

Agenda for a meeting of the Huntly Community Board to be held in the Riverside Room, Civic Centre, Main Street, Huntly on **21 JUNE 2016** commencing at **6.00pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on 17 May 2016

2

**5. MATTERS ARISING FROM MINUTES**

**6. REPORTS**

6.1	Discretionary Fund Report to 8 June 2016	8
6.2	Appointment of Interim Youth Action Group Co-ordinator to the Huntly Community Board	10
6.3	Changes to Health & Safety Legislation	12
6.4	Huntly Works & Issues Report: Status of Items June 2016	17
6.5	Chairperson's Report	Verbal
6.6	Councillors' Report	Verbal

GJ Ion

**CHIEF EXECUTIVE**

Agenda2016\HCB\160621 HCB OP.docx

### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	20 May 2016
<b>Prepared by</b>	W Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1532147
<b>Report Title</b>	Confirmation of Minutes

## **1. EXECUTIVE SUMMARY**

---

To confirm the minutes of the Huntly Community Board held on Tuesday 17 May 2016.

## **2. RECOMMENDATION**

---

**THAT** the minutes of the Huntly Community Board held on Tuesday 17 May 2016 be confirmed as a true and correct record of that meeting.

## **3. ATTACHMENTS**

---

Huntly Community Board Minutes 17 May 2016.

**MINUTES** of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 17 MAY 2016** commencing at **6.00pm**.

**Present:**

Mrs S Stewart (Chairperson)  
 Cr SD Lynch  
 Cr GS Tait  
 Ms K Bredenbeck  
 Mr R Farrar  
 Mrs D Lamb

**Attending:**

His Worship the Mayor, Mr Allan Sanson  
 Mr TG Whittaker (General Manager Strategy & Support)  
 Mrs RJ Gray (Council Support Manager)  
 Mrs Connolly (Senior Policy Planner)  
 Ms Petereit (Consultant)  
 Ms M McIntyre (Operations Team Leader (Waters))  
 Ms k Singer  
 Mr T Foy  
 Members of the public  
 Members of staff

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mrs Lamb/Cr Tait)**

**THAT** an apology be received from and leave of absence granted to Mrs Boyde.

**CARRIED on the voices**

**HCBI605/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Mounsey/Cr Lynch)**

**THAT** the agenda for a meeting of the Huntly Community Board held on Tuesday 17 May 2016 be confirmed and all items therein be considered in open meeting;

**AND THAT** in accordance with Standing Order 3.7.2 the order of business be changed and reports considered when appropriate.

**CARRIED on the voices**

**HCBI605/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**HCBI605/03**

**CONFIRMATION OF MINUTES**

**Resolved: (Mrs Lamb/Ms Bredenbeck)**

**THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 15 March 2016 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**HCBI605/04**

**MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**HCBI605/05**

**REPORTS**

Discretionary Fund Report to 30 April 2016  
Agenda Item 6.1

Discussion was held on the outstanding commitments for the Trout Fishing Club and the Huntly Events Committee. It was agreed to follow up on these commitments and if invoices have not been provided to Council within a month, they will be returned to the discretionary fund.

**Resolved: (Mrs Stewart/Ms Bredenbeck)**

**THAT the report from the General Manager Strategy & Support – Discretionary Fund Report to 30 April 2016 – be received;**

**AND THAT payment be made to the Huntly Flower Shop of \$60 for flowers for a board member and their family.**

**CARRIED on the voices**

**HCBI605/06/1**

Application for Funding – Perry Outdoor Education Trust  
Agenda Item 6.2

Ms Singer provided some background information since the Trust was formed in 2003. Ms Singer and Mr Foy (Huntly College) spoke of the outdoor education programmes and the relationship with Huntly College for the last ten years.

**Resolved: (Cr Tait/Mr Mounsey)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT an allocation of \$2,000.00 be made towards the cost of Huntly College Year 9 & 10 outdoor education programme as a one-off contribution.**

**CARRIED on the voices**

**HCB1605/06/2**

Placemaking in the District  
Agenda Item 6.4

The Senior Policy Planner agreed to forward an electronic copy of the placemaking project plan to members for discussion at a workshop scheduled for later in the week at the Library at 5.15pm.

**Resolved: (Mr Farrar/Mrs Lamb)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the board completes the required documentation by Thursday 26 May 2016 to enable the Board to meet their time frame of 3 months for stage one.**

**CARRIED on the voices**

**HCB1605/06/3**

Huntly Community Board Focus  
Agenda Item 6.5

This item was considered in conjunction with the report discussed previously, Placemaking in the District.

**Resolved: (Ms Bredenbeck/Mrs Lamb)**

**THAT the report from the General Manager Strategy & Support – Huntly Community Board Focus – be received**

**CARRIED on the voices**

**HCB1605/06/4**

Refuse and Recycling Changes  
Agenda Item 6.3

A power point presentation on Refuse and Recycling Changes that will take effect on 1 July 2016 was provided. The Operations Team Leader (Waters) answered questions from members of the public. It was noted that the changes were about changing behaviour such that less refuse was committed to landfills.

**Resolved: (Mrs Lamb/Cr Tait)**

**THAT the report of the General Manager Service Delivery be received.**

**CARRIED on the voices**

**HCB1605/06/5**

Annual Plan 2016/17

Agenda Item 6.6

Tabled: Huntly Residential Property Charges

The General Manager Strategy & Support advised that there are no significant changes to the LTP and hence there is no need to consult on the annual plan for 2016/2017. Water charges begin on 1 July 2017 with mock invoices being generated in the next year so residents can transition to water charging with an understanding of water use. A summary of rates charges for 2016/2017 was also explained.

**Resolved: (Mr Mounsey/Cr Lynch)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**HCB1605/06/6**

Draft Plaques, Memorials and Monuments Policy

Agenda Item 6.7

The Strategy & Support Manager agreed to look into the missing plaque from the Japanese garden. This contained a list of trees and the names of the contributors.

**Resolved: (Ms Bredenbeck/Mrs Lamb)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT the Huntly Community Board provide feedback to staff on the content of the proposed policy;**

**AND FURTHER THAT feedback be provided to the Open Spaces Team Leader by 31 May 2016.**

**CARRIED on the voices**

**HCB1605/06/7**

Huntly Works & Issues Report: Status of Items May 2016

Agenda Item 6.8

Additional items discussed:

- Civic Centre
- Update on Memorial Hall
- Public Places Bylaw

**Resolved: (Mrs Lamb/Cr Lynch)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**HCB1605/06/8**

Councillor's Report  
Agenda Item

Cr Lynch and Cr Tait provided a brief overview on Council issues.

**HCB1605/06/9**

There being no further business the meeting was declared closed at 8.04pm.

Minutes approved and confirmed this                      day of                      2016.

S Stewart  
**CHAIRPERSON**

Minutes2016/HCB/160517HCB Minutes

### ***Open Meeting***

<b>To</b>	Huntly Community Board
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	08 June 2016
<b>Prepared by</b>	J Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1531751
<b>Report Title</b>	Discretionary Fund Report to 08 June

## **I. EXECUTIVE SUMMARY**

---

To update the Board on the Discretionary Fund Report to 08 June 2016.

## **2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Strategy & Support** be received.

## **3. ATTACHMENTS**

---

Discretionary Fund Report to 08 June 2016



# 9 HUNTLY COMMUNITY BOARD DISCRETIONARY FUND 2015/16

		GL	GL 1.204.1704
<b>2015/16 Annual Plan</b>			24,026.00
<b>Carry forward from 2014/15</b>			24,494.00
<b>Total Funding</b>			<b>48,520.00</b>
<b>Expenditure</b>		<b>Resolution No.</b>	
1/07/2015	Frank McNally - removal and controlling of graffiti - July 2015	HCB1506/06/5	200.00
1/07/2015	R Thurston - for vehicle running costs in removing graffiti - July 2015	HCB1411/06/8	400.00
1/08/2015	Frank McNally - removal and controlling of graffiti - August 2015	HCB1506/06/5	200.00
1/08/2015	R Thurston - for vehicle running costs in removing graffiti - August 2015	HCB1411/06/8	400.00
1/09/2015	Frank McNally - removal and controlling of graffiti - September 2015	HCB1506/06/5	200.00
1/09/2015	R Thurston - for vehicle running costs in removing graffiti - September 2015	HCB1411/06/8	400.00
1/10/2015	Frank McNally - removal and controlling of graffiti - October 2015	HCB1506/06/5	200.00
22/09/2015	North Waikato Transport Group - fund a community wellness vehicle	HCB1508/06/3	5,500.00
1/10/2015	R Thurston - for vehicle running costs in removing graffiti - October 2015	HCB1411/06/8	400.00
7/10/2015	Let's Get Together - towards cost of purchasing new Christmas-themed flags	HCB1508/06/2	976.50
1/11/2015	Frank McNally - removal and controlling of graffiti - November 2015	HCB1506/06/5	200.00
1/11/2015	R Thurston - for vehicle running costs in removing graffiti - November 2015	HCB1411/06/8	400.00
18/11/2015	End of year function - Haven Catering	HCB1511/06/1/3	120.00
25/11/2015	Lakeside Christian Life Centre -Community Christmas Carols event	HCB1511/06/3	1,676.01
26/11/2015	Huntly Aquatic Centre - hosting a triathlon event for the children of Huntly	HCB1511/06/4	2,125.91
1/12/2015	Frank McNally - removal and controlling of graffiti - December 2015	HCB1506/06/5	200.00
1/12/2015	R Thurston - for vehicle running costs in removing graffiti - December 2015	HCB1411/06/8	400.00
11/12/2015	S Stewart - End of year function costs	HCB1511/06/1/3	77.36
1/01/2016	Frank McNally - removal and controlling of graffiti - January 2016	HCB1506/06/5	200.00
1/01/2016	R Thurston - for vehicle running costs in removing graffiti - January 2016	HCB1411/06/8	400.00
1/02/2016	Frank McNally - removal and controlling of graffiti - February 2016	HCB1506/06/5	200.00
1/02/2016	R Thurston - for vehicle running costs in removing graffiti - February 2016	HCB1411/06/8	400.00
25/02/2016	Huntly RSA Inc. - towards cost of commemorating the Anzac Day Service	HCB1503/06/2	1,500.00
1/03/2016	Frank McNally - removal and controlling of graffiti - March 2016	HCB1506/06/5	200.00
1/03/2016	R Thurston - for vehicle running costs in removing graffiti - March 2016	HCB1411/06/8	400.00
10/03/2016	Haven Funerals - Placement of names on the Rock of Recognition	HCB1603/06/1/1	450.00
1/04/2016	Frank McNally - removal and controlling of graffiti - April 2016	HCB1506/06/5	200.00
1/04/2016	R Thurston - for vehicle running costs in removing graffiti - April 2016	HCB1411/06/8	400.00
1/04/2016	Project Lightfoot Trust - implementation of energy efficient and water saving programme for the Taniwharau Rugby Club	HCB1603/06/2	570.00
1/05/2016	Frank McNally - removal and controlling of graffiti - May 2016	HCB1506/06/5	200.00
1/05/2016	R Thurston - for vehicle running costs in removing graffiti - May 2016	HCB1411/06/8	400.00
17/11/2015	Huntly Events Committee - towards the cost of the community Christmas parade	HCB1511/06/2	2,000.00
28/04/2016	Huntly Flower Shop - flowers for B Mounsey	HCB1605/06/1	52.17
<b>Total Expenditure</b>			<b>21,647.95</b>
<b>Net Funding Remaining (Excluding commitments)</b>			<b>26,872.05</b>
<b>Commitments</b>			
18/11/2014	Robin Thurston - for vehicle running costs in removing graffiti	4,800.00	
	(HCB1411/06/8)	(4,400.00)	400.00
16/06/2015	Frank McNally - removal and controlling of graffiti (to provide a quarterly report)	2,400.00	
	(HCB1506/06/5)	(2,200.00)	200.00
15/09/2015	Lower Waikato Trout Fishing Club		700.00
	(HCB1509/06/2)		
17/05/2016	Huntly College Year 9 & 10 outdoor education programme one-off contribution		2,000.00
	(HCB1605/06/2)		
<b>Total Commitments</b>			<b>3,300.00</b>
<b>Net Funding Remaining (Including commitments) as of 08 June 2016</b>			<b>23,572.05</b>

### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	9 June 2016
<b>Prepared by</b>	V Ramduny Planning & Strategy Manager
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1533465
<b>Report Title</b>	Appointment of Interim Youth Action Group Co-ordinator to the Huntly Community Board

## **I. EXECUTIVE SUMMARY**

---

The Youth Engagement Plan focuses on how Council, its community boards and community committees can give young people a voice in local decision-making structures.

Council's 2020 challenge is to have the most engaged community in New Zealand. The Youth Engagement Plan helps towards achieving this by offering young people opportunities to meaningfully engage into their communities and giving them a platform to air their views at a local governance level.

The key recommendation in the Youth Engagement Plan is that community boards and community committees have youth representation. This has been trialled with the Te Kauwhata Community Committee, The Huntly Community Board and the Ngaruawahia Community Board. The Plan stipulates that the Youth Voice for the local community and a Youth Action Group co-ordinator be allowed to be represented on the Committee/Board in order to provide a youth perspective on matters discussed.

The Youth Engagement Plan also contains a number of other recommendations which, when implemented, will significantly improve youth engagement and an understanding of Council, its community committees and its community boards by young people in our district.

The objectives of the Youth Engagement Plan are:

- Giving young people a voice in local decision-making.
- Building the confidence of young people to engage in local government matters.
- Helping to ensure that the views of youth are considered in community planning matters.
- Helping to create a cadre of future leaders.

A call for youth to join the Huntly Youth Action Group took place in March 2016. Two individuals showed leadership in indicating that they wanted to grow the group and felt that

more traction was required before a permanent Youth Action Group Co-ordinator could be appointed. Logan Cotter was one of the individuals and was nominated to attend the Huntly Community Board meetings as a representative until the group had more members.

The next meeting for the Huntly Youth Action Group has been set for Wednesday, 22 June 2016 at 4.30pm.

In order to ensure that the views of the Youth Action Group are represented and that no momentum is lost by the Board and Council as far as youth engagement is concerned it is proposed that Logan Cotter be appointed to the Board as the interim Huntly Youth Action Group Co-ordinator until a permanent appointee is identified by the Youth Action Group.

## **2. RECOMMENDATION**

---

**THAT the report from the General Manager Strategy & Support be received.**

**AND THAT the Huntly Committee Board proceeds with allowing the interim Huntly Youth Co-ordinator, Logan Cotter, to be represented on the Board.**

**AND FURTHER THAT Cr Shelley Lynch and Mr Ron Farrar continue to act as the mentors to help and support the interim Youth Action Group Co-ordinator on the Board.**

## **3. ATTACHMENTS**

---

NIL

### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	G J Ion Chief Executive
<b>Date</b>	24 May 2016
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	I526297
<b>Report Title</b>	Change in Health & Safety Legislation

## **1. EXECUTIVE SUMMARY**

---

The purpose of this report and its attachments is to provide an update on the recent changes to the health and safety legislation following the introduction of the Health & Safety at Work Act 2015 (the Act). Council recognise that compliance is essential but they aspire to achieve best practice in health and safety performance and to create a sustainable zero harm culture where everyone goes home safe and healthy each day.

## **2. RECOMMENDATION**

---

**THAT the report from the Chief Executive be received;**

## **3. BACKGROUND**

---

We are in a new era of health and safety legislation. Whilst many are viewing this as a fundamental shift, it is not. The obligation and responsibility to keep people safe and health at work has not changed.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

---

### **4.1 DISCUSSION**

This report and attachment provides a summary of a presentation provided by the Zero Harm Manager to the recent meeting of the Community Board and Community Committee members in Ngaruawahia.

## 5. CONSIDERATION

### 5.1 FINANCIAL

There are no direct financial implications of this report but inevitably providing a safe and healthy workplace requires investment in training, personal protective equipment and other resources.

### 5.2 LEGAL

This report outlines changes in legislation and details the requirements of the Health and Safety at Work Act 2015.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

This report is written in accordance with Council's Zero Harm Policy and is aimed to inform members of Community Boards and Community Committees.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform <input checked="" type="checkbox"/>	Consult <input type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
	The due diligence requirements of the Act and the goal of zero harm should be to the forefront of the minds of staff, elected members, contractors, volunteers, the public and other stakeholders.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

## 6. CONCLUSION

It is intended that as a result of this report, Community Committee and Community Board members will understand their role and responsibilities. In essence, to achieve zero harm

and keep everyone safe, everyone (including Community Committee and Community Board members) must be responsible.

## **7. ATTACHMENTS**

---

- Legislation summary

# Community Committees and Boards

## The Health and Safety at Work Act 2015 and corresponding Regulations 2016

The Act came into being on 4 April 2016; the main purpose of the Act is to provide for a balanced framework to secure the health and safety of **workers and workplaces** by:

- Protecting workers and others against harm to their health, safety and welfare by controlling risks.
- Providing for fair and effective workplace representation, consultation, co-operation and resolution of issues in relation to workplace health and safety.
- Encourages unions and employer organisations to take a constructive role in promoting improvements in workplace health and safety.
- Promotes the provision of advice, information, education and training in relation to work health and safety.
- Securing compliance with the Act through effective and appropriate compliance and enforcement measures.
- Ensuring appropriate scrutiny and review of actions taken by persons performing functions and exercising powers under the Act.
- Providing a framework for continuous improvement and progressively higher standards of work health and safety (**further to the above**)
- A regard must be had to the principle that workers and other persons should be given the highest level of protection against harm to their health and safety and welfare from hazards and risks arising from work or specified types of plant as is reasonably practicable.

Under the Health & Safety at Work Act 2015 an **Officer** of a PCBU (person conducting a business or undertaking) includes any other person occupying a position in relation to the business or undertaking that allows the person to exercise significant influence over the management of the business or undertaking.

An Officer includes the Chief Executive, directors of companies and probably general managers of the respective departments.

Community Boards are established pursuant to Section 48 of the Local Government Act 2002, and the role and powers are outlined in Sections 52 and 53 respectively.

Community Committees act as a representative of the community and provide a voice to the wider Council business.

Key functions of Community Committees are:

- Working with, and promoting the interests of the community in which they serve.
- Accumulating and using any available funds as the Committee considers necessary to carry out the objectives of the Committee on behalf of the community.
- Carrying out other lawful acts that are incidental to or conducive to the objectives of the Committee.

Given that Community Committees and Community Boards do not have significant decision making powers and limited hands on involvement, it is considered that Community Committee members and Community Board members would not be Officers under the Act as they do not have the ability to exercise significant influence over the day to day activities of a Business or undertaking.

Community Board members as elected members are not liable for prosecution but are expected to act responsibly and contribute to an effective health and safety culture in Waikato District Council.

Community Committees and Community Boards have a duty of care to ensure any activities carried out under their direction or knowledge is done so with the requirement that a person acts towards others and the public with watchfulness, attention, caution, and prudence that a reasonable person in the circumstances would. Caution would extend to ensuring that any volunteer work carried out for or on behalf of the committee would be carried out in a healthy and safe manner.

Community Committees or Community Boards are not seen as separate PCBU's so an elected member or member of those bodies are not Officers under the Health and Safety at Work Act 2015. The Council, as the PCBU holds that responsibility.

### **Duties of other persons at workplaces**

Community Boards and Community Committees should also be aware of the general principles. A person at a workplace, whether or not the person has another duty under the Act must:

- a) take reasonable care for his or her own health and safety; and
- b) take reasonable care that his or her acts or omissions do not adversely affect the health and safety of other persons; and
- c) comply, as far as he or she is reasonably able, with any reasonable instruction that is given by the PCBU to allow the PCBU to comply with the Act or regulations.



### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	20 May 2016
<b>Prepared by</b>	SL Jenkins PA to General Manager Strategy & Support
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	I520696
<b>Report Title</b>	Huntly Works & Issues Report: Status of Items June 2016

## **1. EXECUTIVE SUMMARY**

---

To update the Board on issues arising from the previous meeting.

## **2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** consideration be given to returning \$700 to the pool that was previously granted to the **Lower Waikato Trout Fishing Club (HCB1509/06/2 refers)**.

## **3. ATTACHMENTS**

---

Huntly Works & Issues Report: Status of Items June 2016

## HUNTLY COMMUNITY BOARD

### WORKS & ISSUES REGISTER – 2016

Issue	Area	Action	Comments
Discretionary Fund Outstanding Commitments	Strategy & Support	Follow up Lower Waikato Trout Fishing Club and the Huntly Events Committee. If invoices have not been provided to Council within a month, funds will be returned to the Discretionary Fund.	<u>Lower Waikato Trout Fishing Club</u> Peter Sweetman from the Lower Waikato Trout Fishing Club has advised they will not be uplifting the 2015 funds. The Community Development Co-ordinator advised Peter of the next date to apply for 2016 funds. <u>Huntly Events Committee</u> Invoice received and paid.
Huntly Civic Centre	Service Delivery	Please provide a work programme and advise finish date.	The Work Programme is attached for your information. The final completion date for the re-roof is 15 June 2016. However, due to water damage the carpets in the Riverside Rooms are in the process of being replaced. The damaged carpets have been removed and new carpet tiles will be installed once the floor has dried out (in approximately two weeks).
Parking Limits	Customer Support	When will the changes to parking limits confirmed in the Public Places bylaw be implemented?	An order is in for the signs to be made and the signs are expected to be replaced in July 2016.
Broken Yellow Lines on Great South Road	Service Delivery	The broken yellow lines outside of Lucky Chinese Takeaways are no longer needed. Can they please be “blackened out” so they are not refreshed every time the lines are repainted on Great South Road?	Council’s Safety Engineer visited the site on 24 May 2016 and has arranged for the yellow lines to be removed. This should occur in the next couple of weeks, but is dependent on the weather.
Glasgow Street Information Board	Service Delivery	The Information Board which was situated by the Japanese Garden at the end of Glasgow Street has been removed. The Information Board was faded so it could have been removed with the intention to replace it. Please provide an update.	Council is unaware of who removed this sign, but it was falling apart and faded. Council is currently working with the Huntly Lions Club on a project to revamp this area. Council has a photo of the old sign so the original names of the sponsors / donators of the gardens will be listed on any new signage to be erected as part of the project.

## WORKS

### PARKS & FACILITIES

#### Halls Provision Study

As raised with Councillors through the May Infrastructure Committee meeting, staff have commissioned Visitor Solutions to undertake an analysis into the levels of use and provision of community and Council run halls across the district. As an initial part of this work all Hall Committees have been sent a survey, Community Boards and Committees will also receive a survey regarding their thoughts regarding hall provision. Further direct engagement with Hall Committees will form a later part of this work. The Waikato District Feasibility Study is due for completion on 30 July 2016.

#### Neighbourhood Parks Reserve Management Plan

Council has drafted a Neighbourhood Parks Reserve Management Plan in accordance with the Reserves Act 1977. The plan covers over 50 parks across the Waikato District. Council has approved a draft for public consultation which is currently occurring (20 April–24 June). A hearing panel has also been appointed and a hearing date has been set for 21 July 2016. As at Friday 20<sup>th</sup> May six submissions have been received.

#### Trails Strategy

In accordance with the Infrastructure Committee resolution in March, stakeholders (including Community Boards and Committees throughout the district) are now being given an opportunity to provide feedback on the draft Trails Strategy. A consultation period occurred between 11 April and 30 May and the feedback received will help to determine the final makeup of the document. The draft Trails Strategy is available to view on the Council website. As at Friday 20<sup>th</sup> May six submissions have been received.

## ROADING

### District Wide Contracts

#### Bridge Painting Contract

Works are progressing at site and on track for completion by financial year's end.

Ensuring the safe movement of traffic has been a significant challenge to the project and caused some delays.

## **Renewals**

Reseals were completed in the latter part of April.

Pavement rehabilitations are tracking to be finished by mid-June, with 14.7km of pavement rehabilitation complete (79% of the overall programme). A total of 4 sites remain in various stages of completion and will only be considered complete when sealed.

Pavement rehabilitations ready for sealing:

- Glen Murray Road II (0.9km)
- Hakanoa Street (0.2km)
- Pokeno Road – first section (0.4km)

Pavement rehabilitation sites where pavement works are underway:

- Pokeno Road – last section (0.9km)
- Onewhero-Tuakau Bridge Road (0.9km)

The recent completion of slip repairs at Ruakiwi Rd RP10.2, signals end of the programme.

Culvert replacement at Rotowaro Road is tracking to schedule; installation of the precast structure is complete and reinstatement of the road pavement is due to be completed by end of May. The culvert performed well in the wake of high flows of water due to the torrential rains experienced in Mid-May

## **Maintenance**

Grader crews are currently undertaking selective metaling grading and rolling on unsealed roads in preparation for the winter months.

Focus on drainage improvements around the district is continuing with the information from culvert inspections assisting with the prioritising of works.

Our vegetation crews continue to work with the local trucking companies to identify and prioritise removal of overhanging vegetation around the district.

## **Status of Roading Projects**

### **2016/17**

#### **Rehabilitation**

The designs for all 2016/17 pavement rehabilitations are in the planning stage. Falling Weight Deflectometer (FWD) testing and Test Pitting is either complete or underway for all sites.

<b><u>Rehabilitation Contract No.</u></b>	<b>Ward</b>	<b>Name/Location</b>	<b>RP Start</b>	<b>RP end</b>	<b>Lengths (m) to be constructed</b>	<b>Status</b>
WDA	Huntly	Tregoweth Lane	460	633	173	From Metrapanel north (deferred from 2015/16)

### **2015/16**

#### **Construction Phase**

<b><u>Rehabilitation Contract No.</u></b>	<b>Ward</b>	<b>Name/Location</b>	<b>Route Position</b>	<b>Lengths (Km) to be constructed</b>	<b>Status</b>
WDA	Huntly	Hakanoa St	0.246 – 0.431	0.185	From Bell Crossing Street running north. Construction nearing completion. Awaiting favourable weather to seal.

## Huntly Civic Centre Work Programme

