

Agenda for a meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 13 FEBRUARY 2017** commencing at **1.15pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

THERE WILL BE A CITIZENSHIP CEREMONY HELD PRIOR TO THIS MEETING.

- 1. APOLOGIES AND LEAVE OF ABSENCE**
- 2. CONFIRMATION OF STATUS OF AGENDA**
- 3. DISCLOSURES OF INTEREST**
- 4. CONFIRMATION OF MINUTES**
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GJ Ion
CHIEF EXECUTIVE
 Agenda2017\CCL\170213 CCL OP

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	19 January 2017
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference	GOV1318
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting of the Waikato District Council held on Monday 5 December 2016.

2. RECOMMENDATION

THAT the minutes of a meeting of Waikato District Council held on Monday 5 December 2016 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

CCL Minutes 5 December 2016

MINUTES of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 5 DECEMBER 2016** commencing at **1.17pm.**

Present:

Cr DW Fulton (Chairperson)
Cr AD Bech
Cr JA Church [until 4.13pm]
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire [until 4.13pm]
Cr FM McNally
Cr BL Main
Cr EM Patterson
Cr JD Sedgwick [until 4.01pm]
Cr NMD Smith [until 4.12pm]
Cr LR Thomson

Attending:

Mr TG Whittaker (Acting Chief Executive)
Ms S Duignan (General Manager Customer Support)
Mr T Harty (General Manager Service Delivery)
Mrs R Gray (Council Support Manager)
Mr K Lockley (Zero Harm Manager)
Ms A Diaz (Finance Manager)
Ms K Nicolson (Policy Planner)
Mrs GD Jones (Legal Counsel)
Mr A Corkill (Asset Management Team Leader)
Mr R MacLeod (Raglan Community Board Chair)
1 member of the public
13 members of staff

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Church/Sedgwick)

THAT an apology be received from and leave of absence granted to His Worship the Mayor and Cr Gibb being absent on Council business.

CARRIED on the voices

WDC1612/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Thomson/Patterson)

THAT the agenda for a meeting of the Waikato District Council held on Monday 5 December 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded;

AND THAT Council resolves that the following item be added to the agenda as a matter of urgency as advised by the Chairperson:

- **Amendment to Delegations Register - Delegation to the Waikato River and Catchment Liaison Subcommittee.**

CARRIED on the voices

WDC1612/02

DISCLOSURES OF INTEREST

Cr Sedgwick advised members of Council that she would declare a non-financial conflict of interest in item 5.1.5 [*Making Good Decisions – Chair Certification and Panel Recertification*]

Cr Church advised members of Council that she would declare a non-financial conflict of interest in the additional item on the agenda [*Amendments to Delegations Manual – Delegation to the Waikato River and Catchment Liaison Subcommittee*].

CONFIRMATION OF MINUTES

Resolved: (Crs Patterson/Lynch)

THAT the minutes of a meeting of the Waikato District Council held on 1 November 2016 be confirmed as a true and correct record of that meeting, subject to the editing of Resolution No WDC1611/04 (Appointments to Community Boards and Other Committees) to remove the following committees and councillors duplicated in the resolution:

North East Waikato Community Committee	Whangamarino Councillor	Ward
Rangiriri Community Committee	Whangamarino Councillor	Ward
Te Kauwhata Community Committee	Whangamarino Councillor	Ward

Meremere Community Committee

Whangamarino
Councillor

Ward

CARRIED on the voices**WDC1612/03****COMMITTEE AND DEPARTMENTAL REPORTS**Receipt of Policy & Regulatory Committee Minutes held on Tuesday 15 November 2016
Agenda Item 5.1.1**Resolved: (Crs Sedgwick/Cr McNally)****THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 15 November 2016 be received.****CARRIED on the voices****WDC1612/04/1/1**Adoption of Local Alcohol Policy – P&R1611/04/3**Resolved: (Crs Sedgwick/Church)****THAT Council bring the adopted Local Alcohol Policy into force;****AND THAT the Local Alcohol Policy, with the exception of clauses 4.6, 5.6 and 6.6, come into force on 1 January 2017;****AND FURTHER THAT clauses 4.6, 5.6 and 6.6 of the policy come into force 3 months later on 1 April 2017.****CARRIED on the voices****WDC1612/04/1/2**Zero Harm Update
Agenda Item 5.1.2

The report was taken as read and the Zero Harm Manager spoke of key highlights:

- Minor incidents occurred over last quarter, currently running at zero loss time frequency rate
- Near miss reporting has consistently not met the target over the last quarter.

It was noted the drug testing is included in the Health Improvement Programme, and there is an intention to provide zero harm presentations to the community boards and community committees. It was also noted that there are policies and procedures for staff to follow at Council.

Resolved: (Crs McInally/Main)

THAT the report from the Chief Executive be received.

CARRIED on the voices

WDC1612/04/1/3

Making Good Decisions – Panel Foundation Course
Agenda Item 5.1.3

Resolved: (Crs Lynch/Henderson)

THAT the report from the Chief Executive be received;

AND THAT Council approves the cost of approximately \$2,053.04 plus GST and travel and accommodation for Councillor Main to undertake the Panel Foundation course.

CARRIED on the voices

WDC1612/04/1/4

Making Good Decisions – Panel Recertification
Agenda Item 5.1.4

Tabled: Updated report: Chair Certification and Panel Recertification

It was noted that the report contained in the agenda (pages 38 and 39) was withdrawn and replaced with an updated report for consideration.

Resolved: (Crs Bech/Church)

THAT the report from the Chief Executive be received;

AND THAT Council approves the cost of approximately \$1,092.17 plus GST and travel and accommodation for Councillor Gibb to undertake the panel recertification course before June 2017.

CARRIED on the voices

WDC1612/04/1/5

Making Good Decisions – Chair Certification and Panel Recertification
Agenda Item 5.1.5

Cr Sedgwick declared a conflict of interest and withdrew to the gallery. She did not take part in discussion or voting on this item.

Resolved: (Crs Thomson/Patterson)

THAT the report from the Chief Executive be received;

AND THAT Council approves the cost of approximately \$1,400.00 plus GST and travel and accommodation for Cr Sedgwick to undertake the chair certification and panel recertification course before June 2017.

CARRIED on the voices

WDC1612/04/1/6

Approval of Easter Trading Policy for Consultation
Agenda Item 5.1.6

Tabled: Updated Statement of Proposal

Discussion on the removal of employment related legislation in the updated Statement of Proposal was held.

Resolved: (Crs McGuire/Bech)

THAT the report from the General Manager Strategy & Support be received;

AND THAT Council approve the draft Easter Trading Policy and Statement of Proposal for consultation subject to the reference regarding the Easter Trading legislation.

CARRIED on the voices

WDC1612/04/1/7

Amendment to Delegations Register – Delegation to the Waikato River and Catchment Liaison Subcommittee
Add.Item

Cr Church declared a conflict of interest and withdrew to the gallery. She did not take part in discussion or voting on this item.

Resolved: (Crs Sedgwick/Thomson)

THAT the report from the Acting Chief Executive be received;

AND THAT pursuant to schedule 7 clause 32 of the Local Government Act 2002 the Waikato District Council makes the following addition to the delegation register detailed as follows:

- That delegation be given to Cr Jacqui Church, the Awaroa ki Tuakau ward Councillor, to represent Council on the Lower Waikato River and Catchment Liaison Subcommittee.

CARRIED on the voices

WDC1612/04/1/8

Receipt of Strategy & Finance Committee Minutes held on Tuesday 22 November 2016
 Agenda Item 6.2.1

Resolved: (Crs Lynch/Patterson)

THAT the minutes of a meeting of the Strategy & Finance Committee held on Tuesday 22 November 2016 be received.

CARRIED on the voices

WDC1612/04/2/1

Strada Corporation Limited – Exemption from being Classified as Council Controlled Organisation – S&F1611/14

Resolved: (Crs Bech/Sedgwick)

THAT pursuant to section 7(3) of the Local Government Act 2002 (“LGA”) Waikato District Council exempt Strada Corporation Limited (“Strada”) from being classified as a council controlled organisation, for the purposes of section 6(4) of the LGA;

AND THAT on reaching its decision, the Council has taken the following matters into account:

- a. **Strada has ceased trading and is therefore no longer a council controlled trading organisation;**
- b. **Strada has realised almost all its assets and is in the process of returning its capital to Council;**
- c. **There is a cost benefit to Strada and Council not having to comply with the statement of intent and monitoring provisions set out in Part 5 of the LGA;**
- d. **When the asset realisation process is completed Strada will have no further activities to undertake. Its only asset will be a balance of \$625,000.00, receivable from Waikato Quarries Limited. Strada will have no liabilities other than contingent liabilities as guarantor under the Quarry Sale Agreement between Waikato Quarries Limited and Fulton Hogan Limited.**

CARRIED on the voices

WDC1612/04/2/2

Credit Card Surcharge – S&F1611/15**Resolved: (Crs Bech/Sedgwick)****THAT the credit card surcharge amount be set at 2.0% of the credit card transaction value;****AND THAT the surcharge percentage be re-visited in six months' time once actual data has been received and reviewed.****CARRIED on the voices****WDC1612/04/2/3**Objection to Development Contributions – Tamahere Eventide Home Trust – S&F1611/16**Resolved: (Crs Bech/Lynch)****THAT Council approves passing on the costs of the external commissioners to the applicant.****CARRIED on the voices****WDC1612/04/2/4**Heritage Project Fund Assessment Team – S&F1611/17**Resolved: (Crs Henderson/Thomson)****THAT the following two Councillors be appointed to the Heritage Assessment Team:****Cr Church, and
Cr McGuire.****CARRIED on the voices****WDC1612/04/2/5**Wastewater Overflow Continual Improvement Plan
Agenda Item 5.2.2

The General Manager Service Delivery expanded on the report including the changing perception of services.

The Acting Chief Executive spoke of the financial aspects of this Plan, including the impact of the decision on ratepayers to targeted rates in 2017/18.

Resolved: (Crs Church/McInally)**THAT the report from the General Manager Service Delivery be received;**

AND THAT Council support proceeding on the basis of the Medium Level of performance for Wastewater Network Overflows, as outlined within the Jacobs report attached to the agenda report;

AND FURTHER THAT Council approve \$1,756,883 to undertake additional works as outlined within the agenda report;

AND FURTHER THAT Council approve the funding plan as outlined in scenario (e) to fund these works.

CARRIED on the voices

WDC1612/04/2/6

2017/18 Annual Plan Process

Agenda Item 5.2.3

Resolved: (Crs Sedgwick/Thomson)

THAT the report of the General Manager Strategy & Support be received;

AND THAT staff proceed with the preparation of the financial statements using Year 3 of the Long Term Plan (2015-2025) as the base for the 2017/18 Annual Plan and incorporate known changes;

AND FURTHER THAT the impact of the Wastewater Overflow Continuous Improvement Plan that would trigger Council's Significance & Engagement Policy be incorporated into a consultation document as required under section 95 of the Local Government Act 2002.

CARRIED on the voices

WDC1612/04/2/7

New Zealand Petroleum and Minerals 2017 Block Offer Update

Agenda Item 5.2.4

The Policy Planner took the report as read and answered questions of the members.

Resolved: (Crs Smith/Lynch)

THAT the report of the General Manager Strategy & Support be received.

CARRIED on the voices

WDC1612/04/2/8

Plan Change 14 Raglan Rezone – Operative Date – S&F1611/12

Resolved: (Crs Bech/Lynch)

THAT pursuant to clause 20 in schedule I of the Resource Management Act 1991, staff arrange a public notice that declares operative the provisions in Plan Change 14 Rezone.

CARRIED on the voices

WDC1612/04/2/9

Receipt of Infrastructure Committee Minutes held on Tuesday 22 November 2016
Agenda Item 5.3.1

Resolved: (Crs Fulton/Patterson)

THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 22 November 2016 be received.

CARRIED on the voices

WDC1612/04/3/1

Whatawhata Hall Site to be Declared Surplus and Available for Sale by Private Treaty –
INF1611/07

Resolved: (Crs Fulton/Patterson)

THAT part Section 20 Suburbs of Whatawhata CFR SA 228/85 be declared surplus to Council requirements and subject to completion of the legislative requirements of the Local Government Act 2002, be made available for sale by private treaty at a price established by valuation, and to be within Council property policy;

AND THAT the nett proceeds of sale be held in the Property Proceeds Reserve to be put towards the provision of a community facility to serve the Whatawhata Community.

CARRIED on the voices

WDC1612/04/3/2

George Street Reserve - Easement – INF1611/08

Resolved: (Crs Fulton/Thomson)

THAT Council exercise its delegated authority under s48 of the Reserves Act 1977 to authorise a grant of electricity easement in gross, in favour of Counties Power Limited, over the land legally described as Lot 1 DP 106591 held in NA81A/437.

CARRIED on the voices

WDC1612/04/3/3

Waikato District Alliance Contract 14/314 - Mangawara Stream Bridge Design and Construct Variation – INF1611/10

Resolved: (Crs Patterson/Thomson)

THAT Council approve the contract sum of Contract 14/314 Waikato District Alliance be increased to \$151,925,000 (excl GST);

AND THAT Council agrees to including the pain/gain share facility for this project provided overall costs stay within the financial limits of the project.

CARRIED on the voices

WDC1612/04/3/4

Disposal of Houses at 8 and 10 Ford Street, Pokeno
Agenda Item 5.3.2

The Asset Management Team Leader spoke of the issues of concern and took questions from the members.

Resolved: (Crs Church/Lynch)

THAT the report from the General Manager Service Delivery be received;

AND THAT the residential dwellings at 8 and 10 Ford Street, Pokeno, be declared surplus to Council requirements and be offered for sale by removal, at a price to be established by market valuation, and to be within Council property policy, with the nett proceeds of sale, minus costs, to be credited to the Property Proceeds Reserve;

AND FURTHER THAT should the residential dwellings not be purchased through the sale process, that they are approved for demolition to absolve Council of ongoing costs and risks associated with unused dwellings.

CARRIED on the voices

WDC1612/04/3/5

Road Name Proposal for New Road off Vineyard Road, Te Kauwhata
Agenda Item 5.3.3

Resolved: (Crs Smith/Sedgwick)

THAT the report from the General Manager Service Delivery be received;

AND THAT Council approves a proposal to name the new road developed to service the Vineyard Road Limited subdivision - Old Vintners Close.

CARRIED on the voices

WDC1612/04/3/6

Road Name Proposals for New Road at 265 Collie Road, Te Kowhai
Agenda Item 5.3.4

Resolved: (Crs Patterson/Thomson)

THAT the report from the General Manager Service Delivery be received;

AND THAT Council endorses a proposal to name the new road, constructed to service the OE and VM Madgwick subdivision, Charles Barton Lane.

CARRIED on the voices

Cr Smith requested his abstention be recorded.

WDC1612/04/3/7

Sub Regional Water CCO
Agenda Item 5.3.5

The General Manager Service Delivery presented the report and answered questions of Council.

Resolved: (Crs McGuire/Bech)

THAT the report from the General Manager Service Delivery be received;

AND THAT Council formally support the formation of an Asset Owning Three Council Water CCO;

AND FURTHER THAT Council adopt the draft Record of Agreement as attached to the agenda report, incorporating any necessary amendment in relation to any decision on water meters for Hamilton City being made by that Council alone as the basis of the formation of a three council asset-owning Water CCO;

AND FURTHER THAT Council request staff to develop the plan to undertake the next stage of the project, including a full public consultative process and delegate the approval of this plan to the members of the Waters Governance Group.

A division in voting was called for:

Cr DW Fulton (Chairperson) - In Favour
Cr AD Bech - In Favour
Cr JA Church - Against
Cr SL Henderson - In Favour
Cr SD Lynch - In Favour
Cr RC McGuire - In Favour
Cr FM McNally - In Favour
Cr BL Main - In Favour

Cr EM Patterson - In Favour
Cr JD Sedgwick - In Favour
Cr NMD Smith - Abstained
Cr LR Thomson - Against

CARRIED on a Division 9 voting in FAVOUR, 2 AGAINST and 1 ABSTENTION

WDC1612/04/3/8

Request to Construct Built Encroachments within Unformed Legal Road Access to Waimakariri Marae at Tauwhare
Agenda Item 5.3.6

Resolved: (Crs Smith/Lynch)

THAT the report from the General Manager Service Delivery be received;

AND THAT the request to construct encroachments within Unformed Legal Road access to Waimakariri Marae at Tauwhare be declined.

CARRIED on the voices

WDC1612/06/3/9

Receipt of Discretionary & Funding Committee Minutes held on Monday 7 November 2016
Agenda Item 5.4.1

Resolved: (Crs Lynch/Sedgwick)

THAT the minutes of a meeting of the Discretionary & Funding Committee held on Monday 7 November 2016 be received.

CARRIED on the voices

WDC1612/06/4/1

COMMUNITY BOARD MINUTES

Receipt of Onewhero-Tuakau Community Board Triennial Minutes held on Monday 7 November 2016
Agenda Item 7.1

Resolved: (Crs Church/Main)

THAT the minutes of a triennial meeting of the Onewhero-Tuakau Community Board held on Monday 7 November 2016 be received.

CARRIED on the voices

WDC1612/05/1

Receipt of Raglan Community Board Triennial Minutes held on Tuesday 8 November 2016
Agenda Item 6.2

Resolved: (Crs Thomson/Smith)

THAT the minutes of a triennial meeting of the Raglan Community Board held on Tuesday 8 November 2016 be received.

CARRIED on the voices

WDC1612/05/2

Receipt of Ngaruawahia Community Board Triennial Minutes held on Tuesday 8 November 2016

Agenda Item 6.3

Resolved: (Crs Patterson/Thomson)

THAT the minutes of a triennial meeting of the Ngaruawahia Community Board held on Tuesday 8 November 2016 be received.

CARRIED on the voices

WDC1612/05/3

Receipt of Taupiri Community Board Triennial Minutes held on Monday 14 November 2016
Agenda Item 6.4

Resolved: (Crs Patterson/Thomson)

THAT the minutes of a triennial meeting of the Taupiri Community Board held on Monday 14 November 2016 be received.

CARRIED on the voices

WDC1612/05/4

Receipt of Huntly Community Board Triennial Minutes held on Tuesday 15 November 2016
Agenda Item 6.5

Resolved: (Crs McNally/Lynch)

THAT the minutes of a triennial meeting of the Huntly Community Board held on Tuesday 15 November 2016 be received.

CARRIED on the voices

WDC1612/05/5

COMMUNITY COMMITTEE MINUTES

Receipt of Te Kauwhata Community Committee Triennial Minutes held on Wednesday 2 November 2016

Agenda Item 7.1

Resolved: (Crs Sedgwick/Patterson)

THAT the minutes of a triennial meeting of the Te Kauwhata Community Committee held on Wednesday 2 November 2016 be received.

CARRIED on the voices

WDC1612/06/1

Receipt of Meremere Community Committee Triennial Minutes held on Thursday 10 November 2016

Agenda Item 7.2

Resolved: (Crs Sedgwick/Thomson)

THAT the minutes of a triennial meeting of the Meremere Community Committee held on Thursday 10 November 2016 be received.

CARRIED on the voices

WDC1612/06/2

Receipt of Tamahere Community Committee Minutes held on Monday 3 October, Triennial Minutes held on 17 October, and Minutes held on 7 November 2016

Agenda Item 7.3

Resolved: (Crs Bech/Sedgwick)

THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 3 October 2016 be received;

AND THAT the triennial minutes of a meeting of the Tamahere Community Committee held on Monday 17 October 2016 be received;

AND FURTHER THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 7 November 2016 be received.

CARRIED on the voices

WDC1612/06/3

Receipt of Pokeno Community Committee Minutes held on Tuesday 13 September and Tuesday 11 October 2016
Agenda Item 7.4

Resolved: (Crs Church/Henderson)

THAT the minutes of meetings of the Pokeno Community Committee held on 13 September 2016 and 11 October 2016 be received.

CARRIED on the voices

WDC1612/06/4

EXCLUSION OF THE PUBLIC

Agenda Item 8

Resolved: (Crs Patterson/Smith)

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated 1 November 2016

Receipt of Minutes:

- **Strategy & Finance Committee dated 22 November 2016**
- **Infrastructure Committee dated 22 November 2016**

REPORTS

a. Petition Opposing Cash Free Service at Huntly Library and Council Office

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)

Section 48(1)(3)(a)(d)

b. Pokeno Reservoir Land Acquisition

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be

prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)(b)(ii)(i)(j)

Section 48(1)(3)(d)

c. Rating Sale 7 Uenuku Road Ngaruawahia

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)

Section 48(1)(3)(a)(i)(ii)

d. Crown Land to be Declared Road under s.114 Public Works Act 1981

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(b)(ii)(i)(j)

Section 48(1)(3)(d)

e. Sale of Stopped Marlborough Street at Pokeno

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(b)(ii)(i)(j)

Section 48(1)(3)(d)

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	19 January 2017
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference/Doc Set #	GOV1301
Report Title	Confirmation of Extraordinary Minutes

1. EXECUTIVE SUMMARY

To confirm the extraordinary minutes of a meeting of the Waikato District Council held on Monday 12 December 2016.

2. RECOMMENDATION

THAT the extraordinary minutes of a meeting of Waikato District Council held on Monday 12 December 2016 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

CCL Minutes 12 December 2016

MINUTES of an extraordinary meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 12 DECEMBER 2016** commencing at **9.02am.**

Present:

His Worship the Mayor, Mr AM Sanson (Chairperson)
Cr AD Bech
Cr DW Fulton
Cr JM Gibb
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr BL Main
Cr EM Patterson
Cr NMD Smith

Attending:

Mr TG Whittaker (General Manager Strategy & Support)
Mrs LM Wainwright (Committee Secretary)
Ms J Macartney (Senior Policy Planner)
Members of staff
Members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Bech/Main)

THAT an apology be received from and leave of absence granted to Cr Church, Cr Sedgwick and Cr Thomson.

CARRIED on the voices

WDC1612/20

CONFIRMATION OF STATUS OF AGENDA ITEMS**Resolved: (Crs McInally/Patterson)****THAT the agenda for the meeting of the Waikato District Council held on Monday 12 December 2016 be confirmed and all items therein be considered in open meeting.****CARRIED on the voices****WDC1612/21****DISCLOSURES OF INTEREST**

There were no disclosures of interest.

REPORTSWithdrawal of the Industrial Component of Proposed Plan Change 16 (Stage 1 of the Tuakau Structure Plan)
Agenda Item 4.1**Resolved: (Crs Henderson/Gibb)****THAT the report from the Acting Chief Executive be received;****AND THAT pursuant to clause 8D(1) in Schedule 1 of the Resource Management Act 1991, Council resolves to withdraw the industrial component of Proposed Plan Change 16 (Stage 1 of the Tuakau Structure Plan) on the grounds that it is more appropriate to consider the zoning and provisions for the Tuakau industrial area as part of the comprehensive district plan review;****AND FURTHER THAT pursuant to clause 8D(2) in Schedule 1 of the Resource Management Act 1991, Council gives public notice of the withdrawal as soon as practicable and the reason for the withdrawal.****CARRIED on the voices****WDC1612/22**

There being no further business the meeting was declared closed at 9.24am.

Minutes approved and confirmed this

day of

2016.

AM Sanson

CHAIRPERSON

Minutes2016/CCL/161212 CCL Minutes

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	13 January 2017
Prepared by	Kevin Lockley Zero Harm Manager
Chief Executive Approved	Y
DWS Document Set #	1670195
Report Title	Zero Harm Update

1. EXECUTIVE SUMMARY

The purpose of this report and its attachments is to provide an update on current health and safety performance. Council recognise that compliance is essential but they aspire to achieve best practice in health and safety performance and to create a sustainable zero harm culture where everyone goes home safe and healthy each day.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. BACKGROUND

Safety Conversations

The Chief Executive and Managers continue to carry out safety conversations across the organisation.

Managers have concentrated their safety conversations with staff on health and wellbeing, to support Council's Wellness Programme.

Over Speed Reporting

The number of events for the reporting period increased slightly and the ratio of formal conversations to coaching conversations with staff also increased. Although the results are disappointing, there are still encouraging signs through conversations that the risk of excessive speeding is a subject of constant monitoring and managers continue to hold staff to account for overspeeding.

Reporting of Incidents

The roll out of the Council's Incident reporting, recording and investigation software package has started with the training for managers and executive members and PAs commencing in January.

Risk Management

The Drug Detection Agency has presented to the Executive Team and training dates for managers and general staff training, about the drug and alcohol policy has been set for February.

Monthly Statistics

Total injury incidents for the reporting period were (12), all requiring first aid. There were no lost time injuries. The Total Recordable Injury Frequency Rate (TRIFR) for the period is 0.

There has been a slight increase in near miss reporting, an improvement on previous reporting periods. Total reporting of injuries, incidents and near misses increased across the organisation. A focused approach to hazard identification through near miss reporting and injury statistics will be a feature of 2017.

A quarterly Zero Harm dash board has been generated and is attached.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

This report is to assist Councillors with their due diligence requirements as Officers. The report should start the conversation and provide opportunities for Councillors to raise questions and discuss progress.

4.2 OPTIONS

Council could choose to accept the report or not. Council could ask for additional information if needed.

5. CONSIDERATION

5.1 FINANCIAL

There are no direct financial requirements identified in this report.

5.2 LEGAL

This report is prepared as part of assisting Council with compliance with Health & Safety at Work Act 2015.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Council has a Zero Harm Strategy which forms the basis of our health & safety systems and philosophy. An internal Zero Harm Strategic Action Plan is also in place and has been reviewed by the Executive Team. This reflects the strategies for the next 12 months.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillors, as Officers under the Health & Safety at Work Act 2015 are required to undertaken due diligence to ensure appropriate health & safety systems are in place and operating.					

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
	✓		Other Please Specify

Council engages with our Community Boards and Community Committees to ensure they are clear on their requirements. Council also undertakes audits and safety conversations in relation to our contractors.

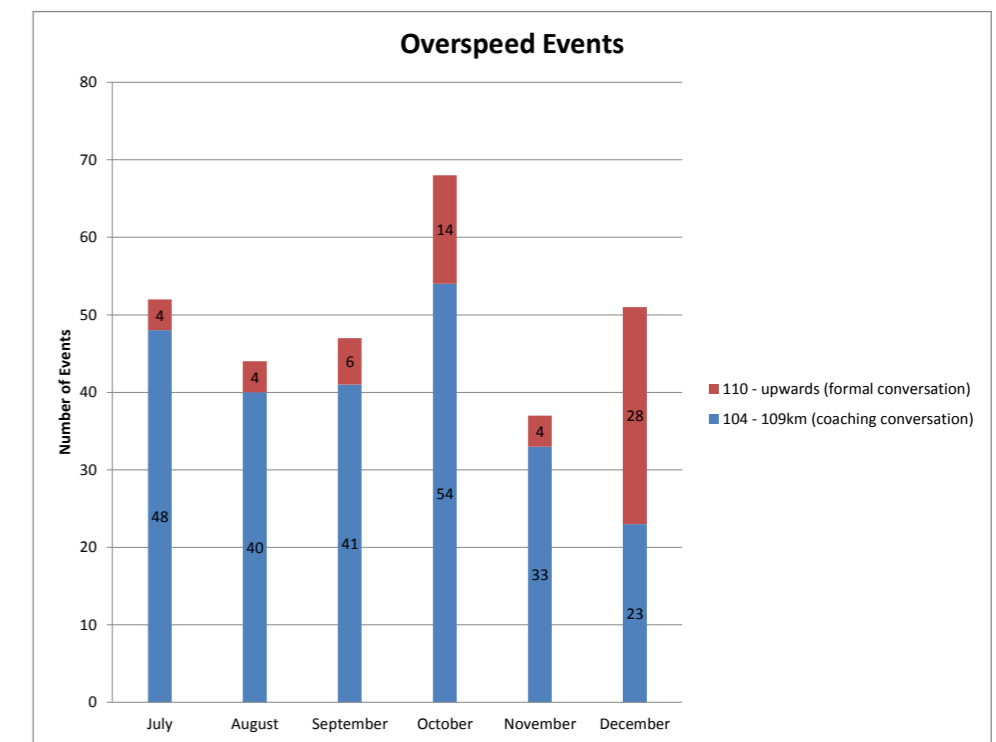
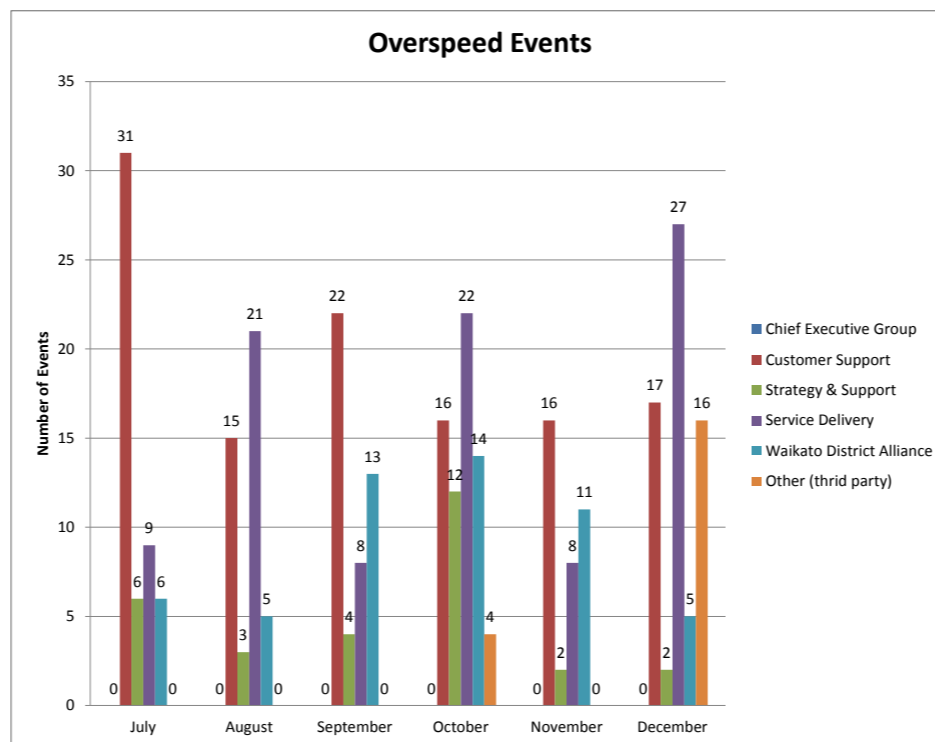
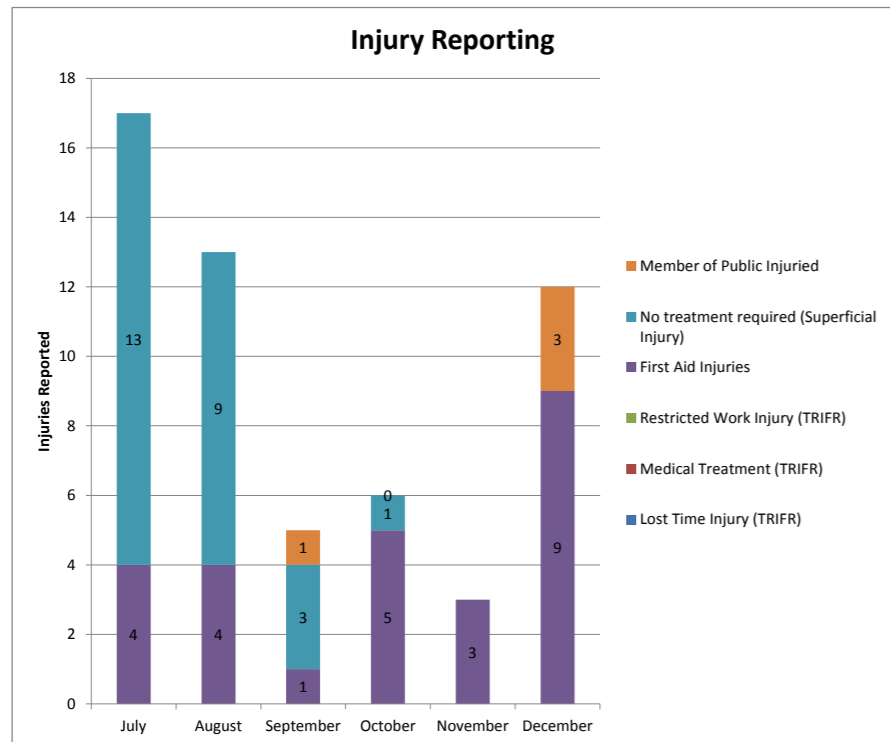
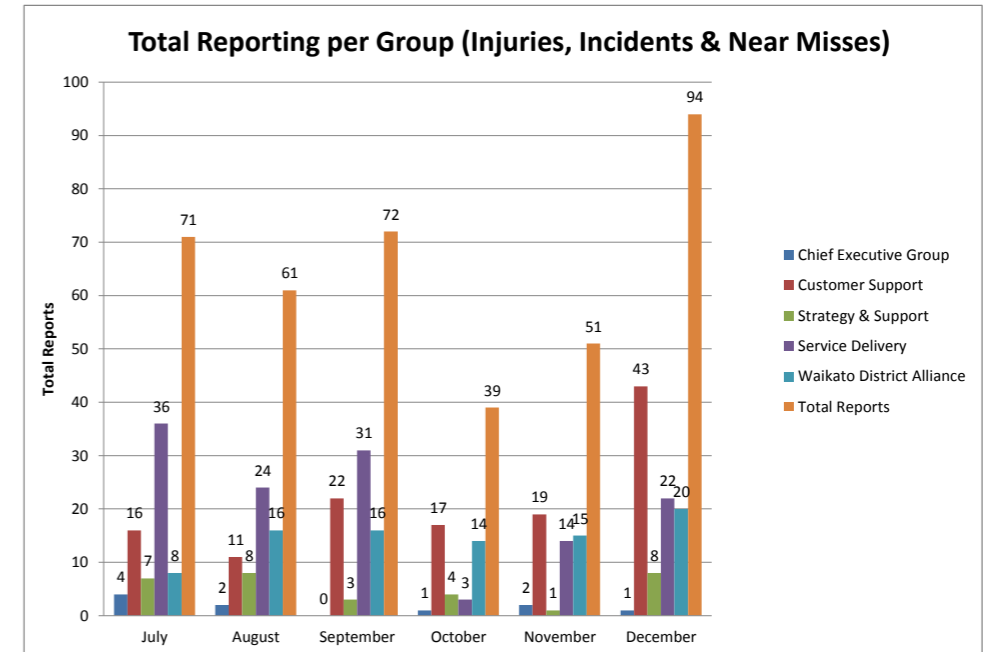
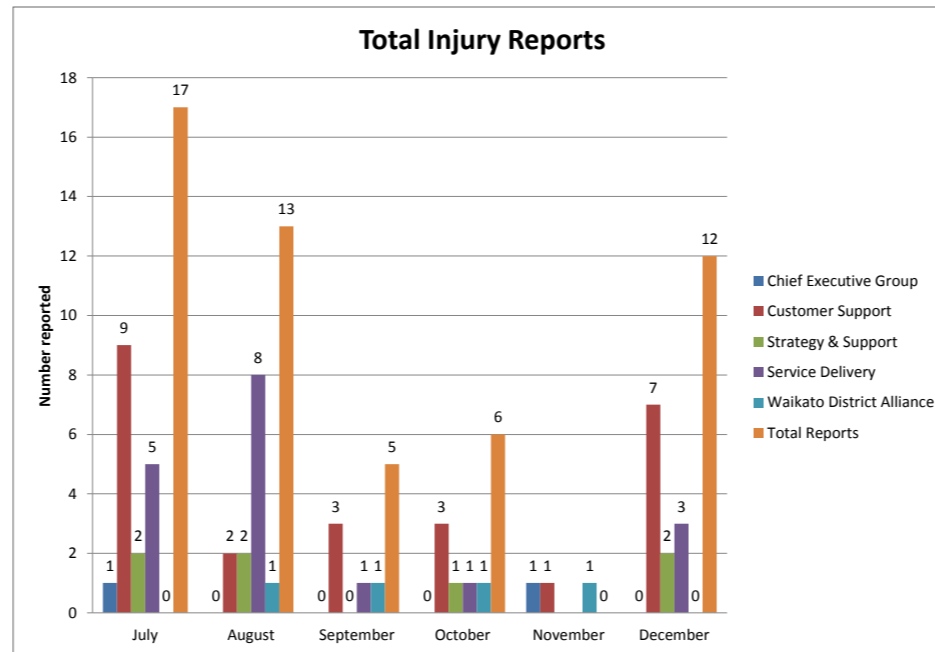
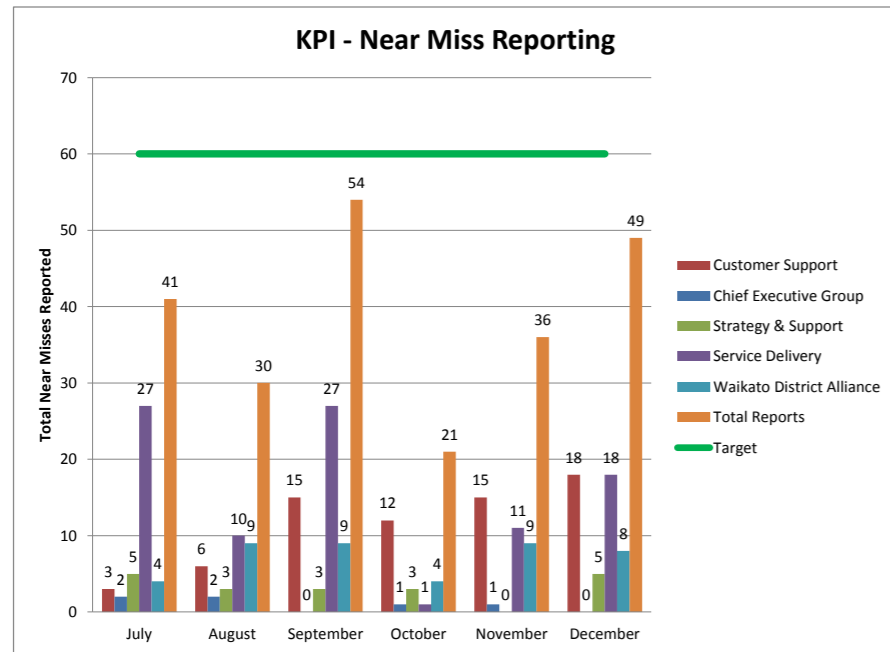
6. CONCLUSION

This report provides an update on progress with our Zero Harm systems and processes, and monthly statistics progress

7. ATTACHMENTS

- Zero Harm Quarterly Dashboard (July – September 2016)
- Zero Harm Strategic Plan

Zero Harm Dashboard - Quarter Two (October - December)



“Work safe, home safe”

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	18 January 2017
Chief Executive Approved	Y
Reference #	1667182
Report Title	Waikato Regional Triennial Agreement

1. EXECUTIVE SUMMARY

A copy of the Triennial Agreement for local government in the Waikato Region is attached for approval. Some minor amendments are proposed to the Triennial Agreement used for the last triennium.

The Triennial Agreement represents the shared desire of local government in the Waikato region to work collaboratively, to maximise efficiency and to promote sustainable development in their respective communities. Through this Triennial Agreement, local authorities agree to work together to support the purpose of the Local Government Act 2002.

There was some preliminary discussion around the agreement at the Mayoral Forum meeting in December 2016 and this is reflected in the document.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT his Worship the Mayor be authorised to sign the Waikato Regional Triennial Agreement.

3. BACKGROUND

Section 15 of the Local Government Act 2002 requires all local authorities, after each triennial election, to agree protocols for communication and collaboration over the next triennium. It must also include a statement on the process for new regional council activities.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The agreement places a strong emphasis on communication protocols, collaboration, incorporates the activities of the Waikato Mayoral Forum and endeavours to provide a good basis for discussion between Waikato Councils.

The Local Government Act 2002 Amendment Act 2014 made some changes to broaden the scope of the triennial agreement between councils within each region. The major changes from the previous provision are:

- a requirement that the agreement include protocols for all councils to participate in identifying, delivering, and funding facilities and services required by or benefitting more than one district;
- explicit authority for the agreement to include commitments to joint governance arrangements and associated terms of reference; and
- a requirement that, if councils make decisions that are inconsistent with the agreement for their region, they explicitly note that inconsistency and the reasons for it and also notify the other councils that are parties to the agreement.

All Councils within each region must enter into a triennial agreement covering the period until the next triennial general election of members by 1 March following the elections.

The amendments are largely cosmetic but also reflect changes in legislation.

4.2 OPTIONS

This report seeks Council approval of the document. Council could accept it, amend it or decline to sign. Ultimately the agreement is legally required.

5. CONSIDERATION

5.1 FINANCIAL

Nil.

5.2 LEGAL

The Local Government Act 2002 requires the local authorities in the region to sign the Triennial Agreement within six months of the election. The existing agreement remains in force until the agreement is updated and approved by all councils.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Council is required to be a signatory to the Triennial Agreement. The concept of the Triennial Agreement is consistent with the Council view of supporting shared services and collaboration.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	Council is required to be a signatory to the Triennial Agreement. The concept of the Triennial Agreement is consistent with the Council view of supporting shared services and collaboration.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

The Triennial meeting is an opportunity to network and discuss issues of mutual interest that affect Councils in the Waikato region.

The Triennial Agreement provides a means of advancing a number of community outcomes. The Triennial Agreement is simply a means of ensuring cooperation and progress. It includes strong reference to the role of collaboration and to the role of the Mayoral Forum.

The Triennial Agreement should facilitate progress in relation to progressing the four well-beings. There are no direct links, as this will depend on how the agreement assists with the actions of the various local authorities.

The Waikato Regional Triennial Agreement makes provision for discussions regarding the interests of Tangata Whenua.

6. CONCLUSION

The Triennial Agreement is forwarded for consideration by Council. The updated agreement focuses on principles this Council already supports - communication and engagement, collaboration, shared services, discussion and speaking with one voice on key issues that the Councils agree on. The changes are about openness, transparency and consistency.

7. ATTACHMENTS

Draft Triennial Agreement

20163-20196 Waikato Triennial Agreement

Waikato Triennial Agreement – 20163-20196

SCOPE

The Triennial Agreement represents the shared desire of local government in the Waikato region to work collaboratively, to maximise efficiency and to promote sustainable development in their respective communities.

It is also intended to align our efforts to attract central government funding, to interact with neighbouring regions in a coherent manner and to foster projects of a strategic nature within the region.

It incorporates the work and activities of the Waikato Mayoral Forum.

This document is deemed to duly constitute fulfilment of section 15 of the Local Government Act 2002 by containing protocols for communication and co-ordination among the region's local authorities.

PURPOSE

Through this Triennial Agreement, local authorities agree to work together to support the purpose of local government.

10 Purpose of local government

- (1) *The purpose of local government is—*
 - (a) *to enable democratic local decision-making and action by, and on behalf of, communities; and*
 - (b) *to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.*
- (2) *In this Act, **good-quality**, in relation to local infrastructure, local public services, and performance of regulatory functions, means infrastructure, services, and performance that are—*
 - (a) *efficient; and*
 - (b) *effective; and*
 - (c) *appropriate to present and anticipated future circumstances*

The agreement provides an opportunity for improved communication, collaboration, co-ordination and shared services at all levels of local government in the Waikato region whilst

recognising a significant level of formal and informal co-operation already exists between local authorities.

The success of the Triennial Agreement will be demonstrated through expanded relationships that help local authorities to work co-operatively and collaboratively to advance community goals (outcomes).

SIGNATORIES

The parties:

- Hamilton City Council
- Hauraki District Council
- Matamata-Piako District Council
- Otorohanga District Council
- Rotorua District Council
- South Waikato District Council
- Taupo District Council
- Thames-Coromandel District Council
- Waikato District Council
- Waikato Regional Council
- Waipa District Council
- Waitomo District Council

PROTOCOLS FOR COMMUNICATION AND COORDINATION

1. The local authorities will work together on issues where it is agreed that the region will benefit from a collaborative approach.
 2. When a local authority has a significant disagreement with the position of the others, the other local authorities will make every effort to accommodate, acknowledge or at least fairly represent the dissenting view.
 3. When a significant decision or issue affects a particular local authority then that local authority should be consulted in formulating the region's response.
 4. This Triennial Agreement acknowledges that each local authority has accountability to different communities.
 5. The local authorities agree to act in good faith and in a transparent manner on issues of information and disclosure.
 6. Local authorities should provide early notification of decisions that may affect other local authorities in the region.
-

7. All formal public communications from Mayoral Forum meetings will be circulated to all local authorities for comment prior to their release.
8. The local authorities will apply a 'no surprises' approach whereby early notice will be given over disagreements between local authorities concerning policy or work programmes before critical public announcements are made.
9. If councils make decisions that are inconsistent with the agreement for their region, they must explicitly note that inconsistency and the reasons for it and also notify the other councils that are parties to the agreement.

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PRINCIPLES

Signatories to this agreement recognise that:

1. The communities within the region are diverse and encompass a range of desired outcomes. Issues and concerns that are shared by some local authorities may be of little relevance to others. The Triennial Agreement acknowledges that it will be appropriate to have a range of sub-agreements on local issues between and among local authorities.
 2. Collaboration among local authorities, at both a political and operational level, is necessary to address increasingly complex governance issues. Many issues cannot be solved by any one agency acting alone.
 3. Collaboration can aid in effective and efficient planning, and encourage shared services and a collective approach, to reduce costs, increase available resources and help to make strategic judgements about the allocation of resources.
 4. Collaboration can assist local authorities promote outcomes consistent with the purpose of local government.
 5. We recognise the need for open communication, information sharing and seeking agreement on strategic issues.
 6. We will speak as one voice when there is unanimous agreement for this to happen.
 7. We recognise and respect that common direction on all strategic issues may not be achieved given that each party to the agreement has functions, obligations and rights to
-

make decisions for their area which may conflict with the position of other signatories to this agreement.

8. We recognise that aligning and influencing central government policy is important to the delivery of good quality local infrastructure, local public services and regulatory functions in a way that is most cost effective for households and businesses.

GENERAL APPROACH TO COLLABORATION

Signatories to this agreement will endeavour to:

1. Hold a meeting of Mayors, and the Regional Chairperson (supported by their Chief Executives) at least once every six months to discuss any pertinent issues and to review the performance of the agreement. These meetings will be under the banner of the Waikato Mayoral Forum. The Regional Chief Executives' Forum will also meet regularly to advance initiatives as requested by the Mayors and Regional Chairperson. ~~Local Authority Shared Services (LASS) in conjunction with t~~The appointed ~~Triennial Mayoral forum~~ Chairperson will ~~coordinate each meeting and keep minutes~~ensure minutes of the meeting are kept and that a summary of the meeting is provided to all local authorities. ~~which will be distributed to each Council within the region following the meeting.~~ All public communications from these meetings will be approved by all participants prior to their release.
 2. Share resources for the purpose of preparing background information on the various communities within the region. Such information may include demographics, survey data and scientific studies and the analysis of social, economic, environmental and cultural trends.
 3. Seek to attract investment and government support in the region by aligning community interests, working collaboratively through Waikato Mayoral Forum work streams and other options, developing agreed positions on matters of importance to the region and continuing to develop and strengthen existing joint approaches to engage with Government agencies and other organisations.
 4. Determine and prioritise strategic collaborative initiatives and projects.
 5. Promote communication and co-operation among the region's local authorities with respect to shared services and other collaborative opportunities.
-

6. Make draft strategies, policies and plans available to all local authorities in the region for discussion and development.
7. Provide guidance on the implementation of strategic collaborative projects and monitor progress.
8. Utilise Waikato Mayoral Forum work streams and other collaborative options to ensure that all local authorities can participate in identifying, delivering and funding facilities and services of significance to more than one local authority.
9. Invite Government Ministers, relevant officials, corporate, community leaders and Iwi leaders to meet to discuss issues of strategic importance to the region.
10. Advocate for strategic investment in the region and promote the strategic benefits and advantages of the Waikato.

~~11. Meetings in relation to the agreement will be coordinated and recorded by the local authorities who are parties to the agreement.~~

Comment [GJ11]: This is a duplicate of paragraph 1 in this section.

~~12.11.~~ If necessary, establish one or more joint committees or other joint governance arrangements to give better effect to communication and coordination or to assist with identifying, delivering and funding facilities and services of significance to more than one district, or to consider proposals for new regional Council activities.

SIGNIFICANT NEW ACTIVITIES PROPOSED BY THE REGIONAL COUNCIL

If the Regional Council or a regional Council-controlled organisation proposes to undertake a significant new activity then section 16 of the Local Government Act 2002 shall be adhered to.

The Regional Council agrees to discuss the issues involved at one or more of the existing fora and to provide preliminary draft proposals to the affected local authorities for early comment, including any amendments to the Regional Council's significance and engagement policy.

Where the Regional Council proposes to undertake a significant new activity that involves one or more territorial authorities within the region the following protocols will apply:

1. The Regional Council will as soon as practicable inform all territorial authorities within the region of the nature, scope and reasons for the proposal.
2. Territorial authorities will be given a reasonable period of time, but no less than 40 working days, to respond to any such proposal. The Regional Council will fully consider any submissions on the proposal made by territorial authorities within the region.
3. Should there be substantive disagreement between the local authorities on whether the Regional Council should undertake the activity; the parties will refer the matter to mediation as set out in the process in this agreement for resolving disagreement.

CONSULTATION IN RELATION TO THE REGIONAL POLICY STATEMENT

For the purpose of meeting the requirements of clause 3A of Schedule 1 to the Resource Management Act 1991, the consultation process to be used by affected local authorities in relation to any further changes to the Waikato Regional Policy Statement will be developed and agreed to by all the local authorities. Protocols will be developed that ensure affected territorial authorities have full and effective involvement in the scoping and drafting of any changes to the Waikato Regional Policy Statement.

TERM OF THE BODY

The Triennial Agreement will continue to operate until such time as it is either amended by the accord of all parties or is renewed following the 2019~~6~~ local government elections.

RESOLVING DISAGREEMENT

In the event of a disagreement over the terms of this agreement, the parties agree to refer the issue to mediation for a resolution. In the absence of an agreement to mediation between the local authorities, the matter will be referred to a process as specified by the Minister of Local Government.

AUTHORITY

This agreement is signed by the following on behalf of their respective authorities:

COUNCIL

Hamilton City Council

Mayor Date

Hauraki District Council

Mayor Date

Matamata-Piako District Council

Mayor Date

Otorohanga District Council

Mayor Date

Rotorua District Council

Mayor Date

South Waikato District Council

Mayor Date

Taupo District Council

Mayor Date

Thames-Coromandel District Council

Mayor Date

Waikato District Council

Mayor Date

Waikato Regional Council

Chairperson Date

Waipa District Council

Mayor Date

Waitomo District Council

Mayor Date

Open Meeting

To	Waikato District Council
From	Tony Whittaker General Manager Strategy & Support
Date	23 January 2017
Prepared by	Sandra Kelly District Plan Administrator
Chief Executive Approved	Y
Reference #	1666601
Report Title	Plan Change 17 Ngaruawahia and Surrounding Villages Stage I Proposed Rezoning – Operative Date

1. EXECUTIVE SUMMARY

Plan Change 17 Ngaruawahia and Surrounding Villages – Stage I Proposed Rezoning (PC17) proposed to rezone properties in the following Villages/Towns:

- a) Ngaruawahia – River Road, Galileo Street, Great South Road, Rangimarie Road, Havelock Road;
- b) Horotiu – Great South Road, Washer Road, Kernott Road, Horotiu Bridge Road;
- c) Te Kowhai – Te Kowhai Road, Horotiu Road, Ngaruawahia Road;
- d) Taupiri – Great South Road, Gordonton Road, Murphy Lane;
- e) Glen Massey – Waingaro Road.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

AND THAT pursuant to clause 20 in Schedule I of the Resource Management Act 1991, a public notice be advertised that declares operative the provisions in Plan Change 17 Ngaruawahia and Surrounding Villages Stage I Proposed Rezoning.

3. BACKGROUND

PC17 was notified on 15 April 2016 and submissions closed on 16 May 2016. Further submissions were notified on 29 June 2016 and closed on 13 July 2016. There were a total of 41 submissions and 12 further submissions received. The hearing for PC17 was held on Wednesday, 4 October 2016. The panel of independent hearing commissioners released

their decision on 11 November 2016 and the appeal period closed on 16 January 2017. No appeals were received.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

As the appeal period for PC17 has closed and no appeals were received Council can now approve the plan change to be operative. Pursuant to Clause 20(1)(2) in Schedule 1 of the RMA Council must publicly notify the date in which the Plan Change becomes operative, being at least five working days before the date on which it becomes operative. PC17 will be notified on Friday, 17 February 2017 with an operative date of 24 February 2017.

5. CONSIDERATION

5.1 FINANCIAL

There have been financial costs involved with this plan change. The costs have included staff time, legal service, public notification and the hearing. These costs have been budgeted for in the current Long Term Plan (2015-2025).

5.2 LEGAL

The plan change document and other relevant documents were legally reviewed by Tompkins Wake. The Plan Change fits within the provisions of the Resource Management Act 1991. This also matches the consultation level of engagement contained in the Council's Significance and Engagement Policy.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The plan change is a business as usual activity for the Strategic Planning and Resource Management team.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>The public notification process was undertaken as part of Schedule 1 of the Resource Management Act 1991.</p> <p>This conforms to the 'consultation' level of engagement contained in the Council's Significance & Engagement Policy.</p>				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
		✓	Community Boards/Community Committees
		✓	Waikato-Tainui/Local iwi
		✓	Households
		✓	Business
			Other Please Specify

6. CONCLUSION

That Council declares PCI7 operative and that a public notice be advertised in the relevant newspapers.

Open Meeting

To	Waikato District Council
From	Tim Harty General Manager Service Delivery
Date	27 January 2017
Prepared by	Marie McIntyre Operations Team Leader (Waters)
Chief Executive Approved	Y
Reference #	1670394
Report Title	Pukekawa Refuse & Recycling Extension Consultation

I. EXECUTIVE SUMMARY

Council recently implemented the agreed Long Term Plan 2015/25 (LTP) solid waste changes. These changes included some significant physical service adjustments to the way refuse and recycling collections were managed throughout the District, aimed at driving progress on achieving Council's waste minimisation goals. During the LTP project, the Pukekawa community was identified as a possible area where the refuse and recycling service could be extended. In September 2015 consultation was undertaken with the community to gauge support for the change and the community receiving a fully rated refuse recycling collection. The proposal did not receive the support required for the extension (over 65% support).

Since the consultation was undertaken, there have been several changes to the solid waste services available to the Pukekawa community. It is suggested that the outcome of any consultation on extending the Refuse and Recycling service would now be different.

Staff propose to reconsult with this community to understand their support for a Council refuse and recycling service starting 1 July 2017.

Should the consultation achieve support over the 65% threshold, rating for the service, along with the physical collection service, could commence from 1 July 2017.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received;

AND THAT Council approve consultation with Pukekawa community on the extension of full solid waste services in the area;

AND FURTHER THAT should the support from the community be 65% or over, staff update the required systems and processes and commence delivery of the service on 1 July 2017.

3. BACKGROUND

Through the 2015/25 LTP process, the Pukekawa community was consulted to offer residents in the area solid waste service from 1 July 2016. At the time of consultation, the residents received a monthly recycling service provided by Council, free public recycling at the Pukekohe Transfer Station (PTS) (owned and operated by EnviroWaste Limited) and a reasonably priced refuse disposal at the PTS site also. Consultation returned a support rate of 58% for the change, below the 65% trigger limit to proceed. Therefore no change progressed. The services provided at the PTS have now ceased or changed, which has triggered community support to have the option of a Council service consulted on again.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

Currently residents in the North Waikato serviced area receive the following solid waste services from Council's contractor, SMART Environmental:

- \$1.50 prepaid sticker per bag kerbside refuse collection
- 2 recycling crate kerbside collections
- Phone-in inorganic collection (one a year)

These were the same services offered to the Pukekawa community were consulted over in 2015. The proposal is to again consult with the community on whether or not they would like to receive the service currently offered to most of the community.

4.2 OPTIONS

There are two options available to Council:

Option 1:

Status Quo: The monthly recycling service which was not covered by the rates paid by the Pukekawa community has now ceased (final collection was held this month). A public drop-off facility is opening from 20 February at the Smart Environmental yard located at 100C Industry Lane, Tuakau. This site will accept domestic volumes of recycling and pre-paid stickered bags from WDC residents. This will be the only service provided to the Pukekawa Area,

Option 2:

Reconsult on extending the current Council service: Council can reconsult offering the same service as offered in September 2015, with an expected implementation from 1 July 2017. As per Council's standard practice, 65% of the dwellings that respond would need to be in favour of the service going ahead.

Threshold:

The consultation will require 65% support from the submissions received to show that there is community support for the service as per the Council standard practice. If support is reached, the refuse & recycling targeted rate would be charged to all properties in the extension area, regardless of how or if they use the service.

5. CONSIDERATION**5.1 FINANCIAL**

This service is targeted rates funded with the pre-paid portion as per Council's standard service.

5.2 LEGAL

The process for consultation follows Council's standard practice and the requirements of the Local Government Act 2002.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The Waste Minimisation Management Plan encourages the extension of solid waste services within the District to help ensure that waste is managed responsibly throughout the District.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

To maximise responses, Council will utilise the following communication channels:

- Direct letter to affected properties – mail drop where letter boxes available
- Direct letter to affected property owners – rates database
- Media advisory for Port Report newsletter
- Facebook – WDC, Local Councillor, Community Groups
- Council website

Letters are planned to be sent out during February, followed by a four week submission period.

During the consultation period, it is important that Pukekawa residents have their say. This will ensure that the community secures their desired outcome. Council is looking to the Community Board for support during this consultation period and to encourage residents to participate.

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the</i>	<ul style="list-style-type: none"> ▪ Direct letter to affected properties – mail drop where letter boxes available ▪ Direct letter to affected property owners – rates database 				

<i>tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<ul style="list-style-type: none"> ▪ Media advisory for Port Report newsletter ▪ Facebook – WDC, Local Councillor, Community Groups ▪ Council website
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State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
✓			Households
			Business
			Other Please Specify

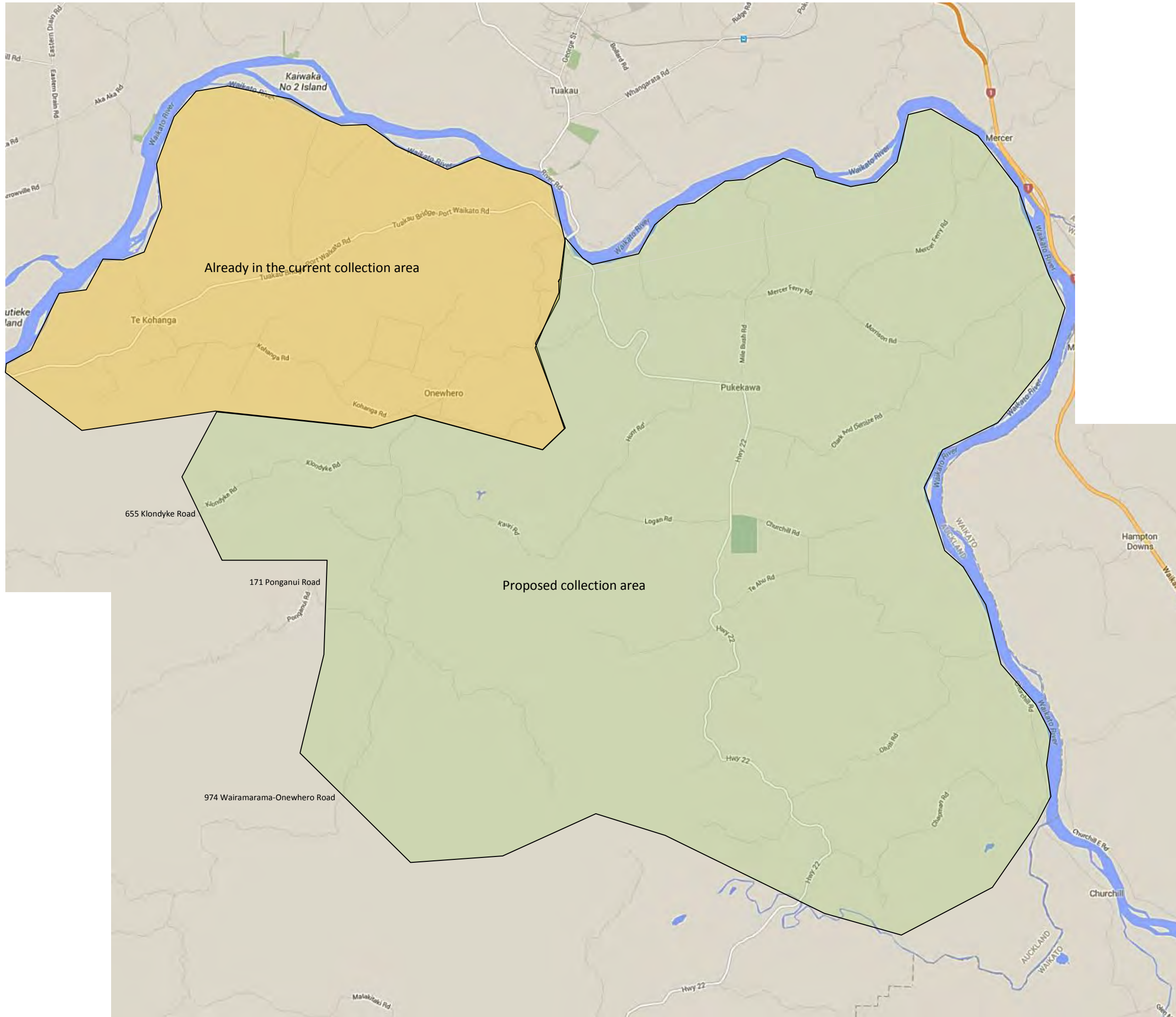
Comment: Councillors have requested this matter be reconsidered.

6. CONCLUSION

The Pukekawa community has continued to be vocal in this area for several years now and the situation did change after the September 2015 consultation. It is recommended that the Pukekawa community is consulted with to understand the desire for a Council refuse & recycling service starting from 1 July 2017.

7. ATTACHMENTS

Map of the extension area



Open Meeting

To	Waikato District Council
From	Tim Harty General Manager Service Delivery
Date	20 January 2017
Prepared by	Carole Nutt Management Accountant
Chief Executive Approved	Y
Reference #	1671679
Report Title	Reservoir Budget Transfers

I. EXECUTIVE SUMMARY

The Long Term Plan (LTP) provides budget for the construction of reservoirs at Pokeno, Huntly, Hopuhopu and Horitiu (Central Districts). To achieve efficiencies in the construction of these four reservoirs, they are being completed under one contract.

Enabling works are currently underway at the Huntly and Central Districts' sites. The steel reservoirs are being manufactured offsite and are due for delivery in February 2017.

This report has been prepared to request a transfer of budget between financial years (Huntly) and to advise Council of a transfer of budgets between related projects to cover forecast shortfalls (Hopuhopu and Central Districts).

The transfer of budgets will allow the reservoir projects to be progressed within the 2016/17 construction window.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery - Reservoir Budget Transfers - be received;**

AND THAT Council approve to bring forward sufficient 2017/18 budget (project IWA13210.0118) into the 2016/17 financial year to combine with IWA13210.0114 to allow the Huntly reservoir construction to be completed.

3. DISCUSSION

This report is about the transfer of budgets but over two years, no additional funding is being requested.

Central Districts

The Central Districts reservoir construction project is forecasting a \$60,000 budget shortfall under project IWA13222.0116. There is a \$120,000 budget surplus available in the Central Districts reservoir land purchase project (IWA13222.0113) due to Council staff being able to use existing cemetery land.

Allowing for a contingency on top of the expected \$60,000 reservoir construction shortfall, the Executive Team have already approved up to \$120,000 to be transferred from the land purchase project to the reservoir construction project. There will be no overall impact on funding as this is simply a transfer of available funds between existing projects within a financial year and completed as per council approved delegations.

Pokeno

The Pokeno reservoir land purchase project is forecasting a \$100,000 - \$200,000 budget shortfall. The amount of the shortfall will be confirmed pending negotiations with the land owner which are currently underway. The shortfall has arisen due to significant time having passed since the commencement of the land purchase project. This is partly due to a change of focus toward securing the water pipeline easement route and to resolving historic road legalisation issues.

There is a \$1m surplus in the Pokeno reservoir construction project (IWA13290.0116) due to contract costs coming in significantly lower than original budget estimates. The Executive Team have approved up to \$200,000 to be transferred from the reservoir construction project to the land purchase project (IWA13290.0114). There will be no overall impact on funding as this is simply a transfer of available funds between existing projects within a financial year.

In summary

Project Name	Transfer from Budget Code	Transfer to Budget Code	Transfer Amount
Horotiu Reservoir	IWA13222.0113	IWA13222.0116	up to \$120,000
Pokeno Reservoir Land	IWA13290.0116	IWA13290.0114	up to \$200,000

For Council approval

Huntly

The Huntly reservoir design costs is budgeted in the 2016/17 year (project IWA13210.0114) with construction costs of \$1,319,913 budgeted in 2017/18 (project IWA13210.0118).

As the Huntly reservoir project has not experienced any issues with land availability it is able to be fast tracked, with construction able to be completed within the 2016/17 construction window. This will enable the overall reservoir project to be completed in a timely manner.

Foundation works are essentially complete and site preparation is underway utilising current year budget, the reservoir is due to arrive February. Current timing is that construction can be completed during the 2016/17 construction window and therefore it is requested that the 2017/18 budget of up to \$1,319,913 be brought forward to allow this work to be completed.

4. ANALYSIS OF OPTIONS

4.1 OPTIONS

There are two options:

Option 1: Bring forward the available 2017/18 budget forward into 2016/17 in order to complete the project this construction window.

This is the preferred option as it will enable the overall reservoir project to be completed in a timely manner and allow Council to deliver its objectives sooner. The reservoir is a vital part of the overall Central Waikato Water Supply Scheme, which centralises supply for the Huntly, Hopuhopu, Taupiri and Ngaruawahia areas.

Option 2: Delay construction works to be in line with the 2017/18 existing budget.

This will result in a delay in installation of the Huntly reservoir until the 2017/18 construction window which may increase contract costs.

5. CONSIDERATION

5.1 FINANCIAL

Huntly

The Huntly reservoir design costs were budgeted in the 2016/17 year and construction costs budgeted in 2017/18.

Both budgets are 67% loan funded and 33% Huntly Water Development contribution funded. Interest on loan repayments will be District Wide Water Targeted Rate funded with principal repayments funded via the District Wide Water Replacement Reserve.

Bringing forward the total 2017/18 budget will bring forward the commencement of interest and principal repayments. If the full budget was used, these costs in year one will be approximately:

- Interest \$47,220
- Principal \$17,680

The impact of the principal repayments on the District Wide Water Replacement Reserve will be partially offset by the accumulation of depreciation (on the reservoir) in the Reserve.

The interest repayments will result in the District Wide Water Targeted Rate Reserve being further into deficit in the 2017/18 year (one year earlier than planned).

5.2 LEGAL

The intention to acquire land for the Pokeno reservoir site has already been approved under resolution WDC1612/09/5. No legal considerations are required as part of the budget transfer.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Construction of reservoirs across the four locations is included in the 2015-25 LTP and completion of the Huntly reservoir allows Council to meet future growth needs and levels of service.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

By completing Huntly reservoir within the 2016/17 financial year this will not only ensure that residents are provided with a 24hour supply storage but also is a vital part of Central Waikato Water Supply Scheme which links Ngaruawahia, Hopuhopu, Taupiri and Huntly.

6. CONCLUSION

To allow the Huntly reservoir to be completed within the 2016/17 construction window, it is requested that budget be brought forward from the 2017/18 income year. The overall budget is sufficient for the project. Bringing forward funding will result in the financial impact of the loan funding commencing a year earlier than budgeted.

7. ATTACHMENTS

N/A

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	6 December 2016
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference	GOV1318
Report Title	Receipt of Minutes - Onewhero-Tuakau Community Board

1. EXECUTIVE SUMMARY

To receive the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 5 December 2016.

2. RECOMMENDATION

THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 5 December 2016 be received.

3. ATTACHMENTS

OTCB minutes 5 December 2016

MINUTES of a meeting of the Onewhero-Tuakau Community Board held in the Port Waikato Community Hall, 3 Oceanview Road, Port Waikato on **MONDAY 5 DECEMBER 2016** commencing at **7.35pm**.

Present:

Mr B Cameron (Chairperson)
Cr J Church
Ms C Conroy
Mr S Jackson
Mr L Petersen
Mr V Reeve
Mrs B Watson

Attending:

Mr T Whittaker (Acting Chief Executive)
Mrs LM Wainwright (Committee Secretary)
Mr H Potini
Members of the public

The Acting Chief Executive opened the meeting and welcomed those in attendance.

DECLARATION BY MEMBER PURSUANT TO SCHEDULE 7 CLAUSE 14 OF THE LOCAL GOVERNMENT ACT 2002

Mr Cameron made and signed his declaration in accordance with Schedule 7 Clause 14 of the Local Government Act 2002.

The Acting Chief Executive vacated the chair and Mr Cameron presided for the remainder of the meeting.

Mr H Potini provided a mihi followed by a karakia prior to the discussion of business.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Watson/Mr Reeve)

THAT an apology be received from and leave of absence granted to Cr Main.

CARRIED on the voices

OTCB/1612/01

CONFIRMATION OF STATUS OF AGENDA ITEMS**Resolved: (Mr Cameron/Mr Petersen)****THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 5 December 2016 be confirmed and all items therein be considered in open meeting.****CARRIED on the voices****OTCB/1612/02****DISCLOSURES OF INTEREST**

There were no disclosures of interest.

CONFIRMATION OF MINUTES**Resolved: (Mr Petersen/Mrs Watson)****THAT the minutes of a triennial meeting of the Onewhero-Tuakau Community Board held on Monday 7 November 2016 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****OTCB/1612/03****REPORTS**Discretionary Fund Report to 21 November 2016
Agenda Item 6.1**Resolved: (Mr Jackson/Cr Church)****THAT the report from the General Manager Strategy & Support be received;****AND THAT the Board approves the hall hire payment to the Port Waikato Community Hall of \$135.00 for its meetings on:**

- 5 December 2016,
- 3 April 2017, and
- 4 December 2017;

AND FURTHER THAT the ANZAC 2016 funds of \$2,330.25 (Resolution No. OTCB1512/06/6) be returned to the pool;**AND FURTHER THAT the Board hold in place funds previously committed for any aspect of placemaking.****CARRIED on the voices****OTCB/1612/04**

Year to Date Service Request Report
Agenda Item 6.2

Resolved: (Mr Petersen/Mr Jackson)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

OTCB/1612/05

ANZAC Day 2017
Agenda Item 6.3

Resolved: (Cr Church/Mr Jackson)

THAT the report from the Chief Executive be received;

AND THAT the Onewhero-Tuakau Community Board agrees to continue hosting and organising the Commemoration of ANZAC Day in Tuakau with support from Waikato District Council;

AND FURTHER THAT Mr Petersen be delegated to lead the organisation of the commemorative ANZAC Day service in Tuakau with support from the Waikato District Council;

AND FURTHER THAT the amount of \$1,500.00 be approved for ANZAC Day 2016 commitments.

CARRIED on the voices

OTCB/1612/06

Community Plan Template and Identification of Long Term Plan Priority Projects
Agenda Item 6.4

Resolved: (Ms Conroy/Mr Jackson)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Community Board develops its community plan and identifies key projects to give effect to the plan and for consideration through Council's Long Term Plan process by using the template provided;

AND FURTHER THAT the completed community plan template be submitted to Council's Corporate Planner by 31 March 2017;

AND FURTHER THAT suggestions from the Board on the amended format be given to the Corporate Planners.

CARRIED on the voices

OTCB/1612/07

Community Board/Committee Annual Workshop
Agenda Item 6.5

Resolved: (Mr Jackson/Mr Petersen)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

OTCB/1612/08

Works & Issues Report
Agenda Item 6.6

Resolved: (Mr Jackson/Mr Reeve)

THAT the report from the Chief Executive be received;

AND THAT Council provide the Onewhero-Tuakau Community Board with a forward work programme.

CARRIED on the voices

OTCB/1612/09

Public Forum
Agenda Item 6.7

The following items were discussed at the public forum:

- Police resourcing over Christmas at Port Waikato
- Recycling service on Sunday is working well
- Parks and reserves bins are cleared three (3) times per week. Needs to be more over the holiday period
- Thanks to the past Onewhero-Tuakau Community Board for the security camera grant
- Drainage issues on Maunsell Road
- Te Awamarahi Marae – signage and shelter required for children getting on/off the school bus
- Communication to groups about what the Board is doing for the next six (6) months
- Focus on sporting facilities in Tuakau
- Improvement to the entrance to Tuakau from Harrisville Road side.

Chairperson's Report
Agenda Item 6.8

The chairperson gave a verbal report on the following items:

- Attended the Tuakau Duck Race
- Elected member training by LGNZ
- Repairs required to the wheelchair lift at the Tuakau Memorial Town Hall
- Sound and video system in the Tuakau Memorial Town Hall is complete
- Attended a meeting with Waikato District Council staff re: Tuakau Memorial Town Hall.

Councillors' and Community Board Members' Report
Agenda Item 6.9

Councillors' and Community Board Members' gave verbal reports on the following items:

- PCI6 workshop
- Water CCO
- Wastewater issues
- George Street Reserve easement
- Easter trading
- Transport workshop
- Curtains for Tuakau Memorial Town Hall need drycleaning.

There being no further business the meeting was declared closed at 9.47pm.

Minutes approved and confirmed this day of 2017.

BB Cameron
CHAIRPERSON
Minutes 2016/OTCB/161205 OTCB Minutes

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	23 January 2016
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference	GOV1318
Report Title	Receipt of Minutes - Taupiri Community Board

1. EXECUTIVE SUMMARY

To receive the minutes of the Taupiri Community Board meeting held on Monday 5 December 2016.

2. RECOMMENDATION

THAT the minutes of the meeting of the Taupiri Community Board held on Monday 5 December 2016 be received.

3. ATTACHMENTS

Minutes

MINUTES of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 5 DECEMBER 2016** commencing at **5.45pm**

Present:

Mrs D Lovell (Chairperson)
Cr EM Patterson
Mr H Lovell
Ms J Morley
Miss S Ormsby-Cocup
Mr J Ross
Mr R Van Dam

Attending:

Ms S Duignan (General Manager Customer Services)
Mrs J Vernon (Strategic Planning & Resource Management Team Leader)
Mrs R Gray (Council Support Manager)
Mrs S Courtney (Property Maintenance Officer)
Mrs L van den Bemd (Community Development Advisor)
Mrs J Gribble (Taupiri School)
Mrs C Yelling (Taupiri School)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Ross/Ms Morley)

THAT an apology be received from Cr Gibb.

CARRIED on the voices

TCBI612/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Ormsby-Cocup/Mr Lovell)

THAT the agenda for a meeting of the Taupiri Community Board held on Monday 5 December 2016 be confirmed and all items therein be considered in open meeting;

AND THAT the following item be discussed at an appropriate time during the course of the meeting:

- **Public Forum;**

AND FURTHER THAT the Board resolves that the following item be withdrawn from the agenda:

- Chairperson's Report.

CARRIED on the voices

TCBI612/02

DISCLOSURES OF INTEREST

Ms Ormsby-Cocup and Mr Lovell advised members of the Board that they would declare a non-financial conflict of interest in item 5.2 [*Application for Funding: Taupiri School*].

Mr Lovell advised members of the Board that he would declare a non-financial conflict of interest in item 5.4 [*Ngaruawahia Structure Plan Update*].

CONFIRMATION OF MINUTES

Resolved: (Ms Morley/Cr Patterson)

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 14 November 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

TCBI612/03

REPORTS

Discretionary Fund Report to 21 November 2016

Agenda Item 5.1

The Community Development Advisor agreed to investigate the progress for the grant of \$1,952.70 to the Eastern Waikato Netball Centre – upgrading and replacing the microphone sound system [*Refer dated 6 September 2016*]

Resolved: (Mrs Ross/Mr Van Dam)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

TCBI612/04/1

Application for Funding: Taupiri School
Agenda Item 5.2

Ms Ormsby-Cocup and Mr Lovell declared a conflict of interest, withdrew from the table and took no part in discussion or voting on this item.

The Community Development Advisor provided a brief overview of the application for funding. Mrs Yelling spoke in support of the application.

Resolved: (Cr Patterson/Mr Van Dam)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$2,529.50 be made to Taupiri School towards the cost of a memorial seat and picnic area.

CARRIED on the voices

TCB1612/04/2

Taupiri Works and Issues Report
Agenda Item 5.3

The following additional items were discussed:

- Plaque for Bob Byrne Park as a memorial by the tree.
- Meeting commences with the public forum at 5.30pm.
- Process for changing speed limits.

Resolved: (Mrs Ross/Mr Lovell)

THAT the report from the General Manager Customer Support be received.

CARRIED on the voices

TCB1612/04/3

Ngaruawahia Structure Plan Update
Agenda Item 5.4

Mr Lovell declared a conflict of interest, withdrew from the table and took no part in discussion or voting on this item.

The Planning & Resource Management Team Leader provided an overview for the newly elected members and noted two amendments to the executive summary in the report:

- i) Appeals to PC 17 close 13 January 2017.
- ii) The closing date for feedback on the Structure Plan is following the February 2017 community board meeting.

It was agreed to workshop future zoning requirements with members and interested parties.

Resolved: (Ms Ormsby-Cocup/Cr Patterson)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

TCB1612/04/4

Community Plan Template and Identification of Long Term Plan Priority Projects
Agenda Item 5.5

It was agreed that discussion on the long term projects be considered at the workshop to be held in January 2017.

Resolved: (Mrs Ross/Ms Morley)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Community Board develops its community plan and identifies key projects to give effect to the plan and for consideration through Council's Long Term Plan process by using the template provided;

AND FURTHER THAT the completed community plan template be submitted to Council's Corporate Planner by 31 March 2017.

CARRIED on the voices

TCB1612/04/5

Community Board/Committee Annual Workshop
Agenda Item 5.6

Resolved: (Ms Morley/Ms Ormsby-Cocup)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

TCB1612/04/6

Public Forum
Add.Item

No one presented at the public forum.

Chairperson's Report
Agenda Item 5.7

This item was withdrawn from the agenda.

Councillors' Report
Agenda Item 5.8

Cr Patterson gave a verbal overview on current Council issues.

There being no further business the meeting was declared closed at 6.57pm.

D Lovell
CHAIRPERSON
Minutes2016/TCB/161205 TCB Minutes

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	23 January 2017
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference	GOV1318
Report Title	Receipt of Minutes - Raglan Community Board

1. EXECUTIVE SUMMARY

To receive the minutes of a meeting of the Raglan Community Board held on Tuesday 6 December 2016.

2. RECOMMENDATION

THAT the minutes of the Raglan Community Board held on Tuesday 6 December 2016 be received.

3. ATTACHMENTS

Minutes

MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 6 DECEMBER 2016** commencing at **2.00pm**.

Present:

Mr RJ MacLeod (Chairperson)
Cr LR Thomson
Mr PJ Haworth
Mrs R Kereopa
Mr AM Oosten
Mrs GA Parson
Mr AW Vink

Attending:

Mr T Harty (General Manager Service delivery)
Mrs R Gray (Council Support Manager)
Mr M Henwood (Acting Senior Sergeant NZ Police)
Mr A Wilson (Public Transport Operations Waikato Regional Council)
Mr A McLeod (Operations Manager Go Bus)
10 Members of the Public
2 Staff Members

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr MacLeod/Cr Thomson)

THAT the agenda for a meeting of the Raglan Community Board held on Tuesday 6 December 2016 be confirmed and all items therein be considered in open meeting;

AND THAT the following item be discussed at an appropriate time during the course of the meeting:

- **Wastewater Overflow Continual Improvement Plan.**

CARRIED on the voices

RCB1612/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr MacLeod/Cr Thomson)

THAT the minutes of a Triennial meeting of the Raglan Community Board held on Tuesday 8 November 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

RCB1612/02

SPEAKER

Acting Senior Sergeant Mike Henwood of Waikato NZ Police was in attendance to address the Board regarding the summer policing model in Raglan. The Board advised that local police go over and beyond the call of duty.

REPORTS

Raglan 23 Bus Contract
Agenda Item 6.1

Tabled: Raglan Bus Improvements

Mr Wilson and Mr McLeod were in attendance to speak to this report.

Mr Wilson spoke of what is being delivered under the new contract and asked members for feedback on refining bus routes and the timetable. A community survey will be provided this year for feedback and a letterbox drop was considered to be helpful. Implementation is expected in April 2017. Mr McLeod spoke of statistics on bus use.

Resolved: (Mr McLeod/Mr Oosten)

THAT the report from the Chairperson be received.

CARRIED on the voices

RCB1612/03/1

Discretionary Fund Report to 21 November 2016
Agenda Item 6.2

Resolved: (Mr MacLeod/Mr Oosten)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

RCB1612/03/2

Community Plan Template and Identification of Long Term Plan Priority Projects
Agenda Item 6.3

The General Manager Service Delivery provided an overview of this report.

Resolved: (Mr MacLeod/Mrs Parson)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Community Board develops its community plan and identifies key projects to give effect to the plan and for consideration through Council's Long Term Plan process by using the template provided;

AND FURTHER THAT the completed community plan template be submitted to Council's Corporate Planner by 31 March 2017.

CARRIED on the voices

RCB1612/03/3

Raglan Works & Issues Report: Status of Items November 2016
Agenda Item 6.4

Resolved: (Mr MacLeod/Mrs Kereopa)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

RCB1612/03/4

Year to Date Service Request Report
Agenda Item 6.5

Resolved: (Mr Vink/Mr Haworth)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

RCB1612/03/5

Raglan Naturally Steering Group
Agenda Item 6.6

Resolved: (Mr MacLeod/Mrs Kereopa)

THAT the report from the Chairperson be received;

AND THAT the Raglan Community Board invites the Economic Development Manager to a meeting of the Interim Steering Group to provide a briefing on the Economic Development Strategy.

CARRIED on the voices

RCB1612/03/6

Raglan Destination Action Plan
Agenda Item 6.7

Resolved: (Mr MacLeod/Cr Thomson)

THAT the report from the Chairperson be received.

CARRIED on the voices

RCB1612/03/7

Engagement Plan 2016/2017
Agenda Item 6.8

Resolved: (Mr MacLeod/Cr Thomson)

THAT the report from the Chairperson be received;

AND THAT the Raglan Community Board Engagement Plan be approved.

CARRIED on the voices

RCB1612/03/8

Delegations Update
Agenda Item 6.9

Resolved: (Mr MacLeod/Cr Thomson)

THAT the report from the Chairperson be received.

CARRIED on the voices

RCB1612/03/9

Raglan Community Board Charter
Agenda Item 6.10

Resolved: (Mr MacLeod/Mrs Parson)

THAT the report from the Chairperson be received.

CARRIED on the voices

RCB1612/03/10

Community Board/Committee Annual Workshop
Agenda Item 6.11

The Board advised of two topics for consideration at the annual workshop as follows:

- Relationships between Council and community boards/community committees
- Community targeted rates.

Resolved: (Mr MacLeod/Mr Vink)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

RCB1612/03/11

Raglan Coastal Reserves Advisory Meeting Minutes, 12 September 2016, 10 October 2016
and 14 November 2016
Agenda Item 6.12

Resolved: (Cr Thomson/Mr Oosten)

THAT the report from the General Manager Service Delivery be received.

CARRIED on the voices

RCB1612/03/12

Public Forum
Agenda Item 6.13

The following items were discussed during the Public Forum held prior to the commencement of the meeting:

- Soccer fields – resurfacing of existing domains, improve drainage for developing fields at the rugby ground area. Cr Thomson agreed to organise a meeting with Mr Mooar and the General Manager Strategy & Support.
- Mowing of grass verges – concern no reply from Council yet on request for exemption to mowing grass verges. Mr Harty advised that staff were currently working through these.

- Major road works near Wainui Reserve – understand there is no provision for a grass walkway or footpath, concern with public safety issues. Cr Thomson advised that a roadside meeting is to be held on Thursday looking at a walkway bridge and will provide feedback following the meeting.
- Noel Barber met with Friends of Wainui regarding upgrading tracks and signs. Cr Thomson agreed to follow up.
- Concern with the state of wastewater system and smoke bomb of houses. Chair advised the Jacobs Report received today has looked at the state of wastewater systems in the district and a high priority is the checking of the influx of stormwater into the system. It was noted that education for adults/children is required.
- Additional \$68 rates sewerage charge - it was advised this rate is across the district but doesn't include the rural area.
- PC12 – Request to readdress some of the approvals, to update system by developer on data. A Geotech report is being done at present with the developer and regional council. It was agreed a lot of work was being done behind the scene.

Chairperson's Report

Agenda Item 6.14

The Chair expanded on the issues identified in his report.

Resolved: (Mr MacLeod/Mr Haworth)

THAT the report from the Chairperson be received.

CARRIED on the voices

RCB1612/03/13

Councillor's Report

Agenda Item 6.15

Resolved: (Mr MacLeod/Mrs Parson)

THAT the report from Cr Thomson be received.

CARRIED on the voices

RCB1612/03/14

Wastewater Overflow Continual Improvement Plan

Add.Item

Tabled: Report of Wastewater Overflow Continual Improvement Plan considered at the Council meeting held on Monday 5 December 2016.

Mr Harty provided an update from discussion at the recent Council meeting. It was noted the recommendation was that Council support proceeding on the basis of the medium level of performance for wastewater network overflows, as outlined in the Jacobs report, that Council approve \$1,756,883 to undertake additional works as outlined in the report and

that Council approve the funding plan as outlined in scenario (e) of the report to fund these works.

There being no further business the meeting was declared closed at 3.47pm.

.....
R MacLeod
CHAIRPERSON

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	5 January 2017
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0508
Report Title	Receipt of Minutes - Ngaruawahia Community Board

1. EXECUTIVE SUMMARY

To receive the minutes of the Ngaruawahia Community Board meeting held on Tuesday 6 December 2016.

2. RECOMMENDATION

THAT the minutes of the meeting of the Ngaruawahia Community Board meeting held on Tuesday 6 December 2016 be received.

3. ATTACHMENTS

NCB Minutes

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 6 DECEMBER 2016** commencing at **6.15pm.**

Present:

Ms R Kirkwood (Chair)
Cr JM Gibb
Cr E Patterson
Mrs W Diamond
Ms K Morgan
Mr BJ Sherson
Ms J Stevens

Attending:

Ms S Duignan (General Manager Customer Service)
Ms S Courtney (Committee Secretary)
Ms B Connolly (Senior Policy Planner)
Mr D Totman (Strategic Planning Project Manager)
Master W Eriepa (Youth Representative)
Ms S Kelly (Community Development Co-ordinator)
Mr S Solomon (Multi-Purpose Creative Community Facility)
Ms A Ramsay (Multi-Purpose Creative Community Facility)
Members of Staff
Members of the public

DECLARATION BY MEMBER PURSUANT TO SCHEDULE 7 CLAUSE 14 OF THE LOCAL GOVERNMENT ACT 2002

Mrs Diamond made and signed her declaration in accordance with Schedule 7 Clause 14 of the Local Government Act 2002.

The General Manager Customer Support vacated the chair and Ms Kirkwood presided for the remainder of the meeting.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Morgan/Cr Patterson)

THAT an apology be received from Mr Whetu.

CARRIED on the voices

NCBI612/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Gibb/Mrs Diamond)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 6 December 2016 be confirmed and all items therein be considered in open meeting;

AND THAT the Board resolves that item 6.9 [*Chairperson's Report*] be withdrawn from the agenda;

AND FURTHER THAT the following item be discussed at an appropriate time during the course of the meeting;

- Public Forum;

AND FURTHER THAT all youth members present be given speaking rights for the duration of this meeting;

AND FURTHER THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.6 [*Ngaruawahia Structure Plan Update*] being considered after agenda item 6.1.

CARRIED on the voices

NCBI612/02

DISCLOSURES OF INTEREST

Ms Stevens advised members of the Board that she would declare a non financial conflict of interest in item 6.1 [*Multi-Purpose Creative Community Facility Progress Report*].

CONFIRMATION OF MINUTES

Resolved: (Cr Patterson/Ms Morgan)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on 8 November be confirmed as a true and correct record of that meeting subject to the editing that *Mrs Diamond was not present at the triennial meeting and her name removed from the minutes.*

CARRIED on the voices

NCBI612/03

REPORTS

Multi-Purpose Creative Community Facility Progress Report Agenda Item 6.1

Tabled: Letter from Council re Ngaruawahia Community Facilities Steering Group dated 29 November 2016, Media Release dated 24 November 2016

Mr Solomon and Ms Ramsay provided a verbal report and answered questions of the Board. A number of A3 Ngaruawahia posters were shown to the Community Board. A full written report will be presented to a future meeting.

The Community Board was keen to ensure they still had a presence and this was confirmed as Ms Stevens is on the Steering Group.

It was confirmed that community groups will be able to have access to this space when available. At this stage, there are no details regarding the proposal; this will be fleshed out in the feasibility study.

The Chair thanked the presenters for their presentation.

Ngaruawahia Structure Plan Update Agenda Item 6.6

The Senior Policy Planner provided an overview and answered questions from the Board.

Council staff are wanting comments from the community board as to the draft structure plan presented by 20 February 2017.

The Board agreed to hold a workshop to discuss this item.

Resolved: (Cr Patterson/Ms Morgan)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

NCB1612/04/5

Discretionary Fund Report to 21 November 2016 Agenda Item 6.2

The Board requested information on the commitment of the allocated funds of \$15,000 towards the Hakarimata Walkway for consent and engineering costs.

Resolved: (Cr Gibb/Cr Patterson)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

NCB1612/04/1

Youth Engagement Report
Agenda Item 6.3

The Community Engagement Co-ordinator provided an overview of the Youth Action Group tasks and advised that she had applied for \$30,000 from the Local Government Fund and had received \$10,000. She agreed to continue to apply for funding to increase the budget. The focus for youth will be governance training and developing young leaders. Community Board members would like to see a budget with any project to assess whether the Board can contribute money.

It was agreed that mentoring is strongly supported and all Board members are willing to assist. The Board would like Council staff to clarify time commitments and the January 2017 Workshop will be an ideal opportunity to allow for planning and budgets going forward.

Resolved: (Cr Gibb/Ms Stevens)

THAT the report from the General Manager Strategy & Support be received;

AND THAT if there are any new issues identified in the Youth Action Group's Quarterly Report that the Board supports that they be added to the Board's Works and Issues report so progress on implementation can be monitored;

AND FURTHER THAT the Community Board continues to support Antonia van den Bemd and Wirihana Eriepa as the youth representatives of the Ngaruawahia Community Board for 2017;

AND FURTHER THAT the Community Board discuss the expectations required for the youth mentoring roles and that that all Board members from the Community Board are willing to support the youth representatives.

CARRIED on the voices

NCB1612/04/2

Ngaruawahia Works and Issues Report
Agenda Item 6.4

The following additional items were discussed:

- 7 Uenuku Street. No Resource Consent is required as a relocation hinges on the payment of a bond. Council is reassessing the process for relocations.
- Reduce speed limit on Waingaro Road.
- Maintenance of reserve and track from the Waipa Bridge past Pony Club.
- Resealing of netball courts not level. The courts have been marked but no hoops installed.

Resolved: (Mrs Diamond/Ms Morgan)

THAT the report from the General Manager Customer Support be received.

CARRIED on the voices

NCB1612/04/3

Community Board/Committee Annual Workshop
Agenda Item 6.5

The members requested the following topic be included in the agenda for the Annual Workshop planned at 5.30pm on 15 February 2017:

- Discretionary Fund – criteria guidelines.

Resolved: (Cr Patterson/Mrs Diamond)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

NCB1612/04/4

Community Plan Template and Identification of Long Term Plan Priority Projects
Agenda Item 6.7

The General Manager Customer Service spoke of the key focus and projects to review. It was noted that it would be helpful accessing demographic information via the most recent census data along with growth prediction charts.

Resolved: (Mr Sherson/Cr Gibb)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Community Board develops its community plan and identifies key projects to give effect to the plan and for consideration through Council's Long Term Plan process by using the template provided;

AND FURTHER THAT the completed community plan template be submitted to Council's Corporate Planner by 31 March 2017.

CARRIED on the voices

NCB1612/04/6

Ngaruawahia Community Board Resolution/Action Register
Agenda Item 6.8

Resolved: (Mrs Diamond/Ms Stevens)

THAT the report of the General Manager Customer Support be received;

AND THAT the following items be amended on the Register;

Item 1: previous report suggest at workshop review. That all members receive a copy, read and update at Workshop.

Item 3: Green belt – clarity on the stated opinion about not needing a green belt. Planning and Policy part of Council – based from Hakarimata walkway.

Item 8: Beach area – change from Beach are to Pontoon.

Item 9: Adult Fitness Centre – allocated \$10,000 - balance of the funding. Funding dates are not available as yet for WEL Energy Trust. Lions are keen to come on board and would like to assist with installing one or two pieces of equipment.

Change name from Centre to Trail. Follow up placement with Duncan.

Item 10: Detailed plan of Te Mana o Te Rangi Reserve; where is the boundary for this from the rail corridor to the dump site. Board working with Council, best process to follow. At this point, a plan would be premature. Sue will pursue and update, however due to time constraints and staffing shortage, this will not be by the next meeting. Sue appreciates that the Board are understanding of the constraints Council are experiencing;

AND FURTHER THAT the following items be deleted from the Register:

Item 5: completed

CARRIED on the voices

NCB1612/04/7

Chairperson's Report
Agenda Item 6.10

This Item was withdrawn from the Agenda.

Councillors' Report
Agenda Item 6.11

Cr Gibb and Cr Patterson gave a verbal overview on current Council issues.

Community Board Members' Report
Agenda Item 6.12

Members provided a verbal report on the following issues:

- NCB induction network with other community board members.
- Lottery advisor from DIA to speak to board next year.
- James Whetu and Rongo Kirkwood attended 'Running an Effective Meeting' with Rose Gray – this was a helpful process.

Public Forum

Add.Item

The following items were discussed at the Public Forum:

- The Ngaruawahia Structure Plan – timeframes and has the public been involved. Agenda item and the Board will answer any issues.
- Vanessa Rice – Thank you for Christmas on Jesmond.
- Beach area; Pontoon.
- Track from Pony club – cut 200m – spraying not enough all the way around. Request it on the website.
- 50km along Waingaro Road towards youth camp. (Mr Vowles)
- Congratulate Community Board for garden on Jesmond Street
- Ngaruawahia Community Board on Facebook.

There being no further business the meeting was declared closed at 8.12pm.

J Whetu

CHAIRPERSON

Minutes 2016/NCB/161206 NCB Minutes

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	7 December 2016
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference	GOV1318
Report Title	Receipt of Minutes – Huntly Community Board

1. EXECUTIVE SUMMARY

To receive the minutes of the Huntly Community Board meeting held on Tuesday 6 December 2016.

2. RECOMMENDATION

THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 6 December 2016 be received.

3. ATTACHMENTS

HCB minutes 6 December 2016

MINUTES of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 6 DECEMBER 2016** commencing at **6.30pm**.

Present:

Ms K Langlands (Chairperson)
Cr S Lynch
Cr F McNally
Mr R Farrar
Mrs D Lamb
Mr C Rees
Mrs S Stewart

Attending:

Mr T Whittaker (General Manager Strategy & Support)
Mrs LM Wainwright (Committee Secretary)
Mr C Morgan (Economic Development Manager)
Ms K Cousins (Marketing Officer)
Ms J Remihana (Programme Delivery Manager)
Ms B Connolly (Senior Policy Planner)
Mr D Totman (Strategic Planning Project Manager)
Mr L Cotter (Youth Co-ordinator)
Mr G Donald (Director GMD Consulting)
Members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Lynch/Mr Farrar)

THAT an apology be received from and leave of absence granted to **Ms K Bredenbeck**.

CARRIED on the voices

HCBI612/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs Lamb/Cr Lynch)

THAT the agenda for a meeting of the Huntly Community Board held on Tuesday 6 December 2016 be confirmed and all items therein be considered in open meeting;

AND THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.6 [*Huntly Focus Project Briefing*] being considered the first item and that other items be considered as appropriate during the course of the meeting.

CARRIED on the voices

HCBI612/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Lynch/McInally)

THAT the Triennial minutes of a meeting of the Huntly Community Board held on Tuesday 15 November 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

HCBI612/03

REPORTS

Huntly Focus Project Building
Agenda Item 5.6

The Economic Development Manager gave a verbal update and answered questions of the board.

Resolved: (Cr Lynch/Mrs Lamb)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

HCBI612/04

Huntly Community Facilities
Agenda Item 5.9

The Programme Delivery Manager and GMD Consulting representative gave a verbal presentation and answered questions of the board.

Resolved: (Crs Lynch/McInally)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

HCBI612/05

Discretionary Fund Report to 21 November 2016
Agenda Item 5.1

Resolved: (Mrs Lamb/Cr Lynch)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

HCBI612/06

Elected Representatives for the North Waikato Care of the Aged Trust Board Inc.
Agenda Item 5.2

Resolved: (Cr McInally/Mr Rees)

THAT the report from the General Manager Strategy & Support be received;

AND THAT Mrs Lamb and Mrs Stewart be elected as representatives of the Huntly Community Board for the North Waikato Care of the Aged Trust Board Inc.

CARRIED on the voices

HCBI612/07

Community Plan Template and Identification of Long Term Plan Priority Projects
Agenda Item 5.3

Resolved: (Mrs Lamb/Mr Farrar)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Community Board develops its community plan and identifies key projects to give effect to the plan and for consideration through Council's Long Term Plan process by using the template provided;

AND FURTHER THAT the completed community plan template be submitted to Council's Corporate Planner by 31 March 2017.

CARRIED on the voices

HCBI612/08

Huntly Community Plan
Agenda Item 5.4

Resolved: (Crs Lynch/McInally)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

HCBI612/09

Community Board/Committee Annual Workshop
Agenda Item 5.5

Resolved: (Ms Langlands/Cr Lynch)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

HCBI612/10

Huntly Works & Issues Report: Status of Items November 2016
Agenda Item 5.8

Resolved: (Cr Lynch/Ms Langlands)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

HCBI612/11

Huntly Concept Plan
Agenda Item 5.7

The Strategic Planning Project Manager gave a verbal update and answered questions of the board.

Resolved: (Ms Langlands/Cr Lynch)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

HCBI612/12

Public Forum
Agenda Item 5.10

The following item was discussed at the public forum:

- Mr Higgins – water issue

Chairperson's Report
Agenda Item 5.11

The chairperson gave a verbal report on the following items:

- Elected Member training by LGNZ
- Graffiti meeting with Police
- Police – monthly meeting with the Board
- Placed a service request – successful outcome.

Councillors' Report
Agenda Item 5.12

Crs Lynch and McNally gave a verbal report on the following items:

- Easter Trading laws – draft
- Wastewater workshop
- Citizenship
- Bus tours to Raglan, Pokeno, Tuakau and Horotiu
- Public meeting being held 15 December – Police are running this meeting
- Presentation from development company for Te Kauwhata.

There being no further business the meeting was declared closed at 7.49pm.

Minutes approved and confirmed this day of 2016.

K Langlands

CHAIRPERSON

Minutes 2016/HCB/161206 HCB Minutes

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	4 January 2017
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0511
Report Title	Receipt of Minutes – Tamahere Community Committee

1. EXECUTIVE SUMMARY

To receive the minutes of the Tamahere Community Committee meeting held on Monday 5 December 2016.

2. RECOMMENDATION

THAT the minutes of the meeting of the Tamahere Community Committee held on Monday 5 December 2016 be received.

3. ATTACHMENTS

TCC Minutes



**Minutes of Committee Meeting
Held 7.30pm on 5th December 2016
Tamahere Community Centre**

Present:

TCC: Bevin Coley (**BC**), Ro Edge (**RE**), Connie Short(**CS**), Jane Manson(**JM**),
Leo Koppens(**LK**) Tim van de Molen(**TV**), Graham McAdam(**GM**),
Donna Nichols(**DN**), Sue Robertson(**SR**), Aksel Bech(**AB**)

WDC: Tim Harty(**WDC-TH**), Jacki Remihana (**WDC-JR**),

NZTA: Peter Simcock (**PS**)

City Edge Alliance: Gary Budden (**GB**)

School: Gina Woodfield (**GW**)

Apologies: Dallas Fisher (**DF**), Charles Fletcher(**CF**), Shelley Howse(**SH**), James Yearsley(**JY**), Joy Wright(**JW**),

1. **Apologies:** Charles Fletcher, Dallas Fisher, James Yearsley, Joy Wright, and Shelley Howse.

Moved: Bevan Coley **Seconded:** Jane Manson **All in Favour**

2. **Confirmation of Minutes** of Meeting held on 7th November 2016

Moved: Leo Koppens **Seconded:** Jane Manson **All in favour**

3. **Matters arising:**
n/a

4. **Correspondence Tabled**

IN

21/11/2016	Shelley Monrad, WDC, re: Dog Exercise Area Bylaw approval
9/11/2016	Grant Eccels, Aecom, Advising he is no longer involved in Southern Links now Designation is complete. Thanked Committee for professionalism
9/11/2016	Wanda Wright, WDC, P&R Committee agenda advisement
11/11/2016	Jacki Remihana, WDC, Copy of 7/11/2016 Rec Reserve Plans
14/11/2016	Communications, WDC, Raglan Water
16/11/2016	Anne Bex, WDC, Council Contacts
16/11/2016	Lynette Wainwright, WDC, Infrastructure Committee Agenda
16/11/2016	Lynette Wainwright, WDC, Strategy & Finance Committee Agenda
17/11/2016	Communications, WDC, Raglan Water
17/11/2016	Jacki Remihana, WDC, Copy of Hub Style Guide
17/11/2016	Susan Robinson, TCC, District Plan Review Update
21/11/2016	Simon Brandon, NZTA, Communication Plan for Southern Links

24/11/2016	Tony and Neelam Brown, Residents, Letter regarding issues with consent for dependent persons dwelling
25/11/2016	Melissa Russo, WDC, WDC – Community Plan Template – Identification of Long Term Plan Priority Projects by 31/3/2017
28/11/2016	Jacki Tamihana, WDC, Toilet Block – Needs confirmed at TCC meeting
29/11/2016	Dana McDonald, WDC, Copy Latest Construction Programme
29/11/2016	Will Guantlet, WDC, Growing Places e-newsletter re District Plan Review progress
29/11/2016	Sharlene Jenkins, WDC, Advising Invoice has been paid
29/11/2016	Nichky Hunter, WDC, Remittance Advice
30/11/2016	Bevan Coley, TCC, Advice from School re upgrades to effluent field
1/12/2016	Melissa Athy, Downer, Hooker Road, advised repairs have been effected and they will continue to maintain/review
4/12/2016	Ro Edge, TCC Circulation of latest version of Hub Plans for Committee approval

OUT

9/11/2016	Jacki Remihana, WDC, Request for copy of latest Rec Reserve Plans
11/11/2016	Jacki Remihana, WDC, Request for copy of Hub Style Guide
11/11/2016	Peter Simcock , NZTA, Request reply on following matters: Newell/Cambridge Road Intersection, Cycleway, four-laning beyond Southern Interchange, Traffic Management Plans for Construction, Upgrade Hooker Road Intersection. Request to attend out meetin
25/11/2016	Secretariat, WDC, Include: James, Gina and Joy as Committee Members on Council Website followed up as this hasn't been don
28/11/2016	Jacki Tamihana, WDC, Check to see if toilet item needs to be included on next agenda.
29/11/2016	Tony Whitaker, WDC, Secretary Invoice, Payment made
1/12/2016	Melissa Athy Downer, Request for Hooker Road repairs, how damaged caused and where costs lie.
5/12/2016	Lynette Wainwright, WDC, Ensuring that Committee Agenda's are sent to me.

Moved: Ro Edge

Seconded: Bevan Coley

All in favour

5. NZTA Matters

Peter Simcock, Project Delivery Manager, NZTA had been asked to attend the meeting to provide answer the following:

- Update regarding Newell/Cambridge Road Intersection: Work is well advanced on the Newell/Cambridge Road intersection with final recommendations expected early in the New Year.
- Progress on the Cambridge to Hamilton Cycleway: The Cambridge/Hamilton Cycleway design is currently in detailed business case phase which should be completed by about Feb, when the development of a preferred option will then be designed, and funding sought.
- Staging of the four-laning Hamilton side of the Southern Interchange: The four laning of SH1, Southern Interchange to Riverlea Road in Hillcrest is targeted to proceed at the end of the Hamilton section project, once traffic is using the new expressway. The committee asked if the four-laning from the bottom of Newell Road to Hillcrest could be brought forward. This would alleviate traffic backing up to Tamahere Interchange, due to drivers on SH1 giving way to traffic coming out of Newell Road.

- Upgrade Hooker Road Intersection: The upgrade of Hooker Road intersection is almost ready to go to tender. Committee reiterates their comprehensive concerns regarding the design. This matter will now be closed off.

Peter also noted the following:

- Design work for the pedestrian crossing design for SH1 northern on-ramp on Tamahere Interchange still to be completed.
- Final surfacing has just started on the expressway between Tamahere and Cambridge with completion still on target for February.

Gary Buden, City Edge Alliance, updated the Committee on the Traffic Management Plans for Construction. Substantially the construction will be off line and should only have a limited impact on traffic. Some enabling work will be undertaken before Christmas with the substantive works commencing in January.

Action: Committee to write letter to Peter Simcock, NZTA, requesting they bring forward the four laning from the Newell Road intersection with Cambridge Road, to Riverlea Drive. **DN**

6. Tamahere Recreational Reserve

- Tamahere School has confirmed that they can now manage their own sewerage system and accommodate the Tamahere Hall use, into the future.
- London Planes and Oak trees have now been added into the planting scheme palette, but the phasing plan hasn't yet been produced, as this is dependent on funding.
- Bus Stops and bike stand placements are currently being looked at.
- Phase 1 of the Recreation Reserve construction is being completed next week, which includes final levelling and the seeding of grass. At this stage coconut matting will be placed in the ponds, until the planting season next year.
- Funding for the toilets is currently available in 2021, however we can apply for it to be brought forward.
- Jacki Remihana advised that the questions TCC raised in relation to the Reserve Budgeted Costs, options for phased funding and items that may be fundraised for has not yet been completed. It will take a bit of time to drill into all the areas and break out the costings.

7. Village Hub Development

- The feedback Committee members provided the project team at our last meeting has been incorporated into the final set of architectural drawings as far as practicable.
- The committee supports the proposed development and considers it will have wide-ranging positive effects within the Tamahere community.

Motion:

The Tamahere Community Committee is entirely supportive of the Tamahere Village Development project and happy for it now to be submitted in the resource consent application.

Moved: Sue Robertson

Seconded: Tim van der Molen

All in favour

Action:

Letter from Dallas Fisher, on behalf of the committee confirming our support of the village hub design, to be sent to Waikato District Council. **DN**

8. Update of Tamahere Community Plan

- Template for the Community Plan tabled
- Our LTTP spending priorities for the next 10 years are due to be reviewed, and needs to be completed by 31st March 2017.

Action:

Community Plan template to be forwarded to all committee members and Tim Harty and council. DN

Action:

Ask WDC to send the most recent TCC LLTP action list spreadsheet. DN

Action:

Investigate timing for the update of the Tamahere Community Plan booklet for residents. TH

9. Healthy Rivers/Wai Ora

- A drop in information evening is being held on Thursday 8th December at the Matangi Hall from 3-7pm.

10. District Plan Review

- This has been delayed for a few years with no explanation.

Action: *Investigate why the delay to the District Plan Review. TH*

11. WDC, Tim Harty Report

- Council today adopted the CCO proposal to create a joint CCO to manage water infrastructure assets. They are now awaiting the other two councils adoption of this too.
- The Annual Plan will be consulted on next year, but will be limited to matters such as the CCO and wastewater upgrades etc.

12. Cr Aksel Bech Report

- Waste Water & Sewerage proposed works and upgrades will have no impact on those who have their own septic tank, therefore won't affect most Tamahere Residents excepting for the 900K from general rating surplus to be used as community good component.
- Discussions were held on additional dwellings, specifically the issue raised by Tony & Neelam Brown, and this is actively being investigated by Aksel Bech.
- The Easter Trading Policy will come out for consultation shortly, and we are encouraged to take a view. While we don't currently have many retail outlets in the area, with the development of the Village Hub, it's important we consider the implications of this.
- The committee raised the issue of non-notified consents such as daycare centres and dependent persons dwellings and the impacts they have on the community.

Action:

Reply to Tony & Neelam Brown confirming that Cr Aksel Bech is investigating the issues with Council and expects a reply shortly. DN

13. Tamahere Reserve Report & Nursery Update

- Nursery has now vacated the Tamahere Recreational Reserve site.

14. Any Other Business

Roadside Issues Raised

- Spraying of the roadside berm by the Recreational Reserve has not been undertaken for some months.
- Water still pouring over footpath on Tauwhare Road, which will become even more of a hazard if the issue is not fixed by winter.

Action:

Raise the issues with appropriate people. TH

Long Grass

- Issue of residential properties with uncut grass was raised, with council saying it can only be dealt with by them should it become a fire hazard.

- 15. Date of next meeting: 13th February 2017**
Meeting closed at 9.35pm

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	25 January 2017
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Receipt of Meremere Community Committee Minutes

1. EXECUTIVE SUMMARY

The minutes for a meeting of the Meremere Community Committee held on Thursday 8 December 2016 are submitted for receipt.

2. RECOMMENDATION

THAT the minutes of a meeting of the Meremere Community Committee held on Thursday 8 December 2016 be received.

3. ATTACHMENTS

MMCC Minutes

MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 8 DECEMBER 2016** commencing at **7.02pm**.

Present:

Mr J Katu (Chairperson)
Cr JD Sedgwick
Mr B Brown
Mr D Creed
Mrs A Dobby
Mr J Harman
Ms C Heta
Ms N Jenkin (Secretary)

Attending:

Mr M Balloch (Building Quality Manager)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Creed/Mr Harman)

THAT an apology be received from **Mr Ngatai**;

AND THAT an apology for lateness be received from **Mr Brown**.

CARRIED on the voices

MMCCI612/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Dobby/Mr Harman)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday 8 December 2016 be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

MMCCI612/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES**Resolved: (Ms Dobby/Mr Harman)****THAT the minutes of a meeting of Meremere Community Committee held on Thursday 10 November 2016 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****MMCCI612/03****REPORTS**Works & Issues Report
Agenda Item 5.1**Resolved: (Mr Harman/Mr Creed)****THAT the report from the Chief Executive be received.****CARRIED on the voices****MMCCI612/04/1**Community Plan Template and Identification of LTP Priorities Projects
Agenda Item 5.2

Cr Sedgwick spoke to this report.

Resolved: (Cr Sedgwick/Mr Harman)**THAT the report from the General Manager Strategy & Support be received;****AND THAT the Community Committee develops its community plan and identifies key projects to give effect to the plan and for consideration through Council's Long Term Plan process by using the template provided;****AND FURTHER THAT the completed community plan template be submitted to Council's Corporate Planner by 31 March 2017.****CARRIED on the voices****MMCCI612/04/2**Community Board/Committee Annual Workshop
Agenda Item 5.3**Resolved: (Mr Katu/Mr Creed)****THAT the report from the General Manager Strategy & Support be received.****CARRIED on the voices****MMCCI612/04/3**

Open Meeting

To	Waikato District Council
From	Tony Whittaker General Manager Strategy & Support
Date	26 January 2017
Prepared by	Sharlene Jenkins PA to General Manager Strategy & Support
Chief Executive Approved	Y
Reference #	GOV1301 /
Report Title	Receipt of Pokeno Community Committee Minutes

1. EXECUTIVE SUMMARY

The minutes for the meeting of the Pokeno Community Committee held on 08 November 2016 is submitted for receipt.

2. RECOMMENDATION

THAT the minutes of the meeting of the Pokeno Community Committee held on 08 November 2016 be received.

3. ATTACHMENTS

Pokeno Community Committee minutes 08 November 2016



POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 08 November 2016, commencing at 7.30pm.

Committee Members Present: Helen Clotworthy, Doug Rowe, Kris Hines, Todd Miller, Tricia Graham, Lance Straker, Paul Heta, Maurice Roberts, Charles Hackett, Janet McRobbie.

Guests in Attendance: Tony Whittaker WDC
Colin Botica Pokeno Land Consortium

Councillors in Attendance: Cr S Henderson

Community Members Attending: Community Members attended.

Apologies and leave of absence: Apologies were received from Wayne Rodgers, Cr J Church

Moved that the apologies be accepted: Helen Clotworthy
Seconded: Doug Rowe

1. DISCLOSURES OF INTEREST

There was no disclosure of interest.

Moved: Helen Clotworthy
Seconded: Tricia Graham
Carried

2. CONFIRMATION OF THE STATUS OF THE AGENDA

Moved: Helen Clotworthy
Seconded: Tricia Graham
Carried

3. CONFIRMATION OF PREVIOUS MINUTES

That the minutes of the meeting held on 11 October 2016 be confirmed as a true and correct record of that meeting.

Moved: Helen Clotworthy
Seconded: Doug Rowe
Carried

4. MATTERS ARISING FROM THE MINUTES

Patrol Report – they have met, there are about 30 members but they need more. They will be soon underway operating on Friday, Saturday and Sunday nights.

Shannon has had a meeting at Tuakau College and there are around 5 students interested, but they will start with the Onewhero-Tuakau Community Board. Hope to get students to our Christmas function.

5. POKENO DEVELOPMENT UPDATE – Colin Botica

Helenslee Block – Work on this has largely finished with 704 sections sold with only a few left to sell in Stage 11.

Hitchen Block – about half the earth works are completed. Stage 1 and 2a and 2b have been sold. Another 110 lots were released on 07 November 2016.

The Pokeno Land Consortium have bought the 44Ha of Graham land that abuts the Hitchen Block – about a quarter of this is residential and the rest rural.

Industrial Land – there has been a lot of interest in this this year. The industries interested are largely food based.

Railway Overbridge – Colin showed the proposed plans and there was considerable discussion on the safety issues for the people living in the houses where the new Hitchen Road will meet Pokeno Road.

The possibility of a full interchange with the Waikato Express way at the south end of Pokeno was discussed.

Consultation with Iwi on Reserves and their naming is continuing.

That the report from the General Manager Strategy & Support be received.

Moved: Helen Clotworthy
Seconded: Doug Rowe
Carried

6. POKENO COMMUNITY COMMITTEE PRIORITY PROJECTS – Tony Whitaker

The recent planning day was a great success with about 90 attending. The Council have collated the results and these will be sent to attendees and they will be invited to the December meeting to discuss them further.

The Committee to meet on 15 November at 7pm to discuss their 10 top ideas.

That the report from the General Manager Strategy & Support be received.

Moved: Tricia Graham
Seconded: Janet McRobbie
Carried

7. WORKS AND ISSUES – Tony Whittaker

An update was given and it was noted that those involved in the Youth Project be invited to the December Meeting.

That the report from the General Manager Strategy & Support be received.

Moved: Tricia Graham
Seconded: Kris Hines
Carried

8. DRAFT COMMUNITY COMMITTEE SCHEDULE

It was proposed that at the December meeting Priority Projects work be completed. The meeting agenda will also include:

- Year in Review
- Year-end celebration

That the report from the General Manager Strategy & Support be received.

Moved: Charles Hackett
Seconded: Maurice Roberts
Carried

9. COUNCILLORS REPORT- Cr S Henderson

Councillor Henderson reported that swearing in had occurred on 27 October 2016. That the street names that had been suggested by the Committee had been considered and some accepted.

That the report from the General Manager Strategy & Support be received.

Moved: Todd Miller
Seconded: Maurice Rodgers
Carried

10. NEXT MEETINGS AGENDA ITEMS

The state of the Public Toilets was discussed and this is to be brought up at the next meeting. The tiny Library is to be opened at the next meeting.

CLOSURE

Helen Clotworthy thanked the visitors for their attendance and their contribution. There being no further business, the meeting was declared closed at 9.15 pm.

The next meeting of the Pokeno Community Group will be held on 13 December 2016 at 7.30pm in the Pokeno Hall. The agreement was that Committee members should be in attendance from 7.00pm for general informal discussion.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	24 January 2017
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference	GOV1301
Report Title	Exclusion of the Public

I. EXECUTIVE SUMMARY

To exclude the public from the whole or part of the proceedings of the meeting to enable Council to deliberate and make decisions in private on public excluded items.

2. RECOMMENDATION

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated 5 December 2016.

REPORTS

a. Cash Free Council Operations

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(d)

Section 48(1)(d)

b. Chief Executive's Issues

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(f)(g)(h)(i)(j)

Section 48(1)(a)(d)