

Agenda for a meeting of the Infrastructure Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 14 JUNE 2016** commencing at **9.00am**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday 10 May 2016

3

5. MATTERS ARISING FROM MINUTES

6. REPORTS

6.1	Huntly Memorial Hall	11
6.2	New Road Name Proposals at 132 Travers Road, Te Kauwhata	91
6.3	Road Name approvals associated with the Rangiriri section of the Waikato Expressway	98
6.4	Approval of Pokeno Ratepayers Residents Association suggested Road Name List	104
6.5	Tamahere Reserve Classification	113
6.6	Rotokauri WRA 15 004 Project Budget	120
6.7	Draft Terms of Reference – Community Halls	145
6.8	Roading Roadshows 2015/16	157
6.9	Proposed Rototuna Indoor Court Facility	163
6.10	Awards of Contract	255
6.11	Service Delivery Report for May 2016	270

7. EXCLUSION OF THE PUBLIC

281

GJ Ion

CHIEF EXECUTIVE

Agenda2016\INF\160614 INF OP.dot

Open Meeting

To	Infrastructure Committee
From	GJ Ion Chief Executive or General Manager
Date	12 May 2016
Prepared by	LM Wainwright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1516667
Report Title	Confirmation of Minutes

I. EXECUTIVE SUMMARY

To confirm the minutes of the Infrastructure Committee held on Tuesday 10 May 2016.

2. RECOMMENDATION

THAT the minutes of the meeting of the Infrastructure Committee held on Tuesday 10 May 2016 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

Infrastructure Minutes 10 May 2016.

MINUTES of a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia held on **TUESDAY 10 MAY 2016** commencing at **9.03am**.

Present:

Cr WD Hayes (Chairperson)
His Worship the Mayor Mr AM Sanson *[until 10.05am and from 10.19am until 11.45am and from 11.50am]*
Cr JC Baddeley
Cr J Church
Cr R Costar
Cr DW Fulton *[from 9.09am]*
Cr J Gibb
Cr S Lynch
Cr RC McGuire *[from 9.05am until 10.32am and from 10.54am]*
Cr L Petersen
Cr NMD Smith
Cr MR Solomon *[from 9.07am]*
Cr CS Tait

Attending:

Mr GJ Ion (Chief Executive)
Mr T Harty (General Manager Service Delivery)
Mrs LM Wainwright (Committee Secretary)
Mrs W Wright (Committee Secretary)
Mr A Corkill (Parks & Facilities Manager)
Mr M Mould (Waters Manager)
Mr C Clarke (Roeading Manager)
Mr G Bailey (Open Spaces Operation Team Leader)
Mr D Carrasco (Interim Alliance Manager)
Mr R MacLeod (Raglan Community Board member)
Mrs M Jolly (Road Safety Co-ordinator)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Church/Costar)

THAT an apology be received from and leave of absence granted to **Cr Sedgwick**.

CARRIED on the voices

INF1605/01

Cr McGuire entered the meeting at *[9.05am]* during discussion on the above item and was present when voting took place.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Lynch/Gibb)

THAT the agenda for a meeting of the Infrastructure Committee held on Tuesday 10 May 2016 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded.

CARRIED on the voices

INF1605/02

Cr Solomon entered the meeting at [9.07am] during discussion on the above item and was present when voting took place.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

INF1605/03

Cr Fulton entered the meeting at [9.09am] during discussion on the above item.

CONFIRMATION OF MINUTES

Resolved: (Crs Costar/Lynch)

THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 8 March 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

INF1605/04

MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

INF1605/05

REPORTS

Sport Waikato Activity Report 1 January to 31 March 2016
Agenda Item 6.1

Resolved: (Crs Smith/Petersen)

THAT the report from the General Manager Service Delivery be received.

CARRIED on the voices

INF1605/06/1

Road Safety Education Co-ordinator's report for the months of February-April 2016

Agenda Item 6.2

The Road Safety Co-ordinator gave a verbal and powerpoint presentation and answered questions of the Committee.

Resolved: (Crs Lynch/Costar)

THAT the report from the General Manager Service Delivery be received.

CARRIED on the voices

INF1605/06/2

Draft Strategic Priority Framework for Natural Value Reserves

Agenda Item 6.3

The Parks & Facilities Manager gave a verbal presentation and answered questions of the Committee.

Resolved: (Crs Baddeley/Gibb)

THAT the report of the General Manager Service Delivery be received;

AND THAT the Draft Strategic Priority Framework for Natural Value Reserves is referred to Council (as amended) for adoption.

CARRIED on the voices

INF1605/06/3

Rural Fire Plan 2016

Agenda Item 6.4

The Open Spaces Operation Team Leader gave a verbal presentation and answered questions of the Committee.

Resolved: (His Worship the Mayor/Cr Fulton)

THAT the report of the General Manager Service Delivery – *Rural Fire Plan 2016* - be received;

AND THAT Council adopt the Waikato District Rural Fire Authority Rural Fire Plan dated April 2016;

AND FURTHER THAT a copy of the Waikato District Rural Fire Authority Rural Fire Plan dated April 2016 be provided to the National Rural Fire Authority no later than 31 August 2016;

AND FURTHER THAT the Waikato District Rural Fire Authority Rural Fire Plan Sections on Readiness and Response be reviewed within two years;

AND FURTHER THAT the Waikato District Rural Fire Authority Rural Fire Plan Sections on Reduction and Recovery be reviewed within five years;

AND FURTHER THAT Phillip Trimmer and Jessica Lourie be appointed as Rural Fire Officers under Section 13 of the Forest and Rural Fires Act 1977.

CARRIED on the voices

INF1605/06/4

Draft Terms of Reference – Community Halls
Agenda Item 6.5

The Open Spaces Operation Team Leader gave a verbal presentation and answered questions of the Committee.

Resolved: (Crs Church/Gibb)

THAT the report of the General Manager Service Delivery be received.

CARRIED on the voices

INF1605/06/5

His Worship the Mayor withdrew from the meeting [10.05am] during discussion on the above item and re-entered the meeting [10.19am] and was present when voting took place.

New Street Name Proposal at Gordonton Road Service Lane, Taupiri
Agenda Item 6.6

The Roding Manager gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Solomon/Gibb)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Committee resolves to name the cul-de-sac in accordance with the Taupiri Community Board's first preferred name choice – Button Lane.

CARRIED on the voices

INF1605/06/6

New Road Name Proposal at Kakaramea Road, Whatawhata
Agenda Item 6.7

The Roding Manager gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Fulton/Petersen)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Committee resolves to name the road in accordance with the developer's second preferred name choice, Christopher Lane.

CARRIED on the voices

INF1605/06/7

Increase in Budget for Manu Bay and Puriri Park Seawall Repair Projects
Agenda Item 6.8

Resolved: (His Worship the Mayor/Cr Baddeley)

THAT the report from the **General Manager Service Delivery** be received;

AND THAT Council approve a project budget increase of \$35,280 for Manu Bay Seawall (IBR-10034-C0-0000-0115) and \$8,664 for Puriri Park Seawall (IBR- 0030-C0-0000-0116) to be funded through the Parks & Reserves Replacement Fund (8500);

AND FURTHER THAT the **Approved Contract Sum** for **Contract 14/473** be increased from \$597,414 to \$641,357 to cover this increase.

CARRIED on the voices

INF1605/06/8

Award of Contracts
Agenda Item 6.9

Resolved: (Crs Gibb/Lynch)

THAT the report from the **General Manager Service Delivery** be received.

CARRIED on the voices

INF1605/06/9

The meeting adjourned at 10.32am and resumed at 10.51am.

Cr McGuire withdrew from the meeting [10.32am].

Service Delivery Report for April 2016
Agenda Item 6.10

The Parks & Facilities Manager gave a verbal presentation and answered questions of the committee.

The Interim Alliance Manager gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Gibb/Lynch)

THAT the report from the **General Manager Service Delivery** be received;

AND THAT the land North of the bridge between Regent Street and the Waikato River be declared 'Lady Raiha Reserve' (Note this does not require a Reserves Act 1977 process to be followed as the site is legal road);

AND FURTHER THAT in accordance with Section 16 (10) of the Reserves Act 1977 the reserve at Great South Road legal description, Section 1 SO 305281, 5.1986ha be declared 'Te Mana o Te Rangi Reserve';

AND FURTHER THAT the Infrastructure Committee approve the change to the membership as per the Waikato District Council Delegations Register for the Rotokauri Lake Management Committee.

CARRIED on the voices

INF1605/06/10

Cr McGuire re-entered the meeting [10.54am] during discussion on the above item and was present when voting took place.

His Worship the Mayor withdrew from the meeting [11.45am] during discussion on the above item and re-entered the meeting [11.50am] and was present when voting took place.

2016-17 District Wide Minor Improvement Programme
Agenda Item 6.11

Resolved: (Cr Fulton/His Worship the Mayor)

THAT the report from the General Manager Service Delivery be received;

AND THAT a workshop to confirm the 2016-17 works programme be approved.

CARRIED on the voices

INF1605/06/11

EXCLUSION OF THE PUBLIC

Resolved: (His Worship the Mayor/Cr Gibb)

THAT the report of the Chief Executive – *Exclusion of the Public* – be received;

AND THAT the public be excluded from the meeting during discussion on the following items of business:

a. Confirmation of Minutes – Tuesday 8 March 2016

Reports

b. Sunset Beach

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a) & 7(2)(b)(i) & (ii)

Section 48(1)(d)

c. Waikato Expressway – Hamilton Section Issues Register

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(i)

Section 48(1)(d)

CARRIED on the voices

INF1605/7

Resolutions INF1605/08 – INF1605/11 are contained in the public excluded section of these minutes.

Having resumed open meeting and there being no further business the meeting was declared closed at 12.39pm.

Minutes approved and confirmed this day of 2016.

WD Hayes

CHAIRPERSON

Minutes2016/INF/160510 INF M.doc

Open Meeting

To	Infrastructure Committee
From	TN Harty General Manager Service Delivery
Date	27 May 2016
Prepared by	A Corkill Parks & Facilities Manager
Chief Executive Approved	Y
DWS Document Set #	1525819
Report Title	Huntly Memorial Hall

I. EXECUTIVE SUMMARY

The Huntly Memorial Hall (the Hall) is approximately 57 years old. Recent reports by external consultants revealed significant expenditure is required to earthquake strengthen the Hall and undertake internal refurbishment to extend the life of the building. Replacement and repitching of the roof along with an upgrade of the hall's accessibility is also needed to meet minimum building code requirements. In recent years demand for hire and use of the hall has dropped dramatically.

In 2015, Council resolved to demolish the hall and to work with the community to appropriately relocate the roll of honour. A subsequent resolution in 2016 stated that the hall not be demolished before peer review of the upgrade requirements was completed, public engagement undertaken and findings reported back to Council. A professional construction firm was engaged to undertake the peer review and their findings confirmed that significant expenditure is required to upgrade the hall to safe and legal standards.

Council engaged with the Huntly community through a public open day this year and a submissions process was run to obtain the community's view on use of the hall site. This exercise also gave Council an insight into the history and passion of some of the community for the hall. The feedback from the public was presented to Council at a workshop in May 2016. Staff took the feedback from that workshop and have explored a number of options including the demolition of the Hall and an option for a community trust to be formed to undertake further work on community facility requirements for the town and provide recommendations back to Council.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received;

AND THAT the Huntly Memorial Hall be demolished, and the roll of honour be rehoused on the existing site to link in with the Cenotaph, based on the results of community engagement;

AND FURTHER THAT the process and costs for forming a community working group to explore the facility needs of the Huntly Community is developed and reported back to the committee for approval prior to establishment;

AND FURTHER THAT the findings of the working group, should it be formed, are reported to Council for consideration through the 2018-28 Long Term Plan process.

3. BACKGROUND

3.1 HISTORY

The Huntly Memorial Hall is a single storey, brick multipurpose facility and has approximate overall dimensions of 46m length, 13m width and a maximum height of 16m. The original building plans cannot be located to confirm the year of the hall's construction however the insurance schedule indicates that the hall was constructed in 1958. A building of this nature has an expected life span of 50 years, unless work is carried out to extend the life of the asset.

Council closed the facility in April 2015 due to its condition and associated health and safety concerns. A full building survey was then carried out by Beca (Attachment 1). This building survey confirmed the hall requires significant work to address structural and ongoing maintenance issues.

A seismic assessment undertaken by Opus in early 2015 (Attachment 2) noted the hall rated only marginally above the classification of 'earthquake prone'. This means it is still deemed to pose a high earthquake risk to occupants. Further degrading of the building would increase this risk. The assessment recommended strengthening or replacement of internal walls to minimise the risk.

In July 2015 staff discussed the condition and state of the Hall at a Council workshop.

In September 2015 a report to Council (INF 1509/06/07) advised of the situation with the hall and presenting three options, including costs, for consideration. Options included:

- a. Repair and refurbish
- b. Demolish and relocate roll of honour
- c. Demolish and rebuild

Council resolved to demolish the hall and relocate the roll of honour in consultation with the RSA. The Huntly Community Board Chair was informed of the resolution.

In December 2015 staff, Mayor and local Councillors met with the Huntly RSA Board and discussed demolition of the hall and relocation of the roll of honour. Council received a positive reception to this proposal.

A group of Huntly residents raised concerns about the resolution to demolish the Hall and questioned the costs associated with the repair and refurbish option.

In February 2016 Council revisited the September resolution, resolving that an independent peer review be undertaken on the cost to repair and refurbish Hall and that the findings of this report are presented to Council prior to any further action being undertaken (INF 1602/06/6). In parallel with this a community Hall engagement process was also requested

to be undertaken (see section 5.5 for more details). Foster Maintain were engaged to undertake this review and their findings can be viewed in Attachment 3). The peer review reinforced the findings of the initial building assessment, with total costs to refurbish the facility estimated at over \$1 million.

A Council workshop was held on 10 May 2016 and outcomes of the public engagement process were presented. The workshop indicated that Council supported the option to demolish but requested staff investigate an option for a community working group to be formed to take over the management of the Hall.

3.2 COMMUNITY WORKING GROUP

The creation of a community working group to focus on the future of the Hall would allow the Huntly community to have further involvement in the decision making process. It could also allow an engagement process to consider use of other community facilities such as the Huntly Civic Centre.

Any community working group would need access to a budget for professional advice, such as quantity surveys and architects, to allow for informed, realistic decisions to be made. No Staff time or resources are available for supporting such a group and these would need to be allocated, and the impact understood, should such a group be formed.

Initially a community working group could be driven by Huntly Ward Councillors and the Chair and Deputy Chair of the Infrastructure Committee, along with up to six elected community representatives. A process to elect these community representatives would need to be formulated and would need to involve the Huntly Community Board.

Should the group decide to proceed with refurbishment of the hall, a secondary option could be to investigate forming a community trust with Council divesting the hall into the ownership and management of the trust. For this to be successful the Trust will need to fundraise for works required initially. Council's Legal Counsel recommends that Council should not transfer any funds or assets to the Trust unless sufficient fundraising was achieved. It is likely that an operational grant may be required to assist with management should the hall be refurbished.

Regardless of whether the hall is demolished staffs view is that, a working group should be formed to facilitate discussion with the Huntly Community to analyse future community facility needs to inform the 2018-28 LTP.

3.3 USAGE

Use of the hall has dropped in recent years as reflected in the following table:

Year	Number of bookings	Hours in use
2009	187	662
2010	189	603
2011	55	240
2012	80	367
2013	46	324
2014	35	126
2015 (8 months)	62	227

The Hall had the ability to be booked out from 8am to 12pm, seven days per week for a total of 112 hours per week. See Attachment 1 for the full list of bookings.

4. ANALYSIS OF OPTIONS

Option 1: Proceed with demolition of hall and relocate the roll of honour.

The hall requires significant capital investment to extend its life and to ensure it meets current Building Code requirements.

Recent low usage levels suggest that the expense needed to bring the hall up to a useable and safe standard is not a good investment for Council or its ratepayers. Results from the community engagement (section 4.6) shows 56 submitters (from 41 submissions) would like to see the hall repaired and refurbished. This is a low response in terms of engagement and suggests the majority of the Huntly community are indifferent to the Council's decision to demolish the hall.

Some submitters indicated that should the hall be demolished that they wish to see the space developed as green space with a strong link to the Cenotaph and the roll of honour.

Demolition of the Hall is estimated to cost between \$200,000 - \$300,000. Following demolition the thoughts and suggestions captured through the engagement process will be used to formulate a concept plan for redevelopment of the site to allow some of the history to be preserved and linked to the cenotaph. The concept plan will be shared with the Huntly Community via public open days as part of a wider engagement process.

Ultimately this option is likely to result in a reduction in the targeted rate by approx \$12 (from \$26 to \$14 inclusive of GST)

This option is recommended.

Option 2: Place the demolition of the Huntly Memorial Hall on hold and encourage creation of a community working group to look at options for community facilities in Huntly.

The group's mandate could include one of several focuses:

- a. Refurbishing the Huntly Memorial Hall.
- b. Improving the Huntly Civic Centre instead of refurbishing the Huntly Memorial Hall.
- c. Analysing other options for the community facility needs of Huntly including analysing actual and projected needs.

This option would allow the community to have further involvement in the decision making process around the future of the Huntly Memorial Hall and Civic Centre. The group would work on a voluntary basis and would be required to report back to Council by February 2017 with viable options for Council to consider, including possible funding avenues to achieve their preferred option.

Although this option provides for community involvement, it does delay any action on the hall for at least four months if not longer. This will result in

further water damage and deterioration to the hall structure and as a result, costs for repair and refurbishment increase.

This option would require further detailed investigation into how such an arrangement would work and the processes which would need to be followed to create such a group.

There would be no change in the short term to the current targeted rate of \$26.

This option is not recommended.

Option 3: Do nothing.

The Hall remains as it is. This would result in further degradation and removes the opportunity for redevelopment of the site to link in with the cenotaph.

There would be no charge in the short term to the current targeted rate of \$26.

This option is not recommended.

Option 4: Refurbish the Hall.

This would involve undertaking the repairs recommended by professional contractors to a sum of approximately \$1.6 million (high end) and would be funded through a targeted rate increase of \$45 per annum (inclusive of GST) on top of the \$26 per annum already in place for The Halls Targeted Rates Reserve.

This option is not recommended.

Option 5: Demolish and Rebuild the Hall.

This would require an approximate figure of \$2 million for demolition and construction of a similar sized, basic hall facility. This would be funded through an increase to the Halls Targeted Rate of \$56.32 per annum (inclusive of GST) on top of the \$26 per annum already in place.

This option is not recommended.

The formation of a community group to facilitate this process has merit for both option 1 and 2. If utilised for option 1 the group would be tasked with providing Council with feedback on the future community facility needs of Huntly for consideration in the 2018-28 Long Term Plan.

5. CONSIDERATIONS

5.1 FINANCIAL

The building is insured for a reinstatement value of \$1,564,000.

The LTP currently includes ongoing renewal works spanning 10 years. The roof weather-tightness issue has budget of \$200,000 in the current financial year. This work is funded through the Huntly Community Facility Replacement Fund (8494). This fund can only be used for capital renewal works on the Huntly Community Facilities, being both the Huntly Memorial Hall and Huntly Civic Centre.

Also included in the current financial year is interior painting work, carpark resealing and toilet design works totalling \$54,126. This work is funded through the Halls – Targeted Rates reserve (8290). The Halls – Targeted Rates Reserve is used for operational and capital works relating to the Huntly Memorial Hall and Huntly Civic Centre.

Given the Replacement Fund is intended to be utilised toward replacement of assets it would not be suitable to utilise this reserve for demolition works (as the building will not be replaced) if this was the way forward. Instead, the Halls – Huntly Targeted Rates (8290) reserve may be utilised.

At the end of the end April 2016 the Huntly Targeted Rates Reserve has available funds of \$409,093.

The following table illustrates the financial impact of the options available:

Option	Rating Impact (if any)	Other Costs	Details
1. Demolition of Hall	Reduction in targeted rate of \$12	\$200-\$300k for demolition	Additional costs for relocation of roll of honour
2. Community Working Group	Staff time	Potential \$50,000 of professional services for	Hall would continue to degrade whilst in situ
3. Do Nothing	Nil	Nil	Hall would continue to degrade whilst in situ
4. Refurbish the Hall	\$45pa targeted rate for 25 years on top of current \$26pa	Nil – covered by targeted rate	Based on high end estimate of \$1.6 million to complete
5. Demolish and rebuild	\$56.32pa targeted rate for 25 years on top of current \$26 pa		Based on \$2 million for demolition and construction of similar facility

5.2 LEGAL

The Delegations Manual records that the Infrastructure Committee holds the authority to monitor the operations and make recommendations to the Council for amendments to the levels of service for community centres and halls.

5.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The Significance and Engagement policy provides at Schedule 1, a list of Waikato District Council's strategic assets, which further identifies that reserves listed and managed under the Reserves Act 1977, are considered to be strategic assets.

The Policy requires Council to take into account the degree of importance and determine the appropriate level of engagement, as assessed by the local authority, of the issue, proposal, decision or matter, in terms of its likely impact on, and consequences for:

- (a) The district or region;
- (b) Any persons who are likely to be particularly affected by, or interested in, the issue, proposal, decision or matter;
- (c) The capacity of the local authority to perform its role, and the financial and other costs of doing so.

The land is held in fee simple and is not classified as a reserve under the Reserves Act 1977.

Halls are not identified in the policy as a strategic asset.

5.4 CONSULTATION

The following stakeholders have been engaged with regarding the matter of the hall:

Planned	In Progress	Complete	
		✓	Internal
		✓	Community Boards/Community Committees
		✓	Waikato-Tainui/Local iwi
		✓	Households
		✓	Business
		✓	RSA and local schools that contributed to the large internal mural

To date, staff have undertaken the following engagement with a number of key stakeholders around this matter:

- (a) December 2015 – Engagement with Returned Serviceman Association (RSA) and Chair of the Huntly Community Board.
- (b) Late February 2016 – GM Service Delivery and staff meet with members of Save Huntly Group. This group created a Facebook page in support of retaining the hall.
- (c) February – March 2016 – WDC has information and advertisements on the Council website advising and encouraging feedback.
- (d) March 2016:
 - Open day posters created and put in strategic places around Huntly such as the Library and Civic Centre.
 - Full page advert for open day in North Waikato News.
 - Public notices placed in North Waikato News for open day.
- (e) April 2016 – Public open day at Huntly Bowling Club from 10am to 2pm. Estimated 100 plus people attend.
- (f) 31 March to 15 April 2016 – submission period (Submissions were required to inform Council – not for a hearing process).

- (g) Media have subsequently requested information from staff on the submissions and correspondence. Several articles have also been published in North Waikato's News and Waikato Times.

The results from the community consultation saw 41 submissions from 65 people with 32 submissions from 56 people in support of repair and refurbishment of the hall, six in support of demolition, three in support of demolition and rebuild (Attachment 5).

Of the people who supplied feedback on the future of the site without a hall, the key theme was to see the site developed into park-like surroundings with the roll of honour and cenotaph strongly linked.

6. CONCLUSION

Council requested a peer review of the initial building assessment on the Huntly Memorial Hall. The peer review demonstrates that significant capital expenditure would be required to extend the serviceable life of the building and to bring it up to minimum building code standards. Concurrently the demand for public use of the Huntly Memorial Hall has declined significantly since 2009.

It is considered uneconomic to invest funds to repair and refurbish a building that is at the end of its economic life, especially as it has had minimal public use throughout the year. The formation of a community working group or trust to drive further discussion and investigation into the future of the hall needs to be considered but ultimately this will take time and further degradation of the facility is likely as a result and with that an increased cost. There is the ability for such a group to form a proactive voice for the future of Huntly by analysing future facility requirements regardless of whether the Memorial Hall is demolished.

The preferred option is to demolish the Hall now, develop a concept plan for the site and form a group to look at options for future community facilities.

7. ATTACHMENTS

- Attachment 1 – Beca Building Report
- Attachment 2 – Opus Seismic Report
- Attachment 3 – Fosters Peer Review
- Attachment 4 - Halls Booking Information 2009 to 2016
- Attachment 5 – Summary of Submissions

SCHEDULE OF DAMAGE + REPAIRS

Project: Huntly Memorial Hall

Beca Ref: 4270738

Address: Wight Street, Huntly

File Number:

Date: November 2015

Version Control: Rev B



Contact Person: Gavin Benseman

Contact Phone: +647 824 5734

Email: gavin.benseman@waidc.govt.nz

Lead Consultant: Adrian Jones- For and on behalf of Beca

Consultant Phone: +647 960 7089

Email: Adrian.jones@beca.com

Evaluation completed by: Alana Thorn

for Waikato District Council

On 16 April 2015

Member Sighted & in agreement:

On.

Date of attendance:	16/04/2015	Time:	9.45am	(may be more than one site visit)
Others present:	Alana Thorn, Beca; Isaac Bright, Beca; Gavin Benseman, Waikato District Council; Reece, Maintenance Contractor			
Scope of inspection:	Visual Walk through, measure, recording of floor levels, and photographic record.			
Building type:	<input type="checkbox"/> Single dwelling	<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> Public Assembly	
	<input type="checkbox"/> Multi-unit dwelling	<input type="checkbox"/> Industrial	<input type="checkbox"/> Education	
Building description:	Levels: 1 Legal description: Pt Lot ??? DP ???			
General Construction:				
Structure	<input checked="" type="checkbox"/> Steel Portal	<input checked="" type="checkbox"/> Steel Truss	<input checked="" type="checkbox"/> Timber Framed	
Floor - Ground	<input type="checkbox"/> Concrete slab	<input checked="" type="checkbox"/> Suspended timber		
	<input checked="" type="checkbox"/> Perimeter foundation	<input type="checkbox"/> Piles (concrete)		
- Other	<input type="checkbox"/> Concrete slab on ground.	<input type="checkbox"/> Retaining wall to part Basement.		
Wall	<input checked="" type="checkbox"/> Timber frame	<input type="checkbox"/> Masonry (concrete block)	<input checked="" type="checkbox"/> Brickwork	
	<input checked="" type="checkbox"/> Concrete panel	<input type="checkbox"/> Steel frame		
Cladding	<input checked="" type="checkbox"/> Brick veneer	<input checked="" type="checkbox"/> Timber boarding - fiber cement (note possible asbestos)		
	<input type="checkbox"/> Metal sheet	<input type="checkbox"/> Monolithic plaster		
	<input checked="" type="checkbox"/> Other - concrete, plaster finish			
Windows	<input checked="" type="checkbox"/> Timber	<input checked="" type="checkbox"/> Aluminum (2 of.)	<input checked="" type="checkbox"/> Single glazed	<input type="checkbox"/> Double glazed
Roof	<input type="checkbox"/> Timber framed	<input checked="" type="checkbox"/> Truss	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Other
	<input checked="" type="checkbox"/> Lightweight	<input checked="" type="checkbox"/> Profile steel (main Roof)	<input type="checkbox"/> Other	
	<input type="checkbox"/> Heavy	<input type="checkbox"/> Concrete tiles	<input type="checkbox"/> Other	
Building Authority	<input checked="" type="checkbox"/> Waikato District Council	<input type="checkbox"/> Other		
City Plan zone	???	SAM N/A	Heritage listing N/A	
Land Zoning	???	In Flood Management Area	Yes/No/Adjacent to	Minimum floor level ???
Further assessments still required	<input type="checkbox"/> Geotechnical Engineer	<input checked="" type="checkbox"/> Fire Engineer	<input checked="" type="checkbox"/> Other - Accessibility	<input checked="" type="checkbox"/> Structural Engineer



--




EXTERNAL (EX) /ROOF (RF) / INTERNAL (IN) WORKS INDEX





Ref.	Room Name	Page






Refer rear of report for scale floor plans and marked up plan, elevations, and section.






EXTERNAL WORKS





Item	Room Name & Approx Dimensions	Damage	Photo Reference	Repair strategy - for Roof only, all other elements / areas not included in this assessment
EX-01	East Elevation			
EX-02	East Elevation	Water bubbles in canopy roof		





EX-03	East Elevation	Rotting timber joinery to main entrance		
EX-04	East Elevation			
EX-05	East Elevation	Door threshold too high for Accessibility requirements		





EX-06	East Elevation	Rotting Door Sill		
EX-07	East Elevation			
EX-08	East Elevation			
EX-09	East Elevation	Lack of Head Flashing / Eyebrow		





EX-10	East Elevation				
EX-11	East Elevation	Large Tree overhanging roof & filling gutters with needles			
EX-12	South Elevation				
EX-13	South Elevation	Broken glass louvres			
EX-14	South Elevation	Telecom supply to neighboring property from Hall			





EX-15	South Elevation			
EX-16	South Elevation			
EX-17	South Elevation	Foundation wall grilles - old vents (2 types) with lots of ventilation vs. new vandal proof vents with minimal penetrations/ vents		
EX-18	South Elevation	Manhole with damages concrete surround (potential tools for damaging glass louvers?)		
EX-19	South Elevation	Rotting Door Jamb		




EX-20	South Elevation	No Head Flashing / Eyebrow		
EX-21	South Elevation	Chipping plaster to concrete walls / columns		
EX-22	South Elevation	No Head Flashing / Eyebrow. Timber joinery unit replaced with aluminium		
EX-23	West Elevation	West Elevation cladding in severe disrepair, coming away from framing. Cladding appears to be asbestos at high level, ply at low level.		





EX-24	West Elevation	No flashing at junction with plywood cladding, column and concrete wall		
EX-25	West Elevation	Lots of cracks in concrete column on North Western corner. Previous repairs visible.		
EX-26	West Elevation	Chipped window sill, reinforcing exposed		
EX-27	West Elevation			



EX-28	West Elevation				
EX-29	North Elevation				
EX-30	North Elevation				
EX-31	North Elevation				





EX-32	North Elevation	Paint chipped and window putty falling out		
EX-33	North Elevation			
EX-34	North Elevation			
EX-35	North Elevation	Rainwater head leaking, dripping onto eyebrow and rust stains appearing down concrete		




EX-36	North Elevation	Earthing cable connection in North East corner		
EX-37	North Elevation	Accessible ramp too steep, Man hole at base restrictive of extension		
EX-38	North Elevation			
EX-39	North Elevation	Non-compliant handrail and edge protection		





ROOF ASSESSMENT				
Item	Room Name & Approx Dimensions	Damage	Photo Reference	Repair strategy
RF-01	Entrance Canopy	Entrance canopy roof covered in moss.		Clean
RF-02	Entrance Canopy / SE Corner	Penetrations into top of parapet creating opportunity for water to penetrate No cap flashing to parapets		Consider alternative fastening and the addition of parapet flashings
RF-03	SE Corner Roof	Minimal fall to roof.		Roof cladding material not appropriate for minimal fall, options are a) Re-pitch roof for long-run profiled metal, note this impacts on Hall windows. b) Apply a membrane roof in this area





RF-04	SE Corner	Large Tree overhanging roof dropping needles into gutters		Cut back overhanging tree
RF-05	SE Corner Gutter	Gutters filled with pine needles blocking gutter & downpipes		Clean gutters, large overflow to be provided that cannot be blocked by debris
RF-06	SE Corner Gutter	Large gaps between over flashing and up-stand		Replace over flashing
RF-07	SE Corner Gutter	Minimal up-stand under roofing allowing water to flow over and into building in heavy rains / when gutters are blocked		Higher up-stand required by a) Increasing height of roof b) Lowering gutter




RF-08	East Elevation & SE Corner Roof	<p>Window frames & putty in need of repair, check for rotting timber at sill due to lack of head flashings. Moisture apparent on inside.</p> <p>Note the roofing up-stand proximity to window sills, minimal space for re-pitch available without impacting on sills / windows.</p>		
RF-09	Southern corner of East Elevation	Rainwater head has broken away, water from upper roof now flowing down concrete wall		Rainwater head to be replaced
RF-10	Lower Roof over Hall Entrance Lobby	Very minimal fall to roof, ponding occurring. Gutters shallow and blocked		<p>Roof needs replacing options are</p> <ul style="list-style-type: none"> a) Raise roof pitch in this area, creating a greater fall and deeper gutters with greater up-stands. b) Could be a single roof plan along whole east elevation, removing barge & apron details

RF-11	Lower Roof over Hall Entrance Lobby	Flashing at highpoint of roof painted over, possible attempt at sealant?		Flashing at highpoint needs to be cut and chased into existing concrete façade.
RF-12	East Elevation	Large Crack from corner of joinery horizontally across façade. Attempt at sealant with epoxy paint?		
RF-13	Lower Roof over Hall Entrance Lobby	Blocked overflow		Create new larger overflows when re-roofing
RF-14	Lower Roof over Hall Entrance Lobby			

RF-15	Northern Wing Roof	Exposed concrete parapets, small cross fall visible		Add cap flashings to parapets
RF-16	Northern Wing Roof	Very small up-stand to highpoint of roof due to close proximity of window sill. Roof as minimal fall, possibly only 1°		<p>New flashings & up-stands are required.</p> <p>Roof cladding material not appropriate for minimal fall, options are</p> <ul style="list-style-type: none"> a) Re-pitch roof for long-run profiled metal, note this impacts on Hall windows. b) Apply a membrane roof in this area
RF-17	Northern Wing Roof	Junction in gutter		<p>Replace with new gutter, options are</p> <ul style="list-style-type: none"> a) Membrane gutter b) One piece steel gutter




RF-18	Northern Wing Roof	Ponding in gutter, very shallow, minimal up-stand under roof		Replace with new gutter, options are a) Membrane gutter b) One piece steel gutter Both options are to have greater up-stands
RF-19	Northern Wing Roof	Flashings around columns penetrating roof, cracking apparent		Options a) Membrane roof to create new seals to these penetrations b) Back flash to ridge
RF-20	Northern Wing Roof	Spreader from upper to lower roof causing corrosion on lower roof		
RF-21	Northern Wing Roof	Shallow gutter with small upstands		Replace with new gutter, options are a) Membrane gutter b) One piece steel gutter Both options are to have greater up-stands

RF-22	Northern Wing Roof	Window framing and putty in disrepair		
RF-23	Western end of Northern Wing Roof	Ponding around roof penetration, minimal flashings, paint on sealant visible		Options a) Membrane roof to create new seals to these penetrations b) Back flash to ridge
RF-24	Western end of Northern Wing Roof			
RF-25	Western end of Northern Wing Roof	Penetration to roofing, leaking, paint on sealant visible		Options a) Membrane roof to create new seals to these penetrations Back flash to ridge





RF-26	Western end of Northern Wing Roof	Windows boarded up		
RF-27	Northern Wing Roof	Cracking of columns		
RF-28	Main Hall Roof / Gutter	Steep roof pitch and shallow gutter with small up-stands where water is flowing over and into building Roofing nails coming away and roofing material reaching end of lifespan		Replace roof with similar profiled metal. Higher up-stands to be created to gutters





RF-29	Main Hall Roof / Gutter	Downpipe and spreader to lower roof corroded in state of disrepair		Repair and replace downpipe and spreader to lower roof
-------	-------------------------------	-----------------------------------------------------------------------	-------------------------------------------------------------------------------------	-----------------------------------------------------------

INTERNAL WORKS



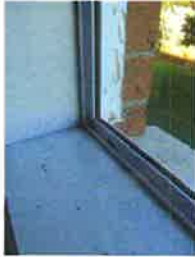
Item	Area Name	Damage	Photo Ref	Repair strategy -not included in this assessment for internal works
IN-01	Entry Lobby	Visible water damage to all ceilings, and walls, joinery & wood panels. Concern with lighting & wiring exposure to water		
IN-02	Entry Lobby	Door Sill rotting from water damage Not accessible threshold		
IN-03	Hallway from Lobby to Northern Wing	Steel Frame above		


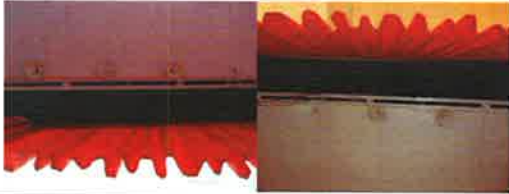

IN-04	Female WC			
IN-05	Female WC	Shower, sealant to wall peeling off, not accessible		
IN-06	Lobby / Corridor to Female WC			
IN-07	Front Switchboard, by Entry / Female WC			





IN-08	Storage, beside Female WC, Northern Wing	Water damage visible to roof, Peeling paint to walls			
IN-09	Northern Wing				
IN-10	Northern Wing	Severe water damage			
IN-11	Cupboard in Northern Wing	Severe water damage, no visible source			



IN-12	Northern Wing	Rotting wall pannels			
IN-13	Kitchen				
IN-14	Kitchen	Hot water cylinder pipe penetration to roof, damaged ceiling tiles from leaks	 		

IN-15	Hall, Southern Façade Fire Exit by Stage	Rotting Sill Fire exit not accessible (stairs only)		
IN-16	Main Hall	Ceiling tiles not fixed in place, potential to be dislodged by sports (balls etc) and create falling hazard / maintenance request to realign		
IN-17	Main Hall			
IN-18	Main Hall			

				
IN-19	Under Stage	Storage under stage, doors not sealed - drafts? Damp? Exposed wire between compartments.		
IN-20	Southern Stage waiting wing			

IN-21	Stage, Back wall	Mold, severe water damage, panels coming off wall and holes through to framing / cavity		
IN-22	Stage			
IN-23	Stage	Rear switchboard, upgrade required		

IN-24	Male WC	Water damage and peeling paint to ceiling / walls		
IN-25	Male WC	Broken louvers to window & water damage		
IN-26	Male WC	Shower, sealant to wall peeling off, not accessible		
IN-27	Male WC	Severe water damage to ceiling and rotting timber, peeling paint on wall		

IN-28	Front Entry Northern Ticket Booth			
IN-29	Front Entry Southern Ticket booth			

- end of report notes.

General Conditions of repair Works

- All work shall be carried out in strict accordance with the NZ Building Code and appropriate approved documents including NZS3604.
- All necessary Building Consent approvals or specific written exemptions must be sort and approved prior to work commencing.
- All work shall be completed by appropriately Licensed, Trade qualified tradesmen following best practice principals with work completed to quality standards no less than that of the original home.
- A Producer Statement “Construction” must be provided by the supervising contractor at completion of works
- Allow to protect existing finishes not marked for replacement throughout project works
- Allow to commercially clean all surfaces including windows and carpets on completion of works.

CONDITIONS OF SERVICE

The report is prepared from and based on a visual inspection of such parts of the land and premises to which there is reasonable access without the removal of cladding or lining materials, furniture, floor coverings, planting or soil. The inspection will not cover defects in inaccessible places, or defects which are not reasonably discoverable upon a visual inspection.

The inspection does not cover the checking of any specialist mechanical plant, hydraulics installations, electrical installations or appliances beyond a visual inspection.

The architect accepts no responsibility to any persons other than the appointee. Full conditions of engagement shall be as the New Zealand Institute of Architects, Agreement for Services AAS 2011 short form.

This assessment report does not represent a contractual instruction or notice to contractor.

All work recommended under this assessment report must be carried out to the requirements and standards of the New Zealand Building Code and under the requirements of all necessary Resource and Building Consents.

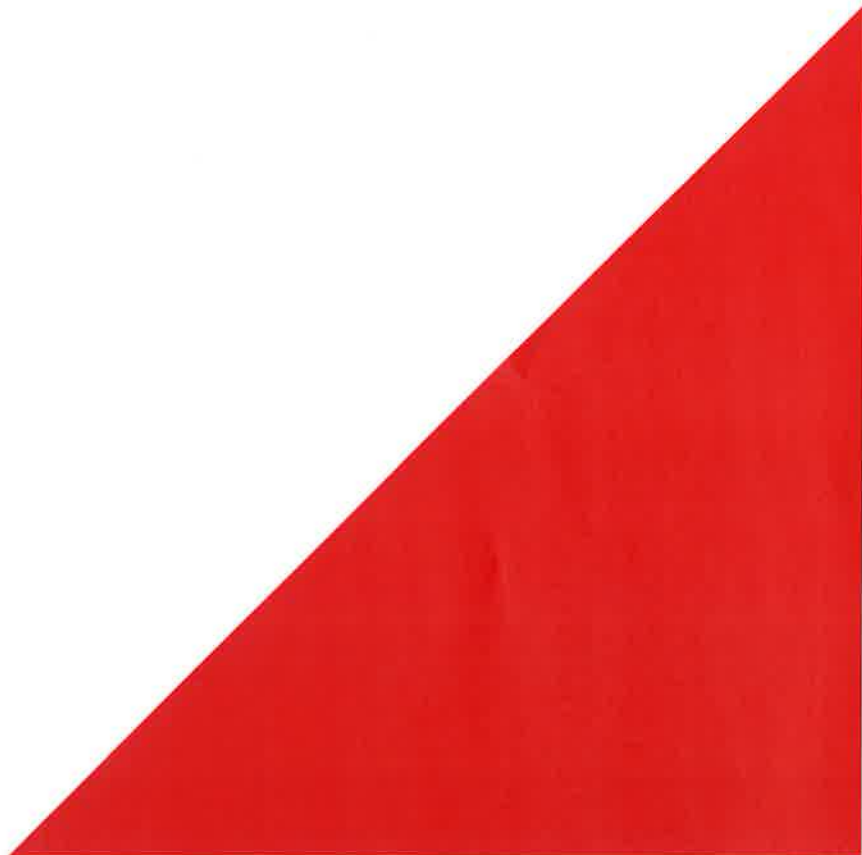
Work required to be undertaken under urgently “for the purpose of saving or protecting life or health or preventing serious damage to property” may be completed under Section 41(1)(c)(i) of the Building Act 2004. If this work is undertaken, the owner must as soon as practicable apply for a certificate of acceptance from the local Building Consent Authority.



Waikato District Council

Memorial Hall Huntly

Detailed Seismic Assessment Report





Waikato District Council

Memorial Hall Huntly

Detailed Seismic Assessment Report

Prepared By

Michael Cullum
Graduate Structural Engineer

Opus International Consultants Ltd
Opus House
Princes Street
Hamilton 3204
New Zealand

Reviewed By

David Dekker
Technical Principal – Earthquake
Engineering and Building Structures

Telephone: +64 7 838 9344
Facsimile: +64 7 838 9324

Approved for
Release By

Oliver Lang
Structural Manager - Hamilton

Date: February 2015
Reference: 2-32467.00
Status: Final

Waikato District Council

Memorial Hall Huntly

Detailed Seismic Assessment Report



Executive Summary

Opus was engaged to design a strengthening scheme for the Huntly Memorial Hall to a level of 34%NBS.

While determining what elements required strengthening we found that the building performs above 34%NBS and no strengthening was required. Because of this and to document our assessment, we prepared a Detailed Seismic Assessment report instead.

The purpose of this investigation is to establish whether the seismic performance of the building satisfies the Building Act's minimum standards for existing buildings, and to identify improvements required to meet those standards if necessary.

The seismic performance was assessed in terms of New Building Design Standard (%NBS), where %NBS is the estimated lateral resistance of the existing building relative to the current Building Code requirements for a new building at the site with the same functional requirements. The Building Act minimum standard is 33%NBS. The New Zealand Society for Earthquake Engineering (NZSEE) recommends strengthening to at least 67%NBS, and as close to 100%NBS as practicable.

The results of the assessment is summarised in the following table:

Table 1: Analysis Results

Importance Level	%NBS
IL2	35%

A previous initial assessment conducted by JD Consulting Engineers rated the building at 25%NBS. This assessment did not attribute strength to some of the unreinforced masonry (URM) walls when they are the primary elements resisting lateral loads in the east-west direction.

The seismic performance of the Huntly Memorial Hall is governed by the out-of-plane displacement capacity of the URM piers. As the rating is above 33%NBS, the building is not classified as Earthquake Prone in accordance with NZSEE 2006 guidelines. Strengthening of the building is not required by law.

As the seismic performance is only marginally above the earthquake prone building criteria, and insufficient out-of-plane capacity is a critical structural weakness, this building is considered to still pose a high earthquake risk to occupants. These walls also provide the longitudinal strength for the central portion of the building, so collapse of the walls from out-of-plane failure would significantly reduce the seismic performance of the building as a whole.

As such, we strongly recommend that strengthening or replacement of these walls be undertaken.

Contents

Executive Summary	i
1 Introduction.....	1
1.1 Purpose	1
1.2 Scope of Work.....	1
1.3 Performance Standards	2
1.4 Building Act 2004	2
1.5 Waikato District Council Earthquake Prone Building Policy.....	3
1.6 Assessment Methodology	3
1.7 Sources of Building Data.....	4
1.8 Geotechnical	4
2 Building Description	5
2.1 Structural System	6
2.2 Building Condition	6
3 Seismic Loading	7
4 Material Properties	7
5 Analysis.....	7
6 Analysis Results	8
6.1 URM Infill Walls	8
6.2 URM Piers.....	8
6.3 Reinforced Concrete Columns.....	8
6.4 Steel Truss.....	9
6.5 Ground Beam.....	9
7 Evaluation of Results.....	10
8 Conclusions.....	10
Appendix A: Photos	11

1 Introduction

1.1 Purpose

This report presents the results of a Detailed Seismic Assessment on the performance of the Huntly Memorial Hall, a single storey building with a light roof, reinforced concrete frames and unreinforced brick masonry walls. The building has been assessed for seismic loadings. The purpose of the investigation is to establish whether the building performance satisfies the Building Act's and Waikato District Council's (WDC) minimum standards for existing buildings, and to identify improvements required to meet those standards if necessary.

The building location is indicated in the photo below.



Figure 1: Site Aerial View

1.2 Scope of Work

The scope of work for this Seismic Assessment includes the following:

- » Sourcing of structural drawings and a site visit to the building.
- » Quantitative structural assessment to determine the percentage of New Building Standard (%NBS) of the building based on Importance Level 2.
- » Schematic options for improving the building performance above 34%NBS if required.

The seismic bracing of the building contents has not been assessed.

1.3 Performance Standards

The performance is assessed in terms of new building design standard (%NBS), where %NBS is the estimated earthquake resistance of the existing building relative to the current Building Code requirements for a new building at the site with the same functional requirements. The Building Act minimum standard is 33%NBS. The commonly adopted, preferred standard is a minimum of 67%NBS as recommended by the New Zealand Society for Earthquake Engineering (NZSEE) ¹.

Current design standards require buildings to be designed for two levels of performance or “limit states”:

1. Serviceability Limit State (SLS): The degree of damage to the structure is minor, readily repairable and will not prevent immediate occupancy of the building.
2. Ultimate Limit State (ULS): Damage may be extensive but will permit safe exiting of the building. Occupancy may be restricted until repairs are made, or the building might be demolished if it is not feasible to repair.

The seismic performance of existing structures is assessed solely on ULS as the assessment is to ascertain if there is a risk to life safety.

The design standards depend upon the building’s importance level (IL) as shown in Table 2. These importance levels are defined in NZS 1170.0².

Table 2: Importance Levels and Design Loads

Importance Level	Annual Probability of Exceedance of Load (Design working life = 50 years)	
	SLS	ULS
IL2: normal occupancy, e.g. commercial offices	1/25	1/500
IL3: public utilities not having special post-disaster function	1/25	1/1000
IL4: Facilities with special post-disaster function	1/25	1/2500

The building has been classified as IL2 with 50 years design working life for assessing its seismic performance.

1.4 Building Act 2004

The Building Act 2004 defines a building as earthquake prone (EPB) if its ultimate capacity would be exceeded in a ‘moderate earthquake’ **and** it would be likely to collapse causing injury or death, or damage to other property.

A moderate earthquake is defined by the building regulations as one that would generate loads 33% of those used to design an equivalent new building.

¹ Assessment and Improvement of the Structural Performance of Buildings in Earthquakes, guidelines prepared by the New Zealand Society for Earthquake Engineering, 2006.

² NZS 1170.0, 2002, Structural Design Actions: General principles.

1.5 Waikato District Council Earthquake Prone Building Policy

Waikato District Council adopted their Earthquake-Prone Building Policy in year 2006. The following is outlined in Section 2.2 and 2.3 of the policy:

2.2 Assessment Criteria

Assessments of potentially earthquake prone buildings should be undertaken by an appropriately qualified professional and use the New Zealand Society of Earthquake Engineers document “Recommendations for the Assessment and Improvement of the Structural Performance of Buildings in Earthquakes.”

2.3 Taking Action on Earthquake-Prone Buildings

Once a building is confirmed as being earthquake prone Council will:

- *Liaise and work with the owners of the building;*
- *Update Councils register to confirm that the building is earthquake prone and identify the buildings status on its respective property file.*
- *Identify the building as being earthquake prone on any Land Information Memorandum (LIM) prepared for that property and include a statement that further details are available from the Council to those who can demonstrate a genuine interest in the property.*
- *Invoke its powers in accordance with Section 124 and/or 126 of the Building Act 2004, or any other section which may be appropriate in the circumstances.*

Note: Any building with a capacity of less than 34% of New Building Standard (%NBS) is considered as potentially earthquake-prone in accordance with the provisions of the New Zealand Building Act 2004 and is required to be strengthened to a minimum of 34%NBS and encourages higher levels wherever possible.

1.6 Assessment Methodology

The New Zealand standard methodology for assessing the earthquake performance of existing buildings is specified in guidelines that were prepared by the NZSEE³.

The general process is to (1) assess the seismic loads or **demand** in accordance with the new building seismic loadings standard NZS1170.5:2004⁴, and (2) assess the **capacity** of the structure to withstand seismic loads using processes and criteria in the NZSEE guidelines. The building's rating in terms of %NBS is then:

$$\%NBS = \frac{\text{capacity}}{\text{demand}} \times 100$$

³ Assessment and Improvement of the Structural Performance of Buildings in Earthquakes, guidelines prepared by the New Zealand Society for Earthquake Engineering, 2006.

⁴ NZS 1170.5, 2004, Structural design actions: Earthquake actions – New Zealand

1.7 Sources of Building Data

Building construction data available in the original construction drawings was used in the analysis of the building.

Copies of the following drawings have been obtained:

- » Structural Drawings dated 1955 & 1957 by White, Leigh, deLisle & Fraser, sheet numbers 1 to 21.

The structural drawings and photos have been used to confirm the structural systems, investigate potential critical structural weaknesses (CSW) and identify details which required particular attention. No design calculations have been located.

1.8 Geotechnical

The site subsoil class has been assumed as Class D – Deep or soft soil sites based on our judgement.

The liquefaction potential for the site is likely to be high based on the earthquake hazard map published by Environmental Waikato on 1st March 2003.

The potential for slope instability is likely to be low as the site is relatively flat.

The above assumptions can be confirmed by carrying out a geotechnical investigation.

2 Building Description

The building is single storey and has approximate overall dimensions of 46m length, 13m width and a maximum height of 16m. The plans are dated 1971 and it was assumed to have been built soon after.

The building consists of long run iron roof on timber purlins and attached to steel trusses. The trusses span between and are supported on the tops of reinforced concrete columns on either side of the main hall which in turn are sitting on pad footings. Unreinforced brick masonry walls and infills are used to clad the building. Perimeter masonry panels consist of 2 wythes with a cavity while internal masonry walls are typically single wythe.



Figure 2: East elevation

2.1 Structural System

Gravity forces are resisted by steel trusses, concrete columns and unreinforced brick masonry (URM) panels. These forces are subsequently transferred into the isolated footings and strip foundations.

Figure 3 below shows a plan of the building. Lateral forces induced by earthquakes and wind loadings are resisted primarily by URM infill panels in the longitudinal direction and portal frames formed by reinforced concrete columns and steel roof trusses in the transverse direction. URM piers (highlighted) are used to resist lateral loads in the western section building.

A flexible timber roof diaphragm transfers lateral forces to the frames and walls based on tributary area. These frames and walls transfer the lateral loads into the strip foundations.

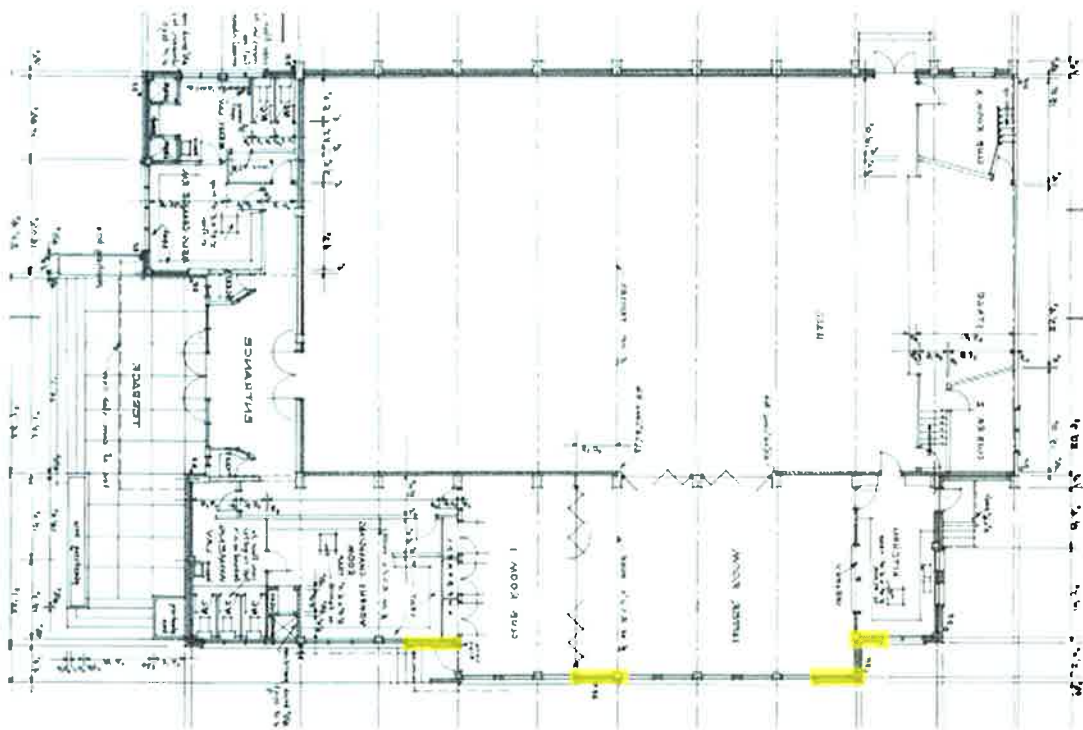


Figure 3: Building layout with the URM piers highlighted.

2.2 Building Condition

Opus undertook an inspection of the building in January 2015. The building is generally in good condition with no significant damage, decay or corrosion that would impact on the structural performance.

No critical structural weaknesses, apart from the assessed URM piers, have been observed.

3 Seismic Loading

The criteria in Table 4, taken from the earthquake loadings standard NZS 1170.5:2004, was used to determine the site loading spectrum. NZS 1170.5 loads are derived from a 2002 version of the New Zealand Seismic Hazard Model. This model has been updated subsequently, but there have been no significant changes that would affect the design loadings.

Table 3: Parameters for Seismic Loads

Parameter	Value	Comments
Site Subsoil Class	D	Deep or soft soil sites
Z	0.15	Seismic hazard factor for Huntly
R _u (ULS)	1.0	Importance Level 2
N(T,D)	1.0	>20 km from nearest major fault.
μ	1.25	Ductility of unreinforced masonry panels

4 Material Properties

We used probable strengths as stated in Table 5 in our analysis. These strengths are in accordance with the NZSEE recommendations.

Table 4: Strength values for existing materials

Material	Nominal Strength
Concrete Strength f_c	30 MPa
Reinforcement Grade f_y	300 MPa
Brick Masonry Strength	25 MPa

5 Analysis

Due to the simple geometry and regular layout of the structure, we identified an equivalent static analysis as the appropriate method to analyse this building. We adopted a global ductility of 1.25 in both directions for the reinforced concrete columns and unreinforced brick masonry infill.

Spreadsheets, hand calculations and design software were used to calculate the strength of the building elements. The capacity of critical elements in each direction was then compared to the demand generated by earthquake loadings.

6 Analysis Results

The analysis results for the building's seismic performance is summarised below in Table 6:

Table 5: Analysis Results (IL2)

Parameter	Component	%NBS
URM Infill Walls	In-Plane	>100%
	Out-of-Plane	43%
URM Piers	In-Plane	40%
	Out-of-Plane	35%
Reinforced Concrete Columns	Flexure (portal action)	62%
	Shear	83%
Steel Truss	Axial Capacity	40%
	Connections	>100%
Ground Beam	Flexure	69%

6.1 URM Infill Walls

URM infill walls are the major lateral load resisting elements in the building, being fully surrounded by a concrete frame consisting of the reinforced concrete columns and capping beams. The URM infills are far stronger in-plane compared to the URM Piers due to the confinement provided by the concrete frame.

The out-of-plane response of the two URM wall types is similar as the confining frames does restrain the out-of-plane movement of the wall.

6.2 URM Piers

URM Piers consist of the brick masonry walls that are not surrounded by reinforced concrete frames. The walls are the internal wythe of the south perimeter wall, the internal wall between the Hall and the Supper Room, and the north perimeter wall.

The internal wall between the Hall and the Supper Room is the tallest wall and has the critical out-of-plane capacity. Out of plane failure results in collapse of the wall, and walls of this height will pose a significant danger to any building occupants nearby.

These walls also provide longitudinal lateral load resistance but do not support the roof structure.

6.3 Reinforced Concrete Columns

In combination with the steel roof truss a portal frame is formed across the hall which is used to resist lateral loads in the transverse direction. All of the columns are on pad foundations but

alternate pads are connected to ground beams that will decrease the loads experienced by the columns.

In the longitudinal direction the columns are used to transfer loads down to the URM infills on the south wall. The cantilevering of the columns is due to the large windows that are present between the infills and tops of the columns.

6.4 Steel Truss

The truss spans over the hall between the concrete columns and form a portal frame. The truss has two connections to each column and it is this which allows frame action to occur. Steel plates that have been cast into the columns are used to connect the columns and truss.

The compression strength of the chords are the limiting factor in determining the rating of the truss. As the chords are constructed of small angle sections the buckling strength is used to determine their compressive strength, governed by the spacing of lateral restraints.

6.5 Ground Beam

A ground beam is present between some of the concrete columns of the frames over the main hall. The addition of these beams adds to the strength of the relevant frames and also reduces the deflections experienced by the columns.

7 Evaluation of Results

Table 7: Analysis Results

Importance Level	%NBS
IL2	35%

The seismic performance of the Huntly Memorial Hall has been assessed as 35%NBS, governed by out-of-plane displacement capacity of the URM brick piers. As the rating is above 33%NBS, the building is not classified as Earthquake Prone and no further work is required by law.

The seismic performance is only marginally above the earthquake prone building criteria hence we consider the building to be a high earthquake risk.

8 Conclusions

The seismic performance of the Huntly Memorial hall is governed by the out-of-plane displacement capacity of the URM piers. As the rating is above 33%NBS, the building is not classified as Earthquake Prone in accordance with NZSEE 2006 guidelines. Strengthening of the building is not required by law.

A previous assessment conducted by JD Consulting Engineers rated the building at 25%NBS. This assessment did not attribute any strength to the unreinforced masonry walls when they are the primary elements resisting lateral loads in the east-west direction.

As the seismic performance is only marginally above the earthquake prone building criteria, and insufficient out-of-plane capacity is a critical structural weakness, this building is considered to still pose a high earthquake risk to occupants. These walls also provide the longitudinal strength for the central portion of the building, so collapse of the walls from out-of-plane failure would significantly reduce the seismic performance of the building as a whole.

As such, we strongly recommend that strengthening or replacement of these walls be undertaken.

Appendix A: Photos



Eastern Elevation



Northern Elevations



Main Hall



Supper Room



Southern Wall



Western Wall

16 March 2016

Tim Harty
General Manager Service Delivery
Waikato District Council
Private Bag 544
Ngaruawahia 3742

Dear Tim

Re: Huntly Memorial Hall Budget Estimate

Foster Maintain is pleased to be able provide further details and information following our letter dated 19 February 2016 as relating to the Huntly Memorial Hall.

Our initial budget provided was as follows :

Pitching Roof and Building Works	\$900,000
Seismic Works	\$300,000
Not Allowed for Items	\$100,000
Total	\$1,300,000 plus GST

Since our initial budget indication we have undertaken a comprehensive review of the budget provided by Beca, conducted our own site survey, reviewed the methodology for re-roofing the building and compiled a detailed cost estimate focused on the works not related to the Seismic Strengthening.

In our view, the majority of the cost estimations provided by Beca are realistic and acceptable. However we would propose an alternative methodology to addressing the weather tightness issues the building is experiencing.

In simple terms we would propose to re – roof the main building structure as is, replace gutters and down pipes, adding apron caps to all parapets, re-pitch the flat section of roof only, replace side windows above the re-pitched section of roof in the main structure wall, and replace the wall asbestos cladding. We believe this would address all weather tightness issues. We have also considered upgrades to the interior.

As a result we are confident that a budget of \$819,000 plus GST which includes Contractors Margin of 10%, a contingency of 20% and professional fees of 10% would be sufficient to upgrade the building to a good standard.

In our letter of 19 February 2016, we asked for clarification regarding the targeted %NBS that the Waikato District Council would be aiming to achieve. We have not been provided with this and as such would consider it prudent to allow the proposed budget of \$300,000 to remain. It is however our experience that significant cost savings can be achieved by taking a construction focused approach and reengineering the proposed engineering solution. We have had considerable success

with this approach in a number of seismic projects in the Waikato, resulting in significant savings for the building owners.

In considering the future of the Huntly memorial Hall we therefore propose the following overall budget

Weather tightness and Interior upgrade	\$819,900.00
Seismic Works	\$300,000.00
Total	\$1,119,900.00 plus GST

In support of this we provide a copy of our budget estimate for the weather tightness and interior upgrade.

We would also advise that the cost of Seismic Upgrade work could be significantly reduced by

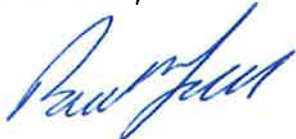
- Clarification of the targeted %NBS
- Taking a construction approach to the seismic upgrade work and reengineering the proposed works

This may result in the overall project being achieved for around \$1 million

We trust this information and review is of value to the Waikato District Council and would welcome the opportunity to discuss the next steps should funding for this project become available.

Should you have any queries or questions relating to our observations and proposed plan please do not hesitate to contact me on 021 659 382.

Yours sincerely



Paul Horsfall
Property Solutions Manager
Foster Maintain Ltd

Cc: Elton Parata

Refurbishment

FOR

Waikato Reginal Council

Huntly Memorial Hall

Budget Estimate

ITEM	DESCRIPTION	QUANTITY	UNIT	TOTAL	
				RATE	AMOUNT
1 - 20	GENERAL NOTES TO CONTRACTORS				113,813.80
1 - 20	<u>Preliminaries and Generals</u>				113,813.80
1	Safety PPE Gear	12	No	60.00	720.00
2	Travel /Vehicle/ Week	15	Hrs	75.00	1,125.00
3	Floor protection	572	m2	10.40	5,948.80
4	Temp Toilet	12	No	30.00	360.00
5	Supervision (2 Hours per day)	120	Hrs	55.00	6,600.00
6	Site Establishment		SUM		800.00
7	Site Fences hire 2 Months	140	m	7.00	980.00
8	Delivery / Erection / Dismantle		SUM		800.00
9	Small plant and equipment (per week)	12	No	65.00	780.00
10	BTS / Power use		SUM		550.00
11	Insurance		SUM		300.00
12	Signage		SUM		150.00
13	Scaffolding Erection and Dismantle	1,120	m2	30.00	33,600.00
14	Scaffolding Hireage 8 weeks	2,240	m2	13.50	30,240.00
15	Proping to roof framing where wall removed		SUM		8,000.00
16	Fall protection		SUM		10,000.00
17	Crane and extra Hiab charges (allowance 1 hour per week)	12	No	300.00	3,600.00
18	Ongoing Maintenance		SUM		1,500.00
19	Rubbish Removal	10	No	410.00	4,100.00
20	Final Clean	610	m2	6.00	3,660.00
21 - 81	<u>EXTERIOR WORKS</u>				450,786.50
	<u>Roofing</u>				
21	Reroof of existing main hall building in Coloursteel Edura 0.55 NZ Steel. Including all associated flashings, papers, safety netting and required fixings	624	m2	90.00	56,160.00
22	Reroof lower re-roof areas in styleline or Veedek 0.55 Coloursteel Endura. Including all associated flashings, papers, safety netting and required fixings	351	m2	90.00	31,590.00
23	Penetrations		SUM		3,000.00
	<u>Re-pitching works</u>				
24	Timber works to repitch lower roofing areas, including a timber framed shortwall to set the fall for the roof at the minimum required pitch of 3 degrees. All purlins and rafter including an purlins for solid blocking to prevent roll over.	351	m2	85.00	29,835.00
25	Removal of existing windows over lower roofing areas due to the height of the new slope of the roof.	7	No	320.00	2,240.00

ITEM	DESCRIPTION	QUANTITY	UNIT	TOTAL	
				RATE	AMOUNT
26	Supply and install new shorter windows in aluminium joinery powdercoated standard colours, single glazed.	7	No	2120.00	14,840.00
	Gutter works				
27	Removal and disposal where necessary existing internal gutter to allow a secure platform to install the new gutter system.	185	m	22.00	4,070.00
28	Rebuild the existing internal gutter to the high pitch main roof area	30	m	350.00	10,500.00
29	New Internal Gutter and cap flashing to seal existing parapet walls and internal gutter into one complete system. Area of the gutter to be increased where possible to help reduce the catchment area loading. Extra over flows to be added where possible.	185	m	260.00	48,100.00
30	Adjustment to the height of Rain Water heads	4	No	150.00	600.00
	East Elevation				
31	Removal of soffit lining, reline with 6mm villaboard, paint finish and battens	84	m2	79.25	6,657.00
32	Take out and dispose double entrance doors and glazed screen whole; new timber framed double glazed double entrance doors and glazed screen 5.5x2.5 high approx	1	No	8937.50	8,937.50
33	Replace rotten door sill; single door to club room 1	1	No	205.00	205.00
34	Replace window head flashing	4	m	76.50	306.00
35	Replace rotten window sill and re-putty glazing to high level windows	2	m	55.00	110.00
36	Install new Rainwater head	1	No	410.00	410.00
37	Rake out and epoxy fill concrete façade	4	m	170.00	680.00
38	Replace broken window Louvres	1	No	100.00	100.00
39	Take down the large pine	1	No	2000.00	2,000.00
40	Make repairs to cracks in plaster where possible		SUM		5,000.00
	South Evaluation				
41	Replace broken window louvres	1	No	100.00	100.00
42	Adjust concrete manhole lid to lower level and form new concrete surround	1	No	1100.00	1,100.00
43	Replace timber door frame to double doors	12	m	43.75	525.00
44	Replace double door head flashing	4	m	76.50	306.00
45	Ditto to window	4	m	76.50	306.00
46	Make good chipped plaster columns		SUM		6,000.00
47	Form accessible ramp to fire escape including a handrail		SUM		3,000.00
	West Elevation				
48	Allow for asbestos testing		SUM		5,000.00
49	Allow for asbestos safety management		SUM		10,000.00
50	Take down external wall complete including external cladding, framing and internal linings; dispose; temporary weather protection.	116	m2	47.50	5,510.00
51	Construct a new external wall, titan flat sheet cladding or similar; cavity battens; building wrap; framings; insulation; gib lining; paint	116	m2	350.00	40,600.00
52	Removal and reinstall of the downpipes	4	No	150.00	600.00
53	Make good chipped plaster columns		SUM		3,000.00
54	Repair chipped window sill	1	No	250.00	250.00
	North Elevation				

ITEM	DESCRIPTION	QUANTITY	UNIT	TOTAL	
				RATE	AMOUNT
55	Repaint window and replace putty	1	No	300.00	300.00
56	Repaint high level windows, repair frames necessary and re-putty glazing	8	No	500.00	4,000.00
57	Replace rainwater head	1	No	410.00	410.00
58	Make good chipped plaster columns	SUM			4,325.00
59	Elongate and build up entrance ramp to reduce gradient; lift manhole lid	SUM			8,950.00
60	Remove handrail and dispose, install new handrail to extended ramp	SUM			2,500.00
61 - 81	Internally				128,664.00
	Entry lobby				
61	Take down ceiling linings, reline and paint, battens	32	m2	102.50	3,280.00
62	Sand and re varnish wood wall panelling	44	m2	55.00	2,420.00
63	Make good joinery	SUM			850.00
	Northern Wing - kitchen to womans WC				
64	Take down ceiling linings, reline and paint	85	m2	102.50	8,712.50
65	Replace ceiling tiles new suspended ceiling	124	m2	80.00	9,920.00
66	Take down wall linings, re-line and paint	174	m2	102.50	17,835.00
67	Prepare solid walls for repaint	81	m2	21.50	1,741.50
68	New paint to solid walls	81	m2	30.00	2,430.00
69	Paint existing doors and frames single	10	No	250.00	2,500.00
70	Paint existing doors and frames double	3	No	500.00	1,500.00
71	Demolition and removal of rotten shelving	SUM			500.00
72	Remove joinery where required to facilitate lining replacement	SUM			2,250.00
	Male WC & Changing				
73	Take down ceiling linings, re-line and paint	50	m2	102.50	5,125.00
74	Take down wall linings, reline and paint	180	m2	102.50	18,450.00
75	Clean SS Items	SUM			500.00
76	New Basin	1	No	850.00	850.00
77	Supply and install new partitioning to toilet cubicles	SUM			8,000.00
	Generally				
78	Replace hot water cylinder	SUM			2,800.00
79	Convert Female WC to accessible standard, new fittings and grab rails, revise wall layout	SUM			12,000.00
80	Convert Male WC to accessible standard, new fittings and grab rails, revise wall layout	SUM			12,000.00
81	General Redecoration	SUM			15,000.00
					564,600.30
Preliminary & General				No Allowance	
Contractor's Overheads & Margin				10.0%	56,460.00
Contingency Allowance				20.0%	124,210.00
					745,270.30

Refurbishment FOR Waikato Regional Council

Printed: 16/03/2016

ITEM	DESCRIPTION	QUANTITY	UNIT	TOTAL	
				RATE	AMOUNT
	Professional Fees			10.0%	74,530.00
	Total				819,800.30
TOTAL OF ESTIMATE (Excluding GST)				\$	819,900.00

Notes:

No Allowance for Electrical Upgrade.

No Allowance for Structural Strengthening

DETAILED SUMMARY

COMPANY : Beca

PROJECT : Huntly Hall Re-Roofing

DATE : Wed 13 May 2015 10:01am

SubTitle : ROC

Bid Currency : New Zealand

CO	SECTION NAME	DJCOST
01	FLAT ROOFING	400,000.00
02	PITCHED ROOFING	400,000.00
03	BUILDING REPAIRS	800,000.00
	<p>This estimate excludes the following:</p> <ul style="list-style-type: none"> - GST - Finance & loss of revenue costs - External works or landscaping - Repairs to wall framing and installation of insulation - future escalation <p>Notes:</p> <ul style="list-style-type: none"> - Electrical re-wiring costs are costed on the basis that it is undertaken concurrently with lining replacement <p>This estimate is a Rough Order Costing with a estimate range of +/- 30%</p> <p>The basis of this estimate is a briefing based on a visual inspection without design documentation.</p>	
	TOTAL PROJECT COST	1,600,000.00

Section '01'-'FLAT ROOFING'

COMPANY : Beca

PROJECT : Huntly Hall Re-Roofing

DATE : Wed 13 May 2015 10:01am

SubTitle : ROC

Bid Currency : New Zealand

RC	BQREF	CC	DESCRIPTION	UNIT	QUANT	RATE	DJCOST
			<u>FLAT ROOFING</u>				
			<u>Scope of Works</u>				
			The scope of works comprises				
			- Replace pitched corrugated iron roofing with powder coated profile steel				
			- Replace low level 1 degree corrugated roofing with flat membrane roof				
			- Replacement of gutters				
			<u>Pitched Roofing</u>				
			<u>Demolition</u>				
			Remove corrugated iron pitched roofing and dispose	m2	452	20.00	9,040.00
			Remove boxed gutter to pitched roofing	m	55	25.00	1,375.00
			<u>Roofing</u>				
			Powder coated profiled steel roofing inc underlay and netting	m2	452	80.00	36,160.00
			Ridges	m	27	50.00	1,350.00
			Verges	m	20	100.00	2,000.00
			Flashings to facade	m	20	100.00	2,000.00
			<u>Plumbing and Drainage</u>				
			New boxed gutter to pitched roofing inc framing	m	55	350.00	19,250.00
			Adjustment to height of rainwater heads	No	4	150.00	600.00
			<u>Flat Roofing</u>				
			<u>Demolition</u>				
			Remove corrugated pitched roofing and dispose (assumed not Super 6)	m2	275	20.00	5,500.00
			Remove boxed gutter to flat roofing	m	68	25.00	1,700.00
			<u>Roofing</u>				
			Flat membrane roofing with plywood substrate	m2	275	140.00	38,500.00
			Work to roof structure to increase slope from 1 to 2 degrees: allowance for additional bearers and framing on existing trusses	m2	245	50.00	12,250.00
			Work to roof structure over entrance to raise roof line to that of adjacent areas	m2	31	100.00	3,100.00
			Flashing detail of flat roof under window sills	m	25	200.00	5,000.00

Section '01'-'FLAT ROOFING'

COMPANY : Beca

PROJECT : Huntly Hall Re-Roofing

DATE : Wed 13 May 2015 10:01am

SubTitle : ROC

Bid Currency : New Zealand

RC	BQREF	CC	DESCRIPTION	UNIT	QUANT	RATE	DJCOST
			Flashings	Sum	1	2,500.00	2,500.00
			Flashing around roof vents, terminations and the like	Sum	1	2,000.00	2,000.00
			<u>Plumbing and Drainage</u>				
			New boxed gutter to flat roofing inc framing	m	68	350.00	23,800.00
			Generally				
			Allow for temporary protection of interior	Sum	1		
			Allow for fall protection internally; safety netting	Sum	1		
			Allow for scaffolding and edge protection	Sum	1	25,000.00	25,000.00
			Sub-total				191,125.00
			<u>General</u>				
			Preliminaries & General 12%	Sum	191,125	0.12	22,935.00
			Off-site overheads/ profit 10%	Sum	214,060	0.10	21,406.00
			Professional fees 20%	Sum	235,466	0.20	47,093.20
			Building consent	Sum	1	5,000.00	5,000.00
			Contingency (10+20%)	Sum	287,559	0.30	86,267.70
			Round	Sum	1	26,173.10	26,173.10
			TOTALS FOR THIS SECTION				400,000.00

Section '02'-'PITCHED ROOFING'

COMPANY : Beca

PROJECT : Huntly Hall Re-Roofing

DATE : Wed 13 May 2015 10:01am

SubTitle : ROC

Bid Currency : New Zealand

RC	BQREF	CC	DESCRIPTION	UNIT	QUANT	RATE	DJCOST
			<u>PITCHED ROOFING</u>				
			<u>Scope of Works</u>				
			The scope of works comprises				
			- Replace pitched corrugated iron roofing with powder coated profile steel				
			- Replace low level 1 degree corrugated roofing with pitched profiled roof as a continuation of high level roof				
			- Replacement of gutters				
			<i>Pitched Roofing</i>				
			<u>Demolition</u>				
			Remove corrugated pitched roofing and dispose (assumed not Super 6)	m2	452	20.00	9,040.00
			Remove boxed gutter to pitched roofing	m	55	25.00	1,375.00
			<u>Roofing</u>				
			Powder coated profiled steel roofing inc underlay	m2	452	80.00	36,160.00
			Ridges	m	27	50.00	1,350.00
			Verges	m	20	100.00	2,000.00
			Flashings to facade	m	20	100.00	2,000.00
			<u>Plumbing and Drainage</u>				
			New boxed gutter to pitched roofing inc framing	m	27	350.00	9,450.00
			Adjustment to height of rainwater heads	No	4	150.00	600.00
			<i>Replacement for Flat Roofing</i>				
			<u>Demolition</u>				
			Remove corrugated pitched roofing and dispose (assumed not Super 6)	m2	275	20.00	5,500.00
			Remove boxed gutter to flat roofing	m	68	25.00	1,700.00
			<u>Roofing</u>				
			Powder coated profiled steel roofing inc underlay as an extension to high level roof	m2	278	80.00	22,240.00
			Work to roof structure to increase slope similar to high level slope: allowance for jack trusses on existing primary trusses	Sum	1	30,000.00	30,000.00
			Work to roof structure over entrance to raise base roof line to that of adjacent areas	m2	31	100.00	3,100.00

Section '02'-PITCHED ROOFING'

COMPANY : Beca

PROJECT : Huntly Hall Re-Roofing

DATE : Wed 13 May 2015 10:01am

SubTitle : ROC

Bid Currency : New Zealand

RC	BQREF	CC	DESCRIPTION	UNIT	QUANT	RATE	DJCOST
			Work to remove boxed gutter of high level roof and form junction with new low level roof at different pitch	m	27	250.00	6,750.00
			Flashings	m	1	2,500.00	2,500.00
			Flashing around roof vents, terminations and the like	No	1	2,000.00	2,000.00
			Allow to block up/ cover to north elevation windows; 3000 x 2300mm	No	7	2,000.00	14,000.00
			<u>Plumbing and Drainage</u>				
			New boxed gutter to flat roofing inc framing	m	68	350.00	23,800.00
			Generally				
			Allow for temporary protection of interior	Sum	1		
			Allow for fall protection internally; safety netting	Sum	1		
			Allow for scaffolding and edge protection	Sum	1	25,000.00	25,000.00
			Sub-total				198,565.00
			<u>General</u>				
			Preliminaries & General 12%	Sum	198,565	0.12	23,827.80
			Off-site overheads/ profit 10%	Sum	222,393	0.10	22,239.30
			Professional fees 20%	Sum	244,632	0.20	48,926.40
			Building consent	Sum	1	5,000.00	5,000.00
			Contingency (10+20%)	Sum	298,559	0.30	89,567.70
			Round	Sum	1	11,873.80	11,873.80
			TOTALS FOR THIS SECTION				400,000.00

Section '03'-BUILDING REPAIRS'

COMPANY : Beca

PROJECT : Huntly Hall Re-Roofing

DATE : Wed 13 May 2015 10:01am

SubTitle : ROC

Bid Currency : New Zealand

RC	BQREF	CC	DESCRIPTION	UNIT	QUANT	RATE	DJCOST
			<u>BUILDING REPAIRS</u>				
			<u>Scope of Works</u>				
			Refer to Beca Architects Schedule of Damage & Repairs Draft Rev A April 2015				
			<u>Externally</u>				
			<i>East Elevation</i>				
			Clean entrance canopy roofing; strip off soffit lining; re-line with 6mm villaboard; paint finish; battens	m2	93	125.00	11,625.00
			Take out and dispose double entrance doors and glazed screen whole; new timber framed glazed double entrance doors and glazed screen; 5500 x 2500mm high approx	No	1	7,500.00	7,500.00
			Replace rotten door sill; single door to club room 1	No	1	250.00	250.00
			Replace window head flashing	m	4	300.00	1,200.00
			Replace rotten window sill and re-putty glazing to high level windows	m	2	500.00	1,000.00
			Install new rainwater head	No	1	750.00	750.00
			Rake out and epoxy fill concrete facade	m	4	150.00	600.00
			Replace broken window louvres	Sum	1	250.00	250.00
			Take down large pine tree	No	1	1,500.00	1,500.00
			<i>South Elevation</i>				
			Replace broken window louvres	Sum	1	250.00	250.00
			Adjust concrete manhole lid to lower level and form new concrete surround	No	1	750.00	750.00
			Replace timber door frame to double doors inc sill	No	1	750.00	750.00
			Replace double door head flashing	No	1	300.00	300.00
			Ditto to window	m	2	300.00	600.00
			Make good chipped plaster columns	Sum	1	6,000.00	6,000.00
			Form accessible ramp to fire escape, including handrail	Sum	1	5,000.00	5,000.00
			<i>West Elevation</i>				
			Allow for asbestos testing	Sum	1	5,000.00	5,000.00
			Allow for asbestos safety management	Sum	1	10,000.00	10,000.00

Section '03'-BUILDING REPAIRS'

COMPANY : Beca

PROJECT : Huntly Hall Re-Roofing

DATE : Wed 13 May 2015 10:01am

SubTitle : ROC

Bid Currency : New Zealand

RC	BQREF	CC	DESCRIPTION	UNIT	QUANT	RATE	DJCOST
			Take down external wall complete including external cladding, framing and internal linings; dispose; temporary weather protection	m2	114	65.00	7,410.00
			Temporary support to roof framing; scaffolding	Sum	1	10,000.00	10,000.00
			Construct new external wall; titan flat sheet cladding or similar; cavity battens; building wrap; framing; insulation; gib linings; paint	m2	114	320.00	36,480.00
			Take off and re-fix down pipes and hoppers to facilitate wall rebuild	Sum	1	500.00	500.00
			Take off and re-fix door and louvre window to facilitate wall rebuild	Sum	1	1,000.00	1,000.00
			Make good chipped plaster columns	Sum	1	3,000.00	3,000.00
			Repair chipped window sill	No	1	200.00	200.00
			North Elevation				
			Re-paint window and replace putty	No	1	200.00	200.00
			Repaint high level windows, repair frame as necessary and re-putty glazing	No	7	200.00	1,400.00
			Replace rainwater head	No	1	750.00	750.00
			Make good chipped plaster columns	Sum	1	3,500.00	3,500.00
			Elongate and build up entrance ramp to reduce gradient; lift manhole lid	Sum	1	10,000.00	10,000.00
			Remove handrail and dispose; install new to extended length of ramp	m	5	600.00	3,000.00
			<u>Internally</u>				
			Entry Lobby				
			Take down ceiling linings, re-line and paint, battens	m2	31	105.00	3,255.00
			Sand and re-varnish wood wall panelling	m2	44	45.00	1,980.00
			Make good joinery	Sum	1	500.00	500.00
			Northern Wing - kitchen to women's WC				
			Take down ceiling linings, re-line and paint	m2	198	105.00	20,790.00
			Take down wall linings, re-line and paint	m2	395	125.00	49,375.00
			Re-paint single doors and frames	No	10	150.00	1,500.00
			Ditto double	No	3	250.00	750.00

Section '03'-'BUILDING REPAIRS'

COMPANY : Beca

PROJECT : Huntly Hall Re-Roofing

DATE : Wed 13 May 2015 10:01am

SubTitle : ROC

Bid Currency : New Zealand

RC	BQREF	CC	DESCRIPTION	UNIT	QUANT	RATE	DJCOST
			Remove joinery fittings and kitchen joinery to facilitate lining replacement	Sum	1	2,500.00	2,500.00
			Main Hall				
			Re-clip suspended ceiling tiles in main hall	Sum	1	1,500.00	1,500.00
			Male WC & Changing				
			Take down ceiling linings, re-line and paint	m2	47	105.00	4,935.00
			Take down wall linings, re-line and paint	m2	160	125.00	20,000.00
			Remove joinery fittings and kitchen joinery to facilitate lining replacement	Sum	1	1,500.00	1,500.00
			Generally				
			Allow to re-wire throughout; re-use light fittings	m2	701	80.00	56,080.00
			New switchboards	No	2	3,500.00	7,000.00
			Smoke detection system throughout	m2	701	25.00	17,525.00
			Replace hot water cylinder; 180 litre; inc roof penetration	No	1	3,000.00	3,000.00
			Convert Female WC cubicle to accessible standard; new fittings and grab rails; allowance for revised wall layout	Sum	1	10,000.00	10,000.00
			Ditto Male WC	Sum	1	10,000.00	10,000.00
			Alter female shower to accessible standard; new fittings	Sum	1	2,500.00	2,500.00
			Ditto male shower	Sum	1	2,500.00	2,500.00
			Structural works; strengthening to brick infill panels; aesthetic remediation after	Sum	1	40,000.00	40,000.00
			Re-decoration generally	Sum	1	10,000.00	10,000.00
			Sub-total				397,955.00
			<u>General</u>				
			Preliminaries & General 12%	Sum	397,955	0.12	47,754.60
			Off-site overheads/ profit 10%	Sum	445,709	0.10	44,570.90
			Professional fees 20%	Sum	490,280	0.20	98,056.00
			Building consent	Sum	1	5,000.00	5,000.00
			Contingency (10+20%)	Sum	593,336	0.30	178,000.80
			Round	Sum	1	28,662.70	28,662.70
			TOTALS FOR THIS SECTION				800,000.00

Sub mitt er Nu mbe r	What would you like to see incorporated on the site in the future?	Do you have any suggestions for how the honours roll could be incorporated into the future development of the site?	If the Huntly bricks could be salvaged from the site, how would you like to see these incorporated into the future development of the site	Additional comments
1	Grass / park with some artwork. This would tie in nicely with the surrounding recreational areas.	Could each brick be carved / engraved with a name. Then the bricks laid into a wall, or path.	Used to make some art. This could be done by local artists? Maybe status or modern art, that is robust, vandal proof etc. Thinking stylized miner, stylized solider, stylized Maori.	I fully support the removal of the hall. A couple of reasons why: a) Huntly already has an abundance of halls for hire. Off the top of my head there is: Working mans club (which needs the business), churches such as Baptist, Trinity, LDS, Civic centre, local schools, halls just out of town like Ohinewai. I also suspect there are halls associated with local marae. So there is already a broad selection of halls available and under used. b) Cultural change - change celebration habits. Typically if someone wants to celebrate or have a good time, they either are hosted at a house, or they travel to Hamilton or Auckland. People if they want to go dancing, go to the city. A ease of traveling (i.e. number of cars per family) is massively higher than in the past, and the road system is such that traveling to the city is simple and easy. Living in Huntly West I was pleasantly surprised by how little noise occurred on Friday and Saturday nights. Then I realized that all the youth disappeared to the big smoke for a good time. c) Cultural change - change in community. We no longer have 'cultural' events like dances at halls, large community celebrations like 21sts. This is because we move around far more. So instead of living in the same community, and everyone knowing everyone, and spending decades working with the same people, we are far more mobile. What this means is that if say a 65 birthday party, instead of the whole community knowing that person, and coming to an event. On the closer friends and family attend. Thus the need for large halls is massively reduced. Although I have lots of sympathy for those who remember the good times had in the hall, looking at use over the long term (i.e. the decade before it was closed) I suspect there would be very low, or declining hall use. Thus it is wise to remove the hall.
2	N/A	N/A	N/A	This form is totally biased and is not democratic. It should be removed from this site, and replaced immediately.
3	After demolition of the hall, I would like to see an extension of the existing rose garden incorporating seating and forming a War Memorial Park.	No	Possibly to form low walls throughout the memorial park area, similar to the brick walls in the children's play area in front of the gymnasium in the domain.	The time of the big community halls is well over, they are under utilised and a heavy expense for the ratepayers. I feel that the minority who so passionately want the hall to remain at the ratepayers expense, should take over the operation and maintenance of the hall, thus removing the financial burden from the ratepayer, and placing it on the minority who are so vocal about it. (user pays?)
4	Leave the Hall as it is and maintain it to safety standards with the money paid in over the years by Huntly ratepayers. WDC has a duty to ensure that this important historical building remains as a place so future generations can learn the world did not start with IT and coke.	I Suggest that work should be given to Huntly Companies and when finished handed over to the Huntly people to Operate and Maintain. Look At Taupiri Halls and others looked after by the local communities.		
5	The Present Hall Should be retained or a new Hall built	It must be incorporated somehow	Yes	
6	Huntly has no high roofed places for badminton. As I run Huntly Badminton Club this is important to sport and Huntly. The Current Memorial Hall is adequate for this purpose, I feel the cost estimate of \$1.6 million is Scare mongering and actual costs should be much less than that.	I Would prefer it to remain as is in the Memorial Hall. The memorial hall should be kept as is.	The Bricks Should remain part of the building	The Cost for the Hall repair is Outlandish. If the earthquake strengthening is \$300,000 (Surely it can be done cheaper than this anyway) and the roof can be done for less than this where does the extra Millions Go? I know that in General Councils pay much more than they should for almost everything but this is ridiculous. I have to ask why the Council did not do this earlier when it was originally inspected/ it does not take great intellect to work out that leaving was going to cost! The money was probably used to do some unnecessary survey or send some people to unnecessary fact finding trip. The hall is in a great place for safety of users although its lack of lighting on the steps can be a hazard for those last to leave the building or first to arrive in the dark. If lack of use is the problem then it needs advertising and signing because if you are not already aware of it you are unlikely to find it and many people have told me that they meant to come to badminton but didn't know where it was. Similarly others have told me that there is nowhere to do some things and didn't know it existed.
7	The Existing Hall (Replaced)	Left where it is	Leave on existing building	Please bring the existing building up to standard. A lot of effort and worry went into financing this building and it was meant to be a permanent war memorial, nothing else over the years money wise has been set aside by the Council for its upkeep and this money shall now be used for repairs.

Sub mitt er Nu mbe r	What would you like to see incorporated on the site in the future?	Do you have any suggestions for how the honours roll could be incorporated into the future development of the site?	If the Huntly bricks could be salvaged from the site, how would you like to see these incorporated into the future development of the site	Additional comments
8	The Existing Hall (Repaired)	Left where it is	Leave on existing building or incorporate into new hall	Please bring existing building up to standard, or replace with a new hall.
9	Repair the existing hall and let people and groups use it. Have it run by a committee that knows what they are doing not Council.			
10	I don't want something "new" on the site. It is a Memorial Hall, removing it is an insult to all. we should be remembering and honouring. The Hall needs renovation and promoting not destroying.	The Honour rolls need to stay precisely where they are. Destroying this valuable piece of history is NOT an option.	Bricks should stay where they are, Possibly with a plaque indicating they are also part of the history (and who is going to help themselves to the amazing floorboards?)	I find it deeply deeply offensive that the Council has taken it upon itself to decide to destroy a major piece of Huntly's history. Get Better quotes for the work. Maybe invest in dividers so that part of the hall could be hired not all. Promote it's use. Don't see it as a white elephant but an asset. For once take pride in Huntly and it's past. (Maybe incorporate some of its history on the walls of the hall) Instead of considering the dollar profit. The hall is much better located (for safety, as a start) than the riverside rooms. Get rid of some of the unused buildings and put the money from them into the hall. Yes I am prepared for a small increase in rates. It is a town asset. Hand it over to a willing committee if you're not willing.
11	1. Car Park for up to 30 spaces approx - Wright street entrance. Will help to reduce the street parking for the swimming pool patrons. 2. A grassed area with some seating. 3. An extension of the rose gardens. 4. A few more suitable trees.	A Memorial Wall with the names incorporated.	The Huntly bricks to be used to build a Memorial Wall.	Try to keep everything as low maintenance as possible.
12	Purpose Built, Community hall	Erect a Suitable Memorial area	Not Necessary	Spend the allocated funds to upgrade existing premises like earlier promised and then commit to maintaining and upgrading community assets. As paid for by the very same rate payers that you have failed to consult with in the first place.
13	The Original Hall			As the hall was built by the community I feel the Council has let us down. It was your job to look after and maintain the hall. It should never have been allowed to get into the state that is has. Building something new will not have the feeling of the community spirit it should have. Council should admit this and channel the necessary funds to repair the hall. Yes the community should also contribute, but the bulk should come from Council. We think Council need to re think or look at the proposed costs. What I see is a company taking advantage of a guaranteed income. Old hall or nothing is our view.
14				The Huntly War Memorial Hall is not just any old hall - it is a Hall of Fame. A hall of sacrifice. Of love. Of honour. Paid for in blood and loss. Paid for in sixpences and shillings by the grateful people of Huntly. The ordinary people who owned the hall designated: a hall of honour to heros. The rich do not need a hall. They meet in yachts and play overseas and hide money from taxation. They scorn places like community halls. This hall is the people's hall. Don't you get it? All dues have been paid but the administrators let down the people. So what is next....? The demolishing crews? The people need a hall they can call their own. Not to meet in someone else's bowling club rooms, not to have to canvas private clubs or depend on the largesse of other hall's owners...or go to richer places with meeting rooms and ask to meet there...? How would you feel about that? The people own this hall and surroundings. It is theirs. Councillors were given the task of administration. Personally, I'm old now. And I see too clearly with hindsight the waste and loss of the people's assets by moneyed classes who see nothing wrong with dispossessing the people simply because it is legal. Go ahead if you dare and demolish, but my experience tells me you will regret it. The people will hate you for it. You will hate yourself for being so weak in defence of the people of Huntly. Submission....once was.....defiance. Which brings us full-circle, doesn't it?

Submitt er Nu mbe r	What would you like to see incorporated on the site in the future?	Do you have any suggestions for how the honours roll could be incorporated into the future development of the site?	If the Huntly bricks could be salvaged from the site, how would you like to see these incorporated into the future development of the site	Additional comments
15	Something Similar to Te Kawhata, it is a Stunning memorial. The land has much better use long term	Utilising the bricks a memorial could be built utilising our youth and a couple of brick layers - get them (youth) to design the memorial and help them erect it.	Already responded to question before	Consult with the community better, provide reports that are well researched, honest and figures and costs must be spot on. The community is awake and watching in much larger numbers than before.
16	The hall to remain and be used for possibly such things as day care centre or after school care centre, usual badminton, line dancing, martial arts, hip hop dance, groups, shows etc. What is it that makes you want to demolish things, when its the Council that doesn't upkeep these places, cheaper in the long run to maintain surely.	The honours board should remain in the hall, where it belongs, as the hall was built by the fundraising done to honour the past soldiers from the Huntly community		The lack of upkeep of the hall seems to go along with the lack of upkeep around town. The day of the Santa parade the parks and edges of road were appalling as the grasses hadn't been cut for so long. Now (as in the past few years) after doing up the main street, the foot paths look disgusting. So dirty and weeds and gardens are not being looked after. Bloody shameful for visitors and locals alike to come to town. Notes maybe taken of complaints, but nothing much seems to be done in Huntly. What's going on!!!
17	The existing Huntly Memorial Hall. All war memorials are built in "perpetuity" - something of which there will be no end - Exemption from Intermission or Ceasing.	What has happened to money that WDC - CEO Gavin Ion, promised to repair the hall that year, as reported in the New Zealand Herald 11 June - 2012. He said funds were there? CEO Gavin Ion is still there, where is the Money?	Opus were engaged to do strengthening tests for the Huntly memorial Hall. Results building is not classified as earthquake prone. and no further work is required by law. Strengthening of building is not required by law.	I have lived in Huntly all my life, 83 years. Helped raise money to build the Hall in Memory of the service men and women of Huntly. It is disappointing the way Huntly People are being Treated. No maintenance has been done on the hall for years. How many Waikato District Council Members have set foot in the hall in recent times. "what is the Hidden Agenda?" Signed M.J Gerrand Rate payer 60 plus years.
18	To retain the existing building. Needs to be used as a possible youth centre/blue light discos/activities relating to the needs of the community - similar to Meremere. Meeting to include and invited at least one/two representatives of all cultures Chinese, Indian, south Africans living in Huntly, youth representative, church, marae to discuss openly how we as the people of Huntly can work together to provide a centre where all people (youth) feel safe, accepted and welcome.	We need to 'sell' the facility to the public so it can be more widely used in the future. Get the enthused!! Motivated.		
19	A Memorial Similar to Te Kauwhata designed by youth, made form left over materials. Build something to symbolise ANZAC out of left over bricks.	Add them to the memorial	Refer to 1st Question	

Sub mitt er Nu mbe r	What would you like to see incorporated on the site in the future?	Do you have any suggestions for how the honours roll could be incorporated into the future development of the site?	If the Huntly bricks could be salvaged from the site, how would you like to see these incorporated into the future development of the site	Additional comments
20	The site will remain as is because it is designated as a war memorial and for Council to say they spend \$52,000 a year on all halls in the area is just a crock. The hall can be divided into different rooms when the retirement village is built on the fertiliser site in the near future.	The honours roll will stay where it is in honour of our fallen heroes from out town. Try knocking down somebody else's war memorial hall and find out what war means.	Not negotiable	Hands off our hall, Give us the money that has supposed to have been used for upkeep that we never for so we the townspeople can fix it ourselves. We are looking at decades of neglect from WDC. If you cant maintain properties in your care don't just knock them down because you have let them fall into the too hard basket like the rest of Huntly which is disgustingly dirty and has been for months!
21	Keep the Memorial			Our War Memorial Hall Is a Big part of Huntly's history and I want this building Saved. Yes work should have been done on 2012 as originally required and maybe we would not be in this position but now we move to the present and the future. The information sheet states it would be cheaper to repair than demolish and rebuild. also it is possible a rebuild will not happen as other facilities are available. None of these are our loved war Memorial Hall. Save our Hall Save our History.
22	All purpose hall that is regularly maintained suitable for all occasions - like we have now.		Feature Wall	Keep our current hall! Maintain it like it should be. Other areas i.e. Raglan, Meremere have had money spent on them, it is time for Huntly!
23				<p>To Waikato District Council</p> <p>To destroy the Huntly War Memorial Hall in my opinion would be a poor decision. Historically, these halls all over the country were built as working memorials and monuments by those who returned from active service and communities who respected the freedom that those who lost their lives gave to the community. As a monument they MUST be preserved and previous communities and Returned Services Associations entrusted that preservation to Councils. On the walls of all these War Memorial Halls there is a Roll of Honour for all of those attending this, what is an open place of remembrance and worship for those who lost their lives to give us our freedom. I have often seen children standing quietly reading those names, yes reading those names and possibly relating that to surviving families. Yes these children, our grand children, their great grand children and relatives should be able to have the benefit of a community owned venue for their activities and not a pub or some rugby club.</p> <p>To mount the Roll of Honour from these halls In some other venue would be disrespectful and I for one would see that as Trophy Hunting in the same manner as an animal's head is mounted on a wall. I do not see that the hall that has fallen into disrepair but the failure of Council to adequately maintain it as entrusted. Council have the power to place a small increase on to general rates to ensure the hall is maintained. From what I understand there have been reports that were favourable to repairing the venue. It has been disquieting for me to hear that the land is wanted for another use To remove that hall I see as insensitive as there are still surviving families around, it is disrespectful towards our fallen soldiers and morally wrong as well as a distinct possibility of being illegal given the venues title and status. I doubt that the Council has investigated all the legal aspects and requirements of their intended move Sadly in today's times a number of decision making people in are not local to areas and their decisions are not based on Community need. All community structures require a maintenance cost and this is one.</p> <p>War Memorial Halls I believe are more important than cenotaphs as they are a daily reminder of those before us who gave our freedom and not just a place we visit on ANZAC day. 03/05/06 Yes I do have concerns re the demolition of the Huntly War Memorial Hall process. I would very much like to be at any of the meetings in which the above process is being discussed.</p> <p>Speaking rights would also be appreciated</p> <p>Thanking you</p> <p>Brian Hitchens</p>
24	A Hall of some sort	To be added into new Hall	Yes	Angry there was no consultation before Now.

Sub mitt er Nu mbe r	What would you like to see incorporated on the site in the future?	Do you have any suggestions for how the honours roll could be incorporated into the future development of the site?	If the Huntly bricks could be salvaged from the site, how would you like to see these incorporated into the future development of the site	Additional comments
25				<p>It's a sad day in the centennial year of our Returned Servicemen that our Council have resolved to tear down our War Memorial Hall, without public consultation. The hall was built to honour the local men who fought and dies for this country. The Cenotaph, Huntly bricks, Rimu & Matai flooring and roll of honour are all part of this memorial to them. This building is iconic and is one of the few buildings of historic value in our town. The mayor and Councillors do not have a mandate from the Huntly people to demolish this building. the hall was built with funds raised by the people of Huntly and subsidised \$1 for \$1 by the government.</p> <p>We are of the strong opinion that the Council's process was flawed and undemocratic in arriving at the decision to demolish our Hall. No consultation with the public took place prior to the Information Day where some of us received submission forms asking for our opinions on the future development of the site (you ran out of forms). These forms reinforced the fact that the hall will be demolished. The consultation on the fate of our hall and we refuse to make a submission on the forms in their current format. To do so, would place us in a position of agreement that the hall be demolished. We strenuously disagree with that outcome.</p> <p>The estimated demolition of the hall at \$200k to \$300k would be better spent, we feel, on upgrading the hall. This, along with the depreciation expense that each ratepayer will have paid for the past 57 years, would go a long way to an upgrade of this hall. The depreciation charges on our rates should be in a 'sinking fund' and available for use. did the boat sink? Where have these funds gone? In addition, there are the funds that have been spent to date on consultants and the like in an undemocratic process, which could be added to those finds mentioned above. The costing estimates were given by two Hamilton Construction Firms and it is felt they are grossly inflated prices justifying the Councils decision to demolish. Given that the Hall was built by the community, is a community facility, would it not be prudent to ask our local builders for a more conservative and probably more realistic quotation. It has been reported by the Council's own consultant that the current seismic earthquake measure is at 35%, whereas the minimum is 33%. Why the need to go to such a high seismic threshold?</p> <p>We read in your FAQ sheet that this is the ideal threshold for a civil defence centre, but is this wholly necessary and warranted? It seems rather unfair that mere mere with their small population has a new hall, when Huntly's growing population cannot retain its iconic hall. It is our experience that Council projects such as this, whilst gran and enthusiastic, often don't eventuate. Our fear is, once the hall comes down there won't be a replacement. Our Line Dancing Group has used the War memorial hall for the past 20 years, until advised it was closed for maintenance last year and unavailable. No further communication from Council was received. The next thing our Group heard was a media report that the hall was to be demolished.</p> <p>For the past 4 years the Huntly Line Dancing Club have taken their annual socials out of town because of the state of disrepair our War Memorial hall is in (The roof in the supper room rains on our food). Over 200 people attend these socials and it is a shame we no longer have these in our local hall. there is no other hall in Huntly that could potentially cater. Haven Funeral Hall just wouldn't cut it (Apologies Bryce). In fact, when we look at all the venues the Council promoted as being for hire, none of these fit our criteria. All are either too small, carpeted, have built in chairs, belong to the Education Sector and cannot be used on a regular weekly basis. The Trinity Church Hall we moved to when the War Memorial Hall became unavailable is just not big enough, the floor is okay but the size is just so very limiting. It would be devastating if the Memorial Hall's tongue and groove native floor was lost to us. The hall's high ceiling and wooden floor make it ideal for a number of sports activities, Tai Kwon Do, Badminton to name a few, and the annual functions there are a testament to this. The bird cage club, cat shows, dog shows, auctions are activities that require a hall of this nature. Our Line dancing Group has for 20 years practiced in this Hall, entertained around the district, taught at local primary schools and participated in the annual xmas parade and festival. It is an activity promoted by the Health Professionals and the Club's numbers are growing.</p> <p>Travel outside the area for our members is not ideal. We live in such a disposable society these days, an asset like this, whilst not the busiest facility in the district, should not be written off either. It is our heritage. There must be a way to preserve and keep this hall as a functioning asset. Its state of disrepair allowed by the Council in recent years is very concerning and borders on neglectful, almost deliberate. Countless messages have been left with staff at the Huntly WDC Service Centre regards faults and things requiring their attention, all seemingly unheeded.</p> <p>Our War Memorial Hall, once gone, will never be built to the same specifications. Such a waste of heritage and we totally agree with the Mayors Comment in the recent Waikato Times Article 'In my honest opinion, I would love to see the hall fixed up and used. It is worth saving because you couldn't build that hall, for what it will cost us to fix it up.' Our feelings entirely!</p> <p>We are very keen to speak on this letter to Council.</p>

Sub mitt er Nu mbe r	What would you like to see incorporated on the site in the future?	Do you have any suggestions for how the honours roll could be incorporated into the future development of the site?	If the Huntly bricks could be salvaged from the site, how would you like to see these incorporated into the future development of the site	Additional comments
26	The Councillors need to revisit their decision. Does the Maintenance Money set aside not cover repairs. Very poor that there was no community consultation prior to Council Making a decision.			
27	A Memorial Garden	At the Memorial Garden or in the RSA	As A memorial wall with the names of soldiers from the Honours board.	In this Day and Age Nobody hires a Hall for 21st, weddings etc. they are a thing of the Past venues i.e. clubs or RSA are used as food and drinks are available. to use a hall requires a liquor licence for drink and food. As such I am against any cost on my rates for something that gets mostly no use at all. - Bird Club once a year.
28	If It is Definitely decided by popular vote to demolish it I would like the area to be turned into a car park for users of the swimming pool and a Memorial Wall built on site.	Perhaps the honours rolls could be either incorporated in the wall or installed in the Huntly RSA	If Possible the Bricks could be used in the Memorial Wall	
29				Submission: HUNTLY WAR MEMORIAL HALL Headlines, Waikato times; Huntly war memorial hall: earthquake prone: asbestos risk. WRONG: Waikato District Council commissioned 2 reports. one by Opus Consultants, and one by Dales Consultants, both agreed the hall is not earthquake prone and asbestos is only a risk when disturbed. however the hall does need some cosmetic repairs.(i.e.. roofing etc.) Council Figures \$200,000. Ours \$58,000 complete reroof etc. etc. Reported in the New Zealand Herald 11th July 2010. Work on the Huntly War Memorial Hall with Money already in budget will be carried out this year. Hall Mothballed, Work Not done, where has the money gone. This hall was built by the people of Huntly and paid for by the people of Huntly. FACT: This Hall Was dedicated to them and is deemed a working Memorial and by law has the same status as a Cenotaph. Council is obligated in perpetuity to maintain this icon. Waikato District Council seems hell bent on dismantling the infrastructure of the towns with in its boundaries. it might be just a coincidence but suddenly we are about to be lumbered with, waters rates, extra rubbish collection rates all since a new staff member has been appointed from Hamilton City Council. Waikato district Council has flogged off the Strada site for a Market pittance. museum site is under negotiation, what next: Huntly Memorial Hall Site? With the local body elections due in October think long and hard about the legal aspects of a war Memorial being Demolished. our committee is prepared to take this matter to a Judicial Hearing if necessary. Hopefully common Sense will prevail, you cannot put a monetary value on a war memorial and as this year is the centennial year of Gallipoli Waikato district Council can not afford the adverse world wide publicity the demolition of this memorial would cause. Frank McInally Convenor Save Memorial Hall Committee
30	Leave the hall where it is and refurbish it - new kitchen, better toilet facilities and heating. Renew anything needing fixing.	No - The graffiti artists will enjoy it! What use is it to all who would rather have a hall. If you go ahead with the wall it will become an eyesore in no time.		
31	Huntly memorial Hall as now. No Change	All refurbished and left in the same place!	Left where they are on the building as it is	Throughout the world all War Memorials are built in perpetuity (something of which there will be no end. Exemption from intermission or ceasing) So this Huntly War Memorial Hall should be retained and refurbished
32	Possibly a memorial wall built with bricks from the existing facility	A memorial wall could incorporate a plaque with the names from the honours roll or the toll itself may be suitably encased either near the cenotaph itself or on the premises of the Huntly RSA	Yes	Given the low socioeconomic status of Huntly, it would be unreasonable to increase rates to replace this facility with another hall. Given the low usage of the facility.

Sub mitt er Nu mbe r	What would you like to see incorporated on the site in the future?	Do you have any suggestions for how the honours roll could be incorporated into the future development of the site?	If the Huntly bricks could be salvaged from the site, how would you like to see these incorporated into the future development of the site	Additional comments
33	I would like to see Council consult with the public more about the wishes of the community. I don't consider a meeting at the RSA and open day at the bowling club sufficient. Where is the information regarding options? I think notices should have been sent out with rates notices to give the community information.	Where else can you seat 200 People in Huntly? it seems Council has already decided to Demolish the hall and there are no options where there are other options. with regard to low hiring of the hall, was it promoted in the district by the Council. See attached typing....		<p>Submission to the Waikato District Council for Huntly War Memorial Hall. After reading the submission form where the Council has worded it that the hall is going to be demolished and we have no choice, I have decided to write my own notes for the submission. I am very disappointed with the lack of communication and interaction by the Council with regard to keeping the community informed of its decision with regard to the war memorial hall. there should have been information sheets up in the shop windows in town so people could actually see where the Council were heading, even an unused shop could have had a display and information about the memorial hall over a month or so, it should no be left to a few interested locals to have to do the Councils work for them. I do NOT consider an article or two in the paper a meeting at the RSA and an Open day great publicity with such an important local issue. I have since heard that they were given your submission form with little say in the halls future.</p> <ol style="list-style-type: none"> 1. Has the Council really looked into alternative ways the hall can be upgraded with out it being demolished. 2. I hear there is a group that is talking about setting up a trust to look into retaining the hall. Is the Council going to give them time to get sorted out and lend them support. 3. Why has the hall been allowed to deteriorate so much? 4. So repairs to the hall would cost the rate payer an extra \$45 per year for 25 years and a new hall would cost \$56.32 per rate payer and extra \$56.32 maybe with better publicity especially to the big firms working on the Waikato expressway who might utilise it the cost would come down. 5. Has the memorial hall been well publicised in the past by the Council and Waikato Information Centre so people are aware if it and how large it is. 6. I think if the hall had it Multi uses and parts of it could be cordoned off that it would be popular. and the furniture re instated with a higher bond for renting out to stop it going missing. 7. I see you have named various halls in Huntly that are available but none of them are the size of the War Memorial Hall or as central to Town. they are more rooms, it is quite a stretch of imagination to think of the bridge club rooms to be called a hall. 8. For the Use of Civil Defence in the case of an Emergency, the Civic centre and Riverside rooms would be of no use in an earthquake in case of a tsunami coming up the river. 9. So the War Memorial Hall needs reroofing and Interior renewal, can that not be done in stages as it was the Genesis Energy Huntly Aquatic Pool. I know the North Waikato Aquatic Trust had their work cut out trying to persuade the Council this could be done and now we have a heated pool and refurbished pool that is the envy of many districts and towns. 10. I Know the North Waikato Aquatic Trust first asked for Founding sponsors who all donated \$200 each to get the ball rolling. 11. I would like to see the Hall retained and not demolished as an easy option. this is a legacy for future generations to come and should be retained as much as possible and ways found to make it a Multi use Hall to increase the Usage and for the Hall to have better publicity could it not utilised as part of the camping ground when there are large groups of people as a meeting room.
34	Nothing I would like to see the hall stay there	N/A	N/A	If there are no funds at present to upgrade the hall, I would like to see it remain and maybe in the future there will be funds to do what needs doing. once it is demolished there would be so much more funds required to build again in the future. It is not doing any harm just staying there.
35	Not appropriate see over	Not appropriate see over	Not appropriate see below	The extra cost per ratepayer to repair/refurbish and maintain at an extra \$45 per year x 25 years is still much cheaper than any proposed replacement facility of \$56.32 x 25 years!! We choose to have extra targeted rates to keep our swimming pool open for a longer period - surely, common sense should tell us our options should be a democratic vote! The Huntly war memorial Hall is a feature worth upgrading as it is a great part of this town's living history...
36	As is now - Memorial Hall	To be upgraded - existing hall, no change	As keep hall as current, no need to plan "future development"	Where do the costings (of 25 years) come from? If the Council had spent any "allocated" funds - i.e. \$52,000 per year for upkeep (\$1000 per week), the hall would never have got to this sad state! Therefore, over five years this equates to an excess of \$250,000 where has this allocation gone! A greater concern is funds spent supplying Meremere with a new community hall with a fraction of ratepayer input over Huntly. Main concern we were never consulted as ratepayers for any options in relationship to the deterioration of the hall. I would rather see the Hall Funds handed over to a Hall Trust Management Committee - nominated \$52,000 a year
37	Leave Hall	Leave in Hall as is	Bricks are not salvageable because mortar is of High strength- Bricks will brake.	<p>Huntly War Memorial Hall. - See Attached quotation documents and photographs submitted with submission.</p> <ol style="list-style-type: none"> 1. All memorials are build in Perpetuity. (Something of which there will be no end) exemption from intermission of ceasing. 2. As a builder for 51 years, in business for 45 years I find.. 3. this building performs above 34% NBS and no strengthening is required by law. the building is classified as earthquake prone in accordance with NZ see 2006 Guidelines. Seismic Bracing of this building contents has not been assessed. the building would survive a moderate earthquake. 4. I would like to view structural drawings dated 1955 - 1957 by white and Leigh, Delisle and Frazer. Sheet Nos 1 to 21 please Opus undertook an inspection of the building in January 2015. The building is generally in good condition with no significant damage, decay or corrosion that would impact on the structural performance I agree. <p>If Council had implemented a maintenance programme starting 57 years ago this war memorial hall would have had continuous use, instead parts of the building have not been maintained and Council have locked people out stating a health and safety concern.</p> <p>RUBBISH This War Memorial Hall has a seismic hazard factor of 0.15 being 20km from the nearest fault. I feel the cost of refurbishment for this hall is excessive. I wonder if a committee was set up similar to Kimihia home trust board/ Member being Council 2, Lions 2, Rotary 2, BPW 2, Huntly residents 4, Total = 12 to run the running and Maintenance of the hall. Perhaps from WDC one off \$300,00 allocated for repairs One off \$300,000 allowed to demolish Yearly \$57,000 Rates take/ hall/ Yr ... A starting amount to repair hall and make use of.</p> <p>I feel this building is in good structural state and should be saved.</p> <p>Signed G Gunn.</p>

Sub mitt er Nu mbe r	What would you like to see incorporated on the site in the future?	Do you have any suggestions for how the honours roll could be incorporated into the future development of the site?	If the Huntly bricks could be salvaged from the site, how would you like to see these incorporated into the future development of the site	Additional comments
38	To whom it may concern: I would like the Huntly War Memorial Hall to be refurbished and NOT destroyed.			
39				<p>We recently attended the Information Day held in relation to the fate of our Huntly War Memorial Hall where we collected a submission form. Upon reading the submission form we realised that the War Memorial Hall's fate had already been determined. It was to be demolished, and the form sought our ideas from Consultants, Boffa Miskell on what we wanted in its place. It is for that reason, we have not completed the submission form and now wish to submit our objection to the Council's decision to demolish the War Memorial Hall.</p> <p>We have been down this road before, where consultants have held meetings, collated submissions at huge cost to Council and then nothing. Nothing came of the Lake Hakanoa / Domain upgrade 10 years or so ago, and so consequently are sceptical that there would ever be a replacement hall once it was demolished. Our War Memorial Hall is one of only a handful of iconic buildings in the Huntly Township, featuring a large native timber floor and Huntly Brick exterior and Roll of Honour for those lost at war. The decision to demolish this facility should not be taken lightly and certainly not without serious public consultation. We do not agree with the decision to demolish the Hall and do not believe that decision has been made after any consultation with the Huntly Public who built the hall.</p> <p>We would ask the following of Council:</p> <ol style="list-style-type: none">1. Over the years (57 of them) the Council will have passed on the depreciation cost of the Hall to the ratepayers of Huntly. Where have these funds gone ?2. Why is the upgrade of the hall not included and budgeted for in the District Plan? Council should know the age and maintenance required for each Council Building well ahead of time for it to be included in the Plan.3. We note that you are currently making extensive repairs to the Civic Centre, Huntly. Obviously this building is the Council's choice and you can find the money for that. Why have you not been able to find the funds for the repairs & maintenance to the War Memorial Hall when required now and in the past ?4. The Council's decision to have one hall for each Centre, and it would appear that the Civic Centre has been chosen, and yet it is nowhere near the versatility of the War Memorial Hall. If the Council is so determined to rid itself of a Huntly Hall then it should be the Civic Centre.5. The Council's consultants costing to repair the War Memorial Hall is a high cost because no preventative maintenance has been carried on the hall for some considerable time. Can the Staff produce documents for repairs carried out on this hall for the last twenty years. Any Landlord knows that the longer you defer repairs on buildings, the greater the cost is going to be. If properly managed, preventative maintenance conducted annually can keep most buildings in a good state of repair. This Council and your predecessors have not done that. Why should the public amenity be removed because of Council mismanagement ?6. The Council survey has shown that it does pass the allowable seismic threshold of 33%. Why does the Council have to choose a much higher level ?7. The hall is a memorial. Therefore decisions regarding its future should take this status into serious consideration. It is simply not a Hall that the Council has constructed for public amenities. It is a memorial of significant importance constructed in 1957 by the public in partnership with the Government of the day to be a functioning public facility for the benefit of the community and to keep the memories of those service people from the District who made the ultimate sacrifice, alive. The facility was obviously gifted to the Council for safekeeping and you would expect every Council since that date to ensure that it be kept in the best possible condition. Why hasn't this happened? Regular checking of the facility could be tied in with the Huntly Camping Ground Management. If the camp ground manager had a key he could make regular checks on the hall and any maintenance required could be reported and carried out along with the Camping Ground maintenance. This way R & M might actually get done and an increased level of oversight and management by a Council Representative. Perhaps the cleaning contract could also go to the Camping Ground Management. A Closer tie to the Camping Ground could potentially lead to an increase in utilisation of this facility.8. We are more than a little surprised that Council have allowed their Management to propose demolition as a solution. How did it get to this point ?We had expected more, and the instructions to Management should have been to find a publicly acceptable solution both with regard to the actual physical repairs required and a constructive financial plan to pay for it. <p>Have Management thought about the following :-</p> <p>(a) Find out where previously levied depreciation cost has been spent, as there is an admission by Council that preventative maintenance hasn't been carried out in years. Claw this back.(b) Sell the Civic Centre.(c) Sell surplus assets, i.e. Strada Depot.</p> <p>(d) Demolition costs which can be found without an extra levy could be put towards a more realistic upgrade. Included in this, perhaps remove the extravagant features of the upgrade.</p> <p>(e) Have you approached other Councils, as there are a lot of War Memorial Halls in New Zealand and these must be facing the same issues. What are other Councils doing? Is it a project that perhaps the Military might take on in assisting with the restoration, given that they would have the technical staff, engineers and labour and they might like to take this on as a National Training project.</p> <p>(f) Page 64 of Council's 2014/2015 annual report. YOU HAD A SURPLUS OF \$45 MILLION, and you can't find the money for a Hall upgrade? We look forward to Council's response, and we are happy to discuss the matter further.</p>

Sub mitt er Nu mbe r	What would you like to see incorporated on the site in the future?	Do you have any suggestions for how the honours roll could be incorporated into the future development of the site?	If the Huntly bricks could be salvaged from the site, how would you like to see these incorporated into the future development of the site	Additional comments
40	I see the Council has already decided to demolish the War Memorial Hall. Well I don't want to see this facility demolished and would prefer the Council to spend some of the profit they made in the past few years, upgrading and fixing up our Hall so it can be used by more people in the community.	The problem is the Council has contracted out the upkeep of this facility to people who don't have any local knowledge. I suggest that we get the Hall linked to the Camping Ground and Dave and Carol can get paid by the Council to look after this facility. They would do a much better job.	Don't you dare move one single Huntly Brick from the Hall. Get on with the repairs and maintenance and get it back up to standard again for our community.	The Council needs to be more proactive about the War Memorial Hall, maybe some kind of advertising or flyer promoting the Hall so the usage goes up. The Hall is part of our Huntly heritage, you can't just tear it down because of the state it's in. Loosen your purse strings and spend some money on getting it back up to standard again. It doesn't have to be flash, but it does have to be useable with clean, functioning toilets and no leaks in the roof and internal guttering. I'm sure some of our Local Builders would jump at the chance to get the Hall back up to standard again. I bet members of the community would pitch in as well. But then we might be going down the road where the Council expects US to do everything, especially when it comes to opening their pockets and spending some cash.
41				<p>The Waikato District Council has inherited from past generations a part of New Zealand that has a huge history and unique culture, a big part of which is a town called Huntly. A town that was once the powerhouse of NZs early industrial revolution ! Economic trends have moved on but Huntly will always be a town with a huge heart and one day will again have its day in the sun (with a little help!).</p> <p>A significant part of the towns heritage and culture is reflected in the way the community joined together and built the War Memorial Hall all those years ago. To quote an ex Huntly resident on the Halls future. 'They got rid of the last one [the old Town Hall], a beautiful monument to the Miners, not a great history' Plus some other comments which I cannot print!! I would be very keen to have further discussions on this submission.</p> <p>Regards Bryan Morris 0274587881</p>

Huntly Memorial Hall Bookings

Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours
Year	2015																						
January	February	March	April	May	June	July	August	September	October	November	December												
25	5	2	3	2	3	1	2	4	3	2	3	7	3	4	3	1	3	Hall closed		Hall Closed		Hall Closed	
26	8	4	2	3	2	4	10	5	3	9	3	14	3	11	3	8	3						
27	8	9	3	9	3	6	3	6	2	30	3	21	3	18	3	15	3						
28	8	11	2	11	2	8	2	11	3			28	3	25	3	22	3						
		16	3	16	3	9	3.5	12	3							29	3						
		18	2	18	2	26	5	13	2														
		23	3	23	3	27	3	18	3														
		25	2	25	2	28	3	19	3														
				29	5	29	2	20	2														
				30	3			22	12														
								23	12														
								24	12														
								25	3														
								26	3														
								27	2														
Bookings	4		8		10		9		15		3		4		4		5				Bookings 9	62	
Hours in Use	29		20		28		34		68		9		12		12		15				Hours in us	227	
Year	2014																						
January	February	March	April	May	June	July	August	September	October	November	December												
31	2.5	21	9.5		8	3	6	3	3	3	1	3	31	3	2	3	7	3					
		22	9.5		15	3	13	3	10	3	8	3	5	3	9	3	14	3					
		21	4		22	3	20	3	17	3	15	3	12	3	16	3	21	3					
		15	10		29	3	27	3	24	3	22	3	19	3	23	3	28	3					
													26	3	30	3							
Bookings	1		4		0		4		4		4		4		5		5		4		0	0 Bookings p	35
Hours in Use	3		33		0		12		12		12		12		15		15		12		0	0 Hours in us	126
Year	2013																						
January	February	March	April	May	June	July	August	September	October	November	December												
30	4	18	9	5	29	4	6	4	3	4	14	3	24	12	21	12	7	2	15	4	25	12	
			6	6	23	15	13	4	10	4			25	12	27	4	25	4	28	4	4	4	
					24	15	20	4	17	4			16	5	21	12	4	3	9	7	14	7	
					25	15	27	4	24	4			31	3	27	8							
					19	6	4	6	19	5													
					20	12			28	6													
					21	8			29	6													
					14	4			20	12													
									7	12													
									8	12													
									9	12													
Bookings	1		1		2		8		5		11		1		4		4		3		3	3 Bookings p	46
Hours in Use	4		9		11		79		22		81		3		32		36		9		15	23 Hours in us	324
Year	2012																						
January	February	March	April	May	June	July	August	September	October	November	December												
	2	15	5	4	7	4	5	4	11	4	2	4	23	1	6	1	4	1	1	1	16	2	
	3	15	12	4	14	4	1	3	18	4	9	4	30	1	13	1	11	1	8	1	13	15	
			19	4	21	4	8	3	25	4	13	4	7	3	20	1	18	1	15	1	14	15	
			26	4	3	3	15	3	5	3	3	3	14	3	27	1	25	1	22	1	15	15	
			3	4	10	3	22	3	12	3	10	3	21	3	4	3	22	8	29	1	25	9	
					17	3	29	3	19	3	17	3	28	3	11	3	26	3			29	12	
					24	3	26	11	26	3	24	3	23	1.5	18	3	6	8.5			6	1	
					28	4			23	6	31	3			25	3					13	1	
									21	10	26	1.5			15	9							
									1	15	27	5											
									2	15													
									3	15													
Bookings	0		2		5		8		7		12		10		7		9		7		5	8 Bookings p	80
Hours in Use	0		30		20		28		30		85		34		16		25		24		5	70 Hours in us	367
Year	2011																						
January	February	March	April	May	June	July	August	September	October	November	December												
	26	3	17	10		22	6	1	2	6	2	3	2	7	2	5	2	2	2	2	7	2	

Open Meeting

To	Infrastructure Committee
From	TN Harty General Manager Service Delivery
Date	17 May 2016
Prepared by	A J Peake Asset Engineer, Roothing
Chief Executive Approved	Y
DWS Document Set #	1518801
Report Title	New Road Name Proposals at 132 Travers Road, Te Kauwhata

I. EXECUTIVE SUMMARY

This report seeks the Committee's support associated with a developer's request to name new roads within an initial stage of a subdivision development at 132 Travers Road, Te Kauwhata.

The developer has proposed Bragato Way, Rongopai Close and Bluebell Place for the new main road, future linking road and cul-de-sac respectively. These names have been supported by the Te Kauwhata Community Committee (TKCC)

This report recommends the Committee reviews the name options presented and resolves the chosen names be adopted.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received;

AND THAT the Committee resolves to name the main road in accordance with the developer's name choice – **Bragato Way**;

AND FURTHER THAT the Committee resolves to name the future linking road **Rongopai Close**;

AND FURTHER THAT the Committee resolves to name the cul-de-sac **Bluebell Place**.

3. BACKGROUND

Jetco Waikato Ltd (the developer) has subdivided their property at 132 Travers Road (refer attachment 1) into 18 sections as part of their Stage 1A development. A sealed road has been constructed centrally within the development to link the new allotments and any future development to Travers Road. The developer has also constructed the initial part of a new road to service a future stage of the same development and a short cul-de-sac services back sections on the eastern side of the initial stage (refer attachment 2).

This report is submitted in accordance with section 2.3 of the Road Naming policy.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

- Main Road - The developer has chosen the name Bragato Way to commemorate a pioneer viticulturist from the Te Kauwhata area. This meets the guidelines outlined in the Road Naming Policy (refer attachment 3).
- Future Linking Road - The developer has chosen the name Rongopai Close to meet the guidelines outlined in the Road Naming Policy (refer attachment 3).
- Cul-de-sac - The developer has chosen the name Bluebell Place to meet the guidelines outlined in the Road Naming Policy (refer attachment 4).

The TKCC supports the names as outlined above.

4.2 OPTIONS

Options for this Committee to consider again are:

- Main Road - The developer has also proposed Waikare Heights or Waikare Boulevard. These names were rejected by the Chair of the TKCC because Travers Road area has a wine and horticultural background and is not considered to relate to Lake Waikare.
- Future Linking Road – The developer has also proposed Maggies Lane and Craig Avenue. Both were rejected by staff because of name duplications.
- Cul-de-sac – The developer has also proposed Margaret, Jeffs, and Isabella. All were rejected by staff due to name similarities.

5. CONSIDERATION

5.1 FINANCIAL

All costs are being met by the developer.

5.2 LEGAL

Nil.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Community Board consultation around private road naming has been undertaken in accordance with Council policy and standard operating procedures.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform <input checked="" type="checkbox"/>	Consult <input type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
	This matter is not considered to be significant in terms of Council's significance policy.				

Planned	In Progress	Complete	
		Yes	Internal
		Yes	Community Boards/Community Committees
No			Waikato-Tainui/Local iwi
No			Households
No			Business
		Yes	Adjoining TLA's.

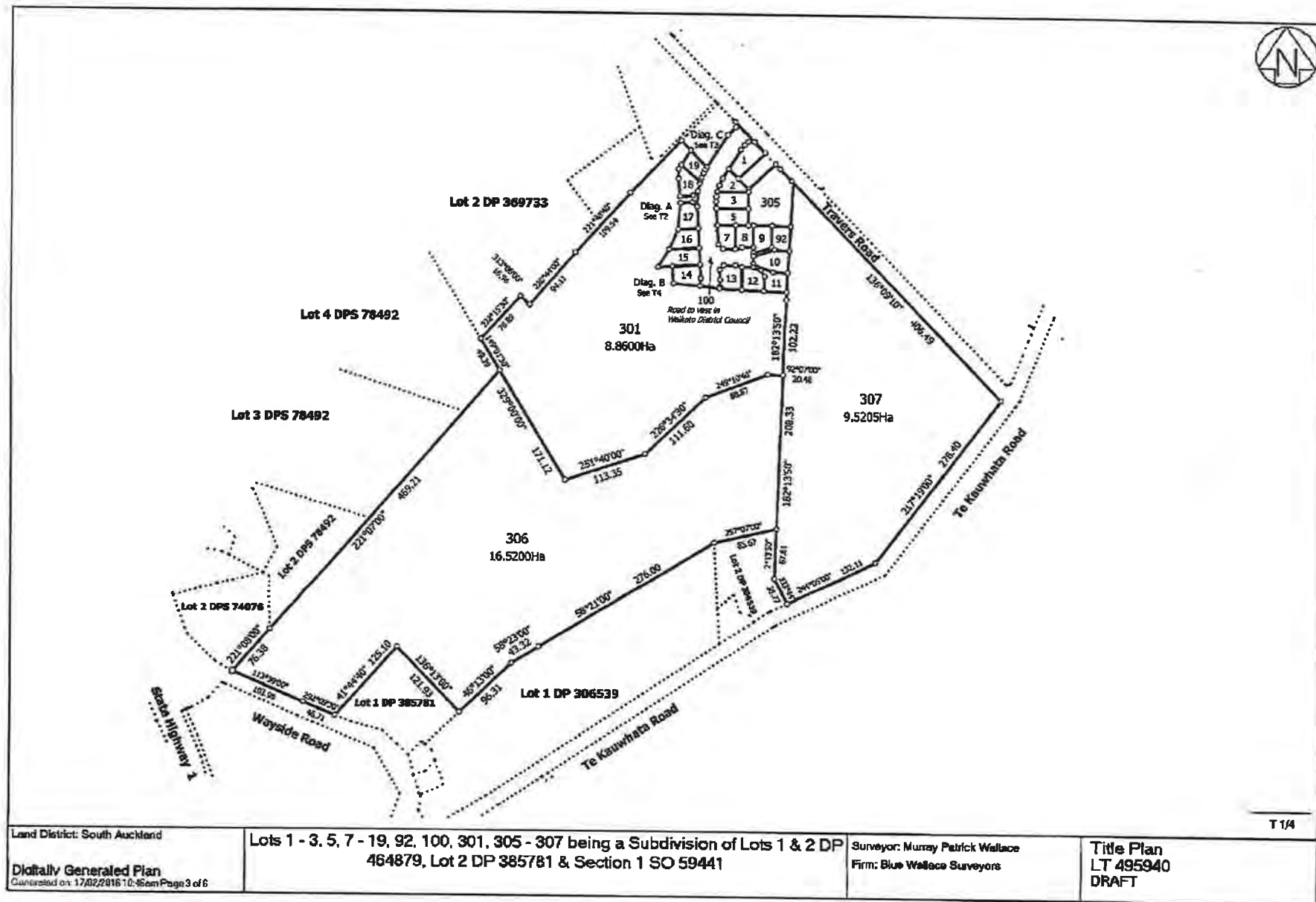
6. CONCLUSION

The Committee should be able to confirm the developer's name proposals for their subdivision at 132 Travers Road.

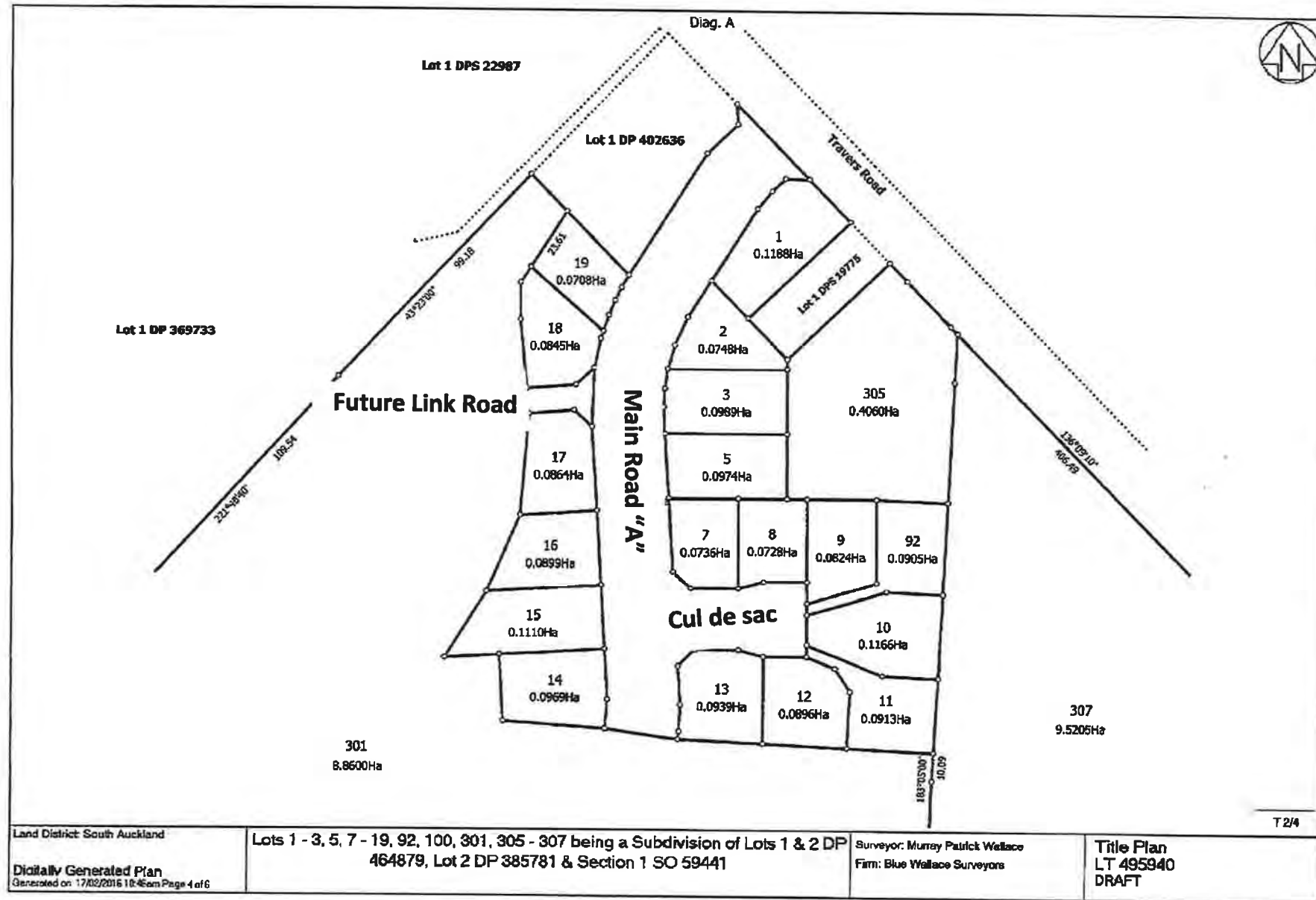
7. ATTACHMENTS

- Subdivision Plans (4)

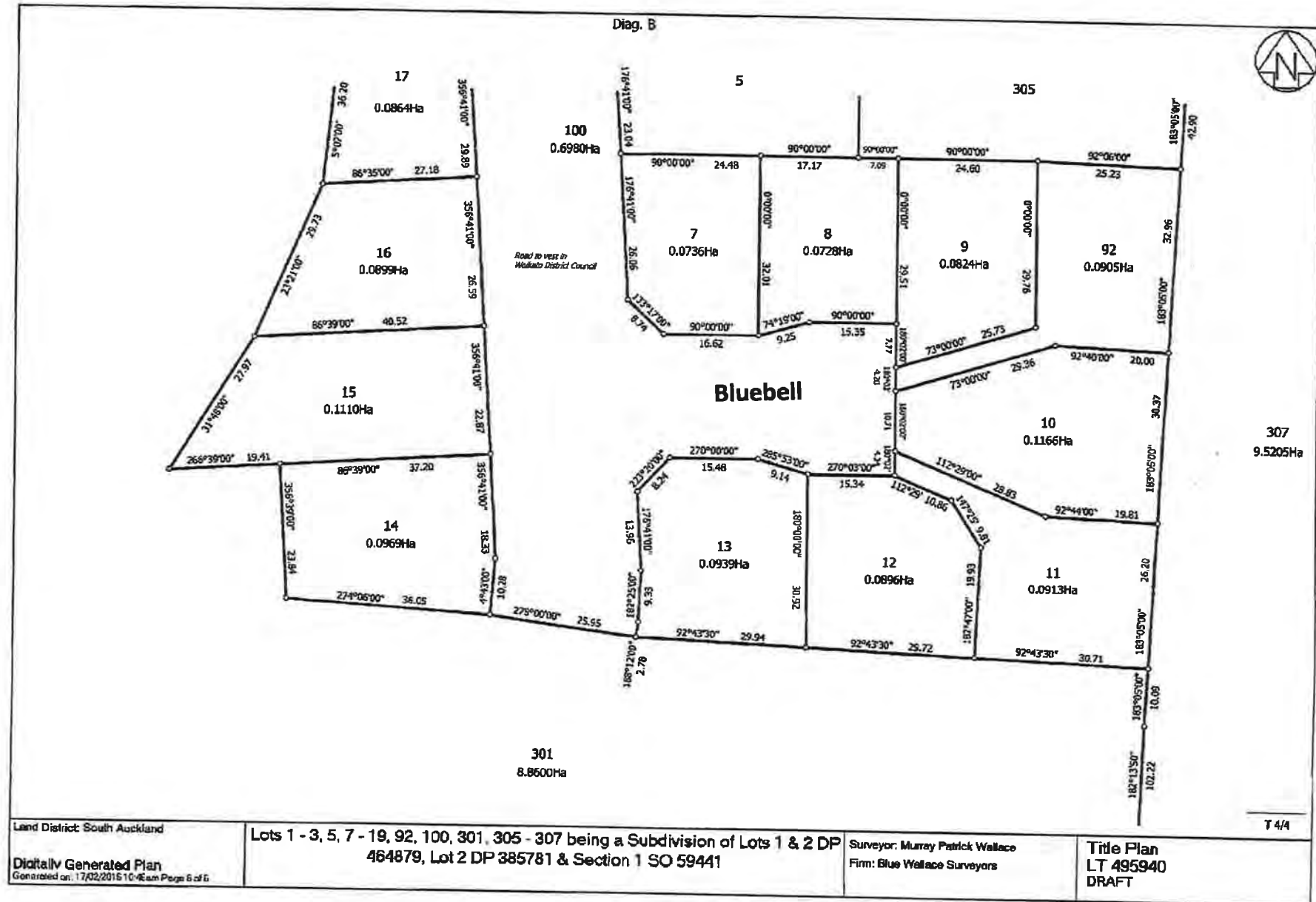
Locality Plan



Attachment 1







Open Meeting

To	Infrastructure Committee
From	TN Harty General Manager Service Delivery
Date	17 May 2016
Prepared by	A J Peake Asset Engineer, Roding
Chief Executive Approved	Y
DWS Document Set #	1518793
Report Title	Road Name approvals associated with the Rangiriri section of the Waikato Expressway

I. EXECUTIVE SUMMARY

This report seeks the Committee's support associated with a number of changes to the local network abutting the Rangiriri section of the Waikato Expressway.

The report recommendations have been checked by New Zealand Transport Agency (NZTA) followed by consultation with affected parties. Residents requiring address changes will receive consultation once Council has approved the proposed name changes.

All changes have been developed and promoted to minimise the effect to the communities serviced by the expressway interchanges both at Rangiriri and Te Kauwhata.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received;

AND THAT the Committee resolves to name the revoked section of state Highway between Glen Murray and Te Kauwhata Roads - **Te Wharepu Road**;

AND FURTHER THAT the Committee resolves to name the presently unnamed access road from Churchill East Road to the river boat ramp – **Te Kumete Road**

AND FURTHER THAT the Committee resolves to name the new road link from Te Kauwhata Road heading northwest to Plantation Road – **Rodda Road**.

3. BACKGROUND

There are a number of road name and location changes required in the vicinity of both the Rangiriri and Te Kauwhata Interchanges that without changing, would otherwise reduce the integrity of the local network.

The proposed changes have been progressed to a point where Council approval is required to move forward. Attached to the report are diagrams that indicate the point locations discussed in this report.

There has been emphasis throughout this process to minimise changes to existing property addresses. If the recommendations contained in this report are accepted, only three developed properties will require address changes.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The following new road and bridge names and associated intersection locations are proposed:

- Te Wharepu Road to start at the tee intersection at point A, head east over the proposed Te Wharepu Road Bridge, through the new Rangiriri Roundabout (RAB), then head north mostly on revoked State Highway and end at the Te Kauwhata Road RAB at point E. One property will require a new address and they are aware of this.
- The local road expressway over bridge from point A to B can then be known as Te Wharepu Road Bridge.
- Churchill East Road can extend and end at the tee intersection at point A. No properties on this road are affected.
- Glen Murray Road will shorten by about 50m and start at the tee intersection at point A, then head west over Rangiriri Bridge. The Rural and urban address standards require large distance changes to promote re-addressing existing sites. 50m is not considered “large” in this instance so no properties are impacted.
- The Waikato River (Rangiriri) bridge will retain the current name – Rangiriri. Local residents have requested the name remains unchanged.
- The name for the upgraded boat ramp access can be Te Kumete Road.
- Murphy Street can extend to the new Rangiriri RAB from point B – C. Murphy Street addresses are not affected.
- Rangiriri Road can stop at point D. There will be a new higher level service road constructed at the end of Rangiriri Road. This road will be named Rangiriri Service Road. Existing address sites remain unchanged.
- Rodda Road can start from the Te Kauwhata RAB at point E and end at a point yet to be determined. The end point could eventually extend northward from Hall Road in association with the Rangiriri to Longswamp expressway section local network works. At that time sites on Rodda Road will require address changes.
- The Rodda Road expressway over bridge can then be known as Rodda Road Bridge.

- Plantation Road can start from the interim end of Rodda Road at Point F heading westward and address sites along Plantation Road will then offset by 40m. Property numbering will remain unchanged.

4.2 OPTIONS

Options for this Committee therefore are:

Option 1: The Committee can agree with all the proposed changes outlined in this report and adopt the road name and positioning recommendations.

Option 2: The Committee may agree to refer the discussion back to the NZTA to reconsider the proposal and not therefore adopt all the road name recommendations.

Staff support Option 1.

5. CONSIDERATION

5.1 FINANCIAL

All costs of this process are being met by the NZTA.

5.2 LEGAL

Nil.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The Rangiriri Community Group and local iwi representatives have been consulted around private road naming in accordance with Council policy and standard operating procedures.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This matter is not considered to be significant in terms of Council's significance policy.					

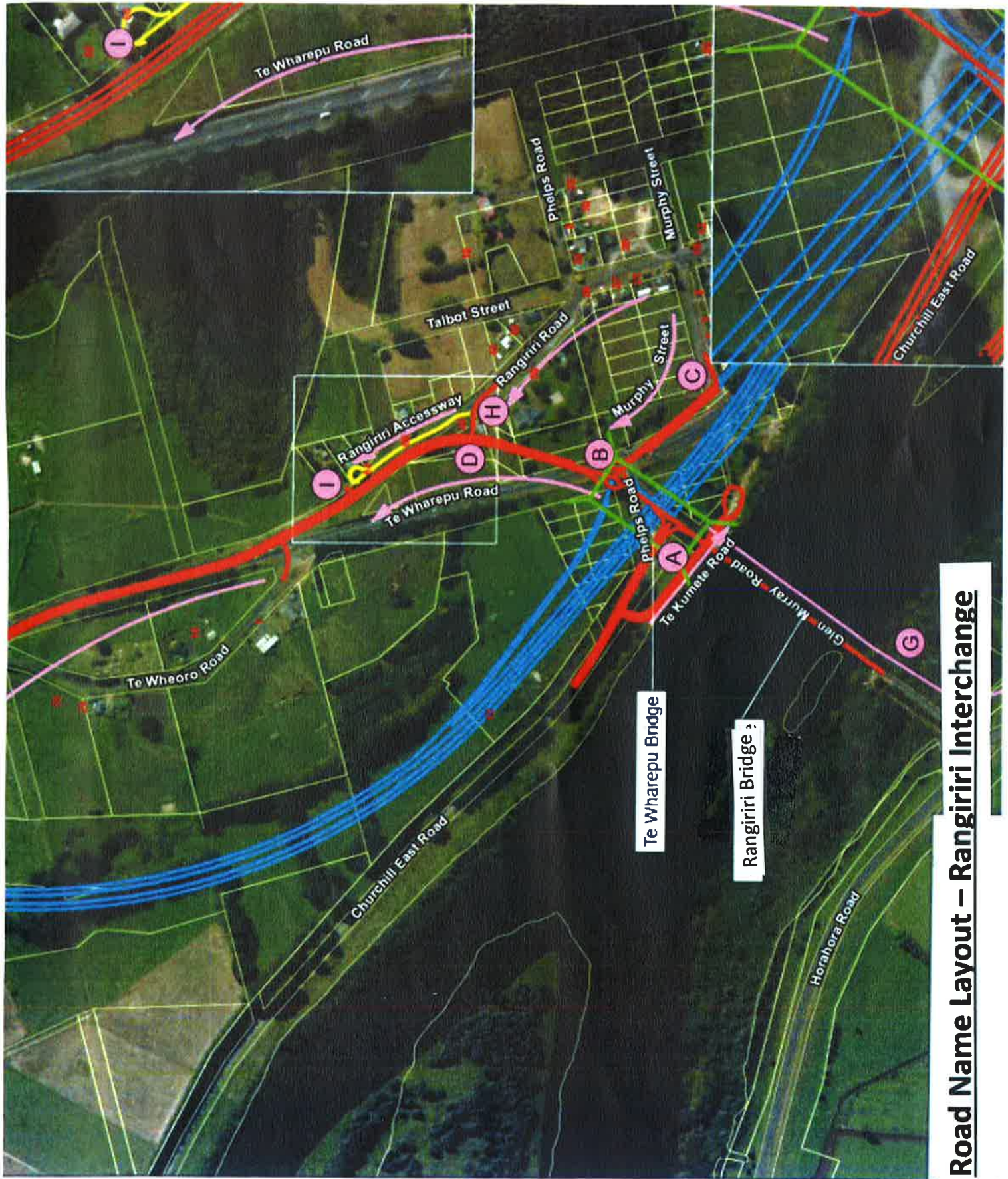
Planned	In Progress	Complete	
		Yes	Internal
		Yes	Community Boards/Community Committees
		Yes	Waikato-Tainui/Local iwi
Yes			Households (three)
No			Business
No			Adjoining TLA's.

6. CONCLUSION

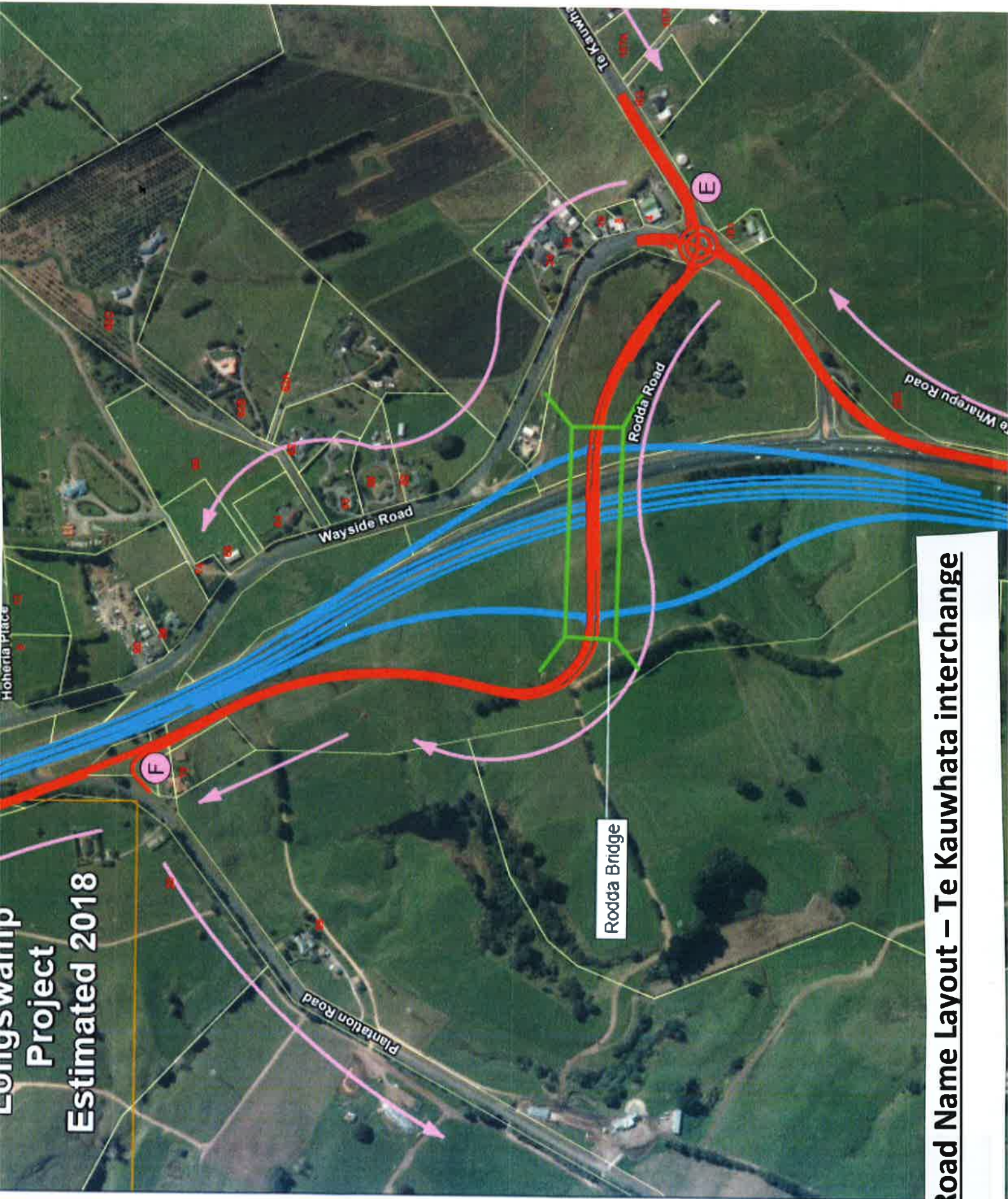
The Committee may conclude that the road, bridge and location descriptions discussed in this report represent the best solutions for the local road stakeholders, otherwise severed by the Rangiriri section of the Waikato Expressway, and therefore can be confirmed.

7. ATTACHMENTS

- Road Name Layout – Rangiriri Interchange
- Road Name Layout – Te Kauwhata Interchange



Road Name Layout – Rangiriri Interchange



Road Name Layout – Te Kauwhata interchange

Open Meeting

To	Infrastructure Committee
From	TN Harty General Manager Service Delivery
Date	27 May 2016
Prepared by	A J Peake Asset Engineer, Roading
Chief Executive Approved	Y
DWS Document Set #	1521163
Report Title	Approval of Pokeno Ratepayers Residents Association Suggested Road Name List

I. EXECUTIVE SUMMARY

This report seeks the Committee's approval of the suggested road name list supplied by the Pokeno Ratepayers Residents Association (PRRA) across to the Dines Group.

This report recommends the Committee reviews the name options presented and resolves the chosen names be adopted.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received;

AND THAT the Committee resolves that the May 2016 "Approved Name List" for Pokeno is restricted to the following street names:

Wingfield, Ulcoats, Chili, Ida Zeigler, Ewins, Culverwell, Loader, Flannery, Gibboney, Ballenden, and James Brown.

3. BACKGROUND

A list of suggested Road Names suitable for the Hitchen Block roading network was supplied by the PRRA to the developers, Dines Group.

Dines Group has checked the list and found a large number of duplications with existing roads and streets. Roading staff have also reviewed.

The edited list has been checked with neighbouring Territorial Local Authorities, any issues addressed, and is now submitted to the Committee for approval.

This report is submitted in accordance with section 2.1 of the Road Naming policy (attached).

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

Dines Group staff initially reviewed the PRRA street name list and found names that did not comply with the Road Naming Bylaw conventions or were already in use. Dines Group also undertook consultation with local Iwi during which a request was made for Council not to consider names after participants in the Maori land wars.

The resulting name list has also been referred to adjacent councils and checked for potential name conflicts. Belgravia and Limerick were identified as potential conflict names and will now be removed from the list.

A balanced list of early ship and pioneer family names, suitable for developers to consider for new Pokeno street names, is presented for Committee approval.

4.2 OPTIONS

Remaining names on the list for this Committee to consider are:

- Wingfield – an early vicar in Pokeno
- Ulcoats - an early settler ship with Pokeno Affiliations
- Chili - an early settler ship with Pokeno Affiliations
- Ida Zeigler - an early settler ship with Pokeno Affiliations
- Ewins – family name of person buried at the Pokeno war memorial
- Culverwell - family name of person buried at the Pokeno war memorial
- Loader - family name of person buried at the Pokeno war memorial
- Flannery - family name of person buried at the Pokeno war memorial
- Gibboney - family name of person buried at the Pokeno war memorial
- Ballenden - family name of person buried at the Pokeno war memorial
- James Brown - name of person buried at the Pokeno war memorial

5. CONSIDERATION

5.1 FINANCIAL

All costs are being met by the developer.

5.2 LEGAL

Nil

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Community Board consultation around private road naming has been undertaken in accordance with Council policy and standard operating procedures.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This matter is not considered to be significant in terms of Council's significance policy.					

Planned	In Progress	Complete	
		Yes	Internal
		Yes	Community Boards/Community Committees
		Yes	Waikato-Tainui/Local iwi
No			Households
No			Business
		Yes	Adjoining TLA's.

6. CONCLUSION

The Committee should be able to confirm an "Approved Pokeno Street Name List" to satisfy the current request for new names from developers.

7. ATTACHMENTS

- Road Naming Policy

Road Naming Policy

Policy Owner:	General Manager, Service Delivery
Policy Sponsor:	Infrastructure Committee
Approved By:	Policy Committee
Approval Date:	14 March 2016
Resolution Number:	WDC1603/06/1/18
Effective Date:	14 March 2016
Next Review Date:	October 2018

Scope

This Policy applies to:

- the naming of new or previously unnamed Public Roads;
- changing the name of an existing Public Road; and
- the naming of Private Roads.

Objectives

The objectives of this policy are to ensure that:

- Clear guidance of the criteria and process for road naming is provided to Council employees subdivision developers, Community Boards/Committees/ Groups and the general public.
- Council meets the requirements of the Local Government Act 1974.
- Communities and local iwi have input into road naming.
- Adequate consultation is undertaken with Community Boards/ Committees/ Groups.

Related Documents/Legislature

- Hamilton City Council – Infrastructure Technical Specification
- WDC Heritage Strategy
- Local Government Act 1974 – s319A
- Manual of Traffic Signs and Markings - Part 1 Section 7 Guide Signs (Design, Policy, Location)
- Road Naming Policy (2013)
- Guidelines for selection of road names

Application

This Policy applies to the following parties:

- Waikato District Council - Service Delivery Group, Consents, Planning and Strategy
- General Public
- Subdivision Developers

Definitions

Approved List A list of road names which have been pre-selected by Community Boards, Community Committees, Community Groups, Iwi and approved by the Infrastructure Committee.

Private Road Has the same meaning as private road in the Local Government Act 1974

	(s315) Private Roads are not maintained by the Council.
Public Road	Has the same meaning as road in the Local Government Act 1974 (s315)Public Roads are maintained by the Council.
Subdivision Developer	A person, consultant or agent who is in the process of undertaking a subdivision development whereby subdivision resource consent is applicable.

The following definitions include the different types of road titles which could apply to both public and private roads:

Avenue	wide straight roadway or street usually planted either side with trees
Boulevard	once a promenade on the side of demolished fortifications; now applied to any street or broad main road
Close	a small quiet residential road or street
Court	an enclosed, uncovered area opening off a street(s)
Crescent	a crescent shaped street
Drive	a main connecting route in a suburb
Esplanade	Level roadway along the seaside, lake or a river
Glade	tree covered street or a passage between trees
Glen	in a narrow valley
Grove	a road lined with houses and often trees, especially in a suburban area
Hill	applies to a feature rather than a route
Lane	a narrow road or way between buildings, hedges, fences, etc.
Place	an open square lined with houses in a town
Quay	along the waterfront
Road/Street	route of way between places
Terrace	a street along the face or top of a slope
View	a street with a view
Way	a path or route

Community Boards, Committees and Groups to be consulted

A list of Community Boards, Committees and Groups is as follows:

Community Boards	Community Groups	
Huntly	Eureka	North East Waikato
Ngaruawahia	Glen Afton/Pukemiro	Newstead
Onewhero-Tuakau	Glen Massey	Pokeno
Raglan	Gordonton	Rangariri

Taupiri	Horongarara	Tamahere
	Horsham Downs	Tauwhare
	Matangi	Te Kowhai
Community Committees		
Meremere	Port Waikato Residents & Ratepayers	
Te Kauwhata	Whatawhata Residents & Ratepayers	

Policy Statements

All road names require approval by the Infrastructure Committee. This includes all road names to be included on the Approved List.

Naming Public Roads

Public Roads to be vested in Council shall be named (at the cost of the developer).

Public Road Signs shall be in accordance with Manual of Traffic Signs and Markings - Part I Section 7 Guide Signs (Design, Policy, Location)

Naming Private Roads

Private roads shall be named (at the cost of the developer) where there are 6 or more lots gaining access. If there are 5 or fewer lots gaining access, the developer may use the number with lettering suffix A-E or suggest a private name as per section 1.2.

Private Road Signs shall have blue lower case lettering with initial capitals lettering on a white background and shall have a supplementary 'Private Access' plate with blade height of 75mm attached to the bottom edge of the street name plate. All other sign attributes shall comply with the Manual of Traffic Signs and Markings.

I. Making a Request for Road Name(s)

I.1 Using a road name from the 'Approved List'

- (a) Where an 'Approved List' is available, the subdivision developer shall be invited to choose from that list and submit a written request to Council's Roding Asset Team.

Note: It is advised that the subdivision developer discusses their road name selection with the Roding Asset Team to ensure the road name has not already been used (and not yet taken off the list) or is proposed to be used by another subdivision developer.

I.2 Request for Road Name not from the "Approved List" of Road Names

- (a) Where an "Approved List" is not available or the subdivision developer wishes to choose their own road names, the developer shall follow the guideline included in section 3 of this policy and make a request to Council's Roding Asset Team. Council's Roding Asset Team shall then follow procedure as set out in section 2.3.
- (b) Council's Roding Asset Team shall ensure the request is complete before proceeding with the process for name approval, as set out in section 3 below. Should the request require further information, Council's Roding Asset Team shall contact the subdivision developer by phone, email or in writing.

2. Infrastructure Committee Procedure

2.1 Establishing Road Names onto the 'Approved List'

- (a) Ward Councillor's shall consult with Community Boards, Community Committees, Community Groups and local Iwi, in accordance with Guidelines section 3.2, to establish a tentative list of road names. Tentative names are to be checked by the Roading Asset Team then submitted and approved by the Infrastructure Committee before inclusion on the 'approved list'. Iwi consultation can be co-ordinated by Waikato District Council Iwi & Community Partnership Manager. Council shall hold the 'approved list'.

All road names, once approved by the Infrastructure Committee and included on the "approved list" do not require any further approvals from the Infrastructure Committee.

- (b) The "approved list" shall be reviewed from time to time as appropriate by the Community Boards/ Committees/ Groups to ensure the list comprises a sufficient number of road names (i.e. more than 20 names at any one time).

Note: An approved list may not be available for every Community. Ward Councillor's shall determine whether or not an approved list is required for their Community depending on whether there is a need.

2.2 Altering Existing Road Names

- (a) In the event an existing road requires renaming, a request shall be made by either the general public or Council in accordance with section 2.3.
- (b) Where the request is being made by the general public for the alteration, they shall be responsible for undertaking consultation with both the residents of the road to be renamed and the ward councillors. The ward councillors will advise whether further consultation is required with the Community Board/Committee before making the amendment request to Council.
- (c) Where the request for amendment is being made by Council, Council's Roading Asset Team shall undertake consultation with all owners and occupiers in the affected street or road; the local Ward Councillors; and Community Board/ Committees/ Groups before reporting to the Infrastructure Committee.
- (d) In the event of an unfavourable response from owners and occupiers (less than 75% in favour), the road name shall remain unchanged.
- (e) If 75% approval is gained from the responses received, Council's Roading Asset Team will recommend to the Infrastructure Committee that the name be approved.

2.3 Road Name Requests to the Infrastructure Committee or Council

- (a) Upon receiving a request as set out in section 1.2 from either a subdivision developer, or as required by Council (if there is a road name change required), shall undertake consultation with local iwi, Community Boards, Community Committees and Community Groups. Following consultation a report (in accordance to Guidelines Section 3 shall be prepared by Council's Roading Asset Team recommending approval from either the Infrastructure Committee or Council.

- (b) In the case of no support from the Community Board/ Committees/ Groups the Infrastructure Committee will make final decision on approving the Road Name(s).
- (c) Upon approval of a road name Council's Roding Asset Team shall notify external agencies (i.e. Land Information New Zealand, Emergency Services).
- (d) Council's Roding Asset Team will report to Council twice yearly (in June & December) with a list and map of all new road names confirmed over the previous 6 months. An updated Road Name directory shall also be provided before this meeting.

3 Guidelines and Criteria for Selection of Road Names

3.1 Making a request to Council's Roding Asset Team

All requests for road names shall be in writing and submitted to Council's Roding Asset Team. All requests shall include the following details (as applicable):

- i) Three proposed road names (using guidance below); and
- ii) The reasons the subdivision developer wants to use these options (see guidance below); and
- iii) Evidence to support the reasons outlined above in criteria (ii) (if applicable)

3.2 When considering options for road names, the following criteria must be taken into account:

- (a) Names should be brief (i.e. restricted to one word only) and be easily and readily pronounced. Identical sounding names with different spelling are to be avoided.
- (b) Names should not duplicate any existing district roads and preferably any name occurring within surrounding districts, including Hamilton and Auckland.
- (c) The length of the name should preferably not exceed 12-15 characters. The use of hyphens to connect parts of names should in most cases be avoided and the name written either as one word or as separate words where established by usage.
- (d) Short names should be chosen for short streets for mapping purposes.
- (e) Reasons for a road name may include but is not limited to: political, historical (including Maaori or early settler), memorial, social or economic, natural features, outstanding events or persons as categorized in section 3.3 below.

3.3 Weighting Categories and Description

The following categories have been afforded a weighting based on their importance with respect to road name selection. The higher the weighting afforded (i.e. 3), the higher the importance.

History – Weighting 3

- (a) The name of a historical family, event industry or activity associated with the area. Such names may include early settlers and early notable families.
- (b) The family name of the former owner of a farm or property or the name of the farm or property may be used if a historical context is established. Permission of surviving relatives should be obtained where appropriate.

Culture – Weighting 3 (Cultural significance to Maaori or culture other than Maaori)

- (a) The category includes the name of a Maaori heritage precinct, site or track or traditional appropriate name for the area.
- (b) All Maaori names are to be submitted to Council's Iwi & Community Partnership Manager to ensure that they are appropriate; spelt correctly, interpreted correctly and are not offensive to Maaori.
- (c) Joint non-Maaori/Maaori names will not generally be considered.

Geography – Weighting 2

- (a) The category includes local geographical, topographical, geological and landscape features.
- (b) Local flora and fauna also included in this category eg. Trees, plants and animals that is widespread and plentiful in the area.
- (c) Views must be readily identifiable.

Theme – Weighting 2 (Common or established themes in the area)

- (a) Where more than one road is being created in a development, a common theme is recommended for the names.
- (b) Where there is an established theme in the area, new road names should reflect this theme.
- (c) Proposed themes for a new subdivision must be submitted to council for approval.

Noteworthy Person – Weighting 1

- (a) Persons who have made a notable contribution to the area of the District. The contribution may be in conservation, community service, sport, arts, military, commerce, local government or other activity.
- (b) Names from local war memorials will be considered where appropriate. Permission of surviving relatives should be obtained where appropriate.

Policy Review

This policy will be due for review in 2018.

[Previous Policies - WDC06/11/1/3, WDC07/12/05/1/12 & WDC09/03/08/1/4]

Open Meeting

To	Infrastructure Committee
From	TN Harty General Manager Service Delivery
Date	27 May 2016
Prepared by	M Smart Property Officer
Chief Executive Approved	Y
DWS Document Set #	1521783
Report Title	Tamahere Reserve Classification

I. EXECUTIVE SUMMARY

Council has completed the subdivision of land at 61 Devine Road Tamahere in connection with the Tamahere Recreation Reserve and Village Hub Development.

The unnamed, unformed road, off Devine Road has now been declared stopped, and ceases to have the status of a legal road.

Three separate parcels of land were created from the road stopping, and the boundaries of each land parcel align with the land parcel boundaries created as a result of the subdivision of 61 Devine Road.

It is intended that the Section 2 SO 496298 be amalgamated with Lot 4 DP 493406 to form the Village Hub development. A separate process is underway for the issue of one new certificate of title for both parcels of land.

It is further intended that Section 3 SO 496298 be amalgamated with Lot 1 DP 493406 to become Local Purpose (sewerage treatment) Reserve; and that Section 4 SO 496298 be amalgamated with Lot 2 DP 493406 to become Recreation Reserve.

It is now desirable to bring the parcels of land, intended for use as reserves, into uniform legal status.

This report makes recommendations as to the sections of land that are to be declared reserve; and that are to be classified reserve in accordance with the Reserves Act 1977.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received;

AND THAT pursuant to s16(2A) Reserves Act 1977 that Lot 1 DP 493406 comprising 3241 square metres comprised in CT 719557 be classified as Local Purpose (sewerage treatment) Reserve;

AND FURTHER THAT pursuant to s14 Reserves Act 1977 that Section 3 SO 496298 comprising 1477 square metres be declared to be Local Purpose (sewerage treatment) Reserve;

AND FURTHER THAT pursuant to s14 Reserves Act 1977 that Lot 2 DP 493406 comprising 2.9076 hectares comprised in CT 719558 and Section 4 SO 496298 comprising 937 square metres be declared to be Recreation Reserve.

3. BACKGROUND

Council has completed the subdivision of land at 61 Devine Road Tamahere in connection with the Tamahere Recreation Reserve and Village Hub Development (Refer Attachment 1 – DP 493406).

In November 2014 it was resolved (INF 1411/06/8) that the unnamed, unformed road off Devine Road be declared surplus to Council's roading requirements, and that the road be stopped in sections, utilising the provisions of the Local Government Act 1974, with the sections of land resulting from the road stopping to remain in Council ownership for incorporation into the Tamahere Recreation Reserve and Village Hub development.

The unnamed, unformed road separated the Council land at 61 Devine Road from the adjacent Crown owned land which is under the jurisdiction of the Ministry of Education, and which comprises the Tamahere Playcentre and the Tamahere Model Country School.

The unnamed, unformed road is shown on Survey Office Plan 496298 (Refer Attachment 2, SO Plan 496298)

The Local Government Act 1974 road stopping procedure provides for a publically notified process which involves notices being published in the newspaper, and being erected at each end of the road that is proposed to be stopped. The process provides for objections and submissions relating to the proposal. The public notification of the proposal to legally stop the road satisfies both the legislative requirements and the requirements of Council's Significance and Engagement Policy. Notices were placed in the Waikato Times on 7th and 14th April, and no objections or submissions were received at the closing time of 4.00pm on Tuesday 17th May 2016.

In accordance with the Tenth Schedule of the Local Government 1974, by notice placed in the Waikato Times on 19th May 2016, Sections 2, 3 and 4 on Survey Office Plan 496298 were declared to be stopped. The land ceases to have the status of a legal road.

Village Development:

Application has been made to Land Information New Zealand ("LINZ"), for an amalgamated certificate of title to issue for Section 2 SO 496298 and Lot 4 DP 493406 which will form the Village Hub development.

In December 2015 Council resolved (WDC 1512/13/3) that Section 2 SO 496298 and Lot 4 DP 493406 be declared surplus to Council's requirements and that the land be transferred to Foster Develop Limited in accordance with the terms specified in the Heads of Terms and Development Agreement.

Upon receipt of the new amalgamated certificate of title for Section 2 SO 496298 and Lot 4 DP 493406 Council will be in a position to effect legal transfer of these parcels of land in accordance with the Agreement.

Land to use as reserve:

Separate certificates of title will be issue for Sections 3 SO 496298 intended to be used as Local Purpose Reserve and for Section 4 Survey Office Plan 496298, intended to be used as Recreation Reserve.

It is now desirable to bring the parcels of land intended to be used as reserve into uniform legal status.

This report recommends that pursuant to:

- i) Section 16(2A) Reserves Act 1977 that Lot 1 DP 493406 be classified to be Local Purpose (sewerage treatment) Reserve.
- ii) Section 14 Reserves Act 1977 that Section 3 SO 496298 be classified to be Local Purpose (sewerage treatment) Reserve
- iii) Section 14 Reserves Act 1977 to Lot 2 DP 493406 and Section 4 SO 496298 to be Recreation Reserve.

4. ANALYSIS OF OPTIONS

4.1 OPTIONS

Option 1: Council can approve the recommendations of this report to enable the parcels of land intended for use as reserves to be declared reserve, and classified to be reserves (as applicable).

The parcels of land, when declared, and classified to be reserve will become subject to the provisions of the Reserves Act 1977.

The Local Government (Rating) Act 2002 provides at Schedule 1, Part 1(1) (b) that a reserve under the Reserves Act 1977 is non rateable land.

This option is recommended.

Option 2: Council can decline to approve the recommendations of this report.

The land will remain in Council ownership as General Land. The land will be used as reserve according to its intended purpose, but will not have the legal status of a reserve. .

As General Land, Rates will continue to be levied.

This option is not recommended.

5. CONSIDERATION

5.1 FINANCIAL

The Local Government (Rating) Act 2002 provides at Schedule I, Part I(1) (b) that a reserve under the Reserves Act 1977 is non rateable land.

5.2 LEGAL

Section 14 Reserves Act 1977 provides that the Local Authority may declare land vested in it to be a reserve.

Section 16 Reserves Act 1977 provides for the classification of reserves.

Section 16(2A) Reserves Act provides that where a reserve is created under Part 10 of the Resource Management Act 1991, that the Local Authority shall by resolution classify the reserve according to its principal or primary purpose.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The Tamahere Village Zone was created through a District Plan Change, which was publically notified.

Schedule 23B and 28A of the Tamahere Village Design Guide, provides development guidelines as referenced in the Waikato District Plan. The Tamahere Village is a key aspect of realising the structure plan for the Tamahere area, and the Heads of Terms capture the negotiated terms of the development proposal.

Foster Develop Limited have agreed to liaise with Council and the Tamahere Community Committee to facilitate the finalisation of the development master plan and building design, in keeping with the intent of the Boffa Miskell master plan, which forms part of the Design Guide.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The Significance and Engagement Policy provides at Schedule I a list of Waikato District Council's strategic assets, which identifies Reserves listed and managed under the Reserves Act 1977 to be strategic assets.

The Policy requires Council to take into account the degree of importance and determine the appropriate level of engagement, as assessed by the local authority of the issue, proposal, decision or matter, in terms of the likely impact on and consequence for:

- (a) The district or region
- (b) Any persons who are likely to be affected by, or interested in, the issue, proposal, decision or matter;
- (c) The capacity of the local authority to perform its role, and the financial and other costs of doing so.

The Policy provides at Schedule I a list of Waikato District Council's strategic assets that Council needs to rate to maintain its capacity to achieve or promote any outcome that it determines to be important to the current or future well-being of the community

Schedule I identifies reserves listed and managed under the Reserves Act 1977 to be strategic assets.

The parcels of land, if declared, and classified to be reserve will become subject to the provisions of the Reserves Act 1977.

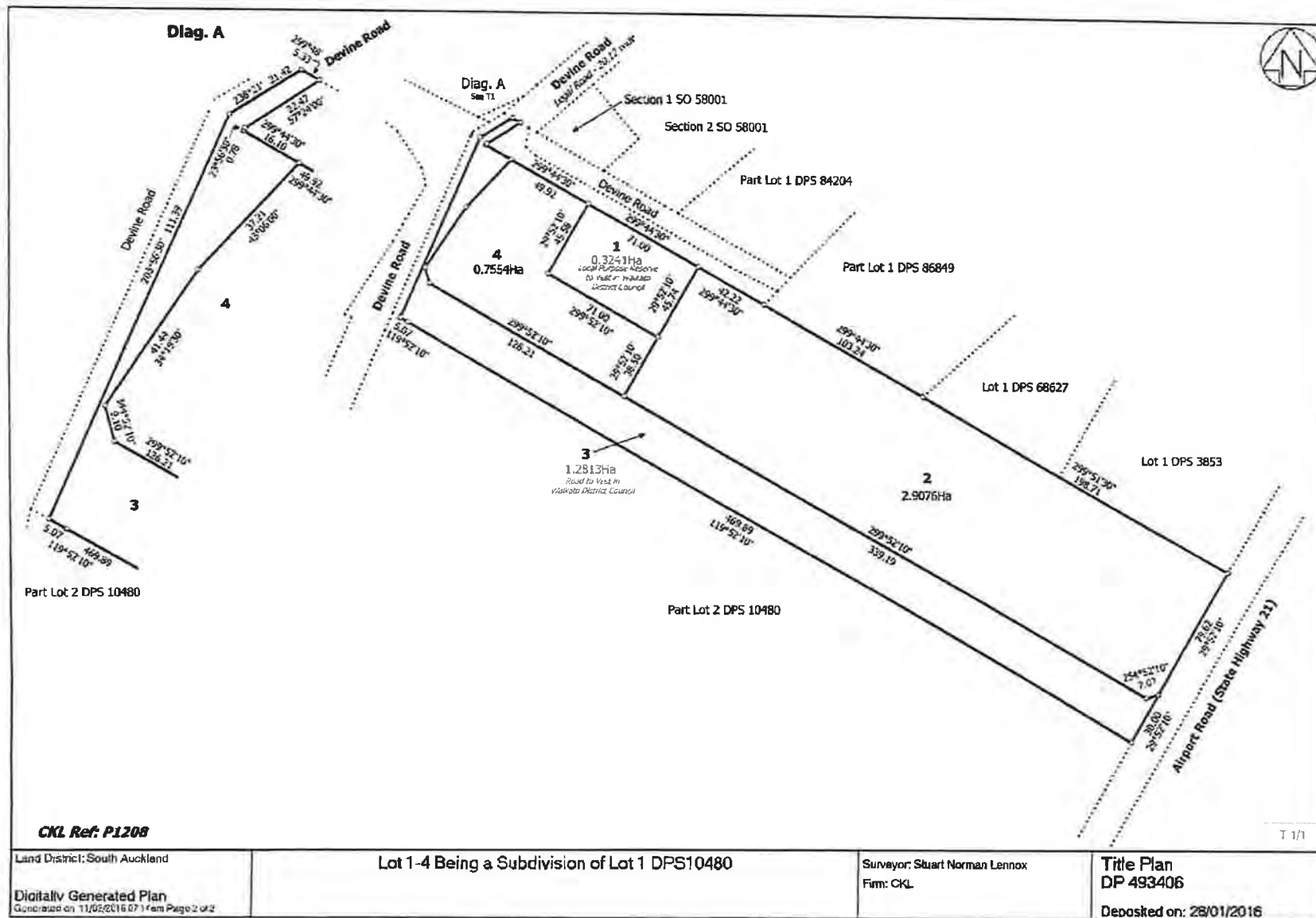
6. CONCLUSION

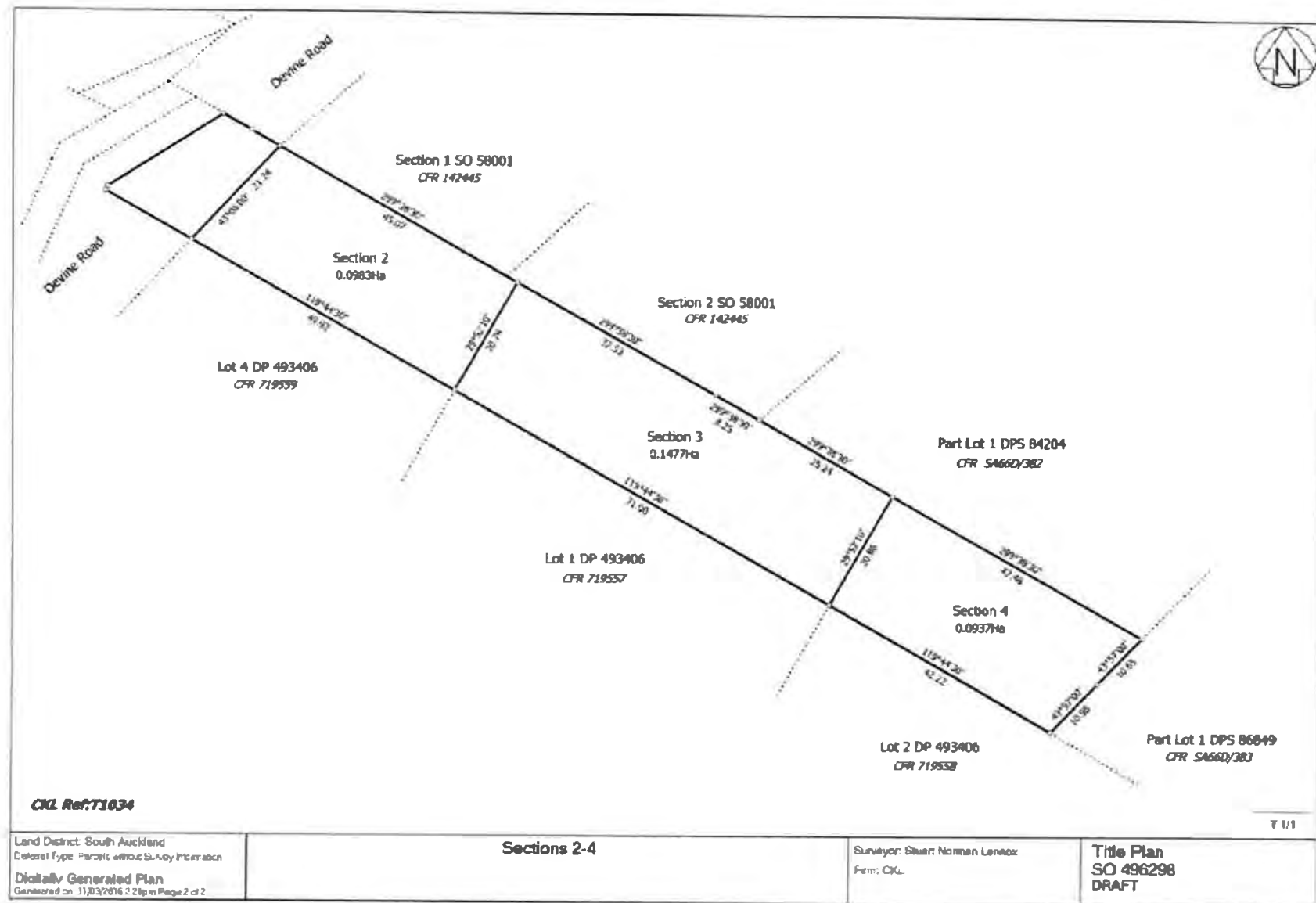
It is desirable to bring the parcels of land intended for use as a reserve, and which will be incorporated into the Tamahere Sports Park and Village Hub, into uniform legal status.

The recommendations of this report, if approved, will enable those sections of land to be declared, and to be classified in accordance with their principal or primary purpose under the Reserves Act 1977.

7. ATTACHMENTS

- Attachment 1 – DP 493406
- Attachment 2 – SO 496298





Open Meeting

To	Infrastructure Committee
From	TN Harty General Manager Service Delivery
Date	27 May 2016
Prepared by	E Parata Asset Management Team Leader
Chief Executive Approved	Y
DWS Document Set #	I524944
Report Title	Rotokauri WRA I5 004 Project Budget

I. EXECUTIVE SUMMARY

Waikato District Council (Council) has been awarded approximately \$389,670 (excl GST) in funding from the Waikato River Authority (WRA) for a programme of works at Lake Rotokauri. As part of the agreement between WRA and Council, Council have agreed via the signed Deed of Funding to provide match funding, to meet WRA total funding amount as outlined above.

The purpose of this report is to formalise the approach of utilising portions of the existing District Wide Lakes budgets for the 2016/17 to 2019/20 years of the Long Term Plan (LTP) for the Lake Rotokauri ecological enhancement programme.

In the original application Council were to fund the majority of the match funding through capital budgets allocated to Lake Rotokauri. This is now not the case due to the way in which WRA chose to fund their portions of the funding and match funding is required in the form of operational budgets. This causes a shortfall in operational funds in years three, four and five of the programme which is corrected by reallocation of existing district-wide funds into the correct budget area. This does not impact on any other work programme nor require further Council funding.

Hamilton City Council also provides a set fee per annum to Council as a grant for their portion of the Lake project costs. Staff are seeking to ensure this is reflected within the Annual Plan and Long Term Plan budgets moving forward for completeness.

The ecological enhancement of Lake Rotokauri (WRA I5-004) is a five year programme of works that meet the strategic objectives of the Waikato River Independent Scoping Study (WRISS), the aims of the Waikato River Clean-up Trust 2015 and the objectives of the Vision and Strategy for the Waikato River.

The programme also aligns with Council's proposed Strategic Priority Framework for Natural Value Reserve Areas which meets the overall objectives of the Lake Rotokauri Management Plan.

2. RECOMMENDATION

THAT the report of the General Manager Service Delivery be received;

AND THAT Council approve the use of District Wide Lake Budgets for the amounts of \$44,000 in year three, \$57,000 in year four, and \$55,000 in year five of the WRA programme;

AND FURTHER THAT Council approves the schedule of spending and grant income included in the Waikato River Authority Deed of Funding to be reflected within available budgets in the applicable Annual Plan and future Long Term Plan;

AND FURTHER THAT Council accepts the additional Hamilton City Council grant income (Appendix 2) to be reflected within available budgets in the applicable Annual Plan and future Long Term Plan.

3. BACKGROUND AND DISCUSSION

In 2015 Council applied for, and was successful in securing, substantive funding from Waikato River Authority (WRA) for the Lake Rotokauri (the lake) ecological enhancement activities.

The application was made on behalf of the Rotokauri Lake Management Committee and supported a five year ecological enhancement programme at Lake Rotokauri linked to the Kessels Ecology report dated 2014. In total, WRA has agreed to provide \$389,670 (excl GST) towards the programme.

The work programme submitted to WRA has been agreed and the total estimated cost is \$753,574 (excl GST). The work programme was made up of five milestones broken down into various tasks which were then costed over the five year programme. The majority of the work in the work programme is operational, with the largest costs occurring in years one, three and four.

A signed version of the Deed of Funding is included (Appendix I) and provides an overview of how WRA's funding will flow to Council.

A condition of the funding agreement is that Council will "match fund" the grant amount. This does not require costs to be halved each year, simply that Council match the \$389,670 (excl GST) approved by WRA in total over the 5 year programme 2015/16 through to 2019/20.

As part of Council's match funding requirements staff recommend that portions of the District Wide Lake operational budgets be utilised within years three, four and five of the work programme. This specifically being years 2017/18, 2018/19 and 2019/20 of the LTP.

This programme of works is the first of its kind for Council and as a result staff are focusing on ensuring the programme is delivered successfully. There is sufficient existing budget available within these years to accommodate this requirement (as outlined below).

On receiving confirmation from WRA that it will help fund the work programme, Hamilton City Council has committed further funding to the programme in excess of that already committed per the 2015-2025 LTP to the effect of approximately \$8,270 (excl GST) per annum.

4. ANALYSIS OF OPTIONS

4.1 OPTIONS

Option 1: Council approve the recommendations in this report and allow the amounts specified to be applied towards the Lake Rotokauri WRA programme of works.

This would result in Council achieving its match funding obligations within the WRA programme without delay or having to seek alternative capital funding.

This option is recommended.

Option 2: Council can decline the recommendations of this report.

Where no further funding is made available there will be operational funding shortfalls in year's three to five of the work programme.

This option would result in Council needing to revisit conversations with WRA in regards to match funding and prioritisation of task delivery.

This option may place at risk some of our match funding being offered by WRA as a result and may delay completion of works in years three, four and five of the work programme.

This option is not recommended.

5. CONSIDERATION

5.1 FINANCIAL

The available funding for Lake Rotokauri as per the 2015-2025 LTP is attached (Appendix 2). It shows a mix of General Rate funded operational expenditure (for items such as mowing, repairs and maintenance) and Replacement Fund funded capital renewal works. The schedule also shows available Hamilton City Council funding committed to the project.

On average, operational expenditure of \$36,000 is available each year with a capital budget of \$21,000 per year.

The capital budget assigned to Lake Rotokauri in the LTP is funded via the Parks & Reserves Replacement Fund (8500). Part of this available budget will be used for the capital works within the programme.

The following table summarises the District Wide Lakes operational budgets as per the LTP taking into account match funding (not inflation adjusted):

	2017	2018	2019	2020
District Wide Lakes Budget per LTP	\$112,067	\$112,067	\$122,309	\$122,309
Proposed budget for Lake Rotokauri WRA programme		\$44,000	\$57,000	\$55,000
Remaining District Wide Lakes Budget	\$112,067	\$68,067	\$65,309	\$67,309

For completeness note that \$25,000 is budgeted each year for operational spend on the existing plants and assets at Lake Rotokauri (Appendix 2).

5.2 Legal

The signed Deed of Funding is a legal document and binds both the Council and WRA to their match funding obligations amongst other things.

5.3 Strategy, Plans, Policy & Partnership Alignment

The Rotokauri WRA 15-004 project meets the strategic objectives of the Waikato River Independent Scoping Study (WRISS), the aims of the Waikato River Clean-up Trust 2015 and the objectives of the Vision and Strategy for the Waikato River. It also aligns with the Draft Strategic Priorities Framework for Natural Value Reserves and the objectives of the Rotokauri Management Plan.

5.4 Assessment of Significance & Engagement

The proposed application of District Wide Lake Funding will not trigger Council's Significance & Engagement Policy, although we note that this is a significant opportunity for ecological enhancement in the District and a major project for WRA that will likely receive favourable media coverage.

A number of partners have been engaged and have provided written support for the project, including Ngati Maahanga, Hamilton City Council and the Waikato Regional Council.

The project is seen as the largest amount of funding ever approved for a District Council to utilise in this manner and sets the scene for future applications of this kind between the two organisations.

6. CONSULTATION

The following stakeholders have been/or will be consulted:

Planned	In Progress	Complete	
		x	Internal
		x	Community boards/Community committees – in particular the Rotokauri Committee
		x	Waikato-Tainui (Rep on WRA)
		x	Households – those that will be impacted by works
		N/A	Business
		x	Hamilton City Council

7. CONCLUSION

Significant effort has been invested to obtain this offer of funding. A number of external stakeholders are expectant of progress as per the planned programme.

It is recommended the priority is given to the WRA work programme as far as resource and funding for the coming years, to ensure the project is a success.

To achieve the programme staff will require councils sign off on all recommendations within the report to ensure match funding and grant payments are as seamless as possible.

This approach will allow council to be seen as a professional and reliable funding partner for future ecological projects in the district.

8. ATTACHMENTS

- Appendix 1 – Deed of Funding WRA
- Appendix 2 - 2015 - 2025 LTP Budgets

DEED OF GRANT FUNDING

Between

WAIKATO RIVER CLEANUP TRUST

and

Waikato District Council

15-004

Lake Rotokauri Restoration



Waikato River
Authority

4/05/2016 10:17:49 a.m.

THIS DEED is dated 4/05/2016

PARTIES

- (1) Waikato River Cleanup Trust, a trust in respect of which the Waikato River Authority is the sole trustee ("Trust").
- (2) Waikato District Council ("Recipient").

1. DEFINITIONS

In this Deed, unless the context requires otherwise, the following definitions shall apply:

"Capital Assets" means those assets owned by the Recipient used in the production of goods or the rendering of services by the Recipient.

"Capital Costs" means costs incurred by the Recipient in acquiring the Capital Assets or in bringing a Capital Asset to working order or to a state in which it can produce the goods or render the services as required for the Project.

"Commencement Date" means the date this Deed is executed.

"Completion Date" means the date that the Recipient has completed the Deliverables to the reasonable satisfaction of the Trust.

"Primary Contact Person" means the person designated by the relevant Party as their representative in accordance with Clause 7.1 (Contact Persons).

"Deliverable" means any deliverable the Recipient shall complete as part of the Project.

"Final Deliverable" means the final deliverable for the Project to be achieved by the Recipient as set out in the Project Plan.

"Force Majeure Event" means fire, explosion, lightning, storm, flood, bursting or overflowing of water tanks, apparatus or pipes, earthquakes, riot and civil commotion and such other substantially similar circumstances which prevents either or both Parties from performing its obligations under this Deed but does not include a lack of funds for any reason, or any event which a Party could have reasonably prevented or overcome by reasonable care or appropriate insurance.

"Fund" means the Waikato River Cleanup Fund as administered by the Trust.

"Grant" means the maximum total sum of funding to be provided by the Trust from the Fund pursuant to this Deed.

"Intellectual Property" means all manner of intellectual property rights including (without limitation) patents, trademarks and service marks, logos, copyright, design rights and know-how whether register able or not in any country.

"Parties" means the Trust and the Recipient.

"Project" means the project to be completed by the Recipient in accordance with the Project Plan.

"Project Plan" means the project plan agreed between the Parties as part of the funding process.

"Sub-Recipient" means anybody which the Recipient funds in whole or in part from the grant whether as a supplier, contractor or otherwise and whether by payment or grant.

"Working Day" means any day on which banks are generally open for business in Hamilton (other than a Saturday or a Sunday).

"Year" means a 12-month calendar period starting on each anniversary date of the Commencement Date.

2. INTERPRETATION

In the interpretation of this Deed, unless otherwise stated:

- 2.1 No executive or prerogative power or right, or any immunity, of the Trust is affected by this Deed.
- 2.2 "Including" and similar words do not imply any limitation.
- 2.3 Reference to the singular includes the plural and vice versa and references to any gender includes both genders.
- 2.4 Headings are included for ease of reference only and shall not affect the interpretation of this Deed.
- 2.5 References to clauses and schedules are references to clauses of and schedules to this Deed.
- 2.6 Amounts are in NZ\$ and are inclusive of GST (if any).
- 2.7 If the Recipient comprises more than one person, each of those person's liability to the Trust is joint and several.
- 2.8 References to a party or a person includes any form of entity and their respective successors, assignees and representatives.
- 2.9 Any statutory reference includes any statutory extension, amendment, consolidation or reenactment and any statutory instrument, order or regulation made under any statute for the time being in force.

3. BACKGROUND

The Trust administers and distributes the Fund in furtherance of a key objective of restoring and protecting the health and wellbeing of the Waikato river for present and future generations.

For the most recent funding round, money from the Fund was allocated by way of an open applications process run by the Waikato River Authority in its role as the Trust's secretariat. As a result of this process, the Recipient was selected to be allocated money from the Fund for its Project.

4. GRANT CONDITIONS

4.1 The Grant

The Trust approves a grant in the sum of **\$448,120.00** for the purpose of **Lake Rotokauri Restoration** subject to the conditions in this Deed.

4.2 Term

This Deed shall commence on the Commencement Date, which is the date that this Deed is executed and shall continue in force until the the Completion Date, which is when the Recipient has completed the Deliverables to the reasonable satisfaction of the Trust.

4.3 Maximum Amount

Under no circumstances shall the Grant payable to the Recipient exceed **\$448,120.00** during the term of this Deed.

4.4 Use of Grant

The Recipient must only use the Grant for proper purposes and within the scope of the Project. In particular, the Recipient shall:

- a) Ensure that expenses incurred in carrying out the Project are reasonable and in accordance with Schedule 2 (Expense Policy);
- b) Not use any part of the Grant for Capital Costs or to purchase Capital Assets, except as agreed in writing by the Trust; and
- c) Follow appropriate procurement processes when buying goods or services for the Project so that only reasonable, open market costs are incurred on an arm's length basis.

4.5 Payment of Grant

Subject to the Recipient's compliance with the terms of this Deed, the Grant from the Fund will be paid to the Recipient as follows:

4.5.1

- a) For those Grants of greater than \$50 000, the Fund will be paid to the Recipient in arrears upon invoicing.
- b) The Recipient will provide the Trust with a detailed tax invoice that includes reference to all work performed in the invoiced period including the relevant Deliverable(s) in the Project Plan.
- c) Deliverables, and related activities undertaken, for which an invoice is provided must be those agreed between the Trust and the Recipient to be delivered in that period. These are as documented in the Project Plan (Schedule 1) or any subsequent approved variation to this Project Plan.
- d) Invoicing must occur in accordance with the documented Project Plan (Schedule 1) or any subsequent approved variation to this Project Plan.
- e) **Subject to the Trust's reasonable satisfaction with (a-d) above, the Trust will pay the amount claimed in the Recipient's invoice in the course of its normal payments cycle.**
- f) **Upon the Recipient's successful completion of the Final Deliverable to the Trust's reasonable satisfaction (such satisfaction will be communicated to the Recipient in writing – for all physical projects this will require an on-site inspection by Waikato River Authority staff to occur – all projects require a brief report summarizing the activities undertaken against the project plan and Deliverables; and a summary of how the project has contributed to giving effect to the Vision and Strategy for the Waikato River, to be provided at this point), the Trust will pay the final invoice.**

4.5.2

- a) For those Grants of \$50 000 or less, the Fund will be paid to the Recipient in advance:
- b) Upon receipt by the Trust of a detailed tax invoice from the Recipient, the Trust will immediately pay 80% of the amount stated in Clause 4.1; and
- c) **Upon the Recipient's successful completion of the Final Deliverable to the Trust's reasonable satisfaction (such satisfaction will be communicated to the Recipient in writing – for all physical projects this will require an on-site inspection by Waikato River Authority staff to occur – all projects require a brief report summarizing the activities undertaken against the project plan and Deliverables; and a summary of how the project has contributed to giving effect to the Vision and Strategy for the Waikato River, to be provided at this point), the Trust will immediately pay the final 20% of the amount stated in Clause 4.1.**

4.6 Multi-Year Grant

If this Deed provides for a multi-year Project, then any funding under this Deed in respect of Y2 and Y3 (and any subsequent Years) shall be subject to:

- a) **The Trust being satisfied in all respects with the Recipient's use of the funding for the previous Year;**
- b) The Recipient not having been in breach of this Deed; and
- c) The agreement of Deliverables for the relevant Year which are acceptable to the Trust.

4.7 Eligibility

Without limiting the Trust's powers under Clause 6.4 (Recovery, Reduction, Suspension and Termination), the Recipient accepts that eligibility for payment of the Grant may (at the sole discretion of the Trust) be lost if:

- a) Claims for payment and related information are not given to the Trust by the due date of the Final Deliverable; or
- b) The Project is not completed in accordance with the Project Plan.

4.8 No Retrospective Costs

Unless otherwise agreed in writing, the Trust will not be required to make any payment in relation to any costs or

liabilities incurred by the Recipient prior to the Commencement Date.

5. RECIPIENT'S RIGHTS AND OBLIGATIONS

5.1 Project Delivery

The Recipient must carry out the Project and complete the Deliverables in accordance with the Project Plan, the conditions of this Deed, and to the Trust's reasonable satisfaction. In particular the Recipient shall:

- a) Promptly and efficiently carry out the Project with due skill, care and diligence in accordance with normal standards of the Recipient's profession(s) or industry.
- b) Give the Project appropriate priority over other activities and not divert resources away from the Project which may cause delays in its completion.
- c) Efficiently and economically source and provide everything the Recipient needs to undertake the Project at the Recipient's risk and cost.
- d) Comply with all New Zealand laws, codes and standards.
- e) Obtain every necessary and prudent authorisation, consents, licenses and any other required approvals in order to carry out the Project.

5.2 Personnel

The Recipient shall:

- a) Carry out the Project using appropriately trained, qualified, experienced and supervised personnel.
- b) Ensure that any specified key personnel carry out the Project.

5.3 Endorsement

The Recipient acknowledges and agrees that the Trust does not necessarily endorse the Project and accordingly, the Recipient shall not represent that the Trust endorses the Project. However, the Recipient will appropriately acknowledge the Grant in all publications and publicity about the Project.

5.4 Publications

The Recipient shall comply with the requirements detailed in Schedule 3 (Public Communications and Printed Publications) in respect of any publication arising from this Deed or the Grant.

5.5 Project Information

Subject to its requirements under the Privacy Act 1993, the Recipient shall make information about the Project (particularly outcomes) freely available to any person who wishes to use it for any non-profit purpose. The Recipient shall state in each publication which results from the Project that the use and copying of the information for non-profit purposes is welcomed and allowed.

5.6 Invoices

Upon completion of each Deliverable, the Recipient will promptly provide the Trust with an invoice for the successful provision of that Deliverable, priced in accordance with the Project Plan and this Deed.

Invoices must meet required information standards of the Inland Revenue Department and state:

- a) The Project Number.
- b) The Deliverable(s) being invoiced.
- c) Be made out to the "Waikato River Cleanup Trust".
- d) If sent electronically, invoices must be sent to invoices-milestones@Waikatoriver.org.nz.

ALL invoices must be supplied with sufficient documentation to demonstrate the associated Deliverables have been delivered for the period being invoiced. This may be by way of a milestone or Deliverables report or similar.

5.7 Confidentiality

The Recipient must keep confidential and secure all information disclosed by the Trust in connection with the negotiation or performance of this Deed, including the terms of this Deed (collectively Confidential Information).

The Recipient must not disclose any Confidential Information except:

- a) With the Trust's prior written consent;
- b) As necessary to fulfill the Recipient's obligations in this Deed;
- c) To the extent the Confidential Information is in the public domain (other than through a breach by the Recipient of its obligations in this clause); or
- d) As otherwise required by law.

5.8 Reputations

The Recipient shall not knowingly or recklessly, do permit or omit, to do anything that may attract adverse publicity or damage the reputation of the Fund, the Trust, or the Waikato River Authority. This clause shall create rights in favour of the Trust or Waikato River Authority pursuant to the Contracts Privity Act 1982.

5.9 Recipient Intellectual Property

By the execution of this Deed, the Recipient grants to the Trust a non-exclusive, royalty free, perpetual license to use, modify, sublicense and disseminate for any purpose all Intellectual Property owned by the Recipient or its licensors that forms part of the Deliverables.

5.10 Third Party Intellectual Property Rights

The Recipient:

- a) Warrants that it has a legal entitlement to use the Intellectual Property provided as part of the Deliverables and that providing the Deliverables does not infringe the Intellectual Property rights of any third party.
- b) Indemnifies the Trust against any claim arising from the Recipient's infringement or alleged infringement of any third party Intellectual Property or the Trust's claim of Intellectual Property developed under or in connection with this Deed.

5.11 Representations and Warranties

The Recipient represents and warrants to the Trust on the Commencement Date and again on the completion of each Deliverable that:

- a) It has full power and authority to enter into and perform this Deed and this Deed has been executed by a duly authorised representative of the Recipient.
- b) All information, documents and accounts of the Recipient submitted to the Trust for its appraisal of the Project for the purposes of this Deed are true and accurate and no change has occurred since the date on which such information was supplied which renders the same untrue or misleading in any respect and that there has been no material adverse change in the business, assets, operations or prospects of the Recipient since such information was provided.
- c) It has disclosed to the Trust all information which would or might reasonably be thought to influence the Trust in awarding (or continuing to award) the Grant to the Recipient.
- d) It has obtained full funding for the Project and in any event will not require any further funding from the Trust in order to complete the Project.
- e) It had obtained every necessary and prudent authorisation, consents, licenses and any other required approvals required to carry out the Project and has been completing the Project in full compliance with the same.

5.12 Assignment and Sub-Contracting

The Recipient's rights to the Grant pursuant to this Deed are exclusive and personal to the Recipient and the Recipient must not assign or otherwise transfer any benefit or burden of this Deed.

The Recipient shall not sub-contract any of its obligations under this Deed, or make any sub-grant under this Deed, without the prior written consent of the Trust (such consent to be given or withheld at the absolute discretion of the Trust), and such consent (if given) may be made subject to any conditions which the Trust considers necessary. In seeking consent to sub-contract any part of the Project or make any sub-grant, the Recipient shall disclose in writing to the Trust all material interests, including all direct or indirect financial interests, in the proposed Sub-Recipient. The Trust may withdraw its consent regarding any Sub-Recipient where it has reasonable grounds to no longer approve of the Sub-Recipient or the sub-contracting arrangement and such grounds will be notified in writing to the Recipient.

The Recipient will remain wholly responsible for the acts and omissions of all Sub-Recipients and/or the work and acts of all of all Sub-Recipients.

5.13 Insurance

The Recipient shall have and maintain appropriate insurance cover with a reputable insurance company to cover its liabilities arising out of the Project until all of the Deliverables are completed to the Trust's reasonable satisfaction and shall provide the Trust with satisfactory evidence of such cover upon demand from time to time.

If the Trust incurs any cost, liability, loss or damage as a result of any act or omission of the Recipient, its employees, agents or contractors, the Recipient shall fully indemnify the Trust. The Recipient's indemnity does not cover any liability of the Trust under health and safety legislation for a fine or infringement fee.

5.14 Health and Safety

The Recipient will at all times during the Term comply with its obligations under health and safety legislation, including without limitation the Health and Safety in Employment Act 1992 and the Health and Safety at Work Act 2015.

In particular, the Recipient shall:

- a) establish procedures to ensure compliance with its obligations under health and safety legislation and, if requested, provide the Trust with details of those procedures and how they are being implemented;
- b) if requested, prior to beginning work on the Project and at such other times as the Trust may determine, develop a health and safety plan (or plans) for the Project and provide the Trust with a copy of the plan(s);
- c) so far as is reasonably practicable, work with the Trust and all other relevant parties to consult, cooperate and coordinate activities so that health and safety obligations are met;
- d) immediately give notice to the Trust of:
 - (i) any event required to be notified to the health and safety regulator caused by, arising out of, or otherwise occurring in relation to the Project;
 - (ii) any damage, accident, defect or other circumstance relating to, arising out of, or otherwise occurring in relation to the Project which may have or has caused illness or injury;
- e) without limitation to the Trust's other rights under this Deed, allow the Trust to conduct health and safety audits during the term of this Deed, on reasonable prior notice. The Trust may provide the Recipient with any findings or results from such audits, and the Recipient will give due consideration to implementing any such finding or recommendation.

6. TRUST'S RIGHTS AND OBLIGATIONS

6.1 Payment

The Trust shall pay the relevant portion of the Grant from the Fund in arrears to the Recipient as and when required under the terms of this Deed.

6.2 Project Review

The Trust may, in accordance with Clause 7.7 (Allow Access), observe and inspect anything at any time in relation to the Project. The Trust reserves the right to audit the Recipient and the Project and request reports in accordance with Section 7 (Meetings, Reports, Records and Accounts).

6.3 Trust Publicity

The Trust may disclose any information in relation to the Project to anyone at any time, provided that the Trust shall not disclose information that is deemed by the Trust to be commercially sensitive.

6.4 Recovery, Reduction, Suspension and Termination

Without prejudice to any other rights to which it may be entitled, the Trust may, by written notice to the Recipient, reduce, suspend, or withhold the Grant, require all or part of the Grant to be repaid, and/or suspend or terminate (in whole or in part) this Deed if:

- a) **The Recipient materially breaches, or fails to properly or promptly perform, any of the Recipient's obligations under this Deed.**
- b) The Recipient fails to meet the Trust's requirements for the continuation of funding for a multi-year Project.
- c) The Parties fail to agree on the Deliverables for the forthcoming Year in accordance with Clause 7.4 (Review of Deliverables) prior to the commencement of the relevant Year.
- d) Any direct or indirect change of ownership or control of the Recipient occurs which is contrary to Clause 5.12 (Assignment and Sub-Contracting).
- e) The Recipient is or becomes insolvent or bankrupt, is in or goes into voluntary or compulsory administration, receivership or liquidation.
- f) The Trust believes that the Recipient is generally in financial difficulty which, in the reasonable opinion of the Trust, **reduces the Recipient's ability to perform its obligations under this Deed.**
- g) The Trust reasonably considers that anything in relation to the Project is bringing the Fund, the Trust or the Waikato River Authority into **disrepute and/or has become undesirable** in light of the Fund's objectives or those of the Trust.
- h) The Trust judges the performance of the Project to be unsatisfactory.
- i) There is a substantial change to the Project which the Trust has not approved.
- j) Any information provided in the application for funding, in a claim for payment, or in subsequent or supporting correspondence is found to be incorrect or incomplete to an extent which the Trust considers to be material.
- k) The Trust has consented to a change in the Project which in its opinion reduces the amount of Grant needed (which shall only entitle the Trust to reduce, suspend, withhold or require the repayment of the relevant part of the Grant) and/or there are any other circumstances or events that in the reasonable opinion of the Trust are likely to **adversely affect the Recipient's ability to deliver the Project in accordance with the requirements** for the delivery of the Project or result in a risk that the Project as approved will not be completed.
- l) The Trust believes that the Recipient has not complied or is not complying with its obligations under health and safety legislation.

The Trust may **terminate this Deed at any time by giving the Recipient at least one month's written notice.**

6.5 Repayment of Grant

The Recipient agrees that on receipt of notice requiring repayment of the Grant (or any part of it) the Recipient shall make such repayment within twenty (20) Working Days of receipt of such notice. The Recipient will pay on demand interest at a rate of 12% per annum on any such repayments which are in arrears calculated from the due date for payment to the date of actual payment. All repayments shall be made without set-off or deduction.

6.6 Trust Not Liable

The Trust will not be liable (in contract or tort, including negligence) to the Recipient for any direct or indirect damage, loss or cost whatsoever in relation to this Deed and the Recipient carrying out the Project.

7. MEETINGS, REPORTS, RECORDS AND ACCOUNTS

7.1 Contact Persons

The Trust and the Recipient will each appoint a representative as their contact person (the Primary Contact Person for each Party being the person recorded as such in the Project Plan in Schedule 1), who will be authorised to give and receive all directions and instructions in connection with the performance of this Deed.

7.2 Changes to Contact Persons

Any change to the person appointed as a Party's contact person will be immediately notified to the other Party in writing.

7.3 Meetings

The Trust and the Recipient agree that their respective contact persons shall meet as reasonably required by either Party in order to discuss the matters set out in this Deed and progress made on the Project including, but not limited to:

- a) Attendance by the Recipient at Annual General Meetings of the Waikato River Authority/the Trust.
- b) Attendance and presentation of the funded Project at a Special Workshop, if requested, by the Waikato River Authority/the Trust.

The Recipient shall make its contact person or nominee reasonably available to attend general meetings called by the Trust from time to time where it is appropriate the Trust is updated directly regarding the completion of the Project.

7.4 Reporting

The Recipient shall keep the Trust properly informed about progress and important issues in relation to the Project including:

- a) Provision of a minimum of six-monthly progress reports and/or agreed project information concerning the delivery of the Project in accordance with the Project Plan, progress towards the achievement of Deliverables, and/or how and Grant has or will be used.
- b) In addition to (a) above, as a key Deliverable, the Recipient will provide the Trust with a progress report as at 30 June on each Year that falls within the Project's duration. This progress report shall include a milestone report and invoice for work completed as of 30 June that has not previously been the subject of a milestone or invoice.
- c) Provision of before, during, and after photographic images (where appropriate to the project) of the funded Project.
- d) Provision of specific GPS/GIS data in respect of the Project location/site.
- e) Notifying the Trust immediately if the Recipient becomes aware of any issues that may affect delivery of the Project in accordance with the Project Plan or that may require any material changes to be made in relation to the Project.

7.5 Review of Deliverables

If this Deed provides for a multi-year Project, then prior to the commencement of each Year that falls within the Project's duration, the Trust may require the Recipient to meet to discuss and further confirm the Deliverables required and the dates for the delivery of those Deliverables in the forthcoming Year.

7.6 Record Keeping

The Recipient shall keep accounts (to Generally Accepted Accounting Practice standards) and other records reasonably required by the Trust from time to time, and have a system acceptable to the Trust, which enables prompt and accurate verification of any matter in relation to the Project, particularly about how the Grant has been or will be used, and what expenditure by item has been made.

Records must be retained and available for review, copying and use by the Trust's representatives at any time during, and for at least seven (7) years after completion of the Project.

7.7 Allow Access

The Recipient agrees that upon the Trust's request it shall provide, at all reasonable times and upon reasonable notice, access to their premises, personnel and records (physical files and electronic) in relation to the Project for the purpose of audit and verification of work undertaken and other reasonable purposes in connection with this Deed. The Recipient shall ensure that the Trust has the same rights of access in respect of any Sub-Recipient.

7.8 Audit

The Trust shall have the right to appoint an auditor, at its cost, to the Recipient to check compliance with this Deed. The Trust will inform the Recipient if an audit is to be carried out and, upon reasonable request by the Trust, the Recipient will make available to the auditor all books, records, documents and accounts relating to the Project. The audit will be carried out by a suitably qualified accountant or technical specialist who is independent of the Trust. In the event that the audit reveals any misappropriation of the Grant or material discrepancies (particularly those related to Deliverables), the Recipient shall (without limiting the rights of the Trust under this Deed) be liable for the cost of the audit together with the repayment of any misappropriated Grant monies.

8. GENERAL TERMS AND CONDITIONS

8.1 Entire Agreement

This Deed including any schedules that contain the Project Plan and the Recipient's Waikato River Cleanup Trust Fund Application Form contain everything the Parties have agreed on in relation to the Grant.

No Party can rely on any other earlier document, or anything said or done by another Party, or by a director, officer, agent or employee of that Party, save as permitted by law.

8.2 Variation

This Deed may only be varied by agreement in writing and signed and delivered as a deed by the duly authorised representatives of the Parties.

8.3 Severability

If any term of this Deed becomes or is declared by any court to be invalid or unenforceable in any way such invalidity or unenforceability shall in no way impair or affect the remainder of the Deed which will remain in full force and effect and the invalid or unenforceable term will be replaced with a provision which as far as possible accomplishes the original purpose of the term.

8.4 Waiver

Any delay or failure by either Party at any time to exercise (in whole or in part) any right or remedy under this Deed shall not be construed as a waiver of any such right or remedy and shall not affect the validity of the Deed (in whole or in part). No waiver shall be effective unless it is expressly stated in writing to be a waiver and communicated to the other Party in writing. Any waiver will not constitute a waiver of any subsequent exercise of the same right or remedy in the future.

8.5 Governing Law and Jurisdiction

This Deed is governed by the law of New Zealand and the Parties submit to the exclusive jurisdiction of New Zealand's courts.

8.6 Dispute Resolution

If any dispute arises out of or in connection with this Deed, contact persons of each Party shall use all reasonable endeavors to resolve it as promptly as possible within fifteen (15) Working Days of a Party notifying the other Party of the dispute ("Date of Notification"). Subject to such persons having met at least twice, either Party may at any time formally refer such dispute to their respective Chief Executives (or equivalent) for resolution within ten (10) Working Days of the date of referral. If a dispute is not settled in accordance with the foregoing, either Party may refer the dispute to mediation or some other form of alternative dispute resolution ("Mediation") conducted in New Zealand and

governed by New Zealand law or the jurisdiction of the New Zealand courts.

If the Parties do not agree within five (5) Working Days of reference of the dispute to Mediation (or such other period as agreed by the Parties in writing) to the resolution of the dispute or the mediation procedures to be adopted the timetable for all steps in those procedures or the selection and compensation of the independent person required for the Mediation, then the Parties shall mediate the dispute per the mediation rules of the Arbitrators' and Mediators' Institute of New Zealand Inc ("AMINZ") and the Chair of AMINZ (or his or her nominee) shall select the mediator and determine the mediator's remuneration. The Parties shall make all reasonable efforts to resolve the dispute by Mediation within three (3) months (or such other period as agreed by the Parties in writing) from the Date of Notification. If the dispute is not resolved by Mediation within such period, the Parties may seek any other remedies available to them.

Nothing contained in this clause 8.6 (Dispute Resolution) shall:

- a) prevent either Party, in an emergency, seeking any interim or interlocutory relief from the court;
- b) limit the Trust's rights under clause 6.4 (Recovery, Reduction, Suspension and Termination) of this Deed.

Except in respect of Mediation (the costs of which shall be paid as set out above), each Party shall pay their own costs for resolving any dispute.

8.7 Third Party Rights

Unless expressly stated no part of this Deed shall create rights in favour of any third party pursuant to the Contracts Privity Act 1982.

8.8 Relationship and Authority

Nothing in this Deed shall constitute a partnership (being a relationship between persons carrying on a business in common with a view to profit), joint venture, principal/agent or employer/employee relationship between the Parties for any purposes.

The Recipient does not have the Trust's authority to say or do anything on behalf of the Trust.

The Trust's funding decisions do not confer any form of approval by the Waikato River Authority/the Trust for any necessary and prudent authorisation, consents, licenses and any other required approvals in order to carry out the Project access.

8.9 Consequences of Expiry/Termination

Termination of this Deed shall be without prejudice to any rights or liabilities accrued at the date of termination, provided that the Trust shall cease to have any obligation to pay the Grant to the Recipient (which may include payment of any overdue or outstanding invoices).

8.10 Survival

Any clauses of this Deed which by their nature are intended to survive expiry or termination of this Deed shall remain in full force and effect after the expiry or termination of this Deed.

8.11 Force Majeure

Neither Party (the Affected Party) shall be liable to the other Party for any delay or failure to perform any of their obligations under this Deed if such delay or failure results from a Force Majeure Event, provided that where a Party seeks to rely upon this clause:

- a) As soon as the Affected Party becomes aware of the Force Majeure Event, it shall immediately notify the other Party and confirm the estimated period that the delay or failure shall continue.
- b) The Affected Party shall use its best endeavors to continue to perform its obligations under this Deed and minimise the effect of the event for the duration of any Force Majeure Event.
- c) If any Force Majeure Event prevents the Affected Party from performing all of its obligations under the Deed for a period in excess of 30 days, either Party may terminate the Deed by notice in writing with immediate effect.

d) Neither Party will be entitled to relief under this clause in any circumstances where it has directly or indirectly caused or substantially contributed to any delay or failure in the performance of its obligations.

8.12 Notices

Any notice given under or pursuant to this Deed shall be in writing and signed by an authorised person and may be delivered personally by hand, post, email or by facsimile to the other Party at the address stated in this Deed.

8.13 Counterparts

This Deed may be executed by the Parties in two or more counterparts (including facsimile copies), each of which shall be deemed an original but when taken together will constitute a binding and enforceable agreement between the Parties.



Waikato River
Authority

4/05/2016 10:17:49 a.m.

EXECUTION

SIGNED as a deed for and on behalf of:
THE WAIKATO RIVER CLEANUP TRUST

By:

Keri Anne Neilson
 (Full Name)

Signature:



Position:

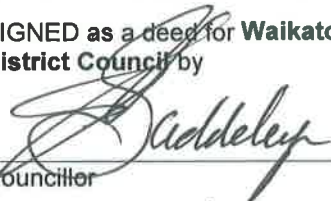
Trust Fund Manager

Date:

10/5/2016

SIGNED as a deed for **Waikato
 District Council** by

Councillor



Councillor



IN THE PRESENCE OF:

By:

Deborah Lee
 (Full Name)

Signature:



Position:

Executive Assistant

Date:

9 May 2016

Address:



Waikato River
 Authority

**SCHEDULE 1
PROJECT PLAN**

Year	Task	Proposed date of completion	WRA funding	Cash co-funding	Value of in-kind funding	Evidence of completion
2016						
	M2 Site preparation 2016	31/05/2016	\$0.00	\$5,500.00	\$0.00	Interim report
	M2 Survey 2016	31/05/2016	\$5,750.00	\$0.00	\$0.00	Interim report
	M1 Stakeholder Consultation 2016	30/06/2016	\$0.00	\$0.00	\$480.00	Interim report
	M1 Project Team Meetings 2016	30/06/2016	\$0.00	\$0.00	\$2,300.00	Interim report
	M1 Administration 2016	30/06/2016	\$0.00	\$0.00	\$2,300.00	Interim report
	M3 Specialist pest control labour 2016	30/06/2016	\$0.00	\$7,095.50	\$0.00	Interim report
	M3 Plant and equipment 2016	30/06/2016	\$0.00	\$868.25	\$0.00	Interim report
	M3 Bait Stations and traps 2016	30/06/2016	\$0.00	\$4,558.60	\$0.00	Interim report
	M3 Barriers and Health and Safety Signage 2016	30/06/2016	\$0.00	\$166.75	\$0.00	Interim report
	M3 Consumables and Bait 2016	30/06/2016	\$0.00	\$2,716.30	\$0.00	Interim report
	M3 Contingency and Replacements 2016	30/06/2016	\$0.00	\$1,638.75	\$0.00	Interim report
	M4 Pest Fish Control - Design 2016	30/06/2016	\$6,900.00	\$0.00	\$0.00	Interim report
	M4 Pest Fish Control - Consenting 2016	30/06/2016	\$0.00	\$2,300.00	\$0.00	Interim report
	M4 Pest Fish Control- Operation 2016	30/06/2016	\$0.00	\$1,242.00	\$0.00	Interim report
	M1 Project management 2016	30/07/2016	\$0.00	\$0.00	\$8,280.00	Interim report
	M5 Wetland Enhancement- Silt trap 1 2016	31/07/2016	\$33,580.00	\$0.00	\$0.00	Interim report
	M5 Wetland Enhancement- Silt trap 5 2016	31/07/2016	\$125,292.50	\$0.00	\$0.00	Interim report
TOTAL Year 2016			\$171,522.50	\$26,086.15	\$13,360.00	
OVERALL TOTAL Year 2016			\$210,968.65			
2017						
	M4 Pest Fish Control - Materials 2017	28/02/2017	\$28,750.00	\$0.00	\$0.00	Interim report
	M4 Pest Fish Control - Weir Structure 2017	28/02/2017	\$5,750.00	\$0.00	\$0.00	Interim report
	M2 Site Preparation 2017	31/05/2017	\$0.00	\$5,500.00	\$0.00	Interim report
	M1 Project management 2017	30/06/2017	\$0.00	\$0.00	\$8,280.00	Interim report
	M1 Stakeholder Consultation 2017	30/06/2017	\$0.00	\$0.00	\$480.00	Interim report
	M1 Project Team Meetings 2017	30/06/2017	\$0.00	\$0.00	\$2,300.00	Interim report
	M2 Fencing 2017	30/06/2017	\$0.00	\$11,500.00	\$0.00	Interim report
	M3 Specialist pest control labour 2017	30/06/2017	\$0.00	\$6,152.50	\$0.00	Interim report
	M3 Plant and equipment 2017	30/06/2017	\$868.25	\$0.00	\$0.00	Interim report
	M3 Bait Stations and traps 2017	30/06/2017	\$1,523.75	\$0.00	\$0.00	Interim report
	M3 Barriers and Health and Safety Signage 2017	30/06/2017	\$57.50	\$0.00	\$0.00	Interim report
	M3 Consumables and Bait 2017	30/06/2017	\$0.00	\$2,694.45	\$0.00	Interim report
	M3 Contingency and Replacements 2017	30/06/2017	\$1,225.90	\$0.00	\$0.00	Interim report



Waikato River
Authority

	M4 Pest Fish Control - Consenting 2017	30/06/2017	\$0.00	\$575.00	\$0.00	Interim report
	M4 Pest Fish Control- Operation 2017	30/06/2017	\$0.00	\$1,242.00	\$0.00	Interim report
	M5 Wetland Enhancement- Operation and maintenance 2017	30/06/2017	\$0.00	\$2,484.00	\$0.00	Interim report
	M5 Wetland Enhancement- Operation and maintenance #2 2017	30/06/2017	\$0.00	\$4,968.00	\$0.00	Interim report
	M2 Plants 2017	31/10/2017	\$22,820.00	\$0.00	\$0.00	Interim report
	M2 Planting 2017	31/10/2017	\$8,625.00	\$0.00	\$0.00	Interim report
	M2 Maintenance 2017	31/10/2017	\$0.00	\$7,222.00	\$0.00	Interim report
	M1 Administration 2017	30/06/2018	\$0.00	\$0.00	\$2,300.00	Interim report
TOTAL Year 2017			\$69,620.40	\$42,337.95	\$13,360.00	
OVERALL TOTAL Year 2017			\$125,318.35			
2018						
	M2 Site preparation 2018	31/05/2018	\$0.00	\$5,500.00	\$0.00	Interim report
	M1 Project management 2018	30/06/2018	\$0.00	\$0.00	\$8,280.00	Interim report
	M1 Stakeholder Consultation 2018	30/06/2018	\$0.00	\$0.00	\$480.00	Interim report
	M1 Project Team Meetings 2018	30/06/2018	\$0.00	\$0.00	\$2,300.00	Interim report
	M1 Administration 2018	30/06/2018	\$0.00	\$0.00	\$2,300.00	Interim report
	M2 Fencing 2018	30/06/2018	\$0.00	\$19,550.00	\$0.00	Interim report
	M3 Specialist pest control labour 2018	30/06/2018	\$0.00	\$6,152.50	\$0.00	Interim report
	M3 Plant and equipment 2018	30/06/2018	\$868.25	\$0.00	\$0.00	Interim report
	M3 Bait Stations and traps 2018	30/06/2018	\$1,523.75	\$0.00	\$0.00	Interim report
	M3 Barriers and Health and Safety Signage 2018	30/06/2018	\$57.50	\$0.00	\$0.00	Interim report
	M3 Consumables and Bait 2018	30/06/2018	\$0.00	\$2,694.45	\$0.00	Interim report
	M3 Contingency and Replacements 2018	30/06/2018	\$1,225.90	\$0.00	\$0.00	Interim report
	M4 Pest Fish Control - Consenting 2018	30/06/2018	\$0.00	\$575.00	\$0.00	Interim report
	M4 Pest Fish Control - Operation 2018	30/06/2018	\$0.00	\$1,242.00	\$0.00	Interim report
	M5 Wetland Enhancement- Operation and maintenance 2018	30/06/2018	\$0.00	\$2,484.00	\$0.00	Interim report
	M5 Wetland Enhancement- Operation and maintenance #2 2018	30/06/2018	\$0.00	\$4,968.00	\$0.00	Interim report
	M2 Plants 2018	31/10/2018	\$90,796.00	\$0.00	\$0.00	Interim report
	M2 Planting 2018	31/10/2018	\$49,161.35	\$0.00	\$0.00	Interim report
	M2 Maintenance 2018	31/10/2018	\$0.00	\$48,390.85	\$0.00	Interim report
TOTAL Year 2018			\$143,632.75	\$91,556.80	\$13,360.00	
OVERALL TOTAL Year 2018			\$248,549.55			
2019						
	M2 Fencing 2019	30/06/2018	\$0.00	\$10,350.00	\$0.00	Interim report
	M1 Project management 2019	30/06/2019	\$0.00	\$0.00	\$8,280.00	Interim report
	M1 Stakeholder Consultation 2019	30/06/2019	\$0.00	\$0.00	\$480.00	Interim report
	M1 Project Team Meetings 2019	30/06/2019	\$0.00	\$0.00	\$2,300.00	Interim report
	M1 Administration 2019	30/06/2019	\$0.00	\$0.00	\$2,300.00	Interim report



	M3 Specialist pest control labour 2019	30/06/2019	\$0.00	\$6,152.50	\$0.00	Interim report
	M3 Plant and equipment 2019	30/06/2019	\$868.25	\$0.00	\$0.00	Interim report
	M3 Bait Stations and traps 2019	30/06/2019	\$1,523.75	\$0.00	\$0.00	Interim report
	M3 Barriers and Health and Safety Signage 2019	30/06/2019	\$57.50	\$0.00	\$0.00	Interim report
	M3 Consumables and Bait 2019	30/06/2019	\$0.00	\$2,694.45	\$0.00	Interim report
	M3 Contingency and Replacements 2019	30/06/2019	\$1,225.90	\$0.00	\$0.00	Interim report
	M4 Pest Fish Control - Consenting 2019	30/06/2019	\$0.00	\$575.00	\$0.00	Interim report
	M4 Pest Fish Control - Operation 2019	30/06/2019	\$0.00	\$1,242.00	\$0.00	Interim report
	M5 Wetland Enhancement- Operation and maintenance 2019	30/06/2019	\$0.00	\$2,484.00	\$0.00	Interim report
	M5 Wetland Enhancement- Operation and maintenance #2 2019	30/06/2019	\$0.00	\$4,968.00	\$0.00	Interim report
	M2 Plants 2019	31/10/2019	\$28,007.00	\$0.00	\$0.00	Interim report
	M2 Planting 2019	31/10/2019	\$28,750.00	\$0.00	\$0.00	Interim report
	M2 Maintenance 2019	31/10/2019	\$0.00	\$72,226.90	\$0.00	Interim report
TOTAL Year 2019			\$60,432.40	\$100,692.85	\$13,360.00	
OVERALL TOTAL Year 2019			\$174,485.25			
2020						
	M1 Stakeholder Consultation 2020	30/06/2020	\$0.00	\$0.00	\$480.00	Interim report
	M1 Project Team Meetings 2020	30/06/2020	\$0.00	\$0.00	\$2,300.00	Interim report
	M1 Administration 2020	30/06/2020	\$0.00	\$0.00	\$2,300.00	Interim report
	M3 Specialist pest control labour 2020	30/06/2020	\$0.00	\$6,152.50	\$0.00	Interim report
	M3 Plant and equipment 2020	30/06/2020	\$868.25	\$0.00	\$0.00	Interim report
	M3 Bait Stations and traps 2020	30/06/2020	\$1,523.75	\$0.00	\$0.00	Interim report
	M3 Barriers and Health and Safety Signage 2020	30/06/2020	\$57.50	\$0.00	\$0.00	Interim report
	M3 Consumables and Bait 2020	30/06/2020	\$0.00	\$2,694.45	\$0.00	Interim report
	M3 Contingency and Replacements 2020	30/06/2020	\$462.45	\$763.45	\$0.00	Interim report
	M4 Pest Fish Control - Consenting 2020	30/06/2020	\$0.00	\$575.00	\$0.00	Interim report
	M4 Pest Fish Control - Operation 2020	30/06/2020	\$0.00	\$1,242.00	\$0.00	Interim report
	M5 Wetland Enhancement- Operation and maintenance 2020	30/06/2020	\$0.00	\$2,484.00		Interim report
	M5 Wetland Enhancement- Operation and maintenance #2 2020	30/06/2020	\$0.00	\$4,968.00	\$0.00	Interim report
	M1 Project management 2020	30/07/2020	\$0.00	\$0.00	\$8,280.00	Interim report
	M2 Maintenance 2020	31/10/2020	\$0.00	\$72,226.90	\$0.00	Interim report
TOTAL Year 2020			\$2,911.95	\$91,106.30	\$13,360.00	
OVERALL TOTAL Year 2020			\$107,378.25			
Total WRA Funding Requested		\$448,120.00				
Total Cash Co-funding		\$351,780.05				
Total In-Kind Funding		\$66,800.00				



Total Land Value	\$0.00
Total Project Value	\$866,700.05