

**MINUTES** of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 8 MARCH 2016** commencing at **2.10pm**.

Present	Mr A Vink (Chairperson) Cr JC Baddeley Mr BT Dixon Mr PJ Haworth Mr R MacLeod Ms K Murphy Ms L Thomson
Attending	Mr TG Whittaker (General Manager Strategy & Support) Mrs RJ Gray (Council Support Manager) Mr T Agar (Raglan House) Mr J Borrero Mr A Munro Ms K Newell (CDEM Coordinator) 9 members of the public

The Chair opened the meeting at 2.10pm and adjourned it. The meeting resumed at 2.13pm.

**RCBI603/01      APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

**RCBI603/02      CONFIRMATION OF STATUS OF AGENDA ITEMS**

**RCBI603/02/1      Resolved: (Mr Vink/Mr MacLeod)**

**THAT** the agenda for a meeting of the Raglan Community Board held on 8 March 2016 be confirmed and all items therein be considered in open meeting;

**AND THAT** in accordance with Standing Order 3.7.2 the order of business be changed with agenda item 6.4 [*West Coast Tsunami Study*] being considered after agenda item 6.6 [*Raglan Service Request Report*];

**AND FURTHER THAT** the Board resolves that item 6.5 [*Community Board Discretionary Fund and Targeted Rate Summary*] be

withdrawn from the agenda owing to the duplication of this report in the agenda.

**CARRIED on the voices**

**RCBI603/03**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**RCBI603/04**

**CONFIRMATION OF MINUTES**

**Resolved: (Ms Thomson/Mr Vink)**

**THAT the minutes of a meeting of the Raglan Community Board held on 9 February 2016 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**RCBI603/05**

**MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

**RCBI603/06**

**REPORTS**

**RCBI603/06/1**

**Raglan Community Board Extraordinary Vacancy Appointment**  
Item 6.1

The Chair welcomed Peter Hayworth to the Board. Mr Haworth then read and signed his declaration in accordance with Schedule 7 Clause 14 of the Local Government Act 2002.

**Resolved: (Mr Vink/Mr MacLeod)**

**THAT the report from the General Manager Strategy & Support – Raglan Community Board Extraordinary Vacancy Appointment be received;**

**AND THAT the Raglan Community Board confirms Peter John Haworth, who is qualified to be an elected member under section 25 of the Local Electoral Act 2001, be appointed to fill the Raglan Community Board extraordinary vacancy.**

**CARRIED on the voices**

RCBI603/06/2

Discretionary Fund Report to 24 February 2016  
Item 6.2

The General Manager Strategy & Support explained the formula/ratio for the discretionary fund and salaries. He also explained the process of the Remuneration Authority in response to questions on the targeted rate.

**Resolved: (Mr Vink/Mr MacLeod)**

**THAT the report from the General Manager Strategy & Support – *Discretionary Fund Report to 24 February 2016* – be received.**

**CARRIED on the voices**

RCBI603/06/3

Application for Funding – Raglan House  
Item 6.3

Mr Tony Agar provided an overview of the funding application.

**Resolved: (Mr MacLeod/Mr Dixon)**

**THAT the report from the General Manager Strategy & Support – *Application for Funding – Raglan House* – be received;**

**AND THAT an allocation of \$2,000.00 be made to the Raglan House towards the cost of hosting a two-day workshop on suicide prevention and awareness.**

**CARRIED on the voices**

RCBI603/06/4

Community Board Discretionary Fund & Targeted Rate Summary  
Item 6.5

This report was withdrawn from the agenda owing to an earlier discussion held on agenda item 6.2 [*Discretionary Fund Report to 24 February 2016*].

RCBI603/06/5

Raglan Service Request Report  
Item 6.6

**Resolved: (Ms Thomson/Mr MacLeod)**

**THAT the report of the General Manager Strategy & Support – *Raglan Service Request Report* – be received.**

**CARRIED on the voices**

West Coast Tsunami Study  
Item 6.4

Mr Borrero and Mr Munro were in attendance to provide a presentation of Numerical Modelling of Tsunami Effects at Port Waikato, Raglan, and Aotea, Waikato West Coast New Zealand and included slides on:

- Tsunami Sources
- The model developed and adopted
- Relative effect of source region – regional source
- Arrival Times
- Puysegur Trench – Strongest effect for West Coast Sites
- Flow Depth and Maritime Hazard
- mid tide v high tide
- Northern Chile: strongest effect for distant source, West Coast sites
- Recent study on the local landslide
- Conclusions.

The Chair granted speaking rights to the members of the public regarding this presentation.

**Resolved: (Ms Clarkson/Mr Dixon)**

**THAT the report of the General Manager Customer Support – West Coast Tsunami Study be received.**

**CARRIED on the voices**

Freedom Camping Bylaw  
Item 6.7

Members will attend the Raglan Residents & Ratepayers Assoc public meeting to discuss the Freedom Camping Bylaw. Discussion was held on this item and it was agreed that the feedback form be completed and provided to Council on issues such as:

- providing spaces for the freedom campers
- Health & safety issues
- Identify areas of special interest for exclusion
- Maximum hours – sun down hours
- Limited parks

The Chair granted speaking rights to members of the public for this item.

**Resolved: (Mr Vink/Mr MacLeod)**

**HAT the report of the General Manager Customer Support – Freedom Camping Bylaw – be received;**

**AND THAT the Community Board provides feedback to Council prior to the 21 March 2016 on areas that it considers should be included in the bylaw as restricted or prohibited.**

**CARRIED on the voices**

RCBI603/06/8

Raglan Works & Issues Report  
Item 6.8

Additional Items:

- decorative lights
- repair of breakwater wall at Manu Bay
- heritage

**Resolved: (Mr Vink/Ms Clarkson)**

**THAT the report of the General Manager Strategy & Support – *Raglan Works and Issues Report* – be received.**

**CARRIED on the voices**

RCBI603/06/9

Summary of Community Board Survey Results  
Item 6.9

It was agreed that staff would follow up continuation of the Raglan forward work programme as a basis for community board and community engagement going forward.

**Resolved: (Ms Thomson/Ms Clarkson)**

**That the report of the General Manager Strategy & Support – *Summary of Community Board Survey Results* – be received.**

**CARRIED on the voices**

RCBI603/06/10

Raglan Naturally Project Update  
Item 6.10

The Chair granted speaking rights to members of the public for this item.

**Resolved: (Mr Vink/Ms Thomson)**

**THAT the report of the General Manager Strategy & Support – *Raglan Naturally Project Update* – be received.**

**CARRIED on the voices**

The following issues were raised at the forum:

- Bus workshop: feedback reported to Infrastructure Committee explaining the tender had gone out, was a flexible tender, and asks for the west unit to have a better capacity of service, better timetabling, and addresses storage and comfort.
- Overflow of rubbish bins: better signage and going rubbish bin free discussed. To be included in the Visitor Impact Workshop. Suggestion to place a sign at the top of the deviation: Everything you throw out here ends up in the Tasman Sea.
- Nau Mai business park included in Plan Change 14, currently has a comprehensive resource consent to operate, and an explanation was provided on the inclusion in the Plan.
- Freedom Campers: concern expressed with freedom campers and Raglan Residents & Ratepayers will be hosting a public meeting.
- Skate boarders: Concern expressed with skate boarders in Bow Street, (no wheels on footpaths).
- Break water wall at Manu Bay: concern with the rebuild dimensions, to revisit this at the reserves committee meeting.

**Resolved: (Mr MacLeod/Ms Clarkson)**

**THAT the report from the Raglan Community Board Chairperson – *Chairperson's Monthly Report* – be received.**

**CARRIED on the voices**

Cr Baddeley gave a verbal report. Issues raised were as follows:

- Raglan Bus Service
- noxious weeds
- culvert inspections
- Draft Waikato Integrated Land Transport Study
- waste minimisation
- statistics from visitor impact
- workshops on District Plan
- Neighbourhood Parks and Reserves Plan

**RCBI603/07      MEMBERS' REPORTS**

RCBI603/07/1      Board and Stakeholder Relationships  
Item 7.1

Nil to report

RCBI603/07/2      CBD Plan  
Item 7.2

Nil to Report

RCBI603/07/3      Civil Defence  
Item 7.3

Mr MacLeod advised that a meeting of the steering committee is being arranged.

RCBI603/07/4      Cultural Liaison  
Item 7.4

Nil to report

RCBI603/07/5      Placemaking  
Item 7.5

Ms Thomson is supporting the initiative for young people who use the jetty area for recreational purposes. She is to get options to design an area and discuss these with the youth. They are enthused at having involvement with this.

More bench seats are being built.

New signage for jumping off the bridge has been erected.

RCBI603/07/6      Communications  
Item 7.6

Ms Clarkson reported on the following communications:

- Newsletter
- Facebook likes
- Bus Service Workshop
- Community Board Annual Refresher Workshop
- Workshop with Visitor Impact

There being no further business, the meeting was declared closed at 5.03pm.

Minutes approved and confirmed this      10th                  day of                  May                  2016.

A Vink

**CHAIRPERSON**

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