

Agenda for a meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 11 JULY 2016** commencing at **1.15pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

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**6.2 Strategy & Finance Committee**

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**9. EXCLUSION OF THE PUBLIC**

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GJ Ion

**CHIEF EXECUTIVE**

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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	23 June 2016
<b>Prepared by</b>	RJ Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1543876
<b>Report Title</b>	Confirmation of Minutes

**1. EXECUTIVE SUMMARY**

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To confirm the minutes of a meeting of the Waikato District Council held on Monday 13 June 2016.

**2. RECOMMENDATION**

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**THAT the minutes of a meeting of Waikato District Council held on Monday 13 June 2016 be confirmed as a true and correct record of that meeting.**

**3. ATTACHMENTS**

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CCL Minutes 13 June 2016

**MINUTES** of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 13 JUNE 2016** commencing at **1.15pm.**

**Present:**

His Worship the Mayor Mr AM Sanson  
Cr JC Baddeley  
Cr R Costar  
Cr DW Fulton  
Cr J Gibb  
Cr WD Hayes  
Cr SD Lynch  
Cr RC McGuire  
Cr L Petersen  
Cr J Sedgwick  
Cr NMD Smith *[until 2.36pm]*  
Cr MR Solomon  
Cr CS Tait

**Attending:**

Mr GJ Ion (Chief Executive)  
Ms S Duignan (General Manager Customer Support)  
Mr T Harty (General Manager Service Delivery)  
Mr TG Whittaker (General Manager Strategy & Support)  
Mrs R Gray (Council Support Manager)  
Mrs W Wright (Committee Secretary)  
Mr K Lockley (Zero Harm Manager)  
Mr G Bailey (Open Spaces Operations Team Leader)  
Mr A Corkill (Parks & Facilities Manager)  
Ms J Cooper (Programme Delivery Team Leader)  
Mr G Tims (HR Consultant)  
4 Members of Staff  
1 Member of the Public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Baddeley/Costar)**

**THAT** an apology be received from and leave of absence granted to Cr Church (attending Council business at the Waikato Region Civil Defence meeting in Hamilton).

**CARRIED on the voices**

**WDC1606/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Costar/Sedgwick)**

**THAT** the agenda for the meeting of the Waikato District Council held on Monday 13 June 2016 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 9 which shall be considered with the public excluded.

**CARRIED on the voices**

**WDC1606/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Crs Gibb/McGuire)**

**THAT** the minutes of a meeting of the Waikato District Council held on Monday 9 May 2016 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**WDC1606/03**

**MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**COMMITTEE AND DEPARTMENTAL REPORTS**

Receipt of Policy & Regulatory Committee Minutes held on Tuesday 17 May 2016  
Agenda Item 6.1.1

**Resolved: (Crs Fulton/Sedgwick)**

**THAT** the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 17 May 2016 be received.

**CARRIED on the voices**

**WDC1606/04/1/1**

Receipt of Hearing Minutes held on Wednesday 17 May 2016 – Lance Coombes  
Agenda Item 6.1.2

**Resolved: (Crs McGuire/Fulton)**

**THAT the minutes of a hearing for Lance Coombes held on Wednesday 17 February 2016 be received.**

**CARRIED on the voices**

**WDC1606/04/1/2**

Zero Harm Update  
Agenda Item 6.1.3

The report was taken as read and the Zero Harm Manager answered questions of members.

**Resolved: (Crs Sedgwick/Solomon)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**WDC1606/04/1/3**

Attendance at Safety Leadership Course  
Agenda Item 6.1.4

The Chief Executive spoke of key highlights in the report.

**Resolved: (Crs Lynch/Costar)**

**THAT the report of the Chief Executive be received.**

**CARRIED on the voices**

**WDC1606/04/1/4**

Memorandum of Understanding for the Delivery of the Regional Sports Facility Plan  
Agenda Item 6.1.5

The Chief Executive provided an overview of the report.

**Resolved: (Crs Hayes/Gibb)**

**THAT the report from the Chief Executive be received;**

**AND THAT the Chief Executive be authorised to sign the Memorandum of Understanding for the delivery of the Regional Sports Facilities Plan on Council's behalf.**

**CARRIED on the voices**

**WDC1606/04/1/5**

Cr Petersen requested his dissenting vote be recorded.

Receipt of Strategy & Finance Committee Minutes held on Tuesday 24 May 2016  
 Agenda Item 6.2.1

**Resolved: (Crs Baddeley/Gibb)**

**THAT the minutes of a meeting of the Strategy & Finance Committee held on Tuesday 24 May 2016 be received.**

**CARRIED on the voices**

**WDC1606/04/2/1**

**Adoption of the Annual Plan 2016/2017 – S&F1605/10/6**

**Resolved: (Crs Baddeley/Sedgwick)**

**THAT the Annual Plan 2016/17 be adopted in accordance with Section 95 of the Local Government Act 2002 subject to the following changes to the document:**

- Remove the grant to Surf Lifesaving of \$34,500
- Remove the grant to Coastguard of \$33,346
- Remove the grant to Philips Search and Rescue (Air Ambulance) of \$15,000;

**AND FURTHER THAT Council note the above changes are being made as a result of the Waikato Regional Council now including these grants in their Annual Plan.**

**CARRIED on the voices**

**WDC1606/04/2/2**

**Plan Change 14: Raglan Rezone – S&F1605/10/10**

**Resolved: (Crs Baddeley/Petersen)**

**THAT an independent commissioner and two Councillors be appointed as the hearings panel for Plan Change 14: Raglan Rezone;**

**AND THAT the hearings panel be delegated the authority to make the decision on Plan Change 14.**

**CARRIED on the voices**

**WDC1606/04/2/3**

**Development Contribution Levies for 2016/2017 – S&F1605/10/12**

**Resolved: (Crs Baddeley/Gibb)**

**THAT Appendix I of the Development Contributions Policy be updated to capture producer price index movements since the fees were approved in October 2015.**

**CARRIED on the voices**

**WDC1606/04/2/4**

**Treasury Risk Management Policy Review – S&FI605/10/14****Resolved: (Crs Baddeley/Fulton)****THAT section 6.1.3 Control Limits of the Treasury Risk Management Policy be changed to incorporate PwC amendments as attached to the agenda report.****CARRIED on the voices****WDC1606/04/2/5****Unfunded Council Projects List for Funding Consideration by the Waikato District Community Wellbeing Trust – S&FI605/17****Resolved: (Crs Baddeley/Sedgwick)****THAT the following list be adopted by Council and forwarded to the Waikato District Community Wellbeing Trust for funding consideration:**

- **Ngaruawahia Community House – Replacement of the original house roof,**
- **Menzshed – Community workshop build,**
- **Ngaruawahia Community Board – Enhancement of the Hakarimata walkway – installation of a carved Pou,**
- **Turangawaewae Rugby League Club – To upgrade the kitchen facility,**
- **Ngaruawahia Community Board – Installation of an adult fitness station in Ngaruawahia,**
- **Whitikahu Hall Committee – To upgrade the Whitikahu tennis courts,**
- **Pukemokemoke Bush Trust – Upgrade of the Pukemokemoke Bush Reserve walking track,**
- **Taupiri Rugby Football Club – Upgrade the communal toilet facilities,**
- **Puketaha School – To extend the number of carparks the school uses,**
- **Te Kauwhata Rugby Club – To upgrade the facilities changing rooms,**
- **Glen Murray Community Association – To upgrade the hall kitchen, toilets, floors and windows,**
- **Tamahere Gully Care Group – To relocate and build a new building premises for the organisation, and**
- **Raglan Community Arts Council – To build a new clay works shed.**

**[Note: The application from Golden Beads Charitable Trust (T/A Waikato Montessori) was declined].****CARRIED on the voices****WDC1606/06/2/6****Civic Assurance Annual General Meeting  
Agenda Item 6.2.2**

The General Manager Strategy &amp; Support provided an overview of this report.

**Resolved: (Crs Baddeley/Costar)****THAT the report from the General Manager Strategy & Support be received.****CARRIED on the voices****WDC1606/06/2/7**



**Resolved: (Crs Petersen/McGuire)**

**THAT Council supports the reappointment of Mark Butcher and Tony Marryatt as Directors of Civic Assurance.**

**CARRIED on a Show of Hands 8 voting in FAVOUR and 4 voting AGAINST**  
**WDC1606/06/2/8**

Motion: (Crs McGuire/Hayes)

THAT the Council support the 15% increase in Directors remuneration to reflect the market rates based on external remuneration advice.

Lost on a show of hands 3 voting in FAVOUR and 9 voting AGAINST

The Council will therefore vote against the increase.

Rates Resolution 2016  
 Agenda Item 6.2.3

**Resolved: (Crs Baddeley/Lynch)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the Waikato District Council hereby resolves that the rates set out in the table below be set under the Local Government (Rating) Act 2002 (“the Act”) for the financial year commencing on 1 July 2016 and ending on 30 June 2017;**

**Rates for the financial year Commencing 1 July 2016 to 30 June 2017 (All figures are inclusive of GST)**

Source	Category	Funding	Basis of Rating	AP 2016/17 \$
<b>General Rate</b>	<b>All rateable land in the district</b>	<b>Work program as highlighted in the annual plan including Animal Control, Community and Safety, Corporate and Council Leadership, Environmental Health, Community Liaison, Libraries, Parks and Reserves, Resource Management, Roding, Solid Waste management, Stormwater, Wastewater and Water Supply.</b>	<b>Uniform rate in the dollar of capital value</b>	<b>0.0023825</b>
<b>Uniform annual general charge (UAGC)</b>		<b>People related activities including but not limited to libraries, parks and reserves, public cemeteries, public swimming pools, public toilets, community centres, community liaison, grants and donations, safer communities, animal control, civil defence and safety, building control, environmental health, resource management planning, environmental consents planning, area offices and democracy/ local government.</b>	<b>Fixed amount per rating unit</b>	<b>442.33</b>
<b>Targeted catchment facilities rates (apply to all rating units within each ward catchment area).</b>	<b>Huntly Community Facilities (urban catchment)</b>	<b>Covers the cost of maintenance and operation of community facilities.</b>	<b>Fixed amount per rating unit</b>	<b>42.00</b>
	<b>Ngaruawahia Community Facilities</b>			<b>25.00</b>
	<b>Raglan Community Facilities</b>			<b>25.00</b>
<b>Huntly pool rural</b>	<b>Based on location of rating unit in catchment area</b>	<b>Covers the cost of maintenance and operation of community facilities.</b>	<b>Fixed amount per rating unit</b>	<b>16.00</b>
<b>Targeted hall or community centre rates (apply to all rating units within each hall catchment area).</b>	<b>Te Kohanga</b>	<b>Covers the cost of maintenance and operation of halls, other facilities and community centres.</b>	<b>Uniform rate in the dollar of land value</b>	<b>0.000026</b>
	<b>Aka Aka</b>		<b>Fixed amount per separately used or inhabited part of a rating unit</b>	<b>23.00</b>
	<b>Eureka</b>			<b>35.00</b>
	<b>Glen Murray</b>			<b>50.00</b>

Rates for the financial year Commencing 1 July 2016 to 30 June 2017 (All figures are inclusive of GST)

Source	Category	Funding	Basis of Rating	AP 2016/17 \$
	Gordonton			26.00
	Horsham Downs			35.00
	Karioitahi			28.74
	Mangatangi			30.00
	Mangatawhiri			58.50
	Maramarua			24.00
	Matangi			24.00
	Meremere			24.00
	Naike			40.89
	Ohinewai			24.00
	Opuatia			32.00
	Orini			26.00
	Otaua			50.00
	Pokeno			23.00
	Port Waikato			25.00
	Pukekawa			40.00
	Puketaha			38.00
	Ruawaro			29.00
	Tamahere			70.00
	Taupiri			24.00
	Tauwhare			30.00
	Te Akau/Waingaro			32.00
	Te Hoe			30.00
	Te Kowhai			50.00
	Te Mata			24.00
	Tuakau			46.13
	Whangarata			46.00
	Waikaretu			50.00
	Whitikahu			53.00
Waste management –solid waste and recycling collection Tuakau	Rating units within serviced areas.	Covers the cost of refuse and recycling collection where the service is provided.	Fixed amount per wheelie bin.	127.83
Waste management - recycling collection Raglan	Residential rating units within serviced areas.		Fixed amount per separately used or inhabited part of a rating unit	108.30
Waste management - recycling collection Te Mata/Te Uku	Residential rating units within serviced areas.		Fixed amount per separately used or inhabited part of a rating unit	39.22
Waste management -solid waste	Residential rating units within serviced areas.		Fixed amount per separately used or	127.83

## Rates for the financial year Commencing 1 July 2016 to 30 June 2017 (All figures are inclusive of GST)

Source	Category	Funding	Basis of Rating	AP 2016/17 \$
collection Central Waikato (includes recycling)			inhabited part of a rating unit	
Waste management - solid waste collection Northern Waikato (includes recycling)	Residential rating units within serviced areas.		Fixed amount per separately used or inhabited part of a rating unit	127.83
Water Supply - Non metered	Connected properties in the urban centres of Huntly, Ngaruawahia and Raglan.	District wide water activities as per the long term plan.	Fixed amount per separately used or inhabited part of a rating unit	549.42
	Serviceable properties in the urban centres of Huntly, Ngaruawahia, Pokeno and Raglan.		Fixed amount per rating unit	207.60
Water Supply - Metered	Metered rating units in serviced areas	District wide water activities as per the long term plan.	Fixed amount per metered connection to which the service is provided.	207.60
			Charge Per cubic metre of water consumed (as measured by meter).	1.76
Wastewater Zone A	Residential - connected	Wastewater activities within the relevant zone.	Fixed amount per separately used or inhabited part of a rating unit situated in Zone A	683.45
	Residential - available (not connected but within 30 metres of a public wastewater drain - to which it is capable of effectively being connected)		Fixed amount per rating unit in Zone A	341.73
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non-profitable as determined by the Council) - connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans situated in Zone A	683.45
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non-profitable as determined by the Council) - connected		Additional fixed amount per pan for the third and any subsequent pans situated in Zone A	68.35
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans situated in Zone A	683.45
	Non residential/commercial - Assistance for		Additional fixed amount per pan for the third	136.69

## Rates for the financial year Commencing 1 July 2016 to 30 June 2017 (All figures are inclusive of GST)

Source	Category	Funding	Basis of Rating	AP 2016/17 \$
	the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		and any subsequent pans situated in Zone A	
	Non residential/commercial - Commercial - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans situated in Zone A	683.45
	Non residential/commercial - Commercial – Connected		Additional fixed amount per pan for the third and any subsequent pans situated in Zone A	341.73
<b>Wastewater Zone B</b>	<b>Residential - connected</b>	<b>Wastewater activities within the relevant zone.</b>	<b>Fixed amount per separately used or inhabited part of a rating unit situated in Zone B</b>	<b>740.57</b>
	Residential - available (not connected but within 30 metres of a public wastewater drain - to which it is capable of effectively being connected)		Fixed amount per rating unit in Zone B	370.29
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non-profitable as determined by the Council) - connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans situated in Zone B	740.57
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non-profitable as determined by the Council) - connected		Additional fixed amount per pan for the third and any subsequent pans situated in Zone B	74.06
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans situated in Zone B	740.57
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Additional fixed amount per pan for the third and any subsequent pans situated in Zone B	148.11
	Non residential/commercial - Commercial - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans situated in Zone B	740.57

## Rates for the financial year Commencing 1 July 2016 to 30 June 2017 (All figures are inclusive of GST)

Source	Category	Funding	Basis of Rating	AP 2016/17
				\$
	Non residential/commercial - Commercial - Connected		Additional fixed amount per pan for the third and any subsequent pans situated in Zone B	370.29
<b>Wastewater Zone C</b>	<b>Residential – connected</b>	<b>Wastewater activities within the relevant zone.</b>	<b>Fixed amount per separately used or inhabited part of a rating unit situated in Zone C</b>	<b>817.82</b>
	Residential - available (not connected but within 30 metres of a public wastewater drain - to which it is capable of effectively being connected)		Fixed amount per rating unit in Zone C	408.91
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non-profitable as determined by the Council) - connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans situated in Zone C	817.82
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non-profitable as determined by the Council) – connected		Additional fixed amount per pan for the third and any subsequent pans situated in Zone C	81.78
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans situated in Zone C	817.82
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Additional fixed amount per pan for the third and any subsequent pans situated in Zone C	163.56
	Non residential/commercial - Commercial - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans situated in Zone C	817.82
	Non residential/commercial - Commercial - Connected		Additional fixed amount per pan for the third and any subsequent pans situated in Zone C	408.91
<b>Wastewater - Zone D</b>	<b>Residential - connected</b>		<b>Wastewater activities within the relevant zone.</b>	<b>Fixed amount per separately used or inhabited part of a rating unit situated in Zone D</b>
	Residential - available (not connected but	Fixed amount per rating unit in Zone D		333.53

## Rates for the financial year Commencing 1 July 2016 to 30 June 2017 (All figures are inclusive of GST)

Source	Category	Funding	Basis of Rating	AP 2016/17 \$
	within 30 metres of a public wastewater drain - to which it is capable of effectively being connected)			
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non- profitable as determined by the Council) - connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans situated in Zone D	667.05
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non- profitable as determined by the Council) - connected		Additional fixed amount per pan for the third and any subsequent pans situated in Zone D	66.71
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans situated in Zone D	667.05
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Additional fixed amount per pan for the third and any subsequent pans situated in Zone D	133.41
	Non residential/commercial - Commercial - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans situated in Zone D	667.05
	Non residential/commercial - Commercial - Connected		Additional fixed amount per pan for the third and any subsequent pans situated in Zone D	333.53
<b>Wastewater - Zone E</b>	<b>Residential - connected</b>	<b>Wastewater activities within the relevant zone.</b>	<b>Fixed amount per separately used or inhabited part of a rating unit situated in Zone E</b>	<b>733.91</b>
	Residential - available (not connected but within 30 metres of a public wastewater drain - to which it is capable of effectively being connected)		Fixed amount per rating unit in Zone E	366.96
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non- profitable as determined by the Council) -		Fixed amount per separately used or inhabited part of a rating unit for the first two pans situated in Zone E	733.91

## Rates for the financial year Commencing 1 July 2016 to 30 June 2017 (All figures are inclusive of GST)

Source	Category	Funding	Basis of Rating	AP 2016/17 \$
	connected			
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non-profitable as determined by the Council) - connected		Additional fixed amount per pan for the third and any subsequent pans situated in Zone E	73.39
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans situated in Zone E	733.91
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Additional fixed amount per pan for the third and any subsequent pans situated in Zone E	146.78
	Non residential/commercial - Commercial - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans situated in Zone E	733.91
	Non residential/commercial - Commercial - Connected		Additional fixed amount per pan for the third and any subsequent pans situated in Zone E	366.96
<b>Urban Stormwater</b>	Rating units within the stormwater catchment areas (Horotiu, Huntly, Matangi, Meremere, Ngaruawahia, Pokeno, Port Waikato, Raglan, Taupiri, Te Kauwhata and Tuakau).	District wide stormwater activities as per the long term plan.	Fixed amount per rating unit	164.00
Travers Road land drainage	Travers Road land drainage - Class A	Land drainage activities.	Amount per hectare of land area	181.04
	Travers Road land drainage - Class B			120.70
	Travers Road land drainage - Class C			90.52
Tamahere structure plan stormwater	Rating units within the Tamahere structure plan catchment area	Existing stormwater infrastructure.	Fixed amount per rating unit	189.00
Tamahere rural stormwater	Rating units within the Tamahere stormwater catchment area.	Tamahere rural stormwater activities.	Fixed amount per rating unit	29.11
Tamahere land drainage	Rating units within the Tamahere land drainage catchment area.	Land drainage activities.	Amount per hectare of land area	6.59
Community Boards	Huntly ward	Direct costs of operating all the community boards within the district.	Fixed amount per rating unit	18.20
	Ngaruawahia ward			18.20
	Onewhero-Tuakau ward			18.20
	Raglan ward			18.20



## Rates for the financial year Commencing 1 July 2016 to 30 June 2017 (All figures are inclusive of GST)

Source	Category	Funding	Basis of Rating	AP 2016/17
				\$
	Taupiri ward			18.20
Te Ohaki capital water scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection	406.04
			Balance of Loan - Fixed amount per connection	2,817.50
Taupiri capital wastewater scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection	258.75
			Balance of Loan - Fixed amount per connection	258.75
Rangiriri capital wastewater scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection	307.53
			Balance of Loan - Fixed amount per connection	575.00
Te Ohaki capital wastewater scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection	389.28
			Balance of Loan - Fixed amount per connection	1,610.00
Te Ohaki capital wastewater scheme	Connected Marae in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection	6,177.94
			Balance of Loan - Fixed amount per connection	0.00
Tauwhare Pa capital wastewater scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection	560.61
			Balance of Loan - Fixed amount per connection	2,318.58
Whaanga Coast capital wastewater scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection	2,074.97
			Balance of Loan - Fixed amount per connection	12,312.00

**AND FURTHER THAT the Waikato District Council resolves that rates for the 2016/17 year (excluding water by meter rates) shall be due in three equal instalments as follows:**

**First Instalment 23 September 2016  
Second Instalment 23 January 2017  
Third Instalment 23 May 2017**

**AND FURTHER THAT the Waikato District Council resolves that water by meter rates shall be invoiced separately and payable in two instalments each year. For the 2016/17 financial year, the due dates of instalments are:**

**Raglan, Huntly, Hopuhopu, Horotiu, Ngaruawahia, Taupiri, Te Akau, Mid Waikato, Pokeno, Onewhero and Port Waikato:**

**First instalment 4 November 2016  
Second instalment 5 May 2017**

**Southern Districts, Gordonton, Tauwhare Pa, Western Districts and Tuakau:**

**First instalment 2 December 2016  
Second instalment 2 June 2017**

**AND FURTHER THAT the Waikato District Council authorises the following penalty regime on unpaid rates (including water by meter rates):**

**i) A penalty of 10% on so much of any rates instalment that has been assessed after 1 July 2016 and which is unpaid after the due date for payment, to be applied on the penalty dates as follows:**

**First instalment 26 September 2016  
Second instalment 24 January 2017  
Third instalment 25 May 2017**

**ii) A penalty of 10% on so much of any water by meter instalment that has been assessed after 1 July 2016 and which is unpaid after the due date for payment. The penalty dates for the water instalments are as follows:**

**Raglan, Huntly, Hopuhopu, Horotiu, Ngaruawahia, Taupiri, Te Akau, Mid Waikato, Pokeno, Onewhero and Port Waikato:**

**First instalment 7 November 2016  
Second instalment 8 May 2017**

**Southern Districts, Gordonton, Tauwhare Pa, Western Districts and Tuakau:**

**First instalment 5 December 2016**

**Second instalment 5 June 2017**

iii) A penalty of 10% on so much of any rates assessed before 30 June 2016 which remain unpaid on 1 July 2016. The penalty date is 1 July 2016.

iv) A further penalty of 10% on any rates to which a penalty has been added on 1 July 2016 if the rates remain unpaid. The penalty date is 1 January 2017.

**AND FURTHER THAT** the Waikato District Council sends a copy of the resolution to the secretary of Local Government within 20 working days of these decisions.

**CARRIED on the voices**

**WDCI606/06/2/9**

Receipt of Infrastructure Committee Minutes held on Tuesday 10 May 2016  
Agenda Item 6.3.1

**Resolved: (Crs Hayes/Costar)**

**THAT** the minutes of a meeting of the Infrastructure Committee held on Tuesday 10 May 2016 be received.

**CARRIED on the voices**

**WDCI606/06/3/1**

**Rural Fire Plan 2016 – INF1605/06/4**

**Resolved: (Crs Hayes/Baddeley)**

**THAT** Council adopt the Waikato District Rural Fire Authority Rural Fire Plan dated April 2016;

**AND THAT** a copy of the Waikato District Rural Fire Authority Rural Fire Plan dated April 2016 be provided to the National Rural Fire Authority no later than 31 August 2016;

**AND FURTHER THAT** the Waikato District Rural Fire Authority Rural Fire Plan Sections on Readiness and Response be reviewed within two years;

**AND FURTHER THAT** the Waikato District Rural Fire Authority Rural Fire Plan Sections on Reduction and Recovery be reviewed within five years;

**AND FURTHER THAT** Phillip Trimmer and Jessica Lourie be appointed as Rural Fire Officers under Section 13 of the Forest and Rural Fires Act 1977.

**CARRIED on the voices**

**WDCI606/06/3/2**

**New Street Name Proposal at Gordonton Road Service Lane, Taupiri  
– INF1605/06/6**

**Resolved: (Crs Hayes/Gibb)**

**THAT Council resolves to name the cul-de-sac in accordance with the Taupiri Community Board's first preferred name choice – Button Lane.**

**CARRIED on the voices**

**WDC1606/06/3/3**

**New Road Name Proposal at Kakaramea Road, Whatawhata –  
INF1605/06/7**

**Motion: (Crs Hayes/Fulton)**

**THAT Council resolves to name the road in accordance with the developer's second preferred name choice, Christopher Lane.**

**Amendment (Cr Smith/His Worship the Mayor)**

**THAT Council resolves to name the road in accordance with the developer's second preferred name choice, Beoley Lane.**

**CARRIED on a Show of Hands 11 voting in FAVOUR**

**WDC1606/06/3/4**

**The Amendment was PUT and CARRIED and became the substantive motion.**

**Increase in Budget for Manu Bay and Puriri Park Seawall Repair Projects  
– INF1605/06/8**

**Resolved: (Crs Hayes/Baddeley)**

**THAT Council approve a project budget increase of \$35,280 for Manu Bay Seawall (IBR-10034-C0-0000-0115) and \$8,664 for Puriri Park Seawall (IBRI- 0030-C0-0000-0116) to be funded through the Parks & Reserves Replacement Fund (8500);**

**AND THAT the Approved Contract Sum for Contract 14/473 be increased from \$597,414 to \$641,357 to cover this increase.**

**CARRIED on the voices**

**WDC1606/06/3/5**

**Service Delivery Report for April 2016 – Lady Raiha Reserve, Te Mana o Te Rangi Reserve and Rotokauri Lake Management Committee – INF1605/06/10**

**Resolved: (Crs Hayes/Smith)**

**THAT** the land North of the bridge between Regent Street and the Waikato River be declared ‘Lady Raiha Reserve’ (Note this does not require a Reserves Act 1977 process to be followed as the site is legal road);

**AND THAT** in accordance with Section 16 (10) of the Reserves Act 1977 the reserve at Great South Road legal description, Section 1 SO 305281, 5.1986ha be declared ‘Te Mana o Te Rangi Reserve’;

**AND FURTHER THAT** Council approve the change to the membership for the Rotokauri Lake Management Committee from Mr Poata Watene to Mrs Paratai Tai Rakena.

**CARRIED on the voices**

**WDC1606/06/3/6**

**Strategic Priority Framework for Natural Value Reserves**  
Agenda Item 6.3.2

The General Manager Service Delivery provided an overview of the report.

**Resolved: (Crs Hayes/Costar)**

**THAT** the report of the General Manager Service Delivery be received;

**AND THAT** the Strategic Priority Framework for Natural Value Reserves is adopted.

**CARRIED on the voices**

**WDC1606/06/3/7**

**New Right-of-Way Name Proposal at 6 Waingaro Road, Ngaruawahia**  
Agenda Item 6.3.3

**Resolved: (Crs Costar/Gibb)**

**THAT** the report from the General Manager Service Delivery be received;

**AND THAT** the Council resolves to name the road in accordance with the developer’s name choice – Vi Taha Lane.

**CARRIED on the voices**

**WDC1606/06/3/8**

Receipt of Discretionary & Funding Committee Minutes held on Monday 9 May 2016  
Agenda Item 6.2.1

**Resolved: (Crs Lynch/McGuire)**

**THAT the minutes of a meeting of the Discretionary & Funding Committee held on Monday 9 May 2016 be received.**

**CARRIED on the voices**

**WDC1606/06/4/1**

Receipt of Chief Executive's Performance Review Subcommittee Minutes held on Wednesday 8 June 2016  
Agenda Item 6.2.1

**Resolved: (Crs Hayes/Baddeley)**

**THAT the minutes of a meeting of the Chief Executive's Performance Review Subcommittee held on Wednesday 8 June 2016 be received.**

**CARRIED on the voices**

**WDC1606/06/5/1**

### **COMMUNITY BOARD MINUTES**

Receipt of Onewhero-Tuakau Community Board Minutes held on Monday 2 May 2016  
Agenda Item 7.1

**Resolved: (Crs Petersen/Sedgwick)**

**THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 2 May 2016 be received.**

**CARRIED on the voices**

**WDC1606/06/6/1**

Receipt of Taupiri Community Board Minutes held on Monday 9 May 2016  
Agenda Item 7.2

**Resolved: (Crs Solomon/Gibb)**

**THAT the minutes of a meeting of the Taupiri Community Board held on Monday 9 May 2016 be received.**

**CARRIED on the voices**

**WDC1606/06/6/2**

Receipt of Raglan Community Board Minutes held on Tuesday 10 May 2016  
Agenda Item 7.3

**Resolved: (Crs Baddeley/Gibb)**

**THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 10 May 2016 be received.**

**CARRIED on the voices**

**WDC1606/06/6/3**

Receipt of Ngaruawahia Community Board Minutes held on Tuesday 10 May 2016  
Agenda Item 7.4

**Resolved: (Crs Gibb/Solomon)**

**THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 10 May 2016 be received.**

**CARRIED on the voices**

**WDC1606/06/6/4**

Receipt of Huntly Community Board Minutes held on Tuesday 17 May 2016  
Agenda Item 7.5

**Resolved: (Crs Lynch/Tait)**

**THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 17 May 2016 be received.**

**CARRIED on the voices**

**WDC1606/06/6/5**

### **COMMUNITY COMMITTEE MINUTES**

Receipt of Te Kauwhata Community Committee Minutes held on Wednesday 4 May 2016  
Agenda Item 8.1

**Resolved: (Cr Sedgwick/His Worship the Mayor)**

**THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 4 May 2016 be received.**

**CARRIED on the voices**

**WDC1606/06/7/1**

Receipt of Meremere Community Committee Minutes held on Thursday 12 May 2016  
Agenda Item 8.2

**Resolved: (Crs Sedgwick/Gibb)**

**THAT the minutes of a meeting of the Meremere Community Committee held on Thursday 12 May 2016 be received.**

**CARRIED on the voices**

**WDC1606/06/7/2**

Receipt of Tamahere Community Committee Minutes held on Monday 4 April 2016  
Agenda Item 8.3

**Resolved: (Crs Hayes/Costar)**

**THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 4 April 2016 be received.**

**CARRIED on the voices**

**WDC1606/06/7/3**

Receipt of Tamahere Community Committee Minutes held on Monday 2 May 2016  
Agenda Item 8.3

**Resolved: (Crs Hayes/Costar)**

**THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 2 May 2016 be received.**

**CARRIED on the voices**

**WDC1606/06/7/4**

Receipt of Pokeno Community Committee Minutes held on Tuesday 10 May 2016  
Agenda Item 8.3

**Resolved: (His Worship the Mayor/Cr Petersen)**

**THAT the minutes of a meeting of the Tamahere Community Committee held on Tuesday 10 May 2016 be received.**

**CARRIED on the voices**

**WDC1606/06/7/5**



**EXCLUSION OF THE PUBLIC**

Agenda Item 8

**Resolved: (Crs Tait/Fulton)****THAT** the report of the Chief Executive be received;**AND THAT** the public be excluded from the meeting during discussion on the following items of business:

- a. **Confirmation of Minutes dated 9 May 2016**
- b. **Receipt of Minutes:**
  - Policy & Regulatory Committee dated Monday 17 May 2016**
  - Strategy & Finance Committee dated Tuesday 24 May 2016**
  - Infrastructure Committee dated Tuesday 10 May 2016**
  - Chief Executive's Performance Review Subcommittee dated Wednesday 8 June 2016**

**REPORTS**

- c. **Land Acquisition under the Public Works Act 1981 – Amani Lane Horotiu**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:	Ground(s) under section 48(1) for the passing of this resolution is:
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Section 7(2)(b)

Section 48(1)(d)

- d. **Hopuhopu to Huntly Watermain – Compulsory Acquisition of Easements under s23 Public Works Act 1981**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:	Ground(s) under section 48(1) for the passing of this resolution is:
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Section 7(2)(a)(b)(i)

Section 48(1)(d)

**e. Tender Evaluation Report – Contract I5/216, Hopuhopu to Huntly Pipeline**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

**Reason for passing this resolution to withhold exists under:**      **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(i)**

**Section 48(1)(d)**

**f. Tender Evaluation Report – Contract I5/211, Aquatic Facilities Management**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

**Reason for passing this resolution to withhold exists under:**      **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(i)**

**Section 48(1)(d)**

**g. Compensation in Exchange for Esplanade Reserve to Vest in Council Ownership**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

**Reason for passing this resolution to withhold exists under:**      **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(a)**

**Section 48(1)(d)**

**h. Tender Evaluation Report – Contract I5/278, Waikato District Reservoirs**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:



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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	30 June 2016
<b>Prepared by</b>	LM Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1548534
<b>Report Title</b>	Confirmation of Extraordinary Minutes

**1. EXECUTIVE SUMMARY**

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To confirm the minutes of an extraordinary meeting of the Waikato District Council held on Wednesday 29 June 2016.

**2. RECOMMENDATION**

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**THAT** the minutes of an extraordinary meeting of Waikato District Council held on Wednesday 29 June 2016 be confirmed as a true and correct record of that meeting.

**3. ATTACHMENTS**

---

Extraordinary Minutes 29 June 2016

**MINUTES** of an extraordinary meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 29 JUNE 2016** commencing at **1.01pm.**

**Present:**

His Worship the Mayor Mr AM Sanson  
Cr JC Baddeley  
Cr J Church  
Cr R Costar  
Cr J Gibb  
Cr WD Hayes  
Cr SD Lynch  
Cr RC McGuire  
Cr NMD Smith  
Cr CS Tait

**Attending:**

Mr GJ Ion (Chief Executive)  
Ms S Duignan (General Manager Customer Support)  
Mr T Harty (General Manager Service Delivery)  
Mr V Ramduny (Acting General Manager Strategy & Support)  
Mrs LM Wainwright (Committee Secretary)  
Mr M Mould (Waters Manager)  
Mr P Winder (McGredy Winder)  
Mr M Stanton (Cranleigh)  
Members of staff  
Members of the media

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Church/Lynch)**

**THAT an apology be received from and leave of absence granted to Cr Fulton, Cr Sedgwick, Cr Solomon and Cr Petersen.**

**CARRIED on the voices**

**WDC1606/13**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Gibb/McGuire)**

**THAT** the agenda for the extraordinary meeting of the Waikato District Council held on Wednesday 29 June 2016 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 5 which shall be considered with the public excluded;

**AND THAT** Council resolves that the following item be added to the public excluded agenda as a matter of urgency as advised by the Chief Executive:

- Tender Evaluation Report – Contract No 15/278 Waikato District Reservoirs.

**AND FURTHER THAT** in accordance with Standing Order 3.7.2 the order of public excluded business be considered in the following order:

- Tender Evaluation Report – Contract No 15/278 – Waikato District Reservoirs,
- Tainui Bridge Agreement between Waikato District Council and Genesis Energy, and
- D&N Ryburn, 26 Rangiriri Road, Rangiriri

**CARRIED on the voices**

**WDC1606/14**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**REPORTS**

Sub Regional Water CCO Proposed Record of Agreement  
Agenda Item 4.1

The Chief Executive and General Manager Service Delivery gave verbal updates and answered questions of Council.

Mr Winder and Mr Stanton answered questions of Council.

**Resolved: (Crs Smith/Hayes)**

**THAT** the report from the General Manager Service Delivery be received;

**AND THAT** Council adopt the Record of Agreement and supporting documentation, attached to the agenda, relating to the potential formation of a water and wastewater CCO for Hamilton City and Waipa and Waikato District Councils.

**CARRIED on the voices**

**WDC1606/15**

**EXCLUSION OF THE PUBLIC**

Agenda Item 5

**Resolved: (Crs Tait/McGuire)****THAT** the report of the Chief Executive – *Exclusion of the Public* – be received;**AND THAT** the public be excluded from the meeting during discussion on the following items of business:**a. D & N Ryburn, 26 Rangiriri Road, Rangiriri**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(i)(j)

Section 48(1)(d)

**b. Tainui Bridge Agreement between Waikato District Council and Genesis Energy**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(i)

Section 48(1)(d)





### Open Meeting

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	22 June 2016
<b>Prepared by</b>	W Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1542480
<b>Report Title</b>	Receipt of the Policy & Regulatory Committee Meeting Minutes

## I. EXECUTIVE SUMMARY

---

To receive the minutes of the Policy & Regulatory Committee held on Tuesday 21 June 2016 and to adopt the recommendations contained therein.

## 2. RECOMMENDATION

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**THAT** the minutes of a the Policy & Regulatory Committee Meeting held on Tuesday 21 June 2016 be received;

**AND THAT** the following become resolutions of Council:

Delegation to Approve Future Name Requests for Private Roads - P&R1606/07/4

**THAT** Waikato District Council delegate approval for future private road name requests to Roading Planning staff in conjunction with the ward councillor;

**AND THAT** the Road Naming Policy be amended accordingly.

Community Engagement for new Dog Exercise areas in Tamahere and Pokeno - P&R1606/07/6

**THAT** Waikato District Council makes a determination that a bylaw amendment is the most appropriate way of addressing the identified problems; and the proposed bylaw amendments (subject to the outcome of the consultation process), are the most appropriate form of bylaw;

**AND THAT** Council make a determination that the proposed bylaw amendment does not give rise to any implications under the New Zealand Bill of Rights Act 1990 pursuant to section 155(2) of the Local Government Act 2002;

**AND FURTHER THAT Council undertakes community engagement in Tamahere and Pokeno in June and July 2016, in accordance with Sections 82 (principles of consultation), of the Local Government Act 2002, and section 10 of the Dog Control Act 1996.**

### **3. ATTACHMENTS**

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P&R Minutes 21 June 2016

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**MINUTES** of a meeting of the Policy & Regulatory Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia held on **TUESDAY 21 JUNE 2016** commencing at **9.00am**.

**Present:**

Cr DW Fulton (Chairperson)  
His Worship the Mayor Mr AM Sanson  
Cr JC Baddeley  
Cr WD Hayes  
Cr SD Lynch  
Cr RC McGuire  
Cr LM Petersen  
Cr JD Sedgwick  
Cr NMD Smith  
Cr GS Tait

**Attending:**

Ms S Duignan (Acting Chief Executive)  
Mr T Harty (General Manager Service Delivery)  
Mrs W Wright (Committee Secretary)  
Mrs RJ Gray (Council Support Manager)  
Mr C Clarke (Roading Manager)  
Ms AM d'Aubert (Consents Manager)  
Ms M May (Animal Control Team Leader)  
4 Members of Staff

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Smith/Sedgwick)**

**THAT** an apology be received from and leave of absence granted to Cr Church, Cr Costar, Cr Gibb and Cr Solomon.

**CARRIED on the voices**

**P&R1606/04**

**CONFIRMATION OF STATUS OF AGENDA ITEMS****Resolved: (Crs Baddely/Hayes)****THAT the agenda for a meeting of the Policy & Regulatory Committee held on Tuesday 21 June 2016 be confirmed and all items therein be considered in open meeting.****CARRIED on the voices****P&R1606/05****DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES****Resolved: (Crs Sedgwick/Lynch)****THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 17 May 2016 be confirmed as a true and correct record of that meeting, subject to the inclusion of an apology from Cr Smith;****AND THAT the Public Excluded minutes of the meeting of the Policy & Regulatory Committee held on Tuesday 17 May 2016 be confirmed as a true and correct record of that meeting and remain confidential and unavailable to the public.****CARRIED on the voices****P&R1606/06****MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**REPORTS**Chief Executive's Business Plan  
Agenda Item 6.1Tabled Chief Executive's KPI's**Resolved: (Crs Petersen/Lynch)****THAT the report from the Chief Executive be received.****CARRIED on the voices****P&R1606/07/1**

2016 Meeting Calendar

Agenda Item 6.2

**Resolved: (Crs McGuire/Lynch)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**P&RI606/07/2**

Delegated Resource Consents Approved for the month of May 2016

Agenda Item 6.3

The Consents Manager gave a verbal overview and answered questions from the Committee.

**Resolved: (Crs Hayes/Petersen)**

**THAT the report of the General Manager Delegated Resource Consents Approved for the month of May 2016 be received.**

**CARRIED on the voices**

**P&RI606/07/3**

Delegation to Approve Future Name Requests for Private Roads

Agenda Item 6.4

The Roding Manager gave an overview of the report and answered questions.

**Resolved: (Crs Smith/Baddeley)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT the Committee recommends to Council to delegate approval for future private road name requests to Roding Planning staff in conjunction with the ward councillor;**

**AND FURTHER THAT the Road Naming Policy be amended accordingly.**

**CARRIED on the voices**

**P&RI606/07/4**



DW Fulton

**CHAIRPERSON**

Minutes2016/P&R/160621 P&R M.doc

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	20 June 2016
<b>Prepared by</b>	LM Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1540124
<b>Report Title</b>	Receipt of the Policy & Regulatory Committee Hearing Minutes – Cemeteries Bylaw 2016

## **I. EXECUTIVE SUMMARY**

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To receive the minutes of a Hearing by the Policy & Regulatory Committee - Proposed Waikato District Council Cemeteries Bylaw 2016 held on Monday 20 June 2016 and to adopt the recommendations contained therein.

## **2. RECOMMENDATION**

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**THAT the minutes of a Hearing by the Policy & Regulatory Committee – Proposed Waikato District Council Cemeteries Bylaw 2016 - held on Monday 20 June 2016 be received;**

**AND THAT the following becomes a resolution of Council:**

Submissions on the Proposed Waikato District Council Cemeteries Bylaw 2016 – P&R1606/03

**THAT the Waikato District Council Cemeteries Bylaw 2016 as amended be adopted by Council.**

## **3. ATTACHMENTS**

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P&R Hearing Minutes 20 June 2016



Minutes of a hearing by the Policy & Regulatory Committee (to hear and consider submissions and make recommendations on the Proposed Waikato District Council Cemeteries Bylaw 2016) held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 20 JUNE 2016** commencing at **9.01am**

**Present:**

Cr DW Fulton (Chairperson)  
His Worship the Mayor Mr AM Sanson [until 11.22am]  
Cr JC Baddeley  
Cr JA Church  
Cr R Costar  
Cr WD Hayes  
Cr SD Lynch  
Cr LM Petersen  
Cr JD Sedgwick [until 10.37am and from 11.08am]  
Cr NMD Smith  
Cr GS Tait

**Attending:**

Mrs LM Wainwright (Committee Secretary)  
Mrs W Wright (Committee Secretary)  
Mr G Bailey (Open Spaces Operation Team Leader)  
Ms D MacDonald (Cemetery/Halls Officer)  
Ms M Russo (Corporate Planner)  
Mr R Hodder (Secretary of the Friends of Wainui Bush Reserve Group)  
Mr J Bridgman (Gordonton District Committee)  
Mr B Mounsey (Haven Funeral Services Ltd)  
Ms M Wilcock (on behalf of Tamahere Community Committee)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Lynch/Sedgwick)**

**THAT an apology be received from and leave of absence granted to Crs Gibb, McGuire and Solomon.**

**CARRIED on the voices**

**P&R1606/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS****Resolved: (Crs Lynch/Hayes)****THAT the agenda for a hearing of the Policy & Regulatory Committee held on Monday 20 June 2016 be confirmed and all items therein be considered in open meeting.****CARRIED on the voices****P&R1606/02****DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**REPORTS****Submissions on the Proposed Waikato District Council Cemeteries Bylaw 2016**

The Chair summarised the documentation forming part of the hearing.

**Hearing of Submissions**

The following submitters presented their submission in relation to the Proposed Waikato District Council Cemeteries Bylaw 2016:

1. R Hodder (on behalf of Friends of Wainui Bush Reserve Group, Raglan) sub. no. 5 doc. no. 15
2. J Bridgman (on behalf of Gordonton District Committee) sub. no. 6 doc. no. 16
3. B Mounsey (on behalf of Haven Funeral Services Ltd) sub. no. 3 doc. no. 12
4. M Wilcock (on behalf of Tamahere Community Committee) sub. no. 4 doc. no. 13

The meeting adjourned at 10.37am and resumed at 11.06am.

Councillors deliberated on the Proposed Waikato District Council Cemeteries Bylaw 2016.

Cr Sedgwick entered the meeting at 11.08am during deliberations and was present when voting took place.

His Worship the Mayor retired from the meeting at 11.22am during deliberations and was not present when voting took place.

**Resolved: (Crs Baddeley/Church)**

**THAT the report of the General Manager Service Delivery be received;**

**AND THAT pursuant to sections 83 and 150 of the Local Government Act 2002, the Committee considers submissions received on the notified Proposed Waikato District Council Cemeteries Bylaw 2016;**

**AND FURTHER THAT subject to amendments, recommend the Waikato District Council Cemeteries Bylaw 2016 for adoption at the Council meeting on Monday 11 July 2016.**

**CARRIED on the voices**

**P&R1606/03**

There being no further business the meeting was declared closed at 11.39am.

Minutes approved and confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

DW Fulton

**CHAIRPERSON**

Minutes2016/P&R/160620 P&R M.doc

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### Open Meeting

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	20 June 2016
<b>Prepared by</b>	W Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1542329
<b>Report Title</b>	Receipt of the Policy & Regulatory Committee Hearing Minutes – Reserves and Beaches Bylaw 2016

## I. EXECUTIVE SUMMARY

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To receive the minutes of a Hearing by the Policy & Regulatory Committee - Proposed Waikato District Council Reserves and Beaches Bylaw 2016 held on Wednesday 22 June 2016 and to adopt the recommendations contained therein.

## 2. RECOMMENDATION

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**THAT the minutes of a Hearing by the Policy & Regulatory Committee – Proposed Waikato District Council Reserves and Beaches Bylaw 2016 - held on Wednesday 22 June 2016 be received;**

**AND THAT the following becomes a resolution of Council:**

Submissions on the Proposed Waikato District Council Reserves and Beaches Bylaw 2016 – P&R1606/10

**THAT the Waikato District Council Reserves and Beaches Bylaw 2016 as amended be adopted by Council.**

## 3. ATTACHMENTS

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P&R Hearing Minutes 22 June 2016

Minutes of a hearing by the Policy & Regulatory Committee (to hear and consider submissions and make recommendations on the Proposed Waikato District Council Reserves and Beaches Bylaw 2016) held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 22 JUNE 2016** commencing at **9.00am**

**Present:**

Cr DW Fulton  
His Worship the Mayor Mr AM Sanson  
Cr JC Baddeley [until 9.40am and from 10.09am]  
Cr WD Hayes  
Cr SD Lynch  
Cr RC McGuire  
Cr LM Petersen  
Cr JD Sedgwick

**Attending:**

Mrs W Wright (Committee Secretary)  
Mrs LM Wainwright (Committee Secretary)  
Mr E Parata (Asset Management Team Leader)  
Mr A Corkill (Parks and Facilities Manager)  
Mr R Marshall (Reserves Planner)  
Ms M Russo (Corporate Planner)  
Ms S Hart (Raglan Sport Fishing Club)  
Members of Staff

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Sedgwick/Baddeley)**

**THAT** an apology be received from and leave of absence granted to Cr Church, Cr Costar, Cr Gibb, Cr Smith and Cr Tait.

**CARRIED on the voices**

**P&R1606/08**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Hayes/Lynch)**

**THAT** the agenda for a hearing of the Policy & Regulatory Committee held on Wednesday 22 June 2016 be confirmed and all items therein be considered in open meeting.

**CARRIED on the voices**

**P&R1606/09**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **REPORTS**

### **Submissions on the Proposed Waikato District Council Reserves and Beaches Bylaw 2016**

The Chair summarised the documentation forming part of the hearing.

### **Hearing of Submissions**

The following submitters presented their submission in relation to the Proposed Waikato District Council Reserves and Beaches Bylaw 2016:

- I. Ms S Hart (on behalf of Raglan Sport Fishing Club) sub. no. 14 doc. no. 8

Councillors deliberated on the Proposed Waikato District Council Reserves and Beaches 2016.

Cr Baddeley withdrew from the hearing at 9.40am during deliberations.

The meeting adjourned at 9.43am and resumed at 10.09am.

Cr Baddeley re-entered the hearing at 10.09am during deliberations and was present when voting took place.

**Resolved: (His Worship the Mayor/Cr McGuire)**

**THAT** the report of the General Manager Service Delivery be received;

**AND THAT** pursuant to sections 83 and 150 of the Local Government Act 2002, the Committee consider and, where requested, hear submissions on the notified Proposed Waikato District Council Reserves and Beaches Bylaw 2016;

**AND FURTHER THAT** subject to amendments, recommend the **Waikato District Council Reserves and Beaches Bylaw 2016** for adoption at the Council meeting on **Monday 11 July 2016**.

**CARRIED on the voices**

**P&R1606/10**

There being no further business the meeting was declared closed at 10.25am.

Minutes approved and confirmed this                      day of                      2016.

DW Fulton

**CHAIRPERSON**

Minutes2016/P&R/160622 P&R M.doc

### Open Meeting

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	30 June 2016
<b>Prepared by</b>	W Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1548182
<b>Report Title</b>	Receipt of the Policy & Regulatory Committee Hearing Minutes – Trade Waste and Wastewater Bylaw 2016

## 1. EXECUTIVE SUMMARY

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To receive the minutes of a Hearing by the Policy & Regulatory Committee - Proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016 held on Wednesday 29 June 2016 and to adopt the recommendations contained therein.

## 2. RECOMMENDATION

---

**THAT the minutes of a Hearing by the Policy & Regulatory Committee – Proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016 - held on Wednesday 29 June 2016 be received;**

**AND THAT the following becomes a resolution of Council:**

Submissions on the Proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016 – P&R1606/13

**THAT the Waikato District Council Trade Waste and Wastewater Bylaw 2016 as amended be adopted by Council.**

## 3. ATTACHMENTS

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P&R Hearing Minutes 29 June 2016



Minutes of a hearing by the Policy & Regulatory Committee (to hear and consider submissions and make recommendations on the Proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016) held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 29 JUNE 2016** commencing at **9.02am**.

**Present:**

Cr NMD Smith (Chairperson)  
Cr RC McGuire

**Attending:**

Mr Tim Harty (General Manager Service Delivery)  
Mrs Lynette Wainwright (Committee Secretary)

The meeting adjourned at 9.02am and resumed at 10.59am.

**Present:**

Cr NMD Smith (Chairperson)  
His Worship the Mayor Mr AM Sanson  
Cr JC Baddeley  
Cr JA Church  
Cr R Costar [from 11.02am]  
Cr JM Gibb  
Cr WD Hayes  
Cr SD Lynch  
Cr RC McGuire  
Cr GS Tait

**Attending:**

Mr Tim Harty (General Manager Service Delivery)  
Mrs Wanda Wright (Committee Secretary)  
Mr Martin Mould (Waters Manager)  
Ms Melissa Russo (Corporate Planner)  
Ms Claire Scrimgeour (Senior Environmental Engineer, BECA)  
Ms Fiona Sutton (Shared Services Manager)  
Mr Bruce Holland (National Liquid and Hazardous Waste Operators Group)  
Members of Staff

**APOLOGIES AND LEAVE OF ABSENCE**

Resolved: (Crs Lynch/Church)

**THAT** an apology be received from and leave of absence granted to Cr Fulton, Cr Sedgwick, Cr Petersen and Cr Solomon.

**THAT** an apology for lateness be received from Cr Costar.

**CARRIED on the voices**

**P&R1606/11**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

Resolved: (Crs Smith/McGuire)

**THAT** the agenda for a hearing of the Policy & Regulatory Committee held on 29 June 2016 be confirmed and all items therein be considered in open meeting.

**CARRIED on the voices**

**P&R1606/12**

**DISCLOSURES OF INTEREST**

Cr Church declared a conflict of interest in submission 2, withdrew to the public gallery and did not speak to this submission.

**REPORTS****Submissions on the Proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016**

The Waters Manager, the Senior Environmental Engineer (BECA) and Shared Services Manager all provided verbal overviews of the submissions and answered questions from the committee.

Cr Costar entered the meeting at 11.02am during discussion on the submissions and was present when voting took place.

The hearing adjourned at 11.09am and resumed at 11.14am.

**Hearing of Submissions**

The following submitter presented his submission in relation to the Proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016:

1. Bruce Holland (on Hazardous Waste Operations Group) sub. no. 4

Councillors deliberated on the Proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016.



### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Chief Executive
<b>Date</b>	13 July 2016
<b>Prepared by</b>	K Lockley Zero Harm Manager
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1547602
<b>Report Title</b>	Zero Harm Update

## **1. EXECUTIVE SUMMARY**

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The purpose of this report and its attachments is to provide an update on current health and safety performance. Council recognise that compliance is essential but they aspire to achieve best practice in health and safety performance and to create a sustainable zero harm culture where everyone goes home safe and healthy each day.

## **2. RECOMMENDATION**

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**THAT the report from the Chief Executive be received.**

## **3. BACKGROUND**

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### Safety Conversations

Members of the Executive Team continue to carry out safety conversations across the organisation. The most recent conversations were held in Raglan on 3 June 2016 at the Wainui Reserve and Xtreme Zero Waste depot.

### Over Speed Reporting

Monitoring continues with managers following up with drivers who appear on the report.

The Safe Use of Council Vehicle Policy is currently under review to establish meaningful parameters around reducing the risk of speeding. In conjunction with this review Council are working with a Road safety co-ordinator to develop training programmes to aid this initiative.

### Monthly Statistics

Near miss reporting across all sectors of the organisation is down on numbers from preceding reporting periods with 38 in total. There were 10 incidents of unsafe situations or behaviours reported and 6 first aid injuries, total 54.

Council will be measuring total recordable injury frequency rates going forward, this will include contractor and subcontractor statistics.

#### WSMP Audit

The audit was undertaken to achieve Secondary accreditation. As a result of the work done over the past year, we were successful in achieving a higher standard - Tertiary level.

#### Kopua Camp

At the last Board meeting members were briefed on responsibilities of officers under the Health and Safety at Work Act 2015. The Board has requested a hazard/risk walk through the camp prior to the next meeting by Council's Zero Harm Manager, this will occur on 26 July 2016.

#### Volunteers

The Zero Harm Manager is reviewing an existing template to start the engagement process with volunteers, Team Leaders will be integral to this process as they are often the first point of contact in volunteer situations.

We are looking to learn from other local authorities experience and documentation. A Waikato LASS Working Party has engagement of volunteers as a project this year.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

---

### **4.1 DISCUSSION**

This report is to assist Councillors with their due diligence requirements as Officers. The report should start the conversation and provide opportunities for Councillors to raise questions and discuss progress.

### **4.2 OPTIONS**

Council could choose to accept the report or not. Council could ask for additional information if needed.

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

There are no direct financial requirements identified in this report.

### **5.2 LEGAL**

This report is prepared as part of the assisting Council with compliance with Health & Safety at Work Act 2015.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Council has a Zero Harm Strategy which forms the basis of our health & safety systems and philosophy. An internal Zero Harm Strategic Plan is also in place.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillors, as Officers under the Health & Safety at Work Act 2015 are required to undertaken due diligence to ensure appropriate health & safety systems are in place and operating.					

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
	✓		Other Please Specify

Council engages with our Community Boards and Community Committees to ensure they are clear on their requirements. Council also undertakes audits and safety conversations in relation to our contractors.

## 6. CONCLUSION

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This report provides an update on progress with our Zero Harm systems and processes.

## 7. ATTACHMENTS

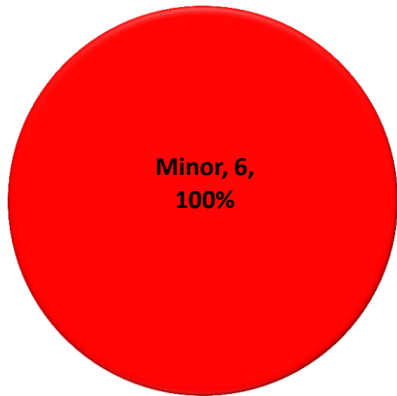
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Zero Harm Dashboard – June 2016

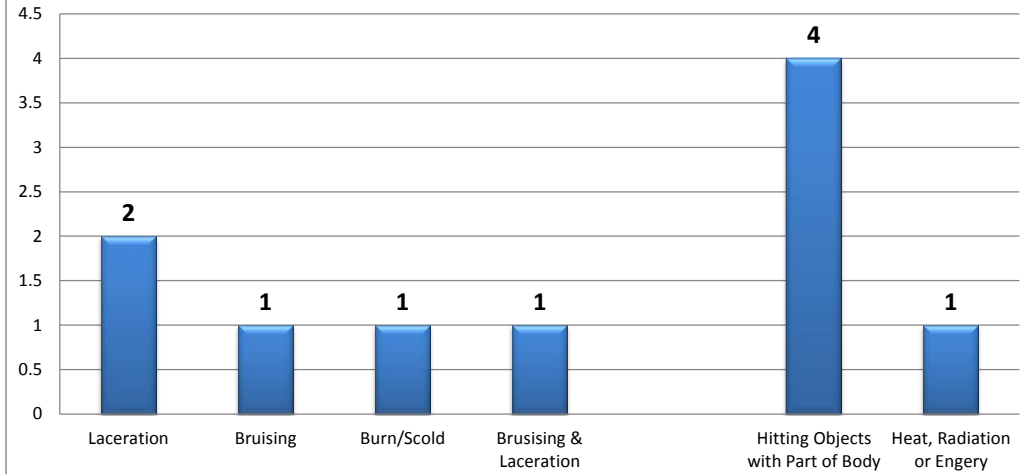
# Zero Harm Dashboard - June 2016

**Total Recordable Injury Rate = 24.46**

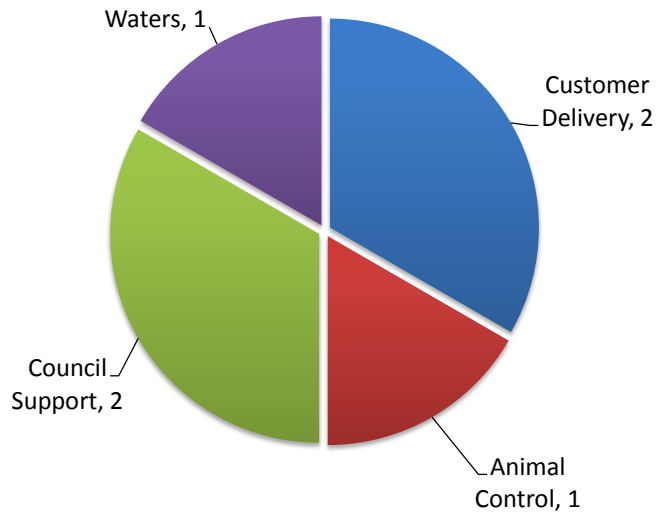
**6 Injuries Reported**



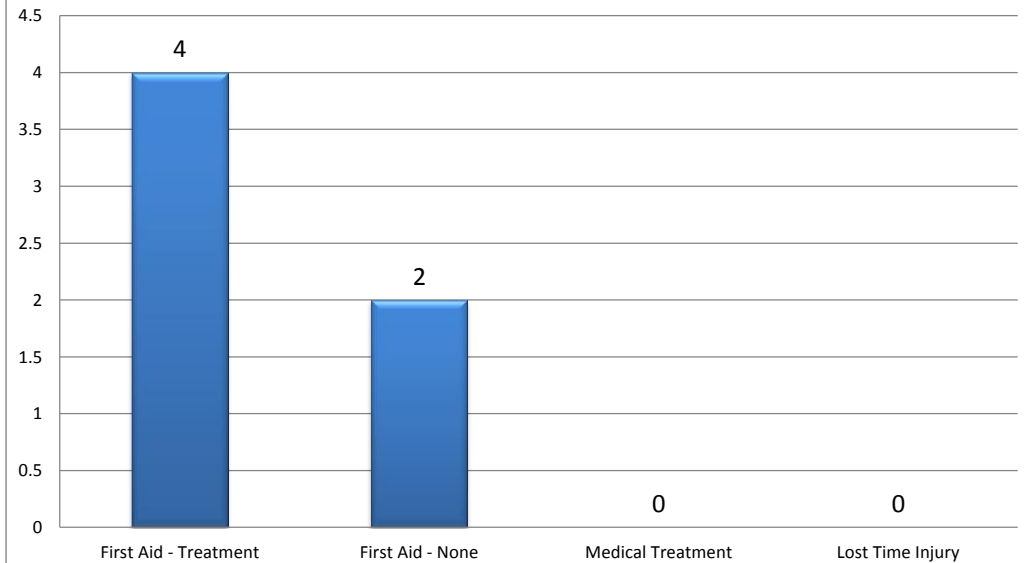
**Injury Type & Mechanisim**



**Injuries per Workgroup**



**First Aid, Medical Treatment or Lost Time**



### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	S Duignan Acting Chief Executive
<b>Date</b>	15 June 2016
<b>Prepared by</b>	T King Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1540329
<b>Report Title</b>	Attendance at RMLA Conference 2016

## **I. EXECUTIVE SUMMARY**

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To approve representatives to attend the Resource Management Law Association (RMLA) in Nelson on 22-24 September 2016.

## **2. RECOMMENDATION**

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**THAT** the report from the Acting Chief Executive be received;

**AND THAT** the following delegates attend the RMLA Conference 2016 in Nelson from 22 – 24 September 2016:

- Councillor Dynes Fulton
- Councillor Janet Gibb
- Councillor Jan Sedgwick.

## **3. BACKGROUND**

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The RMLA Conference for 2016 will be held in Nelson from 22-24 September 2016. It has been the practice for Council to send a delegation each year, particularly Councillors involved in RMA hearings.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

---

### **4.1 DISCUSSION**

This year the theme of the conference is ‘Outstanding’. The objective of this conference is to better equip practitioners, consultants, business, industry and decision makers alike to confront these challenges, so to be “outstanding” in the response.



## 4.2 OPTIONS

Historically Council have sent a delegation to the RMLA Conference, it is for Council to decide if they wish to continue to do so for the 2016 conference.

## 5. CONSIDERATION

---

### 5.1 FINANCIAL

Attendance at the RMLA Conference has been budgeted for.

### 5.2 LEGAL

Nil.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Matters discussed at the conference may impact on Tangata Whenua, depending on the issue.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

## 6. CONCLUSION

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Council is being asked to confirm the attendance of Councillors at the RMLA Conference 2016.

## 7. ATTACHMENTS

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Nil.

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	VA Ramduny Acting General Manager Strategy & Support
<b>Date</b>	29 June 2016
<b>Prepared by</b>	Stephen Thompson Acting Finance Manager
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1547989
<b>Report Title</b>	Waikato Regional Airport Limited Statement of Intent 2016/17

## **1. EXECUTIVE SUMMARY**

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Following feedback from the Shareholding Councils the Waikato Regional Airport Limited (“WRAL”) has finalised the Statement of Intent for 2016/2017.

## **2. RECOMMENDATION**

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**THAT** the report from the Acting General Manager Strategy & Support be received.

## **3. BACKGROUND**

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The attached Statement of Intent (“SOI”) sets out the Board’s intentions for the company for 2016/17, 2017/18 and 2018/19.

## **4. DISCUSSION**

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The strategic intent of WRAL remains unchanged from the 2015/16 SOI. The priority is to reduce debt and as such no dividend is anticipated for the next two years. This is consistent with Councils’ financial strategy. Dividend payment decisions after two years will be determined at the annual general meeting each year.

The Strategic activities for 2016/17 remain the same as the draft SOI presented to Council earlier this year except for the following:

- Completion of the review of the Titanium Park Joint Venture – JV terminated on 31/3/2016.

- Develop a comprehensive business plan for the future direction of land development.

From a financial perspective the following changes have been made to the Statement of Intent since the draft was presented in March. The majority of the changes are as a result of the joint venture terminating. This was not factored in in the Draft Statement of Intent.

1. Capital expenditure in 2017 has increased by \$14k to \$1,493k
2. Shareholder Funds to Total Assets have moved as follows:

	2017	2018	2019
Draft SOI	78%	78%	80%
Final SOI	76%	76%	77%

3. The earnings before interest and tax and depreciation (EBITDA) performance target has changed as follows:

	2017	2018	2019
Draft SOI	\$2,338,000	\$2,412,000	\$2,425,000
Final SOI	\$2,279,000	\$2,374,000	\$2,413,000
<b>(Decrease)/Increase</b>	<b>(\$59,000)</b>	<b>(\$38,000)</b>	<b>(\$12,000)</b>

The changes in EBIT are due to the amortisation of the runway designations which were previously held on the balance sheet.

4. The net deficit after tax target has moved as follows:

	2017	2018	2019
Draft SOI	(\$336,000)	(\$351,000)	(\$344,000)
Final SOI	(\$366,000)	(\$350,000)	(\$336,000)
<b>(Decrease)/Increase</b>	<b>(\$30,000)</b>	<b>\$1,000</b>	<b>\$12,000</b>

5. Net cash flow has moved as follows:

	2017	2018	2019
Draft SOI	\$183,000	\$536,000	\$1,032,000
Final SOI	(\$451,000)	\$10,000	\$438,000
<b>(Decrease)/Increase</b>	<b>(\$634,000)</b>	<b>(\$526,000)</b>	<b>\$594,000</b>

The movement is mainly due to the funding of Titanium Park Limited. The Net Cash flow is now reflected of the commitments of the Joint Venture. These were not previously shown.

6. The debt/equity ratio has moved as follows:

	2017	2018	2019
Draft SOI	30.70	28.72	26.74
Final SOI	26.74	26.74	25.75

7. The interest cover has moved as follows:

	2017	2018	2019
Draft SOI	6.51X	6.41X	6.96X
Final SOI	6.56X	6.65X	6.92X

8. Information provided to shareholders no longer itemises the various statements that will be provided in the Annual and Interim reports.

## NON-FINANCIAL

There have been no changes to the non-financial performance targets since the draft SOI.

## 5. CONSIDERATION

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### 5.1 FINANCIAL

Outlined in the discussion above.

### 5.2 LEGAL

Pursuant to the requirements of Schedule 8 of the Local Government Act 2002, the Board of a Council Controlled Organisation must deliver a completed Statement of Intent to the shareholders by 30 June of each year.

### 5.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform <input checked="" type="checkbox"/>	Consult <input checked="" type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	The WRAL Statement of Intent was finalised by WRAL after feedback on the draft SOI received from its shareholders. The final document is being presented here for Council's information.				

## **6. CONCLUSION**

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WRAL's Statement of Intent for 2016/17 has reaffirmed the company's strategic objectives and activities. The focus of its activities for 2016/17 include optimising domestic passenger services; maximising property lease income; developing a comprehensive business plan for the future direction of land development and debt repayment. Planned major capital expenditure to support these activities over the next 3 years is \$3.318K.

## **7. ATTACHMENTS**

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Waikato Regional Airport Limited Statement of Intent 2016/17



2016/2017

# Waikato Regional Airport Limited Statement of Intent

June 2016



Hamilton Airport

## 1.0 Introduction

This statement is presented by the Directors in accordance with s.64 (1) Local Government Act 2002 and sets out the Board's intentions for the Company for the year ending 30 June 2017 and succeeding two financial years.

## 2.0 Strategic Intent

The Airport has identified its core purpose and key objectives that recognise the strategic intent of the business:

### Core Purpose

1. Enabler of air services to the region
2. Operate a first class, safe and compliant regional airport
3. Strategic positioning of the business to enhance capital value

### Key Objectives

1. Operate an efficient and compliant airport
2. Enhance the traveller experience
3. Maintain a viable aeronautical business
4. Maximise revenue diversification through non-aeronautical business opportunities

## 3.0 In Pursuing its Goals the Company will:

- At all times behave in a professional and ethical manner in all its business dealings with its customers and stakeholders
- Be a good employer
- Ensure a safe and healthy work place environment that complies with government legislation
- Identify and recognise Shareholders' expectations, within the bounds of corporate prudence

## 4.0 Nature and Scope of Activities to be Undertaken

### (4.1) Operate an efficient and compliant airport

Operate a safe, secure and compliant airport by providing for essential projects together with any compliance expenditure warranted

### (4.2) Enhance the traveller experience

Maximise traveller satisfaction and airport experience

### (4.3) Maintain a viable aeronautical business

Identify opportunities to develop new, and expand existing, domestic passenger services

Promote development and growth of the general aviation sector

To allow the main runway to be extended when supported by an appropriate business case

Position and protect the airport as an efficient, cost-effective international port of arrival for private, corporate and medical aircraft

**(4.4) Maximise revenue diversification through non-aeronautical business opportunities**

Support the development of land within the bounds of a sound strategic approach to long-term planning for the airport precinct

Identify and market for sale and or lease all available surplus airport-owned land

**(4.5) Ensure appropriate internal and external resource to enable a commercially driven and high performing organisation**

Knowledgeable and capable, high performing and appropriately resourced management team to ensure sound reporting and accountability, and delivery of the strategic plan

**(4.6) Capital Expenditure**

Planned major capital expenditure included in the 3 year forecast is:

2017 \$1,493k;

2018 \$1,155k

2019 \$670k

**(4.7) Strategic Activities**

Key activities for the 2016/17 year are:

- Optimise domestic passenger services
- Maximise property lease income
- Develop a comprehensive business plan for the future direction of land development.
- Debt repayment

**5.0 Shareholders' Funds to Total Assets**

Years ending 30 June	2017	2018	2019
Shareholders' funds to total assets	76%	76%	77%

**Definitions:**

Shareholders' funds Total assets less the total liabilities.

Total assets The value of all assets reported in the Company's statement of financial position at the end of each reporting period.

**6.0 Statement of Accounting Policies**

The accounting policies adopted by the Group for the year ending 30 June 2017 and succeeding 2 years are those as adopted in the 2015 Annual Report adjusted for the concessions provided for by Tier 2 of the new accounting standards framework issued by the External Reporting Board in April 2012.

**7.0 Performance Targets**

The following annual performance targets exclude any Titanium Park land sales.

		Year Ended 30 June		
<i>Based on consolidated company forecasts</i>		2017	2018	2019
7.1	Earnings before interest, taxation & depreciation (EBITDA)	\$2,279,000	\$2,374,000	\$2,413,000



7.2	Net deficit after tax	(\$366,000)	(\$350,000)	(\$336,000)
7.3	Net profit after tax to average shareholders' funds	-1%	-1%	-1%
7.4	Net profit after tax to total assets	0%	0%	0%
7.5	Net cash flow (operating & investing)			
	Net operating cash flow	\$1,594,000	\$1,725,000	\$1,768,000
	Net investing cash flow	(\$1,540,000)	(\$1,202,000)	(\$717,000)
	Funding Titanium Park Limited	<u>(\$505,000)</u>	<u>(\$513,000)</u>	<u>(\$613,000)</u>
	Total net cash flow (operating & investing)	(\$451,000)	\$10,000	\$438,000
	Net debt	\$8,287,000	\$8,179,000	\$7,643,000
7.6	Total liabilities/shareholders' funds (debt/equity ratio)	26:74	26:74	25:75
<b>Applicable to parent company operations only</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>
7.7	Percentage of non-landing charges Revenue	76%	76%	74%
7.8	Interest cover	6.56x	6.65x	6.92x
<i>The interest cover measures the number of times the net profit before interest, tax and depreciation (EBITDA) covers interest paid on debt</i>				
<b>Non-financial performance targets</b>				
<b>7.9</b>	<b>Health &amp; Safety</b>			
7.9.1	Facilitate Health & Safety meetings every 2 months with representatives from each company department			
7.9.2	Zero WorkSafe notifiable accidents/injuries			
7.9.3	Independently review and implement the company's Health & Safety framework to align with the requirements of the Health and Safety at Work Act 2016.			
<b>7.10</b>	<b>Operational Compliance</b>			
7.10.1	To achieve the Airport Certification Standards as required by the Civil Aviation Authority and as evidenced by Civil Aviation Authority audit reports			
7.10.2	Ensure airport is operationally available for all scheduled passenger services (except for uncontrollable events)			
7.10.3	Facilitate noise management meetings each 4 months in accordance with the Noise Management Plan			
<b>7.11</b>	<b>Customer Satisfaction</b>			
7.11.1	Collect, document and act (where viable) on customer feedback forms to continuously monitor and improve the customer experience. Maintain a database to ensure recurring negative feedback is promptly acted upon			

## 8.0 Dividend Policy

In view of the priority to reduce debt, and as agreed by Shareholders, the Directors propose to recommend that no dividend be paid for the next two years and that the

dividend payment decisions for subsequent years are determined at the annual general meeting each year.

## **9.0 Information to be provided to Shareholders**

- 9.1 The Annual Report of the Company will include:
- 9.2 An Interim Report circulated to Shareholders each half-year will include:

## **10.0 Future Investment Proposals**

If the Company wishes to subscribe for, purchase, or otherwise acquire shares in any other company or any other organisation it can do so only after first obtaining approval from the majority of shareholders at either a General Meeting or at a Special Meeting convened for that purpose.

## **11.0 Commercial Value of the Shareholders Investment**

No valuation of shares has been completed.

The consolidated balance sheet of WRAL as at 30 June 2015 shows shareholder equity of \$59.7m. Company investment in Titanium Park Joint Venture is recorded at cost. Company Property, Plant & Equipment is based upon a 2011 valuation except for land which was revalued as at 30 June 2013. Company assets such as runways, aprons, taxiways and the terminal building are based upon depreciated replacement cost.

A revaluation of Property Plant & Equipment will be completed for year ending 30 June 2016

## **12.0 Compensation from Local Authorities**

There are no activities of the Company for which the Directorate would seek compensation from any local authority.

## **13.0 Major Transactions**

Shareholders approve major transactions via a special resolution. A major transaction is defined as:

- (a) the acquisition of, or an agreement to acquire (whether contingent or not), assets the value of which is more than 25 % of the value of the company's assets before the acquisition; or
- (b) the disposition of, or an agreement to dispose of (whether contingent or not), assets the value of which is more than 25 % of the value of the company's assets before the disposition; or
- (c) a transaction which has or is likely to have the effect of the company acquiring rights or interests or incurring obligations or liabilities, the value of which is more than 25 % of the value of the company's assets before the transaction; but does not include:
- (d) any transaction entered into by a receiver appointed pursuant to a security over all or substantially all of the property of the company.

Nothing in paragraph (c) of this definition applies by reason only of the company giving, or entering into an agreement to give, a floating charge secured over assets of the company the value of which is more than half the value of the company's assets for the purpose of securing the repayment of money or the performance of an obligation.

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There are no major transactions planned during the period.

#### **14.0 Health and Safety**

The Board and Management will systematically implement any requirements to existing frameworks as a result of the Health and Safety at Work Act 2015. In accomplishing this during the past 12 months an independent consultant has been working to ensure the organisation and its subsidiary companies are aligning processes and frameworks with any applicable regulatory changes. These works will continue for a further six months post April 2016 to ensure full system integration. At all times the company will continue to monitor and review Health and Safety requirements via monthly reporting.

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	VA Ramduny Acting General Manager Strategy & Support
<b>Date</b>	30 June 2016
<b>Prepared by</b>	David Totman Strategic Planning Project Manager
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1548704
<b>Report Title</b>	Submission on the Proposed National Policy Statement on Urban Development Capacity

## **I. EXECUTIVE SUMMARY**

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The Government is seeking submissions on the Proposed National Policy Statement (“PNPS”) on Urban Development Capacity. The PNPS is intended to make the Resource Management Act (“RMA”) work better for housing and business growth by reducing the regulatory barrier to the supply of housing and reducing the cost of housing relative to income. Waikato District Council’s (“WDC”) proposed submission to the PNPS is attached.

The submission notes that WDC supports in general the PNPS and its endeavour to provide direction to local authorities on urban planning and development under the RMA.

The submission also notes that whilst WDC is in general support of the PNPS we have three areas of specific concern:

- Firstly, about the application of the PNPS within the northern areas of our district which are close to the Southern Auckland Urban Area and part of the Secondary Pukekohe Urban Area.
- Secondly, about the ability of the Council to fully give effect to the PNPS.
- Thirdly, about the need for the PNPS to be part of a more integrated approach to urban planning.

## **2. RECOMMENDATION**

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**THAT** the report from the Acting General Manager Strategy & Support be received.

**AND THAT** the submission on the Proposed National Policy Statement on Urban Development Capacity to the Government be approved.

### **3. BACKGROUND**

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The PNPS on Urban Development Capacity is intended to make the RMA work better for housing and business growth. It has been strongly influenced by the findings of the Productivity Commission's 2015 report on land supply and its influence on housing affordability.

In the preamble, the PNPS recognises that 'local authorities play an important role in shaping the success of cities by planning for growth and change and providing critical infrastructure'. It also notes that this task is 'challenging because cities are complex places' and often conflict between diverse preferences is involved.

The stated aim of the PNPS is to reduce regulatory barrier to the supply of housing and reduce the cost of housing relative to income. It is said to do this through ensuring that planning enables development by providing enough development capacity for housing and businesses while maximising wellbeing now and in the future.

### **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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#### **4.1 DISCUSSION**

The submission notes that WDC supports in general the PNPS and its endeavour to provide direction to local authorities on urban planning and development under the RMA. It recognises that PNPS is part of a suite of wider government efforts to amend the RMA and improve the basis for and outcomes of urban planning and development in New Zealand.

The PNPS has relevance for the Waikato district due to the location of the district adjacent to both Auckland and Hamilton. Both of these urban areas are identified as being areas of high population growth.

WDC is already well aware of the significance of the growth of both these urban areas on the district. The role of these two urban areas is recognised in the Council's District Development Strategy as well as in the Council's participation in Future Proof for addressing growth related issues related to wider Hamilton and in cross-boundary planning liaison with Auckland Council and the Franklin Local Board.

The Council's response to the Government's consultation document on the proposed NPS is set out in the attached Appendix I.

#### **4.2 OPTIONS**

The Council can choose to make a submission or not make a submission.

Since the Council will be directly affected by the proposed NPS on urban development capacity once it becomes law later in the year, the preferred option is to make a submission.

## 5. CONSIDERATION

### 5.1 FINANCIAL

There is no financial implication from making a submission. However the PNPS on Urban Development Capacity will likely impose new monitoring and evidence gathering requirements for Council but the costs of this is unknown at this stage.

### 5.2 LEGAL

The proposed NPS introduces new monitoring requirements for all local authorities to carry out a regular three-yearly housing and business land assessment.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The proposed NPS will require a level of liaison and coordination for assessment and monitoring with the Council's Future Proof partners as well as with Auckland Council, Franklin Local Board and infrastructure providers.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>The Minister for the Environment has released a proposed National Policy Statement on Urban Development Capacity (NPS-UDC) for public consultation.</p> <p>There is no requirement for Council itself to consult on its submission.</p>				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
			Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
	√		Other - Future Proof partners

**Comment:** The Council will share its submission with the Future Proof partners because of shared interests in how the implications of urban growth are addressed by the Government's proposed NPS on Urban Development Capacity.

## **6. CONCLUSION**

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Council is already well aware of the significance the growth of both Auckland and Hamilton urban areas have on the district. The proposed NPS will add a new level of assessment and monitoring to that already done by the Council to meet its Long Term Plan requirements under the Local Government Act.

## **7. ATTACHMENTS**

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*Appendix I Waikato District Council Submission on proposed National Policy Statement on Urban Development Capacity*

## **Draft Submission on Proposed National Policy Statement on Urban Development Capacity**

**By: Waikato District Council (WDC)**

**Date: 11 July 2016**

### **Background**

The Proposed National Policy Statement (PNPS) on Urban Development Capacity is intended to make the Resource Management Act (RMA) work better for housing and business growth. It has been strongly influenced by the findings of the Productivity Commission's 2015 report on land supply and its influence on housing affordability.

In the preamble, the PNPS recognises that 'local authorities play an important role in shaping the success of cities by planning for growth and change and providing critical infrastructure'. It also notes that this task is 'challenging because cities are complex places' and deciding between diverse preferences is involved.

The stated aim of the PNPS is to reduce regulatory barriers to the supply of housing and reduce the cost of housing relative to income. It is said to do this through ensuring that planning enables development by providing enough development capacity for housing and businesses while maximising wellbeing now and in the future.

### **Introduction**

The Waikato District Council (WDC) supports in general the PNPS and its endeavour to provide direction to local authorities on urban planning and development under the RMA. It recognises that PNPS is part of a suite of wider government efforts to amend the RMA and improve the basis for, and outcomes of, urban planning and development in New Zealand. The PNPS has relevance for the Waikato District Council due to the location of the district between both Auckland and Hamilton. Both of these urban areas are identified as being areas of high population growth.

The role of Auckland and Hamilton are recognised in the Council's District Development Strategy as well as in the Council's participation in Future Proof.<sup>1</sup> Growth issues related to wider

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<sup>1</sup> Future Proof is a partnership between Waikato District Council, Hamilton City Council, Waipa District Council and the Waikato Regional Council aimed at managing growth in the sub-region through integrated landuse and infrastructure planning. The New Zealand Transport Agency and Tangata Whenua are key stakeholders.



Hamilton are addressed in liaison with the Council’s Future Proof partners and cross-boundary planning issues with Auckland involve planning liaison with Auckland Council and the Franklin Local Board.

### Overview of key aspects of the PNPS proposals

The PNPS groups proposed objectives and policies under four headings.

- **Outcomes:** providing sufficient residential and business development capacity to enable urban areas to meet demand.
- **Evidence:** ensuring plans are based on a robust, accurate, and frequently-updated evidence base.
- **Coordination:** promoting coordination within and between local authorities and infrastructure providers, and integrated land use and infrastructure planning.
- **Responsiveness:** ensuring that local authorities adapt and respond to market activity.

The PNPS is clearly focused on the role of local authorities in urban planning and enabling the supply of sufficient urban land capacity to meet the needs of rapidly growing urban areas in New Zealand. It requires local authorities in high growth urban areas<sup>2</sup> to set minimum targets for the supply of sufficient residential development capacity urban growth. In addition it requires such local authorities to prepare a future land release and intensification strategy, which identifies the location, timing and sequencing of future development capacity.

### Response of the Waikato District Council

At an individual objective and policy level the Council has three areas of specific concern.

1. The application of the PNPS within the northern areas of our district which are close to the Southern Auckland Urban Area and part of the Secondary Pukekohe Urban Area.
2. The ability of the Council to fully give effect to the PNPS.
3. The need for the PNPS to be part of a more integrated approach to urban planning.

The Council’s response to the consultation document on the PNPS is set out in the table below followed by responses to the questions asked in the PNPS.

PNPS Provision	Comment
<b>Outcomes OA2: To provide sufficient residential and business development capacity to enable urban areas to meet residential and business demand.</b>	WDC is already broadly compliant with this objective and policy. The Council has a programme of structure planning that aims to ensure that urban growth areas have a long term plan (30 year) for the staged rezoning of

<sup>2</sup> Urban areas are as defined by Statistics NZ.

PNPS Provision	Comment
<p><b>Policy PA2:</b> By local authorities providing at all times sufficient residential and business development capacity for the short, medium and long terms.</p>	<p>greenfield areas for residential and business development to accommodate the projected population growth of these areas.</p> <p>It should be noted that the PNPS does not recognise that the Waikato District Council has a role to play in the Southern Auckland Urban area as a directly affected neighbouring council since the northern part of the Waikato district is very much a part of the wider functional Auckland sub-region.</p> <p>The WDC already provides some alternative housing options for residents of both the Southern Auckland and Hamilton Urban Areas. The general point of difference is that the district offers land and housing in satellite small towns, villages, rural residential as well as rural lifestyle areas on the periphery of Hamilton and Southern Auckland.</p> <p>The Waikato district is also generally able to offer a range of more affordable housing than is readily available in either the Auckland City or Hamilton City urban areas.</p>
<p><b>Evidence and monitoring</b></p> <p><b>Objective OB1:</b> To ensure plans and regional policy statements are based on a robust, accurate and frequently-updated evidence base.</p> <p><b>Policy PB1:</b> Local authorities must, by the end of 2018, or within 12 months of becoming a Medium or High Growth Urban Area, and thereafter on at least a three-yearly basis carry out:</p> <p>A Housing Assessment that estimates the demand for dwellings, including the demand of different groups in the population for different types of dwellings, locations and price points,</p>	<p>WDC is working with its 'Future Proof' partners to update the regional population and development capacity evidence base with a particular focus on the Hamilton Urban Area to support a coordinated approach to urban planning, development and infrastructure provision.</p> <p>A new PNPS requirement on the Council will be the need to carry out a regular three-yearly housing and business land assessment.</p> <p>At an overall level, the Council supports the need for good evidence and monitoring of both the supply and demand aspects of urban land capacity.</p> <p>In this regard, the WDC looks forward to the Government providing further clarity and technical assistance on the nature and</p>

PNPS Provision	Comment
<p>and the supply of development capacity to meet that demand, in the short, medium and long-terms; and</p> <p>A Business Land Assessment that estimates the demand for the different types and locations of floor area for the local business sectors, and the supply of development capacity to meet that demand, in the short, medium and long-terms.</p>	<p>implementation of these assessments as there will be a need for a level of coordination and consistency between different councils involved in cross boundary urban growth areas.</p> <p>Furthermore, as other councils have acknowledged, there is good sense in synchronising these assessments and monitoring requirements with the Local Government Act timing requirements for updating of all Councils' Long Term Plans.</p> <p>Affordability means different things to different groups. Currently one of the issues faced by the Council is the lack of an agreed fair average.</p>
<p><b>Coordination</b>  <b>Objective OC1:</b>  To promote coordination within and between local authorities and infrastructure providers in urban areas, consistent planning decisions, integrated land use and infrastructure planning, and responsive planning processes.  <b>Policy PC1</b>  When developing plans and regional policy statements to implement this National Policy Statement, local authorities must consult with other local authorities, local infrastructure providers and central government infrastructure providers that share jurisdiction over a Medium Growth Urban Area or a High Growth Urban Area.  <b>Policy PC3</b>  The relevant local authorities and infrastructure providers will work together to, as far as possible, ensure coordinated land use planning and infrastructure provision, including expected levels of service for infrastructure.</p>	<p>Through its membership of and participation in Future Proof, the Waikato District Council already coordinates its strategic urban planning and development with its neighbouring council partners (Hamilton City Council and Waipa District Council) as well as with Waikato Tainui and the New Zealand Transport Agency) for the Hamilton urban area.</p> <p>Although Future Proof is a non-statutory strategic planning and development alliance, all mutually important aspects of urban planning and development including infrastructure are coordinated through it.</p> <p>Furthermore, key tools of urban planning such as urban limits are already provided for in the operative Waikato Regional Policy Statement.</p> <p>With regard to the Auckland urban area, while there is no formal arrangement to coordinate urban planning and development between the Waikato District Council and Auckland City Council, there is Memorandum of Understanding between the two councils to liaise on cross boundary planning and development as well as infrastructure and</p>

PNPS Provision	Comment
	<p>services.</p> <p>The Waikato District Council has advocated (through a submission on Auckland Council’s Future Urban Land Supply Strategy and subsequent discussions) the need to factor in growth options in the north Waikato as part of integrated cross-border land use planning but this was not taken up by Auckland Council.</p> <p>Tuakau and Pokeno are small towns in the northern part of the district that are already experiencing the effects of Auckland’s growth.</p> <p>At this stage, only Tuakau is included in the Secondary Urban Area of Pukekohe in the Ministry’s consultation document. It is WDC’s view that Pokeno should also be included in this secondary urban area.</p> <p>The Crown needs to commit to social infrastructure to support growth in key growth areas such as the northern Waikato towns of Pokeno, Tuakau and Huntly.</p>
<p><b>Responsive</b>  <b>Objective OD1:</b>  <b>To ensure that planning decisions enable urban development in the short, medium and long-terms.</b>  <b>Objective OD2:</b>  <b>To ensure that in the short and medium terms local authorities adapt and respond to market activity.</b>  <b>Policy PD7</b>  <b>Local authorities must provide a future land release and intensification strategy alongside the relevant plans and regional policy statements to demonstrate that there will be sufficient development capacity in the medium and long terms, and that minimum targets will be met.</b></p>	<p>In addition to giving effect to measures already outlined in earlier topics, being responsive will require the WDC to prepare a future land release and intensification strategy to demonstrate that it has sufficient development capacity in the medium and long term.</p> <p>As indicated earlier it will be important for good liaison, coordination and cooperation between the different councils involved in managing urban development capacity across the various high and medium growth urban areas that straddle a number of administrative boundaries.</p> <p>With regards to the Hamilton urban growth area this coordination between councils is likely to be facilitated through the existing Future Proof partnership. With regard to the</p>

PNPS Provision	Comment
	<p>Southern Auckland and Pukekohe urban areas, there may well be some additional coordination required in strategic urban capacity planning.</p> <p>We also note that the PNPS uses a Statistics New Zealand medium growth scenario with a 20% growth factor for the first ten years and 15% thereafter. WDC would also like to highlight that this growth projection is not suitable for a high growth district and that a higher projection (Statistics High) would be preferred.</p>

### Concluding comment

The PNPS highlights one of the enduring difficulties of urban planning under effects based RMA and its complete lack of a strategic focus. More immediately, giving effect to this PNPS also illustrates the disparity in approach to planning between the effects-based RMA and the more outcome oriented Local Government Act. The assessment requirements of this PNPS should be coincided with the three year Long Term Plan updating cycle.

As noted in the consultation appendix to the PNPS, the interaction between plan-enabled capacity, feasible capacity and what is actually developed is complex. Two of the limitations faced by our Council are noted below.

One of the limitations on the ability of local authorities to actually deliver affordable development capacity is that there is no compulsion that zoned and even serviced land will be developed to the add the projected residential and business capacity required for urban growth.

Another complication is the overall 'boom and bust' property cycle and the difficulty smaller local authorities like ours face in getting the supply side balance right and not incurring unacceptable levels of risk and infrastructure related debt. Where there are many small developers in the property market, as is the prevalence in the Waikato district, there are also significant restrictions on the ability of the Council for entering effective partnerships with the private sector to deliver the projected urban capacity required.

### Response to specific questions

*What do you think of the proposal to target policies to different areas?*

The approach suits variations between different areas.

*Would these policies result in better decision-making under the Resource Management Act 1991 for urban development?*

The PNPS helps address the lack of a strategic focus to urban planning in RMA

*What impact would the policy to recognise the positive impacts of development have?*

It should have a positive impact and help address the effects focus of the RMA

*What could the Government do to help local authorities carry out the assessments?*

Provide technical guidance and assistance to enable assessments to be carried out consistently.

*Is three years an appropriate timeframe to update the assessments?*

In itself yes, but it should be coincided with the LGA Long Term Plan updating cycle.

*Is there anything else that would contribute to better understanding the supply and demand of development capacity?*

Monitoring and research are probably the best currently available methods.

*What else would help local authorities and the Government better understand how planning interacts with the market?*

Response is as above.

*Should there be more direction in the proposed NPS on how to assess the commercial feasibility of plan-enabled development capacity?*

Only if it is considered practical and cost effective.

*Are the margins of development capacity over and above projected demand set at an appropriate level?*

Probably yes, unless there is good evidence to the contrary. Assessment and monitoring should help determine whether this is the case

*Should there be a different margin for brownfield and greenfield development capacity?*

More consideration should be given to this important aspect as there are likely to be different thresholds and mix of factors that precipitate brownfield and greenfield development. Each urban area will have its own peculiar built form characteristics and district plan development controls. For example a brownfield area with a regular grid like road pattern lends itself more readily to redevelopment and intensification than a similar brownfield area with a non-regular curvilinear and cul-de-sac road and servicing pattern.

*Would the proposed monitoring give a complete picture of how responsive the planning system is? What other things could you see value in monitoring?*

Further consideration can be given to this aspect once a round of implementation has happened.

*What challenges do you see in interpreting price signals?*

There is little current evidence of Local authorities having the experience, capacity or flexibility of working nimbly with market indicators.

*Would the proposed policies contribute to better coordination between land-use planning and infrastructure provision?*

Yes they should, once there is a better alignment with the Long Term Plan cycle.

*What else would assist with better coordination?*

The Crown needs to commit to social infrastructure to support growth in key growth areas.  
*What are your views on setting minimum targets in the regional policy statement?*

The Waikato Regional Policy Statement is already fairly prescriptive regarding urban development in the Hamilton Urban Area. The only limitation on including these targets is the lack of flexibility under the RMA in making required future adjustments.

*Are policies in the proposed NPS clear enough on how local authorities within medium and high growth urban areas should work together?*

It might well be that there is a need for a case by case approach for the different urban areas.

*Which of the suggested guidance information would be most useful for local authorities?*

For our Council it would probably be regarding carrying out the assessments and in preparing the land capacity strategy.

*Would it be good to involve practitioners in the development of the guidance material? For example, one model could be a technical expert group made up of New Zealand practitioners (including local authorities, infrastructure providers and developers) with some international input.*

Yes that does seem a good idea.

*Apart from supplying guidance, how could the Government help local authorities to apply the NPS?*

By allowing for and supporting some flexibility and variation in the adoption of the PNPS by the different urban areas. In other words the overall strategy and policies are the same but methods

and implementation varies according to the different needs and circumstances of the different urban areas.



### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	28 June 2016
<b>Prepared by</b>	LM Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1547351
<b>Report Title</b>	Receipt of Strategy & Finance Committee Minutes

## **I. EXECUTIVE SUMMARY**

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To receive the minutes of a meeting of the Strategy & Finance Committee held on Tuesday 28 June 2016 and to adopt the recommendations contained therein.

## **2. RECOMMENDATION**

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**THAT** the minutes of the Strategy & Finance Committee meeting held on Tuesday 28 June 2016 be received;

**AND THAT** the following become resolutions of Council:

Hamilton & Waikato Tourism Schedule of Services for Local Government 2016-17

**THAT** the Hamilton & Waikato Tourism Schedule of Services for Local Government 2016-17 be adopted.

**S&F1606/05/1**

Financial Review of Key Projects

**THAT** the following list of projects be agreed as those to be reported as key projects for 2016/2017:

- **Wastewater Scheme – Pokeno Stage 2**
- **Water reservoirs/ storage Hopuhopu**
- **Pokeno water reservoir**
- **Tamahere Rcreation reserve**
- **Wastewater Huntly**
- **Horotiu water reservoir**

- Huntly water reservoir
- Ngaruawahia office front of house
- Stormwater upgrades Ngaruawahia
- Stormwater upgrades Raglan.

S&amp;F1606/05/3

Pokeno Village Wastewater Reticulation, Phase 2

**THAT** the recommends to Council that Phase 2 of this project proceed to tender stage;

**AND FURTHER THAT** additional connection agreements are sought up to and during the construction phase;

**AND FURTHER THAT** affected property owners are offered capital targeted rate legal agreements for a 10 year payment plan, based on the rates in this report. Should the scheme proceed, payments and operation of the system would commence from 1 July 2017 in line with the rating year.

S&amp;F1606/05/5

Pokeno Community Committee Website

**THAT** the amount of \$5,000 from the Administration Expenses (Grant and Donations) budget is made available to the Pokeno Community Committee for development and operation of a community website, and that this amount is carried forward to the 2016/17 financial year;

**AND THAT** by Council granting the funds, the Pokeno Community Committee understands the use of the website should not negatively impact on Council or bring it or its brand into disrepute;

**AND FURTHER THAT** any Council committed funding to any other community committee/group for website development and/or maintenance is provided on the understanding that such websites will not negatively impact on Council or bring it or its brand into disrepute.

S&amp;F1606/05/6

Plan Change 16 – Tuakau Structure Plan (Stage 1)

**THAT** Plan Change 16 (as amended) be publicly notified on 16 July 2016 and submissions called until 31 August 2016;

**AND THAT** the independent hearing panel to be appointed for Plan Change 16 be delegated authority to hear and decide on all submissions received.

S&amp;F1606/05/7

Plan Change 17 - Ngaruawahia and Surrounding Villages Stage One Proposed Rezoning – Appointment of Hearings Panel

**THAT an independent commissioner and two Councillors be appointed as the hearings panel;**

**AND THAT the hearings panel is delegated the authority to make the decision on Plan Change 17.**

**S&F1606/05/8**

**3. ATTACHMENTS**

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S&F Minutes 28 June 2016

**MINUTES** of a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia held on **TUESDAY 28 JUNE 2016** commencing at **9.00am**.

**Present:**

Cr JC Baddeley (Chairperson)  
His Worship the Mayor Mr AM Sanson *[from 9.08am]*  
Cr R Church  
Cr JM Gibb *[until 10.29am and from 10.48am]*  
Cr WD Hayes  
Cr SD Lynch *[until 10.29am and from 10.48am]*  
Cr LM Petersen  
Cr JD Sedgwick  
Cr NMD Smith  
Cr GS Tait

**Attending:**

Mr G Ion (Chief Executive)  
Ms S Duignan (General Manager Customer Support)  
Mr T Harty (General Manager Service Delivery)  
Mr V Ramduny (Acting General Manager Strategy & Support)  
Mrs LM Wainwright (Committee Secretary)  
Mr J Allan (Finance Planning and Reporting Team Leader)  
Ms J Macartney (Senior Policy Planner)  
Mr D Totman (Strategic Planning Project Manager)  
Ms J Vernon (Strategic Planning and Resource Management Team Leader)  
Ms L Van Den Bemd (Community Development Co-ordinator)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Church/Sedgwick)**

**THAT an apology be received from and leave of absence granted to Cr Costar, Cr Fulton, Cr McGuire and Cr Solomon;**

**AND THAT an apology for lateness be received from His Worship the Mayor.**

**CARRIED on the voices**

**S&F1606/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Tait/Gibb)**

**THAT the agenda for a meeting of the Strategy & Finance Committee held on Tuesday 28 June 2016 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded.**

**CARRIED on the voices**

**S&F1606/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Crs Hayes/Sedgwick)**

**THAT the minutes of a meeting of the Strategy & Finance Committee held on Tuesday 24 May 2016 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**S&F1606/03**

**Resolved: (Crs Gibb/Sedgwick)**

**THAT the minutes of a hearing meeting of the Strategy & Finance Committee – Proposed 2015/2016 Development Contributions Policy Appendices - held on Wednesday 9 September 2016 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**S&F1606/04**

**MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**REPORTS**Hamilton & Waikato Tourism Schedule of Services for Local Government 2016-17  
Agenda Item 6.1

The Acting General Manager Strategy & Support gave a verbal update and answered questions of the committee.

**Resolved: (Crs Lynch/Tait)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the Hamilton & Waikato Tourism Schedule of Services for Local Government 2016-17 be adopted.**

**CARRIED on the voices**

**S&F1606/05/1**

Summary of Movements in Discretionary Funds to 16 June 2016  
Agenda Item 6.2

**Resolved: (Crs Lynch/Church)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&F1606/05/2**

Financial Review of Key Projects  
Agenda Item 6.3

**Resolved: (Crs Gibb/Smith)**

**THAT the report from the Chief Executive – *Financial Review of Key Projects* – be received;**

**AND THAT the following list of projects be agreed as those to be reported as key projects for 2016/2017:**

- **Wastewater Scheme – Pokeno Stage 2**
- **Water reservoirs/ storage Hopuhopu**
- **Pokeno water reservoir**
- **Tamahere Rcreation reserve**
- **Wastewater Huntly**
- **Horotiu water reservoir**
- **Huntly water reservoir**
- **Ngaruawahia office front of house**
- **Stormwater upgrades Ngaruawahia**
- **Stormwater upgrades Raglan.**

**CARRIED on the voices**

**S&F1606/05/3**

Community Engagement Update  
Agenda Item 6.4

The Acting General Manager Strategy & Support gave a verbal update and answered questions of the committee.

**Resolved: (Crs Gibb/Smith)**

**THAT the report from the Acting General Manager Strategy & Support be received;**

**AND THAT Council staff be thanked for the level of engagement carried out with the community.**

**CARRIED on the voices**

**S&F1606/05/4**

His Worship the Mayor entered the meeting at 9.08am during discussion on the above item and was present when voting took place.

Pokeno Village Wastewater Reticulation, Phase 2  
Agenda Item 6.5

The General Manager Service Delivery gave a verbal update and answered questions of the committee.

**Resolved: (Crs Hayes/Church)**

**THAT the report of the General Manager Service Delivery be received;**

**AND THAT the Committee recommends to Council that Phase 2 of this project proceed to tender stage;**

**AND FURTHER THAT additional connection agreements are sought up to and during the construction phase;**

**AND FURTHER THAT affected property owners are offered capital targeted rate legal agreements for a 10 year payment plan, based on the rates in this report. Should the scheme proceed, payments and operation of the system would commence from 1 July 2017 in line with the rating year.**

**CARRIED on the voices**

**S&F1606/05/5**

Pokeno Community Committee Website  
Agenda Item 6.6

The Acting General Manager Strategy & Support gave a verbal update and answered questions of the committee.

**Resolved: (Crs Smith/Tait)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the amount of \$5,000 from the Administration Expenses (Grant and Donations) budget is made available to the Pokeno Community Committee for development and operation of a community website, and that this amount is carried forward to the 2016/17 financial year;**

**AND FURTHER THAT by Council granting the funds, the Pokeno Community Committee understands the use of the website should not negatively impact on Council or bring it or its brand into disrepute;**

**AND FURTHER THAT any Council committed funding to any other community committee/group for website development and/or maintenance is provided on the understanding that such websites will not negatively impact on Council or bring it or its brand into disrepute.**

**CARRIED on the voices**

**S&F1606/05/6**

Plan Change 16 – Tuakau Structure Plan (Stage 1)  
Agenda Item 6.7

The Senior Policy Planner gave a verbal update and answered questions of the committee.

**Resolved: (Cr Church/His Worship the Mayor)**

**THAT the report of the Acting General Manager Strategy & Support be received;**

**AND THAT the Strategy & Finance Committee recommends to Council that Plan Change 16 (as amended) be publicly notified on 16 July 2016 and submissions called until 31 August 2016;**

**AND FURTHER THAT the Strategy & Finance Committee recommends to Council that the independent hearing panel to be appointed for Plan Change 16 be delegated authority to hear and decide on all submissions received.**

**CARRIED on the voices**

**S&F1606/05/7**

Cr Gibb and Cr Sedgwick did not speak to, or vote on this item.



Plan Change 17 - Ngaruawahia and Surrounding Villages Stage One Proposed Rezoning – Appointment of Hearings Panel  
Agenda Item 6.8

The Strategic Planning and Resource Management Team Leader gave a verbal update and answered questions of the committee.

**Resolved: (Cr Smith/His Worship the Mayor)**

**THAT the report of the General Manager Strategy & Support be received;**

**AND THAT the Committee recommend to Council that an independent commissioner and two Councillors be appointed as the hearings panel;**

**AND FURTHER that the hearings panel is delegated the authority to make the decision on Plan Change 17.**

**CARRIED on the voices**

**S&F1606/05/8**

Cr Gibb and Cr Sedgwick did not speak to, or vote on this item.

The meeting adjourned at 10.29am and resumed at 10.46am.

Minutes of the Hauraki Gulf Forum  
Agenda Item 6.9

The Strategic Planning and Resource Management Team Leader gave a verbal update and answered questions of the committee.

**Resolved: (Crs Church/Sedgwick)**

**THAT the report from the General Manager Strategy and Support be received.**

**CARRIED on the voices**

**S&F1606/05/9**

Cr Gibb and Cr Lynch re-entered the meeting at 10.48am during discussion on the above item and were present when voting took place.

Heritage Project Fund  
Agenda Item 6.10

The Community Development Co-ordinator answered questions of the committee.

**Resolved: (Crs Church/Lynch)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**S&F1606/05/10**

Exclusion of the Public  
Agenda Item 7

**Resolved: (Crs Gibb/Tait)**

**THAT** the report of the Chief Executive – *Exclusion of the Public* – be received;

**AND THAT** the public be excluded from the meeting during discussion on the following items of business:

- a. **Confirmation of Minutes dated Tuesday 24 May 2016**

**REPORTS**

- b. **Professional Negligence and Weathertight Homes Claims – Six Monthly Report**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

**Reason for passing this resolution to withhold exists under:**

**Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(a)**

**Section 48(1)(a)(i)**

**CARRIED on the voices**

**S&F1606/06**

*Resolutions S&F1606/07 – S&F1606/09 are contained in the public excluded section of these minutes.*

Having resumed open meeting and there being no further business the meeting was declared closed at 11.22am.

Minutes approved and confirmed this                      day of                      2016.

JC Baddeley  
**CHAIRPERSON**

Minutes2016/S&F/160628 S&F M.doc

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	14 June 2016
<b>Prepared by</b>	LM Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1537638
<b>Report Title</b>	Receipt of Infrastructure Minutes

## **I. EXECUTIVE SUMMARY**

---

To receive the minutes of a meeting of the Infrastructure Committee held on Tuesday 14 June 2016 and to adopt the recommendations contained therein.

## **2. RECOMMENDATION**

---

**THAT the minutes of the Infrastructure Committee meeting held on Tuesday 14 June 2016 be received;**

**AND THAT the following become resolutions of Council:**

New Road Name Proposals at 132 Travers Road, Te Kauwhata

**THAT Council resolves to name the main road in accordance with the developer's name choice – **Bragato Way**;**

**AND THAT Council resolves to name the future linking road **Rongopai Close**;**

**AND FURTHER THAT Council resolves to name the cul-de-sac **Bluebell Place**.**

**INF1606/03/3**

Road Name approvals associated with the Rangiriri section of the Waikato Expressway

**THAT Council resolves to name the revoked section of state Highway between Glen Murray and Te Kauwhata Roads - **Te Wharepu Road**;**

**AND THAT Council resolves to name the presently unnamed access road from Churchill East Road to the river boat ramp – Te Kumete Road;**

**AND FURTHER THAT Council resolves to name the new road link from Te Kauwhata Road heading northwest to Plantation Road – Rodda Road.**

**INF1606/03/4**

Approval of Pokeno Ratepayers Residents Association Suggested Road Name List

**THAT Council resolves that the May 2016 “Approved Name List” for Pokeno is restricted to the following street names:**

**Wingfield, Ulcoats, Chili, Ida Zeigler, Ewins, Culverwell, Loader, Flannery, Gibboney, Ballenden, and James Brown.**

**INF1606/03/5**

Rotokauri WRA 15 004 Project Budget

**THAT Council approve the use of District Wide Lake Budgets for the amounts of \$44,000 in year three, \$57,000 in year four, and \$55,000 in year five of the WRA programme;**

**AND THAT Council approves the schedule of spending and grant income included in the Waikato River Authority Deed of Funding to be reflected within available budgets in the applicable Annual Plan and future Long Term Plan;**

**AND FURTHER THAT Council accepts the additional Hamilton City Council grant income (Appendix 2) to be reflected within available budgets in the applicable Annual Plan and future Long Term Plan.**

**INF1606/03/6**

Draft Terms of Reference – Community Halls

**THAT the Draft Terms of Reference – Community Halls be adopted as operative and provided to all Hall Committees;**

**AND THAT the changes to the Delegations Register are supported.**

**INF1606/03/7**

Proposed Rototuna Indoor Court Facility

**THAT in principle Council acknowledge the cross boundary benefits of the sub regional facilities that will be provided by the proposed Rototuna Indoor Court Facility and that a funding arrangement be developed.**

**INF1606/03/9**

### **3. ATTACHMENTS**

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INF Minutes 14 June 2016

**MINUTES** of a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia held on **TUESDAY 14 JUNE 2016** commencing at **9.02am**.

**Present:**

Cr WD Hayes (Chairperson)

His Worship the Mayor Mr AM Sanson [*until 9.28am and from 9.34am until 11.01am and from 11.16am until 11.46am*]

Cr JC Baddeley

Cr J Church

Cr R Costar

Cr DW Fulton

Cr J Gibb

Cr S Lynch [*until 9.29am and from 9.33am*]

Cr RC McGuire

Cr L Petersen

Cr J Sedgwick

Cr NMD Smith

Cr MR Solomon

Cr CS Tait

**Attending:**

Ms S Duignan (acting Chief Executive)

Mr T Harty (General Manager Service Delivery)

Mr T Whittaker (General Manager Strategy & Support)

Mrs LM Wainwright (Committee Secretary)

Mrs W Wright (Committee Secretary)

Mr A Corkill (Parks & Facilities Manager)

Ms J Remihana (Programme Delivery Manager)

Mr M Mould (Waters Manager)

Mr C Clarke (Roading Manager)

Mr R Wheeler (Property Officer)

Mr R MacLeod (Raglan Community Board)

Mr D Carrasco (Interim Alliance Manager)

Members of staff

Members of the public

Member of the press

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Church/Costar)**

**THAT** the agenda for a meeting of the Infrastructure Committee held on Tuesday 14 June 2016 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded;

**AND THAT** the Committee resolves that the following item be added to the agenda as a matter of urgency as advised by the Chief Executive:

- **Huntly Memorial Hall - Petition**

**AND FURTHER THAT** the Committee resolves that item 6.5 [*Tamahere Reserve Classification*] be withdrawn from the agenda.

**CARRIED on the voices**

**INF1606/01**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Crs Lynch/McGuire)**

**THAT** the minutes of a meeting of the Infrastructure Committee held on Tuesday 10 May 2016 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**INF1606/02**

**MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**REPORTS**

Huntly Memorial Hall - Petition  
Add.Item

**Resolved: (Crs Baddeley/Lynch)**

**THAT** the report from the Chief Executive be received;

**AND THAT** the petition be considered as input into the Huntly Memorial Hall report (item 6.1) on the agenda.

**CARRIED on the voices**

**INF1606/03/1**

Huntly Memorial Hall

Agenda Item 6.1

**Resolved: (Crs Lynch/Gibb)****THAT** the report from the **General Manager Service Delivery** be received;**AND THAT** Council place the demolition of the **Huntly Memorial Hall** on hold and encourage creation of a community working group to look at options for community facilities in Huntly;**AND FURTHER THAT** the process and costs for forming a community working group to explore the facility needs of the **Huntly Community** is developed and reported back to the committee for approval prior to establishment;**AND FURTHER THAT** the findings of the working group are reported to Council for consideration through the **2017/18 Annual Plan** process.**CARRIED on the voices****INF1606/03/2**

His Worship the Mayor withdrew from the meeting at 9.28am following discussion and voting on the above item.

Cr Lynch withdrew from the meeting at 9.29am following discussion and voting on the above item.

New Road Name Proposals at 132 Travers Road, Te Kauwhata

Agenda Item 6.2

The Roding Manager gave a verbal update and answered questions of the committee.

**Resolved: (Crs Sedgwick/McGuire)****THAT** the report from the **General Manager Service Delivery** be received;**AND THAT** the Committee resolves to name the main road in accordance with the developer's name choice – **Bragato Way**;**AND FURTHER THAT** the Committee resolves to name the future linking road **Rongopai Close**;**AND FURTHER THAT** the Committee resolves to name the cul-de-sac **Bluebell Place**.**CARRIED on the voices****INF1606/03/3**



Road Name approvals associated with the Rangiriri section of the Waikato Expressway  
Agenda Item 6.3

The Roothing Manager gave a verbal update and answered questions of the committee.

**Resolved: (Crs Sedgwick/Petersen)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT the Committee resolves to name the revoked section of state Highway between Glen Murray and Te Kauwhata Roads - Te Wharepu Road;**

**AND FURTHER THAT the Committee resolves to name the presently unnamed access road from Churchill East Road to the river boat ramp – Te Kumete Road;**

**AND FURTHER THAT the Committee resolves to name the new road link from Te Kauwhata Road heading northwest to Plantation Road – Rodda Road.**

**CARRIED on the voices**

**INF1606/03/4**

Approval of Pokeno Ratepayers Residents Association Suggested Road Name List  
Agenda Item 6.4

**Resolved: (Crs Church/Petersen)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT the Committee resolves that the May 2016 “Approved Name List” for Pokeno is restricted to the following street names:**

**Wingfield, Ulcoats, Chili, Ida Zeigler, Ewins, Culverwell, Loader, Flannery, Gibboney, Ballenden, and James Brown.**

**CARRIED on the voices**

**INF1606/03/5**

Cr Lynch re-entered the meeting at 9.33am during discussion on the above item and was present when voting took place.

His Worship the Mayor re-entered the meeting at 9.34am during discussion on the above item and was present when voting took place.

Tamahere Reserve Classification  
Agenda Item 6.5

This item was withdrawn from the agenda.

Rotokauri WRA 15 004 Project Budget

## Agenda Item 6.6

The Parks & Facilities Manager gave a verbal update and answered questions of the committee.

**Resolved: (Crs Smith/Lynch)**

**THAT the report of the General Manager Service Delivery be received;**

**AND THAT Council approve the use of District Wide Lake Budgets for the amounts of \$44,000 in year three, \$57,000 in year four, and \$55,000 in year five of the WRA programme;**

**AND FURTHER THAT Council approves the schedule of spending and grant income included in the Waikato River Authority Deed of Funding to be reflected within available budgets in the applicable Annual Plan and future Long Term Plan;**

**AND FURTHER THAT Council accepts the additional Hamilton City Council grant income (Appendix 2) to be reflected within available budgets in the applicable Annual Plan and future Long Term Plan.**

**CARRIED on the voices**

**INF1606/03/6**

Draft Terms of Reference – Community Halls

## Agenda Item 6.7

The Parks & Facilities Manager gave a verbal update and answered questions of the committee.

**Resolved: (Crs Church/Baddeley)**

**THAT the report of the General Manager Service Delivery be received;**

**AND THAT the Draft Terms of Reference – Community Halls be adopted as operative and provided to all Hall Committees;**

**AND FURTHER THAT the changes to the Delegations Register are supported.**

**CARRIED on the voices**

**INF1606/03/7**

Roading Roadshows 2015/16

Agenda Item 6.8

The Roothing Manager gave a verbal update and answered questions of the committee.

**Resolved: (Crs Costar/Hayes)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT the Committee supports the proposed direction for undertaking Roothing Roadshows in future.**

**CARRIED on the voices**

**INF1606/03/8**

Proposed Rototuna Indoor Court Facility

Agenda Item 6.9

The Parks & Facilities Manager gave a verbal update and answered questions of the committee.

**Resolved: (Cr Baddeley/His Worship the Mayor)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT in principle Council acknowledge the cross boundary benefits of the sub regional facilities that will be provided by the proposed Rototuna Indoor Court Facility and that a funding arrangement be developed.**

**CARRIED on the voices**

**INF1606/03/9**

Cr Petersen requested his dissenting vote be recorded.

The meeting adjourned at 10.39am and reconvened at 11.00am.

Award of Contracts

Agenda Item 6.10

**Resolved: (Crs McGuire/Lynch)**

**THAT the report from the General Manager Service Delivery be received.**

**CARRIED on the voices**

**INF1606/03/10**

His Worship the Mayor withdrew from the meeting at 11.01am during discussion on the above item and was not present when voting took place.

Service Delivery Report for May 2016

Agenda Item 6.11

The Waters Manager, Parks & Facilities Manager and Roading Manager gave verbal updates and answered questions of the committee.

**Resolved: (Crs Church/Gibb)**

**THAT the report from the General Manager Service Delivery be received.**

**CARRIED on the voices**

**INF1606/03/11**

His Worship the Mayor re-entered the meeting at 11.16am during discussion on the above item.

His Worship the Mayor retired from the meeting at 11.46am during discussion on the above item and was not present when voting took place.

**EXCLUSION OF THE PUBLIC**

Agenda Item 7

**Resolved: (Crs Lynch/Solomon)**

**THAT the report of the Chief Executive – *Exclusion of the Public* – be received;**

**AND THAT the public be excluded from the meeting during discussion on the following items of business:**

- a. **Confirmation of Minutes dated Tuesday 10 May 2016**

**REPORTS**

- b. **Acquisition of Land for East West Link – 105D Newell Road Tamahere**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:**

**Section 7(2)(a)(i)**

**Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 48(1)(d)**

**CARRIED on the voices**

**INF1606/04**

*Resolutions INF1606/05 – INF1606/07 are contained in the public excluded section of these minutes.*

Having resumed open meeting and there being no further business the meeting was declared closed at 12.04pm.

Minutes approved and confirmed this                                  day of                                  2016.

WD Hayes

**CHAIRPERSON**

Minutes2016/INF/160614 INF M.doc

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### Open Meeting

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	9 June 2016
<b>Prepared by</b>	LM Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1533169
<b>Report Title</b>	Receipt of Onewhero-Tuakau Community Board Minutes

## 1. EXECUTIVE SUMMARY

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To receive the minutes of the Onewhero-Tuakau Community Board meeting held on Tuesday 7 June 2016.

## 2. RECOMMENDATION

---

**THAT** the minutes of the meeting of the Onewhero-Tuakau Community Board held on Tuesday 7 June 2016 be received.

## 3. ATTACHMENTS

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OTCB Minutes 7 June 2016

**MINUTES** of a meeting of the Onewhero-Tuakau Community Board held in the Rugby Clubrooms, 11 Hall Road, Onewhero on **TUESDAY 7 JUNE 2016** commencing at **7.39pm**.

**Present:**

Mr N Miller (Chairperson)  
Cr R Costar  
Cr L Petersen  
Mr B Cameron  
Mrs F Gower  
Mrs B Watson

**Attending:**

His Worship the Mayor Mr AM Sanson  
Mayoress T Sanson  
Mr GJ Ion (Chief Executive)  
Mrs LM Wainwright (Committee Secretary)  
Member of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Miller/Mr Cameron)**

**THAT** an apology be received from and leave of absence granted to Mrs Anderson and Mr Gee.

**CARRIED on the voices**

**OTCBI606/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Miller/Mrs Watson)**

**THAT** the agenda for a meeting of the Onewhero-Tuakau Community Board held on Tuesday 7 June 2016 be confirmed and all items therein be considered in open meeting;

**AND THAT** the Board resolves that the following item be added to the agenda as a matter of urgency as advised by the Chief Executive:

- **Open Waikato brings Waikato Innovation Park to Tuakau and Pokeno.**

**CARRIED on the voices**

**OTCBI606/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Mr Miller/Cr Petersen)**

**THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 2 May 2016 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**OTCBI606/03**

**MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**REPORTS**

Discretionary Fund Report to 24 May 2016  
Agenda Item 6.1

**Resolved: (Cr Costar/Ms Gower)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**OTCBI606/04/01**

Change in Health & Safety Legislation  
Agenda Item 6.2

**Resolved: (Mr Miller/Mrs Watson)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**OTCBI606/04/2**

Year to Date Service Request Report  
Agenda Item 6.3

**Resolved: (Crs Costar/Petersen)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**OTCBI606/04/3**



Works & Issues  
Agenda Item 6.4

**Resolved: (Cr Petersen/Ms Gower)**

**THAT the report be received.**

**CARRIED on the voices**

**OTCBI606/04/4**

Open Waikato brings Waikato Innovation Park to Tuakau and Pokeno  
Add.Item

**Resolved: (Mrs Watson/Cr Petersen)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**OTCBI606/04/5**

Pre-meeting Forum  
Agenda Item 6.5

- Cameras in Tuakau
- Elections

Chairperson's Report  
Agenda Item 6.6

The chairperson gave a verbal report and answered questions of the Board.

Councillors' and Community Board Members' Report  
Agenda Item 6.7

Crs Costar and Petersen gave a verbal report and answered questions of the Board.

Board members gave verbal reports and answered questions of the Board.

There being no further business the meeting was declared closed at 8.51pm.

Minutes approved and confirmed this

day of

2016.

N Miller

**CHAIRPERSON**

Minutes2016/OTCB/160607 OTCB Minutes

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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	23 June 2016
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1543863
<b>Report Title</b>	Receipt of Taupiri Community Board Minutes

**1. EXECUTIVE SUMMARY**

---

The minutes for a meeting of the Taupiri Community Board held on Monday 13 June 2016 are submitted for receipt.

**2. RECOMMENDATION**

---

**THAT the minutes of a meeting of the Taupiri Community Board held on Monday 13 June 2016 be received.**

**3. ATTACHMENTS**

---

TCB Minutes 13 June 2016

**MINUTES** of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 13 JUNE 2016** commencing at **6.30pm**.

**Present:**

Mr K Clewlow (Chairperson)  
Mrs E Gouk  
Mr WF Hansen  
Mrs K Kohu [from 6.57pm]  
Mr H Lovell  
Mrs J Ross

**Attending:**

Mrs S Duignan (General Manager Customer Support)  
Mrs RJ Gray (Council Support Manager)  
2 Members of the Public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Lovell/Mr Hansen)**

**THAT** an apology be received from and leave of absence granted to Cr Gibb and Cr Solomon owing to attending to Council business.

**CARRIED on the voices**

**TCBI606/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Lovell/Mrs Gouk)**

**THAT** the agenda for a meeting of the Taupiri Community Board held on Monday 13 June 2016 be confirmed and all items therein be considered in open meeting.

**AND THAT** the Board resolves that item 6.5 [Councillors' Report] be withdrawn from the agenda.

**CARRIED on the voices**

**TCBI606/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Mrs Ross/Mr Lovell)**

**THAT the minutes of a meeting of the Taupiri Community Board held on Monday 9 May 2016 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**TCBI606/03**

**MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**REPORTS**

Discretionary Fund Report to 1 June 2016

Agenda Item 6.1

Discussion was held on the state of the notice board in Taupiri. Mrs Ross agreed to obtain an estimate for the cost of updating it and would email this to the members for confirming the replacement of the notice board.

**Resolved: (Mr Lovell/Mr Hansen)**

**THAT an amount of up to \$500 be approved for the cost of replacing the notice board.**

**CARRIED on the voices**

**TCBI606/04/1**

**Resolved: (Mr Lovell/Mr Hansen)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**TCBI606/04/2**

Change in Health & Safety Legislation  
Agenda Item 6.2

**Resolved: (Mrs Ross/Mrs Gouk)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**TCBI606/04/3**

Mrs Kohu entered the meeting at 6.57pm during discussion on the above item and was present when voting took place.

Taupiri Works and Issues Report  
Agenda Item 6.3

Additional Items discussed were as follows:

- Mowing of Taupiri Rugby Club grounds
- Parking Warden
- Non delivery of new recycling bins.

**Resolved: (Mrs Ross/Mr Lovell)**

**THAT the report from the General Manager Customer Support be received.**

**CARRIED on the voices**

**TCBI606/04/4**

Chairperson's Report  
Agenda Item 6.4

- Council has confirmed today to rename Gordonton Road Service Lane to Button Lane. This will be further confirmed by NZTA and members would be notified in due course.
- Decision on options for Watts Grove Bridge to the Urupa is to be decided at a meeting tomorrow. Members preferred Option 1 for the bridge.
- Workshop for July 2016. Arrangements discussed and questions to be addressed at the workshop should be emailed to the Chair in advance of the meeting; Monday 11 July 2016 at 7.00pm.

**Resolved: (Mrs Ross/Mr Lovell)**

**THAT the Chairperson's report be received.**

**CARRIED on the voices**

**TCBI606/06/4**

Councillors' Report  
Agenda Item 6.5

This item was withdrawn from the agenda.

There being no further business the meeting was declared closed at 7.34pm.

Minutes approved and confirmed this                      day of                      2016.

K Clewlow

**CHAIRPERSON**

Minutes2016/TCB/160613 TCB Minutes

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	23 June 2016
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1543894
<b>Report Title</b>	Receipt of Raglan Community Board Minutes

### **1. EXECUTIVE SUMMARY**

---

The minutes for a meeting of the Raglan Community Board held on Tuesday 14 June 2016 are submitted for receipt.

### **2. RECOMMENDATION**

---

**THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 14 June 2016 be received.**

### **3. ATTACHMENTS**

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RCB Minutes 14 June 2016

**MINUTES** for a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 14 JUNE 2016** commencing at **2.01pm**.

**Present:**

Mr B MacLeod (Chairperson)  
Cr JC Baddeley  
Mr BT Dixon  
Mr PJ Haworth  
Mr R MacLeod  
Ms K Murphy  
Ms L Thomson

**Attending:**

Mr TG Whittaker (General Manager Strategy & Support)  
Mr T Harty (General Manager Service Delivery)  
Mrs R Gray (Council Support Manager)  
Mr R Thorpe (Xtreme Waste)  
12 members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr MacLeod/Ms Thomson)**

**THAT** an apology be received from and leave of absence granted to Mr Vink.

**CARRIED on the voices**

**RCBI606/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr MacLeod/Ms Thomson)**

**THAT** the agenda for a meeting of the Raglan Community Board held on 14 June 2016 be confirmed and all items therein be considered in open meeting;

**AND THAT** in accordance with Standing Order 3.7.2 the order of business be changed with agenda item 7.5 [*Raglan Works & Issues Report*] being considered when appropriate.

**CARRIED on the voices**

**RCBI606/02**



**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Mr MacLeod/Ms Murphy)**

**THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 10 May 2016 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**RCBI606/03**

**MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**SPEAKER**

Mr Rick Thorpe of Xtreme Waste was in attendance to address the Board regarding Waikato District Council's new zero waste programme advising that it would not change in Raglan apart from an additional recycling bin being delivered. Mr Thorpe also spoke of a weekly kerbside foodwaste collection, solar bins and a variation to the Open Spaces Contract.

**REPORTS**

Discretionary Fund Report to 1 June 2016  
Agenda Item 7.1

**Resolved: (Mr MacLeod/Mr Haworth)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**RCBI606/04/1**

Change in Health & Safety Legislation  
Agenda Item 7.2

The General Manager Strategy & Support provided background information. He spoke of embracing the new legislation and the meaning to community board and community committee members.

**Resolved: (Ms Clarkson/Ms Thomson)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**RCBI606/04/2**

Raglan Community Board Projects  
Agenda Item 7.3

The members were requested to forward requests for funding projects to Mr MacLeod who would forward a combined list to the Committee Secretary for inclusion in the next agenda.

**Resolved: (Mr MacLeod/Ms Thomson)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**RCBI606/04/3**

Building Resilient Communities Seminar  
Agenda Item 7.4

**Resolved: (Mr MacLeod/Mr Haworth)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT Council funds the seminar registration fee (\$92 incl GST) for three members;**

**AND FURTHER THAT two airfares be funded from the discretionary fund.**

**CARRIED on the voices**

**RCBI606/04/4**

Year to Date Service Request Report  
Agenda Item 7.6

**Resolved: (Mr MacLeod/Mr Haworth)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT a response be provided to the next meeting regarding the low response rate recorded for the Parks, Reserves & Facilities group.**

**CARRIED on the voices**

**RCBI606/04/5**

Raglan Coastal Reserves Advisory Meeting Minutes – 9 May 2016  
Agenda Item 7.7

**Resolved: (Mr MacLeod/Cr Baddeley)**

**THAT the report from the General Manager Service Delivery be received.**

**CARRIED on the voices**

**RCBI606/04/6**

Pre-Meeting Forum  
Agenda Item 7.8

The following issues were discussed during the pre-meeting forum:

- Chamber of Commerce request a report from Council concerning their plans to mitigate the impact the last two sewage spills have had on the business community. The Chamber of Commerce request that all members be added to the Council's stakeholder email list.
- Feeding of the fish at the wharf – clarification provided that Council is not banning fishing at the wharf.
- Information provided to tourists from the Information Centre regarding swimming at the local beaches.
- Concerns with the telemetry system for the Marine Parade wastewater pump station, children's fishing competition at this time and location of spill signage.
- Question regarding when the excavation for the new pumping station at the end of Marine Parade will be completed.
- Parks & Reserves Submission - Cr Baddeley to investigate.

Chairperson's Report  
Agenda Item 7.9

**Resolved: (Mr MacLeod/Mr Dixon)**

**THAT the report from the Chairperson be received.**

**CARRIED on the voices**

**RCBI606/04/7**

Councillor's Report  
Agenda Item 7.10

Cr Baddeley provided clarification regarding the Xtreme Waste Contract and being the sole provider.

Cr Baddeley also spoke on the following items:

- Raglan Open Spaces Contract
- Wastewater spills, working towards zero tolerance
- bus stop outside information centre
- offer to have electric car charger installed in Raglan

- terms of reference established for the running of halls
- water meters coming into effect in July 2016
- Infrastructure Committee Meeting issues.

## **MEMBERS' REPORTS**

### Civil Defence

#### Agenda Item 8.1

Mr MacLeod provided an update on civil defence advising that he had received an email from the Local CDEM Co-ordinator regarding forming a community response group. Proposing to hold an information evening in Raglan to talk about CDEM in the community in August. A pamphlet has been produced to provide guidance to the community in an emergency.

### Cultural Liaison

#### Agenda Item 8.2

Ms Thomson met with the Kaumaatua group at Poihakena Marae last week. Topics included the sewage spill, getting people to come along and become involved in community board issues, support of collective community response to look at alternatives for communities and the Whaingaroa Soup Community Project had commenced.

### Placemaking

#### Agenda Item 8.3

Ms Thomson provided an update in advising that she had been working with Sean Ellison (Kaumaatua) and students from the Raglan Area School regarding options for seating at the jetty for the placemaking project.

### Communications

#### Agenda Item 8.4

Ms Murphy provided an update regarding inspiring communities, freedom camping submissions, providing assistance in mentoring children, a youth or school representative to attend the board meetings, (speaking rights but not voting rights), proposal for a second Visitor Impact workshop to be held. Ms Murphy advised that she has been elected as the representative for plastic bag free Raglan.

### Raglan Works & Issues Report: Status of Items June 2016

#### Agenda Item 7.5

A lengthy discussion was held on the recent Marine Parade wastewater overflow. The General Manager Service Delivery answered questions from the members. The board members and members of the community want to have confidence going forward that there will be minimal spills of wastewater in this environment. Council to provide a monthly report on reducing overflows.

**Resolved: (Mr MacLeod/Mr Haworth)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the General Manager Service Delivery be thanked for attending the meeting.**

**CARRIED on the voices**

**RCB1606/04/8**

There being no further business the meeting was declared closed at 4.26pm.

Minutes approved and confirmed this                      day of                      2016.

A Vink

**CHAIRPERSON**

Minutes2016/RCB/160614 RCB Minutes

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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	17 June 2016
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1538504
<b>Report Title</b>	Receipt of Ngaruawahia Community Board Minutes

**1. EXECUTIVE SUMMARY**

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The minutes for a meeting of the Ngaruawahia Community Board held on Tuesday 14 June 2016 are submitted for receipt.

**2. RECOMMENDATION**

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**THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 14 June 2016 be received.**

**3. ATTACHMENTS**

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NCB Minutes 14 June 2016

**MINUTES** of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 14 JUNE 2016** commencing at **6.00pm**.

**Present:**

Mrs PJ Forsyth (Chairperson)  
Cr JM Gibb  
Cr MR Solomon  
Mr JH Ayers  
Mrs W Diamond [until 7.01pm]  
Mr BJ Sherson [from 6.10pm]  
Mr J Whetu

**Attending:**

Ms S Duignan (General Manager Customer Support)  
Mrs W Wright (Committee Secretary)  
Mrs LM Wainwright (Committee Secretary)  
Miss A van den Bemd (Interim Ngaruawahia Youth Action Group Co-ordinator)  
Ms S Kelly (Community Development Co-ordinator)  
Members of Staff  
Members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mrs Diamond/Mr Ayers)**

**THAT** an apology for lateness be received from Mr Sherson.

**CARRIED on the voices**

**NCBI606/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Gibb/Mr Ayers)**

**THAT** the agenda for a meeting of the Ngaruawahia Community Board held on 14 June 2016 be confirmed and all items therein be considered in open meeting.

**CARRIED on the voices**

**NCBI606/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES****Resolved: (Cr Gibb/Mrs Diamond)****THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 10 May 2016 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****NCBI606/03****MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**REPORTS**Discretionary Fund Report to 01 June 2016

Agenda Item 6.1

Discussion was held on Te Mana o Te Rangi Reserve funding.

**Resolved: (Mrs Diamond/Cr Gibb)****THAT the report from the General Manager Strategy & Support be received;****AND THAT \$8,000 be allocated to Te Mana o Te Rangi Reserve;****AND FURTHER THAT the commitment of \$500 for Community Awards be returned to the pool.****CARRIED on the voices****NCBI606/06/1**Appointment of Interim Youth Action Group Co-ordinator to the Ngaruawahia Community Board

Agenda Item 6.2

The Community Engagement Co-ordinator introduced the Interim Youth Action Group Co-ordinator Antonia van den Bemd.

**Resolved: (Mr Ayers/Mrs Diamond)****THAT the report from the General Manager Strategy & Support be received;****AND THAT the Ngaruawahia Committee Board proceeds with allowing the interim Ngaruawahia Youth Co-ordinator, Antonia van den Bemd, to be represented on the Board;**



**AND FURTHER THAT Cr Gibb and Mr Whetu continue to act as the mentors to help and support the interim Youth Action Group Co-ordinator on the Board.**

**CARRIED on the voices**

**NCBI606/06/2**

Ngaruawahia Youth Action Group  
Agenda Item 6.3

The Community Engagement Co-ordinator provided an overview of the Youth Action Group tasks and answered questions of the Board.

**Resolved: (Mrs Diamond/Mr Whetu)**

**THAT the report of the General Manager Strategy & Support be received;**

**AND THAT the Ngaruawahia Youth Action Group provide a quarterly report to the Board from August 2016.**

**CARRIED on the voices**

**NCBI606/06/3**

Mr Sherson entered the meeting at 6.10pm during discussion on the above item and was present when voting took place.

Ngaruawahia Works and Issues Report  
Agenda Item 6.4

The following additional items were discussed:

- Te Mana o Te Rangi Reserve
- Changes to the refuse & recycling scheme

**Resolved: (Mrs Diamond/Mr Ayers)**

**THAT the report from the General Manager Customer Support be received.**

**CARRIED on the voices**

**NCBI606/06/4**

New Road Name Proposal at 2281 River Road, Horotiu  
Agenda Item 6.5

**Resolved: (Crs Gibb/Solomon)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT Ngaruawahia Community Board support adopting the name Piriti Lane for new roading at 2281 River Road, Horotiu.**

**CARRIED on the voices**

**NCBI606/06/5**



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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	23 June 2016
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1544099
<b>Report Title</b>	Receipt of Huntly Community Board Minutes

### **1. EXECUTIVE SUMMARY**

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The minutes for a meeting of the Huntly Community Board held on Tuesday 21 June 2016 are submitted for receipt.

### **2. RECOMMENDATION**

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**THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 21 June 2016 be received.**

### **3. ATTACHMENTS**

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HCB Minutes 21 June 2016

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**MINUTES** of a meeting of the Huntly Community Board held in the Huntly Library, 142 Main Street, Huntly on **TUESDAY 21 JUNE 2016** commencing at **6.00pm**.

**Present:**

Mrs S Stewart (Chairperson)  
Cr SD Lynch  
Ms K Bredenbeck  
Mrs SA Boyde  
Mr R Farrar  
Mrs D Lamb  
Mr B Mounsey [from 6.04pm]  
Cr GS Tait

**Attending:**

Mr V Ramduny (Acting General Manager Strategy & Support)  
Mrs RJ Gray (Council Support Manager)  
Mr L Cotter  
3 members of staff  
1 member of the public

**APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mrs Lamb/Ms Bredenbeck)**

**THAT the agenda for a meeting of the Huntly Community Board held on Tuesday 21 June 2016 be confirmed and all items therein be considered in open meeting.**

**CARRIED on the voices**

**HCBI606/01**

Mr Mounsey entered the meeting at 6.04pm during discussion on the above item and was present when voting took place.

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES****Resolved: (Crs Tait/Lynch)**

**THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 17 May 2016 be confirmed as a true and correct record of that meeting subject to the inclusion of Mr Mounsey being recorded as being in attendance.**

**CARRIED on the voices****HCBI606/02****MATTERS ARISING FROM THE MINUTES**

There were no matters arising.

**REPORTS**

Discretionary Fund Report to 8 June 2016  
Agenda Item 6.1

**Resolved: (Cr Tait/Mrs Lamb)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the board confirms a commitment of \$15,000 for placemaking projects.**

**CARRIED on the voices****HCBI606/03/1**

Appointment of Interim Youth Action Group Co-ordinator to the Huntly Community Board  
Agenda Item 6.2

The Acting General Manager Strategy & Support provided background information and spoke of the importance of having a youth voice and representation on the Board. It was requested that Mr Cotter be entitled to speaking rights at all meetings.

**Resolved: (Mrs Boyde/Mrs Lamb)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the Huntly Committee Board proceeds with allowing the interim Huntly Youth Co-ordinator, Logan Cotter, to be represented on the Board;**

**AND FURTHER THAT Cr Shelley Lynch and Mr Ron Farrar continue to act as the mentors to help and support the interim Youth Action Group Co-ordinator on the Board.**

**CARRIED on the voices****HCBI606/03/2**

Change in Health & Safety Legislation  
Agenda Item 6.3

**Resolved: (Ms Bredenbeck/Mr Mounsey)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**HCBI606/03/3**

Huntly Works & Issues Report: Status of Items June 2016  
Agenda Item 6.4

Additional items discussed:

Placemaking in the District

An update was provided advising that two workshops had been held. The project for the seat around the tree at Garden Place has been completed and the Alleyway would shortly be completed. The Acting General Manager Strategy & Support advised that a website was currently being developed.

Layouts were circulated for the proposed existing toilet door at the Plaza including a quote for required signage.

Huntly War Memorial Hall

An update was provided following discussion at the recent Infrastructure Meeting. This included attendance of members from the Huntly community at the meeting and the forming of a community group to look at options.

**Resolved: (Cr Tait/Mrs Lamb)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT \$700 be returned to the pool that was previously granted to the Lower Waikato Trout Fishing Club (HCBI509/06/2 refers).**

**CARRIED on the voices**

**HCBI606/03/4**

Chairperson's Report  
Agenda Item 6.5

The Chair provided a brief overview on the following issues:

Pleased with the results of the placemaking projects.  
Attendance at Infrastructure Meeting for the discussion on the Huntly War Memorial Hall.  
Remarkable improvement has been made with tidying the town up.

Councillor's Report  
Agenda Item 6.6

Cr Lynch and Cr Tait provided an overview of the meetings and workshops attended including recent Council issues.

There being no further business the meeting was declared closed at 6.50pm.

Minutes approved and confirmed this                      day of                      2016.

S Stewart  
**CHAIRPERSON**  
Minutes2016/HCB/160621HCB Minutes

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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	7 June 2016
<b>Prepared by</b>	W Wright Committee Secretary
<b>Chief Executive Approved</b>	Y 1530752
<b>Report Title</b>	Receipt of Te Kauwhata Community Committee Minutes

**1. EXECUTIVE SUMMARY**

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To receive the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 1 June 2016.

**2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 1 June 2016 be received.

**3. ATTACHMENTS**

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TKCC minutes 1 June 2016



**MINUTES** of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 1 JUNE 2016** commencing at **7.00pm**.

**Present:**

Ms T Grace (Chairperson)  
Cr JD Sedgwick  
Mrs J Clegg  
Mr K Dawson  
Mr D Hardwick  
Mr B Weaver  
Mr L Wilson  
Mrs H Dillon (Secretary)

**Attending:**

Mr TN Harty (General Manager Service Delivery)  
Ms R Gray (Council Support Manager)  
Ms W Wright (Committee Secretary)  
Mr A Raymond (Fletcher Construction Project Manager)  
Mr P Nimmo (Fletcher Construction Stakeholder Manager & Traffic Manager)  
Mr J Marcon

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Cr Sedgwick / Mr Weaver)**

**THAT an apology be received from and leave of absence granted to Mr J Cunningham.**

**CARRIED on the voices**

**TKCCI606/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

Resolved: (Mr Hardwick / Mr Dawson)

**THAT** the agenda for a meeting of the Te Kauwhata Community Committee held on **Wednesday 1 June 2016** be confirmed and all items therein be considered in open meeting;

**AND THAT** the Committee resolves that the following report be added to the agenda as a matter of urgency as advised by the Chairperson/Chief Executive;

- *Change in Health & Safety Legislation*

**AND FURTHER THAT** the Committee resolves that item 6.5 *Te Kauwhata Youth Action Group Quarterly Report* be withdrawn from the agenda.

**CARRIED on the voices**

**TKCCI606/02**

**DISCLOSURES OF INTEREST**

Mr Dawson advised members of the Committee that he would declare a conflict of interest in item 7.1 [*Wetlands Walkway*] under Projects Update.

**TKCCI606/03**

**CONFIRMATION OF MINUTES**

Resolved: (Ms Grace / Mrs Clegg)

**THAT** the minutes of a meeting of Te Kauwhata Community Committee held on **Wednesday 4 May 2016** be confirmed as a true and correct record of that meeting, subject to it being noted that **Mr Boyde** arrived at 7.30pm.

**CARRIED on the voices**

**TKCCI606/04**

**MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**TKCCI606/05**

**REPORTS****Update on Waikato Expressway**  
Agenda Item 6.1

Mr Andre Raymond and Mr Paul Nimmo advised of temporary traffic diversions planned from 20 June to 14 July, to enable on-ramps and off-ramps to be completed. These dates are weather dependent, but they are working closely with NZTA to keep disruptions as brief as possible.

**Resolved: (Mr Hardwick / Mrs Clegg)**

**THAT the report from the General Manager Service Delivery be received.**

**CARRIED on the voices**

**TKCCI606/06/1**

**Te Kauwhata Issues and Works Report – June 2016**  
Agenda Item 6.2

The following points were raised:

- Household Transport Survey to be made available in district.
- Rubbish collection stickers – public to be advised of where these can be sourced.
- Transfer Station graph statistics difficult to interpret.
- Hampton Downs Road – water coming up through tarseal.
- Domain Key – gate to grassed area to be kept locked during winter.
- Pedestrian Crossing Wira St – incidents with people driving on wrong side of road. Tim Harty to highlight issues with the WDC Traffic Safety Officer.
- Roto Street Lighting – work to be done before winter sets in.
- Leaves accumulating in kerbing, etc, in township need to be cleared. Tim Harty to check with WDC maintenance crew as to when this will be done.
- Electric car charging point, possibly by library, discussed.

**Resolved: (Cr Sedgwick / Mr Weaver)**

**THAT the report from the General Manager Service Delivery be received.**

**CARRIED on the voices**

**TKCCI606/06/2**

Councillor's Report  
Agenda Item 6.3

Cr Sedgwick advised issues she was going to raise had already been discussed.

Discretionary Fund Report to 19 May 2016  
Agenda Item 6.4

The following points were raised:

- Marion Handcock to be reimbursed for sheep manure purchased for plant boxes in Main St.
- Item regarding playground development in 'Commitments' needs to be discussed further in conjunction with members of Youth Action Group.
- Invoice received from Jackson Engineering for supply of the plaque on the Fred Jamieson memorial seat.

**Resolved: (Cr Sedgwick / Mr Weaver)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the Discretionary Fund reimburse Marion Handcock the sum of \$92.97 for purchase of manure for plant boxes.**

**AND FURTHER THAT the Discretionary Fund pay Jackson Engineering the sum of \$87.86 for supply of the plaque on Fred Jamieson memorial seat.**

**CARRIED on the voices**

**TKCCI606/06/4**

Chairperson's Report  
Agenda Item 6.6

The Chair reported on the following:

- Letter received re Freedom Camping Bylaw.
- Tender for expressway work discussed with Adrian Khan, NZTA.
- There will be no TKCC meeting in July due to several members not being able to attend.

Change in Health and Safety Legislation  
Agenda Item 6.7

The following points were raised:

- People doing voluntary work, eg Gilbert Powley looking after roses.
- Disabled parking such as park outside Post Office.

**Resolved: (Mr Dawson / Mr Wilson)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**TKCCI606/06/7**

**PROJECTS UPDATE**

Wetlands Walkway  
Agenda Item 7.1

TKCCI606/07/1

John Cunningham provided the following written update:

Waiting to hear outcome from TTCF committee re contribution towards walkway, and also applying to WEL, Lotteries and Transpower for funding. Probation Service have looked at site and can help with labour and manual tools to form parts of path. Rob Wheeler is progressing with KiwiRail and Tainui on access for Stage '2' at the rail and Saleyards Rd end of walkway. Autumn start for walkway has been missed, but work will start at Blunt Rd as weather permits, while seeking balance of funds for Stage '1'.

Ken Knobbs Memorial Garden  
Agenda Item 7.2

TKCCI60707/2

Gilbert Powley has roses that will be ready to plant in next two or three weeks. Additional plants such as lavender and hedging discussed, and also the need for chain to prevent access for vehicles through pergola. Keith to liaise further with Gilbert and Gordon Bailey of WDC.

Jamieson Memorial Seat  
Agenda Item 7.3

TKCCI607/07/3

Invoice received from Jackson Engineering for supply of the plaque on the Fred Jamieson memorial seat.

Security Cameras  
Agenda Item 7.4

TKCCI607/07/4

Barry Weaver advised that cameras have been approved and that installation is to start shortly.

There being no further business the meeting was declared closed at 9.00pm.

Minutes approved and confirmed this 3rd day of August 2016.

T Grace  
**CHAIRPERSON**  
Minutes2016/TKCC/I6060I TKCC Minutes

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	20 June 2016
<b>Prepared by</b>	W Wright Committee Secretary
<b>Chief Executive Approved</b>	Y 1540337
<b>Report Title</b>	Receipt of Tamahere Community Committee Minutes

### **1. EXECUTIVE SUMMARY**

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To receive the minutes of the Tamahere Community Committee meeting held on Monday 13 June 2016.

### **2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Tamahere Community Committee held on Monday 13 June 2016 be received.**

### **3. ATTACHMENTS**

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TCC minutes 13 June 2016



**Minutes of Committee Meeting  
Held 7.30pm on 13<sup>th</sup> June 2016  
Tamahere Community Centre**

**Present:**

**TCC:** Joy Wright, Maggie Wilcock, Shelley Howse, Bevin Coley, Aksel Jepsen, Ro Edge, Leo Koppens, Connie Short, Sue Robertson, Charles Fletcher, Jane Mason, James Yearsley

**WDC:** Wally Hayes, Jackie Remihana, Marie MacIntyre, Martin Mould

**Residents:** members of the public

**BOT:** Dave Houlbrooke

1. **Apologies:** Dallas Fisher, Tim Harty
2. **Confirmation of Minutes** of Meeting held on 2 May 2016

**Moved:** Ro Edge  
**Seconded:** Bevin Coley  
**All in favour**

3. **Matters arising:**

4. **Correspondence Tabled**

**IN**

WDC, acknowledgement of 6 submissions

WDC, Karen Bredesen, re WILT documentation

WDC, Jacki Remihana, request for sub-committee details

WDC, Rose Gray & Lynette Wainwright, council agendas

WDC, acknowledgement of 6 submission

WDC, Robert Marshall, re differences in Trials Strategy & Tamahere Strategy & due date for staff report 17 June

WDC, Sandra Kelly, invite to SNA drop-in meeting

WDC, Annetta Purdy, re specific Tamahere Trials Strategy & Piazza ownership

WDC, Crystal Beavis, council's media releases

WDC, I-Jay Huirama, re land transport strategy consultation

WDC, Gordon Bailey, re Cemeteries Bylaw staff report due out 10 June

WDC, Shelley Monrad, re staff reports for; Reserves & Beaches 9 June, Freedom Camping 24 June & Neighbourhood Parks Management 11 July,

WDC, Ellen Wilson, committee's copy of Link magazine

WDC, Deborah Lee, council workshop details

WDC, Teresa Hancock, re new recycling system

WDC, Juliene Calambuhay, committee's financial report

WDC, Jaime Wara, request to review rates & water forms, response by 8 June

Kessel's Ecology, SNA response



City Edge Alliance, Dana McDonald, Expressway contacts & Field Day's traffic  
NZTA, Expressway May Newsletter  
Opus, Jordan Reynolds, re school 2015 feedback on Reserve  
Godfrey Bridger, re feedback to council on UFB  
Tamahere Tennis Club, re tennis court in new reserve and MOE land deal agreement.

**OUT**

WDC, Karen Bredesen, Tim Harty & Support Team 2 May Minutes & 13 June Agenda  
[Note: Foster & Opus copy of minutes via Jackie Remihana as WDC request]  
WDC, Submission for:- Cemeteries Bylaw/Reserves & Beaches Bylaw/Freedom  
Camping Bylaw/Trails Strategy/Neighbourhood Parks Management Plan & Waikato  
Integrated Land Transport Strategy.  
WDC, Jaime Wara, request for design review forms, response by 8 June  
WDC, Robert Marshall, queries on Trails Strategy

**Moved:** James Yearsley  
**Seconded:** Leo Koppens  
**All in favour**

**5. WDC Refuse Collection (Public Meeting)**

- WDC is moving to user pays system to drive waste minimisation
- Stickers for each rubbish bag are \$1.50 and will be available from supermarkets and many local stores.
- Inorganic collection will be changing to a phone in service, with contractors coming to collect on a specific day from properties within a certain timeframe. This is to avoid making our communities look like a dump site, and to ensure any waste that is reusable or recycleable is collected by council.

**6. Tamahere School Sewerage System**

- Sewerage has been an ongoing issue for the school, and while they have another 14 years to run on their consent their system has a number of issues that require dealing with.
- The school is concerned about the waste water and sewage infrastructure in total when the hub and recreation reserve is all in place; as if public toilet facilities aren't available on a separate system, the school's system will not cope.
- WDC & Fosters are currently investigating waste water and sewage system options, with Fosters considering including public toilets as part of their development.

**Motion:** This committee recommends that the council, the school, the play centre along with the MOE get together to work out options for the best utilisation of waste water and sewage systems to cater for the school's and the communities needs.

**Moved:** Charles Fletcher  
**Seconded:** Maggie Wilcock  
**All in Favour**

**7. Tennis Courts**

- We need to find out ownership details of the existing tennis courts, as there is some confusion as to whether this land was included in the land swap with the hall.

**Action:** Jackie Remihana to investigate this issue and supply information for the next meeting

**8. WDC, Tim Harty Report (Provided by Jackie Remihana)**

**Trails Strategy Maps**

- Committee is still awaiting the Tamahere combined trails, walkways, & footpaths maps

**Action:** Jackie Remihana to follow up.

**Reserve/Commerical Hub**

- Weather has held up work on recreational reserve, with at least another months work required until completion.
- WDC has their first meeting with Opus and Fosters on Wednesday so they can ensure they have alignment on plans between the hub and reserve areas, and from there the sub committees formed will get together.
- Opus recently had a meeting with Tamahere School to get their feedback, however there was some confusion caused around the urban style playground terminology used.

**Action:** Jackie Remihana to ensure that Opus have a copy of the presentation that the school did last year and are referring to it.

**Non-formed Footpaths**

- A concern was raised about a possible walkway access issue on Rosebanks Drive.

**Action:** Wally Hayes to follow this up.

**9. Cnr Wally Hayes Report**

**UFB**

- Just over 500 surveys sent back to council with overwhelming support indicated.
- Information is being collated and will be public information when completed in the next week or two.

**Wally Pollock Reserve**

- Around a 100 people attended the opening of this Reserve and it was a great day.

**10. Submissions to WDC & Hearing Details**

- The committee thanked Maggie Wilcock for her excellent work with our submissions as she has undertaken the work required to provide six in a very short timeframe.
- The committee is waiting for staff reports so we know how to present to our submissions, or whether we even need to attend the hearings.
- In regards to the neighborhood park in the Tamahere Ward, the committee feels the funds should be prioritised to the Recreation Reserve.

**11. Significant Natural Areas (SNA's)**

- An Open Day was held on the 26<sup>th</sup> of May with 72 effected properties turning up to dicuss the SNA's on their properties, with WDC being pleased with the response.
- Some residents were adamant that they wanted the SNA removed from their properties, while others were supportive of it.
- Kessels are going to develop new maps with their recommendations as they agreed with committee members that there were some inaccuracies on the existing ones.

- What remains of concern is how vague the process is going forward, as no one really knows what it is that council may or may not ask you to do if your property has an SNA.
- It is expected that council staff and Gerry Kessels will attend our August meeting with revised maps and for further discussion with the committee.

**12. Trail Strategy and Link to Hamilton by Expressway Bridge**

- Is there a link in the trails strategy via the NZTA expressway bridge that crosses the Mangaharakeke stream into Hamilton City?

**13. Tamahere Reserve Report & Nursery Update**

**Report Tabled**

- Suggested the Tamahere Reserve looks at all the different fundraising options available if council doesn't come up with the funds required, however this is very time consuming.
- It would be valuable to have a dedicated person from our community that could assist all local groups with funding applications.
- The committee wish to commend Leo for his incredible contribution to this project, on which he has now racked up 3000 hours spent exclusively in the reserve; also 3000 hours by other volunteers which, with work off site brings the total to 7060.

**Nursery Relocation**

- Still looking favourable for the old Gremara Transport building near Lochiel.

**14. Any Other Business**

**Local Government Elections**

- Cr. Wally Hayes advised the committee that he was standing down in the October's local government elections as Tamahere's elected representative on council.
- He thanked the committee for their support that has culminated with significant achievements during the last 9 years.
- Cr. Hayes also advised the committee that he is putting his name forward for the Mayoralty of Waikato District.
- The committee do not really want to lose Wally but wish him well in his new venture.

**Newell Road Traffic**

- A concern was raised that suggests that traffic is increasing on Newell Road, especially at peak hours, with Cambridge and school traffic heading into Hamilton City that way to avoid the backlog on SH1 at the Tamahere Interchange.

**Date of next meeting** 4<sup>th</sup> July 2016

**Meeting closed** at 9.15pm

### Open Meeting

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	4 July 2016
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1550192
<b>Report Title</b>	Exclusion of the Public

## 1 Executive Summary

To ensure that the public are excluded from the meeting during discussion on public excluded items.

## 2 Recommendation

**THAT** the report of the Chief Executive be received;

**AND THAT** the public be excluded from the meeting during discussion on the following items of business:

- a. **Confirmation of Minutes dated 13 June 2016**
- b. **Confirmation of Extraordinary Minutes dated 29 June 2016**
- c. **Receipt of Minutes:**

**Strategy & Finance Committee dated 28 June 2016**  
**Infrastructure Committee dated 14 June 2016**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

**Reports**

**d. Economic Development Update**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:**                      **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(f)(i)(ii)(g)(h)(i)(j)**

**Section 48(a)(i)(ii)(b)(i)(ii)(c)(d)**