



POKENO COMMUNITY COMMITTEE

AGENDA 08 NOVEMBER 2016

- Apologies
- Confirmation of Status of Agenda
- Disclosure of Interest
- Confirmation of Minutes 11 October 2016
- Matters arising from the minutes
- Pokeno Development Update (Colin Botica)
- Pokeno Community Committee Priority Projects Brainstorm
- Pokeno Works & Issues
- Draft Community Committee Schedule
- Councillors
- Next Meeting's Agenda Items

Council Staff in Attendance: Melissa Russo



Pokeno

POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 11th October commencing at 7.30pm.

Committee Members Present: Helen Clotworthy, Kris Hines, Janet McRobbie. Lance Straker, Rick Odom, Doug Rowe

Guests in Attendance: Tony Whitaker W.D.C,
WDC, Staff: Shannon Kelly

Councillors in Attendance: Cr J Church

Community Members Attending: Community Members attended.

Apologies and leave of absence: Apologies were received from Tricia Graham, Todd Miller Wayne Rodgers, Charles Hackett,

Moved that the apologies be accepted: Helen Clotworthy

Seconded: Kris Hines

1 DISCLOSURE OF INTEREST

There was no disclosure of interest

2 CONFIRMATION OF PREVIOUS MINUTES meeting held September 13th 2016

Moved that the minutes be accepted: Helen Clotworthy
Seconded: Janet McRobbie
Carried



3 MATTERS ARISING FROM THE PREVIOUS MINUTES/.

Matters arising from previous minutes: No matters arising

4. Pokeno community committee priority projects

Tony Whittaker presented that every 3 years council must prepare and adopt a Long Term Plan. The purpose being to include projects they wish to undertake for the next 10 years.

As the PCC we are encouraged to prioritise a list of “WANTS”, prioritise what the Pokeno Community would like to see happen, for example

- Playgrounds
- Sports fields
- New foot paths, cycleways
- Bus services
- Develop a Community Plan
- Workshops
- PCC in conjunction with WDC to assist and Identify priority projects

Tony stressed that it is an opportunity for the PCC and residents to participate!

It was decided to hold a **workshop for the Community to attend on Saturday 29th October 10 – 2pm.**

WDC would attend to advertising local Newspapers.

Tony would liaise with David Totman to focus on planning the Future growth of Pokeno

Post ‘workshop’ the PCC can compile a list of priority projects to present to WDC, to go into long term plan for Pokeno .

Tony’s Report was Accepted by PCC

Moved: Helen Clotworthy,

Seconded: Doug Rowe

5: YOUTH ENGAGEMENT

Tony Whittaker, introduced Shannon Kelly the WDC Youth facilitator/Advisor WDC

Shannon, explained that she had spent last 2 years working with Youth in our communities, Tuakau, Ngaruawahia, for example.

Council had funding to develop Youth strategy’s allowing them to be ‘part’ of community



- Youth Engagement Plan for Pokeno
- Youth becoming involved with PCC
- Opportunity to contribute, (via Instagram, Face book etc)
- Youth awards
- Meaningful contributions to Pokeno community

It was suggested that when Shannon meets Youth leaders at Tuakau College she would 'scope' and inform the PCC of the level of interest and report to us in November.

Helen Clotworthy moved Shannon's report be accepted :

seconded Rick Odom

6: Pokeno Works and Issues. Status of Items September 2016.

Briefly discussed, Contractors wondering dogs, suggested call Animal control.

Workshop date set for 29th October.

Date for In organic collection?

Tony Whitakers report was accepted:

Moved Helen Clotworthy, second Janet McRobbie

7: WORK PLAN

Add priority projects Plan to December Agenda (possibly !.....to be finalised)

An update monthly on the Pokeno Community Patrol.

Add an update from Workshop !

Moved Helen Clot worthy

Seconded Rick Odom

.

8 COUNCILLORS REPORT

Jacque Church presented that the elections were over and that she, and Stephanie Henderson had been elected for our 'Ward'

She suggested updates needed on 'grass' verges? Suggested Roothing /footpaths planning meeting February with Colin Botica.

More next meeting from Jacque once new council sworn etc



9 GENERAL BUSSINESS

Lance Straker said More content was needed for Website, a request to PCC members if possible to contribute.

Janet McRobbie talking to Pokeno School re web site link!

CLOSURE

Helen Clotworthy thanked the visitors for their attendance and their contribution. There being no further business, the meeting was declared closed at 9.10 pm.

The next meeting of the Pokeno Community Committee will be held on 8th November 2016 at 7.30pm in the Pokeno Hall.

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	14 October 2016
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Pokeno Land Consortium

1. EXECUTIVE SUMMARY

The purpose of this paper is to have a representative from the Pokeno Land Consortium available to provide an update on their development in Pokeno and share their vision for the work they are doing in Pokeno.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	14 October 2016
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Pokeno Community Priority Projects Brainstorm

1. EXECUTIVE SUMMARY

Every three years Council must prepare and adopt a Long Term Plan. The next Long Term Plan will be adopted for the years 2018-28. As a part of this Long Term Plan we want to engage with our communities to find out what projects they would like to see occur in their communities.

The Pokeno Community Committee has the opportunity to develop a list of projects for their community that they would like to be included in the Long Term Plan. Staff will be available to facilitate a brainstorm session for the Committee to establish a list of projects.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Pokeno Community Priority Projects

Pokeno Community Committee Priority Projects

Project	Location	Issue trying to address	Priority (numbered off)
EXAMPLE: Extend footpath	EXAMPLE: From the corner of Smith St to the dairy on Queen Street	EXAMPLE: Many people walk from the dairy on Queen St from Smith St. Over winter when the ground is wet, the grass verge can get muddy and slippery.	EXAMPLE: 1
EXAMPLE: Build a bus shelter	EXAMPLE: Outside the library on Queen Street	EXAMPLE: There is no shelter for people waiting for the bus. This is a popular stop for many locals.	EXAMPLE: 2
EXAMPLE: Repair the roof of the Community Hall	EXAMPLE: The Community Hall on Smith Street	EXAMPLE: The Community Hall is well used by local groups however is not a reliable place to meet in winter due to the leaking roof.	EXAMPLE: 3

Project	Location	Issue trying to address	Priority (numbered off)
Little Library pokenocommunity.nz Website			

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	14 October 2016
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Pokeno Works & Issues: Status of Items November 2016

1. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Pokeno Works & Issues: Status of Items November 2016

**POKENO COMMUNITY COMMITTEE
ISSUES REGISTER – 2016**

Issue	Area	Action	Comments
Committee Work Plan	Strategy & Support	Amend to work Plan to include: <ul style="list-style-type: none"> ▪ Pokeno Community Committee Priority Projects Brainstorm in November 2016 and February 2017 ▪ Year in Review and Year-end Celebration in December 2016. 	Work Plan updated.
Standing Agenda Item	Strategy & Support	Include “Next Meeting’s Agenda Items” as a standing item at the end of each monthly meeting.	Done.
Growth in Pokeno Community Drop in Meeting	Strategy & Support	Advertise Community Drop in Meeting in the Franklin County News and Waiuku and District Post.	Advertised on Tuesday, 25 October in both publications.
Youth Engagement	Strategy & Support	Provide a summary of outcomes of how Council has engaged with Tuakau College.	The Youth Engagement Advisor met with Ani Taua and students at Tuakau College to set up the Tuakau Youth Action Group. Eleven students attended and a Youth Action Report was created during the meeting. Five students are interested in attending the Tuakau-Onewhero Community Board meeting as a member of the public, and another five have been asked to determine who might like to support the Pokeno Community Committee and put themselves forward as a youth representative.

NIL Works to report.

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	14 October 2016
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Pokeno Community Committee Schedule

1. EXECUTIVE SUMMARY

The purpose of this report is to provide an updated Pokeno Community Committee Schedule to discuss and populate.

It is intended that the Committee will develop a schedule as a guide for Council support and community information and engagement.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Draft Pokeno Community Committee Schedule

**POKENO COMMUNITY COMMITTEE
SCHEDULE**

	May 2016 – Extraordinary Meeting 23 May 2016	June 2016
	<ul style="list-style-type: none"> ▪ Less Waste Saves More 	<ul style="list-style-type: none"> ▪ Placemaking (Lianne van den Bemd/ Betty Connolly)
July 2016	August 2016	September 2016
<ul style="list-style-type: none"> ▪ Review of Public Transport Services in North Waikato ▪ Chris Clarke, Vincent Kuo, Waikato Regional Council ▪ Roading ▪ Chris Clarke, Waikato District Alliance Staff ▪ Road Naming Chris Clarke 	<ul style="list-style-type: none"> ▪ Pokeno Community Plan (David Totman/Jenni Vernon) ▪ Pokeno Structure Plan (Jane McCartney) ▪ Town Square (Jane McCartney) 	<ul style="list-style-type: none"> ▪ Economic Development Update (Clive Morgan) ▪ Facilities / Sports Park (Andrew Corkill)
July 2016 – Workshop 19 July 2016	August 2016 – Workshop 09 August 2016	
<ul style="list-style-type: none"> ▪ Road Naming Workshop 	<ul style="list-style-type: none"> ▪ Placemaking 	
October 2016	November 2016	December 2016
<ul style="list-style-type: none"> ▪ Pokeno Community Committee Priority Projects (Melissa Russo) ▪ Youth Engagement (Shannon Kelly) 	<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) ▪ Pokeno Community Committee Priority Projects Brainstorm (Melissa Russo) 	<ul style="list-style-type: none"> ▪ Pokeno Community Committee Priority Projects Completion ▪ Year in Review ▪ Year-end celebration
October 2016 – Workshop 28 October 2016		
<ul style="list-style-type: none"> ▪ “Growth of Pokeno” Community Drop in Meeting 		

January 2017	February 2017	March 2017
<ul style="list-style-type: none"> ▪ NO MEETING 	<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) ▪ Pokeno Community Plan 	<ul style="list-style-type: none"> ▪ ▪ ▪
April 2017	May 2017	June 2017
<ul style="list-style-type: none"> ▪ ▪ ▪ 	<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) 	<ul style="list-style-type: none"> ▪ ▪ ▪

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	14 October 2016
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
DWS Document Set #	GOV0516
Report Title	Councillor's Report

1. EXECUTIVE SUMMARY

The purpose of this report is for Pokeno's local Councillors to provide an update to the Committee on relevant issues.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

NIL