

Agenda for a meeting of the Huntly Community Board to be held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 20 SEPTEMBER 2016** commencing at **6.00pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Tuesday 16 August 2016

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**5. MATTERS ARISING FROM MINUTES**

**6. REPORTS**

6.1 Discretionary Fund Report

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6.2 Issues and Works Report

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6.4 Chairperson's Report

Verbal

6.5 Councillors' Report

Verbal

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**CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	24 August 2016
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1591231
<b>Report Title</b>	Confirmation of Minutes

## **1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Huntly Community Board held on Tuesday 16 August 2016.

## **2. RECOMMENDATION**

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**THAT the minutes of the Huntly Community Board held on Tuesday 16 August 2016 be confirmed as a true and correct record of that meeting.**

## **3. ATTACHMENTS**

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Huntly Community Board Minutes.

**MINUTES** of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 16 AUGUST 2016** commencing at **6.00pm**.

**Present:**

Mrs S Stewart (Chairperson)  
 Cr SD Lynch  
 Ms K Bredenbeck  
 Mr R Farrar  
 Mrs D Lamb  
 Mr B Mounsey [from 6.07pm]  
 Cr GS Tait

**Attending:**

Cr J Sedgwick  
 Mrs RJ Gray (Council Support Manager)  
 Mr L Cotter (Youth Representative)  
 Mr J Devonshire and players (North Waikato (Huntly) Basketball Development Programme)  
 Ms J Christianson (Angel Casts Charitable Trust)  
 Ms V Kemp (Menzshed Project)  
 Mr A Price (Menzshed Project)  
 5 members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Cr Lynch/Ms Bredenbeck)**

**THAT** an apology be received from and leave of absence granted to **Mrs Boyde**.

**CARRIED on the voices**

**HCBI608/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mrs Lamb/Cr Lynch)**

**THAT** the agenda for a meeting of the Huntly Community Board held on **16 August 2016** be confirmed and all items therein be considered in open meeting.

**CARRIED on the voices**

**Resolved: (Mrs Stewart/Mrs Lamb)**

**THAT Mr Cotter be given speaking rights during this meeting.**

**CARRIED on the voices**

**HCBI608/02**

### **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

### **CONFIRMATION OF MINUTES**

**Resolved: (Mrs Lamb/Ms Bredenbeck)**

**THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 21 June 2016 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**HCBI608/03**

### **MATTERS ARISING FROM THE MINUTES**

Huntly Works & Issues Report [HCB0606/03/4 refers]

- Placemaking in the District

It was noted that the seat around the tree at Garden Place is due to be completed and the layouts circulated were for the proposed existing toilet at the Plaza.

Mr Mounsey entered the meeting at 6.07pm prior to the commencement of the following item.

### **REPORTS**

Discretionary Fund Report  
Agenda Item 6.1

**Resolved: (Crs Tait/Lynch)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**HCBI606/04/1**

**Resolved: (Ms Bredenbeck/Mr Mounsey)**

**THAT an amount up to \$250 be allocated from the discretionary fund for an end of triennium function.**

**CARRIED on the voices**

**HCBI606/04/1/1**

Funding for Application – Project Lightfoot Trust  
Agenda Item 6.2

**Resolved: (Cr Lynch/Mr Farrar)**

**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** the request from the **Project Litefoot Trust** for funding towards the cost of installing the energy efficient and water saving programme in four additional sporting clubs in Huntly be declined owing to no representatives available to speak to the application and that it be considered in the next funding round by the new board.

**CARRIED on the voices**

**HCB1608/04/2**

North Waikato (Huntly) Basketball Development Programme Group  
Agenda Item 6.3

Mr Devonshire was in attendance, including basketball players to speak in support of the funding application.

**Resolved: (Cr Lynch/Ms Bredenbeck)**

**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** an allocation of \$1,000.00 be made to the **North Waikato (Huntly) Basketball Development Programme Group** towards the cost of teaching, training and refereeing skills for a group of young woman in Huntly.

**CARRIED on the voices**

**HCB1608/04/3**

Angel Casts Charitable Trust  
Agenda Item 6.4

An updated report and application was presented that replaced the report and application contained in the agenda. Ms Christiansen was in attendance to speak in support of the funding application.

**Resolved: (Mrs Stewart/Ms Bredenbeck)**

**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** an allocation of \$3,615.88 be made to the **Angel Casts Charitable Trust** towards the cost of offering bereaved families free detailed stone casts of babies and children who have died early in life.

**CARRIED on the voices**

**HCB1608/04/4**

Application for Funding – Menzshed Huntly  
Agenda Item 6.5

Ms Kemp and Mr Price were in attendance to present their project to the Board.

**Resolved: (Cr Lynch/Ms Bredenbeck)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the Board supports in principal an application to fund the Little Free Library project being made to the Discretionary Grants Funding round in October 2016.**

**CARRIED on the voices**

**HCB1608/04/5**

Youth Engagement Update  
Agenda Item 6.6

Mr Cotter, Youth Representative, provided an overview of the report. There were no issues deemed appropriate to be added to the works and issues report at this time.

**Resolved: (Cr Lynch/Mr Mounsey)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**HCB1608/04/6**

Huntly Works & Issues Report  
Agenda Item 6.7

Additional items discussed:

- Disabled Parking - signs erected in a different spot but the road marking has not been completed.
- Donation of mining equipment from the Lions Club - Mr Farrar is to provide further information identifying sites, photos, dimension, type of equipment etc to the next meeting. To incorporate this under Placemaking.
- Placemaking – date to be confirmed to discuss the seating at Garden Place.

**Resolved: (Mr Mounsey/Mrs Lamb)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**HCB1608/04/7**

## Chairperson's Report

### Agenda Item 6.9

The Chair provided a verbal update on her attendance at several Healthy River Waiora meetings regarding cleaning of rivers, and focussing on the farming community. She also thanked the members for their time and support during this triennium and wished them well for the future.

Councillor's Report  
Agenda Item 6.9

Cr Lynch provided an overview of recent Council issues.

There being no further business the meeting was declared closed at 7.14pm.

Minutes approved and confirmed this                      day of                      2016.

S Stewart  
**CHAIRPERSON**  
Minutes2016/HCB/160816 HCB Minutes

### ***Open Meeting***

<b>To</b>	Huntly Community Board
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	09 September 2016
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	I602451
<b>Report Title</b>	Discretionary Fund Report to 09 September 2016

## **I. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 09 September 2016.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

## **3. ATTACHMENTS**

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Discretionary Fund Report to 09 September 2016

# 9 HUNTLY COMMUNITY BOARD DISCRETIONARY FUND 2016/2017

	GL	GL 1.204.1704
<b>2016/17 Annual Plan</b>		24,026.00
<b>Carry forward from 2015/16</b>		25,941.00
<b>Total Funding</b>		<b>49,967.00</b>
<b>Expenditure</b>	<b>Resolution No.</b>	
1/07/2016 R Thurston - for vehicle running costs in removing graffiti - July 2016	(HCB1411/06/8)	400.00
11/06/2016 Placemaking project - GT Engineering -manufacture & galvanize seat parts	(HCB1606/03/1)	939.00
28/06/2016 Placemaking project - ANZOR Fasteners - 14G x 50mm Tek screws	(HCB1606/03/1)	75.57
1/08/2016 R Thurston - for vehicle running costs in removing graffiti - August 2016	(HCB1411/06/8)	400.00
<b>Total Expenditure</b>		<b>1,814.57</b>
<b>Net Funding Remaining (Excluding commitments)</b>		<b>48,152.43</b>
<b>Commitments</b>		
17/05/2016 Huntly College Year 9 & 10 outdoor education programme one-off contribution (HCB1605/06/2)		2,000.00
21/06/2016 Commitment for placemaking projects (HCB1606/03/1)	15,000.00	
Less: Expenses	1,014.57	13,985.43
18/11/2014 Robin Thurston - for vehicle running costs in removing graffiti (HCB1411/06/8)	4,800.00	
Less: Expenses	800.00	4,000.00
16/08/2016 End of year triennium function (HCB1606/04/1/1)		250.00
16/08/2016 North Waikato (Huntly) Basketball Development Programme Group - teaching, training and refereeing skills for a group of young women in Huntly (HCB1608/04/3)		1,000.00
16/08/2016 Angel Casts Charitable Trust - towards the cost of offering bereaved families free detailes stone casts for babies and children (HCB1608/04/4)		3,615.88
<b>Total Commitments</b>		<b>24,851.31</b>
<b>Net Funding Remaining (Including commitments) as of 09 September 2016</b>		<b>23,301.12</b>

### ***Open Meeting***

<b>To</b>	Huntly Community Board
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	08 September 2016
<b>Prepared by</b>	Sharlene Jenkins PA to General Manager Strategy & Support
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1602918
<b>Report Title</b>	Huntly Works & Issues Report: Status of Items September 2016

## **I. EXECUTIVE SUMMARY**

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To update the Board on issues arising from the previous meeting.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received;

## **3. ATTACHMENTS**

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Huntly Works & Issues Report: Status of Items September 2016

## HUNTLY COMMUNITY BOARD WORKS & ISSUES REGISTER – 2016

Issue	Area	Action	Comments
Huntly Civic Centre	Service Delivery	Tim Harty to present a report at the September meeting.	Staff will provide an update at the meeting.
Tregoweth Lane Project	Service Delivery	Concern re: deferral of project. Request removal of chicane and urgent repairs carried out to existing surface.	Project scheduled to commence 01 October 2016. Any repairs that will cause a safety issue will be temporarily repaired ahead of scheduled rehabilitation work.
Disabled Parking (North end of Main Street, outside of Barry Roberts Chemist)	Service Delivery	Signs erected in a different spot but the road marking has not been completed.	The new lines have been painted. Old lines to be removed.
Placemaking	Strategy & Support	Date to be confirmed to discuss the seating at Garden Place.	Due to be completed by October 2016.

## **WORKS**

### **Service Delivery August 2016**

#### **Parks and Facilities**

##### Halls Feasibility Study

Visitor Solutions are producing a study into the provision of our halls across the district, taking into account use/booking rates and areas of population growth to help inform a work programme for these halls in future. The study has been drafted and will be discussed with Council in coming months to gain feedback on progress.

#### **Waters**

The Waters Asset Team have been working closely with District Plan review team to ensure Infrastructure and in particular key stormwater outcomes are addressed within the district plan.

The Treatment team have various technology trials underway looking at improved treatment across the wastewater plants.

The Operations Team have been busy with staff shortages, coverage across the business has been challenging.

#### **Programme Delivery**

##### Huntly Library Refurbishment

Works have commenced on the refurbishment of the Library and Council. Library services have been relocated to the Civic Centre.

##### Reservoirs – Huntly, Hopuhopu, Horotiu and Pokeno

The contract has been awarded to Spartan Construction with minor earthworks to start from October for Huntly and reservoirs arriving in January.

#### **Roading**

#### **Waikato District Alliance (WDA)**

##### Asset Management

The Asset Management Team is focussing on the development of a district-wide SCRIM (Sideway-force Coefficient Routine Investigation Machine) strategy. SCRIM management will assist in our objective of achieving lower accident rates, by identifying where wet-road skidding is occurring. While this is not a requirement for local authority networks WDA has taken this approach as a responsible network manager. We believe that WDC will be the first local authority to develop a strategy of this type and anticipate that other districts will soon follow suit.

### Design Team

The Design team continue to focus on the development of the 2016/17 pavement rehabilitation programme, with the view to having all projects designed by February 2017. Once complete the Team will move directly into the design of the 2017/18 programme.

### Renewals

Construction of this year's renewals projects is set to start on the 29<sup>th</sup> September for the 2016/17 projects. We are hoping to make use of any fine settled weather that eventuates in the early months of the season to get a head start on another busy construction season with 18km of pavement rehabilitation to be completed.

Drainage and minor enabling works have been completed on Frost Road gearing up for the pavement reconstruction to follow early September. Drainage works on this project included the replacement of an under road 600mm culvert.

### Maintenance

There have been up to five graders working on the network following the wet winter period. There was a total of 113km of heavy grading (grader and roller) undertaken in July.

We have started to develop a robust maintenance intervention strategy for our unsealed network. This aims to increase the frequency between grading thus reducing maintenance costs. This strategy is also aimed at understanding the high maintenance sections of the unsealed network through the use of data that is being currently captured. Once in place, the strategy will enable the team to carry out localised specialist treatments to those sections improving the maintenance efficiency.

Twenty one tonnes of litter were collected in July. New compacting bins have been installed in Pokeno to reduce litter and emptying costs as well as improve amenity in the area.

Sealed maintenance is subject to a holding pattern which retains the condition of the network prior to permanent repair being undertaken. The programme of pre reseal repairs is on target with four crews scheduled to start in September.

Areas in the west of the region experienced slips and instability after the recent wet weather. There are currently eight sites under geotechnical investigation. Repairs have already started on two sites

## Status of Roading Projects

### Design Phase

#### 2016/17

#### Rehabilitation

The designs for all **2016/17** pavement rehabilitations are in the planning stage. Falling Weight Deflectometer (FWD) testing and pavement investigations are complete for all sites.

<b><u>Rehabilitation Contract No.</u></b>	<b>Ward</b>	<b>Name/Location</b>	<b>RP Start</b>	<b>RP end</b>	<b>Lengths (m) to be constructed</b>	<b>Status</b>
<b>Projects Deferred</b>						
WDA	Huntly	Tregoweth Lane	460	633	173	From Metrapanel north (deferred from 2015/16 to 2017/18)

### Construction Phase

#### 2016/17

<b><u>Rehabilitation Contract No.</u></b>	<b>Ward</b>	<b>Name/Location</b>	<b>Route Position</b>	<b>Lengths (Km) to be constructed</b>	<b>Status</b>
WDA	Huntly (SE)	Frost Rd (Ohinewai) 1	0.625 – 0.924	0.299	Earthworks and shoulder works on this site are currently underway getting the site ready for the pavement construction in early September.
WDA	Huntly (SE)	Frost Rd (Ohinewai) 2	1.174 – 2.027	0.853	Earthworks, shoulder works and a 600mm road crossing culvert replacement on this site are currently underway getting the site ready for the pavement construction in early September.