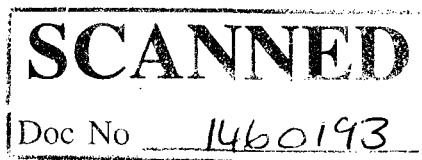




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18 FEB 2016

Waikato District Council

RAGLAN RSA INC.

P.O. Box 173
Raglan 3265
Phone (07) 825 6793
Email: nmccathie@xtra.co.nz

17 February 2016

Lianne van den Bemd
Waikato District Council
Private Bag 544
Ngaruawahia

Dear Lianne

List of Expenses as per requested :-

Estimated Expenses for 2016 ANZAC Day

Catering	800.00
Horses for Parade – Petrol Voucher	50.00
Donkey for Parade - Petrol Voucher	50.00
Wreath Competition Winner's Prize	300.00
Raglan Area School - Helping with catering	200.00
Raglan Pipe Band - Donation for Parade	100.00
Fraser High Cadets - Guard of Honour	100.00
Surfside Church - Loan of Sound System	100.00
Raglan Maori Wardens - Traffic Management	100.00
	<u>\$ 1800.00</u>

Yours sincerely
RAGLAN R. S. A.

Noleen McCathie
Secretary/Treasurer

RAGLAN RETURNED AND SERVICES ASSN INC

Financial Statement for the Year 1 January 2015 to 31 December 2015

Westpac Association Account :

Balance as at 1 January 2015 **\$ 8,231.18**

Income :			
	Subscriptions for 2015	1370.00	
	Subscription for 2016	20.00	
	Donations	10.00	
	Display Cabinet 3 Fund	4978.65	
	Christmas Lunch & Raffles	840.00	
	Sales – RSA Badges	10.00	
	Sales – Poppy/Fern Pins	141.00	
	Bank Interest	<u>20.06</u>	
			+ 7,389.71

Expenditure :

	AGM Expenses	404.26	
	Stationery/Member Cards	216.55	
	PO Box Fee	175.00	
	Capitation Fees	768.00	
	Commemorative Coins	50.00	
	NZ Flag	105.80	
	Flag Pole Cleat	18.98	
	Display Cabinets 1 & 2	5745.40	
	Anzac Day Expenses	1681.84	
	Afternoon Tea Expenses	337.30	
	Armistice Day Expenses	70.95	
	Christmas Lunch Expenses	713.46	
	RSA Badges	41.40	
	Poppy/Fern Pins	234.03	
	Bumper Stickers	<u>64.40</u>	
			- 10,627.37

Balance as at 31 December 2015 **\$ 4,993.52**

(Excess Expenditure Over Income = \$ 3,237.66)

NB : Income received in 2014 year and paid out in 2015 :-

Grant for 2015 Anzac Day	\$ 1,500.00
Display Cabinet 1 & 2 Fund	\$ 5,058.00

RAGLAN RETURNED AND SERVICES ASSN INC

Financial Statement for the Year 1 January 2015 to 31 December 2015

Westpac Welfare Account :

Balance as at 1 January 2015 **\$ 4,057.47**

Income :	Anzac Day Poppy Sales	3364.00	
	Donation	459.00	
	Interest from Term Deposits	<u>870.90</u>	+ 4,693.90

Expenditure :

Welfare Expenses	1035.60	
Community Van Expenses	100.00	
Donation – W Gadsby Memory	100.00	
Firewood – L Malby	161.00	
Transfer to Short Term Deposit	<u>3000.00</u>	- 4,396.60

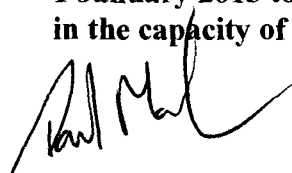
Balance as at 31 December 2015 **\$ 4,354.77**

(Excess Income Over Expenditure = \$ 297.30)
(Plus amount transferred to Short Term Deposit \$3,000.00)

Term Deposits as at 31 December 2015 :-

Long Term Deposit, Maturity 3 March 2016	\$ 16,000.00	
Short Term Deposit, Maturity 18 March 2016	<u>\$ 7,500.00</u>	<u>\$ 23,500.00</u>

I have examined the records of the Raglan District RSA and I am of the opinion that the above financial statements reflects the position of the Association for the period of 1 January 2015 to 31 December 2015. I have no association with the Association except in the capacity of Honorary Auditor.



Paul Masters. 14 January 2016

Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	25 February 2016
Prepared by	L van den Bemd Community Development Coordinator
Chief Executive Approved	Y
DWS Document Set #	1467790
Report Title	Application for Funding – Ngaruawahia RSA Memorial Club Inc.

I Executive Summary

The purpose of this report is to present an application for funding from the Ngaruawahia RSA Memorial Club Inc. towards the cost of installing and removing the ANZAC commemorative flags.

2 Recommendation

THAT the report from the General Manager Strategy & Support – *Application for funding Ngaruawahia RSA Memorial Club Inc.* – be received;

AND THAT an allocation of \$_____ is made to the Ngaruawahia RSA Memorial Club Inc. towards the cost of installing and removing the ANZAC commemorative flags.

OR

AND THAT the request from the Ngaruawahia RSA Memorial Club Inc. towards the cost of installing and removing the ANZAC commemorative flags is declined/deferred until _____ for the following reasons:

3 Background

The Ngaruawahia RSA Memorial Club Inc. is organising the display of the ANZAC commemorative flags, in support of the Ngaruawahia Field of Remembrance project for 2016 and the ANZAC Service Day commemorations on 25 April 2016.

Sixty seven flags will be displayed along Great South Road in Ngaruawahia.

The flags will be on display from Friday 1 April – Saturday 30 April 2016.

4 Options Considered

- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

5 Financial

Funding is available to allocate for the year.

The project is noted to cost **\$1,500.00**. The Ngaruawahia RSA Memorial Club Inc. is seeking funding of **\$1,500.00** towards the cost of installing and removing the ANZAC commemorative flags.

GST Registered				Yes
Set of Accounts supplied				Yes
Previous funding has been received by this organisation				Yes
Discretionary & Funding Committee	Anzac Day Murals	March 2015		\$2,500.00
Discretionary & Funding Committee	Anzac Day 2015 (Civic Service)	October 2014		\$3,800.00
Ngaruawahia Community Board	Roll of Honour mural	May 2014		\$4,000.00

6 Policy

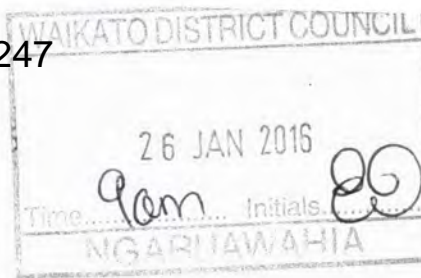
The application meets the criteria set in the Discretionary Grants Policy - one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater). The total amount granted is at the discretion of the committee/board to which the grant is assigned.

7 Conclusion

Consideration by the Committee is required with regard to this funding request.

Attachment

Funding application from the Ngaruawahia RSA Memorial Club Inc.



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the checklist on page 5.

Which fund are you applying to: (Please tick appropriate box)

☒ Discretionary and Funding Committee

☐ Project

☒ Event

OR

Community Board / Committee Discretionary Fund

Raglan

☐

Taupiri

☐

Onewhero-Tuakau

☐

Ngaruawahia

☐

Huntly

☐

Te Kauwhata

☐

Meremere

☐

Section I – Your details

Name of organisation

Ngaruawahia RSA Memorial Club Inc

What is your organisation's purpose?

The RSA's objective is to provide support and comfort for servicemen & women and their families. This also extends to the local community.

Address: (Postal)

P.O. Box 74
Ngaruawahia

Address: (Physical if different from above)

4 Market St
Ngaruawahia

Contact name, phone number/s and email address

Wendy Diamond
07 824 8905
ngaruawahia@raisa@gmail.com

Charities Commission Number: (If you have one)

N/A

Are you GST registered? No ☐ Yes ☒ GST Number 11,286,062
 Bank account details 02 / 0376 / 001 5884 / 08
 Bank BNZ Branch Te Rapa

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social ☒ Economic ☐ Cultural ☒ Environmental ☐

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible ☒ Safe ☒ Sustainable ☐ Thriving ☒ Vibrant ☒

Section 3 – Your event/project

What is your event / project, including date and location? (please provide full details)

Field of Remembrance 2016 "67 street flags".
 1st April - 30th April 2016
 Great South Rd - Southern entrance to Ngāmanahia
 through to Ellery St.

Who is involved in your event / project?

Ngāmanahia RSA, Te Rapa Arts Centre, Ngāmanahia
 Community House

How many volunteers are involved?

50 plus -

What other groups are involved in the project?

Schools and Ngāmanahia Community

How will the wider community benefit from this event/project?

This is the third year the Field will be put up.
 People from the community and wider area visit the
 crosses, remembering those who were killed in World War One.
 It is a place to contemplate.

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ _____	\$ 1500 -
Existing funds available for the project Total A	\$ _____	\$ _____

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Flags up & down	\$	\$ 1500 -
Field make up - (volunteers)	\$	\$ -
Transporting crosses (volunteers)	\$	\$ -
erection & removal of crosses (volunteers)	\$	\$ -
	\$	\$
	\$	\$
Total Funds being sought from WDC Total B	\$	\$ 1500 -

Has funding been sought from other funders? Yes ☐ No ☒
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ _____	\$ _____

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ _____	\$ 1500 -
Note : This total should equal the Total Cost of the Project/Event		

Describe any donated material / resources provided for the event/project:
The crosses were all made from donated materials and volunteers. Nga High School, Thomson Timber, Nga Panelbeater, Nga Hapa Tractors, Twin Rivers Art Centre.
The marking up, erection & removal of crosses is completed by volunteers from the community

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
ANZAC Day Murals	2500 -	March 15
ANZAC Day 2015 (Civil Service)	3800 -	Oct 2014
Role of Hauraki WWI (com board)	4000 -	May 14

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note** : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: [Signature] Name: N. Diamond

I certify that the funding information provided in this application is correct.

Signature: [Signature] Date: 18/1/2016

Position in organisation (tick which applies)

Chairman ☐

Secretary ☒

Treasurer ☐

Signature: [Signature] Date: 18/1/16

Position in organisation (tick which applies)

Chairman ☒

Secretary ☐

Treasurer ☐

**Facsimile Transmission****Tree Power Ltd**

Felling, Pruning, Trimming, Shaping,
Tree clearance from power & phone service.

P.O. Box 20193, Te Rapa, Hamilton

Telephone 0-7-856 8887 Mobile 0274 929 514

Qualified Linesmen & Arborists

12 Metre Cherry Picker

Date: 25.01.16

Attention: Wendy Diamond.

Company: Ngaruawahia RSA Memorial Club
Incorporated.

Telephone #: 8248905

Email #: ngaruawahiaRSA@gmail.com

Subject: Flag hanging.

Sender: Warren Allen (possum)

Sender Telephone #: 0-7 856 8887

Sender Fax #: 0-7 856 3338

You should receive 1 page, including this cover sheet.. If you do not receive all the pages, please call the number above.

THIS FACSIMILE MESSAGE AND ACCOMPANYING DATA MAY CONTAIN INFORMATION THAT IS CONFIDENTIAL AND SUBJECT TO LEGAL PRIVILEGE. IF YOU ARE NOT THE INTENDED RECIPIENT, YOU ARE NOTIFIED THAT ANY USE, DISSEMINATION, DISTRIBUTION OR COPYING OF THIS MESSAGE DATA IS PROHIBITED. IF YOU HAVE RECEIVED THIS FACSIMILE IN ERROR, PLEASE NOTIFY ME IMMEDIATELY AND RETURN THE FACSIMILE TO ME. THANK YOU

Thank you for the opportunity to submit a quote for work as follows:-

Location. **The main road in Ngaruawahia (Great south road.)**

Hanging & removal of flags on poles.

Two men and 12m cherry picker to hang and remove approx 40 flags on the Greatsouth road.

Price \$1500+GST

Works. Ref no.0463601

Should you any further queries please feel free to contact me

W S Allen (Possum) Managing Director.

Tree work is carefully carried out by:-

- Specially trained Contractors equipped with fully insulated 12m Cherry picker, Wood Chipper, modern specialised tree pruning and felling equipment & techniques
Qualified Arborist - Full insurance cover (\$2,000,000).

NGARUAWAHIA RSA
MEMORIAL CLUB INC



FINANCIAL STATEMENTS

FOR THE YEAR ENDED
31 MARCH 2015

**NGARUAWAHIA RSA MEMORIAL CLUB
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

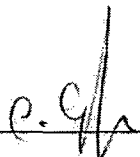
SCHEDULE OF CONTENTS	PAGE
Statement of Financial Position	1
Statement of Movements in Equity	2
Statement of Financial Performance - Bar Trading Account	3
Statement of Financial Performance - Gaming Trading Account	4
Statement of Financial Performance - Fundraising Trading Account	5
Statement of Financial Performance	6-7
Notes to the Financial Statements	8-10

NGARUAWAHIA RSA MEMORIAL CLUB INC
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2015

	Notes	2015 \$	2014 \$
Current Assets			
Accounts Receivable		237	2,898
BNZ Club Account		0	12,328
BNZ Gaming Machine Account		1,912	10,148
BNZ Project Account		4,463	0
Float Bar Till		3,800	3,600
Float Safe		1,797	3,458
Float Gaming Hoppers		1,442	1,458
Float ATM Machine		1,140	0
Inventory Bar		6,165	7,734
Total Current Assets		20,954	41,624
Less Current Liabilities			
BNZ Club Account		11,086	0
BNZ Loan	4a	5,000	5,000
RSA Welfare		20,000	20,000
Subscriptions in Advance		4,613	3,922
Sundry Creditors & Accruals	3	66,019	51,806
Finance Now		2,688	2,688
UDC Finance		10,724	0
Total Current Liabilities		120,131	83,416
Net Working Capital		-99,177	-41,792
Non-Current Assets			
Fixed Assets			
Buildings & Carpark Seal	5	769,288	749,999
Plant & Equipment	5	71,344	71,689
Furniture & Fittings	5	22,433	15,276
Motor Vehicles	5	19,597	0
Total Non-Current Assets		882,661	836,964
Non-Current Liabilities			
BNZ Loan	4b	433,303	454,935
RSA Inc		90,450	90,450
Finance Now		2,434	4,928
UDC Finance		7,189	0
Total Non-Current Liabilities		533,377	550,313
Owners Equity		250,109	244,859

Financial Statements Approved By:

Chairman

 Dated: 26.6.15

Secretary/Manager

_____ Dated: _____



This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements

NGARUAWAHIA RSA MEMORIAL CLUB INC
STATEMENT OF MOVEMENTS IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2015

	2015 \$	2014 \$
Ngaruawahia RSA Memorial Club Inc		
Opening Equity	244,859	222,492
Total Recognised Revenue and Expenditure	5,250	22,367
Closing Equity	<u>250,109</u>	<u>244,859</u>



This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements
Page 2

**NGARUAWAHIA RSA MEMORIAL CLUB INC
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2015**

Bar Trading Account	2015	2014
	\$	\$
Income		
Bar Sales	332,309	347,058
Total Bar Operating Income	<u>332,309</u>	<u>347,058</u>
Less Cost of Goods Sold		
Opening Stock	7,734	6,696
Purchases	159,913	160,170
Till Amendments	457	621
Less Closing Stock	-6,165	-7,734
Total Cost of Goods Sold	<u>161,940</u>	<u>159,753</u>
Gross Surplus - Bar Trading Account	<u>170,369</u>	<u>187,305</u>
Gross Profit Ratio	51%	54%



This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements

**NGARUAWAHIA RSA MEMORIAL CLUB INC
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2015**

Gaming Trading Account	2015	2014
	\$	\$
Income		
Interest Received	15	28
Machine Sales	130,246	98,077
Total Gaming Operating Income	<u>130,261</u>	<u>98,104</u>
Less Direct Expenses		
IRD Duty	29,957	22,150
Licence Fees	9,228	8,466
Machine Maintenance	0	1,524
Problem Gaming Levy	1,962	1,477
Total Direct Expenses	<u>41,147</u>	<u>33,618</u>
Gross Surplus - Gaming Trading Account	<u>89,114</u>	<u>64,487</u>



This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements

NGARUAWAHIA RSA MEMORIAL CLUB INC
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2015

Fundraising Trading Account	2015	2014
	\$	\$
Income		
Battens Up & Raffle Sales	81,595	67,991
Housie Sales	3,538	7,365
Merchandise	3,113	0
Special Events Income	11,397	26,995
Sundry Income	261	643
Total Gaming Operating Income	<u>99,903</u>	<u>102,994</u>
Less Direct Expenses		
Battens Up & Raffle Expenses	43,457	33,593
Housie Expenses	1,008	4,080
Merchandise Expenses	4,622	0
Special Events Expenses	16,352	21,824
Sundry Fundraising	188	56
Total Direct Expenses	<u>65,627</u>	<u>59,554</u>
Gross Surplus - Fundraising Trading Account	<u>34,276</u>	<u>43,441</u>

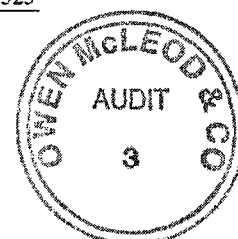


This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements

**NGARUAWAHIA RSA MEMORIAL CLUB INC
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2015**

	2015		2014
	\$	\$	\$
Income			
Gross Surplus - Bar Trading	170,369		187,305
Gross Surplus - Gaming Trading	89,114		64,487
Gross Surplus - Fundraising Trading	34,276		43,441
Total Trading Income	<u>293,760</u>		<u>295,231</u>
Plus Other Income			
Donations Received - Courtesy Van	6,684		8,329
Donations Received - General	4,353		5,280
Grants Received - RSA Association	5,073		0
Grants Received - WDC ANZAC	3,815		0
Grants Received - WEL Energy	2,000		0
Other Income	3,219		3,904
Rent - Office	4,800		5,200
Rent - Twin Rivers Restaurant	10,895		12,864
Rent - Twin Rivers Art Council	17,303		4,275
Rent - Poppy's Restaurant	3,416		0
Rent - Other	1,191		2,883
Subscriptions	14,310		15,439
Total Other Income	<u>77,059</u>		<u>58,173</u>
Total Income	<u>370,819</u>		<u>353,404</u>
Less Indirect Expenses			
Electricity & Heating	20,310		24,593
Wages - General	106,938		93,637
Total Indirect Expenses	<u>127,248</u>		
Other Expenses			
Cleaning & Laundry	10,903	2,185	
Waste Disposal	2,659	2,545	
Total Other Expenses	<u>13,562</u>		4,729
Repairs & Maintenance			
Buildings	15,153	22,769	
Plant & Equipment	7,784	3,244	
Total Repairs & Maintenance	<u>22,938</u>		26,013
Standing Charges			
EFTPOS & Till Expenses	2,466	2,078	
Interest Paid - BNZ	38,716	31,262	
Interest Paid - Hire Purchase	4,910	1,021	
Rates	6,356	7,191	
Total Standing Charges	<u>52,448</u>		41,552
Subtotal Expenses C/F	<u>216,196</u>		<u>190,525</u>

This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements



NGARUAWAHIA RSA MEMORIAL CLUB INC
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2015

		2015	2014
		\$	\$
Subtotal Expenses B/F	Notes	216,196	190,525
Administration Expenses			
ACC Levies		1,440	2,401
Accounting Fees		5,200	5,200
Advertising		3,358	2,412
Audit Fees		3,000	2,600
Bank Fees		657	643
Capitations		5,387	4,500
Club Hospitality		1,950	5,430
Club Levy		2,114	1,106
Donations		470	1,925
Entertainment		4,838	10,061
General Expenses		239	691
Insurance		10,373	11,942
IRD Penalties		374	0
Licences & Permits		5,150	1,224
Lucky Number Draw		0	2,759
Membership Cards		1,095	1,273
Membership Draw		1,950	0
Motor Vehicle Expenses		5,703	6,922
Other Expenses	7	11,126	0
Postage & Stationery		1,619	901
Professional Development		3,340	996
Security Expenses		1,216	2,660
Sky TV		8,478	5,498
Staff Uniforms		839	1,010
Telephone & Tolls		2,705	2,875
Valuation Fees		0	2,040
Wages - Administration		50,000	50,000
Total Administration Expenses		<u>132,619</u>	<u>127,069</u>
Total Cash Expenses		<u>348,815</u>	<u>317,594</u>
Cash Surplus/Deficit		22,004	35,811
Non-Cash Expenses			
Depreciation		17,316	11,962
Plus Gain on Disposal of Fixed Assets		562	0
Less Loss on Disposal of Fixed Assets		0	1,481
Total Non-Cash Expenses		<u>16,754</u>	<u>13,444</u>
Net Surplus/Deficit		<u>5,250</u>	<u>22,367</u>

This statement is to be read in conjunction with the Auditors Report and the Notes to the Financial Statements



**NGARUAWAHIA RSA MEMORIAL CLUB INC
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

1 Statement of Accounting Policies

Reporting Entity

The financial statements presented here are for the Ngaruawahia RSA Memorial Club Incorporated

The reporting entity is an Incorporated Club incorporated under the Incorporated Societies Act 1908.

Differential Reporting

The reporting entity qualifies for differential reporting as it is not publicly accountable and is not large. The entity has taken advantage of all differential reporting exemptions.

Measurement Base

The financial statements have been prepared on the basis of historical cost with the exception of certain items for which specific accounting policies are identified.

2 Specific Accounting Policies

(a) Inventories

Inventories are stated at the lower of cost and net realisable value.

(b) Fixed Assets

Fixed Assets are recorded at cost less depreciation and have not been revalued.

(c) Depreciation

Depreciation is calculated using the maximum rate permitted under the Income Tax Act 2007 and as follows:

Buildings	0% Ex	Plant & Equipment	10-48% DV
Carpark	2% DV	Furniture & Fittings	10-20% DV
		Motor Vehicle	20% DV

(d) Accounts Receivable

Accounts Receivable are stated at net realisable value. No provision is made for doubtful debts.

(e) Goods and Services Tax (GST)

The reporting entity is registered for GST. These financial statements exclude GST, except for accounts payable and accounts receivable closing balances disclosed in the Statement of Financial Position on page 1.

(f) Changes in Accounting Policies

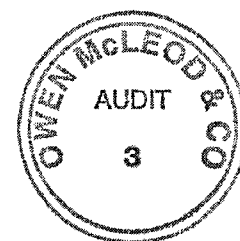
There have been no changes in accounting policies.

All policies have been applied on a consistent basis with previous years.



NGARUAWAHIA RSA MEMORIAL CLUB INC
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

3	Current Liabilities	2015	2014
	(a) Trade Creditors & Accruals	56,596	41,681
	(b) Employee Entitlements	5,000	3,940
	(c) GST Due	4,423	6,186
		<u>66,019</u>	<u>51,806</u>
4	BNZ Loan		
	Bank of New Zealand Term Loan		
	Secured over Land & Buildings		
	(a) Current Portion	5,000	5,000
	(b) Non-Current Portion	433,303	454,935
		<u>438,303</u>	<u>459,935</u>
5	Fixed Assets	Cost	Accum Dep
		\$	\$
	As at 31 March 2014		Closing B/Value
			\$
	Buildings & Carpark Seal	1,485,565	749,999
	Plant & Equipment	413,565	71,689
	Furniture & Fittings	176,876	15,276
		<u>2,076,006</u>	<u>836,964</u>
	As at 31 March 2015		
	Buildings & Carpark Seal	1,506,053	769,288
	Plant & Equipment	417,329	71,344
	Furniture & Fittings	186,590	22,433
	Motor Vehicles	23,055	19,597
		<u>2,133,026</u>	<u>882,661</u>
6	Gaming Information for Gaming Licence Purposes	\$	
	Gaming Proceeds	130,255.07	
	Gaming Costs		
	Accounting Fees	848.00	
	Audit Fees	300.00	
	Depreciation on Gaming Machines	4,469.00	
	Electricity	3,091.10	
	Gaming Licence Fees	9,227.69	
	Gaming Machine Duty	29,957.06	
	Insurance	1,725.32	
	Other Costs	4,595.40	
	Problem Gaming Levy	1,962.03	
	Salaries & Wages	9,293.29	
	Total Costs of Gaming	<u>65,468.89</u>	
	Net Proceeds From Gaming	<u>64,786.18</u>	
7	Other Expenses		
	Other Expenses represents an irregularity with regard to ATM and bar float balances.		



NGARUAWAHIA RSA MEMORIAL CLUB INC
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

8 Guarantees

The Ngaruawahia RSA Memorial Club Inc has given a guarantee of \$887,000 to the BNZ.

9 Capital Commitments & Contingent Liabilities

There were no capital commitments or contingent liabilities at 31 March 2015 (2014, nil).

10 Related Party Transactions

The amount owing to RSA Inc relating to the levy on sales and the loan from the RSA Inc are included in these Statements.

11 Total Revenue

	2015	2015
Total revenue for the Club:	\$ 640,094	\$ 606,329
The RSA reported \$33,765 extra income.		
Fundraising, gaming, and rental income increased. Extra funding was received from grant income and was applied to murals and artwork. Income from other areas of the RSA operations decreased during the year.		

12 Going Concern

The financial statements have been prepared on a going concern basis, the validity of which depends on the ability of the Club to meet its budgeted cash flow targets.

The committee has reached this conclusion having regard to circumstances that they consider likely to affect the Club during the ensuing year and which may affect the validity of the going concern assumption.

13 Subsequent Events

There have been no events subsequent to balance date that would have a significant impact on the financial statements.





NEW ZEALAND
COMPANIES OFFICE

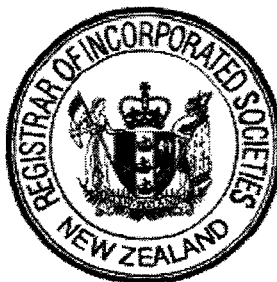
CERTIFICATE OF INCORPORATION

THE NGARUAWAHIA R.S.A MEMORIAL CLUB INCORPORATED 213716

This is to certify that NGARUAWAHIA RETURNED SERVICES ASSOCIATION CLUB INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 7th day of February 1962
and changed its name to THE NGARUAWAHIA R.S.A MEMORIAL CLUB INCORPORATED on the 26th day of August 1991.

Mandy McDonald

Registrar of Incorporated Societies
30th day of April 2015



For further details visit www.societies.govt.nz

Certificate printed 30 Apr 2015 16:11:20 NZT

Open Meeting

To	Discretionary & Funding Committee
From	T G Whittaker General Manager Strategy & Support
Date	23 February 2016
Prepared by	L van den Bemd Community Development Coordinator
Chief Executive Approved	Y
DWS Document Set #	1467835
Report Title	Application for Funding – Nga Rangatahi O Mana Motuhake Trust

I Executive Summary

The purpose of this report is to present an application for funding from the Nga Rangatahi O Mana Motuhake Trust towards the cost of hosting a youth-focused performing arts event.

2 Recommendation

THAT the report of the General Manager Strategy & Support – *Application for Funding - Nga Rangatahi O Mana Motuhake Trust* – be received;

AND THAT an allocation of \$_____ is made the Nga Rangatahi O Mana Motuhake Trust towards the cost of hosting a youth-focused performing arts event;

OR

AND THAT the request from the Nga Rangatahi O Mana Motuhake Trust towards the cost of hosting a youth focused performing arts events is declined/deferred until _____ for the following reasons:

3 Background

The Nga Rangatahi O Mana Motuhake Trust is organising a performing arts event aimed at young people to come together and celebrate National Youth Week 2016.

The programme is a one day series of performing arts workshops that aims to teach life skills and mentoring around positive decision making.

Nga Rangatahi O Mana Motuhake Trust is a group of skilled performing artist and life coaches who have been supporting young people in dance, music festivals and variety shows in and around the Waikato over the years.

Approximately 20 volunteers including young people are involved in the organising of the day.

The event will take place at the Ngaruawahia High School during Youth Week in May 2016 (date yet to be confirmed).

The theme for the day is “JUST BCOZ”.

4 Options Considered

- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

5 Financial

Funding is available to allocate for the year.

The project is noted to cost **\$4,993.10**. The Nga Rangatahi O Mana Motuhake Trust is seeking funding of **\$2,993.10** towards the total cost of the event.

GST Registered	No
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

6 Policy

The application meets the criteria set in the Discretionary Grants Policy - one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater). The total amount granted is at the discretion of the committee/board to which the grant is assigned.

7 Conclusion

Consideration by the Committee is required with regard to this funding request.

Attachment

Funding application from the Nga Rangatahi O Mana Motuhake Trust



Nga Rangatahi O Mana Motuhake Trust
 14a Fowlers Avenue – Frankton – Hamilton 3204
 P/F : 07 838 1609 – E : nrom.rae@gmail.com

15 January 2016

Kia ora whanau,

Re : Funding Application for National Youth Week Event

Thank you for the opportunity to apply for funding.

Nga Rangatahi O Mana Motuhake Trust (NRoM) is a small organisation who has been supporting young people in dance, performing arts, utilising it as a vehicle to install life skills and mentoring around positive decision making.

We originally served our communities as an incorporated society from 2007 – 2013. We then closed and have reopened as a new trust recently and have yet to establish ourselves further to apply to IRD for tax exempt status and also to appoint an auditor to review our accounts. We are working on these things.

NRoM has run many events in communities that bring young people together to celebrate their diversity and vibrancy. We came to Ngaruawahia last year and ran dance workshops alongside inviting a dance company to perform a show which was a neat experience and we would like to continue to build this in the Ngaruawahia region. We have hosted many events to do with young people in dance such as Regional Dance Championships, Variety Shows and Youth Music Festivals over the years. We would like to bring what we do to Ngaruawahia so that we can continue to build on a presence from last year and re engage with young people in this area.

We are applying for funds to host The National Youth Week “JUST BCOZ” Variety Show Event in Ngaruawahia. The theme for National Youth Week 2016 is “Giving Back



Nga Rangatahi O Mana Motuhake Trust
 14a Fowlers Avenue – Frankton – Hamilton 3204
 P/F : 07 838 1609 – E : nrom.rae@gmail.com

is Giving Forward". We want to run workshops on Dance, Resilience and Goal Setting so that rangatahi in Ngaruawahia can stand tall in life and in confidence then finish it off with a showcase of vibrant young people who wish to engage.

We envision working with a group of young people, mentoring them to put this together and engaging in the decision making process at every level possible so that this is a product of THEIR work.

We know that this is a great opportunity to have something unique for our young people to be encouraged and challenged by each other. We believe that young people are the experts in their own lives and that with the right support systems for them in collaboration with the right support systems for our own organisation, we can create positive change and success for young people.

I have enclosed also some copies of things we have done in the past with our young people to verify our mahi. And also a draft outline for our program for the day which is subject to change.

We hope that you will find our application favorable and would appreciate any feedback that could support us in this vision.

Nga mihi koutou

Rae Marsters
 Trustee



Nga Rangatahi O Mana Motuhake Trust
 14a Fowlers Avenue – Frankton – Hamilton 3204
 P/F : 07 838 1609 – E : nrom.rae@gmail.com

Time	Activity	Description
7:30am	Pack In	
8:30am	Registrations	Participants Registration
9:00am	Whakawhanaungatanga	Energiser games and intros
9:30am	Dance Workshop	
11:00am	Morning Tea	
11:15am	Goal Setting Workshop	
12:00am	Lunch	
12:30am	Energiser games	
12:45pm	Dance Workshop	
1:30pm	Afternoon tea Break	
1:45pm	Resilience Workshop	
3:00pm	Workshops end	
6:00pm	JUST BECOZ	Variety Show
8:30am	Pack Out	

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the *Guidelines for Funding Applications* document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the **checklist on page 5**.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee



Project



Event

OR

Community Board / Committee Discretionary Fund

Raglan



Taupiri



Onewhero-Tuakau



Ngaruawahia



Huntly



Te Kauwhata



Meremere



Section I – Your details

Name of organisation

Nga Rangatahi O Mana Motuhake Trust

What is your organisation's purpose?

To support the development of youth leadership through arts, education, dance and music.

Address: (Postal)

14a Fowlers Avenue - Frankton - Hamilton

Address: (Physical if different from above)

Contact name, phone number/s and email address

Rae Marsters - 021 269 1825 - nrom.rae@gmail.com

Charities Commission Number: (If you have one) 2576801

Are you GST registered? No ☒ Yes ☐ GST Number ____/____/____
 Bank account details 01 - 0311 0214583 00
 Bank ANZ Branch Frankton

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social ☒ Economic ☐ Cultural ☐ Environmental ☐

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible ☐ Safe ☐ Sustainable ☐ Thriving ☒ Vibrant ☒

Section 3 – Your event/project

What is your event / project, including date and location? (please provide full details)
 Opening Celebrations for National Youth Week 2016 - "Giving Back is Giving Forward"
 May 21st 2016

Ngaruawahia High School (TBC)

JUST BCOZ Variety Show and Workshops Please see enclosed cover letter for details

Who is involved in your event / project?
 Rae Marsters - Trustee Nga Rangatahi O Mana Motuhake
 Martine Radidi - Whai Marama Youth Services
 Penelope Grey - Nga Rangatahi O Mana Motuhake Trust

How many volunteers are involved?
 Approx 20 Volunteers

What other groups are involved in the project?
 BFaM Dance Crew
 Te Ahurei A Rangatahi - TBC
 We are seeking 10 young people to develop to contribute as volunteers
 Rag Doll Events
 Various Performers

How will the wider community benefit from this event/project?
 Community perspective on rangatahi in Ngaruawahia is positively lifted.
 Relationships between youth services and rangatahi are strengthened.
 Continuation of awareness of National Celebration of rangatahi highlighting rangatahi as positive contributors to this world.

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ 4993.10	\$ _____
Existing funds available for the project Total A	\$ 500.00	\$ _____

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Production Costs	\$ 1143.10	\$
Workshop Tutors	\$ 1,350.00	\$
Kai for event team and young people	\$ 500.00	\$
Promotional Posters/design prints etc - koha	\$ 200.00	\$
Petrol Vouchers for Volunteer drivers	\$ 300.00	\$
Performer Kohas	\$ 1,500.00	\$
Total Funds being sought from WDC Total B	\$ 2993.00	\$

Has funding been sought from other funders? Yes ☒ No ☐

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) WAIKATO COMMUNITY - confirmed	\$ 500.00	\$ _____
b) ARA TAIOHI - unconfirmed	\$ 1,000.00	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ 1,500.00	\$ _____

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ 4993.10	\$ _____
Note : This total should equal the Total Cost of the Project/Event		

Describe any donated material / resources provided for the event/project:

We will be seeking sponsorship for catering for young people and volunteers
If we need to we will charge a door entry at the showcase to cover the costs we can do this, we can also charge for the sausage sizzle as well if needed to cover costs.
We have asked a volunteer to also do our posters and waiting to hear.

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
have not received funding from you in the last two		

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

N/A

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

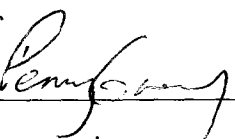
Signature:  Date: 16 January 2016

Position in organisation (tick which applies)

Chairman ☐

Secretary ☒

Treasurer ☐

Signature:  Date: 16 January 2016

Position in organisation (tick which applies)

Chairman ☐

Secretary ☐

Treasurer ☒

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	<input checked="" type="checkbox"/>
Discussed your application with the Waikato District Council community development co-ordinator	<input type="checkbox"/>
Nominated the fund you are applying for	<input checked="" type="checkbox"/>
Completed Section 1 – Your details	<input type="checkbox"/>
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	<input type="checkbox"/>
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	<input checked="" type="checkbox"/>
Enclosed a copy of any documentation verifying your organisations legal status	<input checked="" type="checkbox"/>
Included copies of written quotes	<input type="checkbox"/>
Completed Section 2 - community wellbeing and outcomes	<input checked="" type="checkbox"/>
Completed Section 3 – details of your event/project	<input type="checkbox"/>
Completed Section 4 – Funding requirements	<input type="checkbox"/>
Completed Section 5 where funding has been received in the previous 2 years	<input type="checkbox"/>
Obtained two signatures on your application	<input type="checkbox"/>

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

Minutes of Meeting**Nga Rangatahi O Mana Motuhake Trust****Held Friday Deceember 5th 2014****At: 14a Fowlers Avenue – Frankton – Hamilton****Present:** Leonie Marsters, Penny Grey

1. Discussion : ANZ bank does not allow Internet viewing since the merger with National Bank. Penny and Rae need to go back in and have this service reactivated or find out which is the best way to view the account online.

Action this within a week.

Carried - Penelope Grey/Rae Marsters

2. Discussion around placing Melanie Howe on the trust board
Agreed Melanie Howe officially a board member for NRoM

Carried - Leonie Marsters/Penelope Grey

3. Discussion around activities to support for 2015

NRoM to apply for funding to

- Umbrella Haka Hiva to get materials to make costumes
- Umbrella Haka Hiva to support Pepe Pasifika Festival
- Umbrella funding for Haka Hiva Drumsticks
- Umbrella Funding for resources for Te Reo Maori and Pasifika lanugage

Carried - Leonie Marsters/ Penelope Grey

4. Discussion around Federation Dance Academy and supporting dance initiatives. It has been identified that in order to grow street dance and hip hop in Waikato rangatahi need to be upskilling.

NRoM will apply for funding to



- send choreographers to workshops whether local, regional, national or international to grow the street dance capacity of Waikato
- to apply for funding to grow capacity of street dance and hip hop in Waikato
- Umbrella Federation Dance Academy to grow to its capacity
- Essentially Federation Dance Academy will be a project of NRoM that it umbrellas.

Carried - Penelope Grey /Leonie Marsters

5. Finances - annual report needs to be completed and returned to Societies Department. Rae to work on this and present a report within the next month to submit. Opting out for no auditor due to not much activity with account.

Carried - Penelope Grey/ Leonie Marsters

Hui finished : 3:00pm

Signed  Date 22-11-15Signed  Date 22-11-15

**NGA RANGATAHI O MANA MOTUHAKE CHARITABLE TRUST
ANNUAL FINANCIAL REPORT**

PERIOD : 01 APRIL 2014 - 31 MARCH 2015

OPENING BALANCE 2,022.52

INCOME

Grants and Sponsorship 1,500.00
Membership Fees
Interest 3.55


Total income 1,503.55

EXPENDITURE


Admin 155.25
Bank Charges
Withholding Tax 1.17
Events
Performer fees 1,540.00
Venue hire 400
Marketing 245
Permits
Production Costs 1150

Total Expenditure 3491.42

Balance as of March 31st 2014 34.65

Trustee Sign 

Date: 22-11-15

Turtee Sign 

Date: 22-11/15

Cheque Report 01 April 2014- 31 March 2015

Cheque Number	Date	AMOUNT	TRANSACTION
#005	2-Apr-14	155.25	Accounting 589 Ltd
#006	21-May-14	130	Western Community Centre
#007	9-Jun-14	500	Triac Sound and Lighting
#008	26-May-14	115	Posters
#009	13-May-14	1340	Performer Fees Just Because
#010	22-May-14	400	Meteor
#011	14-May-14	650	Triac Sound and Lighting
#012	21-May-14	200	Taiko Drummers

3490.25

Trustee Signed *[Signature]* Date 22-11-15Trustee Signed *[Signature]* Date 22/11/15

E: ragdollevntsnz@gmail.com
 GST: 36- 876 = 769



Quote:		Date:	
Reference : NRoM			
Description	Unit of measure	Rate	Charge
Audio			
2 x Samson Live Active Monitors	1 each	110.00 DAY	220.00
1 x Yamaha MG82CX 4 Chnl Mixer	1 each	90.00 DAY	90.00
2 x Speaker Stands	1 each	10.00 DAY	20.00
Labour			
1 x Audio Tech Pack in/Pack out	8:00am – 21:00pm	35.00/HR	455.00
1 x Stage Hands Pack in Pack out	1 each	290.00/EVT	290.00
SUBTOTAL			
			994.00
GST			149.10
TOTAL			1143.10

QUOTE

Quote no. 1
 Date: 9th January 2016

Jacob Yair
 2 Duncilly Place
 Pukekohe 2120
 mob: 027 1125519
 Email: jacob.yair@dancesanddrama.com

Quoted to: Raelene Marsters

Description	
To prepare and teach a 1-2 hour workshop/class in Hamilton on an agreed date and time in 2016	
Total Amount	\$250.00

Valid to: 1st May 2016

PAEANEER

ARTIST AGENT

28 Jan 2016

QUOTE: Hamilton Dance Workshops

Attention: Raelene Marsters
Nga Rangatahi O Mana Motuhake Trust

	Half Day 3hrs	
	E.g 2 x 1.5hr Sessions	
	Or 3 x 1hour sessions	
Teaching Time		\$450.00
Travel Expenses/Time		\$50.00
Total		\$500.00

* Teaching time is purely class time with students in one day
(Schedule can be decided by directors)

Queries:

Ennaolla Paea
Paeaneer Artist Agent
paeaneer@gmail.com
021 0241 4748
45 Velvet Crescent, Otara, Auckland 2023

RINA CHAE

www.rinachae.co.nz
 163A Sturges Rd Henderson
 Auckland
 +64 21 337 196

I am a Choreographer (Kpop, NZ TV shows & Live shows), Dance Mentor based in Auckland. Born in Seoul (South Korea), and raised in Auckland, my training in dance includes:

3-yr Bachelor at Auckland University
 3yrs with Triple8Funk Dance Crew
 6 months at Pineapple Dance Studio (London)
 6 years in Los Angeles – Debbie Reynolds, Millenium, & Edge

Dance Credits:

US Award shows (with Beyonce, Justin Bieber, Nayo & Pitbull)
 TV Show (with Chris Brown, FaceOFF, 90210)
 Tour (with Kat Graham)
 Commercials (Heineken, Bundaberg, Microsoft, McDonalds)

Choreography Credits:

Street Candee Dance Co
 NZ X-Factor (Ricky Martin & Savage)
 FIFA U20
 Christmas in the Park
 Vince Harder MV
 K-Pop (BoA & Stephanie)
 KONUS Urban Wear

Teaching Credits:

Mentorship for Dancers (Auckland)
 Assistant Teacher at Millenium, Los Angeles (with Brooklyn Jai)
 Australia – Brisbane & Sydney
 NZ – Auckland, Whakatane, Tauranga, Wellington, Northland, Hamilton

What I teach:

- Jazz Funk
- HipHop Grooves
- Urban Choreo

My main focus in class is to find one's identity through his/her dance; To encourage a dancer to pick up different styles of choreographies and express it in their own way, which I believe is the next level that many should aspire to.

Looking up to someone's style is great, and knowing what HipHop looks like is awesome. But who are YOU. Tell me who you are – your character, your experience, training, and your being – by doing You.

Rates for workshops are:

\$300 for 1 x 1.5hr workshop

\$500 for 2 x 1.5hr workshops

or daily rate of \$300 for more than 1 day with 2 classes max a day

Rates include gas & food (as it's a drivable distance to Waikato!)

No accommodation necessary unless it's a series of workshops ☺

Since this is a project subject to Funding, please don't hesitate to let me know if rates need adjusting to suit the programme,

Thank you again for thinking of brining me in on an inspiring project

Rina Chae



PROJEKT TEAM
HIP HOP & STREET DANCE CREW

Hey Rae,

Here are my usual prices for one off dance workshops. Each workshop is generally from 60 – 90mins long and I usually ask to do at least 2 workshops per visit. All I need provided is a space and also equipment to play music from.

Amount Per Class	Cost Per Person
5 + people	\$20 each
10 + people	\$15 each
20 + people	\$10 each

Let me know if you have any other questions.

Cheers,

Josh



Nga Rangatahi O Mana Motuhake Trust
 14a Fowlers Avenue – Frankton – Hamilton 3204
 P/F : 07 838 1609 – E : nrom.rae@gmail.com
Projects we have run in the past



Just Because 2011 – Hopskotch Dance crew - Performers



Just Because 2011 – Youth Helpers



Just Because 2011 – Fusion Dance Company - Performers



Just Because 2011 – HAMCIA Cook Island Dancers - Performers

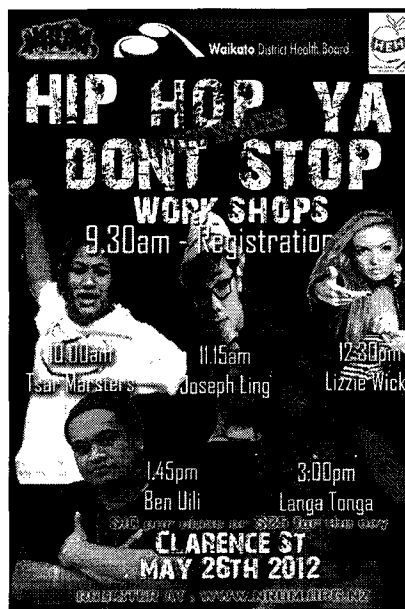


Just Because 2011 – BFaM Dance Crew - Performers



Just Because 2011 – Youth Crew supporter

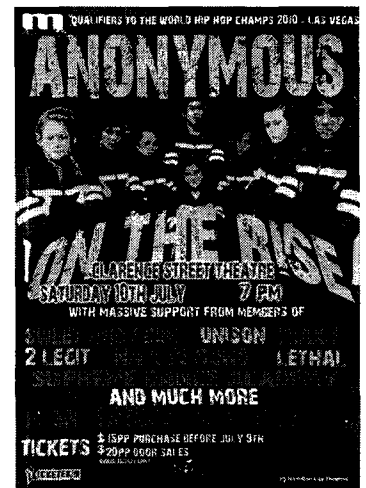
Projects we have been involved with



GO YB
 Free Community Street Dance Classes
 Get active through dance!
 Be part of an awesome show celebrating National Youth Week!
 Have fun and make new friends!
 Mondays - 3:30 - 4:30pm - Western Community Centre
 Wednesdays - 3:30 - 4:30pm - Glenview Community Centre
 Thursdays - 4:00 - 5pm Richmond School - Bader Street
 Fridays - 3:30 - 4:30pm - Fairfield College - Beginners
 Fridays - 4:30 - 5:30pm - Fairfield College - Advanced
 All ages welcome
 register at
www.nyom.org.nz
 021 269 1825



Classes begin the week starting March 5th



Open Meeting

To	Discretionary & Funding Committee
From	TG Whittaker General Manager Strategy & Support
Date	25 February 2016
Prepared by	L van den Bemd Community Development Coordinator
Chief Executive Approved	Y
DWS Document Set #	1467810
Report Title	Application for Funding - Onewhero Society of Performing Arts

I Executive Summary

The purpose of this report is to present an application for funding from the Onewhero Society of Performing Arts (OSPA) towards the cost of the theatre performance called The Vicar of Dibley.

2 Recommendation

THAT the report of the General Manager Strategy & Support – *Application for funding Onewhero Society of Performing Arts* – be received;

AND THAT an allocation of \$_____ is made to the Onewhero Society of Performing Arts towards the cost of the theatre performance called The Vicar of Dibley;

OR

AND THAT the request from the Onewhero Society of Performing Arts towards the cost of the theatre performance called The Vicar of Dibley is declined/deferred until _____ for the following reasons:

3 Background

The OPSA is organising a theatre performance called The Vicar of Dibley.

There has been a lot of interest from people wanting to audition for the play.

An experienced show director and an understudy will lead the show.

The show will be promoted through community school newsletters and social media.

The purpose of OSPA is to encourage and promote participation in the Arts (particularly performing arts) within Onewhero.

Six shows are planned to take place during the months of April and May 2106.

4 Options Considered

- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

5 Financial

Funding is available to allocate for the year.

The project is noted to cost **\$3,771.00**. The OSPA is seeking funding of **\$1,356.75** towards the cost of advertising rights/scripts and gifts for the crew.

GST Registered	Yes
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

6 Policy

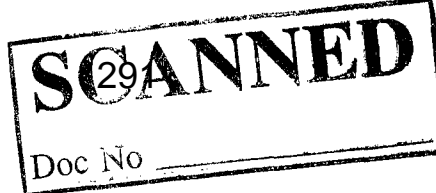
The application meets the criteria set in the Discretionary Grants Policy one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater). The total amount granted is at the discretion of the committee/board to which the grant is assigned.

7 Consideration

Consideration by the Committee is required with regard to this funding request.

Attachment

Application for funding from the Onewhero Society of Performing Arts



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the **checklist on page 5**.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

☐
Project☒
Event

OR

Community Board / Committee Discretionary Fund

Raglan

☐

Taupiri

☐

Onewhero-Tuakau

☒

Ngaruawahia

☐

Huntly

☐

Te Kauwhata

☐

Meremere

☐

Section 1 – Your details

Name of organisation

Onewhero Society of Performing Arts

What is your organisation's purpose?

Encourage and promote participation in the art (particularly performing) within our local and wider community

Address: (Postal)

PO Box 90 TUAKAU 2342

Address: (Physical if different from above)

14 Hall Road
Onewhero

Contact name, phone number/s and email address

Karen Lancaster 09 963 0033
Karen@ek.co.nz

Charities Commission Number: (If you have one)

N/A

Are you GST registered? No ☐ Yes ☒ GST Number 8016241387

Bank account details 121307810059292100

Bank ASB Branch Pukekohe

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social ☒ Economic ☐ Cultural ☒ Environmental ☐

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible ☐ Safe ☐ Sustainable ☐ Thriving ☐ Vibrant ☒

Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)

Theatre performance of The Vicar of Dibley
Onewhere Society of Performing Arts, Onewhere

29th, 30th April 2016

1st, 6th, 7th May 2016

Who is involved in your event / project?

Local Community members

How many volunteers are involved?

20-25

What other groups are involved in the project?

N/A

How will the wider community benefit from this event/project?

Coming along to watch the performances, particular interest with the show being based in a small rural community. A sense of belonging and meeting other members within the community both on and off stage

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ _____	\$ <u>3771</u>
Existing funds available for the project Total A	\$ _____	\$ <u>2414</u>

Funding being sought from Waikato District Council

Project Breakdown (Itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Advertising	\$	\$ <u>272</u>
Rights / Scripts	\$	\$ <u>925</u>
Thank you's for crew	\$	\$ <u>159.75</u>
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC Total B	\$	\$ <u>1,356.75</u>

Has funding been sought from other funders? Yes ☐ No ☒

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ _____	\$ _____

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ _____	\$ <u>1,356.75</u>
Note : This total should equal the Total Cost of the Project/Event		

Describe any donated material / resources provided for the event/project:

Time and props depending on what we have

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

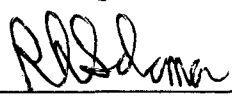
Project	Amount received	Date
Footrot Flats Musical Production	2208	7/2/15
Microphone Purchase	3500	6/12/14
Film Festival	676.71	2/14

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed:  Name: RICHARD SOLOMON

I certify that the funding information provided in this application is correct.

Signature:  Date: 30 JANUARY 2016

Position in organisation (tick which applies)

Chairman ☐

Secretary ☐

Treasurer ☒

Signature:  Date: 31/01/16

Position in organisation (tick which applies)

Chairman ☒

Secretary ☐

Treasurer ☐



Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓
Enclosed a copy of any documentation verifying your organisations legal status	✓
Included copies of written quotes	
Completed Section 2 - community wellbeing and outcomes	
Completed Section 3 – details of your event/project	
Completed Section 4 – Funding requirements	
Completed Section 5 where funding has been received in the previous 2 years	
Obtained two signatures on your application	

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

- 1) Remaining quotes
- 2) Budget section - How is the remaining cost of ... being funded?

296
RECEIVED

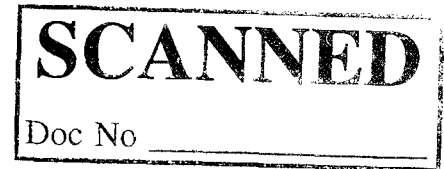
9 FEB 2016

Waikato District Council

Waikato District Council
Discretionary Funding Application



P.O. Box 90, Tuakau



Application to the Discretionary Funding for Vicar of Dibley

We wish to apply for a grant to help us produce a play based on the Vicar of Dibley series. We have already had great interest in people wanting to audition for the play, and be involved with the Back stage. OSPA is constantly looking at ways to encourage and promote the Performing Arts, due to the plays popularity, we hope to encourage new members to actively participate, and for this play we have an inexperienced Director teamed up with an experienced one.

Our latest audited accounts are for year ended 31 January 2015, that was an exceptional year financially for us, mainly due to our production of Footrot Flats the musical. Please keep this in mind. This year we have been granted consent to build a Workshop and storage shed for our Theatre, any profit we have made and all donations are being put into the construction of this building.

We wish to apply for a grant to help with the expenses of this show so we can keep the cost of the tickets down, and encourage more audience members to watch the show.

Please let me know if you have any questions.

Kind regards

A handwritten signature in black ink, appearing to read 'Jolene Rodley'.

Jolene Rodley
OSPA President

Your ticket to local entertainment

ONEWHERE SOCIETY OF PERFORMING ARTS INC.INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st JANUARY 2015

2013/4	INCOME	2014/5
2872.60	Bar Receipts	4759.97
52.17	Costume Hire	243.48
3510.62	Donations/ Grants Received	31187.30
349.76	Interest	578.00
1491.31	Membership	752.17
86.96	Sundry Income	-30.84
11294.18	Ticket Sales	21026.07
19657.60	TOTAL INCOME	58516.15
	EXPENDITURE	
1226.92	Administration	3972.99
3167.12	Advertising	2864.88
4100.00	Artists' Payments	5500.00
1519.86	Bar Cost of Sales	2800.06
1421.29	Catering	557.27
5711.73	Depreciation	5097.38
305.00	Insurance	215.00
2964.50	Maintenance	1744.91
683.01	Materials	653.55
2339.37	Power	2813.98
600.00	Prizes	950.00
761.90	Royalties	1699.91
502.70	Scripts	249.59
263.02	Telephone	287.88
260.80	Tickets	374.35
25827.22	TOTAL EXPENDITURE	29781.75
-6169.62	Excess Income before Transfer	28734.40
0.00	Transfer to Asset Fund (Microphones)	3500.00
0.00	Transfer to Building Fund for Shed	20550.00
-6169.62	EXCESS INCOME/(EXPENSES)	4684.40

AUDITOR'S REPORT

I WISH TO REPORT TO MEMBERS OF THE ONEWHERE SOCIETY OF PERFORMING ARTS INCORPORATED THAT I HAVE EXAMINED THE BOOKS AND VOUCHERS OF THE SOCIETY FOR THE YEAR ENDED 31 JANUARY 2015, AND HEREBY CERTIFY THAT THE ABOVE INCOME AND EXPENDITURE ACCOUNT, AND THE FOLLOWING BALANCE SHEET, ARE IN ACCORDANCE WITH THE INFORMATION AND EXPLANATIONS GIVEN ME AND AS SHOWN BY THE BOOKS, AND THAT THEY HAVE BEEN PROPERLY DRAWN UP SO AS TO EXHIBIT A TRUE AND FAIR VIEW OF THE SOCIETY'S AFFAIRS AT THAT DATE AND THE RESULT OF ITS ACTIVITIES FOR THE YEAR THEN ENDED.

PAUL ELLERY, PORT WAIKATO.
27 MARCH 2015.

PAUL ELLERY
Tax Practitioner
IRD No. 44-263-225
Telephone 0-9-232 9817



ONEWHERE SOCIETY OF PERFORMING ARTS 2008
BALANCE SHEET AS AT 31st JANUARY 2015

31/01/2014

31/01/2015

FUNDS

ACCUMULATED FUND

85253.74 as at 1st February 2014	79084.12
-6169.62 Excess Income/ Expenses	4684.40
79084.12 as at 31st January 2015	83768.52

SHED FUND

5160.00 Balance at 1st February 2014	5160.00
0.00 Transfers into Fund in year	20550.00
0.00 Transfers to Building in Progress in year	0.00
5160.00 Balance at 31st January 2015	25710.00

0.00 Asset Fund- Microphones	3500.00
------------------------------	---------

84244.12 TOTAL FUNDS	112978.52
-----------------------------	------------------

represented by

CURRENT ASSETS

422.90 A.S.B.Cheque Account	908.62
10192.97 A.S.B.Accelerater/ Term Deposit Accounts	43527.64
104.76 Inland Revenue - GST	-57.14
1700.17 Sundry Debtors/ Bar Stock	1217.74
12420.80 TOTAL CURRENT ASSETS	45596.86

less: CURRENT LIABILITIES

1100.00 Waikato District Council Loan	1100.00
0.00 Sundry Creditors	444.28
1100.00 TOTAL CURRENT LIABILITIES	1544.28

11320.80 NET CURRENT ASSETS	44052.58
------------------------------------	-----------------

FIXED ASSETS

OSPA Theatre

115942.51 as at 1st February 2014	115942.51
(Cost less Building Fund Grants)	
0.00 Additions in year	0.00
-40130.59 Depreciation	-44822.71
16000.00 Building In Progress	16000.00
-16000.00 less: Grants Received	-16000.00
75811.92 as at 31st January 2015	71119.80

14413.00 Other Fixed Assets at cost	14413.00
-12901.60 Depreciation	-13306.86

1511.40 Other Fixed Assets: NBV 31 Jan. 2015	1106.14
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77323.32 NET FIXED ASSETS	72225.94
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LONG TERM LIABILITY

4400.00 Waikato District Council	3300.00
4400.00 TOTAL LONG TERM LIABILITIES	3300.00

84244.12 NET ASSETS	112978.52
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NOTE- OSPA THEATRE

Depreciation on assets not written off is at IRD Diminishing Value rates.



10038836006

INCORPORATION OF A SOCIETY

(Section 7 (a))

*Please note that the information in this form should be either
typewritten or printed or neatly handwritten in block capitals
When completing this form, please refer to notes overleaf*

This form can be obtained from our website at <http://www.companies.govt.nz>

Name of
Proposed
Society

ONEWHERE SOCIETY OF PERFORMING ARTS
INCORPORATED

Name Reservation
Number

1163668

Proposed
Address of
Registered
Office

C/- KM Solomon
308 Kauri Road
RD2
Tuakau

Postal Address
to which
Communications
from the
Registrar may
be sent

as above

We, the several persons whose names are subscribed hereto, being members of the above-mentioned society, hereby make application for incorporation of the society under the rules accompanying this application, in accordance with the Incorporated Societies Act 1908

Presented by

JOHN FOSTER WHITE
SOLICITOR
PO BOX 43
PUKEKOHE

Postal Address

Account No

Telephone

Facsimile

09 238 8073

09 238 7141

P# 07

19 SEP 2001

NPC-REC'D

17 SEP 2001

Vicar of Dibley

Name of Event Vicar of Dibley
 Number of nights 5
 # of tickets (estimate) 200

Budget	Information	Budget	Notes	Actual
Income				
Ticket sales	Estimated number X \$15	\$ 2,600		
Grants				
Sponsorship				
Donations				
Bar receipts	Estimated number X \$4	\$ 800		
Raffle				
Total Income		\$ 3,400		\$ -
Costs				
Rights/scripts	Book \$75 Rights \$170 per night	\$ 925		
Artist Payment				
Total Direct cost		\$ 925		\$ -

Advertising

If you don't want to design the Advertising material yourself, please get a Quote from Di for her design costs before starting.

Design & print of Flyers	RD2 flyer drop need 320. For RD2 mailout free. 280 local school.	\$ 50		
Design & print of Posters	\$1.29 each A4	\$ 26		0
Design & print of Programme	A4 colour copies double side \$1.79 each. B&W 0.45c	\$ 90	358	
Mail out costs	RD2 is free	\$ -		
Artist Fees, or rights for artwork	Always get permission to use artwork.	\$ -		
Sign write costs	Reimburse Terry for expenses	\$ 100		
Other	Local Onewhero Newsletter	\$ 6		
Total Advertising		\$ 272		\$ -

Production Costs

Special effects				
Set (wood/paint)	Hardware items, eg screws, hinges, wheels, paint	200		
Props		200		
Costume		\$ 100		
makeup		\$ -		
Ticket printing		\$ 90		
Admin - stationary supplies				
biscuits & milk		\$ 30		
Equipment Hire	Rotating stage, Papakura approx \$75.	\$ 75		
other	Lights	\$ 100		
Total Production cost		\$ 795		\$ -

Other

Prizes				
Catering				
Bar purchases		400		
raffle costs				
thank you's	Cast and directors A4 colour collage. Sound and lighting \$40. Backstage \$5 x4. Costumes \$5. Opening nights \$50.	159.75		
Other				
Total Other		559.75		0

OSPA Operating

Power	100 per night	\$ 500		
Phone	10 per night	\$ 50		
Maintenance	125 per night	\$ 625		
Total Operating		\$ 1,175		\$ -
Total Costs		\$ 3,727		\$ -
Total Surplus/Deficiet		-\$ 327		\$ -

Tickets needed to cover costs 248

Full Serve Print & Copy

Print and copy your documents in premium high resolution colour or black & white. Whether you have a single page to be printed or over 1000 pages, we can take care of all your printing needs.

black and white

	1-100	101-500	501-999	1000+
A4 single sided	\$0.15	\$0.10	\$0.08	\$0.06
80gsm double sided	\$0.25	\$0.18	\$0.14	\$0.10

	1-100	101-500	501-999	1000+
A3 single sided	\$0.25	\$0.20	\$0.15	\$0.10
80gsm double sided	\$0.40	\$0.30	\$0.20	\$0.15

	1-100	101-500	501-999	1000+
A4 single sided	\$0.20	\$0.16	\$0.12	\$0.09
100gsm double sided	\$0.35	\$0.25	\$0.20	\$0.15

	1-100	101-500	501-999	1000+
A3 single sided	\$0.40	\$0.30	\$0.25	\$0.20
100gsm double sided	\$0.60	\$0.50	\$0.40	\$0.30



colour

	1-100	101-500	501-999	1000+
A4 single sided	\$1.29	\$0.99	\$0.59	\$0.49
100gsm double sided	\$2.49	\$1.79	\$1.19	\$0.99

	1-100	101-500	501-999	1000+
A3 single sided	\$2.45	\$1.99	\$1.39	\$0.99
100gsm double sided	\$4.49	\$3.49	\$2.79	\$1.89

More paper thicknesses available - see in store for details