		(50,000.00)	100,000.00
08-Aug-23	North Waikato Development Fund to get Stage 1 and Stage 2 of the Dog Exercise Park project implemented. (resolution required to return \$88.35 to pool of funds).	TKCC2308/09	7,738.00	
30-May-24	less payment to Barakat Contractors to supply and install shade cloth poles at the dog park inv 15287 30/05/24	TKCC2308/09	(3,875.65)	
12-Nov-24	less payment to Fletch's Covers & Trims to supply and install shade cloths at the dog park inv 0427 12.11.2024	TKCC2308/08	(3,774.00)	88.35
Total Commitments				<u>100,088.35</u>
Net Funding Remaining (Including commitments)				<u>136,573.88</u>

To	Te Kauwhata Community Committee
Report title	Councillor's Report
Date:	Wednesday 4 March 2026
Report Author:	Cr Marlene Raumati Waerenga-Whitikahu Ward

Purpose of the Report

Te Take moo te Puurongo

To provide an update on the activities of Councillor Raumati since the Te Kauwhata Community Committee Wednesday 4 February 2026.

Staff recommendations

Tuutohu-aa-Kaimahi

THAT the Te Kauwhata Community Committee receive the Councillors report for the February 2026 period from Cr Raumati.

Executive Summary

Whakaraapopotanga Matua

Roading Sub-Committee

Resource Consents

The Roothing Sub-Committee were presented with a summary of resource consents process and activities undertaken for the calendar year of 2025. The Resource Consents process is to ensure legislative compliance requirements are followed in accordance with the Resource Management Act 1991 and relevant District Plan rules.

Comprehensive consents for 2025 comprised earthworks, landfill and roading network rehabs, slip repairs, culvert replacement, scour protections, and stormwater proposals.

Bothwell Loop Car Rally

The sub-committee were informed of an application received from the Pukekohe Car Club for the use of Council's roading network for the purposes of conducting a motorsport car rally event on Bothwell and Waikaretu-Wairamarama Rd's, Saturday 7 March 2026 (Bothwell Loop). A road closure, between 8am – 6pm, is required. The application was approved.

North Waikato Car Rally

The sub-committee were informed of another road closure/car rally application requiring the closure of eight roads in the Te Akau area of the district, planned for Saturday 21 March 2026. The rally is in honour of the late Peter (Possum) Bourne, who learnt his rally racing in the area. This rally is the first round of the three round North Island Rally Series, that is set to attract 40-50 competitors. The application was approved.

New Zealand Transport Agency (NZTA) Funding Assistance Rate (FAR) Policy

WDC investment in land transport is eligible for NZTA co-investment, at a rate set by NZTA every three years. NZTA have indicated that an announcement for all councils, in August 2026, regarding the reviewed FAR's for the 2027-2030 National Land Transport Programme (NLTP) will be made.

The NLTP reflects the land and transport priorities of central government. The FAR's are a funding contribution that NZTA makes to councils and other approved organisations, for eligible land and transport activities. The intent of the FAR system is to enable co-investment to achieve land and transport outcomes, and national integration.

The process for submitting a funding application and the determining methodology, is complex. Of the total WDC OPEX transport/roading budget, WDC currently receives 51% funding assistance. While this assistance is a tremendous help, it fails to take into account and address the full extent, and significance of the district's unsealed roading network; and therefore, fails to address the extraordinary CAPEX costs.

LTP Environmental Scan 2027-2037

Going against the traditional LTP method, engaging early in the details, Councillor's spent a little over two days combing through the current LTP earnestly examining mandatory and non-mandatory costs of Council's activities/levels of service.

Covering activities, but not limited to, such as open spaces, consenting, economic and community led development, civic engagements, reserves and beaches bylaws, governance, emergency management, climate adaptation, animal control and Maaori community voice.

The installation of a community playground for example, triggers eight mandatory pieces of legislation, which then has a flow on effect and covers open places planning, open spaces strategy, open spaces climate response, open spaces maintenance and reserve management.

Council currently maintains 62 playgrounds and 947 shrub gardens. There are significant, ongoing costs associated with each asset, that our communities are not ordinarily aware of. As a community committee, responsible for working collaboratively with Council and acting as an agent for our community, it's vital that we have a firm understanding of the implications of our decisions.

Strategy, Growth and Finance Committee

Council's current financial year to date debt position, currently sits at \$336m. Council's capital delivery ("CAPEX") is 46% below forecasted year to date delivery across transport, stormwater, wastewater and water supply.

It is worth noting that the current year's transport budgets are larger than were planned through the LTP due to Council receiving additional central government funding to do repairs on our roads. This has meant that some funding for next year's work programme is captured this year and shows as under delivery.

A significant contributor to the delayed capital work delivery is within the waters area. This is because Council is working closely with Hamilton City Council and IAWAI to ensure that smart procurement decisions to get better outcomes with a cross-boundary approach, are being made.

Revenue is \$3.7m below budget as a direct result of low solid waste user-pays volumes and NZTA funding impacts. Council's transport portfolio has a current favourable \$3m finance variance, while Councils sustainable environment portfolio has a favourable \$558k finance variance.

While Council's current water supply CAPEX expenditure, sits at \$8.1m underspend, this will transfer to IAWAI-Flowing Waters. Water revenue is paid for via a targeted rate, reflecting a user-pays system. Further information pertinent to Council's current financial position and performance can be found at www.waikatodistrict.govt.nz/your-council/council-committees-boards

Assets and Infrastructure

Council's recent Assets and Infrastructure meeting covered a licence to occupy in Taupiri, a long-term lease in Huntly, a reserve revocation recommendation in Huntly, a road easement for a residential development in Hopuhopu, a brown water reticulation update for Huntly and a staged pond desludging recommendation for the Meremere Wastewater Treatment Plant.

The Assets and Infrastructure February agenda can be found at www.waikatodistrict.govt.nz/your-council/council-committee-boards

Workshop Updates

Finance 101(LGNZ Membership) Part 1	02 February
Legislative Reform Submissions	03 February
Boundary Reorganisation	03 February
Finance 101 Part 2	04 February
NZTA Induction	09 February
Annual Plan Budget	10 February
Whenua Maaori Rates Remission Policy	11 February
LTP Environmental Scan	16 February
LTP Environmental Scan	17 February
LTP Environmental Scan	18 February
Community Halls	24 February

Council Meetings

IAWAI Briefing	05 February
Roading Sub-committee Meeting	09 February
Waters Governance Board Meeting	11 February
IAWAI PEX Water Services Strategy Hamilton	13 February
Chairs Forum	16 February
Strategy, Growth and Finance Briefing	18 February
Strategy, Growth and Finance Committee	23 February
Assets and Infrastructure Committee	24 February
Council	25 February
IAWAI PEX Briefing	25 February

Other Meetings and Community Events

Te Kauwhata Community Committee Meeting	04 February
Woodlands Estate Panel and Trust Meeting	17 February
Meremere Community Committee Meeting	19 February
Woodlands Estate Panel Members Meeting	25 February
Meremere Community Audit	27 February