



Agenda for a meeting of the Meremere Community Committee to be held in the Meremere Community Hall, Heather Green Ave, Meremere on **THURSDAY 11 FEBRUARY 2016** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.

1. **APOLOGIES AND LEAVE OF ABSENCE**

2. **CONFIRMATION OF STATUS OF AGENDA ITEMS**

3. **DISCLOSURES OF INTEREST**

4. **CONFIRMATION OF MINUTES** 2

Meeting held on Thursday 10 December 2015.

5. **MATTERS ARISING FROM MINUTES**

6. **REPORTS**
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 - 6.2 Councillor's Report Verbal
 - 6.3 Discretionary Fund Report to 25 January 2016 8

7. **GENERAL BUSINESS**

G J Ion
CHIEF EXECUTIVE
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Open Meeting

To	Meremere Community Committee
From	GJ Ion Chief Executive
Date	16 December 2015
Prepared By	LM Wainwright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1114316
Report Title	Confirmation of Minutes

1. Executive Summary

To confirm the minutes of the Meremere Community Committee meeting held on Thursday 10 December 2015.

2. Recommendation

THAT the minutes of the meeting of the Meremere Community Committee held on Thursday 10 December 2015 be confirmed as a true and correct record of that meeting.

3 Attachments

MMCC Minutes 10 December 2015



MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 10 DECEMBER 2015** commencing at **7.00pm**.

Present Mrs P Carr (Chairperson)
Mr D Creed
Mrs V Milton (Committee Secretary)
Mrs S Wikaire

Attending Mr GJ Ion (Chief Executive)

MMCCI512/01 APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Shirley Wikaire/Dudley Creed)

THAT an apology be received from and leave of absence granted to Cr Sedgwick, Jim Katu, Angela Dobby & Rangimaria Epiha.

CARRIED on the voices

MMCCI512/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

MMCCI512/02/1 **Resolved: (Dudley Creed/Vivienne Milton)**

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday 10 December 2015 be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

MMCCI512/03 DISCLOSURES OF INTEREST

There were no disclosures of interest.

MMCCI512/04 CONFIRMATION OF MINUTES

Resolved: (Patricia Carr/Shirley Wikaire)

THAT the minutes of a meeting of the Meremere Community Committee held on Thursday 12 November 2015 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

MMCCI512/05 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

MMCCI512/06 REPORTS

MMCCI512/06/1 Works & Issues Report
Item 6.1

Resolved: (Shirley Wikaire/Patricia Carr)

THAT the report of the Chief Executive – *Works and Issues Report* – be received.

CARRIED on the voices

MMCCI512/06/2 Councillor's Report
Item 6.2

Cr Sedgwick was not at the meeting.

MMCCI512/06/3 Discretionary Fund Report to 23 November 2015
Item 6.3

Resolved: (Patricia Carr/Vivienne Milton)

THAT the report of the General Manager Strategy & Support – *Discretionary Fund Report to 23 November 2015* – dated 23 November 2015 be received.

CARRIED on the voices

MMCC1512/07 GENERAL BUSINESS

MMCC1512/07/1 When the hall was being built A Plus Security approached the builders (Livingstones) and asked if they would be able to use the scissorhoist on site to install the wiring for the security cameras and at a later date – the cameras. A Plus Security were told that this was not going to be a problem. However when they arrived to do so they were told that this is no longer possible. A Plus then had to hire the equipment at an additional cost of \$964 + \$144 GST. Who should pay this account? Council or Meremere Community Committee?

There being no further business, the meeting was declared closed at 7:50pm.

Minutes approved and confirmed this day of 2016.

J Katu

CHAIRPERSON

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Open Meeting

To	Meremere Community Committee
From	G J Ion Chief Executive
Date	25 January 2016
Prepared By	T I King Executive Assistant
Chief Executive Approved	Y
DWS Document Set #	1138693
Report Title	Works & Issues Report

1. Executive Summary

To update the Board and provide information on works and issues raised at previous meetings.

2. Recommendation

THAT the report of the Chief Executive – *Works and Issues Report* – be received.

Attachment: Works and Issues report

Works and Issues Report

1.	<p>Flooding issue continues at the bottom of the hill by the power station on Te Paea Avenue.</p> <p>The catch-pit was cleaned on 20 April but there appears to be a blockage.</p>	<p>Service Delivery</p> <p>Chris Clarke</p>	<p>CRM RDG0220/15 logged.</p> <p>The solution will involve the installation of a drainage facility under the State Highway. Staff are in discussions with NZTA to agree on a cost sharing arrangement.</p>
2.	<p>In the vicinity of the skateboard park a number of grates on the stormwater catch-pits have been moved or loosened and the rubbish bin has been damaged/removed.</p>	<p>Service Delivery</p> <p>Gordon Bailey</p>	<p>RDG0685/16 and PRK0073/16</p> <p>These have been repaired but it should be noted the from time to time these get moved, but Council's contractors have been tasked to repair them each time.</p>
3.	<p>Lock required for gate to rugby field. Field needs mowing. Could we provide the Chairman with a key to the lock.</p>	<p>Service Delivery</p> <p>Chief Executive</p>	<p>The contractor is aware that the field needs mowing. Someone had removed the Council standard lock and put their own on, so the contractor couldn't access the ground. The non Council lock has now been removed and replaced with a Council lock. The Chief Executive will discuss the matter with the Chairman.</p>
4.	<p>A lock for the green belt. The Chairman will need a key for the lock.</p>	<p>Service Delivery</p> <p>Chief Executive</p>	<p>The Chief Executive will discuss the matter with the Chairman.</p>
5.	<p>Community Fellowship Hilltop \$600 grant. When will the money be released?</p>	<p>Strategy & Finance</p>	<p>The funds were paid into the Community Fellowship Hilltop bank account on 9 December 2015.</p>

Open Meeting

To	Meremere Community Committee
From	TG Whittaker General Manager Strategy & Support
Date	25 January 2016
Prepared By	J Calambuhay Management Accountant
Chief Executive Approved	Y
DWS Document Set #	1138680
Report Title	Discretionary Fund Report to 25 January 2016

1. Executive Summary

To update the Committee on the Discretionary Fund Report to 25 January 2016.

2. Recommendation

THAT the report of the **General Manager Strategy & Support – Discretionary Fund Report to 25 January 2016 – dated 25 January 2016** be received.

Attachment(s) - Discretionary Fund Report to 25 January 2016

MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND 2015/2016

GL 1.209.1704

Commitments from Committee Meeting Minutes & Other Information
2015/16 Annual Plan (including Salaries)

6,325.00

Carry forward from 2014/15

18,290.00

Total Funding
24,615.00
Expenditure

16-Jul-15	Contact Energy	24.15
23-Jul-15	A Plus Security - Brother TN-3290 toner	169.00
07-Aug-15	Meremere skateboard park project ISK10053.0114	6,000.00
07-Aug-15	Meremere skateboard park project ISK10053.0114	5,000.00
12-Aug-15	Contact Energy	22.15
10-Sep-15	Contact Energy	31.91
07-Oct-15	Contact Energy	58.06
05-Nov-15	Contact Energy	56.25
13-Nov-15	Meremere Youth Club - reimb for replacement of Meremere gym locks	153.17
23-Nov-15	P E Carr - reimbursement for paper/printer cartridge	83.03
01-Dec-15	Hilltop Community Fellowship - Meremere Christmas dinner supplies	600.00
01-Dec-15	Contact Energy	56.25

Total Expenditure
12,253.97
Income

06-Jul-15	Rental - Dr Knight 27/07 - 23/08/15	88.89
10-Aug-15	Rental - Dr Knight 24/08 - 20/09/2015	88.99
01-Sep-15	Rental - Dr Knight 21/09 - 18/10/2015	88.99
06-Oct-15	Rental - Dr Knight 19/10 - 15/11/2015	88.99
04-Nov-15	Rental - Dr Knight 16/11 - 13/12/2015	88.89
24-Dec-16	Rental - Dr Knight 14/12 - 01/10/2016	88.89

Total Income
533.64
Net Expenditure
11,720.33
Net Funding Remaining (Excluding commitments)
12,894.67
Commitments

13-Nov-14	Purchase gym equipment from Melissa Tararo	1,300.00
13-Nov-14	Cost of toner and drum kit for printing of newsletter	ongoing
11-Jun-15	Purchase 50m of 6x2 retaining timber for boxing of vegetable garden	to be confirmed
10-Sep-15	Purchase a cupboard for the hall pantry	73.50
10-Sep-15	Purchase 4 large dry mops for cleaning the hall	to be confirmed

Total Commitments
1,373.50
Net Funding Remaining (Including commitments) as of 25 January 2016
11,521.17