

Agenda for a meeting of the Ngaruawahia Community Board to be held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 13 SEPTEMBER 2016** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday 9 August 2016

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5. MATTERS ARISING FROM MINUTES

6. REPORTS

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6.8	Chairperson's Report	Verbal
6.9	Councillors' Report	Verbal
6.10	Community Board Members' Report	Verbal

GJ Ion

CHIEF EXECUTIVE

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Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	22 August 2016
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1589120
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Ngaruawahia Community Board held on Tuesday 9 August 2016.

2. RECOMMENDATION

THAT the minutes of the Ngaruawahia Community Board held on Tuesday 9 August 2016 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

Ngaruawahia Community Board Minutes.

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 9 AUGUST 2016** commencing at **6.02pm**

Present:

Mrs PJ Forsyth (Chairperson)
Cr JM Gibb
Cr MR Solomon
Mr JH Ayers
Mrs W Diamond
Mr BJ Sherson
Mr J Whetu

Attending:

Mrs S Duignan (Customer Delivery Manager)
Mrs W Wright (Committee Secretary)
Miss A van den Bemd (Interim Ngaruawahia Youth Action Group Co-ordinator)
Master W Eriepa (Youth Representative, Ngaruawahia High School)
1 Member of the public

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Whetu/Mrs Diamond)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 14 June 2016 be confirmed and all items therein be considered in open meeting;

AND THAT in accordance with Standing Order 3.7.2 the order of business be changed with agenda item 6.3 [*Youth Action Group's Quarterly Report*] being considered the first item and that other items be considered as appropriate during the course of the meeting;

AND FURTHER THAT all youth members present be given speaking rights for the duration of the open section of this meeting.

CARRIED on the voices

NCBI608/01

DISCLOSURES OF INTEREST

Mrs Diamond advised members of the Board that she would declare a conflict of interest in item 6.2 [*Application for Funding – Ngaruawahia RSA Memorial Club Inc*].

CONFIRMATION OF MINUTES

Resolved: (Mr Whetu/Cr Gibb)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 9 August 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

NCBI608/02

MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

REPORTS

Youth Action Group's Quarterly Report
Agenda Item 6.3

The Interim Ngaruawahia Youth Action Group Co-ordinator provided an overview of the Youth Action Group tasks and answered questions of the Board.

Resolved: (Mrs Diamond/Mr Whetu)

THAT the report from the General Manager Strategy & Support be received;

AND THAT if there are any new issues identified in the Youth Action Group's Quarterly Report the Board agrees on, these be added to the Board's Action Register so progress on implementation can be monitored.

CARRIED on the voices

NCBI608/03/1

Discretionary Fund Report to 30 June 2016
Agenda Item 6.1

Resolved: (Mr Sherson/Mr Ayers)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Board agrees to the sum of \$200 be allocated from the Discretionary Fund for refreshments following the next Board meeting, for the end of the triennium.

CARRIED on the voices

NCBI608/03/2

Application for Funding – Ngaruawahia RSA Memorial Club Inc.
Agenda Item 6.2

Mrs Diamond declared a conflict of interest, and did not vote on this item. Mrs Diamond gave background in reference to the below application.

Resolved: (Mr Whetu/Cr Solomon)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$1,462.39 is made to the Ngaruawahia RSA Memorial Club Inc. towards the cost of upgrading the damaged window frames on the RSA building.

CARRIED on the voices

NCBI608/03/3

Ngaruawahia Works and Issues Report
Agenda Item 6.4

Resolved: (Mrs Diamond/Cr Gibb)

THAT the report from the General Manager Customer Support be received.

CARRIED on the voices

NCBI608/03/4

Ngaruawahia Community Board Resolution/Action Register
Agenda Item 6.5

Resolved: (Cr Solomon/Mrs Diamond)

THAT the report of the General Manager Customer Support be received.

CARRIED on the voices

NCBI608/03/5

Chairperson's Report
Agenda Item 6.6

The Chair gave a verbal report on current issues around Ngaruawahia.

Councillors' Report
Agenda Item 6.7

Crs Gibb and Solomon gave verbal overview on current Council issues.

Community Board Members' Report
Agenda Item 6.8

Members commented on the Elections part of the WDC website.

There being no further business the meeting was declared closed at 7.41pm.

Minutes approved and confirmed this day of 2016.

PJ Forsyth

CHAIRPERSON

Minutes2016/NCB/160809 NCB Minutes

Open Meeting

To	Ngaruawahia Community Board
From	TG Whittaker General Manager Strategy & Support
Date	31 August 2016
Prepared by	Betty Connolly Senior Policy Planner
Chief Executive Approved	Y
DWS Document Set #	I598648
Report Title	Ngaruawahia Structure Plan Update

I. EXECUTIVE SUMMARY

The purpose of this report is to provide the Board with an update on the Ngaruawahia Structure Plan document. This document is nearing completion. As part of the structure plan, Council undertook Plan Change 17 to set in place the first stage of the proposed changes to zones. There is a hearing scheduled for 04 October 2016.

The details of the proposed Stage 2 & 3 zone changes are shown in the attachment to this report for your comments. The identification of these changes to zones is as a result of community feedback and Community Board consultation.

The finalised report will be presented for approval to the Strategy and Finance Committee meeting on 26 September 2016.

Staff will be present at the meeting to speak to this report.

2. RECOMMENDATION

THAT the report from the General Manager, Strategy & Support be received.

3. ATTACHMENTS

Proposed Stage 2 & 3 Zone Changes.

Exclude this area



NGĀRUAWĀHIA Proposed Land Use Zoning

- Living
 - New Residential
 - Country Living
 - River & Streams
 - Recreation / reserves
 - Business
 - Heavy Industrial
 - Light Industrial
 - Industrial Park
 - Pa (Waikato)
- * Staging as noted on the map are currently placeholders only, until identified by WDC
- Stage 1*
 - Stage 2*
 - Stage 3*

Open Meeting

To	Ngaruawahia Community Board
From	TG Whittaker General Manager Strategy & Support
Date	23 August 2016
Prepared by	Lianne van den Bemd Community Development Advisor Betty Connolly Senior Policy Planner
Chief Executive Approved	Y
DWS Document Set #	I590524
Report Title	Placemaking in the district

I. EXECUTIVE SUMMARY

Council has adopted a Placemaking Strategy and the purpose of this report is to advise communities on how Placemaking will be implemented and undertaken in the future.

Feedback received from communities has indicated that they wish to take greater ownership and undertake projects within their communities that are reflective of their areas. Placemaking is an important initiative through which these communities can be supported to empower themselves to create social spaces. To facilitate this process Council has established the Community Placemaking Team ("CPT") who will work with communities to identify and implement Placemaking projects. The Placemaking Strategy and the accompanying documents have been developed to provide direction to Council while enabling the community to undertake projects that will help build a greater sense of community and civic pride.

The Placemaking concept relates to public open spaces and enables an area to become a creative interactive place. These projects involve partnerships between Council and community groups or individuals. The philosophy behind Placemaking is that projects are owned and driven by the community. For these projects to be successful Council and the groups or individuals need to work together. This concept is also a great way for Council to be seen to be engaging with communities to proactively develop creative social spaces. This will also directly support Council's 2020 Challenge of having the most engaged community in New Zealand.

Over the coming months the CPT will engage with communities (including youth) on projects that can be undertaken in line with the guidelines. Once a project has been

accepted and approved a project contract letter will be provided to applicants outlining all details of how the project is to be undertaken.

The CPT consists of Lianne van den Bemd, Community Development Advisor and Betty Connolly, Senior Policy Planner and they will be co-ordinating the projects around the district. Other staff will be available when required.

The attached supporting documents provide the necessary guidance to communities and Council to enable these projects to be undertaken.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

- Placemaking Implementation Plan
- Placemaking Project Plan
- Placemaking Guidelines
- Placemaking Assessment Sheet

Placemaking Implementation Plan

Project Sponsor:	Tony Whittaker	Project Manager:	Betty Connolly
Business Owner:	Vishal Ramduny	Project Co-ordinator	Lianne van den Bemd
		Printed:	2 November 2015

1. PROJECT STATEMENT

Community Placemaking projects occur on public open spaces and develop an area from a space into a creative interactive place. It involves partnerships between Council and community groups or individuals. Placemaking inspires people to collectively reimagine and reinvent public spaces as the heart of every community thereby strengthening the connection between people and the places they share.



2. CONSTRAINTS / ASSUMPTIONS

Projects don't necessarily fit with Council conceived ideals.

The space will be indicative of community desire outcome.

Health and Safety requirements.

3. PROJECT SCOPE

In-Scope

Projects will create unique places for the local community which is reflective of each area. These can be undertaken by community groups or individuals in a partnership with Council, community boards and committees. To ensure a project is robust the feasibility of each project will be assessed.

Out-of-Scope

Projects involving sites of significance or commemorative events and in some cases reserves leased from Council.

4. RISKS – THREATS (T) / OPPORTUNITIES (O)

Risks:

- Health and safety compliance not met.
- Communities may not always engage with the end result.
- Internal council staff not understanding community needs.
- Internal departments do not communicate their placemaking ideas.

Opportunities:

- The district will be seen as a unique place to live and visit.
- Provides the platform to engage with our local communities without perceived constraints by Council departments.



5. MILESTONES / TASKS:

Description	Responsibility	Finish Date
Acceptance by Executive Team of delivery of the strategy	BMC/LMV	
Acceptance by Council	BMC/LMV	
Information reports to community committees and boards	BMC/LMV	February 2016
Placemaking webpage development	LMV	December 2015
Roadshow	BMC/LMV	March 2016
Huntly Garden Place Project	BMC/LMV	Ongoing
Raglan Town Projects	BMC/LMV	Ongoing
Staff community project	BMC/LMV	March 2016



6. OUTPUT MEASURES

- Demonstrable progress made against identified Placemaking projects in accordance with individual departments respective project plans
- Projects are owned by the communities from concept stage through to implementation and maintenance.
- Projects are well used/received by the local community as demonstrated by their use.

Placemaking Project Plan

Important notes for applicant:

- *It is recommended that, prior to submitting your plan you contact a member of the Community Placemaking Team (CPT) to discuss your project.*
- *Please read the Guidelines attached to this plan to help you through the process of planning your project.*
- *Please ensure you complete the **checklist on page 4.***

Where will your project occur?

Section I – Your details

Name of group or individual

Address: (Postal)

Contact name, phone number/s and email address

Section 2 – Your project

Where will your project take place?

What will your project be? *(please provide a description of the proposed project including sketches etc.)*

Who will be involved in your project? *(individuals , groups, volunteers or contractors)*

How will the project enhance the use of this area by the community?

What is the projected life span of the project on completion *eg permanent or up to six months.*

Section 3 - Resource requirements

Please describe what material / resources are to be used in creating your project *e.g. are these upcycled/recycled or new.*

How will the cost of the project be met? *e.g. donated resources, fundraising, donated labour time, other sources of funding (e.g. community funding, external funding agencies).*

Checklist

Please ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines document	
Discussed your project with the CPT	
Have you considered H&S aspects in creating your project	
Completed Section 1 – Your details	
Completed Section 2 – Project details	
Completed Section 3 –Resource and cost requirements	
Enclosed any further documentation that may be relevant e.g. sketches, maps etc.	

Community Placemaking Team contact details

Lianne Van Den Bemd
 Community Development Co-ordinator
lianne.vandenbemd@waidc.govt.nz
 Ph: DDI – 07 824 5732

Betty Connolly
 Senior Policy Planner
betty.connolly@waidc.govt.nz
 Ph: DDI – 07 824 5760

Placemaking guidelines for community identified projects in the public space.

“Building communities and creating places” outlines a plan of action that will guide communities and Council in creating vibrant, caring, creative and sustainable public places around the district. These guidelines provide the foundation for a positive and proactive approach to Placemaking in the Waikato District.

Community placemaking projects occur on public open spaces and develop an area from a space into a creative interactive place. They involve partnerships between Council and community groups or individuals. For these projects to be successful Council and the groups or individuals involved need to be open to working together. The Community Placemaking Team (CPT) is a team operating from within council with the aim to assist communities in developing creative spaces.

What is public space?

All road reserve, reserves, esplanades, playgrounds, walkways, cycleways, cemeteries, community facilities or town centres are administered by Council on behalf of the community. Placemaking projects can occur inside public facilities e.g. libraries or outside e.g. walkways. Projects cannot occur in sensitive areas such as cemeteries or historic sites. Commemoration of significant regional or national events must be approved by Council. Some Council reserves are leased to third parties and will require further consideration.

Creating a Project Plan

The expectation of these projects is that the group will undertake the majority of the project and materials are sourced where possible using the reuse/upcycle philosophy. Projects can be short term (e.g. 6 months) or long term (e.g. 10 years). Any project will be subject to CPT endorsement prior to commencement.

The following steps need to be considered:

1. Identify the project idea and contact a member of the CPT to discuss and develop your idea further.
2. Form your community group (the worker bees) to brainstorm your idea with the vision to create a draft project plan. (The CPT can help you with this).
3. The draft project plan should include enough detail to enable the CPT to determine the scope and any staff who will need to be assigned to help you.
4. Once the project plan has been reviewed by the CPT you may be required to present your ideas to the Council team assigned to the project. This team will provide guidance in regards to issues they may have identified, e.g. height restrictions or safety issues that may impact on your project. It may be necessary for you to discuss your project with other parties' e.g. local community board. Part of this review will be to ensure that Health and Safety requirements are met. The CPT will help you with any further information that you have been requested to provide.

5. The CPT will provide final approval and confirmation in writing of the scope of your project and the agreement to which all parties will be bound.
6. Once the Council and community group/individual accept and sign off on the project scope the project can commence.

What to consider in a Project Plan:

The attached template will guide you when formulating your Project Plan. Use the prompts below as a guide.

- Materials – upcycled and new
- Durability and construction of objects
- Costs
- Funding
- Ongoing maintenance
- Health and safety of objects and workers
- Removal/dismantling if a defined time project
- Visual impression
- Community sensitivity
- Location
- Worker bees/labour
- Weather vulnerability
- Local support/opposition
- Is the project enhancing and embracing the community
- Authenticity of information for projects that relate to commemorative events
- Timeframe
- Stages of any development

Moving forward

The CPT have been appointed by Council to help, not hinder, communities in the Waikato District. Your project should be able to be established speedily if the guidelines above are considered and taken into account.

Community Placemaking Team:

Lianne Van Den Bemd
Community Development Co-ordinator
lianne.vandenbemd@waidc.govt.nz
Ph: DDI – 07 824 5732

Betty
Senior Policy Planner
betty.connolly@waidc.govt.nz
Ph: DDI – 07 824 5760

Connolly

Placemaking Assessment Sheet:

Assessment Committee: *Gordon Bailey, Lianne van den Bemd, Betty Connolly, Andrew Corkill, Vishal Ramduny.*

In which community will the project take place:

Is this being undertaken by a Group or an Individual:

What and where is the preferred site:

Are there any reasons why the project can not go ahead on this site (*eg has the site been identified by council for other activities or uses/ is it a leased site*):

What is the expectation of Council involvement:

Are there Council requirements – e.g. building consents:

What resources are required to complete the project – *recycled/upcycled/new* and where will these be sought?

Is the budget realistic and is there funding available (*internal or external*):

What is the projected life span of the project: (*eg long or short term - six months/permanent*)

Who will be responsible for ongoing maintenance and what are the estimated maintenance costs, if applicable:

When will the project commence, are there stages to the project:

Does the project fit with surrounding landscape/streetscapes or is there scope flexibility:

Has resilience to vandalism and graffiti been considered as part of the project plan:

Has there been any community input into the proposal:

Have Health and Safety requirements been taken into account in the implementation phase and in the completed project:

Open Meeting

To	Ngaruawahia Community Board
From	TG Whittaker General Manager Strategy & Support
Date	31 August 2016
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
DWS Document Set #	I597479
Report Title	Discretionary Fund Report to 31 August 2016

I. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 31 August 2016.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Discretionary Fund Report to 31 August 2016

NGARUAWAHIA COMMUNITY BOARD DISCRETIONARY FUND 2016/2017

	GL	1,205,170.4
2016/17 Annual Plan		20,999.00
Carry forward from 2015/16		51,473.00
Total Funding		72,472.00
Expenditure		
16-Jun-16 Turangawaewae Rugby League Sport & Cultural Club - cost of replacing the clubroom electrical switch		5,625.00
Total Expenditure		5,625.00
Income		
Total Income		-
Net Expenditure		5,625.00
Net Funding Remaining (Excluding commitments)		66,847.00
Commitments		
Workshop costs/room		100.00
Information signage boards		5,000.00
General signage		10,000.00
Hakarimata Walkway entrance - consent and engineering costs		10,000.00
10-Nov-15 Commitments for the following projects (Resolution NCB 1511/06/2)		
Workshop Expenses		300.00
Adult playground fitness proposal		10,000.00
14-Jun-16 Te Mana o Te Rangi Reserve		8,000.00
10-Aug-16 Refreshments for end of triennium		200.00
10-Aug-16 Ngaruawahia RSA Memorial Club Inc - upgrading damaged window frames		1,462.39
Total Commitments		45,062.39
Net Funding Remaining (Including commitments) as of 31 August 2016		21,784.61

Open Meeting

To	Ngaruawahia Community Board
From	Tim Harty General Manager Service Delivery
Date	23 August 2016
Prepared by	Tony Peake Asset Engineer (Roothing)
Chief Executive Approved	Y
DWS Document Set #	I590468
Report Title	Draft Ngaruawahia Community Board Road Name List

I. EXECUTIVE SUMMARY

This report seeks the Board's approval of a draft road name list prepared by staff and Ngaruawahia Ward Councillors.

The list has been checked against the Council's Road Naming Policy and various names are not recommended for inclusion on the approved list.

This report recommends the Board considers the name recommended and resolves to supply a list of names for road naming purposes to Council's Infrastructure Committee for consideration.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received;

AND THAT the Board resolves that the August 2016 "Road Name List" for Ngaruawahia is restricted to the following 36 names: Morse, Haggie, Tahapeehi, McBurney, Katipa, Muru, Mokena, Huirama, Gordon Harrop, Tautoro, Mahutonga, Te Kokata, Rehua, Whiro, Rangawhenua, Akakura, Akapuka, Akeaka, Hanehange, Houpara, Kahakaha, Kaikomako, Katote, Kiokio, Kohia, Kotukutuku, Manamana, Panakenake, Parataniwha, Pate, Pohuehue, Puawhananga, Purei, Turutu, Wheki, and Wiwi.

3. BACKGROUND

A list of suggested Road Names considered suitable for posting within the Ngaruawahia Community Board area has been assembled by Ward Councillors and staff.

The list follows the following three name themes: noteworthy Ngaruawahia persons, astrology, and Ngaruawahia native plants.

Staff have reviewed all name proposals and excluded duplications and names with sound similarity issues. A plant expert has confirmed the identities of Ngaruawahia native plants.

In the case of Ngaruawahia, no duplications of existing Hamilton City or Waikato District names remain on the recommended list.

The edited list has been checked against Google mapping for NZ duplications. When potential names are selected by developers from the final Council approved list, a further check will be made for existing duplications.

This report is submitted in accordance with section 2.1 of the Road Naming policy.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The following table provides a list of recommended themed names, background to the name choice, an indication of any potential duplication or sound similarity issues, and nominates any excluded road titles:

ID	Name	Reason	Location of duplicate or similar sounding name in NZ	Classification exclusions and notes
Noteworthy Persons				
1	Morse	Morse family are long-time Ngaruawahia residents. Allan Morse was a Waikato District Councillor for many years.	Napier, Christchurch	Seek Allan Morse's permission.
2	Haggie	The Haggie whanau are long-time Ngaruawahia residents associated with the establishment of Turangawaewae Marae. The Haggie whanau were and still are active in town sports, especially rowing and rugby league.	Fielding	Turangawaewae Marae asks that permission is sought from whanau.
3	Tahapeehi	The Tahapeehi whanau are long time residents of Ngaruawahia, still resident today and associated with the establishment of Turangawaewae Marae. This whanau were and still are very active in sports in the town, especially Rugby league.	None	Turangawaewae Marae asks that permission is sought from whanau.
4	McBurney	Famous sporting family of Ngaruawahia , particularly rowing and horse racing.	Auckland	Exclude title "place". Obtain family agreement.
5	Katipa	The Katipa whanau are long time residents of Ngaruawahia, still resident today and associated with the establishment of Turangawaewae Marae.	None	Turangawaewae Marae asks that permission is sought from whanau.
6	Muru	The Muru whanau are long time residents of Ngaruawahia, still resident today and associated with the establishment of Turangawaewae Marae. Members of this whanau were and still are active sportspeople, with Hurinui and Hekewaru Muru being selected for NZ honours in Rugby League.	None	Turangawaewae Marae asks that permission is sought from whanau.
7	Mokena	The Mokena (Morgan) whanau are long time residents of Ngaruawahia, still resident today and associated with the establishment of Turangawaewae Marae.	Levin	Turangawaewae Marae asks that permission is sought from whanau.
8	Huirama	Acknowledgement of the ancestor Te Huirama and intended for streets within the new development area adjacent to Puke-i-ahua.	None	Requested by Huirama whanau.

ID	Name	Reason	Location of duplicate or similar sounding name in NZ	Classification exclusions and notes
9	Gordon Harrop	Long time Councillor and Ngaruawahia Rotarian.	None	Approved by Harrop whanau. Previously considered for ROW.
Astrological Themed Names				
10	Tautoro	The Constellations	Northland	Exclude title "road".
11	Mahutonga	The Southern Cross	None	
12	Te Kokata	Hyades: the nearest open cluster to the Solar System . In Greek mythology, the Hyades were the five daughters of Atlas and half-sisters to the Pleiades . After the death of their brother, Hyas, the weeping sisters were transformed into a cluster of stars that was afterwards associated with rain.	None	
13	Rehua	The star Sirius. Because he lives in the highest of the skies, Rehua is untouched by death, and has power to cure blindness, revive the dead, and heal any disease (Orbell 1998:119-120). He is a son of Rangi and Papa , and the father of Kaitangata , as well as the ancestor of Māui (Tregear 1891:381).	Auckland – Place Christchurch - Lane	Exclude Title "Place".
14	Whiro	Mercury		Not sure
15	Rangawhenua	Jupiter		Not sure
Ngaruawahia Native Plants				
16	Akakura	Common name - Red Rata. Grows locally. <i>Metrosideros fulgens</i> .	None	
17	Akapuka	Common name – Puka. Grows locally. <i>Griselinia lucida</i> .	None	
18	Akeake	Grows locally. <i>Dodonea viscosa</i> .	Crescent – Northland Grove - Wellington	Exclude Crescent and Grove titles
19	Hangehange	Grows locally. <i>Geniostema ligustrifolium</i> .	None	
20	Houpara	Common name - Five Finger. Grows locally.	Auckland - Street	Exclude title "Street"
21	Kahakaha	Common name - Tank Lilly. Grows locally. <i>Astelia hastata</i> .	None	

ID	Name	Reason	Location of duplicate or similar sounding name in NZ	Classification exclusions and notes
22	Kaikomako	Common name – Kaikomako. Grows locally.	Christchurch – Place Waikanae - Road	Exclude titles “Place and Road”.
23	Katote	Common Name - tree fern. Grows locally.	Close – South Auckland	Exclude title “Close”.
24	Kiokio	Common name - Ground fern. Grows locally.	Auckland – Street; Maketu - Place	Exclude title “Street”
25	Kohia	Common name - NZ passionflower. Grows locally.	Central Auckland - Terrace	Exclude title “Terrace”.
26	Kotukutuku	Common name - Tree fuchsia. Grows locally.	Huntermville	
27	Manamana	Common name - Hen and chicken fern. Grows locally.	None	
28	Panakenake	Common Name – Pratia. Grows locally. Lobelia angulata.	None	
29	Parataniwha	Common name – NZ begonia. Grows locally.	None	
30	Pate	Common name – Seven finger. Grows locally. Also known as Patete by Tainui.	None	Consider Patete.
31	Pohuehue	Common name – Large leaved muehlenbeckia. Grows locally.	None	
32	Puawhananga	Common name – White clematis. Grows locally.	None	
33	Purei	More common name – Pukio. Grows locally.	None	Consider Pukio.
34	Turutu	Common name – NZ blueberry. Grows locally.	None	
35	Wheki	Common name – Rough tree fern. Grows locally.	None	
36	Wiwi	Knobby club rush. Grows locally.	None	

4.2 OPTIONS

The following themed table lists the potential road names staff recommend as unsuitable to be included on the draft list.

ID	Name	Reason	Location of duplicate or similar sounding name in NZ	Classification exclusions and notes
Noteworthy Person Name exclusions				
	Kirkwood	The Kirkwood whanau are long time residents of Ngaruawahia, still resident today and associated with the establishment of Turangawaewae Marae.	Hastings, Christchurch, Thames, Auckland	Turangawaewae Marae asks that permission is sought from whanau. Exclude - too many existing duplications.
Astrological Themed Name exclusions				
	Matariki	The Pleiades also known as the Maaori New year, Subaru in Japan and the seven sisters. Celebrated in June and July each year in NZ.	Ngaruawahia	Allocated to Riverlinks
	Te Ika	The Milky Way	Ngaruawahia	Allocated to Riverlinks
	Tawera	Venus – Morning star	Ngaruawahia	Allocated to Riverlinks
	Matawhero	Mars	Ngaruawahia	Allocated to Riverlinks
Plant Theme Name exclusions				
	Akatea	Common name – White Rata	West Auckland, Wellington, Whanganui and Lower Hutt	Exclude – too many existing name duplications.
	Akepiro	Coastal plant		Exclude – not likely to grow around Ngaruawahia.
	Harakeke	Common Name - Flax	WDC - Raglan	Exclude
	Horoeka	Common name - Lancewood	Hamilton	Exclude

ID	Name	Reason	Location of duplicate or similar sounding name in NZ	Classification exclusions and notes
	Horokaka	Common name – Ice plant	Nil	Not grown locally.
	Houhere	Common name - Lacebark	Hamilton	Exclude
	Hutu	Not common		Exclude – not likely to exist around Ngaruawahia
	Kahikatea	Common name - White Pine	Hamilton	Exclude
	Kakaha	Common name - Bush flax. <i>Astelia nervosa</i> .	None	Not grown locally
	Kamahi		Auckland, Rotorua, Lower Hutt, Hawera	Exclude, already duplicated
	Kanuka	Common name - Tea tree	Auckland (x3), Bombay	Exclude – already duplicated.
	Kapuka	Common Name - Broadleaf	Auckland, Kapuka (x2), Papamoa, Taupo.	Exclude – already duplicated.
	Karaka	Common name - NZ Laurel (coastal)	Auckland (x2), Karaka, Thames.	Exclude – already duplicated.
	Karamu		Locality in Waikato	Exclude – avoid locality confusion for emergency services.
	Karo	(coastal)		Exclude – not likely to exist around inland Waikato.
	Kauri		4 duplications alone in Auckland	Exclude – already duplicated.
	Kawakawa	Common name – Pepper tree	4 North Island duplications already	Exclude – already duplicated
	Kiekie	Common name - Grass tree	4 North Island duplications already	Exclude – already duplicated
	Kohekohe	Common name - NZ mahogany	Meremere	Exclude

ID	Name	Reason	Location of duplicate or similar sounding name in NZ	Classification exclusions and notes
	Kohuhu	Common name - Black matipo	Auckland – lane Christchurch – Lane Kaitaia - Street	Exclude – already duplicated
	Korokio	Common name - Wire netting bush	None	Not grown locally.
	Koromiko		Auckland, Tauranga, Waiuku, Te Aroha, Whanganui.	Exclude – already duplicated
	Kowhai		Christchurch (x2) Lower Hutt	Exclude – already duplicated
	Kowharawhara	Coastal astelia	Wellington	Exclude – Coastal plant not likely to grow in Ngaruawahia.
	Kumarahou	Common name – Golden tainui	None	Not grown locally.
	Mahoe	Common name - Whiteywood	Auckland (x2), Hamilton, Te Awamutu.	Exclude
	Maire		Orewa, Auckland, Whangarei, Lower Hutt.	Exclude – already duplicated
	Makomako	Common Name - Wineberry	Te Papatapu	Exclude
	Mamaku	Common name – Black tree fern	Auckland (x2), Tauranga, Rotorua	Exclude – already duplicated
	Manuka	Common name – tea tree	Lower Hutt, Taupo, Wellington, Matamata.	Exclude – already duplicated
	Mapou	Common Name – Red matipo	Mamaku, Taupo, Auckland	Exclude – already duplicated

ID	Name	Reason	Location of duplicate or similar sounding name in NZ	Classification exclusions and notes
	Matai	Common name – Black Pine	Christchurch, Waiuku, Whangarei, Taupo.	Exclude – already duplicated
	Miro	Common name – Brown pine	Glen Afton	Exclude
	Neinei	Common Name – Spider wood	Nelson	Not grown locally.
	Ngaio	Waikato coastal	Hamilton	Exclude
	Nikau	Common Name – Nikau palm	Hamilton	Exclude
	Oioi	Common name – Jointed wire brush	Owhango - National Park	Not grown locally.
	Para	Common name – King fern	Taumaranui, Wellington, Koromiko	Exclude
	Pingao	Common name – Golden sand wedge	Wellington, Papamoa, Waiinu beach	Exclude
	Pohutukawa	Alternative name – NZ Christmas tree	Ohope, Auckland, Lower Hutt, Kaiaua	Exclude
	Ponga	Common name – Silver fern	Papakura, Auckland, Papamoa.	Exclude
	Poroporo	Common name - Bullibulli	Poroporo	Exclude - locality name
	Puka	(Vine)	Raglan	Exclude
	Pukatea		Auckland, Pikowai, Inglewood, Hastings	Exclude
	Puriri		Auckland, Pukekohe, Te Kouma, Te Puke	Exclude
	Putaputaweta	Common name - Marble leaf		Exclude – too many letters

ID	Name	Reason	Location of duplicate or similar sounding name in NZ	Classification exclusions and notes
	Ramarama	Common name - Bubble leaf	Bombay	Exclude locality name.
	Rangiora	Common name – Bushman's friend	Rangiora	Exclude locality name.
	Rata	Alternate name – Northern rata	Auckland, Lower Hutt, Helensville, Whangaparoa	Exclude
	Raukawa		Tauranga, Wellington, Lower Hutt, Taupo.	Exclude – too many duplications
	Raupo	Common name – Bull rush	Hamilton	Exclude
	Remuremu	Common name - Bonking grass (coastal)	Auckland - Street	Exclude title Street. Not grown locally.
	Rengarenga	Common name – Rock lily	Hamilton	Exclude
	Rewarewa	Common name – NZ Honeysuckle	Auckland, Tauranga, Rotorua, Paeroa	Exclude – too many duplications
	Rimu	Alternate name – Red pine	Auckland x 5	Exclude – too many duplications
	Tanekaha	Alternate name – Celery pine	Hamilton	Exclude
	Tarata	Common name - Lemonwood	Auckland X 2, Tauranga, Kaimiro, kaka Point	Exclude – too many duplications
	Taupata	Common name – Mirror plant	Auckland, Christchurch, Whanganui, Paengaroa, Nelson.	Exclude – too many duplications

ID	Name	Reason	Location of duplicate or similar sounding name in NZ	Classification exclusions and notes
	Tawa		Auckland X3, Kumeu, Tauranga.	Exclude – too many duplications
	Tawapou			Not grown locally.
	Ti Kouka	Common name – Cabbage tree	Ohakune, Matarangi, Christchurch, Kaiwaka.	Exclude – too many duplications
	Titoki	Common name – NZ ash	Auckland (x3), Taupo, Whangarei.	Exclude – too many duplications
	Toetoe		Otaika, Auckland, Te Kao, Marton, Papamoa.	Exclude – too many duplications
	Totara		Auckland (x3), Red Beach	Exclude – too many duplications
	Tupari maunga	Alternate name - Mapere		Exclude – too many letters in name. Consider Mapere.
	Tutu	Alternate name – Tree tutu	Bennydale, Lake Matahina, Whangamata, Redvale, Porirua.	Exclude – too many duplications
	Wharariki	Common name – Mountain flax	Puponga	Not grown locally
	Wharawhara	Alternate name – Coastal astella	Katikati	Not grown locally.
	Whau	(Coastal)		Exclude – coastal plant
	Whauwhaupaku	Common name – Five finger		Exclude – too many letters in name

5. CONSIDERATION

5.1 FINANCIAL

All signage costs are intended to be passed on to developers.

5.2 LEGAL

Nil

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Community Board consultation around private road naming is being undertaken in accordance with Council policy and standard operating procedures.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	This matter is not considered to be significant in terms of Council's significance policy.				

Planned	In Progress	Complete	
		Yes	Internal
	Yes		Community Boards/Community Committees
	Yes		Waikato-Tainui/Local iwi
No			Households
No			Business
Yes			Adjoining TLA's.

6. CONCLUSION

The Board should now be able to confirm a proposed "Ngaruawahia Street Name List" to satisfy the current requests for new road names from developers.

7. ATTACHMENTS

Nil

Open Meeting

To	Ngaruawahia Community Board
From	S Duignan General Manager Customer Support
Date	1 September 2016
Chief Executive Approved	Y
DWS Document Set #	1599951
Report Title	Ngaruawahia Works and Issues Report

1. EXECUTIVE SUMMARY

To update the Community Board on issues arising from the previous meeting and on contracts and projects underway in Ngaruawahia.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

	Issue	Area	Action
1	The Board wants to be informed of the property assessments being undertaken in Ngaruawahia in relation to the community facilities project.	Service Delivery	The property assessments will be presented to the Community Facilities Steering Group in due course. When this occurs the Community Board representative on the Steering Group can report the results of these back to the Board.
2	Te Mana o Te Rangi Reserve – the Board seek a discussion with staff around the intended development of the reserve (suggest this is with the new Board). When is the opening ceremony for the newly named reserve?	Service Delivery	A report regarding the potential for development of the reserve will be included in the September meeting. Any ‘naming ceremony’ is under discussion with Tainui. The Board will be informed.
3	Te Mana o Te Rangi Reserve After Care Management Plan – the Board advised they have not received a	Customer Support	Copy of the plan was emailed to all Board members on 16 June 2016.

	copy of this.		
4	House on Uenuku Street has been relocated and is now sitting on drums. This has been the case for a number of months and they are now connecting to water and other services with the house still on drums.	Customer Support	There are no applications for 7 Uenuku Street to connect to Council services. The house sitting on drums at this address appears to be derelict and is not being used for accommodation.

Open Meeting

To	Ngaruawahia Community Board
From	S Duignan General Manager Customer Support
Date	1 September 2016
Chief Executive Approved	Y
DWS Document Set #	I599210
Report Title	Te Mana o Te Rangi Reserve Update

I. EXECUTIVE SUMMARY

To provide the Community Board with an update on the Te Mana o Te Rangi Reserve.

2. RECOMMENDATION

THAT the report from the **General Manager Customer Support** be received.

Open Meeting

To	Ngaruawahia Community Board
From	S Duignan General Manager Customer Support
Date	1 September 2016
Chief Executive Approved	Y
DWS Document Set #	1599226
Report Title	Ngaruawahia Community Board Resolution/Action Register

1. EXECUTIVE SUMMARY

To update the Ngaruawahia Community Board Resolution/Action Register.

2. RECOMMENDATION

THAT the report of the **General Manager Customer Support** be received;

AND THAT the following items be added to the Register;

AND FURTHER THAT the following items be deleted from the Register:

3. ATTACHMENTS

Project		Action required	Refer to	Up-dated	Action
1	Ngaruawahia: A New Era/To The Point – The Development of a Community Plan [NCB02/41/2]	Ngaruawahia: A New Era/To The Point – The Development of these Community Plans are an ongoing projects	S&S	1 Nov 2014	<i>The plan was reviewed in 2009. It is being used to inform the Ngaruawahia Structure Plan process.</i>
2	Beautifying the Riverbank [NCB03/23/10]	Ngaruawahia Community Plan 'Clean up the river and riverbanks'. Planting on River Road side.	SD	1 Dec 2015	<i>As part of Joint Management Agreement 5 year commemorations, arrangements have been made to plant the river bank site around the Old Flour Mill in May 2016. The area has been cleared and sprayed for weeds. This is a joint Waikato-Tainui and Waikato District</i>

Project		Action required	Refer to	Up-dated	Action
					<i>Council project.</i>
3	Green Belt [NCB1304/06/6]	Investigate proposed green belt around township.	S&S	1 May 2016	<i>The Ngaruawahia Structure Plan provides a basis to ensure that the growth and development of the town proceeds in a sustainable manner within the town's urban limit boundary. Open spaces outside of the urban limit will continue to be protected or managed in a sustainable manner as per the rules in the District Plan. There is no need for a 'green belt' per se. Outstanding natural features and landscapes (such as the Hakarimata) are protected through the Landscape Policy Area in the District Plan.</i>
4	Centennial Park toilet [NCB1302/06/8]	Installation of toilet	SD	1 August 2015	<i>Councils Toilet Strategy shows 2019/20 the year when budget allocation for Centennial Park Toilet will be provided</i>
5	Hakarimata Walkway and area development	It was suggested that a workshop could be arranged to discuss the management of the Hakarimata Range with DOC, Waikato Tainui and Waikato District Council. Council will co-ordinate this.	SD	9 August 2016	<i>Funding accessed for planting. Carving of a the waharoa is delayed with opening likely to be in October.</i>
6	Wedding Quarry	Wedding Quarry – over spraying of the quarry appears to be causing erosion and is visually unpleasant, is there anything that can be done about this?	CS	1 August 2015	<i>Council is unable to undertake any formal action for activity. There is no breach of the District Plan. We understand that it is for weed control purposes and is authorised by Waikato Regional Council. Slip noted and followed up via Works and Issues report.</i>
7	Heritage Walkway [NCB1304/06/6]	Investigate the possibility of connecting the heritage walkway with the Te Awa Cycleway. Final plan to go to Community Board, with signage example.	SD	9 August 2016	<i>Jennifer Palmer advises the funding and design are finalised for the bridge connection with construction over the summer period.</i>
8	Beach area on Waipa River in relation to launching canoes	A beach area on Waipa river is suggested to enable Waipa Primary	S&S	9 August 2016	<i>Mr Sherson and Mr Ayres to develop a plan and costings. Letter received from Waipa Primary School requesting a</i>

Project		Action required	Refer to	Up-dated	Action
	particularly for the Waipa School	students and the wider community access to the river for waka-ama and other water sports.			<i>pontoon on the river. Given the river sensitivities - Mr Shearson and Mr Ayres to further investigate with iwi.</i>
9	Adult fitness centre	The adult fitness centre would install fitness equipment on the petanque court at the Point to encourage adults to exercise as part of the cycle way and the Hakarimata stairs.	SD	1 May 2016	<i>Funding applications pending to the Community Wellbeing trust following strong community support for the proposal. Discussion with Council regarding location needs to occur.</i>
10	Te Mana o Te Rangi Reserve development	The beautification of the old dump site to enable recreational enjoyment and to comply with the landfill aftercare management plan.	SD	9 August 2016	<i>A copy of the draft Aftercare Management Plan was emailed to the Community Board on 16 June 2016. There is no clear guidance in the document regarding what planting restrictions apply. A specialist study will be required to clarify this. Council's Parks & Reserves team may be able to do this in the next financial year; if the Board wants this work done sooner they will need to commission this work.</i>
11	The Point – photo frame	The Youth Action Group is investigating the opportunity to erect a giant photo frame at The Point.	S&S	9 August 2016	<i>Embrace the Future (ETF) meet with staff from Waikato District Council who advised that there are no rules and regulations around building at The Point in the area ETF are thinking of, only that ETF need to consult with Iwi to ensure that ETF are not crossing any culture and sacred boundaries.</i>