

Agenda for the Inaugural Council Meeting following the 2016 Local Body Elections of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **THURSDAY 27 OCTOBER 2016** commencing at **5.30pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

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|----|--|----|
| 1. | <u>DECLARATION BY HIS WORSHIP THE MAYOR
PURSUANT TO SCHEDULE 7 CLAUSE 14 OF THE
TENTH SCHEDULE OF THE LOCAL GOVERNMENT ACT 2002</u> | 2 |
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GJ Ion
CHIEF EXECUTIVE
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DECLARATION BY MAYOR

I, **ALLAN MURRAY SANSON**, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Waikato District the powers, authorities and duties vested in or imposed upon me as a member of the Waikato District Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at Ngaruawahia this 27th day of October 2016.

.....

Signed in the presence of:

.....

GJ Ion
CHIEF EXECUTIVE



DECLARATION BY MEMBER

I, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Waikato District the powers, authorities and duties vested in or imposed upon me as a member of the Waikato District Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at Ngaruawahia this 27th day of October 2016.

.....

Signed in the presence of:

.....

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	18 October 2016
Chief Executive Approved	Y
Reference/Doc Set #	1625677
Report Title	Statutory Requirements

1. EXECUTIVE SUMMARY

It is my statutory responsibility under the Local Government Act 2002 to explain some of the laws affecting Elected Members. This report summarises this legislation, which is explained in greater detail in the Elected Members Survival Kit, a copy of which will be provided to each Councillor.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT Council acknowledge the report as a general explanation of the statutory requirements under schedule 7 clause 21 of the Local Government Act 2002.

3. BACKGROUND

The Chief Executive is required to discuss various statutory matters at the first Council meeting of the term.

4. DISCUSSION

4.1 DISCUSSION

The following matters are drawn to the attention of Elected Members in accordance with the Local Government Act 2002 Schedule 7 Clause 21(5)(c).

Local Government Official Information and Meetings Act 1987

Access to Local Authority Information

All information held by local authorities must be made available to the public unless there is a good reason for withholding it. If a decision-maker is in two minds, then he or she should come down on the side of making the information available. Reasons for withholding information are stated in the above Act. The main reasons are the protection of privacy or interests of other parties, or where information should remain confidential to protect commercial interests.

Council has a duty to provide reasonable assistance to the requester but may charge for the information supplied. All responses by Council are reviewable by the Office of the Ombudsmen.

Personal information requests are dealt with under the Privacy Act 1993. Information about corporations and groups are still covered by the Local Government Official Information and Meetings Act 1987.

Under this legislation, any information provided in good faith and in accordance with the Council's duties does not give rise to legal remedies.

Local Authority Meetings

The Council must notify its meetings although failure to comply does not invalidate the meeting. Agendas and associated reports must be available for public inspection free of charge.

The Council may exclude the public from meetings in certain circumstances.

Minutes of the meetings may be inspected and copies requested by the public. The publication of defamatory matter contained in publicly available agendas or minutes is privileged, unless it can be proven that the publisher was predominantly motivated by ill will or took improper advantage of the occasion of publication. However, publication of material from public excluded parts of a meeting is not protected by qualified privileges. The same applies to oral statements.

Confidential information given to Elected Members by Council must remain confidential and must not be disclosed in public.

Local Authorities (Members' Interests) Act 1968

The Act has two main requirements:

Section 3(1) provides that no person may become, or continue as, a member of a local authority if payments made by the local authority for contracts it has made in which that person is concerned or interested, exceeds \$25,000 in any financial year, unless prior approval is obtained from the Auditor General's office, or the exceptions listed below apply.

Exceptions include:

- Any loan raised by Council
- Advertisements in newspapers
- Leases granted by Council
- Compensation under the Public Works Act 1987
- Supply of goods made during a state of civil defence emergency.

The above provisions also apply to:

- A member's spouse
- A company where the member owns 10% of issued capital.
- A company where a member or spouse is a managing director or general manager.

Section 6(1) provides that members must not vote or take part in the discussion of any matter before the local authority in which they have a pecuniary interest (other than one in common with the public) unless any of the exceptions set out in section 6(3) apply. Notably, section 6(3)(f) provides that the Auditor-General may decide, on written application to it, that the pecuniary interest of a member is too remote or insignificant and therefore unlikely to influence that member in voting or taking part in the discussion of the particular matter. Breach of section 6(1) constitutes an offence, and a conviction can result in severe penalties.

Spouse and company interests also apply (see section 3(1)), and members must declare pecuniary interests at meetings. A declaration and abstention from voting are recorded in the minutes.

Crimes Act 1961

It is my duty to bring to your attention sections 99, 105 and 105A of the Crimes Act 1961:

Section 99 – Interpretation. In this part of the Act, unless the context otherwise requires:

“Bribe” means any money, valuable consideration, office, or employment or any benefit, whether direct or indirect.

“Official” means any person in the service of Her Majesty in right of New Zealand (whether that service is honorary or not, and whether it is within or outside New Zealand), or any member or employee of any local authority or public body, or any person employed in the Education service within the meaning of the State Sector Act 1988.”

Section 105 Corruption and bribery of official

- (1) Every official is liable to imprisonment for a term not exceeding 7 years who, whether within New Zealand or elsewhere, corruptly accepts or obtains, or agrees or offers to accept or attempts to obtain, any bribe for himself or any other person in respect of any act done or omitted, or to be done or omitted, by him in his official capacity.

- (2) Every one is liable to imprisonment for a term not exceeding 7 years who corruptly gives or offers or agrees to give any bribe to any person with intent to influence any official in respect of any act or omission by him in his official capacity.

Section 105A. Corrupt use of official information

Every official is liable to imprisonment for a term not exceeding 7 years who, whether within New Zealand or elsewhere, corruptly uses [or discloses] any information, acquired by him in his official capacity, to obtain, directly or indirectly, an advantage or a pecuniary gain for himself or any other person.”

Secret Commissions Act 1910

This legislation brings to members’ attention that it is an offence to give or receive gifts, rewards, or other consideration during the course of conducting the affairs of Council.

“Consideration” as defined in the Act means:

“valuable consideration of any kind; and particularly includes discounts, commissions, rebates, bonuses, deductions, percentages, employment, payment of money (whether by way of loan, gift or otherwise howsoever) and forbearance to demand any money or valuable thing.”

This includes any gift or other consideration given or offered or agreed to be given to any parent, husband, wife, or child or any agent, or to his/her partner, clerk or servant.

Local Government Act 2002

The attention of members is drawn to sections 44, 45, 46 and 47 of the Local Government Act 2002, which relates to financial loss incurred by local authorities, as a result of unlawful expenditure of money, the unlawful sale of an asset, a liability having been unlawfully incurred, or intentional or negligent failure to collect money the local authority is lawfully entitled to receive. If the Auditor-General is satisfied that a loss has been incurred, the loss is recoverable as a debt due to the Crown from each member of the local authority jointly and severally.

Health and Safety in Work Act 2015

The Act came into force on 4 April 2016. It provides a significant change to the previous health and safety legislation and places more onerous obligations on organisations to keep their workers safe.

A key new term introduced by the Act is “PCBU” or “Person conducting a Business or Undertaking”, The PCBU, i.e. the Council, must ensure, so far as reasonably practicable, the health and safety of all workers who work for the PCBU, and must, so far as is reasonably practicable, provide and maintain a work environment that is without risk to health and safety. The duties of a PCBU also include the provision of information, training and supervision necessary to keep all persons safe, and to monitor the health of workers and conditions of the workplace for the purpose of preventing injury and illness.

Another significant change to the previous legislation is the specific duty placed on those holding governance, or senior management. These persons are “Officers” under the Act and are in a position to exercise significant influence in relation to the management of business. For the purposes of the Act, the Mayor, councillors and the Chief Executive are Officers. Officers have to keep up to date with health and safety matters, gain an understanding of the risks and hazards associated with Council business, ensure that the PCBU has and uses appropriate resources to eliminate and minimise risks, and ensure that the PCBU has and implements processes for complying with duties under the Act.

Under the Act, employers have to involve employees in the development of health and safety policies and provide a significant voice for employees in health and safety matters. Council has dedicated health and safety representation among staff.

Penalties for failing to comply with the requirements of the Act are considerable and range from high fines to imprisonment.

Financial Markets Conduct Act 2013

This Act governs how financial products are created, promoted and sold, and the ongoing responsibilities of those who offer and trade them. It also regulates the provision of some financial services.

The Act controls offers of financial products (debt, equity, managed investments products), and is likely to affect Council should it choose to go direct to the market with an offer of its own debt securities, such as bonds. Furthermore, the Act sets out the disclosure requirements for offers of financial products.

The Act also provides for fair dealing in relation to financial products and prohibits misleading or deceptive conduct and false, misleading or unsubstantiated representations. Elected members are in a similar position as company directors, i.e. they could be personally liable for misleading statements.

Note: The above Act has repealed the Securities Act 1978.

Legal Disputes – Insurance Arrangements

Council is insured for material damage, public and statutory liability and in respect of professional negligence claims. The insurance policy does not cover judicial review proceedings or claims in contract.

If Council has a legal dispute or potential legal dispute with a ratepayer, members must ensure that they do not become involved in the dispute, or act other than in the best interests of Council. Otherwise, Council’s position could be compromised, with the result that insurance cover is not available.

Bylaws

Over the past few years the Council has been working to rationalise the number of bylaws. The list of current bylaws is as follows:

- WDC Speed Limits Bylaw 2011 and Amendments to Schedules
- WDC Livestock Movement Bylaw 2011
- WDC Fires in the Open Air Bylaw 2012
- WDC Water Supply Bylaw 2014
- WDC Dog Control Bylaw 2015
- WDC Keeping of Animals Bylaw 2015
- WDC Cemeteries Bylaw 2016
- WDC Public Places Bylaw 2016
- WDC Reserves and Beaches Bylaw 2016
- WDC Trade Waste and Wastewater Bylaw 2016
- WDC Freedom Camping Bylaw 2016
- WDC Trading in Public Places Bylaw 2008 and FDC Trading in Public Places Bylaw 2008
- WDC Public Places Liquor Control Bylaw 2009 and FDC Liquor Control Bylaw 2008
- FDC Food Hygiene Bylaw 2010
- FDC Brothel Bylaw 2010
- FDC Waste Bylaw 2009.

5. CONSIDERATION

5.1 FINANCIAL

Contract values can be important in this context.

5.2 LEGAL

This report covers key legislation which elected members need to be aware of.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

This matter is not considered significant.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	This report is for information only.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

Comment: This report is about raising awareness of elected members about legislative requirements.

6. CONCLUSION

There are a number of various legislative matters that Elected Members need to understand and be informed about.

7. ATTACHMENTS

Nil.

Open Meeting

To	Waikato District Council
From	Allan Sanson His Worship the Mayor
Date	18 October 2016
Chief Executive Approved	Y
Reference/Doc Set #	1625560
Report Title	Appointment of Deputy Mayor

1. EXECUTIVE SUMMARY

To choose a Deputy Mayor as required by Schedule 7, clause 17 of the Local Government Act 2002.

2. RECOMMENDATION

THAT the report from His Worship the Mayor be received;

AND THAT in accordance with section 41A (3) (a), Councillor Fulton has been appointed to the role of Deputy Mayor.

3. BACKGROUND

Council is required, under the Local Government Act 2002, to elect a Deputy Mayor. It is appropriate for myself as Mayor to utilise my Mayoral powers to make this appointment.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

After considering the matter and after discussions with Councillor Fulton, I have decided to appoint him to the role.

4.2 OPTIONS

This report is for information only at this stage.

5. CONSIDERATION

5.1 FINANCIAL

Nil.

5.2 LEGAL

The Local Government Act 2002 requires Council to appoint a Deputy Mayor in terms of schedule 7 clause 17.

Section 41A (3) outlines the situations in which Mayoral powers can be used to make appointments. This appointment is in line with these provisions and specifically section 41A (3) (a).

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The appointment of Deputy Mayor is an important step in the development of the Council. Clearly the appointment is of interest to ratepayers generally.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<p>The Council is required to appoint a Deputy Mayor to act in place of the Mayor as necessary.</p> <p>After considering this matter I have decided to appoint Councillor Fulton. I have discussed the matter with him and through this report, I am advising councillors at large.</p>				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	<input checked="" type="checkbox"/>		Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

Comment: General discussions have taken place with Councillors about the role of Deputy Mayor.

6. CONCLUSION

This report advises the appointment of Councillor Fulton to the role of Deputy Mayor in accordance with Schedule 7, clause 17 and section 41A (3) (a) of the Local Government Act 2002.

7. ATTACHMENTS

Nil.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	21 October 2016
Chief Executive Approved	Y
Reference/Doc Set #	1627018
Report Title	Schedule of Council Meetings

1. EXECUTIVE SUMMARY

It is a requirement under Schedule 7, clause 21 of the Local Government Act 2002 that Council fixes a date for its meetings, or adopts a schedule of meetings at its first meeting after the triennial elections.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT the schedule of Council and Committee meetings for the balance of 2016 and 2017 set out in Appendix A be adopted;

AND FURTHER THAT the Meetings of the Waikato District Council commence at 1.15pm on the second Monday of each month, with the exception of January each year when no meeting shall be held and December 2016 when the meeting will be held on 5 December.

3. BACKGROUND

I am aware that the Mayor has discussed a committee structure with individual Councillors so it is my recommendation that the attached meeting schedule be adopted. This will allow staff to prepare for, and advertise, meetings within the statutory deadlines.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The timetable is in line with the general meeting schedule for Council. Regular updates are provided of this timetable.

The general intent of the attached schedule is as follows:

- Policy & Regulatory Committee meetings will be held on the third Tuesday of each month, starting at 9.00am.
- The Infrastructure Committee will meet on the fourth Tuesday of each month commencing at 9.00am.
- The Strategy & Finance Committee will meet at 9.00am on the fourth Wednesday of each month.
- The Waikato-Tainui and Waikato District Council Joint Committee, District Licensing Committee, Audit and Risk Committee and Regulatory Sub-Committee will meet as required.
- Monthly Council meetings will be held at 1.15pm on the second Monday of each month (except for January when there is no meeting each year, November 2016 (due to the timing of the first full meeting of this term of Council) and December 2016 (which has been brought forward a week to expedite resolutions from the Infrastructure and Strategy & Finance Committees).
- The Chief Executive's Performance Review Sub-Committee will meet on the morning of the third Wednesday of February, June and September commencing at 9.00am.
- The Discretionary & Funding Committee meeting will be held on the second Monday of February, May, August and November, commencing at 9.00am.
- A Mayoral Information Session will be held each month between 11.00am – 12.00pm on Council day for the eleven meetings during the year. These sessions will be run in workshop format to keep Councillors informed of what is happening within the various teams.
- Council workshops will be scheduled each month from February through to December to consider and discuss relevant matters. The workshops will be programmed but may be cancelled if there is insufficient material to discuss. Particular emphasis over the next year will be on district plan workshops.

It is a practice of Council not to hold any meetings during January, April, July and October.

4.2 OPTIONS

The Council could confirm the meeting schedule or it could amend or reject the timetable.

As noted, the timetable has been prepared following discussions between the Mayor and Councillors.

5. CONSIDERATION

5.1 FINANCIAL

Nil.

5.2 LEGAL

Council is required by the Local Government Act 2002 to agree on a schedule of meetings (Schedule 7, clause 21).

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Councillors are obviously directly affected. Staff are also affected by the scheduled meetings.

Ratepayers also need consideration as they may wish to attend meetings.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	The timetable has been developed following discussions between the Mayor and individual Councillors. Attention should be given to Tangata Whenua interests in agreeing a schedule of meetings for the Waikato-Tainui and Waikato District Council Joint Committee and the Nga Wai O Maniapoto Joint Committee.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

Comment: Council needs to agree, after discussions, a schedule of meetings for the coming year.

6. CONCLUSION

A schedule of meetings for the balance of 2016 and for 2017 is proposed for adoption by Council.

7. ATTACHMENTS

Calendar

17 ANNUAL CALENDAR - 2016

Updated 21 October 2016


	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC	
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
Sat																								
Sun																								
MON			1						1											1				
TUES			2						2											2				
WED			3						3											3				
THU			4						4											4				
FRI			5						5											5				
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Sun			7						7											7				
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TUE			9						9											9				
WED			10						10											10				
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FRI			12						12											12				
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Sun			14						14											14				
MON			15						15											15				
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THU			18						18											18				
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Sat			27						27											27				
Sun			28						28											28				
MON			29						29											29				
TUES			30						30											30				
WED			31						31											31				
THU																								
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SAT																								
SUN																								

KEY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	KEY
	Waikato	Infrastructure Committee (9.00am)	CCL: Council (1.15pm)	Policy & Regulatory Committee (9.00am)	Strategy & Finance (9.00am)	Citizenship	TAM: Tamahere Triennial (7.30pm)	TCB: Taupiri CB (6.30pm)	RCB: Raglan CB (2.00pm)	OTCB: Onewhero-Tuakau CB (4.30 & 7.30pm)	MMCC: Meremere Community Committee (7.00pm)	W/S: Councillors' workshops	
		LTP(Long term Plan) Workshop)	CEPR: Chief Executive's Performance Review SubCtee (9.00am)	CCS: Creative Communities (10.30am)	Discretionary & Funding (9.00am)	Audit & Risk (9.00am or 1pm)		NCB: Ngaruawahia CB (6.00pm)	HCB: Huntly CB (6.00pm)	TKCC: Te Kauwhata Community Committee (7.00pm)	CDEM: Civil Defence Management Group	Other Meetings	

18 ANNUAL CALENDAR - 2017

Updated 20 October 2016

	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	
Sat							1						1												Sat
Sun	31	1					2						2						1						Sun
MON		2					3		1				3						2						MON
TUES		3					4		2				4		1				3						TUE
WED		4		1		1	5		3				5		2				4			1			WED
THU		5		2		2	6		4		1		6		3				5			2			THU
FRI		6		3		3	7		5		2		7		4		1		6			3		1	FRI
Sat		7		4		4	8		6		3		8		5		2		7			4		2	Sat
Sun		8		5		5	9		7		4		9		6		3		8			5		3	Sun
MON		9		6		6	10		8		5		10		7				9			6		4	MON
TUE		10		7		7	11		9		6		11		8				10			7		5	TUE
WED		11		8		8	12		10		7		12		9				11			8		6	WED
THU		12		9		9	13		11		8		13		10				12			9		7	THU
FRI		13		10		10	14		12		9		14		11				13			10		8	FRI
Sat		14		11		11	15		13		10		15		12		9		14			11		9	Sat
Sun		15		12		12	16		14		11		16		13		10		15			12		10	Sun
MON		16		13		13	17		15		12		17		14				16			13		11	MON
TUE		17		14		14	18		16		13		18		15				17			14		12	TUE
WED		18		15		15	19		17		14		19		16				18			15		13	WED
THU		19		16		16	20		18		15		20		17				19			16		14	THU
FRI		20		17		17	21		19		16		21		18				20			17		15	FRI
Sat		21		18		18	22		20		17		22		19				21			18		16	Sat
Sun		22		19		19	23		21		18		23		20				22			19		17	Sun
MON		23		20		20	24		22		19		24		21				23			20		18	MON
TUE		24		21		21	25		23		20		25		22				24			21		19	TUE
WED		25		22		22	26		24		21		26		23				25			22		20	WED
THU		26		23		23	27		25		22		27		24				26			23		21	THU
FRI		27		24		24	28		26		23		28		25				27			24		22	FRI
Sat		28		25		25	29		27		24		29		26				28			25		23	Sat
Sun		29		26		26	30		28		25		30		27				29			26		24	Sun
MON		30		27		27			29		26		31		28				30			27		25	MON
TUES		31		28		28			30		27				29				28			28		26	TUE
WED				29		29			31		28				30				29			29		27	WED
THU				30		30					29				31				30			30		28	THU
FRI				31		31					30								31			31		29	FRI
SAT																								30	SAT
SUN																								31	SUN

	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		
KEY			Infrastructure Committee (9.00am)		CCL: Council (1.15pm)		Policy & Regulatory Committee (9.00am)		Strategy & Finance (9.00am)		Citizenship				TCB: Taupiri CB (6.30pm)		RCB: Raglan CB (2.00pm)		OTCB: Onewhero-Tuakau CB (4.30 & 7.30pm)		MMCC: Meremere Community Committee (7.00pm)		W/S: Councillors' workshops		KEY
			LTP(Long term Plan) Workshop)		CEPR: Chief Executive's Performance Review SubCtee (9.00am)		CCS: Creative Communities (10.30am)		Discretionary & Funding (9.00am)		Audit & Risk (9.00am or 1pm)				NCB: Ngaruawahia CB (6.00pm)		HCB: Huntly CB (6.00pm)		TKCC: Te Kauwhata Community Committee (7.00pm)		CDEM: Civil Defence Management Group		Other Meetings		