

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **TUESDAY 9 MAY 2017** commencing at **2.00pm**.

Note: A public forum will be held at 1.30pm prior to the commencement of the meeting.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

*Representatives from Raglan Chamber of Commerce will be in attendance to discuss item 6.1.*

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on 14 March 2017

3

**5. SPEAKER**

A representative of Waikato Playcentre Association will be in attendance to address the Board.

**6. REPORTS**

6.1	Raglan Chamber of Commerce Update	10
6.2	Discretionary Fund Report to 27 April 2017	11
6.3	Raglan Coastal Reserves Advisory Committee Minutes 13 March and 14 April 2017	13
6.4	Youth Engagement Update	<i>To be circulated</i>
6.5	Raglan Issues and Works Report	<i>To be circulated</i>
6.6	Waters Performance Dashboard	<i>To be circulated</i>
6.7	Raglan Kopua Holiday Park Summary Financial Statement	<i>To be circulated</i>
6.8	Chairperson's Report	<i>Verbal</i>
6.9	Councillor's Report	19

6.10 Board Members' Report

*Verbal*

6.11 Public Forum

*Verbal*

Gj Ion

**CHIEF EXECUTIVE**

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**Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	16 March 2017
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Confirmation of Raglan Community Board Minutes

**1. EXECUTIVE SUMMARY**

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The minutes for a meeting of the Raglan Community Board held on Tuesday 14 March 2017 are submitted for confirmation.

**2. RECOMMENDATION**

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**THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 14 March 2017 be confirmed.**

**3. ATTACHMENTS**

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Minutes

**MINUTES** of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 14 MARCH 2017** commencing at **2.02pm**.

**Present:**

Mr R MacLeod (Chairperson)  
Cr LR Thomson  
Mr PJ Haworth  
Mrs R Kereopa  
Mr AM Oosten  
Mrs GA Parson [until 3.08pm]  
Mr AW Vink

**Attending:**

Mr T Harty (General Manager Service Delivery)  
Mrs R Gray (Council Support Manager)  
Mr R Turner (Customer Quality Coordinator)  
Mr R Thorpe (Xtreme Zero Waste)  
Ms Entwistle (Waikato District Health Board)  
Mr A Mooar (Raglan Junior Soccer Club)  
7 Members of the public  
Ms I Vos (Raglan Chronicle)  
Mr M Rawere (Raglan House)

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr MacLeod/Cr Thomson)**

**THAT the agenda for a meeting of the Raglan Community Board held on Tuesday 14 March 2017 be confirmed and all items therein be considered in open meeting.**

**CARRIED on the voices**

**RCBI703/01**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr MacLeod/Mrs Parson)**

**THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 14 February 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**RCBI703/02**

## **SPEAKER**

The Chair invited Mr Thorpe, Xtreme Zero Waste, to address the board.

Tabled: Litter Issues in Raglan

Mr Thorpe spoke on matters of rubbish and collection times over the Christmas period. He considered these broader issues than contractual issues, eg tourism, aesthetics, bins, payment of infrastructure, litter, toilets etc. Board members to remind members of the public to complete a Service Request for any concerns on these matters.

## **REPORTS**

Development of a Consumer Council for Waikato District Health Board  
Agenda Item 6.1

Ms Wendy Entwistle, Team Leader Consumer Engagement, Waikato District Health Board was in attendance to provide information on preparing to set up a Consumer Council and raise awareness of this development.

The Chair invited members of the public to ask questions of Ms Entwistle.

**Resolved: (Ms Kereopa/Cr Thomson)**

**THAT the report from the Chairperson be received.**

**CARRIED on the voices**

**RCBI703/03/1**

Discretionary Fund Report to 28 February 2017  
Agenda Item 6.2

**Resolved: (Mr MacLeod/Mr Haworth)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**RCBI703/03/2**

Application for Funding – Raglan Junior Soccer Club  
Agenda Item 6.3

Mr Aaron Mooar provided an overview in support of the request for funding.

**Resolved: (Cr Thomson/Mr Haworth)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT an allocation of \$1,558.98 be made to the Raglan Junior Soccer Club towards the cost of purchasing two new football goal posts and net sets.**

**CARRIED on the voices**

**RCBI703/03/3**

Youth Engagement Update  
Agenda Item 6.4

**Resolved: (Mr MacLeod/Mr Oosten)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**RCBI703/03/4**

Works & Issues Report: Status of Items March 2017  
Agenda Item 6.5

The General Manager Service Delivery agreed to include a comments box on the dashboard report that would provide commentary around trends etc.

**Resolved: (Mr MacLeod/Mr Oosten)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**RCBI703/03/5**

Year to Date Service Request Report  
Agenda Item 6.6

It was requested that a bullet point commentary box be provided for any issues that stand out in the data.

**Resolved: (Mr MacLeod/Mr Vink)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**RCBI703/03/6**

Mrs Parsons retired from the meeting at 3.08pm during discussion on the above item and was not present when voting took place.

Community Board Conference

Agenda Item 6.7

**Resolved: (Cr Thomson/Mrs Kereopa)**

**THAT the report of the Chief Executive be received;**

**AND THAT Mr MacLeod be nominated to attend the New Zealand Community Boards' Conference in Methven from Thursday 11 May to Saturday 13 May 2017;**

**AND FURTHER THAT Council funds the conference registration fee for one delegate and the Raglan Community Board funds accommodation, travel and other associated costs from its Discretionary Fund.**

**CARRIED on the voices**

**RCB1703/03/7**

Community Board/Community Committee Workshop

Agenda Item 6.8

It was agreed to forward any items for the agenda to the Chairperson.

**Resolved: (Mrs Kereopa/Mr Vink)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**RCB1703/03/8**

Road Name List

Agenda Item 6.9

It was noted there are 14 Maaori road names in Raglan.

**Resolved: (Mrs Kereopa/Mr MacLeod)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT Cr Thomson and Mrs Kereopa provide some road names to the Chairperson for forwarding to Council prior to the end of the month.**

**CARRIED on the voices**

**RCB1703/03/9**

Long Term Priority Projects  
Agenda Item 6.10

**Resolved: (Mr MacLeod/Mr Oosten)**

**THAT the report from the Chairperson be received;**

**AND THAT the Board supports the following top three projects:**

1. Raglan Naturally Business Case [RCB1702/04/9 refers]
2. Continuing development of footpaths
3. Whale Bay to Manu Bay walkway.

**CARRIED on the voices**

**RCB1703/03/10**

Raglan Coastal Reserves Advisory Meeting Minutes – 13 February 2017  
Agenda Item 6.11

**Resolved: (Cr Thomson/Mr Haworth)**

**THAT the report from the General Manager Service Delivery be received.**

**AND THAT staff provide a copy of the Terms of Reference to the Reserves Committee members.**

**CARRIED on the voices**

**RCB1703/03/11**

Chairperson's Report  
Agenda Item 6.12

**Resolved: (Mr MacLeod/Mr Oosten)**

**THAT the report from the Chairperson be received.**

**CARRIED on the voices**

**RCB1703/03/12**

Councillor's Report  
Agenda Item 6.13

**Resolved: (Cr Thomson/Mr Haworth)**

**THAT the report from Cr Thomson be received.**

**CARRIED on the voices**

**RCB1703/03/13**





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**Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Chairperson Raglan Community Board
<b>Date</b>	1 May 2017
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Raglan Chamber of Commerce Update

**1. EXECUTIVE SUMMARY**

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Members of the Raglan Chamber of Commerce will be in attendance to provide an update on the Engagement Strategy.

**2. RECOMMENDATION**

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**THAT** the report from the Chairperson be received.

**3. ATTACHMENTS**

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N/A

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**Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	27 April 2017
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0507 / 1714719
<b>Report Title</b>	Discretionary Fund Report to 27 April 2017

**1. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 27 April 2017.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

**3. ATTACHMENTS**

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Discretionary Fund Report to 27 April 2017

**RAGLAN COMMUNITY BOARD DISCRETIONARY FUND 2016/2017**

		<b>1,206,170.4</b>
<b>2016/17 Annual Plan</b>		14,271.00
<b>Carry forward from 2015/16</b>		6,718.00
<b>Total Funding</b>		<b>20,989.00</b>
<b>Expenditure</b>		
24-Jun-2016 Raglan House - towards the cost of hosting a two-day workshop on suicide prevention and awareness	RCBI603/06/3	2,000.00
29-Aug-2016 Raglan Naturally celebration - Raglan Ink Ltd advertising	RCBI608/04/1	166.00
30-Aug-2016 Raglan Naturally celebration - True Food Ltd catering	RCBI608/04/1	695.65
31-Aug-2016 Raglan Naturally celebration - projector hire	RCBI608/04/1	21.74
17-Nov-2016 Raglan Mountain Bike Club - Wainui Reserve mountain bike tracks	RCBI611/11/3	787.75
08-Nov-2016 Raglan Community Arts Council - creative space upgrade	RCBI611/11/6	2,500.00
21-Nov-2016 Whaingaroa Environment Centre - Plastic Free Raglan project	RCBI611/11/4	3,137.00
04-Dec-2016 Raglan Lions Club - 2016 New Year's Eve parade	RCBI611/11/5	1,775.00
05-Dec-2016 Whaingaroa Environment Centre - return of funds		(500.58)
21-Mar-2017 NZCB - community board conference - airport transfers	RCBI703/03/7	39.13
13-Apr-2017 LGNZ workshop exp - B Macleod	RCBI703/03/7	100.00
<b>Total Expenditure</b>		<b>10,721.69</b>
<b>Income</b>		
<b>Total Income</b>		-
<b>Net Expenditure</b>		<b>10,721.69</b>
<b>Net Funding Remaining (Excluding commitments)</b>		<b>10,267.31</b>
<b>Commitments</b>		
09-Aug-2016 Raglan Naturally celebration (RCBI608/04/1)	1,000.00	
Less: Expenses	883.39	116.61
08-Nov-2016 Raglan Community Arts Council - commitment to a project subject to funding available from Council (RCBI611/11/6)		5,000.00
14-Mar-2017 Raglan Junior Soccer Club - 2 new football goal posts and net sets (RCBI703/03/3)		1,558.98
14-Mar-2017 Accommodation, travel & associated costs for 1 delegate to NZCB Conference in Methven (RCBI703/03/7)		to be confirmed
<b>Total Commitments</b>		<b>6,675.59</b>
<b>Net Funding Remaining (Including commitments) as of 27 April 2017</b>		<b>3,591.72</b>

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### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Tim Harty General Manager
<b>Date</b>	20 April 2017
<b>Prepared by</b>	Karen Bredesen Business Support Team Leader
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	CDR1101, RCB2017 (14/03/2017)
<b>Report Title</b>	Raglan Coastal Reserves Advisory Committee Minutes – 13 March and 14 April 2017

## **1. EXECUTIVE SUMMARY**

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The minutes of the Raglan Coastal Reserves Advisory Committee meeting dated 13 March and 14 April 2017 are attached for the Board's information. The Raglan Community Board representative will confirm the minutes have been approved at the meeting.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Service Delivery - Raglan Coastal Reserves Advisory Meeting Minutes – 13 March and 14 April 2017- be received.**

## **3. ATTACHMENTS**

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- Raglan Coastal Reserves Advisory Committee Minutes – 13 March 2017
- Raglan Coastal Reserves Advisory Committee Minutes – 14 April 2017

**Minutes Record**  
**Raglan Coastal Reserves Advisory Committee Meeting**  
**Raglan: 13 March 2017**

**Present:**

- Angeline Greensill (Chair)
- Shayne Gold
- Ross Hodder
- Deane Hishon
- Sheryl Hart
- Anne Snowden
- John Lawson
- Noel Barber (WDC)
- Jade Hyslop (minutes)
- Frank Turner
- Bob Macleod
- Lisa Thompson

**Public Attendees:**

- Charlie Young (Raglan Surf School)
- Steve (Surf Safe Surf School)
- Phillip Ure
- Andrew Swinton

**Apologies:**

Duncan Mac Dougall (WDC)

**Confirmation of Previous Minutes:**

- Bob Macleod and Lisa Thompson are not Attendees but Committee Members
- Matters Arising - Manu Bay carpark is ongoing issue
- Signs for gate closure / dunes / dogs - in progress with Signs team - end of financial year
- Friends of Wainui - public access on farms - public should stick to walking tracks

**ACTIONS:**

- WDC - Invite Soundsplash reps to next meeting to discuss application / feedback
- WDC - Ensure events calendar is confined to Raglan region only (this may have been a one off mistake)
- Lisa - Request maui dolphin mural to be displayed in location at Maui Dolphin Day
- WDC - Find out if list of maintained tracks on Raglan Reserves can be provided to RCC
- WDC - Follow up with members of public wanting to present at next RCC meeting - need to be added to agenda for next meeting
- WDC - Raise issue with WDC Operations / weed management team - of Japanese walnut weed and willows at Wainui Stream

**Events:**

1. Surfing NZ - WDC to contact to ensure future event applications are received on time
2. Waka ama - All approve
3. Soundsplash (consent for 5 years) - invite to next meeting for feedback / discuss application

**General Business:**

1. Maui dolphin mural display - to be displayed at Maui Dolphin Day at requested site to see what it will look like before full approval at next meeting - Lisa to contact
2. Wainui walking tracks (Frank) - Frank still waiting to hear back from Duncan regarding maintenance and horses using North Track. Clarification from Noel that North track isn't currently on WDC maintenance schedule but that the processes are being changed and it will be added back onto WDC schedule within couple weeks. There is general dissatisfaction of track maintenance from the committee. The committee would like to see a list of the tracks that are on the maintenance schedule.
3. Some members of public attended RCC to make a presentation but they were not on the agenda so could not be heard. Members of the public had enquired at the council office (Raglan library) but there must have been some miscommunication between the council offices. This should be followed up so that their presentations can be added to agenda for next meeting.
4. Waikato Natural Parks Management (Frank) - presented submission to the committee - committee read, email Frank if further comments, Frank will submit
5. Wainui (John) - issue of Japanese walnut weed and willows at Wainui stream - would like issue to be raised with WDC Operations team / weed management

**Minutes of the  
Raglan Coastal Reserves Advisory Committee Meeting  
held on 10 April 2017 at 5.30pm**

**Present:**

- Angeline Greensill (co-Chair)
- Shayne Gold (co-Chair)
- Ross Hodder (Friends of Wainui)
- Lisa Thompson (Councillor)
- Bob McLeod (Community Board)
- Sheryl Hart (Raglan Fishing Club)
- Frank Turner
- Duncan MacDougall (WDC)
- Anne Snowden (Surf Lifesaving)

**Public Attendees:**

- John Lawson
- Charlie Young (Raglan Surf School)
- Steve (Surf Safe Surf School)
- Malibu Hamilton

**Minutes of the last meeting confirmed****Matters Arising**

- Ross asked that the development of the tracks information be shared with Friends of Wainui
- CRM for lawns to be kept mowed please
- CRM for the removal of clumps of flax
- Maui Dolphin mural:

Motion that "Approval is given from the Raglan Coastal Reserves Advisory Committee for the hanging of the Maui Dolphin mural on the changing room wall at Te Kopua"

Angeline/Lisa



- Duncan has the maintenance in hand with Noel looking at it and Ross is dealing with the Japanese walnut.
- Bob asked that on the Agenda Roles/Responsibilities move to 4 and Events move down to 5.

### **General Business:**

- Ross commented that some of the memorial sites in the Reserve are beginning to look like a cemetery. Some clarification on this would be great (including pet memorials) with some action and guidance on implementation from the WDC.

4. Bob enlightened us that we need to be part of the Strategic Plan Review which is the start of forming policy.

- Bob also shared that Minutes alone are no good to share with the Community Board what the advisory require done as the Community Board can only work on a resolution that can be passed onto Council for approval.
- Bob also shared that the operational part of the process for getting things done is a CRM (Customer Request Management System) and these can be issued by this Committee

### 5.1 Surf Schools

- Motion that "The decision on Green Wave Raglan has been delegated to the Community Board"

Sheryl Shayne

- Advise from Advisory to Community Board and Steve
- Community consultation needs to be wider than just the Advisory and the Community Board.
- Malibu talked to the topic starting with his own many years of experience and supported the above.
- This needs to be taken to the CB workshop as well as shared with the Regional Council to gather information about what could be required as it is in their jurisdiction.

### **5.3 Eroding Banks**

- CRM for eroding sand starting under the tarmac where the vodaphone pipe comes onto the beach.

### **5.4 Kopua Domain**

- A boat ramp survey to be looked at.
- Noel has stated that marking the car parks are not part of their contract so perhaps we can do this ourselves. Duncan can provide information about what paint to use.
- Possibly use signage for No Parking right along the fence.

### **Vehicles on the Beach**

- CRM for signage with a large fine on it that could help as a deterrent.
- Vehicles are going onto the beach at the boat ramp and going around the beach and right off the carpark at Riria Kereopa Drive.
- Sheryl to check navigational bylaws.

### **Freedom Campers**

- Duncan to find out for us how often camping is being checked as this is still an ongoing issue and the gates are still not being closed.

Meeting Closed: 6.30 pm

### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Cr Lisa Thomson
<b>Date</b>	10 April 2017
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Councillor's Report

## **I. EXECUTIVE SUMMARY**

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Kia ora koutou,

March has been a busy month with Councillor workshops, meetings and some big decisions being made and considered, particularly Easter Trading across the district and the roll out of our district wide Annual Plan.

Council voted to support Easter Trading on Easter Sunday, Raglan had 71 respondents supporting Sunday trading and 32 against.

Our Annual Plan consultation is now underway, submissions close on the 15th May, we have a number of planned community events over the month of April for Raglan, this includes: Raglan Creative Markets Sunday 9th April 10am - 2pm, SuperValue Raglan Saturday 22nd April 10am - 12pm, Raglan Community Board workshop Thursday 27th April 7pm - 8.30pm. I will also be speaking to our Poihakena Kaumatua group on 12th April and at the Raglan Chamber of Commerce breakfast on Friday 21st April. I will also be making myself available on Friday mornings from 1030 - 1.30pm for Councillor Community Catch Up @ our library here in Raglan.

### **Councillor Workshops and Meetings:**

Raglan Creative Markets - poo, pee, paper education programme North Waikato Business Case Councillor visit to our Alliance office Citizenship Ceremony WRAL Update Coastal Reserves Committee meeting Mahia Te Pai - Raglan museum planning exhibition Policy and Regulatory Easter Trading Te Kopua Camp Management meeting ANZAC knitting for Placemaking at Te Uku School Long Term District Plan 2018 - 2028 Policy and Regulatory meeting Parks and Reserves - Te Kopua soccer fields with Noel Barbar, Elton Parata and Aaron Mooar from Raglan Junior Soccer District Plan Review Councillor Bus Tour Strategy and Finance Infrastructure meeting Discretionary and Funding meeting LTP Strategic Direction setting Ngati Hauaa MOU Extraordinary Council meeting - Annual Plan Matariki planning Raglan Naturally committee meeting Interview with Aaron from Raglan Radio Painting of the memorial seat at Raglan Jetty Raglan Area School senior assembly with Shannon Kelly WDC.

I am looking forward to another full month working for our community and encourage you to contact me if you have any questions or queries.

Pictures from Jetty Seat Project



We have had a number of Annual Plan meetings, these have included a stall at Raglan Creative Markets, Karl Pavlovich and I spoke to Poihakena marae kaumatua group, Tony Whittaker, Clive Morgan and I spoke at the Raglan Chamber of Commerce breakfast, PJ, Mark Curtis and I manned a table outside Super Value, plus we had our community board evening workshop.

We have had a number of workshops covering a wide range of topics and my Councillor Catch Up Korero have been very productive.

Karl Pavlovich and I spent the day visiting with residents who have been experiencing problems with their readings.

Here is a picture of our completed seat @ Raglan jetty.



## 2. RECOMMENDATION

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**THAT the report from Cr Thomson be received.**